

# Glencraig PS PTA

Northern Ireland · Charity number 101749

## Details

**Known as** Glencraig IPS PTA

**Status** Received

**Registered** 2015-01-19

**Register** [View on the Charity Commission for Northern Ireland register](#)

## Contact

**Address** 16 Larch Hill  
Holywood  
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BT18 0JN

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## Activities

**Purposes:** The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**What the charity does:** The advancement of education

**How the charity works:** General charitable purposes

**Who the charity helps:** Children (5-13 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£22,122	£4,221	£0	0

# Trustees

Name	Role	Appointed
John Stuart		
Mrs Judith Walls		
Nicola Lewis		

**Glencraig PS PTA**

Northern Ireland - Charity number 101749

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# Accounts

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**Glencraig PTA Income and Expenditure Account to year ending 31.08.2024**

	Money In	Money Out	
<b>Opening Bank Balance 1st Sept 2023</b>			<b>£13,514</b>
Opening float			£40
<b>Opening total cash Balance 1st Sept 2023</b>			<b>£13,554</b>
Live Here Love Here Grant	£2,750		
Signature Works commission	£1,229		
JustGiving donations	£2,412		
HMRC gift aid claim	£1,778		
School fund voluntary contributions	£10,090		
Total Parent donations and Gift aid to go to School account	£18,258		
Cost of pergola & school garden materials		£2,750	
Signature Works commission transferred to school		£1,229	
JustGiving donations transferred to school		£2,402	
HMRC gift aid transferred to school		£1,778	
FY23 school fund remaining balance transferred*		£2,257	
FY24 Parent donations and gift aid transferred to school account**		£9,320	
Fundraising balance 22/23 transferred to school for wishlist		£9,000	
Parentkind Membership		£153	
Signature Works P7 leavers hoodies		£580	
Signature Works Book bags for nursery and P1 for FY23***		£300	
Signature Works Book bags for nursery and P1 for FY24		£361	
Just Giving Subscriptions		£162	
		£30,291	
<b>Non fundraising event income</b>			
Easy Fundraising	£48		
Bank Interest	£208		
Cash for Clobber (Blue bin emptied)	£56		
Benevity	£417		
Benevity Gift Aid	£88		
<b>Total non fundraising event income</b>			<b>£817</b>
<b>Fundraising event income</b>	<b>Fundraising Income</b>	<b>Fundraising costs</b>	<b>Raised</b>
Christmas Wreath making	£2,070	£470	£1,600
Autumn disco	£1,112	£80	£1,032
Christmas Cards - Class Fundraising	£769	£0	£769
Christmas Hamper Raffle	£840	£0	£840
Valentine's Cake Sale	£553	£75	£477
Christmas Guess the Jar	£73	£0	£73
Cash For Clobber - October	£380	£0	£380
Cash For Clobber - May	£244	£0	£244
May Quiz Night	£1,548	£190	£1,358
Bracelet sales	£176	£0	£176
Tea & Coffee Sports Day	£99	£0	£99
May Summer Disco	£1,082	£228	£853
KS2 March Hamper Raffle	£673	£0	£673
Summer Fair	£2,848	£622	£2,226
Gala Ball	£8,840	£1,000	£7,840
<b>Total fundraising event income</b>	<b>£21,305</b>	<b>£2,665</b>	<b>£18,640</b>
<b>Total non fundraising and fundraising event income</b>			<b>£19,457</b>
<b>Total Cash</b>			<b>£20,978</b>
<b>Closing Bank Balance 31st August 2024</b>			<b>£20,858</b>
<b>Closing Float</b>			<b>£120</b>
			<b>£20,978</b>

\* FY23 balance of school fund £2,256.72 school fund transferred post year end in FY24

\*\* FY24 balance of school fund £770 school fund and £9.61 Just Giving balance transferred post year end in FY25 (£779.61)

\*\*\* Invoice for £300.24 relating to FY23 book bags for nursery and P1 was received and paid post year end in FY24

**Glencraig PS PTA**

Northern Ireland - Charity number 101749

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# Accounts

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<b><u>Glencraig PTA Income and Expenditure Account to year ending 31.08.2023</u></b>					
	<b>Money In</b>	<b>Money Out</b>			
<b><u>Opening Bank Balance 1st Sept 2022</u></b>			<b>£12,250</b>		
Opening float	£0				
School fund voluntary contributions	£10,257				
HMRC gift aid claim	£2,451				
Total Parent donations and Gift aid to go to School account	£12,708				
Parent donations and Gift aid transferred to school account*		£10,451			
Fundraising balance 21/22		£11,000			
Parentkind Membership		£140			
Signature Works P7 leavers hoodies		£620			
		<b>£22,211</b>			£12,552
<b><u>Non fundraising event income</u></b>					
Easy Fundraising	£232				
Bank Interest	£74				
Cash for Clobber (Blue bin emptied)	£144				
Benevity	£897				
Amazon Smile	£38				
<b><u>Total non fundraising event income</u></b>			<b>£1,384</b>		
<b><u>Fundraising event income</u></b>	<b><u>Fundraising Income</u></b>	<b><u>Fundraising costs</u></b>	<b><u>Raised</u></b>		

Autumn Fair - Oct 2022	£1,160	£81	£1,080		
Christmas Disco	£1,076	£198	£878		
Christmas Cards - Class Fundraising	£977	£0	£977		
Christmas Hamper Raffle	£720	£0	£720		
Valentine's Cake Sale	£696	£0	£696		
Cash For Clobber - October	£288	£0	£288		
Cash For Clobber - May	£352	£0	£352		
May Quiz Night	£1,671	£190	£1,481		
May Summer Disco	£1,056	£206	£850		
KS2 March Hamper Raffle	£540	£0	£540		
Colour Run	£2,590	£1,158	£1,432		
Culture Day	£41	£0	£41		
<b>Total fundraising event income</b>	<b>£11,168</b>	<b>£1,833</b>	<b>£9,335</b>		
<b>Total non fundraising and fundraising event income</b>			<b>£10,719</b>		
Sub total balance			<b>£13,466</b>		
Reconciling items:					
Summer Term Schools Out Non-Uniform FY22 banked FY23			£88		
<b>Total Cash</b>			<b>£13,554</b>		
<b>Closing Bank Balance 31st August 2023</b>			<b>£13,514</b>		
<b>Float</b>			£40		
			<b>£13,554</b>		
check			0.00		
* Remaining £2,256.72 school fund transferred post year end					
NB. Invoice for £300.24 relating to book bags for nursery and P1 received and paid post year end					

per donna school fund contribution should be (30th June 2023)	4,299.91				
	3,700.00				
	7,999.91				
smart payments per bank	12,708.08				
	4,708.17	school disco's	looks too high		
gift aid per 22nd aug 23	2,451.45				
	10,451.36	transferred to school 31st Aug 23			

**Glencraig PS PTA**

Northern Ireland - Charity number 101749

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# Annual report

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## Chair Person's Report 17th November 9am

We started off our year on the 7th October with a coffee drop-in for Action Mental Health delivering £180.60 to that charity and an opportunity for parents and carers to mingle while supporting this worthwhile cause.

On the 28th of October we followed this with a return to our infamous Autumn Fair. Good weather allowed us to use the hall and the grounds for a manic one hour fair full of stalls, games and treats. The fair was well received despite the challenge of the 'work to rule' union action, forcing us to hold it inside school hours. This meant some working parents were unable to attend. It should be noted that the school staff helped on stalls and also chaperoned children without parents so that the fair could still be enjoyed by all the children. Profits for this event came in at £1080, this included a 'guess the number of conkers' jar and a hugely impressive pumpkin competition.

On the 9th November we held a seasonal Cash for Clobber collection, ably assisted by the P6 boys and a fleet of beach trolleys. Another successful low maintenance fundraiser delivering £288 to our charity.

In response to the cost of living crisis, in December the PTA facilitated a Storehouse food collection for families struggling to afford the luxuries of Christmas. The response was overwhelming with Storehouse expressing their thanks and delight to Colleen O'Kane who coordinated this collection.

On the 7th December we got in the mood for the season with a festive Mingle & Jingle Christmas disco. As usual this was well attended, although it should be noted that our rising tuckshop costs have impacted profits somewhat. Nonetheless a reliable £878 was delivered, with lots of fun had by all. Again we were well supported by parent volunteers.

We hijacked the crowds at the Big Little Nativity Christmas shows and over two performances raffled hampers and some other items delivering profits of £720.30 - thanks to PTA members for donating items for both hampers and Karen Black for her time in making them look beautiful!

Lisa Condon coordinated this year's Christmas fundraiser and despite some challenges with Class Fundraising transferring to a new system we had good uptake and fantastic profits of £977.05 for the school.

Our first event of the new year was a Valentine's cake sale, parents were invited to call in for a cuppa and bun before the children finished up, and one very busy hour later we declared profits of £696.20. Thanks to the parents who took the time to bake/buy and donate items for us to sell. Profits also included a 'guess the number of Love Hearts' competition - thanks to our House Captains for running this for us once again.

The hampers were dusted off again in March for both performances of 'Ali Baba and the Bongo Bandits', thanks to our raffle sellers we netted £540 of profit for our school. Contents

of the hampers were donated once again by PTA committee members and with extra thanks on this occasion to Ruth Jenkinson, who donated many items on behalf of her retail clients.

A non-PTA event, Culture Day, wrapped up Integration month. This free event added £41 to the coffers from the honesty box donation buckets at the refreshments hatch. This was a wonderful event for our school community, celebrating our diverse backgrounds and integration - a feast for all the senses with costumes, decorated tables, global food offerings, music and dancing.

After Easter, we held a May summer disco - again well-attended and supported by staff and parents raising £850.

On the 10th May we held another Cash for Clobber event with a reliable and easy profit of £352.

Our last event in May was our annual parents quiz and raffle. As usual it was a sell-out event with outgoing P7 parents '6 weeks and we are done' taking the trophy! Thanks to Tracey Fraser for the quiz, DJ Michael Murphy and the Helen's Bay Golf Club team for keeping the drinks flowing. It was a great evening, generating £1481 for our school.

Our final event of the year took the form of a Colour Run - our first since 2019. Thank you to Rockport for once again lending us their school grounds and making us feel so welcome. Our main cost was the paint at £855, but with nearly 260 runners it was a very well supported event. With the sun shining, sprinklers running, ice cream van, music and plenty of paint it was a great end to our year with families picnicking until sunset. A wonderful event making £1432 in profits. Thank you to our teams of throwers, bolstered by great staff support and to PTA members for setting up and making the event run so smoothly.

Non-events based fundraising included £232 from Easyfundraising, the blue Clobber bin netted £144, Benevity donations contributed £897 and Amazon Smile £38. It should be noted Signature Works and Over The Hedge now deliver commission and rent directly to the school shaving over £3000 off our overall figures.

We also missed funds this year from non-uniform days - which were either FOC or hosted by the school and this year's sport day refreshments were handed by staff for Macmillan.

**Despite these changes from previous years accounts as a committee we raised a fantastic £10,719 for our school charity making this our biggest event-based total in recent years.**

The PTA would like to thank all of the parents, teachers and staff for their continued support of our fundraising efforts. We really do appreciate their help behind the scenes and their attendance and contributions to our events. We couldn't deliver without this valuable support. Lastly, at the end of a 4 year Chairperson's term, I would like to thank the school and the committee for the support that I have received over the last number of years and I look forward to continuing to help on the committee.

**Glencraig PS PTA**

Northern Ireland - Charity number 101749

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# Annual return

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**McKeever Hotels - Victoria Walton**

**From:**

victoria@mckeeverhotels.com

**To:**

Julie McCusker

Thu, 27 Jun at 17:26

Good Afternoon Julie,

I can confirm that in my capacity as Finance Director and a member of the Chartered Institute of Management Accountants I am happy to provide an unqualified audit report with relation to the attached GlenCraig IPS PTA accounts.

I have based this on reviewing the attached financial statements which deem acceptable and cause me no matters of concern .

My CIMA membership reference is 1-16o58h for reference purposes.

If you require anything else please let me know.

Kind regards,

Victoria Walton

**Glencraig PS PTA**

Northern Ireland - Charity number 101749

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# Accounts

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<b>Glencraig PTA Income and Expenditure Account YE 30.06.2022</b>				
<b>Opening Bank Balance</b>	<b>3173.16</b>			
Float (banked with summer disco)	109.00			
School Fund Voluntary Donations	10820.00			
HMRC gift aid claim	2404.12			
Transfer Parent donations and Gift aid to School account	11984.12			
ParentKind Membership	116.00			
IEF Donation	119.80			
	<b>Money In</b>	<b>Money Out</b>		
<b>Non fundraising event income</b>				
Uniform (commissions only) - Signature Works	1264.55			* £1114.90 main school, £149.65 Nursery
Easy Fundraising	163.63			
Cash for Clobber (Blue bin emptied)	64.00			
Benevity	250.00			
Benevity gift aid	15.00			
Over The Hedge Donation	2000.00			
Ards and North Down event grant - March Spring Fair	999.55	999.55		
Amazon Smile	13.48			
<b>Total non fundraising event income</b>			<b>4770.21</b>	
<b>Fundraising event income</b>	<b>Fundraising Income</b>	<b>Fundraising Costs</b>	<b>Raised</b>	
Halloween Non-Uniform	166.75	0.00	166.75	
Halloween Disco	831.00	167.00	664.00	
Cash For Clobber	536.00	0.00	536.00	

Tea Towels and Baubles	2,139.00	989.70	1,149.30	
Christmas Non-Uniform	119.80	0.00	119.80	<b>(FOR THE IEF)</b>
Wreath Workshops	1,575.00	847.50	727.50	
April Kildare Shopping Trip	560.00	550.00	10.00	
Cash For Clobber	320.00	0.00	320.00	
May Quiz Night	1,649.00	190.00	1,459.00	
May Summer Disco	1,140.30	195.64	944.66	
Tea/ coffee honesty box - sports day	125.00	0.00	125.00	
Summer Term Schools Out Non-Uniform	87.94	0.00	87.94	
	9,249.79	2,939.84	6,309.95	
		<b>Combined Income</b>	<b>11,080.16</b>	
<b><i>Spent by Glencraig IPS PTA</i></b>				
Christmas craft non-fundraising and school decor		168.62		
Signature Works P7 leavers hoodies		540.00		
Signature Works P1 & nursery bags		300.00		
<b><u>Total spent by School</u></b>			<b>1008.62</b>	
Closing Bank Balance			<b>12330.01</b>	
Float			0.00	

**Glencraig PS PTA**

Northern Ireland - Charity number 101749

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# Annual report

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## Chair Person's Report

### 10th November 7pm

We started off our year with a spooktacular Halloween Non-Uniform Day raising £166.75 - *(note as the year progresses our non-uniform events, whilst fun for the kids are providing diminishing returns as a fundraiser and require a little bit of focus as to why the income does not match the kids attending on those days.)*

Our Halloween disco netted a reliable £644 with our only expenses being tuckshop supplies and DJ Trevor across the 4 discos, DJ transport provided by Lisa Condon. Lots of fun was had by all and we were well supported by parent volunteers making this a smoothly run and relatively easy to organise event - thank you to everyone who helped. Our successful disco event template has encouraged us to add another disco to the calendar for the upcoming year. Thank you to Rosie Dunlop for coordinating the tuckshop on this occasion.

Cash for Clobber made a comeback to our fundraising calendar again with Autumn and Spring collections making the most of the seasonal fashion transitions. The autumn collection was again more successful raising £536 against the £320 for our Spring efforts. Thank you to the Bradley family once again for letting us avail of their trailer giving us the opportunity to fundraise safely without accessing school grounds for the final time.

We ran a number of Christmas fundraisers last year. Lisa Condon stepped up to the plate to oversee our main event - a return of the Christmas tea towels after a 3 year hiatus. We paired these with a Glenraig Christmas Bauble providing us with £1149.30 in total. Tea towels were more profitable with a more attractive margin, baubles providing a 'nice to have' item alongside as a Christmas bundle!

Thanks to Kerry Alexander for coordinating our first Christmas Wreath Workshop. We ran two evening events with HBGC kindly letting us take over their bar area. For the ticket price we provided mulled wine, tea, coffee and shortbread alongside a wreath workshop. Materials and tuition were supplied by Wendy Reid from Little Buds. This was a successful event and after costs (the main one being our florist at £700) we raised £727.50 for our school. Since the event there has been discussion as to whether we could run this with less outgoing costs, however this year with increased financial pressures we've decided to park this event and run lower ticket price events focusing on affordable family fun and promoting school community as we properly return to face to face events.

Our Christmas non-uniform raised £119.80 on behalf of the IEF which they received with thanks for our continued support.

December also saw the return of our annual Kildare shopping trip for the first time post-Covid. We only managed to cover the costs of this trip with £10 to spare, our coach costs increased astronomically after booking the date, in connection with extreme fuel cost hikes. However we proceeded with the trip to maintain our positive relationship with the Kildare team and hope to return to this lovely fundraiser in easier times. Thank you to Tracey Fraser for coordinating yet another special day out.

We spent a small amount on Christmas crafting this year to compensate for face to face festivities still being largely absent. The children enjoyed making hot chocolate reindeers in their classrooms as a Christmas treat from the PTA at a cost of £168.62. It should be noted this amount also included two decorated Christmas trees at the front doors. Thank you to Karen Black for her help and support on this project. Additionally, the committee would like to thank David Black for his window painting, adding Christmas cheer to our entrance.

In March we welcomed families back to the school with a Spring Fair. Our deadline to use the Community Grant that we had been awarded pre-Covid was imminent so we pulled together an evening of face painters, bouncy slides, crafts, football, magic and drums alongside the Great Integrated Bake Off to herald the return of families back to the school. For many it was their first time at any school event and it was warmly received by all.

In May, we had a hugely successful parents quiz again in HBGC, our first since 2019! It was greeted with huge enthusiasm as always. We had 12 teams attending a sold out evening with DJ Michael Murphy as the quiz and disco master. Thank you to Rosie Dunlop for her assistance with quiz writing and helping track scores on the doors. We also ran a very successful raffle and the usual games during the evening - thank you to Victoria Stevenson and Kerry Alexander for helping that to run so smoothly and to all the fantastic local businesses that supported us again with their generous prizes. The total profit for the evening was £1459.

The children enjoyed another disco in May, raising £944.66. Thank you to Tracey Fraser for organising our tuckshop for this one and Lisa Condon again for DJ transport! Again we were well supported by parent volunteers for this event - thank you to all involved.

A return to a Sports Day with spectators also meant a return to honesty box tea and coffee delivering a healthy £125 - thanks Colleen O'Kane for sorting supplies and setting up. We limped to a finish with a Schools Out for Summer non-uniform day raising only £87.94!

Non Fundraising event income - over the year the bank account also benefited from various donations - Signature Works Commission coming in at £1264.66, Easy Fundraising £163.63, Cash for Clobber collection from the onsite school bin totalled £64, Amazon Smile £13.48 and Benevity enhanced donations by adding £250.

Expenditure on behalf of the school this year was low as a result of yet another exceptional year. We spent £540 on Leavers Hoodies for our outgoing P7 class and £300 welcoming our nursery and P1 classes with their book bags. The balance for this academic year is to be voted on and signed off at our AGM now that we can review the wish list with more clarity.

The PTA would like to thank all of the parent volunteers, teachers and staff for their continued support of our fundraising efforts. We really do appreciate their help behind the scenes and at events where extra hands are required on deck. All in all the academic year ending in August 2022 was another good year for our PTA raising £11,080 on behalf of our school. COVID continued to impact our ability to run a normal calendar of events until almost the final term. As a committee we are looking forward to a more standard events programme in our next financial year, however with the awareness that the cost of living crisis will present its own challenges!

**Glencraig PS PTA**

Northern Ireland - Charity number 101749

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# Annual return

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McKeever Hotels - Victoria Walton

From:  
victoria@mckeeverhotels.com  
To:  
Julie McCusker

Mon, 10 Oct 2022 at 23:00

Good Afternoon Julie,

I am happy to provide an unqualified audit report from myself a chartered accountant; based on the attached information and financial statements. I have reviewed the attached and it is a true and fair view of the charity.

My qualified reference is 1-16o58h if you need to quote any of this.

Kind regards,

Victoria