

**SPRINGWELL RUNNING CLUB**  
**CHARITY NO.: 101688**  
**TRUSTEES ANNUAL REPORT**  
**YEAR ENDED 05 NOVEMBER 2019**

**Principal Address:**

c/o The Treasurer  
Ms Alison Rankin  
The Sports Centre  
Ulster University  
Cromore Road  
Coleraine  
BT52 1SA

The **financial year** the report relates to 04 November 2018 to 05 November 2019.

A summary of the charity's **main activities and purpose** is to further its purposes for the public benefit:

Springwell Running Club is an inclusive sports club, which aims to increase participation in running from people of all ages, genders and abilities. The club operates in Coleraine, Ballymoney, Limavady and Garvagh, with coaching and training sessions across the four locations and varying times throughout the week, twelve months of the year.

The club hosts a number of running events, from 5K, 5 miles, 10K, 10 miles and half – marathon, and also collaborates with the local Borough Council, supporting a number of running events which they run. The club is not for profit.

The Charity/Club is **constituted** in line with the Club Constitution, which is available to view at the following link. <https://www.springwellrunners.co.uk/policies>

In reviewing the activities for the year, and the club accounts, the trustees have had regard to the Commission's **Public benefit** requirement and statutory guidance in respect of same.

A review of the charity's **financial position** at the end of the year has been included and there are no debts held by the charity. The only reserves are the club's bank account, and the balance is shown in the attached financial statement and in the Statement of Receipts and Payments.

No fund held by the charity was materially in deficit' at the end of the year and therefore no steps are required to be taken by the charity trustees to eliminate any deficit Funds. No funds are held by the charity as a custodian trustee.

**Charity Trustees:**

Ms Lorraine Abernethy  
Secretary  
19 Somerton Grange

Mr Alistair Bratten  
Chair/Senior Coach  
19 Nursery Avenue

Ms Alison Rankin  
Treasurer  
C/O Sports Centre

**Independent examiner's report to the charity trustees of Springwell Running Club (the Club).**

I report on the accounts of the Club for the year ended 05 November 2019, which are attached.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Springwell Running Club  
Club Annual Accounts**

**Year Ended 05 November 2019**

**Charity No: NI 0027544**

**Springwell Running Club 2018 - 2019**  
**Income & Expenditure Account Year ended 05 November 2019**

<b>Opening Balance</b>	<b>15,129.44</b>	<b>Prior Year (05 Nov 2018)</b>
<b>DETAIL INCOME</b>	<b>AMOUNT</b>	
Christmas Dinner	60.00	40.00
Grant income	50.00	360.00
Bus income	-	-
Hire income/Lights	295.00	-
Kit income	967.50	2,133.00
Memberships	6,639.90	7,580.78
Sponsorship	1,800.00	1,130.00
Race entry income	14,465.60	13,044.20
Unclaimed prize money	50.00	410.00
Advertising Newsletter	-	-
Training courses	-	253.60
Miscellaneous	0.16	-
Charitable Donation	270.00	-
<b>Total Income for year</b>	<b><u>24,598.16</u></b>	<b><u>24,951.58</u></b>
<b>TOTAL (including opening balance)</b>	<b><u>39,727.60</u></b>	
<b>Bus hire</b>	<b>-</b>	<b>-</b>
Kit stock	1,493.60	1,702.31
Club awards	535.50	480.59
Goodie bags	1,782.57	6,156.28
Training	300.00	573.60
Athlete support	-	-
Pitch, Lights & Chips hire	831.00	2,387.65
Christmas dinner	-	450.00
Bank charge	78.00	89.00
Prize money	265.00	695.00
Athletics NI Registrations	6,390.00	490.00
Race entry fees	9,085.80	10,375.74
Website & Media	150.00	545.00
First Aid	-	530.00
Charitable Donations	540.00	260.00
Float	-	-
Equipment	127.93	780.72
Sundries	28.76	12.00
Postage & Stationary	45.00	227.00
<b>Total expenditure for year</b>	<b><u>21,653.16</u></b>	<b><u>25,754.89</u></b>
<b>SURPLUS/(DEFICIT) FOR YEAR to DATE</b>	<b><u>2,945.00</u></b>	<b><u>- 803.31</u></b>
<b>CARRIED FORWARD BALANCE</b>	<b><u>18,074.44</u></b>	

These accounts have been prepared in accordance with standard accounting policies, on the basis of receipts and payments. This report is made solely for the club's members, as a body, and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the club members as a body, for the audit work, this report, or the opinions formed.

This report is drafted based on the information and explanations provided by the club, and on this basis provides reasonable assurance that the financial statements are free from material misstatement. The responsibility for prevention and detection of fraud rests with the club.

Signed:

  
**Alison L Rankin (Treasurer)**

Date:

5 November 2019

Springwell Running Club  
Bank reconciliation  
@ 05 November 2019

	Balance as per bank statement	17,879.44	05 November 2019
	Balance as per ledger	18,074.44	05 November 2019
	Difference	(195.00)	
Note 1	O/s Cheques	0.00	
Note 2	O/s Lodgements	(195.00)	
	NIL	(0.00)	05 November 2019

1 O/S cheques

Amount

2 O/S Lodgements

04-Nov-19 Membership  
04-Nov-19 Kit

100.00  
95.00

195.00

Springwell Running Club Statement of Receipts and Payments - Cash Movement @ 05 November 2019				
Opening	04 November 2018	Balance as per ledger	15,129.44	
		Income (Receipts)	24,598.16	
		Expenditure (Payments)	21,653.16	
Closing	05 November 2019	Calculated closing balance	18,074.44	
		Balance as per ledger	18,074.44	
		CHECK = NIL	0.00	

# Springwell Running Club 2018 - 2019

## Income & Expenditure Account Year ended 05 November 2019

### Commentary

Income for the year to	5 November 2019	amounts to	24,598.16
Expenditure to	5 November 2019	amounts to	21,653.16
Leaving a surplus for the year to date of			2,945.00
This equates to a rate of return of			12.0%
The closing balance is shown as			18,074.44
This includes the opening balance carried forward from prior year of			15,129.44
The balance at bank as per the latest statement is			17,879.44
The records show a surplus/(deficit) on kit stock for the year of			- 526.10
This does not equate to a full stock reconciliation, which shows a stock inventory value for junior kit and senior kit, as prepared by the kit secretary, of			2,372.64

### Income:

Race entries for the year amounted to £14,465.60 (Including last years Bridges income & Milk Run 2018 bounced chq)  
 Memberships for the year of £6,639.90  
 Again, given the change in membership year to 01 April, a reconciliation should be provided by the Membership secretary. All ANI fees are up to date as at 05/11/2019

○ Sponsorship for the year to date amounts to £1,800.00

I would like to note my thanks to all of our sponsors this year so far:

Dervock & District	£200.00
Thomas Moore	
Limavady Sports Council	
GES Electrical	£600.00
Lackpatrick	£1,000.00 (£500 from last year)

Grant income amounts to £50.00 from ANI for the Flavahans XC support.

### Expenditure:

The club deficit on travel & hire amounts to - NIL - and reflects members and volunteers travelling with our juniors.

Goodie bags reflects race expenses associated with the provision of mementos to race participants.

Charitable donation of 540.00 is the cost of the medal hangers paid to Maine Engineering.

Race entry fees of 9,085.80 includes £8,341.30 returned to Dervock & CCGBC (Milk Run), the balance relates to club subvention of XC & Road Relay championships.

All other items of expenditure are in line with forecasts.

I would like to note the cooperation from all Race Directors this year. The accounts for each race are as follows:

DERVOCK	200.00
MILK RUN	-45.00
PURPLE LADIES	425.41

### Prior year comparison:

Members should note prior year comparative figures are shown.

The Charity Commission NI Return for last year has been completed and returned.

I present the accounts as distributed for adoption and approval, and am happy to answer any questions in respect of same.

**Alison L Rankin (Treasurer)**

**Date: 5 November 2019**

**SPRINGWELL RUNNING CLUB  
CHARITY NO.: 101688  
ADDENDUM TO ANNUAL REPORT  
YEAR ENDED 05 NOVEMBER 2019**

**Principal Address:**

c/o The Treasurer  
Ms Alison Rankin  
The Sports Centre  
Ulster University  
Cromore Road  
Coleraine  
BT52 1SA

To whom it may concern,

Please note that the Springwell Running Club annual accounts are produced on the basis of Receipts and Payments, and there is therefore no Statement of Assets & Liabilities.

DATE: 26 November 2019.

SIGNED:   
Club Treasurer

A dated signature of one or more of the charity trustees.

