

Ballynahinch Child Contact Centre

Northern Ireland · Charity number 101687

Details

Status	Received
Registered	2015-04-08
Register	View on the Charity Commission for Northern Ireland register

Contact

Address
Ballynahinch Baptist Church
24 Lisburn Road
Ballynahinch
County Down
BT24 8bl
BT24 8BL

Phone 07769293446

Email hinchcontactcentre@gmail.com

Website [ballynahinch contact centre](#)

Activities

Purposes: To offer a safe, friendly and neutral environment in Ballynahinch where children of separated families can spend time with one or both parents and sometimes other family members.

What the charity does: The advancement of citizenship or community development, The advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity, The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

How the charity works: Counselling/support, Human rights/equality, Playgroup/after schools, Volunteer development, Welfare/benevolent, Youth development

Who the charity helps: Children (5-13 year olds), Community safety/crime prevention, Men, Parents, Women

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£32,337	£31,677	£0	3

Trustees

Name	Role	Appointed
Mr Desie Stafford		
Mrs Elizabeth Stuart		
Mrs Kelly Breen		
Ms Jennifer Carson		

Ballynahinch Child Contact Centre

Northern Ireland - Charity number 101687

Accounts

**BALLYNAHINCH CHILD CONTACT CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)**

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Incoming resources					
<i>Incoming funds from various</i>					
Grant Awarding Organisations	1	<u>32,337</u>	-	<u>32,337</u>	<u>29,922</u>
Total incoming resources		<u>32,337</u>	-	<u>32,337</u>	<u>29,922</u>
Resources expended					
Staff costs		19,867	-	19,867	17,475
Establishment costs		6,000	-	6,000	5,250
Insurance		1,160	-	1,160	1,182
Playground inspection		420	-	420	-
Trustees meetings and AGM costs		331	-	331	747
Legal and professional fees		1,050	-	1,050	750
Communications and IT		861	-	861	406
Other expenses		<u>1,988</u>	-	<u>1,988</u>	<u>1,954</u>
Total resources expended		<u>31,677</u>	-	<u>31,677</u>	<u>27,764</u>
Net income and (expenditure)		660	-	660	2,158
Balances brought forward		<u>37,278</u>	-	<u>37,278</u>	<u>35,120</u>
Balances carried forward		<u><u>37,938</u></u>	-	<u><u>37,938</u></u>	<u><u>37,278</u></u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**BALLYNAHINCH CHILD CONTACT CENTRE
BALANCE SHEET
31 DECEMBER 2024**

	Notes	31.12.24 £	31.12.23 £
CURRENT ASSETS			
Cash at bank		40,596	36,940
Debtors		<u>382</u>	<u>2,538</u>
		40,978	39,478
CREDITORS			
Amounts falling due within one year	5	<u>3,040</u>	<u>2,200</u>
NET CURRENT ASSETS		37,938	37,278
NET ASSETS		<u>37,938</u>	<u>37,278</u>
FUNDS			
Restricted funds	6	-	-
Unrestricted funds	6	<u>37,938</u>	<u>37,278</u>
		<u>37,938</u>	<u>37,278</u>

APPROVED BY THE TRUSTEES AND SIGNED ON THEIR BEHALF BY:


[Kelly Breen \(Oct 24, 2025 18:54:28 GMT+1\)](#)

.....
 Mrs Kelly Breen
 Trustee

Date: 24/10/2025

The notes form part of these financial statements

BALLYNAHINCH CHILD CONTACT CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements of this public benefit entity have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)).

The presentation currency of the financial statements is Pounds Sterling (£).

Going concern basis

At the time of approving the financial statements the trustees have a reasonable expectation that the charity has adequate resources to continue in operation existence for the foreseeable future thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The following is a summary of the significant accounting policies adopted by the charity in the preparation of the financial statements.

Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income from events and courses are recognised when the event or course has been delivered and the charity becomes unconditionally entitled to the income.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Expenditure on raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Expenditure on charitable expenditure comprises the cost of providing support to research bodies to further the charitable purpose. Together with support costs incurred centrally and governance costs associated with the governance arrangements of the charity and are primarily associated with constitutional and statutory requirements. The charity's expenditure on governance costs ensures that the organisation complies with legislation and best practice.

Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Fund accounting

The charity has various types of funds for which it is responsible and which require separate disclosure. These are as follows:

(i) Restricted funds

Donations received which are designated by the donor for specific purposes. Such purposes are within the overall aim of the charity.

(ii) Unrestricted funds

Funds which are expendable at the discretion of the charity in the furtherance of the objectives of the charity.

BALLYNAHINCH CHILD CONTACT CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

2. INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Health & Social Care Trust Award	<u>32,337</u>	<u>-</u>	<u>32,337</u>	<u>29,922</u>

3. EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Resources expended				
Staff costs	19,867	-	19,867	17,475
Establishment costs	6,000	-	6,000	5,250
Insurance	1,160	-	1,160	1,182
Playground maintenance	420	-	420	-
Trustees meetings and AGM costs	331	-	331	747
Legal and professional fees	1,050	-	1,050	750
Communications and IT	861	-	861	406
Other expenses	1,988	-	1,988	1,954
Staff travelling allowance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total resources expended	<u>31,677</u>	<u>-</u>	<u>31,677</u>	<u>27,764</u>

4. STAFF COSTS

	31.12.24 £	31.12.23 £
Wages and salaries	19,737	17,475
Other pension costs	<u>130</u>	<u>-</u>
	<u>19,867</u>	<u>17,475</u>

No employee received emoluments of more than £60,000 in this financial year (2023: Nil)

The average monthly numbers of employees (excluding the trustees) during the year, calculated on the basis of full time equivalents, was 3 (2023: 3).

Trustees did not receive any remuneration or expenses during the year (2023: Nil).

Defined contribution scheme

The charity operates a defined contribution pension scheme. The pension costs charge represents contributions payable by the charity to the pension fund and amounted to £130 (2023: Nil).

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.24 £	31.12.23 £
Accruals	<u>3,040</u>	<u>2,200</u>

BALLYNAHINCH CHILD CONTACT CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

6. ANALYSIS OF CHARITABLE FUNDS

Fund analysis

	At 1 January 2024	Income	Expenditure	At 31 December 2024
Unrestricted funds				
General funds	<u>37,278</u>	<u>32,337</u>	<u>(31,677)</u>	<u>37,938</u>

Ballynahinch Child Contact Centre

Northern Ireland - Charity number 101687

Accounts

**BALLYNAHINCH CHILD CONTACT CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)**

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Incoming resources					
<i>Incoming funds from various</i>					
Grant Awarding Organisations	1	<u>29,922</u>	-	<u>29,922</u>	<u>31,779</u>
Total incoming resources		<u>29,922</u>	-	<u>29,922</u>	<u>31,779</u>
Resources expended					
Staff costs		17,475	-	17,475	19,454
Establishment costs		5,250	-	5,250	5,000
Insurance		1,182	-	1,182	970
Playground maintenance		-	-	-	640
Trustees meetings and AGM costs		747	-	747	810
Legal and professional fees		750	-	750	914
Communications and IT		406	-	406	212
Other expenses		1,954	-	1,954	1,201
Staff travelling allowance		-	-	-	167
Total resources expended		<u>27,764</u>	-	<u>27,764</u>	<u>29,368</u>
Net income and (expenditure)		2,158	-	2,158	2,411
Balances brought forward		<u>35,120</u>	-	<u>35,120</u>	<u>32,709</u>
Balances carried forward		<u>37,278</u>	-	<u>37,278</u>	<u>35,120</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**BALLYNAHINCH CHILD CONTACT CENTRE
BALANCE SHEET
31 DECEMBER 2023**

	Notes	31.12.23 £	31.12.22 £
CURRENT ASSETS			
Cash at bank		36,940	36,320
Debtor – SEHSCT		<u>2,538</u>	<u>-</u>
		39,478	36,320
CREDITORS			
Amounts falling due within one year	5	<u>2,200</u>	<u>1,200</u>
NET CURRENT ASSETS		37,278	35,120
NET ASSETS		<u>37,278</u>	<u>35,120</u>
FUNDS			
Restricted funds	6	-	-
Unrestricted funds	6	<u>37,278</u>	<u>35,120</u>
		<u>37,278</u>	<u>35,120</u>

APPROVED BY THE TRUSTEES AND SIGNED ON THEIR BEHALF BY:

Kelly Breen

Kelly Breen (Oct 31, 2024 15:25 GMT)

.....
Mrs Kelly Breen
Trustee

Date: 31/10/2024

The notes form part of these financial statements

1. ACCOUNTING POLICIES

The financial statements of this public benefit entity have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019 – (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102).

The following is a summary of the significant accounting policies adopted by the charity in the preparation of the financial statements.

Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income from events and courses are recognised when the event or course has been delivered and the charity becomes unconditionally entitled to the income.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Expenditure on raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Expenditure on charitable expenditure comprises the cost of providing support to research bodies to further the charitable purpose. Together with support costs incurred centrally and governance costs associated with the governance arrangements of the charity and are primarily associated with constitutional and statutory requirements. The charity's expenditure on governance costs ensures that the organisation complies with legislation and best practice.

Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Fund accounting

The charity has various types of funds for which it is responsible and which require separate disclosure. These are as follows:

(i) Restricted funds

Donations received which are designated by the donor for specific purposes. Such purposes are within the overall aim of the charity.

(ii) Unrestricted funds

Funds which are expendable at the discretion of the charity in the furtherance of the objectives of the charity.

BALLYNAHINCH CHILD CONTACT CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

2. INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Health & Social Care Trust Award	<u>29,922</u>	<u>-</u>	<u>29,922</u>	<u>31,779</u>

3. EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Resources expended				
Staff costs	17,475	-	17,475	19,454
Establishment costs	5,250	-	5,250	5,000
Insurance	1,182	-	1,182	970
Playground maintenance	-	-	-	640
Trustees meetings and AGM costs	747	-	747	810
Legal and professional fees	750	-	750	914
Communications and IT	406	-	406	212
Other expenses	1,954	-	1,954	1,201
Staff travelling allowance	-	-	-	167
Total resources expended	<u>27,764</u>	<u>-</u>	<u>27,764</u>	<u>29,368</u>

4. STAFF COSTS

	31.12.23 £	31.12.22 £
Wages and salaries	<u>17,475</u>	<u>19,454</u>

No employee received emoluments of more than £60,000 in this financial year (2022: Nil)

The average monthly numbers of employees (excluding the trustees) during the year, calculated on the basis of full time equivalents, was 3.

Trustees did not receive any remuneration or expenses during the year (2022: Nil).

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23 £	31.12.22 £
Accruals	<u>2,200</u>	<u>1,200</u>

BALLYNAHINCH CHILD CONTACT CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

6. ANALYSIS OF CHARITABLE FUNDS

Fund analysis

	At 1 January 2023	Income	Expenditure	At 31 December 2023
Unrestricted funds				
General funds	<u>35,120</u>	<u>29,922</u>	<u>(27,764)</u>	<u>37,278</u>

Ballynahinch Child Contact Centre

Northern Ireland - Charity number 101687

Annual report

BALLYNAHINCH CHILD CONTACT CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 December 2023.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102).

REFERENCE AND ADMINISTRATIVE DETAILS

This information is included on page 1 of these financial statements.

Ballynahinch Child Contact Centre is a charitable organisation in Northern Ireland.

PUBLIC BENEFIT

The trustees confirm that they have had due regard for the guidance produced on Public Benefit by the Charity Commission for Northern Ireland (CCNI) and are pleased to report that during the year ended 31 December 2023 they have continued to meet the Public Benefit requirement by the provision of programmes and activities as noted in detailed within this trustees report.

PRINCIPAL ACTIVITIES

The principal activity of the Ballynahinch Child Contact Centre is to provide a neutral, relaxed environment where children of separated parents can meet with non-resident parents and extended family members, in a safe and comfortable setting. Volunteers with a wide range of skills and expertise facilitate the Contact.

CONSTITUTION

Ballynahinch Contact Centre is governed by a constitution.

ORGANISATION

The Management Committee has overall responsibility for the Organization. The Management Committee, which meets on a regular basis, has the authority to administer the Organization. The day-to-day management of operational matters lies with the Co-Ordinator who is responsible to the Management Committee. There is an informal structure for appointment and training of Management Committee members. A copy of our policies is available on request for external people to read.

OBJECTIVES

The 2023 objectives included the following:

- Maintaining a service to children and families at Ballynahinch Contact Centre on Wednesday afternoons and Saturday mornings.
- Maintaining links with other Child Contact Centres through the Network of Child Contact Centres in Northern Ireland.
- Ensuring consistency of practice through engagement with and attainment of accreditation through the Northern Ireland Network of Child Contact Centres (NINCCC).
- The maintaining of an outside play facility.
- Ensuring the long term sustainability of the Ballynahinch Contact Centre

All major objectives were delivered during the year.

BALLYNAHINCH CHILD CONTACT CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

STATEMENT OF MANAGEMENT COMMITTEE RESPONSIBILITIES

The Management Committee is required to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Centre and of the surplus or deficit of the Centre for that period. In preparing those financial statements, the Management Committee is required to:

Select suitable accounting policies and then apply them consistently;

- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Centre will continue in business.

The Management Committee is responsible for keeping proper accounting records, which disclose, with reasonable accuracy at any time, the financial position of the Centre. It is also responsible for safeguarding the assets of the Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF INFORMATION TO INDEPENDENT EXAMINERS

In so far as the Management Committee are aware:

- there is no relevant audit information of which the independent examiner is unaware; and
- the Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

RISK MANAGEMENT

The Management Committee has examined and assessed the major risks to which the Centre is exposed, in particular those related to the operations and finances of the Centre, and are satisfied that adequate systems are in place to mitigate any exposure to the major risks.

There has been no change in staff over the last year. We have been encouraged by the support of the committee, and especially the volunteers.

PLANS FOR THE FUTURE

- All future plans are monitored and approved by the Management Committee. They are proactive in ensuring a funding strategy is in place to provide long term sustainability.
- Ensuring the continued efficient and effective running of the Centre, offering a valued and cost effective service to children and their families.
- Ensuring the Management Committee continues to have the appropriate skills to manage the organization and staff.
- Continuing to work in partnership with the Trust to provide the contracted service.
- Continue to provide a safe, friendly & professional service for children and families.
- Continue to look for ways to improve on the service we provide.

BALLYNAHINCH CHILD CONTACT CENTRE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

FINANCIAL REVIEW

During the year the charity has generated funds of £29,922 (2022: £31,779) and have incurred expenses of £27,764 (2022: £29,368). The net surplus of £2,158 (2022: £2,411) has been added to the unrestricted reserves of the charity to leave a surplus on the unrestricted reserves of £37,278 (2022: £35,120). There were no restricted funds during the year or at the year end.

TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Trustees Report and the receipts and payments account and statement of assets and liabilities in accordance with applicable law and regulations.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVED BY THE TRUSTEES AND SIGNED ON THEIR BEHALF BY:

Kelly Breen

[Kelly Breen \(Oct 31, 2024 15:25 GMT\)](#)

.....
Mrs Kelly Breen
Trustee

Date: **31/10/2024**

Ballynahinch Child Contact Centre

Northern Ireland - Charity number 101687

Annual return

BALLYNAHINCH CHILD CONTACT CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

We report on the accounts of the charity for the year ended 31 December 2023, which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. It is our responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general directions given by the Charity Commission for Northern Ireland under section 65(9) (b) of the Charities Act; and
- state whether particular matters have come to my attention

Basis of Independent Examiners Report

We have examined your charity accounts as required under section 65 of the Charities Act and our examination was carried out in accordance with general directions given by the Charity Commission for Northern Ireland under section 65(9) (b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent Examiner's Statement

We have completed our examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.

Baker Tilly Mooney Moore

Baker Tilly Mooney Moore (Oct 31, 2024 15:26 GMT)

Baker Tilly Mooney Moore

Chartered Certified Accountants

17 Clarendon Road

Clarendon Dock

Belfast

BT1 3BG

Date: **31/10/2024**

Ballynahinch Child Contact Centre

Northern Ireland - Charity number 101687

Accounts

Charity Number: 101687

Ballynahinch Child Contact Centre

*Trustees' Report and Financial Statements
for the
Year Ended 31st December 2018*

Prepared by:
*Peter E O'Hare & Co
Chartered Accountants
Century House
32 High Street
Ballynahinch
Co Down
BT24 8AB*

Ballynahinch Child Contact Centre

Contents

	Page
Administrative Information	1
Trustees Report	2
Independent Examiners' Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 - 7

Ballynahinch Child Contact Centre

Administrative Information

Charity number 101687

**Business address
& Registered Address** 24 Lisburn Road
Ballynahinch
Co Down
BT24 8BL

Secretary Mrs Doris Patton

Trustees	Mrs Kelly Breen	Chair
	Mrs Doris Patton	Secretary
	Mrs Elisabeth Stuart	Trustee
	Mr David Cochrane	Trustee
	Ms Jennifer Carson	Trustee
	Mr Desie Stafford	Trustee

Accountants Peter E O'Hare & Co
Chartered Accountants
32 High Street
Ballynahinch
Co Down
BT24 8AB

Bankers Danske Bank
Portadown Centre
45-48 High Street
Portadown
BT62 1LB

Ballynahinch Child Contact Centre
Report of the Trustees
for the Year Ended 31st December 2018

The trustees present their report and the financial statements for the Year Ended 31st December 2018. The trustees who served during the year and up to the date of this report are set out on page 1.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 1964. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees

Mrs Kelly Breen
Chairperson

Date: 30th September 2019

Ballynahinch Child Contact Centre

Independent Examiner's Report to the Trustees on the Unaudited Financial Statements of Ballynahinch Contact Centre.

I report on the accounts of Ballynahinch Child Contact Centre for the Year Ended 31st December 2018, as set out on pages 4 to 7.

Respective responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. It is my responsibility to state, on the basis of my examination, whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

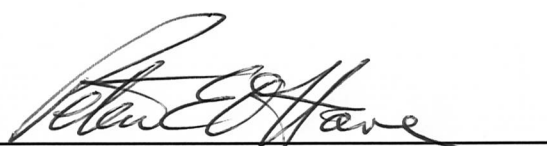
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- proper books of account are kept in accordance with section 27 of the Charities Act (Northern Ireland) 1964; and
- accounts are prepared which agree with the books of account and comply with the accounting requirements of the Act; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter E O'Hare FCA (Independent Examiner)

Date: 30th September 2019

Peter E O'Hare & Co
Chartered Accountants
32 High Street
Ballynahinch
Co Down
BT24 8AB

Ballynahinch Child Contact Centre

Statement of Financial Activities For the Year Ended 31st December 2018

	Notes	Unrestricted Funds £	2018 Total £	2017 Total £
Incoming resources				
Incoming Funds from Various Grant Awarding Organisations	2	27,871	27,871	27,829
Total incoming resources		27,750	27,750	27,829
Resources expended				
Staff Costs	3	13,108	13,108	17,207
Establishment Costs		8,047	8,047	5,270
Trustee Meetings & AGM Costs		1,510	1,510	750
Legal and professional fees		955	955	388
Communications and IT		1,534	1,534	365
Other Expenses		147	147	2,354
Staff Travelling Allowance		-	-	-
Total resources expended		25,301	25,301	26,334
Net Surplus (Deficit) for the Year		2,570	2,570	1,495
Total funds brought forward		28,218	28,218	26,273
Total funds carried forward		30,788	30,788	28,218

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 6 to 7 form an integral part of these financial statements.

Ballynahinch Child Contact Centre

Balance Sheet as at 31st December 2018

	Notes	£	2018 £	£	2017 £
Current Assets					
Cash at Bank		30,788		16,267	
Debtor – SEHSCT		-		12,969	
Cheque not Allocated		-		2,006	
				<hr/>	
		30,788		31,242	
Current Liabilities					
Creditors at 31 st December		-		-	
				<hr/>	
Net Current Assets			30,788		28,218
			<hr/>		<hr/>
Net Assets as at 31st December			30,788		28,218
			<hr/> <hr/>		<hr/> <hr/>
Retained Funds					
Unrestricted income funds	4		30,788		28,218
			<hr/>		<hr/>
Total Funds as at 31st December			30,788		28,218
			<hr/> <hr/>		<hr/> <hr/>

The financial statements were approved by the trustees and signed on behalf of the board by:

Mrs Kelly Breen
Chairperson

Date: 30th September 2019

The notes on pages 6 to 7 form an integral part of these financial statements.

Ballynahinch Child Contact Centre

Notes to the Financial Statements for the Year Ended 31st December 2018

1. Accounting policies

The principal accounting policies are as summarised below, and the accounting policies that have been applied have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act (Northern Ireland) 1964.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Primary funding is received by way of grants and are included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included. Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.5. Research and development

Research expenditure is written off to the profit and loss account in the year in which it is incurred.

Ballynahinch Child Contact Centre

Notes to the Financial Statements for the Year Ended 31st December 2018

2. Voluntary income

	Unrestricted Funds £	2018 Total £	2017 Total £
Health & Social Care Trust Award	27,750	27,750	27,750
Other Grants Received	120	120	79
Bank Interest Received	1	1	-
Total Funds Received	27,871	27,871	27,829

3. Employees

Employment costs	2018 £	2017 £
Wages and salaries	13,108	17,207

No employee received emoluments of more than £60,000 in this Financial Year (2015 - also none).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2018 Number	2017 Number
2	2

Ballynahinch Child Contact Centre

The following pages do not form part of the statutory accounts.

Ballynahinch Child Contact Centre

Detailed statement of Financial Activities for the Year Ended 31st December 2018

	2018		2017	
	£	£	£	£
Incoming Resources				
Incoming Resources from generated funds:				
Health & Social Care Trust Award		27,750		27,750
Other Grants Received		120		-
Bank Interest Received		1		79
		27,871		27,879
Total incoming resources from generating funds		27,871		27,879
Resources expended				
Staff Wages & Salaries	13,108		17,207	
Rent & Cleaning Costs	5,112		5,270	
Upkeep - Toys & Equipment	2,007		800	
Insurance	928		887	
Staff Uniforms	-		500	
Telephone & Internet Charges	476		244	
Trustee Meetings & AGM Costs	1,936		750	
Postage & Stationery	580		103	
Computer Software Fees	478		-	
Society Membership Fees	529		388	
Bank Charges	51		29	
Travelling Allowance	96		156	
	25,301		26,334	
Total cost of providing Contact Centre Services		25,301		26,334

Ballynahinch Child Contact Centre

Northern Ireland - Charity number 101687

Annual report

BALLYNAHINCH CHILD CONTACT CENTRE

ANNUAL REPORT

FOR THE YEAR ENDED 31st DECEMBER 2018

BALLYNAHINCH CHILD CONTACT CENTRE

**ANNUAL REPORT FOR THE YEAR ENDED 31st
DECEMBER 2018**

Management Committee 2018

Report of the Management Committee

Treasurer's report

Independent Examiner's report

Ballynahinch Contact Centre Committee 2018

Kelly Breen	(Chair)
Margaret Wilson	(Minutes Secretary)
Peter O'Hare	(Treasurer)
Liz Stuart	(Health and Safety)
Jennifer Carson	(Child Protection)
Jane Dinnen	(Data Protection)

Staff

Naomi Stewart	(Coordinator)
Ruth Stewart	(Trainor)

Update on Committee and Staff

Jane Dinnen has been welcomed on to the Committee and will be responsible for Data Protection.

**BALLYNAHINCH CONTACT CENTRE
REPORT OF THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 31st DECEMBER 2018**

The Management Committee present their report and the audited financial statements for the year ended 31st December 2018

PRINCIPAL ACTIVITIES

The principal activity of the Ballynahinch Child Contact Centre is to provide a neutral, relaxed environment where children of separated parents can meet with non-resident parents and extended family members, in a safe and comfortable setting. This is made possible through the dedication and skills of over 30 volunteers

The Centre's usage for the year 2018 was as follows:

A total of 103 sessions 52 Saturdays and 51 Wednesdays

	Saturday	Wednesday	Total
Families	32	12	44
Children	44	17	61
Family Visits	415	209	624
Children Visits	601	304	905

26 families left the Centre during the year with 19 of these moving on to family or community based contact

Usage for 2017

A total of 103 sessions. 52 Saturdays and 51 Wednesdays

	Saturday	Wednesday	Total
Families	45	12	57
Children	61	20	81

Family Visits	551	258	809
Children's Visits	728	464	1192

Usage for 2016

A total of 104 sessions. 52 Saturdays and 52 Wednesdays

	Saturday	Wednesday	Total
Families	38	21	59
Children	57	33	90
Family Visits	371	163	534
Children's Visits	490	306	796

Usage for 2015

A total of 104 sessions. 52 Saturdays and 52 Wednesdays

	Saturday	Wednesday
Total		
Families 46	34	12
Children 70	51	19
Family Visits 721	420	301

**BALLYNAHINCH CHILD CONTACT
CENTRE
REPORT OF THE MANAGEMENT
COMMITTEE
FOR THE YEAR ENDED 31st DECEMBER
2018**

PLANS FOR THE FUTURE

Future developments are monitored and approved by the Management Committee. These Include:

- ❖ Ensuring a funding strategy is in place to provide long-term sustainability.
- ❖ Ensuring the continued efficient and effective running of the Centre offering a valued and cost-effective service to children and their families.
- ❖ Ensuring the Management Committee continues to have the appropriate skills to manage the organization.
- ❖ Liaising with the National Association of Child Contact Centres (NACCC) and the Northern Ireland Network of Child Contact Centres to ensure agreed standards in policy, procedure and practice.
- ❖ Continuing to work in partnership with the Trust to provide Child Contact Centre Services.
- ❖ Continuing to source and provide equipment and facilities to make the Centre a place for enjoyable and meaningful contact.

CONSTITUTION

Ballynahinch Contact Centre is governed by a constitution

ORGANISATION

The Management Committee has overall responsibility for the Organization. The Management Committee, which meets on a regular basis, has the authority to administer the Organization. The day-to-day management of operational matters lies with the Coordinator who is responsible to the Management Committee. There is an informal structure for appointment and training of Management Committee members.

A copy of our policies are available at the reception desk for external people to read.

OBJECTIVES

The 2018 objectives included the following:

- ❖ Maintaining a service to children and families at Ballynahinch Contact Centre on Wednesday afternoons and Saturday mornings.
- ❖ Maintaining links with other Child Contact Centres through the Network of Child Contact Centres in Northern Ireland.
- ❖ Ensuring consistency of practice through engagement with and attainment of accreditation through the National Association of Child Contact Centres (NACCC).
- ❖ The maintaining of an outside play facility.
- ❖ Ensuring the long-term sustainability of the Ballynahinch Child Contact Centre.

All major objectives were delivered during the year.

STATEMENT OF MANAGEMENT COMMITTEE RESPONSIBILITIES

The Management Committee is required to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Centre and of the surplus or deficit of the Centre for that period. In preparing those financial statements, the Management Committee is required to:

- ❖ Select suitable accounting policies and then apply them consistently;
- ❖ make judgements and estimates that are reasonable and prudent;
- ❖ state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- ❖ prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Centre will continue in business.

The Management Committee is responsible for keeping proper accounting records, which disclose, with reasonable accuracy at any time, the financial position of the Centre. It is also responsible for safeguarding the assets of the Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF INFORMATION TO INDEPENDANT EXAMINERS

In so far as the Management Committee are aware:

- ❖ there is no relevant audit information of which the Independent examiner is unaware; and
- ❖ the Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent examiner is aware of that information.

RISK MANAGEMENT

The Management Committee has examined and assessed the major risks to which the Centre is exposed, in particular those related to the operations and finances of the Centre, and are satisfied that adequate systems are in place to mitigate any exposure to the major risks.

Ballynahinch Child Contact Centre

Northern Ireland - Charity number 101687

Annual return

Ballynahinch Child Contact Centre

Independent Examiner's Report to the Trustees on the Unaudited Financial Statements of Ballynahinch Contact Centre.

I report on the accounts of Ballynahinch Child Contact Centre for the Year Ended 31st December 2018, as set out on pages 4 to 7.

Respective responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. It is my responsibility to state, on the basis of my examination, whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- proper books of account are kept in accordance with section 27 of the Charities Act (Northern Ireland) 1964; and
- accounts are prepared which agree with the books of account and comply with the accounting requirements of the Act; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Peter E O'Hare FCA (Independent Examiner)

Date: 30th September 2019

Peter E O'Hare & Co
Chartered Accountants
32 High Street
Ballynahinch
Co Down
BT24 8AB