

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland · Charity number 101674

Details

Status Received

Registered 2015-11-09

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address Sextons House
Main Street
Hillsborough
County Down
BT26 6ae
BT26 6AE

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Email admin@hillsboroughparish.org.uk

Website hillsboroughparish.org.uk

Activities

Purposes: The principal function is to support the advancement of the Christian religion by promoting through the work of the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help is fundamental to the practical delivery of the tenets of Christianity. As a result of activity in pursuit of the advancement of the Christian religion, the Parish has custody of a large body of records, materials and artefacts of significance to the cultural heritage, the maintenance of which is undertaken by the Parish as a secondary charitable purpose.

What the charity does: The advancement of religion

How the charity works: Religious activities

Who the charity helps: General public

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£410,753	£464,955	£-50,863	10

Trustees

Name	Role	Appointed
Alan Richardson		
Christopher Gardiner		
Jenny Williams		
Miss June Walker		
Mr Anthony Trimble		
Mr Gareth Mccaw		
Mr Gareth Mcgonigle		
Mr Jeremy Trimble		
Mr Larry Pulfer		
Mr Philip Gilkinson		
Mr Stephen Robinson		
Mr William Crymble		
Mrs Ellen Wilson		
Mrs Heather Pulfer		
Mrs Jenny Mitchell		
Mrs Karen Topping		
Rev Bryan Andrew Follis		

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101674

Accounts

hillsborough PARISH CHURCH

Annual Accounts for year ending
31st December 2024

Statement of Financial Activity for year ending 31st December 2024

	Note*	Unrestricted	Youth & Family Weekends	World Mission & other Charities	Romania Trip	Rector's Discretionary	JC Mission Fund	Organ Fund	2024 Total	2023 Total
		£	£	£	£	£	£	£	£	£
Income										
Voluntary Income	(2)	340,552	0	13,462	0	2,145	0	5,000	361,159	335,451
Church Activities	(2)	12,176	9,395	0	0	0	0	0	21,571	25,328
Activities for Generating income	(2)	26,084	0	0	0	0	0	0	26,084	26,003
Bank interest	(2)	684	0	0	0	0	0	0	684	604
Other Income	(2)	1,089	0	0	0	0	0	0	1,089	1,012
Total Income		380,585	9,395	13,462	0	2,145	0	5,000	410,587	388,398
Expenditure										
Donations	(4)	44,112	0	13,462	0	0	0	0	57,574	48,505
Church Activities	(3)	388,031	9,395	0	0	2,863	0	0	400,289	380,799
Support costs	(3)	7,092	0	0	0	0	0	0	7,092	5,611
Total Expenditure		439,235	9,395	13,462	0	2,863	0	0	464,955	434,915
Net Income/(Expenditure)		-58,650	0	0	0	-718	0	5,000	-54,368	-46,517
Gains on Investments		166	0	0	0	0	0	0	166	261
Net Movement in Funds		-58,484	0	0	0	-718	0	5,000	-54,202	-46,256
Transfer of funds		-107	0	0	0	0	0	107	0	0
Total Funds brought forward 1 Jan		1,788,079	0	0	616	1,554	11,070	17,489	1,818,808	1,865,064
Total Funds carried forward 31 Dec		1,729,488	0	0	616	836	11,070	22,596	1,764,606	1,818,808

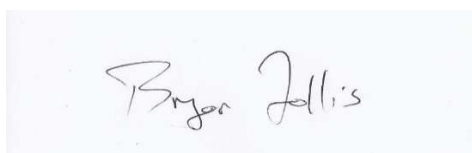
*The notes on pages 4 to 10 form part of these financial statements

Balance Sheet at 31st December 2024

	Note	Unrestricted £	Restricted £	2024 Total £	2023 Total £
Fixed Assets					
Tangible Fixed Assets	(5)	1,605,097	0	1,605,097	1,599,958
Investments	(9)	9,106	0	9,106	8,940
Total Fixed Assets		1,614,203	0	1,614,203	1,608,898
Current Assets					
Debtors	(6)	62,317	0	62,317	75,430
Cash and Cash Equivalents	(8)	103,589	35,360	138,949	184,730
Total Current Assets		165,906	35,360	201,266	260,160
Current Liabilities					
Creditors		1,945	0	1,945	6,580
Accruals		48,676	242	48,918	43,670
Total Current Liabilities	(6)	50,621	242	50,863	50,250
Net Current Assets		115,285	35,118	150,403	209,910
Net Assets		1,729,488	35,118	1,764,606	1,818,808
Parish Funds					
Unrestricted Funds				1,729,488	1,788,079
Restricted Funds				35,118	30,729
Total Funds	(7)			1,764,606	1,818,808

The financial statements were approved by the Board of Trustees and authorised for issue on 25th April 2025 and were signed on its behalf by:

Revd Canon Dr Bryan A Follis – Trustee



Dr Margaret P Scott – Trustee



The notes on pages 4 to 10 form part of these financial statements

Cash Flow Statement for year ending 31st December 2024

	2024	2023
	£	£
Cash Flow from operating activities	19,723	-16,352
Cash Flow from investing activities - purchase of fixed assets and bank interest	-65,504	-5,806
Movement in Cash in the period	-45,781	-22,158
Opening balance cash & cash equivalents	184,730	206,888
Closing balance cash & cash equivalents	138,949	184,730

Reconciliation of net income & expenditure

Net income/(expenditure) Statement of Financial Activities	-54,202	-46,256
Adjustments for:		
Depreciation charges	61,049	61,953
Interest	-684	-604
Gains /(Loss) on Investments	-166	-261
(Increase)/decrease in debtors	13,113	-19,717
Increase/(decrease) in creditors	613	-11,467
Cash flow from operating activities	19,723	-16,352

The notes on pages 4 to 10 form part of these financial statements

Note (1) Accounting Policies

The Financial Statements have been prepared in accordance with the Charity SORP FRS 102. The financial statements have been prepared on the accruals basis and on the basis of historical cost.

- **Restricted and Unrestricted funds.** All funds are treated as unrestricted with the following exceptions:
 - Specific donations to the Organ Fund and John Cochrane Mission Fund
 - Specific donations made to Church Funds for onward distribution to specific charities
 - Rector's Discretionary Fund, Youth and Family weekend fund
- **Reserves policy.** The Trustees are operating a Reserves policy whereby unrestricted funds held by the charity will cover ten weeks of unrestricted resources expended. For this purpose, unrestricted funds exclude fixed assets and unrestricted resources expended excludes depreciation. The Trustees believe that this level of reserves would be sufficient to continue operating the charity should there be a significant drop in funding. As at the end of December 2024, unrestricted funds covered 16 weeks of unrestricted resources expended and exceed the policy above by 6 weeks.
- **Accounting for Income.**
 - Donations are booked to income statement based on the date received.
 - Gift aid associated with income is accrued based on the period to which it relates.
- **Tangible fixed assets.**
 - Heritage Assets: The following assets are treated as Heritage assets in line with the guidance of the SORP.
 - Church land and building and contents including the two organs
 - Parish Room
 - Maginess Room
 - The original value of these assets is not valued or depreciated in the financial statements. However new investments in these assets post 2013 which increase the life of the assets have been capitalised.
 - Assets to the value of less than £1,000 are not capitalised but are written off in the year of purchase, while all remaining assets are capitalised and included in the Balance Sheet.
 - Depreciation has been calculated using the straight-line method based on the following asset lives:
 - Buildings 50 years
 - Plant 10 years
 - Fixtures & Fittings 10 years
- **Going Concern.** These accounts have been prepared on a "Going Concern" basis and there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Note (2) Incoming Resources

	Unrestricted	YFW	World Mission & other Charities	RT	RDF	JCMF	OF	2024 Total	2023 Total
	£	£	£	£	£	£	£	£	£
Voluntary Income									
Annuals Cheque	1,000							1,000	820
Annuals SO	206,139							206,139	193,139
Appeals	37,396							37,396	34,955
Church Collections	2,432							2,432	1,601
Donation Station	1,485							1,485	2,736
Donations	17,702				2,145			19,847	19,163
FWO	12,173							12,173	13,907
Gift Aid Income	56,787							56,787	57,122
Legacy	1,000						5,000	6,000	0
Miscellaneous / Contra	3,952		13,462					17,414	11,837
Wall Slot / Bottle	486							486	171
Total	340,552		13,462	0	2,145	0	5,000	361,159	335,451
Church Activities									
Badminton Ladies & Men	520							520	275
Bellringers	531							531	0
Bowling club	275							275	195
Bridge Club	200							200	180
Churchyard	9,506							9,506	9,342
Events	0							0	4,325
Guides	200							200	200
Brownies	150							150	50
Youth	428							428	3,886
Youth / Children's Church	366							366	0
Youth / Family weekend		9,395						9,395	6,875
Total	12,176	9,395	0	0	0	0	0	21,571	25,328
Activities for Generating income									
Car Park Rental	3,500							3,500	3,500
Hall hire	18,633							18,633	16,392
Grant	1,050							1,050	0
Fuel Grant	2,901							2,901	6,111
Total	26,084	0	0	0	0	0	0	26,084	26,003
Bank interest	684	0	0	0	0	0	0	684	604
Other Income	1,089	0	0	0	0	0	0	1,089	1,012
Total Income	380,585	9,395	13,462	0	2,145	0	5,000	410,587	388,398

YFW: Youth & Family weekends RT: Romania Trip RDF: Rector's Discretionary Fund JCMF: John Cochrane Mission Fund
OF: Organ Fund

Note (3) Resources Expended

	Note	Unrestricted	YFW	World Mission & other Charities	RT	RDF	JCMF	OF	2024 Total	2023 Total
		£	£	£	£	£	£	£	£	£
Donations										
Charitable Donations	(4)	43,362		13,462					56,824	48,505
Bursaries		750							750	0
Total		44,112		13,462	0	0	0	0	57,574	48,505
Church Activities										
Diocesan Contribution		21,948							21,948	21,444
Staff Salaries		193,301							193,301	170,863
Staff Pensions		16,184							16,184	16,014
Staff other expenses		680							680	394
Electricity		9,916							9,916	8,207
Events		1,613							1,613	1,000
Fuel		19,770							19,770	26,464
Maintenance		13,388							13,388	19,100
Rates / Water Rates		3,254							3,254	4,596
Cleaning & Hygiene		1,419							1,419	775
Books & Scriptures		2,706							2,706	2,691
Bellringers		0							0	17
Children's Church		332							332	609
Choir, Music and Praise Band		2,279							2,279	2,244
Communion Wine & FWO envelopes		470							470	311
Insurance		14,292							14,292	13,339
Lawnmower fuel		850							850	841
Licences		1,086							1,086	984
Organ		215							215	585
Pastoral support		850							850	1,951
Professional Fees		3,744							3,744	0
Rectors discretionary		0				2,863			2,863	1,922
Tea Coffee Morning Service		1,190							1,190	1,020
Training		269							269	180
Visiting Organists		3,125							3,125	2,175
Visiting Preachers		4,390							4,390	4,240
Youth		1,923							1,923	3,567
Youth / Children's Church		835							835	963
Youth / Family weekend		711	9,395						10,106	7,967
Depreciation of Fixed Assets		61,049							61,049	61,953
Telephone / Internet / Mobiles		3,664							3,664	3,083
Other		2,578							2,578	1,300
Total		388,031	9,395	0	0	2,863	0	0	400,289	380,799
Support costs										
Office equip & software		4,049							4,049	3,227
Postage		578							578	450
Stationery etc		1,452							1,452	957
Bank fees		1,013							1,013	977
Total		7,092	0	0	0	0	0	0	7,092	5,611
Total Expenditure		439,235	9,395	13,462	0	2,863	0	0	464,955	434,915

YFW: Youth & Family weekends RT: Romania Trip RDF: Rector's Discretionary Fund JCMF: John Cochrane Mission Fund
OF: Organ Fund

Note (4) Outgoing Charitable Donations

	Unrestricted	World Mission & other Charities	Rector's Discretionary Fund	John Cochrane Mission Fund	2024 Total	2023 Total
	£	£	£	£	£	£
Donations						
Urban Saints	252				252	252
Compassion UK	384				384	352
Barnabas Fund	0				0	3,000
Bishops' Appeal	4,000				4,000	0
Diocesan Appeal	1,000				1,000	0
CMSI (Egypt)	7,523				7,523	11,761
SAMS	3,761				3,761	3,271
Habitat for Humanity	3,761				3,761	3,271
ICS	3,761				3,761	3,271
Leprosy Mission	3,761				3,761	3,271
Willowfield Parish Community Assoc	7,636	7,742			15,378	10,042
Open Doors	7,523				7,523	6,542
St Brendan's Church Mission		5,000			5,000	2,500
Royal British Legion					0	666
Lord Enniskillen Memorial Soc					0	306
Royal Hillsborough District No 19 (contra versus collection)		325			325	0
Largymore District Chapter No 9 (contra versus collection)		395			395	0
Total	43,362	13,462	0	0	56,824	48,505

Note (5) Reconciliation of Tangible Fixed Assets

	Land & Building	Plant	Fixtures & Fittings	Total
	£	£	£	£
Cost				
At 1st January 2024	2,278,961	105,041	57,152	2,441,154
Additions	0	45,373	20,815	66,188
Disposals				0
At 31st December 24	2,278,961	150,414	77,967	2,507,342
Accumulated Depreciation				
At 1st January 2024	727,430	81,858	31,908	841,196
Charge for year	46,085	10,183	4,781	61,049
Disposals				0
At 31st December 24	773,515	92,041	36,689	902,245
Net Book Value				
At 31st December 23	1,551,531	23,183	25,244	1,599,958
At 31st December 24	1,505,446	58,373	41,278	1,605,097

Annual accounts for year ending 31st December 2024

Investing Activities	2024	2023
	£	£
Parish Room refurbishment	0	2,340
Boiler Parish Room	0	2,470
Handbells (Bellringers)	0	1,600
Lawnmower	5,700	0
Soundsystem	37,993	0
Accessible pew	6,600	0
Aspiration panels	3,900	0
PA system Downshire Centre	1,680	0
Church screen	2,520	0
Showers (Rectory)	7,795	0
Total	66,188	6,410

Note (6) Debtors & Creditors

	2024	2023
	£	£
Debtors & Prepayments		
Gift aid recoverable	55,000	66,482
Other debtors	7,317	8,948
Total	62,317	75,430
Liabilities: Amounts falling due within 1 year		
Charitable donations outstanding	37,968	34,029
Other accruals	10,950	9,641
Creditors	1,945	6,580
Total	50,863	50,250

Note (7) Reconciliation of Funds

	Unrestricted	YFW	World Mission & other Charities	RT	Rectors Discretionary	JC Mission Fund	Organ Fund	2024 Total	2023 Total
	£	£	£	£	£	£	£	£	£
Balance at 1st January	1,788,079	0	0	616	1,554	11,070	17,489	1,818,808	1,865,064
Incoming resources	380,585	9,395	13,462	0	2,145	0	5,000	410,587	388,398
Outgoing resources	(439,235)	(9,395)	(13,462)	0	(2,863)	0	0	(464,955)	(434,915)
Gains/(Loss on Investments)	166	0	0	0	0	0	0	166	261
Transfer of funds	(107)	0	0	0	0	0	107	0	0
Balance at 31st December	1,729,488	0	0	616	836	11,070	22,596	1,764,606	1,818,808

Note (8) Cash and Cash Equivalents

	2024	2023
	£	£
Account		
Bellringers A/C	982	451
Bowling Club	288	213
Building/Property	13,038	11,658
BusInvAcc	2,374	2,336
Choir Concert A/C	0	107
Churchyard A/C	33,425	24,335
General A/C	64,352	122,960
MasterCard Corporate	-488	-478
Rectory A/C	211	211
Zero Gravity A/C	709	709
Catering A/C	0	0
Parish Centre A/C	24,058	22,228
Total	138,949	184,730

Note (9) Investments

Investments at :	31 st December 2024	31 st December 2023
	£	£
• RB General Unit Trust	9,106	8,940

Note (10) Related Party Transactions• **Trustees' remuneration and benefits**

- Only one trustee received remuneration in 2024 and 2023 for services provided to the Parish.
- The total cost incurred:

	2024	2023	
	£	£	
▪ Stipend	43,328	41,304	
▪ Locomotory allowance	7,000	7,000	
▪ Expenses of office	800	800	
▪ Pension	10,692	11,277	
▪ Other	3,332	0	Heating allowance 2021/22 – 2023/24
▪ Employers NI	5,719	5,232	
▪ Total Cost	70,871	65,613	

• **Trustees' expenses**

- Four trustees have claimed expenses during the period, which relate to repayment of costs incurred in support of Church activities.
- The total cost incurred was £13,173 (2023: £6,381)

- **Trustees' other**
 - One trustee received £110 re refund of deposit for Youth weekend, while three trustees received a total of £61 re refund for cancelled Seniors' bus trip. (2023: £5)
 - The son of a trustee received £250 travel bursary. (2023: £0)
- **Independent Examiner's remuneration**
 - No payment was received by the Independent Examiner reviewing these accounts.

There were no other related party transactions during the year that required disclosure.

Note (11) Staff Costs

	2024	2023
Average number of employees	11	9
	£	£
Wage&Salaries	182,224	164,375
Employers Pension	13,937	14,158
Employers NIC	9,992	8,344
Other benefits	3,332	0
Total cost	209,485	186,877

- No employee received benefits (excluding pension) of more than £60k in either 2024 or 2023.

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101674

Accounts

hillsborough PARISH CHURCH

Annual Accounts for year ending
31st December 2023

Statement of Financial Activity for year ending 31st December 2023

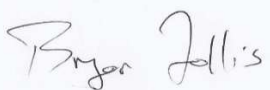
	Note*	Unrestricted	World Mission & other Charities	Romania Trip	Rectors Discretionary	JC Mission Fund	Organ Fund	2023 Total	2022 Total
		£	£	£	£	£	£	£	£
Income									
Voluntary Income	(2)	322,682	10,379	0	2,210	0	180	335,451	413,753
Church Activities	(2)	25,328	0	0	0	0	0	25,328	15,015
Activities for Generating income	(2)	26,003	0	0	0	0	0	26,003	19,351
Income from Investments	(2)	1,616	0	0	0	0	0	1,616	1,310
Total Income		375,629	10,379	0	2,210	0	180	388,398	449,429
Expenditure									
Donations	(4)	37,164	10,379	0	112	850	0	48,505	42,139
Church Activities	(3)	378,877	0	0	1,922	0	0	380,799	355,831
Support costs	(3)	5,611	0	0	0	0	0	5,611	6,021
Total Expenditure		421,652	10,379	0	2,034	850	0	434,915	403,991
Net Income/(Expenditure)		-46,023	0	0	176	-850	180	-46,517	45,438
Gains/(Loss on Investments)		261						261	-674
Net Movement in Funds		-45,762	0	0	176	-850	180	-46,256	44,764
Transfer of funds									0
Total Funds brought forward 1 Jan		1,833,841	0	616	1,378	11,920	17,309	1,865,064	1,820,300
Total Funds carried forward 31 Dec		1,788,079	0	616	1,554	11,070	17,489	1,818,808	1,865,064

The notes on pages 4 to 11 form part of these financial statements

Balance Sheet at 31st December 2023

	Note	2023 £	2022 £
Fixed Assets			
Tangible Fixed Assets	(5)	1,599,958	1,655,501
Investments	(9)	8,940	8,679
Total Fixed Assets		1,608,898	1,664,180
Current Assets			
Debtors	(6)	75,430	55,713
Prepayments			
Cash and Cash Equivalents	(8)	184,730	206,888
Total Current Assets		260,160	262,601
Current Liabilities			
Creditors		6,580	10,060
Accruals		43,670	51,657
Total Current Liabilities	(6)	50,250	61,717
Net Current Assets		209,910	200,884
Net Assets		1,818,808	1,865,064
Parish Funds			
Unrestricted Funds		1,788,079	1,833,841
Restricted Funds		30,729	31,223
Total Funds	(7)	1,818,808	1,865,064

The financial statements were approved by the Board of Trustees and authorised for issue on 10th April 2024 and were signed on its behalf by:



Revd Canon Dr Bryan A Follis – Trustee



Dr Margaret P Scott - Trustee

The notes on pages 4 to 11 form part of these financial statements

Cash Flow Statement for year ending 31st December 2023

	2023	2022
	£	£
Cash Flow from operating activities	-16,387	135,589
Cash Flow from investing activities - purchase of fixed assets	-6,410	-11,462
Cash Flow from Financing activities	639	314
Movement in Cash in the period	-22,158	124,441
Opening balance cash & cash equivalents	206,888	82,447
Closing balance cash & cash equivalents	184,730	206,888

Reconciliation of net income & expenditure

Net income/(expenditure) Statement of Financial Activities	-46,256	44,764
Adjustments for:		
Depreciation charges	61,953	60,807
Interest	-639	-314
Gains /(Loss) on Investments	-261	674
(Increase)/decrease in debtors	-19,717	7,608
Increase/(decrease) in creditors	-11,467	22,050
Cash flow from operating activities	-16,387	135,589

The notes on pages 4 to 11 form part of these financial statements

Notes to the accounts

Note (1) Accounting Policies

The Financial Statements have been prepared in accordance with the Charity SORP FRS 102. The financial statements have been prepared on the accruals basis and on the basis of historical cost.

• **Restricted and Unrestricted funds.** All funds are treated as unrestricted with the following exceptions:

- Specific donations to the Organ Fund and John Cochrane Mission Fund
- Specific donations made to Church Funds for onward distribution to specific charities
- Rector's Discretionary Fund

The Trustees are operating a Reserves policy whereby unrestricted funds held by the charity will cover ten weeks of unrestricted resources expended. For this purpose, unrestricted funds exclude fixed assets and unrestricted resources expended excludes depreciation. The Trustees believe that this level of reserves would be sufficient to continue operating the charity should there be a significant drop in funding. As at the end of December 2023, unrestricted funds covered 25 weeks of unrestricted resources expended and exceed the policy above by 15 weeks.

• **Accounting for Income.**

- Donations are booked to income statement based on the date received.
- Gift aid associated with income is accrued based on the period to which it relates.

• **Accounting for Church related organisations.** In line with guidance from the NI Charities Commission the accounts for 2023 and 2022 include the financial results of the following Church related activities:

- Bellringers
- Bowling club
- Catering committee (Account closed 25/10/2023)
- Choir

• **Going Concern.** These accounts have been prepared on a "Going Concern" basis and there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Note(2) Incoming Resources (see page 5)

Total Income was £388.4k during the year. Although this is down by £61.0k from last year, we note that in 2022 we benefitted from the very generous legacy of £122.0k from the late John Cochrane:

- Regular voluntary giving (i.e. standing orders, annual cheques and FWO) has increased by £10.6k, while the annual Harvest Appeal, at £35.0k, has increased by £22.0k. Excluding the Cochrane legacy from 2022 figures, the net total of all other donations is up by £11.1k.
- Income from Church activities has increased by £10.3k, largely due to the Adoro Christmas concert, and an increase in Youth and Children's Church activities, including Family and Youth weekends.
- Activities for generating income are up by £6.6k, driven mainly by an increase in hall hire and receipt of energy grants.
- Bank interest/fees is up £0.3k.

Note (2) Incoming Resources (cont.)

	Unrestricted	World Mission & other Charities	RT	RDF	JCMF	OF	2023 Total	2022 Total
	£	£	£	£	£	£	£	£
Voluntary Income								
Annuals Cheque	820						820	7,750
Annuals SO	193,139						193,139	175,629
Appeals	34,955						34,955	12,935
Church Collections	1,601						1,601	2,013
Donation Station	2,736						2,736	654
Donations	16,773			2,210		180	19,163	11,405
FWO	13,907						13,907	13,891
Gifted fixed asset	0						0	5,260
Gift Aid Income	57,122						57,122	53,174
Legacy	0						0	121,998
Miscellaneous / Contra	1,458	10,379					11,837	8,773
Wall Slot / Bottle	171						171	271
Total	322,682	10,379	0	2,210	0	180	335,451	413,753
Church Activities								
Badminton Ladies & Men	275						275	425
Bowling club	195						195	80
Bridge Club	180						180	0
Churchyard	9,342						9,342	9,775
Events	4,325						4,325	340
Guides	200						200	100
Brownies	50						50	0
Youth	3,886						3,886	455
Youth / Children's Church	0						0	200
Youth / Family weekend	6,875						6,875	3,640
Total	25,328	0	0	0	0	0	25,328	15,015
Activities for Generating income								
Car Park Rental	3,500						3,500	3,500
Dance Class - Amber	12,317						12,317	7,882
Other Hall income	1,352						1,352	930
Grant	0						0	1,510
Jubilee Grant	0						0	500
Fuel Grant	6,111						6,111	2,194
Pilates - Yvonne	2,723						2,723	2,835
Total	26,003	0	0	0	0	0	26,003	19,351
Income from Investments								
Bank fees & int	1,616						1,616	1,310
Total	1,616	0	0	0	0	0	1,616	1,310
Total Income	375,629	10,379	0	2,210	0	180	388,398	449,429

Note (3) Resources Expended (see page 7)

Overall expenditure at £434.9k has increased by £30.9k compared to the previous year:

- Charitable donations are up by £6.4k to £48.5k, partly due to the increase in incoming resources and Christmas and Egypt Appeals.
- Energy costs have increased by £2.0k.
- Salary and associated costs at £187.3k have increased by £4.1k. Visiting preacher and pastoral support costs have increased by £3.3k and £1.7k respectively, owing to staff turnover.
- Diocesan costs have increased by £0.8k.
- Increase in depreciation charges of £1.1k.
- Insurance costs have increased by £1.3k, from £12.0k to £13.3k.
- Net total of all other costs has increased by £10.2k, largely because of increase in various Church activities.

Note (3) Resources Expended (cont.)

	Note	Unrestricted	World Mission & other Charities	RT	RDF	JCMF	OF	2023 Total	2022 Total
		£	£	£	£	£	£	£	£
Donations									
Charitable Donations	(4)	37,164	10,379		112	850		48,505	42,139
Total		37,164	10,379	0	112	850	0	48,505	42,139
Church Activities									
Diocesan Contribution		21,444						21,444	20,652
Staff Salaries		170,863						170,863	162,309
Staff Pensions		16,014						16,014	17,421
Staff other expenses		394						394	3,422
Electricity		8,207						8,207	6,753
Events		1,000						1,000	1,564
Fuel		26,464						26,464	25,879
Maintenance		19,100						19,100	18,885
Rates / Water Rates		4,596						4,596	2,880
Cleaning & Hygiene		775						775	1,378
Books & Scriptures		2,691						2,691	1,718
Bellringers		17						17	142
Children's Church		609						609	576
Choir, Music and Praise Band		2,244						2,244	546
Communion Wine & FWO envelopes		311						311	139
Insurance		13,339						13,339	12,045
Lawnmower fuel		841						841	672
Licences		984						984	962
Organ		585						585	300
Pastoral support		1,951						1,951	270
Rectors discretionary		0			1,922			1,922	1,737
Tea Coffee Morning Service		1,020						1,020	488
Training		180						180	72
Visiting Organists		2,175						2,175	840
Visiting Preachers		4,240						4,240	964
Youth		3,567						3,567	1,278
Youth / Children's Church		963						963	1,613
Youth / Family weekend		7,967						7,967	4,976
Depreciation of Fixed Assets		61,953						61,953	60,807
Telephone / Internet / Mobiles		3,083						3,083	3,323
Other		1,300						1,300	1,220
Total		378,877	0	0	1,922	0	0	380,799	355,831
Support costs									
Office equip & software		3,227						3,227	2,670
Postage		450						450	824
Stationery etc		957						957	1,530
Bank fees & int		977						977	997
Total		5,611	0	0	0	0	0	5,611	6,021
Total Expenditure		421,652	10,379	0	2,034	850	0	434,915	403,991

RT: Romania Trip RDF: Rector's Discretionary Fund JCMF: John Cochrane Mission Fund OF: Organ Fund

Note (4) Outgoing Charitable Donations

	Unrestricted	World Mission & other Charities	Rector's Discretionary Fund	John Cochrane Mission Fund	2023 Total	2022 Total
	£	£	£	£	£	£
Donations						
Urban Saints	252				252	252
Compassion UK	352				352	336
Barnabas Fund	3,000				3,000	0
CMSI (Egypt)	7,392	3,519		850	11,761	7,879
SAMS	3,271				3,271	3,190
Habitat for Humanity	3,271				3,271	3,190
ICS	3,271				3,271	3,190
Leprosy Mission	3,271				3,271	3,190
Willowfield Parish Community Assoc	6,542	3,388	112		10,042	6,379
Open Doors	6,542				6,542	6,379
Habitat for Humanity (Ukraine Appeal)	0				0	1,699
St Brendan's Church Mission		2,500			2,500	6,395
Royal British Legion		666			666	0
Kingdom Voices	0				0	60
Lord Enniskillen Memorial Soc		306			306	0
Total	37,164	10,379	112	850	48,505	42,139

Note (5) Reconciliation of Tangible Fixed Assets

	Land & Building	Plant	Fixtures & Fittings	Total
Cost	£	£	£	£
At 1st January 2023	2,278,961	105,041	50,742	2,434,744
Additions	0	0	6,410	6,410
Disposals				0
At 31st December 23	2,278,961	105,041	57,152	2,441,154
Accumulated Depreciation				
At 1st January 2023	681,345	71,354	26,544	779,243
Charge for year	46,085	10,504	5,364	61,953
Disposals				0
At 31st December 23	727,430	81,858	31,908	841,196
Net Book Value				
At 31st December 22	1,597,616	33,687	24,198	1,655,501
At 31st December 23	1,551,531	23,183	25,244	1,599,958

Note (5) (cont)

• Treatment of fixed assets

- Heritage Assets: The following assets are treated as Heritage assets in line with the guidance of the SORP.
 - Church land and building and contents including the two organs
 - Parish Room
 - Maginnis Room

The original value of these assets is not valued or depreciated in the financial statements. However new investments in these assets post 2016 which increase the life of the assets have been capitalised.

- Assets to the value of less than £1,000 are not capitalised but are written off in the year of purchase.
- All remaining assets are capitalised and included in the Balance Sheet.
- In order to achieve this a one-off exercise was undertaken in 2016 to create an asset register.
- Depreciation has been calculated using the straight-line method based on the following asset lives:
 - Buildings 50 years
 - Plant 10 years
 - Fixtures & Fittings 10 years

Investing Activities	2023	2022
	£	£
Parish Room refurbishment	2,340	7,898
Boiler Parish Room	2,470	0
Handbells (Bellringers)	1,600	0
Sound desk	0	3,564
Total	6,410	11,462

Depreciation in the year was £62.0k, which is consistent with the trend in recent years. Over the last 5 years the total capital expenditure is £27.3k, which compares to depreciation of £303.2k .

Note (6) Debtors & Creditors

	2023	2022
	£	£
Debtors & Prepayments		
Gift aid recoverable	66,482	50,750
Other debtors	8,948	4,963
Total	75,430	55,713
Liabilities: Amounts falling due within 1 year		
Charitable donations outstanding	34,029	31,927
Other accruals	9,641	19,730
Creditors	6,580	10,060
Total	50,250	61,717

Note (7) Reconciliation of Funds

	Unrestricted	World Mission & other Charities	RT	Rectors Discretionary	JC Mission Fund	Organ Fund	2023 Total
	£	£	£	£	£	£	£
Balance at 1st January	1,833,841	0	616	1,378	11,920	17,309	1,865,064
Incoming resources	375,629	10,379	0	2,210	0	180	388,398
Outgoing resources	421,652	10,379	0	2,034	850	0	434,915
Gains/(Loss on Investments)	261	0	0	0	0	0	261
Balance at 31st December	1,788,079	0	616	1,554	11,070	17,489	1,818,808

Note (8) Cash and Cash Equivalents

	2023	2022
	£	£
Account		
Bellringers A/C	451	468
Bowling Club	213	218
Building/Property	11,658	10,138
BusInvAcc	2,336	2,307
Choir Concert A/C	107	107
Churchyard A/C	24,335	15,834
General A/C	122,960	156,573
MasterCard Corporate	-478	-390
Rectory A/C	211	211
Zero Gravity A/C	709	709
Catering A/C	0	227
Parish Centre A/C	22,228	20,486
Total	184,730	206,888

Note (9) Investments

Investments at :	31 st December 2023	31 st December 2022
	£	£
• RB General Unit Trust	8,940	8,679

Note (10) Related Party Transactions

- **Trustees' remuneration and benefits**

- Only one trustee received remuneration in 2023 for services provided to the Parish, compared with two trustees in 2022.

- The total cost incurred:

	2023	2022
	£	£
▪ Stipend	41,304	48,951
▪ Locomotory allowance	7,000	9,386
▪ Expenses of office	800	951
▪ Pension	11,277	13,838
▪ Rent allowance	0	2,143
▪ Employers NI	5,232	6,533
▪ Total Cost	65,613	81,802

- **Trustees' expenses**

- Three trustees have claimed expenses during the period, which relate to repayment of costs incurred in support of Church activities.
- The total cost incurred was £6,381 (2022: £4,122)

- **Trustees' other**

- One trustee received £5 re refund of deposit for Youth weekend. (2022: £2,600)

- **Auditor's remuneration**

- No payment was received by the Independent Examiner reviewing these accounts.

There were no other related party transactions during the year that required disclosure.

Note (11) Staff Costs

	2023	2022
	£	£
Average number of employees	9	8
Wage&Salaries	164,375	153,392
Employers Pension	14,158	16,191
Employers NIC	8,344	8,004
Other benefits	0	2,143 (Curate's rent)
Total cost	186,877	179,730

- No individual employee received benefits (excluding pension) of more than £60k in either 2023 or 2022.

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101674

Annual report

hillsborough
PARISH CHURCH

2023 Trustees' Report

for

St Malachy's Parish Church,
Hillsborough

as required by the

Charity Commission for Northern
Ireland

St Malachy's Parish Church, Hillsborough

Reference and administrative details

Charity Name: St Malachy's Parish Church, Hillsborough

Charity Registration Number: 101674

Contact Address: Church Office
The Downshire Centre
Main Street
Hillsborough
BT26 6AE

Trustees

From 1 January to 23 April 2023 the Trustees comprised: Ken Allen, Andrew Cunningham, Revd Canon Dr Bryan Follis, Lesley Harvey, Letty Lucas, Nigel McCarthy, Gareth McCaw, Dermott McCurdy, Gareth McGonigle, Miranda Reid, Alan Richardson, Stephen Robinson, Penny Scott, Brian Sparkes, Karen Topping, June Walker and Jenny Williams.

From 24 April until 31 December 2023, the Trustees comprised: Revd Canon Dr Bryan Follis, Lesley Harvey, Tanya Howe, Letty Lucas, Nigel McCarthy, Gareth McCaw, Dermott McCurdy, Gareth McGonigle, Jenny Mitchell, Alan Richardson, Stephen Robinson, Penny Scott, Karen Topping, Anthony Trimble, Jeremy Trimble, June Walker and Jenny Williams.

Principal Office-bearers

Clergy: Rector – Rev Canon Dr Bryan Follis

Hon Secretary: Mrs Letty Lucas

Hon Treasurer: Dr Penny Scott

Rector's Church Warden: June Walker

People's Church Warden: Tanya Howe

Trustees' Annual Report for the year ended 31 December 2023

The Trustees present St Malachy's Parish Church, Hillsborough annual report and accounts for the year ended 31 December 2023.

Objectives and Activities

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of St Malachy's Parish Church, Hillsborough (often referred to as Hillsborough Parish Church) is to support the advancement of the Christian religion by promoting, through the work of St Malachy's Parish Church, Hillsborough, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity, in the pursuit of the advancement of the Christian religion, St Malachy's Parish Church, Hillsborough has custody of property and of records,

religious heritage and maintenance of which is undertaken by the Select Vestry of St Malachy's Parish Church, Hillsborough.

Achievements, Performance & Public Benefit

To help achieve the advancement of the Christian religion and provide public benefit, the Select Vestry of St Malachy's Parish Church, Hillsborough, continued to support the efforts of our Ministry Team in sharing the truth and love of Christ in our community.

During 2023, the first full year without restrictions since the COVID crisis, we were able to further renew our efforts to deepen relationships within our Church community and to reach out into the wider community. It is therefore encouraging to have welcomed several new families (from a variety of backgrounds) who choose to join our Church.

Our main Sunday Service at 10:30am continues to be enriched by the engaging worship led by Matt Good (our Music Director) and the Praise Band. This contemporary style of worship along with Bible teaching (by members of our Ministry Team) which is faithful but also pastorally relevant, has helped draw in and bless people. Furthermore, the ministry to children and young people linked to this 10:30am Service, has seen sustained growth during 2023. We are delighted to report that weekly attendance at our 10:30am Worship Service has increased by 40 people per week compared to the previous year.

In addition to ensuring that the weekly Services each Sunday are to a high standard, we were able to host special Services in the run-up to Christmas with the church once again full to capacity. Our Christingle Service, Carols by Candlelight, two Carol Concerts for charity, along with Services on Christmas Eve and Christmas Day all drew maximum numbers and were a joy to all who attended. As well as being a blessing to our regular members, these special Services allowed us to connect with the wider community and welcome visitors from a variety of backgrounds.

As our ministry to children and young people has developed further, we increased the number of part-time Youth Interns from 2 to 4. From September 2023, Simon Kinnen, Louise Hatwell, Ethan Cheshire and Anna Holley - under the direction of Julie Currie, our Family Ministry Pastor - have helped deliver a weekly programme of activities for our young people. We are also blessed to have a dedicated band of volunteers who give generously and willingly of their time and talent each week to help with ministry to children and youth.

Our senior parishioners have also been looked after during 2023 by Lynn McFarland, as our part-time Pastoral Associate. After she stepped down in August, routine visiting and pastoral care of our seniors was undertaken by Rev John Rutter and Rev Julie Bell.

Our weekly 'Coffee and Chat' - hosted by a committed group of volunteers - has also afforded pensioners a warm welcome where they can meet up with others. During the cold winter and the cost of living crisis, this ministry (which is open to the wider community) also served as a 'warm room' for older people.

Our Rector, Bryan Follis and his wife, Eleanor, hosted a number of Coffee Mornings at their Rectory for senior parishioners. During the Autumn, a 6 week course, 'Hymns we Love', was led by Rev Julie Bell. These sessions proved very popular with all who attended.

As a Church community, we remained committed during 2023 to giving 11% of our income to help others at home and abroad who are in greater need than ourselves. Among the £48.5k donated by us during 2023 was £11.8k to our mission partnership with the Diocese of Egypt. This included support for student pastors drawn from among the Sudanese refugee community in Cairo as well as vocational training in Alexandria for local Egyptians struggling to find a job. Hosting the Rev Mina Helmy, Minister of a Church in Alexandria, for a month in March 2023 at the Rectory, helped further cement our partnership with Egypt.

On the home front, in view of the cost-of-living crisis, we increased our support for Christians Against Poverty (CAP) and their work in inner east Belfast. Through our Christmas Appeal and giving from our mission allocation, £12.5k was donated to CAP and St Brendan's Parish in 2023. Meanwhile through our 'Rector's Discretionary Fund', £1.9k was given locally in support to individuals.

As a Church, we continue to provide considerable time each week to those who have spiritual questions or concerns along with those struggling with a pastoral problem. This ministry is given by our Rector without charge to both parishioners and to those from the wider community who approach us with a pastoral or spiritual issue.

Looking back on 2023, the Trustees believe that it was a year in which St Malachy's Church meaningfully delivered its aims and objectives. St Malachy's Parish Church, Hillsborough has given careful consideration to the Charity Commission for NI guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the parish objectives, as well as providing public benefit to the wider community.

Financial Review

The overall income in 2023 was £388.4k which is down on the £449.4k received in 2022. However, £122.0k of the 2022 total was a one-off legacy and when that gift is excluded, a significant increase in live giving can be seen. During 2023, regular voluntary giving increased by £10.6k and the annual Harvest Appeal, at £35.0k, has increased by £22.0k. Excluding the 2022 legacy from 2022 figures, the net total of all other donations is up by £11.1k while income from church activities has increased by £10.3k.

Given the growing financial pressure from the cost-of-living crisis during 2023, we are very grateful to our parishioners for their faithful support. Their willingness to increase their giving to our Church at such a time reflects, we believe, a significant and strong commitment.

These accounts have been prepared on a 'Going Concern' basis and there are no material uncertainties related to events or conditions that act significant doubt on the charity's ability to continue as a going concern.

The Trustees are operating a Reserves policy whereby unrestricted funds held by the charity will cover ten weeks of unrestricted resources expended. For this purpose, unrestricted funds exclude fixed assets and unrestricted resources expended excludes depreciation. The Trustees believe that this level of reserves would be sufficient to continue operating the charity should there be a significant drop in funding.

As at the end of December 2023 unrestricted funds covered 25 weeks of unrestricted resources expended and exceed the required policy above by 15 weeks.

Going Concern

The Trustees have reviewed the finances for the year ahead and are satisfied that there are adequate funds in place to ensure that St Malachy's Parish Church, Hillsborough can continue its activities for the next 12 months and that the financial statements for the year end 2023 can be signed off as a going concern.

Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

Recruitment and Appointment of Select Vestry

All members of the Church of Ireland, who are over the age of 18 and are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the General Vestry of

the Parish, allowing them to attend and vote at meetings of the General Vestry and to stand for election to the Select Vestry.

Meetings of the General Vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

Pay and remuneration

The Rector receives a stipend and together with office and locomotory allowances in accordance with figures approved by the General Synod of the Church of Ireland. Pension contributions and Employees' National Insurance are also paid in accordance with Diocesan recommendations.

The Family Ministry Pastor received a salary based upon diocesan staff scales while the Sexton, Church Administrator, Youth Interns, Cleaner and Music Director receive salaries commensurate with their role and experience.

Organisational Structure

The Select Vestry is responsible for the day to day management of the parish. The Select Vestry consists of the member of the clergy serving in the parish, any curate assistant ('the curate'), the church wardens, the glebe wardens and generally not more than twelve other members of the General Vestry elected at the Annual General Vestry meeting.

The Select Vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The Select Vestry meets at times fixed by the members or by the Diocesan Synod. Special meetings may be convened at any time by the chairperson or by the Church Wardens. In 2023, the Select Vestry of St Malachy's Parish Church, Hillsborough met 9 times during the year and the average attendance was 82%

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statement in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland requires the Trustees to prepare financial statements for each financial year.

Under that law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charity and of the statement of financial activities of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- *select suitable accounting policies and then apply them consistently.*
- *make judgments and estimates that they are reasonable and prudent.*
- *state whether the financial statements have been prepared in accordance with applicable Accounting Standards and identify the standards in question, subject to any material departures being disclosed and explained in the financial statements; and*
- *prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Parish will continue as a going concern.*

The Trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclosure with reasonable accuracy at any time the financial position of the Parish and enable them to ensure that the financial statements comply with the Charities Act

(Northern Ireland) 2008, the Charity (Accounts and Reports) Regulations (Northern Ireland) 2015 and the provision of the Constitution of the Church of Ireland. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our independent examiners

In so far as the Trustees of St Malachy's Parish Church, Hillsborough, are aware at the timing of approving our Trustees' Annual Report:

- *there is no relevant information of which the independent examiners are unaware; and*
- *the Trustees have taken all steps that they ought to have taken to make themselves aware of any information relevant to the independent examination and to establish that the independent examiners are aware of that information.*

Independent Examiners

The independent examiner Mrs Judith Shortall has indicated her willingness to continue in office, and a resolution concerning reappointment was proposed and approved at the Annual Vestry Meeting.

On behalf of the Trustees

Revd Canon Dr Bryan Follis
Rector & Chairman

Mrs Letty Lucas
Hon. Secretary

10 April 2024

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101674

Annual return

Independent Examiner's report to the charity trustees of St Malachy's Parish Church, Hillsborough

I report on the accounts of St Malachy's Parish Church, Hillsborough for the year ended 31 December 2023, which are set out in the Financial Report.

Respective responsibilities of charity trustees and examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act
- State whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Judith Shortall

FCA

Alder Lane, Saintfield, Co Down BT24 7BF

10th April 2024

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101674

Accounts

Accounting Policies

The Financial Statements have been prepared in accordance with the Charity SORP FRS 102. The financial statements have been prepared on the accruals basis and on the basis of historical cost.

• **Restricted and Unrestricted funds.** All funds are treated as unrestricted with the following exceptions:

- Specific donations to the Organ Fund and John Cochrane Mission Fund
- Specific donations made to Church Funds for onward distribution to specific charities
- Rector's Discretionary Fund

The Trustees are operating a Reserves policy whereby unrestricted funds held by the charity will cover ten weeks of unrestricted resources expended. For this purpose, unrestricted funds exclude fixed assets and unrestricted resources expended excludes depreciation. The Trustees believe that this level of reserves would be sufficient to continue operating the charity should there be a significant drop in funding. As at the end of December 2022, unrestricted funds covered 25.7 weeks of unrestricted resources expended and exceed the policy above by 15.7 weeks.

• **Accounting for Income.**

- Donations are booked to income statement based on the date received.
- Gift aid associated with income is accrued based on the period to which it relates.

• **Accounting for Church related organisations.** In line with guidance from the NI Charities commission the accounts for 2022 and 2021 include the financial results of the following Church related activities:

- Bellringers
- Bowling club
- Catering committee
- Choir

• **Accounts for independent Charities** are excluded from the Church accounts.

Going Concern

These accounts have been prepared on a "Going Concern" basis and there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Statement of Financial Activity

The accounts for 2022 show a surplus in the period of £44.8k, which compares to a deficit of £(49.7)k in 2021. This improvement of £94.5k year on year is driven by an increase in income of £133.1k, partially offset by an increase in overall expenditure of £(36.8)k and a loss in investments of £(0.7)k.

Annual Accounts for Hillsborough Parish Church
Charity Commission of Northern Ireland No. 101674
Notes to the Financial Statements for the year ended 31st December 2022

Statement of Financial Activity for the year ended 31 December 2022

	Note:	Unrestricted	World Mission & other Charities	Romania Trip	Rectors Discretionary	JC Mission Fund	Organ Fund	2022 Total	2021 Total
		£	£	£	£	£	£	£	£
Income									
Voluntary Income	(1)	406,744	5,894	0	1,115	0	0	413,753	276,688
Church Activities	(1)	15,015	0	0	0	0	0	15,015	9,473
Activities for Generating income	(1)	19,351	0	0	0	0	0	19,351	29,153
Income from Investments	(1)	1,310	0	0	0	0	0	1,310	1,054
Total Income		442,420	5,894	0	1,115	0	0	449,429	316,368
Expenditure									
Donations	(3)	34,745	5,894	0	0	1,500	0	42,139	33,330
Church Activities	(2)	354,094	0	0	1,737	0	0	355,831	329,671
Support costs	(2)	6,021	0	0	0	0	0	6,021	4,162
Total Expenditure		394,860	5,894	0	1,737	1,500	0	403,991	367,162
Net Income/(Expenditure)		47,560	0	0	-622	-1,500	0	45,438	-50,794
Gains/(Loss on Investments)		-674						-674	1,078
Net Movement in Funds		46,886	0	0	-622	-1,500	0	44,764	-49,716
Prior year adj to Investments		0						0	0
Organ fund reallocation		0						0	0
Transfer of funds		-14,920			1,500	13,420		0	
Total Funds brought forward 1 Jan		1,801,875	0	616	500	0	17,309	1,820,300	1,870,016
Total Funds carried forward 31 Dec		1,833,841	0	616	1,378	11,920	17,309	1,865,064	1,820,300

Notes to the Accounts:

1. Incoming Resources

Total Income was £449.4k during the year, which is an increase of £133.1k on 2021. The increase is explained as follows:

- Voluntary income has increased by £137.1k to £413.8k, primarily due to the receipt of a legacy of £122.0k from the late John Cochrane. Standing orders have increased by £8.9k, offset by donations by annual cheque, down £(1.6)k, and Harvest Appeal down £(4.4)k. However, the net of all other donations is up £12.2k.
- Church activities have increased by £5.5k, largely due to Youth and Children's Church activities, including Family and Youth weekends.
- Activities for generating income are down £(9.8)k, driven by the end of the Job Retention Scheme and there being no insurance claims in 2022.
- Bank interest/fees is up £0.3k.

Annual Accounts for Hillsborough Parish Church
Charity Commission of Northern Ireland No. 101674
Notes to the Financial Statements for the year ended 31st December 2022

Note (1) Incoming Resources

	Unrestricted	World Mission & other Charities	RT	RDF	JCMF	OF	2022 Total	2021 Total
Voluntary Income								
Annuals Cheque	7,750						7,750	9,365
Annuals SO	175,629						175,629	166,729
Appeals	12,935						12,935	17,357
Church Collections	2,013						2,013	1,890
Donation Station	654						654	
Donations	10,290			1,115			11,405	7,087
FWO	13,891						13,891	14,417
Gifted fixed asset	5,260						5,260	0
Gift Aid Income	53,174						53,174	53,894
Legacy	121,998						121,998	0
Miscellaneous / Contra	2,879	5,894					8,773	5,580
Wall Slot / Bottle	271						271	369
Total	406,744	5,894	0	1,115	0	0	413,753	276,688
Church Activities								
Badminton Ladies & Men	425						425	0
Bowling club	80						80	0
Churchyard	9,775						9,775	9,223
Events	340						340	0
Guides	100						100	50
Youth	455						455	200
Youth / Children's Church	200						200	0
Youth / Children's Church weeker	3,640						3,640	0
Total	15,015	0	0	0	0	0	15,015	9,473
Activities for Generating income								
Car Park Rental	3,500						3,500	3,500
Dance Class - Amber	7,882						7,882	3,740
Other Hall income	930						930	408
Grant	1,510						1,510	1,097
Job Retention Scheme	0						0	6,639
Jubilee Grant	500						500	
Fuel Grant	2,194						2,194	2,714
Insurance claims	0						0	10,200
Pilates - Yvonne	2,835						2,835	855
Rent Sextons house	0						0	0
Total	19,351	0	0	0	0	0	19,351	29,153
Income from Investments								
Bank fees & int	1,310						1,310	1,054
Total	1,310	0	0	0	0	0	1,310	1,054
Total Income	442,420	5,894	0	1,115	0	0	449,429	316,368

RT: Romania Trip RDF: Rector's Discretionary Fund JCMF: John Cochrane Mission Fund OF: Organ Fund

2. Resources Expended

Overall expenditure at £404.0k has increased by £36.8k compared to the previous year:

- Charitable donations up by £8.8k to £42.1k, due to increase in incoming resources and increase in tithe from 10% to 11%.
- Energy costs have increased by £12.8k.
- Salary and associated costs at £183.1k have increased by £7.9k, driven mainly by annual salary increase and staff turnover. There was no annual salary increase in 2021.
- Diocesan costs have decreased by £2.8k.
- Maintenance costs at £18.9k have decreased by £2.9k.
- Other total of all other costs has increased by £13.0k, largely due to increase in Church activities following COVID restrictions, increase in insurance and introduction of Family and Youth weekends.

Annual Accounts for Hillsborough Parish Church
Charity Commission of Northern Ireland No. 101674
Notes to the Financial Statements for the year ended 31st December 2022

Note (2) Resources Expended

	Unrestricted	World Mission & other Charities	RT	Rectors Discretionary	JC Mission Fund	Organ Fund	2022 Total	2021 Total
Donations								
Charitable Donations	34,745	5,894			1,500		42,139	33,330
							0	0
Total	34,745	5,894	0	0	1,500	0	42,139	33,330
Church Activities								
Diocesan Contribution	20,652						20,652	23,436
Staff Salaries	162,309						162,309	152,951
Staff Pensions	17,421						17,421	20,438
Staff other expenses	3,422						3,422	1,880
Electricity	6,753						6,753	5,032
Events	1,564						1,564	0
Fuel	25,879						25,879	14,757
Maintenance	18,885						18,885	21,739
Rates / Water Rates	2,880						2,880	2,611
Cleaning & Hygiene	1,378						1,378	227
Books & Scriptures	1,718						1,718	2,224
Bellringers	142						142	536
Children's Church	576						576	
Choir, Music and Praise Band	546						546	
Communion Wine & FWO envelopes	139						139	-89
Insurance	12,045						12,045	11,085
Lawnmower fuel	672						672	601
Licences	962						962	871
Equipment	0						0	1,208
Organ	300						300	790
Pastoral support	270						270	813
Rectors discretionary	0			1,737			1,737	1,727
Sunday School	0						0	22
Tea Coffee Morning Service	488						488	0
Training	72						72	
Visiting Organists	840						840	710
Visiting Preachers	964						964	580
Youth	1,278						1,278	1,489
Youth / Children's Church	1,613						1,613	
Youth / Children's Church weekend	4,976						4,976	
Depreciation of Fixed Assets	60,807						60,807	60,807
Telephone / Internet / Mobiles	3,323						3,323	2,863
Other	1,220						1,220	363
Total	354,094	0	0	1,737	0	0	355,831	329,671
Support costs								
Office equip & software	2,670						2,670	983
Postage	824						824	1,486
Stationery etc	1,530						1,530	1,087
Bank fees & int	997						997	607
Total	6,021	0	0	0	0	0	6,021	4,162
Total Expenditure	394,860	5,894	0	1,737	1,500	0	403,991	367,162

RT: Romania Trip RDF: Rector's Discretionary Fund JCMF: John Cochrane Mission Fund OF: Organ Fund

Note (3) Donations

	Unrestricted	World Mission & other Charities	John Cochrane Mission Fund	2022 Total	2021 Total
Donations					
Urban Saints	252			252	252
Compassion UK	336			336	336
CMSI (Egypt)	6,379		1,500	7,879	7,850
SAMS	3,190			3,190	5,650
Habitat for Humanity	3,190			3,190	2,825
ICS	3,190			3,190	2,825
Leprosy Mission	3,190			3,190	2,825
Willowfield Parish Community Assoc	6,379			6,379	5,650
Open Doors	6,379			6,379	0
Habitat for Humanity (Ukraine Appeal)	1,000	699		1,699	0
St Brendan's Church Mission	1,200	5,195		6,395	0
Bishops Fund	0			0	264
Salvation Army	0			0	465
Kingdom Voices	60			60	0
Boring Wells	0			0	1,388
Beechlawn School	0			0	1,000
Downshire School	0			0	2,000
Total	34,745	5,894	1,500	42,139	33,330

Balance Sheet at 31st December 2022

	Note	2,022 £	2021 £
Fixed Assets			
Tangible Fixed Assets	(4)	1,655,501	1,704,846
Investments	(8)	8,679	9,353
Total Fixed Assets		1,664,180	1,714,199
Current Assets			
Debtors	(5)	55,713	63,321
Prepayments			
Cash and Cash Equivalents	(7)	206,888	82,447
Total Current Assets		262,601	145,768
Current Liabilities			
Creditors		10,060	8,117
Accruals		51,657	31,550
Total Current Liabilities	(5)	61,717	39,667
Net Current Assets		200,884	106,101
Net Assets		1,865,064	1,820,300
Parish Funds			
Unrestricted Funds		1,833,841	1,801,875
Restricted Funds		31,223	18,425
Total Funds	(6)	1,865,064	1,820,300

Note (4) Reconciliation of Tangible Fixed Assets

	Land & Building	Plant	Fixtures & Fittings	Total
Cost				
At 1st January 22	2,278,961	101,477	42,844	2,423,282
Additions	0	3,564	7,898	11,462
Disposals				0
At 31st December 22	2,278,961	105,041	50,742	2,434,744
Accumulated Depreciation				
At 1st January 22	635,260	61,206	21,970	718,436
Charge for year	46,085	10,148	4,574	60,807
Disposals				0
At 31st December 22	681,345	71,354	26,544	779,243
Net Book Value				
At 31st December 21	1,643,701	40,271	20,874	1,704,846
At 31st December 22	1,597,616	33,687	24,198	1,655,501

• **Treatment of fixed assets**

- Heritage Assets: The following assets are treated as Heritage assets in line with the guidance of the SORP.
 - Church land and building and contents including the two organs
 - Parish Room
 - Maginnis Room

The original value of these assets is not valued or depreciated in the financial statements. However new investments in these assets post 2016 which increase the life of the assets have been capitalised.

- Assets to the value of less than £1,000 are not capitalised but are written off in the year of purchase.
- All remaining assets are capitalised and included in the Balance Sheet.
- In order to achieve this a one off exercise was undertaken in 2016 to create an asset register.
- Depreciation has been calculated using the straight-line method based on the following asset lives:
 - Buildings 50 years
 - Plant 10 years
 - Fixtures & Fittings 10 years

Investing Activities	2022	2021
Parish Rooms refurbishment	7,898	0
Sound desk	3,564	0
Total	11,462	0

Depreciation in the year was £60.8k, which is consistent with the trend in recent years. Over the last 5 years the total capital expenditure is £30.2k, which compares to depreciation of £300.0k .

Note (5) Debtors & Creditors

	2022 £	2021 £
Debtors & Prepayments		
Gift aid recoverable	50,750	58,060
Other debtors	4,963	5,261
Total	55,713	63,321
Liabilities: Amounts falling due within 1 year		
Charitable donations outstanding	31,927	25,689
Other accruals	19,730	5,861
Creditors	10,060	8,117
Total	61,717	39,667

Note (6) Reconciliation of Funds

	Unrestricted £	World Mission & other Charities £	RT	Rectors Discretionary	JC Mission Fund	Organ Fund £	2022 Total £
Balance at 1st January	1,801,875	0	616	500	0	17,309	1,820,300
Incoming resources	442,420	5,894	0	1,115	0	0	449,429
Outgoing resources	394,860	5,894	0	1,737	1,500	0	403,991
Gains/(Loss on Investments)	-674	0	0	0	0	0	-674
Donated fixed asset	0	0	0	0	0	0	0
Prior year adj to Investments	0	0	0	0	0	0	0
Organ fund reallocation	0	0	0	0	0	0	0
Transfer of funds	-14,920	0	0	1,500	13,420	0	0
Balance at 31st December	1,833,841	0	616	1,378	11,920	17,309	1,865,064

Select Vestry agreed to transfer £13.4k from Unrestricted funds to set up John Cochrane Mission fund, and to transfer £1.5k to support Rector's Discretionary fund.

Note (7) Cash and Cash Equivalents

	2022 £	2021 £
Account		
BELLRINGERS A/C	468	610
BOWLING CLUB	218	138
BUILDING/PROPERTY	10,138	7,738
BusInvAcc	2,307	2,304
CHOIR CONCERT A/C	107	107
CHURCHYARD ACCOUNT	15,834	6,755
GENERAL ACCOUNT	156,573	45,082
MasterCard Corporate	-390	-371
RECTORY ACCOUNT	211	211
ZERO GRAVITY	709	709
Catering Account	227	227
Parish Centre	20,486	18,937
Total	206,888	82,447

Note (8) Investments

Investments at 31 December 2022 is made up of:

	£
• RB General Unit Trust	8,679

Note (9) Related Party Transactions

• Trustees remuneration and benefits

- Two trustees have received remuneration in the period for services provided to the Parish. These are: Canon Bryan Follis and Rev Jonathan Brown for the period January – December 2022.

- The total cost incurred is:

	£
▪ Stipend	48,951
▪ Locomotory allowance	9,386
▪ Expenses of office	951
▪ Pension	13,838
▪ Curates rent allowance	2,143
▪ Employers NI	6,533
▪ Total Cost	81,802

• Trustees expenses

- Two trustees have claimed expenses during the period, which relate to repayment of costs incurred in support of Church activities.
- The total cost incurred was £4,122

• Trustees other

- One trustee received a leaving gift of £100 in recognition of long term service, and the curate received a leaving gift of £2,500 from the Parish.

• Auditor's remuneration

- No payment was received by the Independent Examiner reviewing these accounts.

There were no other related party transactions during the year that required disclosure.

Note 10: Staff Costs

	2022	2021
Average numbers employed	8	7
	£	£
Wages and salaries	153,392	140,918
Employer's Pension	16,191	19,434
Employer's national Insurance	8,004	10,054
Other employee benefits	2,143	4,290 (Curate's rent allowance)
Total Cost	<u>179,730</u>	<u>174,696</u>

- No individual employee received benefits (excluding pension) of more than £60k during the period.

Cash Flow Statement for the year ended 31st December 2022

	2022	2021
Cash Flow from operating activities	135,589	4,461
Cash Flow from investing activities	-11,462	0
Cash Flow from Financing activities	314	447
Movement in Cash in the period	<u>124,441</u>	<u>4,908</u>
Opening balance cash & cash equivalents	82,447	77,539
Closing balance cash & cash equivalents	206,888	82,447

Reconciliation of net income & expenditure

Net income/(expenditure) Statement of Financial Activities	44,764	-49,716
Adjustments for:		
Depreciation charges	60,807	60,807
Interest	-314	-447
Gains /(Loss) on Investments	674	-1,078
Decrease in debtors	7,608	-7,465
Increase in creditors	22,050	2,360
Cash flow from operating activities	<u>135,589</u>	<u>4,461</u>

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101674

Annual report

2022 Trustees' Report

for

St Malachy's Parish Church,
Hillsborough

as required by the

Charity Commission for Northern
Ireland

St Malachy's Parish Church, Hillsborough

Reference and administrative details

Charity Name: St Malachy's Parish Church, Hillsborough

Charity Registration Number: 101674

Contact Address: Church Office
The Downshire Centre
Main Street
Hillsborough
BT26 6AE

Trustees

From 1 January to 24 April 2022 the Trustees comprised: Ken Allen, Revd Jonathan Brown, Revd Canon Dr Bryan Follis, Lesley Harvey, Brian Hatwell, Letty Lucas, Nigel McCarthy, Gareth McCaw, Dermott McCurdy, Alan Richardson, Miranda Reid, Stephen Reid, Penny Scott, Brian Sparkes, Karen Topping, and Jenny Williams.

From 24 April until 31 December 2022, the Trustees comprised: Ken Allen, Revd Jonathan Brown (until 9 June) Andrew Cunningham, Revd Canon Dr Bryan Follis, Lesley Harvey, Letty Lucas, Nigel McCarthy, Gareth McCaw, Dermott McCurdy, Gareth McGonigle, Miranda Reid, Alan Richardson, Stephen Robinson, Penny Scott, Brian Sparkes, Karen Topping, June Walker and Jenny Williams.

Principal Office-bearers

Clergy: Rector – Rev Canon Dr Bryan Follis

Hon Secretary: Mrs Letty Lucas

Hon Treasurer: Dr Penny Scott

Rector's Church Warden: June Walker

People's Church Warden: Stephen Robinson

Trustees' Annual Report for the year ended 31 December 2022

The Trustees present St Malachy's Parish Church, Hillsborough annual report and accounts for the year ended 31 December 2022.

Objectives and Activities

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of St Malachy's Parish Church, Hillsborough (often referred to as Hillsborough Parish Church) is to support the advancement of the Christian religion by promoting, through the work of St Malachy's Parish Church, Hillsborough, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity, in the pursuit of the advancement of the Christian religion, St Malachy's Parish Church, Hillsborough has custody of property and of records,

materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the Select Vestry of St Malachy's Parish Church, Hillsborough.

Achievements, Performance & Public Benefit

To help achieve the advancement of the Christian religion and provide public benefit, the Select Vestry of St Malachy's Parish Church, Hillsborough, continued to support the efforts of our Ministry Team in sharing the truth and love of Christ in our community.

During the first quarter of 2022, COVID regulations continued to require those attending public worship to wear a face mask. This adversely impacted upon our ministry in that some, perceiving an on-going threat to their health, stayed away from Church. The wearing of face masks and the constant washing of hands also made building relationships more challenging and further impeded our efforts to build meaningful community as a Church.

However, the easing of restrictions allowed us to renew our efforts to deepen relationships within Church and also to reach out once again into the wider community and actively welcome new people into our Church. It is therefore encouraging to note a healthy increase in weekly attendance at Sunday Services during the later part of 2022. We also are delighted to have welcomed several new families (from a variety of backgrounds) who choose to join our Church.

As part of our desire to welcome people from all backgrounds, we held a weekend of events to celebrate St Patrick and our Irish heritage. A Ceilidh attracted a large number of parishioners and guests while our Family Service on the Sunday morning was held outside in the grounds of the church. Children and their parents followed a St Patrick's Trail exploring the Celtic heritage of the Church. Then that evening, a Celtic Praise Service, featuring our own Praise Band and some guest Irish folk musicians, led a large congregation in worship.

To mark the Platinum Jubilee of Her Majesty Queen Elizabeth, we held a special 'Songs of Praise' Service on Friday 3 June. This was followed immediately afterwards by afternoon tea in the Parish Centre. Both the Service and afternoon tea was geared towards our senior members and their friends from the wider community. It was great to see some parishioners who had previously been sheltering at home because of COVID, now feel able to venture out and attend these events.

Over the Jubilee weekend we also organised a Royal Bake-off and parishioners of all ages took part in this competition. The Church also played an active part in the Jubilee celebrations of the wider local community.

Following the appointment of Julie Currie to the new post of Young Families Pastor, a range of activities were organised and held over the next few months. These events - including a Family Weekend at the Kilbroney Centre in Rostrevor - were designed to nurture the young people in the Christian faith and support parents. It was also encouraging that with the easing of COVID restrictions, we once again held a very successful Holiday Bible Club in late July for children of Primary School age.

Following the appointment of our Curate, Revd Jonathan Brown as Rector of Maghera on 7 June, we appointed Lynn McFarland to serve (part-time) as Pastoral Associate with a particular responsibility for the care of our senior parishioners. We also appointed a Youth Intern, Joel Martin, who was later succeeded by Ben-Judah Simpson and Simon Kinnen, to help out (on a part-time basis) in building deeper relationships with teenagers.

As COVID restrictions formally eased, it became more obvious just how much emotional damage had been inflicted upon parishioners by the sustained isolation and disruption of normal social and spiritual activities. Many young people struggled with higher levels of anxiety while a number of pensioners had suffered depression. In reaching out to people of all ages, we have as a Church actively sought to involve people in various activities

and Services. For example, our weekly 'Coffee & Chat' has afforded pensioners a warm welcome where they can meet up with others. Meanwhile, our Rector has devoted more time to the pastoral counselling of those individuals or families struggling with different types of problems.

Our Sunday Services have been enriched by the worship at our main 10:30 Service following the appointment of Matt Good, our new Music Director. This engaging worship, along with Bible teaching (by the members of our Ministry Team) which is faithful but also pastorally relevant has helped draw in and bless people, furthermore, the ministry to children and young people linked to this 10:30 Service has seen sustained growth and development during 2022.

In addition to ensuring that each Sunday Service is to a high standard, we have also sought to stage special Services to connect with the wider community. Our partnership with the local primary school was foundational in helping ensure a highly successful Christingle Service. And for the first time since COVID, we were able to hold a full scale Carol Service. Both events were widely advertised in the local community and the church was filled to complete capacity on both occasions.

As well as these show-case Services, we have also continued to carry out week by week a ministry to individuals. Considerable time has been invested with those who have spiritual questions or concerns along with those struggling with a pastoral problem. As the cost of living crisis has become more evident, the Rector's Discretionary Fund has provided support to individuals and families going through difficulties.

Looking back on 2022, the Trustees believe that it was a year in which St Malachy's Church meaningfully delivered its aims and objectives. St Malachy's Parish Church, Hillsborough has given careful consideration to the Charity Commission for NI guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the parish objectives, as well as providing public benefit to the wider community.

Financial Review

The overall income in 2022 was £449,400, significantly up from £316,368 in 2021. This was mainly due to a very generous legacy from the late John Cochrane of £122,000: for which we record our sincere thanks. The remaining increase of almost £12,000 came from a rise in the voluntary giving of our members.

Given the growing financial pressure from the rising cost of living, we are very grateful to our parishioners for their faithful support.

These accounts have been prepared on a 'Going Concern' basis and there are no material uncertainties related to events or conditions that act significant doubt on the charity's ability to continue as a going concern.

The Trustees are operating a Reserves policy whereby unrestricted funds held by the charity will cover ten weeks of unrestricted resources expended. For this purpose, unrestricted funds exclude fixed assets and unrestricted resources expended excludes depreciation. The Trustees believe that this level of reserves would be sufficient to continue operating the charity should there be a significant drop in funding.

As at the end of December 2022 unrestricted funds covered 25.7 weeks of unrestricted resources expended and exceed the required policy above by 15.7 weeks.

Going Concern

The Trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that St Malachy's Parish Church, Hillsborough can continue its activities for the next 12 months and that the financial statements for the year end 2022 can be signed off as a going concern.

Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

Recruitment and Appointment of Select Vestry

All members of the Church of Ireland, who are over the age of 18 and are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the General Vestry of the Parish, allowing them to attend and vote at meetings of the General Vestry and to stand for election to the Select Vestry.

Meetings of the General Vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

Pay and remuneration

The Rector and Curate receive a stipend and office and locomotory allowances in accordance with figures approved by the General Synod of the Church of Ireland. Pension contributions and Employees' National Insurance are also paid in accordance with Diocesan recommendations.

The Young Families' Pastor received a salary based upon diocesan staff scales while the Sexton, Church Administrator, Youth Interns, Cleaner and Music Director receive salaries commensurate with their role and experience.

Organisational Structure

The Select Vestry is responsible for the day to day management of the parish. The Select Vestry consists of the member of the clergy serving in the parish, any curate assistant ('the curate'), the church wardens, the glebe wardens and generally not more than twelve other members of the General Vestry elected at the Annual General Vestry meeting.

The Select Vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The Select Vestry meets at times fixed by the members or by the Diocesan Synod. Special meetings may be convened at any time by the chairperson or by the Church Wardens. In 2022, the Select Vestry of St Malachy's Parish Church, Hillsborough met 9 times during the year and the average attendance was 87%

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statement in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland requires the Trustees to prepare financial statements for each financial year.

Under that law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charity and of the statement of financial activities of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- *select suitable accounting policies and then apply them consistently.*
- *make judgments and estimates that they are reasonable and prudent.*
- *state whether the financial statements have been prepared in accordance with applicable Accounting Standards and identify the standards in question, subject to any material departures being disclosed and explained in the financial statements; and*
- *prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Parish will continue as a going concern.*

The Trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclosure with reasonable accuracy at any time the financial position of the Parish and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008, the Charity (Accounts and Reports) Regulations (Northern Ireland) 2015 and the provision of the Constitution of the Church of Ireland. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our independent examiners

In so far as the Trustees of St Malachy's Parish Church, Hillsborough, are aware at the timing of approving our Trustees' Annual Report:

- *there is no relevant information of which the independent examiners are unaware; and*
- *the Trustees have taken all steps that they ought to have taken to make themselves aware of any information relevant to the independent examination and to establish that the independent examiners are aware of that information.*

Independent Examiners

The independent examiner Mrs Judith Shortall has indicated her willingness to continue in office, and a resolution concerning reappointment was proposed and approved at the Annual Vestry Meeting.

On behalf of the Trustees

Revd Canon Dr Bryan Follis
Rector & Chairman

Mrs Letty Lucas
Hon. Secretary

25 April 2023

Hillsborough/Hillsborough/St. Malachy's/Down & Dromore/Church of Ireland

Northern Ireland - Charity number 101674

Annual return

Independent Examiner's report to the charity trustees of St Malachy's Parish Church, Hillsborough

I report on the accounts of St Malachy's Parish Church, Hillsborough for the year ended 31 December 2022, which are set out in the Financial Report.

Respective responsibilities of charity trustees and examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

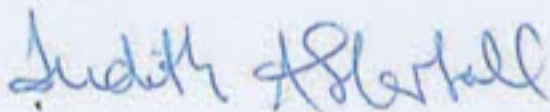
My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Name: Judith A Shortall

Relevant professional qualification: Fellow of Chartered Accountants Ireland

Address: 10 Alder Lane, Saintfield, Co Down BT24 7BF

Date: 18 April 2023