

Prison Arts Foundation

Northern Ireland · Charity number 101557

Details

Known as	PAF
Status	Received
Registered	2015-03-27
Register	View on the Charity Commission for Northern Ireland register

Contact

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Website	www.prisonartsfoundation.com

Activities

Purposes: To promote for the public benefit the advancement of education for prisoners and ex-prisoners in Northern Ireland and to further the charitable purposes of the Prison Arts Trust

What the charity does: The advancement of education, The advancement of the arts, culture, heritage or science

How the charity works: Arts, Education/training

Who the charity helps: Ex-offenders and prisoners

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£340,929	£366,207	£-39,936	3

Trustees

Name	Role	Appointed
Austin Treacy		
Mr Geoff Moore		
Mrs Bríd Ó Gallchoir		
Tom Mckeever		

Prison Arts Foundation

Northern Ireland - Charity number 101557

Accounts

Company Registration Number: NI607881
Charity Number: 101557

Prison Arts Foundation
Annual Report and Unaudited Financial Statements
for the financial year ended 31 March 2025

Prison Arts Foundation

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Prison Arts Foundation
TRUSTEES' AND OTHER INFORMATION

Trustees	John Harold Baird (Resigned 10 April 2024) James Oliver Brannigan (Resigned 31 January 2025) Geoffrey Kenneth Moore Thomas Matthew McKeever Brid O'Gallchoir Austin William Treacy
Charity Number in Northern Ireland	101557
Company Registration Number	NI607881
Registered Office and Principal Address	Unit 3, Clanmill Arts & Business Centre Northern Whig Building 2-10 Bridge Street Belfast Co Antrim BT1 1LU United Kingdom
Independent Examiner	McCleary & Company Ltd Chartered Accountants Garvey Studios 14 Longstone Street Lisburn Co Antrim BT28 1TP United Kingdom

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 March 2025.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the charity are also charity trustees for the purpose of charity law and under the charity's constitution are known as members of the board of trustees.

In this report the trustees of Prison Arts Foundation present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 March 2025.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

Mission, Objectives and Strategy

Mission Statement

Purposes and Aims

Our Charity's purposes as set out in the Objects contained in the company's memorandum of association are,

To promote for the public benefit the advancement of education of prisoners and ex-prisoners in Northern Ireland and further the charitable purposes established by the previous Prison Arts Foundation Trust.

The aims of our charity are to

- develop the creative potential of prisoners through PAF's work within prisons
- develop PAF's creative work in the criminal justice system outside of prison
- increase awareness of PAF and its work; and to effectively market its programmes and products to relevant audiences
- ensure that PAF has the human resources to achieve its plans and they are effectively managed and given the opportunity to develop
- ensure that PAF has the freelance artists, premises, and other physical resources it requires to achieve its plans, and these resources are managed effectively and efficiently
- ensure that PAF has the financial resources it requires to achieve its plans, and these resources are effectively and efficiently managed
- ensure the governance of PAF complies with the requirements of the law and best practice

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

The main objectives for the year continued to be the promotion for public benefit, the advancement of education of prisoners and ex-prisoners in Northern Ireland. Our mission is to inspire creativity and encourage personal and social change in offenders within the criminal justice system, through the arts. The arts are a powerful tool for engagement and creativity can play a significant role in working towards the goal of rehabilitation. At its heart, art is an act of community.

Our artists facilitate creative workshops covering everything from art appreciation to activities in music, ceramics/pottery, fine/visual arts, woodcraft, and creative writing. Through engagement in these workshops, people with convictions are offered an opportunity to reconnect with their own unique creativity and explore their potential for expression and the making of meaning.

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

How our activities deliver public benefit

PAF shares both the Department of Justice (DoJ) and Northern Ireland Prison Service (NIPS) vision of a criminal justice system that works in partnership with a range of statutory, voluntary and community sector organisations to ensure that individuals are given every possible opportunity to address their offending behaviour and are supported to live lives free from further offending.

We work across NI's criminal justice and secure systems; including custodial settings (serving prisoners) and people in the community (on probation, engaged with youth justice teams, and on community sentences). We work with people of all ages and backgrounds: men, women, and young people with experience of the criminal justice system.

We have two major areas of activity which are prison & secure settings and community programmes. These activities bring benefits to the offender – raising their self-awareness, helping them express and understand their feelings, and developing their skills and self-discipline. These improvements in turn bring benefits to their families and communities, and to the staff who work in prisons and other establishments.

Most importantly arts activity offers a diversion from re-offending. For the community at large, the overriding benefit of our activities is to help offenders move towards crime-free lives. The charity also benefits the public by raising awareness and understanding of offenders through exhibition and showcasing of their artistic achievements.

Activities and achievements which helped develop the creative potential of people in prisons and secure settings

This year our core Participative Arts residency programme across the 3 prison settings (Maghaberry, Magilligan and Hydebank Wood College & Women's prisons) was funded by the DoJ through their NIPS Resettlement Branch programme and further supported by both the Arts Council of Northern Ireland (ACNI) Annual Funding and National Lottery Community Fund Awards for All programmes.

We also received new funding from the Four Nations International Fund to build on our existing partnership with Irish Prison Service to now include the expertise of the Scottish Prison Service (HMP Shotts) to support, as well as upskill, a new Creative Media residency in Magilligan prison during 2025/26. Our Creative Arts Therapies residency programme continued in Maghaberry prison thanks to funding from DoJ's Assets Recovery Community Scheme and Shannon Clinic secure setting thanks to ARN Foundation Mental Health Fund.

Throughout the year PAF were also commissioned to deliver several bespoke projects including

- Mural Art Project with separated female prisoners in partnership with Hydebank Wood College & Women's Prison
- Mosaic Art Project with veterans in Maghaberry prison in partnership with Soldiers', Sailors' & Airmen's Families Association (SSAFA)
- Creative Recoveries Art Therapy Project in Maghaberry prison in partnership with South Eastern Health and Social Care Trust (SEHSCT)

The overall aim of our residency programmes is to help those in custody and those coming out of prison to develop new skills, aiding personal development, rehabilitation, and employment prospects upon release. The production of an individual's work can lift the spirit; it encourages a positive rather than a negative outlook on life, so essential for successful rehabilitation. Showcasing works raise self-esteem highlighting the ability to do something positive that is valued by peers, families, the public and themselves. This can in turn create a ripple effect throughout the prison. Engaging in external exhibitions both locally and overseas through the Koestler Art awards and the Listowel Writers in Prison competition offers people with convictions opportunities to have their work acknowledged by a wider audience with a view to sales of work and exposure within the art environment. Through engagement in artistic activities prisoners create works of value, for display and public exhibition. Each year PAF stages, submits to competitions and awards prisoners' artwork across Northern Ireland, UK and Ireland including arts venues and galleries, community spaces, public buildings and prison environments. For PAF, the outcome is not just about the creation of works of value, it is about the process. It is about building the self-esteem, confidence and self-worth of those with profiles of social exclusion, including those dependent on drugs and alcohol, those with mental health issues and those with poor educational attainments.

Prison Arts Foundation
TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

Outcomes achieved for serving prisoners in Maghaberry prison

Target Delivery	Actual Delivery
Provision of 666 participatory art and creative art therapies workshops, broken down by target group and artform: > General population: 184 Ceramics > Separated: 92 Visual Art > Traveller community: 30 Mixed Media > Life sentence: 14 Ceramic & 46 Woodwork > Long term population: 17 Mixed Media & 26 Craft Demonstrators > Prison hospital: 46 Visual Art > Complex needs & Older (50+ yrs old): 61 Visual Art > Vulnerable: 10 Art therapy, 46 Visual Art > Separated & their children/ grandchildren: 24 combined artforms	Provision of 588 participatory art and 114 creative art therapies workshops > General population: 157 Ceramic > Separated: 74 Visual Art > Traveller community: 26 Mixed Media > Life sentence: 20 Ceramic & 45 Woodwork > Long term population: 23 Mixed Media & 22 Craft Demonstrators > Prison hospital: 38 Visual Art > Complex needs & Older (50+ yrs old): Art & 17 Mixed Media > Vulnerable: 10 Art therapy, 39 Visual Art > Separated & their children/ grandchildren: 19 combined artforms

Target Engagement	Actual Engagement
> 3,192 prisoner engagements > 60 children/young family members of serving prisoners engagements > 7,580 participant engagement hours > 1,585 programme hours	> 2,409 prisoner engagements > 61 children/young family members of serving prisoners engagements > 5,753 participant engagement hours > 1,361 programme hours

Outcomes achieved for serving prisoners in Magilligan prison

Target Delivery	Actual Delivery
Provision of 494 participatory art workshops, broken down by target group and artform: > General population: 92 Creative Media, 184 Creative Writing, 92 Music, 126 visual arts	Provision of 441 participatory art workshops > General population: 93 Creative Media, 174 Creative Writing, 87 Music, 85 Visual Art

Target Engagement	Actual Engagement
> 2,470 prisoner engagements > 6,175 participant engagement hours > 1235 programme hours	> Improved relationships with families, peers and community for 70 individual male prisoners; and reducing their risk of reoffending upon release > 2,980 prisoner engagements > 7,370 participant engagement hours > 1101 programme hours

Prison Arts Foundation
TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

Outcomes achieved for serving prisoners in Hydebank Wood College & Women's prison

Target Delivery	Actual Delivery
Provision of 311 participatory art workshops, broken down by target group and artform: > General population adult/young offender female: 92 Fine Art & 92 Visual Art > Separated female: 21 Mixed Media & 12 Creative writing > Vulnerable female: 68 Visual Art	Provision of 304 participatory art workshops > General population adult/young offender female: 96 Fine Art & 85 Visual Art > Separated female: 21 Mixed Media & 12 Creative writing > Vulnerable female: 70 Visual Art

Target Engagement	Actual Engagement
> 1,456 prisoner engagements > 3,607 participant engagement hours > 761 programme hours	> 1,444 prisoner engagements > 3,556 participant engagement hours > 745 programme hours

Activities and achievements which helped develop PAF's creative work in the criminal justice system outside of prison

In partnership with Start360 and the Community Sports Network (CSN), PAF continued to deliver the Support Hub initiative thanks to funding from National Lottery Community Fund, and support from the Department for Justice through their Resettlement Branch Northern Ireland Prison Service and Mike Moloney Award scheme.

The overall aim of the programme was to provide education, employment support and advice, therapeutic support (Start360); gym, physical activity training sessions/activities and dietary advice (CSN); visual art and creative writing workshops, as well as the opportunity to volunteer in the Braille transcribing/printing unit (PAF).

Outcomes achieved for PAF participants attending the Support Hub, PBNI approved hostel & other community settings

Target Delivery	Actual Delivery
Provision of 230 developmental and motivational braille workshop to community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community including community service placements	Provision of 234 developmental and motivational braille workshops > Community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, and community service placements: 234 Braille transcribing workshops

Target Engagement	Actual Engagement
> 1,150 participant engagements > 6,325 participant engagement hours > 1840 programme hours	> 665 participant engagements > 3,645 participant engagement hours > 1717 programme hours

Prison Arts Foundation
TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

Key programme highlights throughout the year include providing a platform for our participants to communicate their views, feelings and experiences to others who would not normally hear them (whether in the criminal justice setting itself through our in-house publication or more widely in society through public exhibitions and external competition & awards) with the aim of changing the discourse about prisoners and more generally people who have received criminal convictions. Our exhibitions and publications were made possible by the generous support from individuals, trusts and foundations, and organisations. Special thanks to our exhibition hosts, 2 Royal Avenue and our exhibition funders: Department for Justice - Northern Ireland Prison Service & Organised Crime Task Force, Arts Council of NI, Community Fund NI and The Community Foundation NI.

Outcome 1: Publication of 3 in house prison magazines & 3 anthologies/collections of work and 1 community anthology

Time In magazine's 1st issue was published (summer) 2013, this year, we have reached twelve years. Our artist Carlo Gebler agreed to an interview following the death of his mother, Edna O'Brien we hugely appreciate, the opportunity given by Carlo to be interviewed.

This year's anthology Imprisoned Imagination was a collaborative project between writers in the group, and those with a particular interest and aptitude for the visual arts. Some of the writers have had little writing experience, and for many this will have been their first time putting pen to paper. The collection offers a 'reflection' of the talent that lies beneath the surface. Visually, individual crystals were painstakingly crafted onto a bust. Prisoners' Week ran from 13th - 19th October this year. This inter-denominational event was an opportunity for bridging the division between prisoners and those in our communities.

Father Kevin said, *"The inclusion of Prisoners involved in creative writing has helped people to have a greater understanding of people in Prison. Everything was prepared by the prisoners this was evident in the cards with their poetry on them, yet more especially on the letters written by the prisoners themselves. In my own Parish the event was received with a certain enthusiasm due to my involvement with the prisoners in Magilligan and in the preparation of the literature produced. Several have enquired about writing to a prisoner or the possibility of financial support if needed."*

Outcome 2: Collaborating on 9 exhibitions & 3 events across prison, secure & community settings

Events/Exhibitions	Engagement
<ul style="list-style-type: none"> ➤ The Lord Mayor visited the hub to see the launch of PBNI telling the story of Community Service. ➤ The "No Comment" exhibition at London's Southbank Centre will showcase around 200 pieces of artwork and writing submitted for the Koestler Awards. Curated by artists Jeremy Deller and John Costi, the exhibition aims to illuminate the diverse themes explored by prisoners, from humour to political commentary. Notably, nine artworks from Northern Ireland prisoners were shortlisted, demonstrating the rich creative talent within these settings. ➤ The Listowel Writing in Prison competition offered a rare opportunity for prison writers to showcase their talents as part of Ireland's oldest literary festival. In 2024, the competition witnessed unprecedented participation, with 248 entries submitted. This year, prisoners from the Northern Ireland Prison Service secured six prestigious awards 	<ul style="list-style-type: none"> ➤ On 8th November 2024 the Northern Ireland Prison Service had their annual remembrance service in Hydebank Wood College and Oliver Brannigan and me were invited. The ceramic Poppy wreath was designed by our Artist in Residence, Lucy Turner and made by her and ex-servicemen in custody in Maghaberry. This was tremendous piece of work. The Justice Minister, Naomi Long, Director General, Beverley Wall and Director of Prison, David Kennedy unveiled the wreath. ➤ Magilligan Prison has hosted a ground-breaking event showcase MaGnitude, the first ever concert of its kind within a Northern Ireland Prison, the event, organised by PAF marks an important milestone in rehabilitation and the promotion of arts within prison.

Prison Arts Foundation
TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

<ul style="list-style-type: none"> > Annual exhibition PAF's third annual exhibition at 2 Royal Avenue Belfast Reflections utilised forms of art, music and writing, the selected works, explored themes in relation to the criminal justice system. While the names of individual artists from within the prisons were not identified, to protect their identities 	<ul style="list-style-type: none"> > Over 25,000 audience members engaged. > Approximately 145 individuals supported by PAF staff to display their own art, music, and writing. > The opening night on 6 March was attended by 100 invited guests, which included family members of serving prisoners whose work was on display, and over 350 members of the public, as part of Belfast City Council's Late- Night Art Belfast Tour 2025. > The exhibition was attended by over 25,000 visitors/members of the public from 7 March to 6 April 2025. > Over 90% of audience member feedback rated the exhibition 5/5, Loved it!
<ul style="list-style-type: none"> > Prisons Week- Letters from Prison. Prisons week aims to raise awareness and generate prayer. The letters proved popular during Oct 2024, and the prison chaplain later explained that a second print run of booklets was required. As a result, the prison chaplain generously donated £250 to PAF. > How Great Thou Art exhibition held in Bangor Carnegie Library in July 2024 	<ul style="list-style-type: none"> > Hydebank hosted its first Celebrating and Achievement event with Carlo Gebler read award winning piece <i>Why am I not driving home with my teabags</i>, before handing out Koestler certificates to proud recipients.

Outcome 3: Submitting work on behalf of our students to competitions & awards

Breakdown of competition and award opportunities	Number of submissions
<ul style="list-style-type: none"> > Koestler Art Awards This year was a record year for the Koestler Arts Awards on several different fronts. Over eight thousand entries were received from people around the UK, more than in any recent recorded year and a total of two thousand three hundred and fifty awards were given across fifty-two categories in two hundred and sixty-five settings. Over the years, judges have included Turner Prize- winning artist Jeremy Deller, Poet Laureate Carol Ann Duffy, representatives from the Victoria & Albert Museum, the British Council, the National Theatre, Speech DeBelle, and Louis Theroux. 	<ul style="list-style-type: none"> > Winners from current year submissions received in August 2024 and included 114 awards across 22 creative categories 1. 5 Platinum awards (Magilligan) 2. 4 Gold awards (3 Magilligan & 1 Maghaberry) 3. 6 Silver awards (Magilligan) 4. 10 Bronze awards (3 Maghaberry & 7 Magilligan) 5. 17 Outstanding Debut awards (15 Magilligan & 2 Maghaberry) 6. 26 Highly Commended awards (15 Magilligan, 10 Maghaberry & 1 Hydebank Wood) 7. 45 Commended awards (27 Magilligan, 9 Maghaberry & 9 Hydebank) 8. 1 Under 25s (Hydebank Wood)

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

<p>➤ Listowel Writing in Prison competition Listowel Writers' Week offer prison writers a rare opportunity to enter their work into the creative writing competitions that are a hallmark of Ireland's oldest literary festival. The short story and poetry categories have a distinctive place in the annual writing calendar for prison writers, as well as the Arts and Education Centres with teachers and Writers-in-Residence integrate the competition into their Creative Writing Programmes which offer skill development, focus, productivity, engagement with literature and confidence building.</p>	<p>➤ 248 entries ➤ Prisoners secured 6 prestigious awards ➤ Poetry advanced – 2nd place (Magilligan) ➤ Poetry getting started – 1st (Magilligan) & Highly Commended (Maghaberry) ➤ Short Story Intermediate – 1st & 3rd places (Magilligan) ➤ Short Story getting started – 3rd & Highly Commended (Magilligan)</p>
<p>➤ Maghaberry submitted more than 100 creative entries to the 2024 Koestler awards. Three were sold and six were donated proving that artwork made on the inside has real value on the outside.</p>	<p>➤ More than 100 submissions to Koestler Awards.</p>

Structure, Governance and Management

The Prison Arts Foundation (PAF) charitable company limited by guarantee was incorporated on 15 June 2011 and operates under Memorandum & Articles of Association with an initial Board of Directors drawn from the final trustees of the previous charitable trust of the same name.

The original Charitable Trust was formulated as a concept in the period 1995/96 in consequence of discussions organised by the Probation Board for Northern Ireland (PBNI) and involving other statutory and voluntary agencies as well as concerned individuals. It was the concern of the agencies to build upon the good work and the momentum previously achieved by individuals working within the prison system and to produce a more secure and continuing basis by formalising it. There was agreement that the new body should in its essentials be Prison Arts Foundation but funded by both statutory and voluntary sources who were persuaded of the value of the work it would seek to do.

PAF has wide powers to raise funds to advance the artistic abilities and aspirations of prisoners and ex-prisoners in NI. There are powers for the company to engage staff and to hold property. The selection of directors is influenced by their perceived interest in the welfare of prisoners, participation in artistic activity or community involvement. They are in consequence able to bring to directors' deliberations a dimension of relevant experience.

Prison Arts Foundation follows the guidance of the Northern Ireland Council for Voluntary Action regarding the methods, policies and procedures for recruitment, appointment, and induction of new directors/trustees. The directors who served during the period are listed on page 11.

The Prison Arts Foundation staffing is headed up by Mr Fred Caulfield Executive Director, supported by Miss Adele Campbell Arts Programme Coordinator, and Mrs Christine McSherry Research and Development. During the period 1st April 2024 to 31st March 2025 there were two full-time members of staff, and one part-time member of staff.

It is the Executive Director's responsibility to oversee all operations including identifying programmes, contracting artists/practitioners, events and assignments calculated to advance PAF's central aims and objectives and to propose relationships with compatible bodies. The directors require him to bring forward proposals for their approval, report periodically on progress and explain the extent to which the purposes of programmes are being met, or the obstacles for the financial year ended 31 March 2025 in the way of their full realisation. The Non-Executive Directors delegate to the Executive Director the authority to take decisions on aspects of approved programmes provided they are consistent with previously agreed principles.

In addition to directly employed members of staff, PAF contracts the services of Artists/Practitioners who provide participants with instruction in a wide range of both artistic activities. The prison & secure settings and community programmes are funded by way of grant funding from a variety of sources. PAF is the subject of individual contracts for services – the contracted artists are not company employees. The company has in place insurance to protect itself against the risk of claims for compensation arising from its operations.

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2025

Financial Review

The results for the financial year are set out on page 14 and additional notes are provided showing income and expenditure in greater detail.

Results

At the end of the financial year the charity has assets of £182,435 (2024 - £198,058) and liabilities of £39,936 (2024 - £30,281). The net assets of the charity have decreased by £ (25,278).

Reserves Position and Policy

The Reserve Policy provided stability in the financial position of PAF. The policy of maintaining reserves at a level equivalent to approximately one year of fixed costs will continue.

We will continue to keep our Principal Funders fully informed of our progress through their attendance as observers at the Board Meetings together with the provision of briefings at appropriate intervals to Senior Management in the funding organisation.

Principal Risks and Uncertainties

The trustees have reviewed the major risks to which the charity is exposed and will continue to keep these under review.

Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

John Harold Baird (Resigned 10 April 2024)
James Oliver Brannigan (Resigned 31 January 2025)
Geoffrey Kenneth Moore
Thomas Matthew McKeever
Brid O'Gallchoir
Austin William Treacy

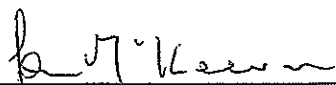
Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Prison Arts Foundation subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

Thanks, and acknowledgement The Directors wish to record thanks to Fred Caulfield Executive Director and to Adele Campbell Arts Programme Coordinator for their sustained hard work and dedication throughout the year.

Approved by the Board of Trustees on 21 October 2025 and signed on its behalf by:



Thomas Matthew McKeever
Trustee

Prison Arts Foundation
STATEMENT OF TRUSTEES' RESPONSIBILITIES

for the financial year ended 31 March 2025

The trustees, who are also directors of Prison Arts Foundation for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees as the directors to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net income or expenditure of the charity for that period.

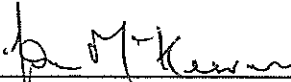
In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 21 October 2025 and signed on its behalf by:



Thomas Matthew McKeever
Trustee

Prison Arts Foundation

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF PRISON ARTS FOUNDATION

We have examined the financial statements of the charity for the financial year ended 31 March 2025, which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet and the related notes.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is our responsibility to:

- examine the financial statements under section 65 of the Charities Act;
- follow the procedures laid down by the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's report

We have examined your charity financial statements as required under section 65 of the Charities Act and our examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with our examination, no matter has come to our attention which gives us cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Elizabeth Chambers FCA
MCCLEARY & COMPANY LTD
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn
Co Antrim
BT28 1TP
United Kingdom

Date: 21 October 2025

Prison Arts Foundation
STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)
for the financial year ended 31 March 2025

	Notes	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Income							
Donations and legacies	3.1	-	335,926	335,926	-	285,888	285,888
Other income	3.2	5,003	-	5,003	8,917	-	8,917
Total income		5,003	335,926	340,929	8,917	285,888	294,805
Expenditure							
Charitable activities	4.1	20,580	345,627	366,207	13,576	298,430	312,006
Net income/(expenditure)		(15,577)	(9,701)	(25,278)	(4,659)	(12,542)	(17,201)
Transfers between funds		9,084	(9,084)	-	-	-	-
Net movement in funds for the financial year		(6,493)	(18,785)	(25,278)	(4,659)	(12,542)	(17,201)
Reconciliation of funds:							
Total funds beginning of the year	12	142,193	25,584	167,777	146,852	38,126	184,978
Total funds at the end of the year		135,700	6,799	142,499	142,193	25,584	167,777

The Statement of Financial Activities includes all gains and losses recognised in the financial year.
All income and expenditure relate to continuing activities.

Prison Arts Foundation

Company Number: NI607881

BALANCE SHEET

as at 31 March 2025

		2025	2024
	Notes	£	£
Fixed Assets			
Tangible assets	8	10,080	1,985
		<hr/>	<hr/>
Current Assets			
Debtors	9	50,157	22,333
Cash at bank and in hand		122,198	173,740
		<hr/>	<hr/>
		172,355	196,073
		<hr/>	<hr/>
Creditors: Amounts falling due within one year	10	(39,936)	(30,281)
		<hr/>	<hr/>
Net Current Assets		132,419	165,792
		<hr/>	<hr/>
Total Assets less Current Liabilities		142,499	167,777
		<hr/> <hr/>	<hr/> <hr/>
Funds			
Restricted trust funds		6,799	25,584
General fund (unrestricted)		135,700	142,193
		<hr/>	<hr/>
Total funds	12	142,499	167,777
		<hr/> <hr/>	<hr/> <hr/>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

For the financial year ended 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

The trustees confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 and for preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charity.

Approved by the Board of Trustees and authorised for issue on 21 October 2025 and signed on its behalf by



Thomas Matthew McKeever
Trustee

Prison Arts Foundation

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2025

1. GENERAL INFORMATION

Prison Arts Foundation is a company limited by shares incorporated in Northern Ireland. The registered office of the charity is Unit 3, Clanmill Arts & Business Centre, Northern Whig Building, 2-10 Bridge Street, Belfast, Co Antrim, BT1 1LU, United Kingdom which is also the principal place of business of the charity. The financial statements have been presented in Pound (£) which is also the functional currency of the charity.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102".

As permitted by the Companies Act 2006, the charity has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

Statement of compliance

The financial statements of the charity for the financial year ended 31 March 2025 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102".

Cash flow statement

The charity has availed of the exemption in FRS 102 from the requirement to produce a cash flow statement because it is classified as a small charity.

Fund accounting

The following are the categories of funds maintained:

Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the charity.

Unrestricted funds

Unrestricted funds consist of General and Designated funds.

- General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the charity.
- Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

Income

Income is recognised by inclusion in the Statement of Financial Activities only when the charity is legally entitled to the income, performance conditions attached to the item(s) of income have been met, the amounts involved can be measured with sufficient reliability and it is probable that the income will be received by the charity.

Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the charity. Income from government and other co-funders is recognised when the charity is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

Prison Arts Foundation

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2025

■ Performance based conditions: whereby the charity is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the charity is meeting the core objectives of a grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as income.

■ Time based conditions: whereby the charity is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the charity recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the charity is notified of entitlement.

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

Expenditure

Expenditure is analysed between costs of charitable activities and raising funds. The costs of each activity are separately accumulated and disclosed, and analysed according to their major components. Expenditure is recognised when a legal or constructive obligation exists as a result of a past event, a transfer of economic benefits is required in settlement and the amount of the obligation can be reliably measured. Support costs are those functions that assist the work of the charity but cannot be attributed to one activity. Such costs are allocated to activities in proportion to staff time spent or other suitable measure for each activity.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	-	25% Straight line
Computer Equipment	-	25% Straight line

Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

Taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

3.	INCOME			2025	2024
3.1	DONATIONS AND LEGACIES	Unrestricted Funds	Restricted Funds	£	£
		£	£		
	Grants	-	335,926	335,926	285,888
3.2	OTHER INCOME	Unrestricted Funds	Restricted Funds	2025	2024
		£	£	£	£
	Other income	5,003	-	5,003	8,917

Prison Arts Foundation
NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 31 March 2025

continued

4. EXPENDITURE					
4.1 CHARITABLE ACTIVITIES					
	Direct Costs £	Other Costs £	Support Costs £	2025 £	2024 £
Expenditure on charitable activities	<u>324,046</u>	<u>-</u>	<u>42,161</u>	<u>366,207</u>	<u>312,006</u>
4.2 SUPPORT COSTS			Charitable Activities £	2025 £	2024 £
Rent					
Bank charges			17,845	17,845	17,223
Volunteer expenses			71	71	70
Depreciation of tangible fixed assets			2,840	2,840	-
Legal & professional fees			1,999	1,999	3,722
Office costs			5,964	5,964	6,746
Independent examination			8,278	8,278	7,069
Insurance			2,334	2,334	2,248
			<u>2,830</u>	<u>2,830</u>	<u>2,584</u>
			<u>42,161</u>	<u>42,161</u>	<u>39,662</u>
5. ANALYSIS OF SUPPORT COSTS					
	Basis of Apportionment			2025 £	2024 £
Rent	100%				
Bank charges	100%			17,845	17,223
Volunteer expenses	100%			71	70
Depreciation of tangible fixed assets	100%			2,840	-
Legal & professional fees	100%			1,999	3,722
Office costs	100%			5,964	6,746
Independent examination	100%			8,278	7,069
Insurance	100%			2,334	2,248
				<u>2,830</u>	<u>2,584</u>
				<u>42,161</u>	<u>39,662</u>
6. NET INCOME				2025 £	2024 £
Net Income is stated after charging/(crediting):					
Depreciation of tangible assets					
Independent Examiner's remuneration: - independent examination services				1,999	3,722
				<u>2,334</u>	<u>2,248</u>
7. EMPLOYEES AND REMUNERATION					
The staff costs comprise:				2025 £	2024 £
Wages and salaries				88,640	81,724
Social security costs				3,463	3,074
Pension costs				865	717
				<u>92,968</u>	<u>85,515</u>

No employees received emoluments in excess of £60,000.

Prison Arts Foundation
NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2025

8. TANGIBLE FIXED ASSETS	Fixtures, fittings and equipment £	Computer Equipment £	Total £
Cost			
At 1 April 2024	22,520	15,458	37,978
Additions	10,094	-	10,094
At 31 March 2025	<u>32,614</u>	<u>15,458</u>	<u>48,072</u>
Depreciation			
At 1 April 2024	21,162	14,831	35,993
Charge for the financial year	1,509	490	1,999
At 31 March 2025	<u>22,671</u>	<u>15,321</u>	<u>37,992</u>
Net book value			
At 31 March 2025	<u>9,943</u>	<u>137</u>	<u>10,080</u>
At 31 March 2024	<u>1,358</u>	<u>627</u>	<u>1,985</u>
9. DEBTORS		2025 £	2024 £
Trade debtors		42,002	18,347
Prepayments and accrued income		8,155	3,986
		<u>50,157</u>	<u>22,333</u>
10. CREDITORS		2025 £	2024 £
Amounts falling due within one year			
Trade creditors		35,391	25,261
Accruals and deferred income		4,545	5,020
		<u>39,936</u>	<u>30,281</u>
11. RESERVES		2025 £	2024 £
At the beginning of the year		167,777	184,978
Deficit for the financial year		(25,278)	(17,201)
At the end of the year		<u>142,499</u>	<u>167,777</u>
12. FUNDS			
12.1 RECONCILIATION OF MOVEMENT IN FUNDS	Unrestricted Funds £	Restricted Funds £	Total Funds £
At 1 April 2023	146,852	38,126	184,978
Movement during the financial year	(4,659)	(12,542)	(17,201)
At 31 March 2024	<u>142,193</u>	<u>25,584</u>	<u>167,777</u>
Movement during the financial year	(6,493)	(18,785)	(25,278)
At 31 March 2025	<u>135,700</u>	<u>6,799</u>	<u>142,499</u>

Prison Arts Foundation
NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2025

12.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 April 2024 £	Income £	Expenditure £	Transfers between funds £	Balance 31 March 2025 £
Restricted funds					
ACNI Lottery	-	54,504	45,420	(9,084)	-
Halifax Foundation	2,680	-	2,680	-	-
National Lottery Community Fund	2,263	66,096	65,684	-	2,675
Four Nations International Fund	7,175	-	7,175	-	-
NIPS	-	187,924	187,924	-	-
The Bromley Trust	12,601	-	12,601	-	-
ARCS - Alternatives	-	7,186	7,186	-	-
PBNI	-	3,000	3,000	-	-
NIPS DAP	-	8,957	8,957	-	-
ACNI Arts & Older Peoples	-	4,124	-	-	4,124
Community Relations Council	-	4,135	4,135	-	-
Big Lottery - Awards For All	865	-	865	-	-
	<u>25,584</u>	<u>335,926</u>	<u>345,627</u>	<u>(9,084)</u>	<u>6,799</u>
Unrestricted funds					
Unrestricted General	142,193	5,003	20,580	9,084	135,700
Total funds	<u><u>167,777</u></u>	<u><u>340,929</u></u>	<u><u>366,207</u></u>	<u><u>-</u></u>	<u><u>142,499</u></u>

12.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use £	Current assets £	Current liabilities £	Total £
Restricted trust funds	-	6,799	-	6,799
Unrestricted general funds	10,080	165,556	(39,936)	135,700
	<u>10,080</u>	<u>172,355</u>	<u>(39,936)</u>	<u>142,499</u>

13. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

PRISON ARTS FOUNDATION
SUPPLEMENTARY INFORMATION
RELATING TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2025

Prison Arts Foundation
SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS
Operating Statement
for the financial year ended 31 March 2025

	2025 £	2024 £
Income		
Grants received	335,926	285,888
Other income	5,003	8,917
	<u>340,929</u>	<u>294,805</u>
 Cost of sales		
Courses and workshops	226,011	182,694
	<u>226,011</u>	<u>182,694</u>
 Gross surplus	 <u>114,918</u>	 <u>112,111</u>
 Expenses		
Wages and salaries	88,640	81,724
Employer's NI contributions	3,463	3,074
Staff defined contribution pension costs	865	717
Rent payable	17,845	17,223
Insurance	2,830	2,584
Travelling and entertainment	5,067	4,136
Legal and professional	5,964	6,746
Independent Examiner's remuneration	2,334	2,248
Bank charges	71	70
Volunteer expenses	2,840	-
Office Costs	8,278	7,069
General expenses	-	(1)
Depreciation	1,999	3,722
	<u>140,196</u>	<u>129,312</u>
 Net deficit	 <u>(25,278)</u>	 <u>(17,201)</u>

Prison Arts Foundation

Northern Ireland - Charity number 101557

Accounts

Company Registration Number: NI607881
Charity Number: 101557

Prison Arts Foundation
Annual Report and Unaudited Financial Statements
for the financial year ended 31 March 2024

McCleary & Company Ltd
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn
Co Antrim
BT28 1TP
United Kingdom

Prison Arts Foundation

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Prison Arts Foundation
TRUSTEES' AND OTHER INFORMATION

Trustees	John Harold Baird James Oliver Brannigan Geoffrey Kenneth Moore Thomas Matthew McKeever Brid O'Gallchoir Austin William Treacy
Charity Number in Northern Ireland	101557
Company Registration Number	NI607881
Registered Office and Principal Address	Unit 3, Clanmill Arts & Business Centre Northern Whig Building 2-10 Bridge Street Belfast Co Antrim BT1 1LU United Kingdom
Independent Examiner	McCleary & Company Ltd Chartered Accountants Garvey Studios 14 Longstone Street Lisburn Co Antrim BT28 1TP United Kingdom

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 March 2024.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the charity are also charity trustees for the purpose of charity law and under the charity's constitution are known as members of the board of trustees.

In this report the trustees of Prison Arts Foundation present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 March 2024.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

Mission, Objectives and Strategy

Mission Statement

Purposes and Aims

Our Charity's purposes as set out in the Objects contained in the company's memorandum of association are,

To promote for the public benefit the advancement of education of prisoners and ex-prisoners in Northern Ireland and further the charitable purposes established by the previous Prison Arts Foundation Trust.

The aims of our charity are to

- develop the creative potential of prisoners through PAF's work within prisons
- develop PAF's creative work in the criminal justice system outside of prison
- increase awareness of PAF and its work; and to effectively market its programmes and products to relevant audiences
- ensure that PAF has the human resources to achieve its plans and they are effectively managed and given the opportunity to develop
- ensure that PAF has the freelance artists, premises, and other physical resources it requires to achieve its plans and these resources are managed effectively and efficiently
- ensure that PAF has the financial resources it requires to achieve its plans and these resources are effectively and efficiently managed
- ensure the governance of PAF complies with the requirements of the law and best practice

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

The main objectives for the year continued to be the promotion for public benefit, the advancement of education of prisoners and ex-prisoners in Northern Ireland. Our mission is to inspire creativity and encourage personal and social change in offenders within the criminal justice system, through the arts. The arts are a powerful tool for engagement and creativity can play a significant role in working towards the goal of rehabilitation. At its heart, art is an act of community.

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

Our artists facilitate creative workshops covering everything from art appreciation to activities in music, ceramics/pottery, fine/visual arts, woodcraft, and creative writing. Through engagement in these workshops, people with convictions are offered an opportunity to reconnect with their own unique creativity and explore their potential for expression and the making of meaning.

How our activities deliver public benefit

PAF shares both the Department of Justice (DoJ) and Northern Ireland Prison Service (NIPS) vision of a criminal justice system that works in partnership with a range of statutory, voluntary and community sector organisations to ensure that individuals are given every possible opportunity to address their offending behaviour and are supported to live lives free from further offending.

We work across NI's criminal justice and secure systems; including custodial settings (serving prisoners) and people in the community (on probation, engaged with youth justice teams, and on community sentences). We work with people of all ages and backgrounds: men, women, and young people with experience of the criminal justice system.

We have two major areas of activity which are prison & secure settings and community programmes. These activities bring benefits to the offender – raising their self-awareness, helping them express and understand their feelings, and developing their skills and self-discipline. These improvements in turn bring benefits to their families and communities, and to the staff who work in prisons and other establishments.

Most importantly arts activity offers a diversion from re-offending. For the community at large, the overriding benefit of our activities is to help offenders move towards crime-free lives. The charity also benefits the public by raising awareness and understanding of offenders through exhibition and showcasing of their artistic achievements.

Activities and achievements which helped develop the creative potential of people in prisons and secure settings

This year, our core Participative Arts residency programme across the 3 prison settings (Maghaberry, Magilligan, and Hydebank Wood College & Women's prisons) received funding from the Department of Justice through their NIPS Resettlement Branch. Additional support came from the Arts Council of Northern Ireland, the National Lottery Community Fund Awards for All, and the Halifax Foundation for Northern Ireland.

We also received new funding from the Four Nations International Fund to build on our existing partnership with Irish Prison Service to now include the expertise of the Scottish Prison Service (HMP Shotts) to support, as well as upskill, a new Creative Media residency in Magilligan prison during 2024/25. Our Creative Arts Therapies residency programme continued in Maghaberry prison thanks to funding from DoJ's Assets Recovery Community Scheme and Shannon Clinic secure setting thanks to ARN Foundation Mental Health Fund. Throughout the year PAF were also commissioned to deliver several bespoke projects including

- Mural Art Project with separated female prisoners in partnership with Hydebank Wood College & Women's Prison
- Mosaic Art Project with veterans in Maghaberry prison in partnership with Soldiers', Sailors' & Airmen's Families Association (SSAFA)
- Creative Recoveries Art Therapy Project in Maghaberry prison in partnership with South Eastern Health and Social Care Trust (SEHSCT)

The overall aim of our residency programmes is to help those in custody and those coming out of prison to develop new skills, aiding personal development, rehabilitation, and employment prospects upon release. The production of an individual work can lift the spirit; it encourages a positive rather than a negative outlook of life, so essential for successful rehabilitation. Showcasing works raise self-esteem highlighting the ability to do something positive that is valued by peers, families, the public and themselves. This can in turn create a ripple effect throughout the prison. Engaging in external exhibitions both locally and overseas through the Koestler Art awards and the Listowel Writers in Prison competition offers people with convictions opportunities to have their work acknowledged by a wider audience with a view to sales of work and exposure within the art environment. Through engagement in artistic activities prisoners create works of value, for display and public exhibition. Each year PAF stages, submits to competitions and awards prisoners' artwork across Northern Ireland, UK and Ireland including arts venues and galleries, community spaces, public buildings and prison environments. For PAF, the outcome is not just about the creation of works of value, it is about the process. It is about building the self-esteem, confidence and self-worth of those with profiles of social exclusion, including those dependent on drugs and alcohol, those with mental health issues and those with poor educational attainments.

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

Outcomes achieved for serving prisoners in Maghaberry prison

Target Delivery	Actual Delivery
<p>Provision of 587 participatory art and 142 creative art therapies workshops, broken down by target group and artform:</p> <ul style="list-style-type: none"> ➤ General population: 207 Ceramics ➤ Separated: 96 Visual Art ➤ Traveller community: 23 Ceramic ➤ Life sentence: 46 Ceramic & 46 Woodwork ➤ Prison hospital: 61 Visual Art ➤ Complex needs & Older (50+ yrs old): 61 Visual Art ➤ Vulnerable: 96 Art therapy, 46 Therapeutic Writing, 13 Visual Art ➤ Separated & their children/ grandchildren: 26 combined artforms ➤ Veterans Soldiers', Sailors' & Airmen's Families Association SSAFA referrals: 8 Mixed Media. 	<p>Provision of 554 participatory art and 114 creative art therapies workshops</p> <ul style="list-style-type: none"> ➤ General population: 161 Ceramic ➤ Separated: 90 Visual Art ➤ Traveller community: 22 Ceramic ➤ Life sentence: 33 Ceramic & 45 Woodwork ➤ Receptions into custody: 5 Visual Art ➤ Prison hospital: 57 Visual Art ➤ Complex needs & Older (50+ yrs old): 60 Visual Art & 19 Ceramic ➤ Vulnerable: 81 Art therapy, 33 Therapeutic Writing, 9 Ceramic, 12 Visual Art ➤ Separated & their children/ grandchildren: 24 combined artforms ➤ Veterans - Soldiers', Sailors' & Airmen's Families Association (SSAFA) referrals: 8 Mixed Media ➤ Adhoc General population: 5 Visual art & 4 non-art Koestler submissions.

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 3645 prisoner engagements ➤ 130 children/young family members of serving prisoners engagements ➤ 8770 participant engagement hours ➤ 1750 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 285 individual male prisoners & 20 individual children/young family members of serving prisoners; and reducing their risk of reoffending upon release ➤ 3118 prisoner engagements ➤ 141 children/young family members of serving prisoners engagements ➤ 6825 participant engagement hours ➤ 1573 programme hours

Outcomes achieved for serving prisoners in Magilligan prison

Target Delivery	Actual Delivery
<p>Provision of 375 participatory art workshops, broken down by target group and artform:</p> <ul style="list-style-type: none"> ➤ General population: 184 Creative Writing, 103 Music, 72 visual art & 16 Media workshops. 	<p>Provision of 358 participatory art workshops</p> <ul style="list-style-type: none"> ➤ General population: 174 Creative Writing, 110 Music, 58 Visual Art & 16 Media.

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 1875 prisoner engagements ➤ 4550 participant engagement hours ➤ 910 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 58 individual male prisoners; and reducing their risk of reoffending upon release ➤ 2335 prisoner engagements ➤ 5679 participant engagement hours ➤ 858 programme hours

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

Outcomes achieved for serving prisoners in Hydebank Wood College & Women's prison

Target Delivery	Actual Delivery
Provision of 246 participatory art workshops, broken down by target group and artform: <ul style="list-style-type: none"> ➤ General population adult/young offender female: 92 Fine Art & 88 Visual Art ➤ Separated female: 27 Visual Art & 9 Creative writing ➤ Vulnerable female: 26 Visual Art ➤ General Population young offender male (18-21 yrs old): 4 Visual Art 	Provision of 232 participatory art workshops <ul style="list-style-type: none"> ➤ General population adult/young offender female: 96 Fine Art & 88 Visual Art ➤ Separated female: 15 Mixed Media & 7 Creative Writing ➤ Vulnerable female: 22 Visual Art ➤ General population young offender male (18-21 yrs old): 4 Visual Art

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 1122 prisoner engagements ➤ 2769 participant engagement hours ➤ 597 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 6 individual young male and 31 young female/adult remand prisoners; and reducing their risk of reoffending upon release ➤ 1179 prisoner engagements ➤ 2939 participant engagement hours ➤ 570 programme hours

Outcomes achieved for patients in Shannon Clinic secure setting

Target Delivery	Actual Delivery
Provision of 11 participatory art workshops, broken down by target group and artform: <ul style="list-style-type: none"> ➤ Male & Female patients including serving prisoners: 11 Visual Art 	In summary 4 creative art therapy & 8 participatory visual art workshops

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 55 patient engagements ➤ 165 participant engagement hours ➤ 33 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 5 individual patients ➤ 25 patient engagements ➤ 72 participant engagement hours ➤ 36 programme hours

Activities and achievements which helped develop PAF's creative work in the criminal justice system outside of prison

In partnership with Start360 and the Community Sports Network (CSN), PAF continued to deliver the Support Hub initiative thanks to funding from National Lottery Community Fund, and support from the Department for Justice through their Resettlement Branch Northern Ireland Prison Service and Mike Moloney Award scheme.

The overall aim of the programme was to provide education, employment support and advice, therapeutic support (Start360); gym, physical activity training sessions/activities and dietary advice (CSN); visual art and creative writing workshops, as well as the opportunity to volunteer in the Braille transcribing/printing unit (PAF).

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Outcomes achieved for PAF participants attending the Support Hub, PBNI approved hostel & other community settings

Target Delivery	Actual Delivery
Provision of 230 developmental and motivational braille workshop and 115 participatory art workshops, to community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community including community service placements	Provision of 183 developmental and motivational braille workshops and 68 participatory art workshops <ul style="list-style-type: none"> ➤ Community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, and community service placements: 183 Braille transcribing workshops ➤ Prisoners on temporary release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community: 51 mentoring & 14 group Creative Writing & 3 Art workshops

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 1493 participant engagements ➤ 7698 participant engagement hours ➤ 1598 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers, and community for 61 individuals ➤ 985 participant engagements ➤ 5033 participant engagement hours ➤ 1405 programme hours

Key programme highlights throughout the year include providing a platform for our participants to communicate their views, feelings and experiences to others who would not normally hear them (whether in the criminal justice setting itself through our in-house publication or more widely in society through public exhibitions and external competition & awards) with the aim of changing the discourse about prisoners and more generally people who have received criminal convictions. Our exhibitions and publications were made possible by the generous support from individuals, trusts and foundations, and organisations. Special thanks to our exhibition hosts, 2 Royal Avenue & Libraries NI, and our exhibition funders: Department for Justice - Northern Ireland Prison Service & Organised Crime Task Force, Arts Council of NI, Community Fund NI and The Community Foundation NI.

Outcome 1: Publication of 3 in house prison magazines & 3 anthologies/collections of work and 1 community anthology

Time In magazine's 1st issue was published (summer) 2013, this year, we reached a significant ten-year milestone. It was the first occasion PAF commissioned a prisoner guest editor who played a vital role in curating the high-quality contributions and driving the review process for this special issue publication. The success of this model endorses the dedication, professionalism, and vision of the guest editor whose efforts and commitments we hugely appreciate, thereby setting a standard and template for future *Time In* guest editors.

The guest editor Magilligan prison (Issue 20, Summer 2023) wrote, "I have had the pleasure of reflecting on the past decade for guidance on this venture, and as part of the decennial celebrations, *Time In* is proud to announce that over the past ten years there has been an astounding 195 awards issued by Koestler, Listowel, Arkbound and Prison Reform Trust. This in itself is a testimony to the encouraging and fruitful atmosphere within the Prison Art's classes in Magilligan, and equally as important, the invaluable contributions of the facilitators."

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This year's anthology *Reflections* was a collaborative project between writers in the group, and those with a particular interest and aptitude for the visual arts. The hope was that the poems within offer an insight into the lives and memories of those who took part. Some of the writers have had little writing experience, and for many this will have been their first-time putting pen to paper. The collection offers a 'reflection' of the talent that lies beneath the surface. Visually, individual Mayflies were hand-drawn and positioned manually to create a 'flipbook' effect. This was developed using a polychrome method to duplicate the lifecycle of the insect.

Prisoners' Week ran from 8th - 14th October this year. This inter-denominational event was an opportunity for bridging the division between prisoners and those in our communities. An event was coordinated by Fr Kevin Mulhern, and Magilligan's Creative Writing Group

Father Kevin said, *"The inclusion of Prisoners involved in creative writing has helped people to have a greater understanding of people in Prison. Everything was prepared by the prisoners this was evident in the cards with their poetry on them, yet more especially on the letters written by the prisoners themselves. In my own Parish the event was received with a certain enthusiasm due to my involvement with the prisoners in Magilligan and in the preparation of the literature produced. Several have enquired about writing to a prisoner or the possibility of financial support if needed."*

Father Kevin Mulhern, Magilligan prison, asked the writers' group to create postcards, posters and compose letters explaining what prison life means to them and their families. The students hoped that this went some way to breaking down stigmas that exist around prisoners, and re-humanising them in society's eyes. The postcards and letters were available in all the parishes in the Derry diocese raising £175 for PAF.

This year we supported a member of the writing group to publish a collection of work called *Opportunity*. He wrote that this was his first experience of prison and he felt like he was just thrown into a cell, on his own with no information on what to do or happens next. He was left to figure things out on his own and was afraid to ask for help as he didn't want anyone to know this was his first time or show any kind of weakness or fear. So, in response to this experience, he sat in his cell with a pen, paper and began to write about what he had observed which developed into a booklet which he made for himself wishing someone had given it to him when he arrived. The Prison Safety & Support Team in Magilligan added the booklet to their introductory packs and members of the group circulated amongst new transfers.

An Ask Him prison mentor said, *"we meet new arrivals to Magilligan on a weekly basis. For many this is their first time in prison, we offer this booklet to all the people we meet."*

Finally, a member of the writing group attending the Support Hub was supported by PAF to publish his first poetry anthology *Dragged Up Through the Troubles*. The author began his creative writing journey with PAF whilst serving a prison sentence back in 2018, until that point, he had never read a book. He credits PAF with guiding him on his creative path as a writer.

Outcome 2: Collaborating on 9 exhibitions & 3 events across prison, secure & community settings

Exhibitions/events	Engagement
<p>➤ The <i>Embracing Emotions: Inspiring Hope</i> exhibition was a collaborative project with NI Prisons, Belfast Met, Samaritans, & Libraries. The students involved wanted to highlight the positive work and support provided by the Samaritans both in the community and in our prisons. The paintings and poems were personal to each prisoner. They were real and hard hitting and created to make people think about the impact of mental health issues; how they have personally been affected and how these issues exist throughout our communities.</p>	<p>Approx. audience engaged 3500.</p> <p>Embracing Emotions; Inspiring Hope Art exhibition in community libraries</p> <ul style="list-style-type: none"> ➤ June '23 - Antrim ➤ July '23 - Dungiven ➤ August '23 - Holywood ➤ September '23 - Lurgan ➤ October '23 - Omagh <p>Hydebank Art in community Art exhibition</p> <ul style="list-style-type: none"> ➤ September/October – Newtownbreda, Belfast

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<ul style="list-style-type: none"> ➤ The <i>Maghaberry Art</i> exhibition was a collaborative project with NI Prisons to support to conditions that create a 'good' prison visit, focusing on the role that art plays in creating a positive experience for families. ➤ The <i>Hydebank Wood College & Women's prison Art</i> exhibition was a collaborative project with NI Prisons, Belfast Met & Libraries NI to celebrate Libraries Week 2023 by displaying students' art in a community setting. ➤ <i>Shannon Clinic Art</i> exhibition was a collaborative project with Belfast Health and Social Care Trust to highlight the end of a 2-year project. 	<p>Maghaberry inhouse Art exhibition</p> <ul style="list-style-type: none"> ➤ April '23 - March '24 <p>Shannon Clinic inhouse Art exhibition</p> <ul style="list-style-type: none"> ➤ October '23 <p>48 PAF students whose work was chosen for exhibitions could celebrate their achievements with family and friends, helping to build and reinforce the relationships which are vital to rehabilitation and resettlement.</p>
<ul style="list-style-type: none"> ➤ Annual exhibition <p>PAF's second annual exhibition at 2 Royal Avenue Belfast Reflections utilised forms of art, music and writing, the selected works, explored themes in relation to the criminal justice system. While the names of individual artists from within the prisons were not identified, to protect their identities, the pieces were strikingly individual, conveying the lived experiences and multifaceted emotions of life in prison and secure settings. Parallel to the exhibition, PAF launched a collection of poems and narratives written by the creative writing group at Magilligan prison.</p>	<ul style="list-style-type: none"> ➤ Over 22,350 audience members engaged. ➤ Approximately 145 individuals supported by PAF staff to display their own art, music, and writing. ➤ The opening night on 7 March was attended by 100 invited guests, which included family members of serving prisoners whose work was on display, and over 250 members of the public, as part of Belfast City Council's Late-Night Art Belfast Tour 2024. ➤ The exhibition was attended by over 22,000 visitors/members of the public from 4 March to 3 April 2024. ➤ Over 90% of audience member feedback rated the exhibition 5/5, Loved it!
<ul style="list-style-type: none"> ➤ Student celebration events in partnership with NI Prison <p>Holding internal prison celebration events was a chance to appreciate what PAF students had achieved through their engagement in our workshops. Students were given the opportunity to highlight the significant role that the art has played in their rehabilitation journey and provides skills to support their lives on release.</p> <p>The awards won by students at Magilligan prison included Arkbound's Prisoner Writing competition and Koestler Arts Awards which were presented by guest speaker Kathy Donaghy, award-winning Journalist & Writer. Whilst the awards won in the Listowel's Writing in Prison competition were presented by Tom Shortt, Arts Officer Irish Prison Service. PAF staff also supported a member of the writers' group to highlight works on behalf of the students by giving a spoken word performance & members of the music group were able to perform a mixture of original and cover songs to invited guests.</p>	<p>Approx. audience engaged 150</p> <p>Prison location</p> <ul style="list-style-type: none"> ➤ 1 event at Magilligan prison November 2023 ➤ 2 events at Maghaberry prison January 2024 <p>57 PAF students were rewarded for their achievement and the showcases opened new horizons for some of society's most disadvantaged and marginalised people. The event in Magilligan enabled students to receive external encouragement from invited family members & friends, as well as guests which included internal staff & others working within criminal justice. This opportunity will go towards helping them build self-confidence, positive relationships, and their engagement with education.</p>

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A student said, "PAF helps us (prisoners) to establish ourselves within the creative/exhibitions community rather than rather linked to our offending pasts."

Outcome 3: Submitting work on behalf of our students to competitions & awards

Breakdown of competition and award opportunities	Number of submissions
<p>➤ Koestler Art Awards</p> <p>This year was a record year for the Koestler Arts Awards on several different fronts. Over eight thousand entries were received from people around the UK, more than in any recent recorded year and a total of two thousand three hundred and fifty awards were given across fifty-two categories in two hundred and sixty-five settings.</p> <p>Over the years, judges have included Turner Prize-winning artist Jeremy Deller, Poet Laureate Carol Ann Duffy, representatives from the Victoria & Albert Museum, the British Council, the National Theatre, Speech DeBelle, and Louis Theroux.</p> <p>This year's event saw artists like Hot Chip (Computer Generated Music), Louise Galvin (Hairstyling) and Chelsea McDonagh (Non-Fiction, Blog, Essay, Article and Review) assess and give recognition to the skill, effort, and ambition of artists in secure settings.</p>	<p>➤ Approx. 120 new submissions on behalf of PAF students April 2023</p> <p>➤ Winners from current year submissions received in August 2023 and included 52 awards across 22 creative categories</p> <ol style="list-style-type: none"> 1. 2 Platinum awards (1 Maghaberry & 1 Magilligan) 2. 3 Gold awards (2 Magilligan & 1 Maghaberry) 3. 2 Silver awards (2 Magilligan) 4. 8 Bronze awards (4 Maghaberry & 4 Magilligan) 5. 5 Outstanding Debut awards (3 Magilligan, 1 Maghaberry & 1 Hydebank) 6. 7 Highly Commended awards (5 Magilligan & 2 Maghaberry) 7. 24 Commended awards (17 Magilligan, 3 Maghaberry, 3 Hydebank & 1 Shannon Clinic, 1 Community) <p>➤ 5 entries were displayed at their 'IN CASE OF EMERGENCY' exhibition Southbank Centre 2 November – 17 December 2023, Royal Festival Hall Southbank Centre London</p> <ol style="list-style-type: none"> 1. 'Kaleidoscope' Highly Commended Award for Poem (Maghaberry) 2. 'Girl with Golden Earring' (Hydebank) 3. 'Poppy Field' Commended Award for Needlecraft (Hydebank) 4. 'Little Chair' (Maghaberry) 5. 'Tempered' Gold Award for Singer-Songwriter-Original (Magilligan) <p>➤ 3 entries to be published in Koestler Voices Vol. 4 August 2023 -</p> <ol style="list-style-type: none"> 1. 'Kaleidoscope' Highly Commended Award for Poem (Maghaberry) 2. 'This Place' Silver Award for Poem (Magilligan) 3. 'Chain' from Section 18 Poetry Collection, Bronze Award (Magilligan)
<p>➤ Listowel Writing in Prison competition</p> <p>Listowel Writers' Week offer prison writers a rare opportunity to enter their work into the creative writing competitions that are a hallmark of Ireland's oldest literary festival. The short story and poetry categories have a distinctive place in the annual</p>	<p>➤ 55 new submissions February 2024</p> <p>➤ NI previous year notification was received in May 2023 and included 5 winners -</p> <ol style="list-style-type: none"> 1. 'The Origins of Fredrick' 3rd Short Story Advanced category (Magilligan)

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<p>writing calendar for prison writers, as well as the Arts and Education Centres with teachers and Writers-in-Residence integrate the competition into their Creative Writing Programmes which offer skill development, focus, productivity, engagement with literature and confidence building.</p>	<ol style="list-style-type: none"> 2. 'When the Sun met the Moon' 1st Short Story Intermediate category (Magilligan) 3. 'The Witch Trials' 2nd Short Story Intermediate category (Magilligan) 'Alan Munroe A Deadly Life Sentence' 3rd Short Story Intermediate category (Magilligan) 4. 'A Prisoners Love' 2nd Short Story Getting Started category (Hydebank) <p>Summary of Listowel Writers' Week 2023 - 214 entries from 118 writers (95 Rol & 23 NI), 13 prisons in Rol & 2 in NI</p>
<p>➤ Imprisoned Art prison writing project</p> <p>Imprisoned Art is a small non-profit aiming to shine light on the abundance of talent in prisons and secure hospitals. They collect submissions for a self-published book of art and writings on the theme of "the experience of imprisonment".</p>	<p>➤ 36 submissions to Imprisoned Art's prison writing project.</p>

A Koestler award entrant said, *"Poetry and writing are lifelines in the darkest of moments."*

Structure, Governance and Management

The Prison Arts Foundation (PAF) charitable company limited by guarantee was incorporated on 15 June 2011 and operates under Memorandum & Articles of Association with an initial Board of Directors drawn from the final trustees of the previous charitable trust of the same name.

The original Charitable Trust was formulated as a concept in the period 1995/96 in consequence of discussions organised by the Probation Board for Northern Ireland (PBNI) and involving other statutory and voluntary agencies as well as concerned individuals. It was the concern of the agencies to build upon the good work and the momentum previously achieved by individuals working within the prison system and to produce a more secure and continuing basis by formalising it. There was agreement that the new body should in its essentials be independent of the responsible agencies, free therefore to make its own decisions but funded from both statutory and voluntary sources who were persuaded of the value of the work it would seek to do.

PAF has wide powers to raise funds to advance the artistic abilities and aspirations of prisoners and ex-prisoners in NI. There are powers for the company to engage staff and to hold property. The selection of directors is influenced by their perceived interest in the welfare of prisoners, participation in artistic activity or community involvement. They are in consequence able to bring to directors' deliberations a dimension of relevant experience.

Prison Arts Foundation follows the guidance of the Northern Ireland Council for Voluntary Action regarding the methods, policies and procedures for recruitment, appointment, and induction of new directors/trustees. The directors who served during the period are listed on page 13.

The Prison Arts Foundation staffing is headed up by Mr Fred Caulfield Executive Director, supported by Miss Adele Campbell Arts Programme Coordinator, Mrs Allison Moore Research and Development (resigned December 2023) and Mrs Christine McSherry Research and Development (appointed January 2024). During the period 1st April 2023 to 31st March 2024 there were two full time members of staff, and two part time members of staff.

It is the Executive Director's responsibility to oversee all operations including identifying programmes, contracting artists/practitioners, events and assignments calculated to advance PAF's central aims and objectives and to propose relationships with compatible bodies. The directors require him to bring forward proposals for their approval, report periodically on progress and explain the extent to which the purposes of programmes are being met, or the obstacles

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for the financial year ended 31 March 2024

in the way of their full realisation. The Non-Executive Directors delegate to the Executive Director the authority to take decisions on aspects of approved programmes provided they are consistent with previously agreed principles.

In addition to directly employed members of staff, PAF contracts the services of Artists/Practitioners who provide participants with instruction in a wide range of both artistic activities. The prison & secure settings and community programmes are funded by way of grant funding from a variety of sources. PAF is the subject of individual contracts for services – the contracted artists are not company employees. The company has in place, insurance to protect itself against the risk of claims for compensation arising from its operations.

Financial Review

The Statement of Financial Activities on page 16 reflects a deficit of unrestricted incoming resources over unrestricted resources expended for the year to 31 March 2024 amounting to £4,659 (31 March 2023: a surplus of £4,559), together with a deficit of restricted incoming resources over restricted resources expended for the year to 31 March 2024 amounting to £12,542 (31 March 2023: deficit of £60,354).

The Unrestricted Funds carried forward on 31 March 2024 amount to £142,193 (31 March 2023: £146,852) and Restricted Funds on 31 March 2024 of £25,584 (31 March 2023: £38,126), totaling overall funds carried forward on 31 March 2024 of £167,777 (31 March 2023: £184,978).

Principal Risks and Uncertainties

The trustees have reviewed the major risks to which the charity is exposed and will continue to keep these under review.

Plans for future periods

The focus for the year ahead will be to provide viable programmes of activity in prisons, secure settings and in the community within current financial limits.

We are endeavouring to sustain the standard, breadth and pace of work achieved this year in 2024/25.

We intend to devote particular attention to the problem of measuring the value of outcomes under the terms of the new Strategic Plan and prepare for the launch of a new Corporate Plan.

Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

John Harold Baird
James Oliver Brannigan
Geoffrey Kenneth Moore
Thomas Matthew McKeever
Brid O'Gallchoir
Austin William Treacy

Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Prison Arts Foundation subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

Thanks, and acknowledgement

The Directors wish to record thanks to Fred Caulfield Executive Director and to Adele Campbell Arts Programme Coordinator for their sustained hard work and dedication throughout the year.

Approved by the Board of Trustees on 2 October 2024 and signed on its behalf by:


Mr James Oliver Brannigan

Prison Arts Foundation
STATEMENT OF TRUSTEES' RESPONSIBILITIES

for the financial year ended 31 March 2024

The trustees, who are also directors of Prison Arts Foundation for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees as the directors to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A (Small Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 2 October 2024 and signed on its behalf by:


Mr James Oliver Brannigan

Prison Arts Foundation

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF PRISON ARTS FOUNDATION

We have examined the financial statements of the charity for the financial year ended 31 March 2024, which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet and the related notes.

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Board of Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members, as a body, for our work, or for this report.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is our responsibility to:

- examine the financial statements under section 65 of the Charities Act;
- follow the procedures laid down by the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's report

We have examined your charity financial statements as required under section 65 of the Charities Act and our examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with our examination, no matter has come to our attention which gives us cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



John McCleary FCA
MCCLEARY & COMPANY LTD
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn
Co Antrim
BT28 1TP
United Kingdom

Date: 2 October 2024

Prison Arts Foundation
STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)
for the financial year ended 31 March 2024

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Income							
Donations and legacies	3.1	-	285,888	285,888	-	261,196	261,196
Other income	3.2	8,917	-	8,917	11,220	-	11,220
Total income		8,917	285,888	294,805	11,220	261,196	272,416
Expenditure							
Charitable activities	4.1	13,576	298,430	312,006	7,261	320,950	328,211
Net income/(expenditure)		(4,659)	(12,542)	(17,201)	3,959	(59,754)	(55,795)
Transfers between funds		-	-	-	600	(600)	-
Net movement in funds for the financial year		(4,659)	(12,542)	(17,201)	4,559	(60,354)	(55,795)
Reconciliation of funds:							
Total funds beginning of the year	12	146,852	38,126	184,978	142,293	98,480	240,773
Total funds at the end of the year		142,193	25,584	167,777	146,852	38,126	184,978

The Statement of Financial Activities includes all gains and losses recognised in the financial year. All income and expenditure relate to continuing activities.

Prison Arts Foundation

Company Number: NI607881

BALANCE SHEET

as at 31 March 2024

	Notes	2024 £	2023 £
Fixed Assets			
Tangible assets	8	1,985	5,708
Current Assets			
Debtors	9	22,333	32,172
Cash at bank and in hand		173,740	178,189
		<u>196,073</u>	<u>210,361</u>
Creditors: Amounts falling due within one year	10	<u>(30,281)</u>	<u>(31,091)</u>
Net Current Assets		<u>165,792</u>	<u>179,270</u>
Total Assets less Current Liabilities		<u>167,777</u>	<u>184,978</u>
Funds			
Restricted trust funds		25,584	38,126
General fund (unrestricted)		142,193	146,852
Total funds	12	<u>167,777</u>	<u>184,978</u>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

For the financial year ended 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

The trustees confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 and for preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charity.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the Board of Trustees and authorised for issue on 2 October 2024 and signed on its behalf by


Mr James Oliver Brannigan

Prison Arts Foundation

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2024

1. GENERAL INFORMATION

Prison Arts Foundation is a company limited by shares incorporated in Northern Ireland. The registered office of the charity is Unit 3, Clanmill Arts & Business Centre, Northern Whig Building, 2-10 Bridge Street, Belfast, Co Antrim, BT1 1LU, United Kingdom which is also the principal place of business of the charity. The financial statements have been presented in Pound (£) which is also the functional currency of the charity.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of preparation

The financial statements have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

As permitted by the Companies Act 2006, the charity has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

Statement of compliance

The financial statements of the charity for the financial year ended 31 December 2017 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

Fund accounting

The following are the categories of funds maintained:

Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the charity.

Unrestricted funds

Unrestricted funds consist of General and Designated funds.

- General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the charity.

- Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

Income

Income is recognised by inclusion in the Statement of Financial Activities only when the charity is legally entitled to the income, performance conditions attached to the item(s) of income have been met, the amounts involved can be measured with sufficient reliability and it is probable that the income will be received by the charity.

Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the charity. Income from government and other co-funders is recognised when the charity is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

- Performance based conditions: whereby the charity is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the charity is meeting the core objectives of a grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as income.

Prison Arts Foundation

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2024

■ Time based conditions: whereby the charity is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the charity recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the charity is notified of entitlement.

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

Expenditure

Expenditure is analysed between costs of charitable activities and raising funds. The costs of each activity are separately accumulated and disclosed, and analysed according to their major components. Expenditure is recognised when a legal or constructive obligation exists as a result of a past event, a transfer of economic benefits is required in settlement and the amount of the obligation can be reliably measured. Support costs are those functions that assist the work of the charity but cannot be attributed to one activity. Such costs are allocated to activities in proportion to staff time spent or other suitable measure for each activity.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	-	25% Straight line
Computer equipment	-	25% Straight line

Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

Taxation and deferred taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax in the future, or a right to pay less tax in the future. Timing differences are temporary differences between the charity's taxable profits and its results as stated in the financial statements.

Deferred tax is measured on an undiscounted basis at the tax rates that are anticipated to apply in the periods in which the timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

3. INCOME

3.1 DONATIONS AND LEGACIES	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Donations and legacies	-	285,888	285,888	261,196
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
3.2 OTHER INCOME	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Other income	8,917	-	8,917	11,220
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Prison Arts Foundation
NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 31 March 2024

4. EXPENDITURE					
4.1 CHARITABLE ACTIVITIES	Direct Costs	Other Costs	Support Costs	2024	2023
	£	£	£	£	£
Expenditure on charitable activities	<u>272,345</u>	<u>-</u>	<u>39,661</u>	<u>312,006</u>	<u>328,211</u>
4.2 SUPPORT COSTS			Charitable Activities	2024	2023
			£	£	£
Support			<u>39,661</u>	<u>39,661</u>	<u>39,758</u>
5. ANALYSIS OF SUPPORT COSTS				2024	2023
				£	£
Support				<u>39,661</u>	<u>39,758</u>
6. NET INCOME				2024	2023
				£	£
Net Income is stated after charging/(crediting):					
Depreciation of tangible assets				3,722	5,971
Independent Examiner's remuneration: - independent examination services				<u>2,248</u>	<u>2,086</u>
7. EMPLOYEES AND REMUNERATION					
The staff costs comprise:				2024	2023
				£	£
Wages and salaries				81,724	83,152
Social security costs				3,074	3,636
Pension costs				717	707
				<u>85,515</u>	<u>87,495</u>
8. TANGIBLE FIXED ASSETS					
		Fixtures, fittings and equipment	Computer equipment	Total	
Cost		£	£	£	
At 31 March 2024		<u>22,520</u>	<u>15,458</u>	<u>37,978</u>	
Depreciation					
At 1 April 2023		18,024	14,246	32,270	
Charge for the financial year		3,138	585	3,723	
At 31 March 2024		<u>21,162</u>	<u>14,831</u>	<u>35,993</u>	
Net book value					
At 31 March 2024		<u>1,358</u>	<u>627</u>	<u>1,985</u>	
At 31 March 2023		<u>4,496</u>	<u>1,212</u>	<u>5,708</u>	

Prison Arts Foundation
NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 31 March 2024

9. DEBTORS		2024	2023
		£	£
Trade debtors		18,347	27,481
Prepayments and accrued income		3,986	4,691
		<u>22,333</u>	<u>32,172</u>
		<u><u>22,333</u></u>	<u><u>32,172</u></u>
10. CREDITORS		2024	2023
Amounts falling due within one year		£	£
Trade creditors		25,261	27,284
Accruals and deferred income		5,020	3,807
		<u>30,281</u>	<u>31,091</u>
		<u><u>30,281</u></u>	<u><u>31,091</u></u>
11. RESERVES			
	Funds		Total
	£	£	£
Deficit for the financial year	(17,201)	-	(17,201)
At the end of the year	<u>(17,201)</u>	<u>184,978</u>	<u>167,777</u>
	<u><u>(17,201)</u></u>	<u><u>184,978</u></u>	<u><u>167,777</u></u>
12. FUNDS			
12.1 RECONCILIATION OF MOVEMENT IN FUNDS			
	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
At 1 April 2022	142,293	98,480	240,773
Movement during the financial year	4,559	(60,354)	(55,795)
	<u>146,852</u>	<u>38,126</u>	<u>184,978</u>
At 31 March 2023	146,852	38,126	184,978
Movement during the financial year	(4,659)	(12,542)	(17,201)
	<u>142,193</u>	<u>25,584</u>	<u>167,777</u>
At 31 March 2024	<u><u>142,193</u></u>	<u><u>25,584</u></u>	<u><u>167,777</u></u>

Prison Arts Foundation
NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2024

12.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	Balance 31 March 2024 £
Restricted funds					
ACNI - AFP Lottery	-	45,420	45,420	-	-
Halifax Foundation NI	-	5,060	2,380	-	2,680
NLCF – People & Communities	17,124	45,585	60,446	-	2,263
Four Nations International Fund	-	7,500	326	-	7,174
DoJ – NIPS Resettlement	-	151,623	151,623	-	-
NLCF – Awards for All	-	10,000	9,135	-	865
CFNI - ARN Foundation	1,693	-	1,693	-	-
The Bromley Trust	16,909	10,000	14,308	-	12,601
CFNI - Mike Maloney Bursary	2,400	-	2,400	-	-
DoJ - ARCs	-	8,000	8,000	-	-
PBNI	-	2,700	2,700	-	-
	<u>38,126</u>	<u>285,888</u>	<u>298,430</u>	<u>-</u>	<u>25,584</u>
Unrestricted funds					
Unrestricted General	146,852	8,917	13,576	-	142,193
Total funds	<u>184,978</u>	<u>294,805</u>	<u>312,006</u>	<u>-</u>	<u>167,777</u>

12.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use £	Current assets £	Current liabilities £	Total £
Unrestricted general funds	1,985	196,073	(30,281)	167,777
	<u>1,985</u>	<u>196,073</u>	<u>(30,281)</u>	<u>167,777</u>

13. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

PRISON ARTS FOUNDATION
SUPPLEMENTARY INFORMATION
RELATING TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2024

Prison Arts Foundation
SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS
OPERATING STATEMENT
for the financial year ended 31 March 2024

	Schedule	2024 £	2023 £
Income		294,804	272,416
Cost of sales	1	(182,694)	(197,755)
Gross surplus		<u>112,110</u>	<u>74,661</u>
Charitable activities and other expenses	2	(129,311)	(130,456)
Net deficit		<u>(17,201)</u>	<u>(55,795)</u>

Prison Arts Foundation
SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS
SCHEDULE 1 : COST OF SALES
for the financial year ended 31 March 2024

	2024	2023
	£	£
Cost of Sales		
Courses and workshops	<u>182,694</u>	<u>197,755</u>
	<u><u>182,694</u></u>	<u><u>197,755</u></u>

Prison Arts Foundation
SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS
SCHEDULE 2 : CHARITABLE ACTIVITIES AND OTHER EXPENSES
for the financial year ended 31 March 2024

	2024	2023
	£	£
Expenses		
Wages and salaries	81,724	83,152
Social security costs	3,074	3,636
Staff defined contribution pension costs	717	707
Rent payable	17,223	16,600
Insurance	2,584	2,440
Travelling and entertainment	4,136	3,203
Legal and professional	6,746	6,218
Auditor's/Independent Examiner's remuneration	2,248	2,086
Bank charges	70	70
Office Costs	7,069	6,373
General expenses	(2)	-
Depreciation	3,722	5,971
	<u>129,311</u>	<u>130,456</u>

Prison Arts Foundation

Northern Ireland - Charity number 101557

Annual report

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 March 2024.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the charity are also charity trustees for the purpose of charity law and under the charity's constitution are known as members of the board of trustees.

In this report the trustees of Prison Arts Foundation present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 March 2024.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

Mission, Objectives and Strategy

Mission Statement

Purposes and Aims

Our Charity's purposes as set out in the Objects contained in the company's memorandum of association are,

To promote for the public benefit the advancement of education of prisoners and ex-prisoners in Northern Ireland and further the charitable purposes established by the previous Prison Arts Foundation Trust.

The aims of our charity are to

- develop the creative potential of prisoners through PAF's work within prisons
- develop PAF's creative work in the criminal justice system outside of prison
- increase awareness of PAF and its work; and to effectively market its programmes and products to relevant audiences
- ensure that PAF has the human resources to achieve its plans and they are effectively managed and given the opportunity to develop
- ensure that PAF has the freelance artists, premises, and other physical resources it requires to achieve its plans and these resources are managed effectively and efficiently
- ensure that PAF has the financial resources it requires to achieve its plans and these resources are effectively and efficiently managed
- ensure the governance of PAF complies with the requirements of the law and best practice

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

The main objectives for the year continued to be the promotion for public benefit, the advancement of education of prisoners and ex-prisoners in Northern Ireland. Our mission is to inspire creativity and encourage personal and social change in offenders within the criminal justice system, through the arts. The arts are a powerful tool for engagement and creativity can play a significant role in working towards the goal of rehabilitation. At its heart, art is an act of community.

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

Our artists facilitate creative workshops covering everything from art appreciation to activities in music, ceramics/pottery, fine/visual arts, woodcraft, and creative writing. Through engagement in these workshops, people with convictions are offered an opportunity to reconnect with their own unique creativity and explore their potential for expression and the making of meaning.

How our activities deliver public benefit

PAF shares both the Department of Justice (DoJ) and Northern Ireland Prison Service (NIPS) vision of a criminal justice system that works in partnership with a range of statutory, voluntary and community sector organisations to ensure that individuals are given every possible opportunity to address their offending behaviour and are supported to live lives free from further offending.

We work across NI's criminal justice and secure systems; including custodial settings (serving prisoners) and people in the community (on probation, engaged with youth justice teams, and on community sentences). We work with people of all ages and backgrounds: men, women, and young people with experience of the criminal justice system.

We have two major areas of activity which are prison & secure settings and community programmes. These activities bring benefits to the offender – raising their self-awareness, helping them express and understand their feelings, and developing their skills and self-discipline. These improvements in turn bring benefits to their families and communities, and to the staff who work in prisons and other establishments.

Most importantly arts activity offers a diversion from re-offending. For the community at large, the overriding benefit of our activities is to help offenders move towards crime-free lives. The charity also benefits the public by raising awareness and understanding of offenders through exhibition and showcasing of their artistic achievements.

Activities and achievements which helped develop the creative potential of people in prisons and secure settings

This year, our core Participative Arts residency programme across the 3 prison settings (Maghaberry, Magilligan, and Hydebank Wood College & Women's prisons) received funding from the Department of Justice through their NIPS Resettlement Branch. Additional support came from the Arts Council of Northern Ireland, the National Lottery Community Fund Awards for All, and the Halifax Foundation for Northern Ireland.

We also received new funding from the Four Nations International Fund to build on our existing partnership with Irish Prison Service to now include the expertise of the Scottish Prison Service (HMP Shotts) to support, as well as upskill, a new Creative Media residency in Magilligan prison during 2024/25. Our Creative Arts Therapies residency programme continued in Maghaberry prison thanks to funding from DoJ's Assets Recovery Community Scheme and Shannon Clinic secure setting thanks to ARN Foundation Mental Health Fund. Throughout the year PAF were also commissioned to deliver several bespoke projects including

- Mural Art Project with separated female prisoners in partnership with Hydebank Wood College & Women's Prison
- Mosaic Art Project with veterans in Maghaberry prison in partnership with Soldiers', Sailors' & Airmen's Families Association (SSAFA)
- Creative Recoveries Art Therapy Project in Maghaberry prison in partnership with South Eastern Health and Social Care Trust (SEHSCT)

The overall aim of our residency programmes is to help those in custody and those coming out of prison to develop new skills, aiding personal development, rehabilitation, and employment prospects upon release. The production of an individual work can lift the spirit; it encourages a positive rather than a negative outlook of life, so essential for successful rehabilitation. Showcasing works raise self-esteem highlighting the ability to do something positive that is valued by peers, families, the public and themselves. This can in turn create a ripple effect throughout the prison. Engaging in external exhibitions both locally and overseas through the Koestler Art awards and the Listowel Writers in Prison competition offers people with convictions opportunities to have their work acknowledged by a wider audience with a view to sales of work and exposure within the art environment. Through engagement in artistic activities prisoners create works of value, for display and public exhibition. Each year PAF stages, submits to competitions and awards prisoners' artwork across Northern Ireland, UK and Ireland including arts venues and galleries, community spaces, public buildings and prison environments. For PAF, the outcome is not just about the creation of works of value, it is about the process. It is about building the self-esteem, confidence and self-worth of those with profiles of social exclusion, including those dependent on drugs and alcohol, those with mental health issues and those with poor educational attainments.

Prison Arts Foundation
TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

Outcomes achieved for serving prisoners in Maghaberry prison

Target Delivery	Actual Delivery
<p>Provision of 587 participatory art and 142 creative art therapies workshops, broken down by target group and artform:</p> <ul style="list-style-type: none"> ➤ General population: 207 Ceramics ➤ Separated: 96 Visual Art ➤ Traveller community: 23 Ceramic ➤ Life sentence: 46 Ceramic & 46 Woodwork ➤ Prison hospital: 61 Visual Art ➤ Complex needs & Older (50+ yrs old): 61 Visual Art ➤ Vulnerable: 96 Art therapy, 46 Therapeutic Writing, 13 Visual Art ➤ Separated & their children/ grandchildren: 26 combined artforms ➤ Veterans Soldiers', Sailors' & Airmen's Families Association SSAFA referrals: 8 Mixed Media. 	<p>Provision of 554 participatory art and 114 creative art therapies workshops</p> <ul style="list-style-type: none"> ➤ General population: 161 Ceramic ➤ Separated: 90 Visual Art ➤ Traveller community: 22 Ceramic ➤ Life sentence: 33 Ceramic & 45 Woodwork ➤ Receptions into custody: 5 Visual Art ➤ Prison hospital: 57 Visual Art ➤ Complex needs & Older (50+ yrs old): 60 Visual Art & 19 Ceramic ➤ Vulnerable: 81 Art therapy, 33 Therapeutic Writing, 9 Ceramic, 12 Visual Art ➤ Separated & their children/ grandchildren: 24 combined artforms ➤ Veterans - Soldiers', Sailors' & Airmen's Families Association (SSAFA) referrals: 8 Mixed Media ➤ Adhoc General population: 5 Visual art & 4 non-art Koestler submissions.

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 3645 prisoner engagements ➤ 130 children/young family members of serving prisoners engagements ➤ 8770 participant engagement hours ➤ 1750 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 285 individual male prisoners & 20 individual children/young family members of serving prisoners; and reducing their risk of reoffending upon release ➤ 3118 prisoner engagements ➤ 141 children/young family members of serving prisoners engagements ➤ 6825 participant engagement hours ➤ 1573 programme hours

Outcomes achieved for serving prisoners in Magilligan prison

Target Delivery	Actual Delivery
<p>Provision of 375 participatory art workshops, broken down by target group and artform:</p> <ul style="list-style-type: none"> ➤ General population: 184 Creative Writing, 103 Music, 72 visual art & 16 Media workshops. 	<p>Provision of 358 participatory art workshops</p> <ul style="list-style-type: none"> ➤ General population: 174 Creative Writing, 110 Music, 58 Visual Art & 16 Media.

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 1875 prisoner engagements ➤ 4550 participant engagement hours ➤ 910 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 58 individual male prisoners; and reducing their risk of reoffending upon release ➤ 2335 prisoner engagements ➤ 5679 participant engagement hours ➤ 858 programme hours

Prison Arts Foundation
TRUSTEES' ANNUAL REPORT
for the financial year ended 31 March 2024

Outcomes achieved for serving prisoners in Hydebank Wood College & Women's prison

Target Delivery	Actual Delivery
Provision of 246 participatory art workshops, broken down by target group and artform: <ul style="list-style-type: none"> ➤ General population adult/young offender female: 92 Fine Art & 88 Visual Art ➤ Separated female: 27 Visual Art & 9 Creative writing ➤ Vulnerable female: 26 Visual Art ➤ General Population young offender male (18-21 yrs old): 4 Visual Art 	Provision of 232 participatory art workshops <ul style="list-style-type: none"> ➤ General population adult/young offender female: 96 Fine Art & 88 Visual Art ➤ Separated female: 15 Mixed Media & 7 Creative Writing ➤ Vulnerable female: 22 Visual Art ➤ General population young offender male (18-21 yrs old): 4 Visual Art

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 1122 prisoner engagements ➤ 2769 participant engagement hours ➤ 597 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 6 individual young male and 31 young female/adult remand prisoners; and reducing their risk of reoffending upon release ➤ 1179 prisoner engagements ➤ 2939 participant engagement hours ➤ 570 programme hours

Outcomes achieved for patients in Shannon Clinic secure setting

Target Delivery	Actual Delivery
Provision of 11 participatory art workshops, broken down by target group and artform: <ul style="list-style-type: none"> ➤ Male & Female patients including serving prisoners: 11 Visual Art 	In summary 4 creative art therapy & 8 participatory visual art workshops

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 55 patient engagements ➤ 165 participant engagement hours ➤ 33 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers and community for 5 individual patients ➤ 25 patient engagements ➤ 72 participant engagement hours ➤ 36 programme hours

Activities and achievements which helped develop PAF's creative work in the criminal justice system outside of prison

In partnership with Start360 and the Community Sports Network (CSN), PAF continued to deliver the Support Hub initiative thanks to funding from National Lottery Community Fund, and support from the Department for Justice through their Resettlement Branch Northern Ireland Prison Service and Mike Moloney Award scheme.

The overall aim of the programme was to provide education, employment support and advice, therapeutic support (Start360); gym, physical activity training sessions/activities and dietary advice (CSN); visual art and creative writing workshops, as well as the opportunity to volunteer in the Braille transcribing/printing unit (PAF).

Prison Arts Foundation
TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

Outcomes achieved for PAF participants attending the Support Hub, PBNI approved hostel & other community settings

Target Delivery	Actual Delivery
Provision of 230 developmental and motivational braille workshop and 115 participatory art workshops, to community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community including community service placements	Provision of 183 developmental and motivational braille workshops and 68 participatory art workshops <ul style="list-style-type: none"> ➤ Community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, and community service placements: 183 Braille transcribing workshops ➤ Prisoners on temporary release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community: 51 mentoring & 14 group Creative Writing & 3 Art workshops

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> ➤ 1493 participant engagements ➤ 7698 participant engagement hours ➤ 1598 programme hours 	<ul style="list-style-type: none"> ➤ Improved relationships with families, peers, and community for 61 individuals ➤ 985 participant engagements ➤ 5033 participant engagement hours ➤ 1405 programme hours

Key programme highlights throughout the year include providing a platform for our participants to communicate their views, feelings and experiences to others who would not normally hear them (whether in the criminal justice setting itself through our in-house publication or more widely in society through public exhibitions and external competition & awards) with the aim of changing the discourse about prisoners and more generally people who have received criminal convictions. Our exhibitions and publications were made possible by the generous support from individuals, trusts and foundations, and organisations. Special thanks to our exhibition hosts, 2 Royal Avenue & Libraries NI, and our exhibition funders: Department for Justice - Northern Ireland Prison Service & Organised Crime Task Force, Arts Council of NI, Community Fund NI and The Community Foundation NI.

Outcome 1: Publication of 3 in house prison magazines & 3 anthologies/collections of work and 1 community anthology

Time In magazine's 1st issue was published (summer) 2013, this year, we reached a significant ten-year milestone. It was the first occasion PAF commissioned a prisoner guest editor who played a vital role in curating the high-quality contributions and driving the review process for this special issue publication. The success of this model endorses the dedication, professionalism, and vision of the guest editor whose efforts and commitments we hugely appreciate, thereby setting a standard and template for future *Time In* guest editors.

The guest editor Magilligan prison (Issue 20, Summer 2023) wrote, "I have had the pleasure of reflecting on the past decade for guidance on this venture, and as part of the decennial celebrations, *Time In* is proud to announce that over the past ten years there has been an astounding 195 awards issued by Koestler, Listowel, Arkbound and Prison Reform Trust. This in itself is a testimony to the encouraging and fruitful atmosphere within the Prison Art's classes in Magilligan, and equally as important, the invaluable contributions of the facilitators."

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

This year's anthology *Reflections* was a collaborative project between writers in the group, and those with a particular interest and aptitude for the visual arts. The hope was that the poems within offer an insight into the lives and memories of those who took part. Some of the writers have had little writing experience, and for many this will have been their first-time putting pen to paper. The collection offers a 'reflection' of the talent that lies beneath the surface. Visually, individual Mayflies were hand-drawn and positioned manually to create a 'flipbook' effect. This was developed using a polychrome method to duplicate the lifecycle of the insect.

Prisoners' Week ran from 8th - 14th October this year. This inter-denominational event was an opportunity for bridging the division between prisoners and those in our communities. An event was coordinated by Fr Kevin Mulhern, and Magilligan's Creative Writing Group

Father Kevin said, *"The inclusion of Prisoners involved in creative writing has helped people to have a greater understanding of people in Prison. Everything was prepared by the prisoners this was evident in the cards with their poetry on them, yet more especially on the letters written by the prisoners themselves. In my own Parish the event was received with a certain enthusiasm due to my involvement with the prisoners in Magilligan and in the preparation of the literature produced. Several have enquired about writing to a prisoner or the possibility of financial support if needed."*

Father Kevin Mulhern, Magilligan prison, asked the writers' group to create postcards, posters and compose letters explaining what prison life means to them and their families. The students hoped that this went some way to breaking down stigmas that exist around prisoners, and re-humanising them in society's eyes. The postcards and letters were available in all the parishes in the Derry diocese raising £175 for PAF.

This year we supported a member of the writing group to publish a collection of work called *Opportunity*. He wrote that this was his first experience of prison and he felt like he was just thrown into a cell, on his own with no information on what to do or happens next. He was left to figure things out on his own and was afraid to ask for help as he didn't want anyone to know this was his first time or show any kind of weakness or fear. So, in response to this experience, he sat in his cell with a pen, paper and began to write about what he had observed which developed into a booklet which he made for himself wishing someone had given it to him when he arrived. The Prison Safety & Support Team in Magilligan added the booklet to their introductory packs and members of the group circulated amongst new transfers.

An Ask Him prison mentor said, *"we meet new arrivals to Magilligan on a weekly basis. For many this is their first time in prison, we offer this booklet to all the people we meet."*

Finally, a member of the writing group attending the Support Hub was supported by PAF to publish his first poetry anthology *Dragged Up Through the Troubles*. The author began his creative writing journey with PAF whilst serving a prison sentence back in 2018, until that point, he had never read a book. He credits PAF with guiding him on his creative path as a writer.

Outcome 2: Collaborating on 9 exhibitions & 3 events across prison, secure & community settings

Exhibitions/events	Engagement
<p>➤ The <i>Embracing Emotions: Inspiring Hope</i> exhibition was a collaborative project with NI Prisons, Belfast Met, Samaritans, & Libraries. The students involved wanted to highlight the positive work and support provided by the Samaritans both in the community and in our prisons. The paintings and poems were personal to each prisoner. They were real and hard hitting and created to make people think about the impact of mental health issues; how they have personally been affected and how these issues exist throughout our communities.</p>	<p>Approx. audience engaged 3500.</p> <p>Embracing Emotions; Inspiring Hope Art exhibition in community libraries</p> <ul style="list-style-type: none"> ➤ June '23 - Antrim ➤ July '23 - Dungiven ➤ August '23 - Holywood ➤ September '23 - Lurgan ➤ October '23 - Omagh <p>Hydebank Art in community Art exhibition</p> <ul style="list-style-type: none"> ➤ September/October – Newtownbreda, Belfast

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

<ul style="list-style-type: none"> ➤ The <i>Maghaberry Art</i> exhibition was a collaborative project with NI Prisons to support to conditions that create a 'good' prison visit, focusing on the role that art plays in creating a positive experience for families. ➤ The <i>Hydebank Wood College & Women's prison Art</i> exhibition was a collaborative project with NI Prisons, Belfast Met & Libraries NI to celebrate Libraries Week 2023 by displaying students' art in a community setting. ➤ <i>Shannon Clinic Art</i> exhibition was a collaborative project with Belfast Health and Social Care Trust to highlight the end of a 2-year project. 	<p>Maghaberry inhouse Art exhibition</p> <ul style="list-style-type: none"> ➤ April '23 - March '24 <p>Shannon Clinic inhouse Art exhibition</p> <ul style="list-style-type: none"> ➤ October '23 <p>48 PAF students whose work was chosen for exhibitions could celebrate their achievements with family and friends, helping to build and reinforce the relationships which are vital to rehabilitation and resettlement.</p>
<ul style="list-style-type: none"> ➤ Annual exhibition <p>PAF's second annual exhibition at 2 Royal Avenue Belfast Reflections utilised forms of art, music and writing, the selected works, explored themes in relation to the criminal justice system. While the names of individual artists from within the prisons were not identified, to protect their identities, the pieces were strikingly individual, conveying the lived experiences and multifaceted emotions of life in prison and secure settings. Parallel to the exhibition, PAF launched a collection of poems and narratives written by the creative writing group at Magilligan prison.</p>	<ul style="list-style-type: none"> ➤ Over 22,350 audience members engaged. ➤ Approximately 145 individuals supported by PAF staff to display their own art, music, and writing. ➤ The opening night on 7 March was attended by 100 invited guests, which included family members of serving prisoners whose work was on display, and over 250 members of the public, as part of Belfast City Council's Late-Night Art Belfast Tour 2024. ➤ The exhibition was attended by over 22,000 visitors/members of the public from 4 March to 3 April 2024. ➤ Over 90% of audience member feedback rated the exhibition 5/5, Loved it!
<ul style="list-style-type: none"> ➤ Student celebration events in partnership with NI Prison <p>Holding internal prison celebration events was a chance to appreciate what PAF students had achieved through their engagement in our workshops. Students were given the opportunity to highlight the significant role that the art has played in their rehabilitation journey and provides skills to support their lives on release.</p> <p>The awards won by students at Magilligan prison included Arkbound's Prisoner Writing competition and Koestler Arts Awards which were presented by guest speaker Kathy Donaghy, award-winning Journalist & Writer. Whilst the awards won in the Listowel's Writing in Prison competition were presented by Tom Shortt, Arts Officer Irish Prison Service. PAF staff also supported a member of the writers' group to highlight works on behalf of the students by giving a spoken word performance & members of the music group were able to perform a mixture of original and cover songs to invited guests.</p>	<p>Approx. audience engaged 150</p> <p>Prison location</p> <ul style="list-style-type: none"> ➤ 1 event at Magilligan prison November 2023 ➤ 2 events at Maghaberry prison January 2024 <p>57 PAF students were rewarded for their achievement and the showcases opened new horizons for some of society's most disadvantaged and marginalised people. The event in Magilligan enabled students to receive external encouragement from invited family members & friends, as well as guests which included internal staff & others working within criminal justice. This opportunity will go towards helping them build self-confidence, positive relationships, and their engagement with education.</p>

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A student said, "PAF helps us (prisoners) to establish ourselves within the creative/exhibitions community rather than rather linked to our offending pasts."

Outcome 3: Submitting work on behalf of our students to competitions & awards

Breakdown of competition and award opportunities	Number of submissions
<p>➤ Koestler Art Awards</p> <p>This year was a record year for the Koestler Arts Awards on several different fronts. Over eight thousand entries were received from people around the UK, more than in any recent recorded year and a total of two thousand three hundred and fifty awards were given across fifty-two categories in two hundred and sixty-five settings.</p> <p>Over the years, judges have included Turner Prize-winning artist Jeremy Deller, Poet Laureate Carol Ann Duffy, representatives from the Victoria & Albert Museum, the British Council, the National Theatre, Speech DeBelle, and Louis Theroux.</p> <p>This year's event saw artists like Hot Chip (Computer Generated Music), Louise Galvin (Hairstyling) and Chelsea McDonagh (Non-Fiction, Blog, Essay, Article and Review) assess and give recognition to the skill, effort, and ambition of artists in secure settings.</p>	<p>➤ Approx. 120 new submissions on behalf of PAF students April 2023</p> <p>➤ Winners from current year submissions received in August 2023 and included 52 awards across 22 creative categories</p> <ol style="list-style-type: none"> 1. 2 Platinum awards (1 Maghaberry & 1 Magilligan) 2. 3 Gold awards (2 Magilligan & 1 Maghaberry) 3. 2 Silver awards (2 Magilligan) 4. 8 Bronze awards (4 Maghaberry & 4 Magilligan) 5. 5 Outstanding Debut awards (3 Magilligan, 1 Maghaberry & 1 Hydebank) 6. 7 Highly Commended awards (5 Magilligan & 2 Maghaberry) 7. 24 Commended awards (17 Magilligan, 3 Maghaberry, 3 Hydebank & 1 Shannon Clinic, 1 Community) <p>➤ 5 entries were displayed at their 'IN CASE OF EMERGENCY' exhibition Southbank Centre 2 November – 17 December 2023, Royal Festival Hall Southbank Centre London</p> <ol style="list-style-type: none"> 1. 'Kaleidoscope' Highly Commended Award for Poem (Maghaberry) 2. 'Girl with Golden Earring' (Hydebank) 3. 'Poppy Field' Commended Award for Needlecraft (Hydebank) 4. 'Little Chair' (Maghaberry) 5. 'Tempered' Gold Award for Singer-Songwriter-Original (Magilligan) <p>➤ 3 entries to be published in Koestler Voices Vol. 4 August 2023 -</p> <ol style="list-style-type: none"> 1. 'Kaleidoscope' Highly Commended Award for Poem (Maghaberry) 2. 'This Place' Silver Award for Poem (Magilligan) 3. 'Chain' from Section 18 Poetry Collection, Bronze Award (Magilligan)
<p>➤ Listowel Writing in Prison competition</p> <p>Listowel Writers' Week offer prison writers a rare opportunity to enter their work into the creative writing competitions that are a hallmark of Ireland's oldest literary festival. The short story and poetry categories have a distinctive place in the annual</p>	<p>➤ 55 new submissions February 2024</p> <p>➤ NI previous year notification was received in May 2023 and included 5 winners -</p> <ol style="list-style-type: none"> 1. 'The Origins of Fredrick' 3rd Short Story Advanced category (Magilligan)

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

<p>writing calendar for prison writers, as well as the Arts and Education Centres with teachers and Writers-in-Residence integrate the competition into their Creative Writing Programmes which offer skill development, focus, productivity, engagement with literature and confidence building.</p>	<ol style="list-style-type: none"> 2. 'When the Sun met the Moon' 1st Short Story Intermediate category (Magilligan) 3. 'The Witch Trials' 2nd Short Story Intermediate category (Magilligan) 'Alan Munroe A Deadly Life Sentence' 3rd Short Story Intermediate category (Magilligan) 4. 'A Prisoners Love' 2nd Short Story Getting Started category (Hydebank) <p>Summary of Listowel Writers' Week 2023 - 214 entries from 118 writers (95 Rol & 23 NI), 13 prisons in Rol & 2 in NI</p>
<p>➤ Imprisoned Art prison writing project</p> <p>Imprisoned Art is a small non-profit aiming to shine light on the abundance of talent in prisons and secure hospitals. They collect submissions for a self-published book of art and writings on the theme of "the experience of imprisonment".</p>	<p>➤ 36 submissions to Imprisoned Art's prison writing project.</p>

A Koestler award entrant said, *"Poetry and writing are lifelines in the darkest of moments."*

Structure, Governance and Management

The Prison Arts Foundation (PAF) charitable company limited by guarantee was incorporated on 15 June 2011 and operates under Memorandum & Articles of Association with an initial Board of Directors drawn from the final trustees of the previous charitable trust of the same name.

The original Charitable Trust was formulated as a concept in the period 1995/96 in consequence of discussions organised by the Probation Board for Northern Ireland (PBNI) and involving other statutory and voluntary agencies as well as concerned individuals. It was the concern of the agencies to build upon the good work and the momentum previously achieved by individuals working within the prison system and to produce a more secure and continuing basis by formalising it. There was agreement that the new body should in its essentials be independent of the responsible agencies, free therefore to make its own decisions but funded from both statutory and voluntary sources who were persuaded of the value of the work it would seek to do.

PAF has wide powers to raise funds to advance the artistic abilities and aspirations of prisoners and ex-prisoners in NI. There are powers for the company to engage staff and to hold property. The selection of directors is influenced by their perceived interest in the welfare of prisoners, participation in artistic activity or community involvement. They are in consequence able to bring to directors' deliberations a dimension of relevant experience.

Prison Arts Foundation follows the guidance of the Northern Ireland Council for Voluntary Action regarding the methods, policies and procedures for recruitment, appointment, and induction of new directors/trustees. The directors who served during the period are listed on page 13.

The Prison Arts Foundation staffing is headed up by Mr Fred Caulfield Executive Director, supported by Miss Adele Campbell Arts Programme Coordinator, Mrs Allison Moore Research and Development (resigned December 2023) and Mrs Christine McSherry Research and Development (appointed January 2024). During the period 1st April 2023 to 31st March 2024 there were two full time members of staff, and two part time members of staff.

It is the Executive Director's responsibility to oversee all operations including identifying programmes, contracting artists/practitioners, events and assignments calculated to advance PAF's central aims and objectives and to propose relationships with compatible bodies. The directors require him to bring forward proposals for their approval, report periodically on progress and explain the extent to which the purposes of programmes are being met, or the obstacles

Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

in the way of their full realisation. The Non-Executive Directors delegate to the Executive Director the authority to take decisions on aspects of approved programmes provided they are consistent with previously agreed principles.

In addition to directly employed members of staff, PAF contracts the services of Artists/Practitioners who provide participants with instruction in a wide range of both artistic activities. The prison & secure settings and community programmes are funded by way of grant funding from a variety of sources. PAF is the subject of individual contracts for services – the contracted artists are not company employees. The company has in place, insurance to protect itself against the risk of claims for compensation arising from its operations.

Financial Review

The Statement of Financial Activities on page 16 reflects a deficit of unrestricted incoming resources over unrestricted resources expended for the year to 31 March 2024 amounting to £4,659 (31 March 2023: a surplus of £4,559), together with a deficit of restricted incoming resources over restricted resources expended for the year to 31 March 2024 amounting to £12,542 (31 March 2023: deficit of £60,354).

The Unrestricted Funds carried forward on 31 March 2024 amount to £142,193 (31 March 2023: £146,852) and Restricted Funds on 31 March 2024 of £25,584 (31 March 2023: £38,126), totaling overall funds carried forward on 31 March 2024 of £167,777 (31 March 2023: £184,978).

Principal Risks and Uncertainties

The trustees have reviewed the major risks to which the charity is exposed and will continue to keep these under review.

Plans for future periods

The focus for the year ahead will be to provide viable programmes of activity in prisons, secure settings and in the community within current financial limits.

We are endeavouring to sustain the standard, breadth and pace of work achieved this year in 2024/25.

We intend to devote particular attention to the problem of measuring the value of outcomes under the terms of the new Strategic Plan and prepare for the launch of a new Corporate Plan.

Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

John Harold Baird
James Oliver Brannigan
Geoffrey Kenneth Moore
Thomas Matthew McKeever
Brid O'Gallchoir
Austin William Treacy

Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Prison Arts Foundation subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

Thanks, and acknowledgement

The Directors wish to record thanks to Fred Caulfield Executive Director and to Adele Campbell Arts Programme Coordinator for their sustained hard work and dedication throughout the year.

Approved by the Board of Trustees on 2 October 2024 and signed on its behalf by:


Mr James Oliver Brannigan

Prison Arts Foundation
STATEMENT OF TRUSTEES' RESPONSIBILITIES

for the financial year ended 31 March 2024

The trustees, who are also directors of Prison Arts Foundation for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees as the directors to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A (Small Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 2 October 2024 and signed on its behalf by:


Mr James Oliver Brannigan

Prison Arts Foundation

Northern Ireland - Charity number 101557

Annual return

Prison Arts Foundation

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF PRISON ARTS FOUNDATION

We have examined the financial statements of the charity for the financial year ended 31 March 2024, which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet and the related notes.

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Board of Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members, as a body, for our work, or for this report.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is our responsibility to:

- examine the financial statements under section 65 of the Charities Act;
- follow the procedures laid down by the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's report

We have examined your charity financial statements as required under section 65 of the Charities Act and our examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with our examination, no matter has come to our attention which gives us cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



John McCleary FCA
MCCLEARY & COMPANY LTD
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn
Co Antrim
BT28 1TP
United Kingdom

Date: 2 October 2024

Prison Arts Foundation

Northern Ireland - Charity number 101557

Accounts

REGISTERED COMPANY NUMBER: NI607881 (Northern Ireland)
REGISTERED CHARITY NUMBER: 101557

**Report of the Trustees and
Financial Statements
for the Year Ended 31 March 2023
for
Prison Arts Foundation**

McCleary & Company Ltd
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn
Co. Antrim
BT28 1TP

Prison Arts Foundation

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Prison Arts Foundation

Report of the Trustees for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Purposes and aims

Our Charity's purposes as set out in the Objects contained in the company's memorandum and articles of association are,

To promote for the public benefit the advancement of education of prisoners and ex-prisoners in Northern Ireland and further the charitable purposes established by the previous Prison Arts Foundation Trust.

The aims of our charity are to:

- develop the creative potential of prisoners through PAF's work within prisons.
- develop PAF's creative work in the criminal justice system outside of prison.
- increase awareness of PAF and its work; and to effectively market its programmes and products to relevant audiences.
- ensure that PAF has the human resources to achieve its plans and they are effectively managed and given the opportunity to develop.
- ensure that PAF has the freelance artists, premises, and other physical resources it requires to achieve its plans and these resources are managed effectively and efficiently.
- ensure that PAF has the financial resources it requires to achieve its plans and these resources are effectively and efficiently managed.
- ensure the governance of PAF complies with the requirements of the law and best practice.

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

The main objectives for the year continued to be the promotion for public benefit of the advancement of education of prisoners and ex-prisoners in Northern Ireland. Our mission is to inspire creativity and encourage personal and social change in offenders within the criminal justice system, through the arts. The arts are a powerful tool for engagement and creativity can play a significant role in working towards the goal of rehabilitation. At its heart, art is an act of community.

Our artists facilitate creative workshops covering everything from art appreciation to activities in music, ceramics/pottery, visual arts, woodcraft, creative writing, and drama. Through engagement in these workshops, people with convictions are offered an opportunity to reconnect with their own unique creativity and explore their potential for expression and the making of meaning.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

How our activities deliver public benefit

PAF shares the Department of Justice and Northern Ireland Prison Services vision of a criminal justice system that works in partnership with a range of statutory, voluntary and community sector organisations to ensure that individuals are given every possible opportunity to address their offending behaviour and are supported to live lives free from further offending.

We work across NI's criminal justice and secure systems; including custodial settings (serving prisoners) and people in the community (on probation, engaged with youth justice teams, and on community sentences). We work with people of all ages and backgrounds: men, women, and young people with experience of the criminal justice system.

We have two major areas of activity which are prison and secure settings and community programmes. These activities bring benefits to the offender - raising their self-awareness, helping them express and understand their feelings, and developing their skills and self-discipline. These improvements in turn bring benefits to their families and communities, and to the staff who work in prisons and other establishments.

Most importantly arts activity offers a diversion from re-offending. For the community at large, the overriding benefit of our activities is to help offenders move towards crime-free lives. The charity also benefits the public by raising awareness and understanding of offenders through exhibition and showcasing of their artistic achievements.

Activities and achievements which helped develop the creative potential of people in prisons and secure settings 2022/23

This year our core prison residency programme was funded by the Department for Justice through their Resettlement Branch Northern Ireland Prison Service and Assets Recovery Community Scheme (ARCS). We delivered a separated prisoner programme funded by the NI Executive Office through their Tackling Paramilitarism, Criminality and Organised Crime Programme. Finally, we continued to deliver an art therapy secure setting residency programme thanks to funding from ARN Foundation via Community Foundation NI.

We delivered 1,170 developmental and motivational workshop sessions.

- 605 face-to-face and 2 online - Maghaberry Prison
 - 213 Visual/Fine Art,
 - 212 Art Therapy,
 - 153 Ceramic,
 - 20 Woodcraft
 - 9 Creative/Therapeutic Writing.

- 273 face-to-face - Magilligan Prison
 - 168 Creative Writing
 - 105 Music.

- 229 face-to-face and 11 online - Hydebank Wood College and Women's Prison
 - 229 Visual/Fine Art and 11 Creative/Therapeutic Writing.

- 50 face-to-face - Shannon Clinic
 - all Art Therapy

Prison Arts Foundation

Report of the Trustees for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Our artists, writers and musician in residence had 5,227 participant engagements.

- 2,525 - Maghaberry
 - 2,456 adult males
 - 69 children/grandchildren of serving male prisoners
- 1,659 - Magilligan
 - all adult male prisoners
- 936 - Hydebank Wood College and Women's Prison
 - 897 young/adult females
 - 39 young males
- 107 - Shannon Clinic
 - all adult male/female patients

With 482 individual prisoners, approximately 33% of the average daily prison population for 2020/21 (source DoJ report published Sept 2021) and 18 individual patients.

- 11 young males - Hydebank Wood College and Women's Prison
 - approximately 17% of the average daily prison population
- 34 young/adult females - Hydebank Wood College and Women's Prison
 - approximately 62% of the average daily prison population
- 64 adult males - Magilligan Prison
 - approximately 16% of the average daily prison population
- 373 adult males - Maghaberry Prison
 - approximately 40% of the average daily prison population
- 18 adult male/female patients - Shannon Clinic

Totalling 12,639 engagement hours of programme.

- 6,278 hrs - Maghaberry Prison
- 3,900 hrs - Magilligan Prison
- 2,300 hrs - Hydebank Wood College and Women's Prison
- 161 hrs - Shannon Clinic

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Key prison and secure settings programme highlights throughout the year include:

1. Writer in Residence Pamela Brown supported her creative writing students in Magilligan Prison to publish 4 collections of work.

'First-hand' writing from and about prisons isn't new. Prison literature has a rich tradition and creative writing provides a key to unlocking ideas, unlocking insular thinking, and unlocking potential. Time In, the Prison Arts Foundation supported magazine, has been in existence for nearly a decade and provides the primary platform to reflect the creative output of our writers. It has evolved with the group and teaches research skills, journalism styles, computer and IT knowhow and provides an opportunity to consider what makes an interesting article or an engaging story. They learn to make decisions about content and form as well as the many techniques for creating any piece of writing.

The anthologies they put together, such as Embracing Art, give the writing a function, in the sense of making a finished work which is showcased in print. This work gives PAF writers the sense of belonging together. The work they share with each other in the class, teaches them how to critique and understand someone else's work.

The creation of the first cross-border prison magazine All In was realised after many productive months with creative collaboration between the Irish Prison Service and Prison Arts Foundation. The ethos was in keeping with Time In magazine: 'by prisoners, for prisoners' featuring artwork and creative writing by people in custody within prisons in all of Ireland. All In magazine aspires to serve as an outlet for alternative forms of writing and to complement the poetry and short stories featured in the Listowel Writing in Prison competition and the Koestler Arts Awards.

Pamela Brown said in her first editorial that "A magazine that circulates through an institution is an integral dynamic for communication, for understanding and for affirmation. It is a pleasure and honour to work with the editorial board in selecting the content and devising the layout."

2. Artists/Writer and Musician in Residence alongside PAF staff organised or contributed towards 7 events in prison or secure settings, engaging 791 family members or friends of serving prisoners, staff and students of other organisations working within criminal justice settings.

Together with staff from NIACRO and Belfast MET, PAF with the support of Richard Taylor Governor in Charge at Hydebank Wood College and Queens University Belfast gave their students access 'Inside the Prison System' to tackle a real-world consulting challenge in April 2022. They benefited from expert mentorship in a bid to tackle the problem of youth reoffending in Northern Ireland.

One student on the programme said, "The experience has allowed me to challenge my assumptions by being open minded to different arguments and opinions."

Artist in Residence Lucy Turner facilitated a one-off art workshop during Maghaberry Prison's Cultural Day event in May 2022 which included a football competition between the prisoners followed by coaster painting and foods inspired by Polish, British and Chinese cuisine.

Former PAF Mentee Stephen Greer supported by Artist in Residence Bobby Mathieson spoke at Woodlands Juvenile Justice Centre's end of term rewards event in June 2022. Stephen talked about his positive engagement with the arts whilst in prison and since his release.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

A Senior Teacher at Woodland said "The young people here love art, many have entered and won a Koestler award. I wanted someone to talk about how the young people here could continue art in the community and maybe even make a career out of it".

In September 2022 PAF held our Annual General Meeting in Treacy Centre, Hydebank Wood College and Women's Prison. Pamela Brown, Writer in Residence Magilligan prison talked about her work with PAF and the importance/impact of the arts and education in a prison setting. A female prisoner at Hydebank, who had previously engaged with Pamela's writing workshops via zoom in Ash House during lockdown, also read out some of her award winning Listowel and Koestler Arts poetry; lastly they heard from Stephen Greer who's direction/path in life has completely changed thanks to the arts and his engagement with education both in the prison setting and after his release.

Musician in Residence Jonathan Bailie alongside members of the newly established music group in Magilligan prison performed at North West Regional College's (NWRC) education celebration events, September 2022 and March 2023 respectively. The music group also performed alongside spoken word performances from Writer in Residence Pamela Brown's writers' group at PAF's Koestler Awards celebration event, January 2023.

3. Artists/Writer and Musician in Residence alongside PAF staff organised or contributed towards 2 events in community settings, engaging with 500 members of the public including family members or friends serving prisoners, ex-prisoners, key stakeholders and other guests working within criminal justice settings.

In January 2023 artwork created by PAF and Belfast Met students were displayed at the Holocaust Memorial Day Trust's event in Belfast City Hall. The collaborative project titled Ordinary People showed students that every one of us has a part to play in challenging prejudice and discrimination in our society.

In March 2023 PAF held a special opening of our annual showcase of prisoners works and invited family and friends of serving prisoners, and key stakeholders within the criminal justice system.

4. Artists/Writer and Musician in Residence alongside PAF staff organised or contributed towards 6 exhibitions/showcases of prisoner's creative works: 4 in Northern Ireland and 2 in UK, engaging with a known audience of over 10,000 members of the public and an approximate audience of 26,950 members of the public

During Prison Week, October 2022, Artist in Residence Anne Scullin, worked with Libraries NI, and Belfast MET staff to display students work from Hydebank Wood College and Women's Prison in Newtownbreda Library, Belfast. This collection then went on to be displayed in Colin Glen Library, Belfast thought January 2023. Artwork created during the Ordinary People's project in partnership with Holocaust Memorial Trust NI also went on to be displayed in Central Library, Belfast during February 2023.

Over 30 works by PAF students at Maghaberry, Magilligan and Hydebank Wood College and Women's Prison were displayed at Koestler Arts 'Freedom' exhibition in Southbank Centre in London from October-November 2022. It was their fifteenth annual UK exhibition, and was curated by Chinese contemporary artist, documentarian, and activist, Ai Weiwei.

Prison Arts Foundation
Report of the Trustees
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OBJECTIVES AND ACTIVITIES

Koestler Arts also selected another PAF student's artwork to be displayed at their 'On My Plate' exhibition in South Hill Park Arts Centre, Berkshire from January-March 2023. The exhibition by women in the criminal justice system across the UK, was in partnership with the Doing Porridge project at University of Surrey 'Understanding women's experiences of food in prison'. The work explored food practices in prison, as well as the social and cultural meanings of food for individuals

Prison Arts Foundation's annual showcase of art by serving prisoners at Maghaberry, Magilligan and Hydebank Wood College and Women's Prison, secure patients at Shannon Clinic, and ex-offenders in the community took place in 2 Royal Avenue, Belfast from 14th - 25th March 2023.

This year's show was curated by our artists in residence to include works in line with Belfast City Council's theme of 'A City Imaging'. The exhibition featured a wide range of artforms including painting, drawing, matchstick modelling, craft, music, and writing.

It is important for PAF to engage the public in our work to raise awareness and understanding of art by prisoners, to challenge public perception and encourage greater reintegration of ex-offenders into society.

Our exhibition was free to attend, opened daily from 10am-6pm and featured Audience Feedback Cards, on which visitors could write feedback to be sent directly to the artists, providing our students with an opportunity to connect with people outside prison. When we sell artworks on behalf of our students, a donation of 25% is made to Victim Support.

In conjunction with the exhibition, we launched the Embracing Art anthology. These creative pieces were selected to bring together a variety of different writers' voices and as a broader representation of what's going on in the PAF creative writing class at Magilligan prison. Included were works by writers who have been writing for years and others who have only been writing for a few weeks. The writings selected communicate a wide range of subject matter that all incorporate, showcase and are crucially "embracing art".

5. Artists/Writer and Musician in Residence alongside PAF staff supported 55 students to submit 126 entries to 3 creative competitions for people in the care of the criminal justice system.

Listowel Writing in Prison competition - As the only dedicated creative writing competition for people in the care of the criminal justice system in Ireland, the competition at Listowel has a special place in the annual calendar for many prisoners with an interest in writing both in the Republic and Northern Ireland. Opportunities for self-expression mean a lot to people in custody and there is a sense of ownership of the competition amongst prisoners - that it belongs to them and that it addresses their situation - and they are attracted to participate and to have their voice heard for those reasons. The therapeutic value of the competition can be felt in the entries, participation fosters increased self-esteem, and winning a prize is seen as recognition of talent and effort and an occasion for celebration and pride.

This year Writer in Residence Pamela Brown supported 11 PAF writers in Magilligan prison to submit 25 entries winning 4 awards.

- 1st Short Story Intermediate category
- 3rd Short Story Getting started category
- 3rd Poetry Advanced category
- Highly Commended Short Story Advanced category

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OBJECTIVES AND ACTIVITIES

The Koestler Awards for arts in criminal justice - The competition allows prisoners and other people in the criminal justice system across the UK to submit artwork to their competitions. Possible outcomes for any submission include: a certificate of participation - provided to all entrants; written feedback from a professional artist; and a cash prize. In addition, some artworks are sold through Koestler Arts and/or displayed at art exhibitions. As such, the competition therefore aims to recognise the contribution and talent of individuals creating artworks in prison and/or the community. This year our Artists in Residence Anne Scullin, Lucy Turner, Marie McCloy and Writer in Residence Pamela Brown supported their students to submit 82 entries winning 47 awards.

- 13 awards were won by PAF students in Maghaberry including 10 Visual Art and 2 Writing submissions
- 28 awards were won by PAF students in Magilligan including 26 Creative Writing and 2 Visual Art submissions
- 4 visual art awards were won by PAF students in Hydebank Wood College and Women's prison

This is the highest number of achievements since we began submitting for Magilligan in 2014, and in terms of the levels awarded. This is without doubt a testimony to the dedication of the prisoner writers to the class, especially given the post COVID-19 difficulties and re-establishing the writers group among other challenges.

Arkbound Writing With Walls National competition - This was the first year that Writer in Residence Pamela Brown supported 11 PAF writers in Magilligan prison to submit 19 entries, winning 1 of 3 runner-up places and another 4 writers having their work selected for inclusion in Arkbound's anthology publication.

Activities and achievements which helped develop PAF's creative work in the criminal justice system outside of prison

Thanks to funding from the Arts Council of Northern Ireland Annual Funding programme PAF were able to deliver a short residency programme in Thompson House, a Probation Approved hostel in Belfast.

In partnership with Start360 and the Community Sports Network, we continued to deliver the Support Hub initiative thanks to funding from National Lottery Community Fund and Department for Justice through their Resettlement Branch Northern Ireland Prison Service. Located in Belfast City Centre, the Support Hub offered a multi-component support package for prisoners on pre-release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community including community service placements.

We delivered 285 developmental and motivational workshop sessions

- 223 face-to-face braille group workshops and 9 face-to-face creative writing group workshops - Support Hub
- 30 face-to-face visual art group workshops - Thompson House
- 23 1-2-1 creative writing mentoring sessions - online

Our facilitators, artist and writers in residence had 1,370 participant engagements.

- 1,307 - Support Hub
 - 1,291 Braille
 - 16 Creative Writing

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for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

- 40 - Thompson House
- all Visual Art
- 23 - online
- all Creative Writing

With 67 individuals.

- 61 adult males and females - Support Hub
- 4 adult males - Thompson House
- 2 adult males - online

Totalling 8,844 engagement hours of programme.

- 8,769 hrs - Support Hub
- 41 - Thompson House
- 34 - online

Key community settings programme highlights throughout the year include

1. Artist in Residence Bobby Mathieson organised 2 exhibitions/showcases of his student's creative works in Belfast, engaging with an approximate audience of 800 members of the public

Artist in Residence Bobby Mathieson supported a Thompson House resident to have his first solo exhibition in June 2022, Church House Belfast, headquarters of the Presbyterian Church in Ireland. In November 2022 Bobby further supported him to showcase his artwork at Artcetera's bi-annual group exhibition in Belfast. The work was exhibited alongside 9 other talented local Artists from different backgrounds, art practices, styles, and ways of expressing themselves. It was a great opportunity for the student to meet other artists, discover their work in a welcoming environment and support him to establish himself within the local Art scene.

2. The Braille Unit continued to develop as a commercially viable workshop employing volunteers to reflect diversity, to develop work ethic, self-esteem and transferable skills under working office conditions while providing diverse AQA qualifications.

The goal of the Braille project is to facilitate those leaving prison in community orientated business projects by providing indispensable services to the visually impaired as highly skilled Braille transcribers and bookbinders. (Basic) Facilitating Community Service requirements. This positive outlet reflects many years of investment in resources and people.

The Braille Unit produces Braille, Moon and Tactile products at low cost for the visually impaired, to a very high professional standard in a niche market.

Prison Arts Foundation
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for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Current activities

- Promoting Braille as a reading platform for those who find difficulty with text. (sighted people)
- Tactiles for exhibits
- Braille Music for clients in England
- Teaching/production for choir, guitar, and piano performances. Braille guitar book for learning Braille music for guitar
- Advanced 4-part harmonies (all instruments have a different language known to our specialist in the unit)
- Plans to teach a class in the unit, also anyone wishing to learn Braille.
- Supermarket/Hotels/Restaurants: Customer information demonstrations for presentation In outlets under preparation
- Braille as a community activity - visual impaired civilian volunteers attend the Unit for specialist services aiding an Open University course with proposals for a Postal Course in learning braille
- GCSE English Literature Braille supplied to visually impaired person
- Large print hand music notes with appropriate contrasts for music
- Museum directional and information tactiles for exhibits
- Insight accessibility - visual aid supply a training organisation

Ongoing

- Braille Music for clients in UK and Ireland
- School textbooks
- Unit certificates
- RNIB recognised Braille Transcription Certificates
- Equipping the workforce to have confidence in themselves and in applying for jobs
- AQA - to quantify work skills acquired as a result of Braille production office skills
- Braille library for local interest/authors
- Learning braille as a proposed medium for English and Maths

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

FINANCIAL REVIEW

Financial position

The Statement of Financial Activities on page 15 reflects a surplus of unrestricted incoming resources over unrestricted resources expended for the year to 31 March 2023 amounting to £4,559 (31 March 2022: a surplus of £839), together with a deficit of restricted incoming resources over restricted resources expended for the year to 31 March 2023 amounting to £60,354 (31 March 2022: deficit of £4,652).

The Unrestricted Funds carried forward on 31 March 2023 amount to £146,852 (31 March 2022: £142,293) and Restricted Funds on 31 March 2023 of £38,126 (31 March 2022: £98,480), totalling overall funds carried forward on 31 March 2023 of £184,978 (31 March 2022: £240,773).

Financial Review and Reserves Policy

In association with our principal funders, as detailed in notes 2 and 11 to the financial statements, and stakeholders we continued to focus on delivering an agreed programme of arts training and instruction within each prison in Northern Ireland. The amount directly expended on charitable activities in the year to 31 March 2023 was £328,211 (31 March 2022: £299,344).

We maintained tight control over our finances following the review of our Financial Policy and Procedures.

The Reserve Policy provided stability in the financial position of PAF. The policy of maintaining reserves at a level equivalent to approximately one year of fixed costs will continue.

The focus for the year ahead will be to provide a program which can be funded without returning to the unstable position previously encountered. We will continue to keep our Principal Funders fully informed of our progress through their attendance as observers at the Board Meetings together with the provision of briefings at appropriate intervals to Senior Management in the funding organisation

PLANS FOR FUTURE PERIODS

The focus for the year ahead will be to provide viable programmes of activity in prisons, secure settings and in the community within current financial limits.

We are endeavouring to sustain the standard, breadth and pace of work achieved this year in 2023/24.

We intend to devote particular attention to the problem of measuring the value of outcomes under the terms of the new Strategic Plan and prepare for the launch of a new Corporate Plan.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure, Governance and Management

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

The Prison Arts Foundation (PAF) a charitable company limited by guarantee was incorporated on 15 June 2011 and operates under Memorandum & Articles of Association with an initial Board of Directors drawn from the final trustees of the previous charitable trust of the same name.

The original Charitable Trust was formulated as a concept in the period 1995/96 in consequence of discussions organised by the Probation Board for Northern Ireland (PBNI) and involving other statutory and voluntary agencies as well as concerned individuals. It was the concern of the agencies to build upon the good work and the momentum previously achieved by individuals working within the prison system and to produce a more secure and continuing basis by formalising it. There was agreement that the new body should in its essentials be independent of the responsible agencies, free therefore to make its own decisions but funded from both statutory and voluntary sources who were persuaded of the value of the work it would seek to do.

PAF has wide powers to raise funds to advance the artistic abilities and aspirations of prisoners and ex-prisoners in NI. The charity has powers to engage staff and to hold property. The selection of directors is influenced by their perceived interest in the welfare of prisoners, participation in artistic activity or community involvement. They are in consequence able to bring to directors' deliberations a dimension of relevant experience.

Prison Arts Foundation follows the guidance of the Northern Ireland Council for Voluntary Action regarding the methods, policies and procedures for recruitment, appointment, and induction of new directors/trustees. The directors who served during the period are listed on page 12.

The Prison Arts Foundation staffing is headed up by Mr Fred Caulfield Executive Director and supported by Miss Adele Campbell Arts Programme Coordinator and Mrs Allison Moore Researcher. During the period 1 April 2022 to 31 March 2023 there were two full time members of staff, and one part time member of staff.

It is the Executive Director's responsibility to oversee all operations including identifying programmes, contracting artists/practitioners, events and assignments calculated to advance PAF's central aims and objectives and to propose relationships with compatible bodies. The directors require him to bring forward proposals for their approval, report periodically on progress and explain the extent to which the purposes of programmes are being met, or the obstacles in the way of their full realisation. The Non-Executive Directors delegate to the Executive Director the authority to take decisions on aspects of approved programmes provided they are consistent with previously agreed principles.

In addition to directly employed members of staff, PAF contracts the services of Artists/Practitioners who provide participants with instruction in a wide range of artistic activities. The prison and secure settings and community programmes are funded by way of grant funding from a variety of sources. PAF is the subject of individual contracts for services - the contracted artists are not company employees. The company has in place, insurance to protect itself against the risk of claims for compensation arising from its operations.

Risk management

The trustees have reviewed the major risks to which the charity is exposed and will continue to keep these under review.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

NI607881 (Northern Ireland)

Registered Charity number

101557

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

Registered office

Unit 3, Clanmill Arts & Business Centre
Northern Whig Building
2-10 Bridge Street
Belfast
Co. Antrim
BT1 1LU

Trustees

Mr John Harold Baird Chartered Management Accountant
Mr James Oliver Brannigan Retired
Mr Geoffrey Kenneth Moore Retired Civil Servant
Mr Thomas Matthew McKeever Retired
Ms Brid O'Gallchoir Artistic Director
Mr Austin William Treacy Retired (appointed 12.11.22)

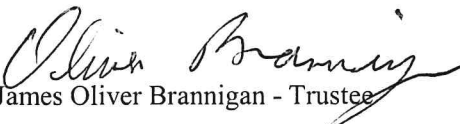
Independent Examiner

John McCleary FCA
McCleary & Company Ltd
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn
Co. Antrim
BT28 1TP

Thanks and acknowledgement

The Directors wish to record their thanks to Fred Caulfield Executive Director and to Adele Campbell Arts Programme Co-Coordinator and Office Manager for their sustained hard work and dedication throughout the year.

Approved by order of the board of trustees on 30 August 2023 and signed on its behalf by:


Mr James Oliver Brannigan - Trustee

**Independent Examiner's Report to the Trustees of
Prison Arts Foundation**

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages fifteen to twenty five.

Respective responsibilities of charity trustees and examiner

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of the independent examiner's report

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

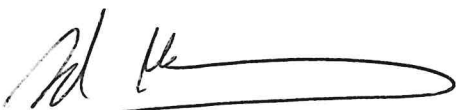
My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in Ireland which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



John McCleary FCA
The Institute of Chartered Accountants in Ireland

McCleary & Company Ltd
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn

**Independent Examiner's Report to the Trustees of
Prison Arts Foundation**

Co. Antrim
BT28 1TP

30 August 2023

Prison Arts Foundation

**Statement of Financial Activities
for the Year Ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	261,196	261,196	289,312
Investment income	3	-	-	-	119
Other income		11,220	-	11,220	6,092
Total		<u>11,220</u>	<u>261,196</u>	<u>272,416</u>	<u>295,523</u>
EXPENDITURE ON					
Charitable activities					
Direct costs		-	288,453	288,453	259,403
Support costs		7,261	32,497	39,758	39,941
Total		<u>7,261</u>	<u>320,950</u>	<u>328,211</u>	<u>299,344</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	11	3,959	(59,754)	(55,795)	(3,821)
		600	(600)	-	-
Net movement in funds		4,559	(60,354)	(55,795)	(3,821)
RECONCILIATION OF FUNDS					
Total funds brought forward		142,293	98,480	240,773	244,594
TOTAL FUNDS CARRIED FORWARD		<u><u>146,852</u></u>	<u><u>38,126</u></u>	<u><u>184,978</u></u>	<u><u>240,773</u></u>

The notes form part of these financial statements

Prison Arts Foundation

**Balance Sheet
31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS					
Tangible assets	8	5,708	-	5,708	11,078
CURRENT ASSETS					
Debtors	9	32,172	-	32,172	33,849
Cash at bank		140,063	38,126	178,189	223,642
		<u>172,235</u>	<u>38,126</u>	<u>210,361</u>	<u>257,491</u>
CREDITORS					
Amounts falling due within one year	10	(31,091)	-	(31,091)	(27,796)
		<u>141,144</u>	<u>38,126</u>	<u>179,270</u>	<u>229,695</u>
NET CURRENT ASSETS					
		<u>146,852</u>	<u>38,126</u>	<u>184,978</u>	<u>240,773</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>146,852</u>	<u>38,126</u>	<u>184,978</u>	<u>240,773</u>
NET ASSETS					
		<u>146,852</u>	<u>38,126</u>	<u>184,978</u>	<u>240,773</u>
FUNDS					
	11			146,852	142,293
Unrestricted funds				38,126	98,480
Restricted funds				<u>184,978</u>	<u>240,773</u>
TOTAL FUNDS					

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Prison Arts Foundation

Balance Sheet - continued
31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30 August 2023 and were signed on its behalf by:



Mr James Oliver Brannigan - Trustee



Mr John Harold Baird - Trustee

Prison Arts Foundation

Notes to the Financial Statements for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Prison Arts Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

2. DONATIONS AND LEGACIES

	31.3.23	31.3.22
	£	£
Grants	261,196	289,312
	<u>261,196</u>	<u>289,312</u>

Grants received, included in the above, are as follows:

	31.3.23	31.3.22
	£	£
Northern Ireland Prison Service	126,106	117,984
Arts Council for Northern Ireland	54,822	47,881
Big Lottery Fund	38,677	77,357
The Bromley Trust	10,000	10,000
Assets Recovery Communities Scheme	4,000	15,925
Probation Board Northern Ireland	3,000	2,400
Northern Ireland Prison Service B9	21,255	17,765
Belfast City Council	3,336	-
	<u>261,196</u>	<u>289,312</u>

3. INVESTMENT INCOME

	31.3.23	31.3.22
	£	£
Deposit account interest	-	119
	<u>-</u>	<u>119</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	5,970	5,380
	<u>5,970</u>	<u>5,380</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Prison Arts Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

5. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

Trustees reimbursed for expenses incurred during the year ended 31 March 2023 £638 and for the year ended 31 March 2022 £144.

6. STAFF COSTS

	31.3.23	31.3.22
	£	£
Wages and salaries	83,152	104,066
Social security costs	3,636	6,897
Other pension costs	707	737
	87,495	111,700
	87,495	111,700

The average monthly number of employees during the year was as follows:

	31.3.23	31.3.22
Management	1	1
Project staff	1	1
Administration	1	1
	3	3
	3	3

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	289,312	289,312
Investment income	119	-	119
Other income	6,092	-	6,092
	6,211	289,312	295,523
	6,211	289,312	295,523
EXPENDITURE ON			
Charitable activities			
Direct costs	-	259,403	259,403
Support costs	5,380	34,561	39,941
	5,380	293,964	299,344
	5,380	293,964	299,344
NET INCOME/(EXPENDITURE)	831	(4,652)	(3,821)
Transfers between funds	5,509	(5,509)	-

Prison Arts Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted funds £	Restricted funds £	Total funds £
Net movement in funds	6,340	(10,161)	(3,821)
 RECONCILIATION OF FUNDS			
Total funds brought forward	135,953	108,641	244,594
 TOTAL FUNDS CARRIED FORWARD			
	<u>142,293</u>	<u>98,480</u>	<u>240,773</u>
 8. TANGIBLE FIXED ASSETS			
	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2022	22,520	14,858	37,378
Additions	-	600	600
At 31 March 2023	<u>22,520</u>	<u>15,458</u>	<u>37,978</u>
 DEPRECIATION			
At 1 April 2022	13,922	12,378	26,300
Charge for year	4,102	1,868	5,970
At 31 March 2023	<u>18,024</u>	<u>14,246</u>	<u>32,270</u>
 NET BOOK VALUE			
At 31 March 2023	<u>4,496</u>	<u>1,212</u>	<u>5,708</u>
At 31 March 2022	<u>8,598</u>	<u>2,480</u>	<u>11,078</u>

Prison Arts Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
		31.3.23		31.3.22
		£		£
Trade debtors		27,481		29,887
Accrued income		3,408		2,763
Prepayments		1,283		1,199
		<u>32,172</u>		<u>33,849</u>
10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
		31.3.23		31.3.22
		£		£
Trade creditors		27,284		26,071
Accruals and deferred income		3,807		1,725
		<u>31,091</u>		<u>27,796</u>
11. MOVEMENT IN FUNDS				
	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General Fund	142,293	3,959	600	146,852
Restricted funds				
Big Lottery Fund	70,057	(52,333)	(600)	17,124
The Community Foundation	5,763	(4,070)	-	1,693
The Bromley Trust	20,260	(3,351)	-	16,909
Mike Maloney Fund	2,400	-	-	2,400
	<u>98,480</u>	<u>(59,754)</u>	<u>(600)</u>	<u>38,126</u>
TOTAL FUNDS	<u>240,773</u>	<u>(55,795)</u>	<u>-</u>	<u>184,978</u>

Prison Arts Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	11,220	(7,261)	3,959
Restricted funds			
Arts Council for Northern Ireland	54,822	(54,822)	-
Northern Ireland Prison Service	126,106	(126,106)	-
Big Lottery Fund	38,678	(91,011)	(52,333)
The Community Foundation	-	(4,070)	(4,070)
The Bromley Trust	9,999	(13,350)	(3,351)
Assets Recovery Communities Scheme	4,000	(4,000)	-
Northern Ireland Prison Service B9	21,255	(21,255)	-
Probation Board NI	3,000	(3,000)	-
Belfast City Council			
	<u>3,336</u>	<u>(3,336)</u>	<u>-</u>
	<u>261,196</u>	<u>(320,950)</u>	<u>(59,754)</u>
TOTAL FUNDS	<u><u>272,416</u></u>	<u><u>(328,211)</u></u>	<u><u>(55,795)</u></u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General Fund	135,953	831	5,509	142,293
Restricted funds				
Arts Council for Northern Ireland	1,796	(1,796)	-	-
Big Lottery Fund	71,354	4,212	(5,509)	70,057
The Community Foundation	9,507	(3,744)	-	5,763
Halifax Foundation	2,870	(2,870)	-	-
The Bromley Trust	20,000	260	-	20,260
Mike Maloney Fund	2,400	-	-	2,400
ACNI - Older People	714	(714)	-	-
	<u>108,641</u>	<u>(4,652)</u>	<u>(5,509)</u>	<u>98,480</u>
TOTAL FUNDS	<u><u>244,594</u></u>	<u><u>(3,821)</u></u>	<u><u>-</u></u>	<u><u>240,773</u></u>

Prison Arts Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	6,211	(5,380)	831
Restricted funds			
Arts Council for Northern Ireland	45,420	(47,216)	(1,796)
Northern Ireland Prison Service	117,984	(117,984)	-
Big Lottery Fund	77,357	(73,145)	4,212
The Community Foundation	-	(3,744)	(3,744)
Halifax Foundation	-	(2,870)	(2,870)
The Bromley Trust	10,000	(9,740)	260
Assets Recovery Communities Scheme	15,925	(15,925)	-
Northern Ireland Prison Service B9	17,765	(17,765)	-
ACNI - Older People	2,461	(3,175)	(714)
Probation Board NI	2,400	(2,400)	-
	<u>289,312</u>	<u>(293,964)</u>	<u>(4,652)</u>
TOTAL FUNDS	<u>295,523</u>	<u>(299,344)</u>	<u>(3,821)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General Fund	135,953	4,790	6,109	146,852
Restricted funds				
Arts Council for Northern Ireland	1,796	(1,796)	-	-
Big Lottery Fund	71,354	(48,121)	(6,109)	17,124
The Community Foundation	9,507	(7,814)	-	1,693
Halifax Foundation	2,870	(2,870)	-	-
The Bromley Trust	20,000	(3,091)	-	16,909
Mike Maloney Fund	2,400	-	-	2,400
ACNI - Older People	714	(714)	-	-
	<u>108,641</u>	<u>(64,406)</u>	<u>(6,109)</u>	<u>38,126</u>
TOTAL FUNDS	<u>244,594</u>	<u>(59,616)</u>	<u>-</u>	<u>184,978</u>

Prison Arts Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	17,431	(12,641)	4,790
Restricted funds			
Arts Council for Northern Ireland	100,242	(102,038)	(1,796)
Northern Ireland Prison Service	244,090	(244,090)	-
Big Lottery Fund	116,035	(164,156)	(48,121)
The Community Foundation	-	(7,814)	(7,814)
Halifax Foundation	-	(2,870)	(2,870)
The Bromley Trust	19,999	(23,090)	(3,091)
Assets Recovery Communities Scheme	19,925	(19,925)	-
Northern Ireland Prison Service B9	39,020	(39,020)	-
ACNI - Older People	2,461	(3,175)	(714)
Probation Board NI	5,400	(5,400)	-
Belfast City Council			
	3,336	(3,336)	-
	550,508	(614,914)	(64,406)
TOTAL FUNDS	567,939	(627,555)	(59,616)

12. RELATED PARTY DISCLOSURES

Trustee expenses are detailed in note 5. These were the only related party transactions during the year.

Prison Arts Foundation

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2023**

	31.3.23 £	31.3.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	261,196	289,312
Investment income		
Deposit account interest	-	119
Other income		
Other income	11,220	6,092
Total incoming resources	272,416	295,523
EXPENDITURE		
Charitable activities		
Wages	83,152	104,066
Social security	3,636	6,897
Pensions	707	737
Travel, subsistence and conference costs	3,203	2,022
Courses and workshops	197,755	145,681
	288,453	259,403
Support costs		
Finance		
Bank charges	70	40
Other		
Rent	16,600	16,600
Insurance	2,440	2,335
Office costs	6,373	6,456
Depreciation of tangible fixed assets	5,971	5,380
	31,384	30,771
Governance costs		
Legal & professional fees	6,218	7,036
Independent examination	2,086	2,094
	8,304	9,130
Total resources expended	328,211	299,344
Net expenditure	(55,795)	(3,821)

This page does not form part of the statutory financial statements

Prison Arts Foundation

Northern Ireland - Charity number 101557

Annual report

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Purposes and aims

Our Charity's purposes as set out in the Objects contained in the company's memorandum and articles of association are,

To promote for the public benefit the advancement of education of prisoners and ex-prisoners in Northern Ireland and further the charitable purposes established by the previous Prison Arts Foundation Trust.

The aims of our charity are to:

- develop the creative potential of prisoners through PAF's work within prisons.
- develop PAF's creative work in the criminal justice system outside of prison.
- increase awareness of PAF and its work; and to effectively market its programmes and products to relevant audiences.
- ensure that PAF has the human resources to achieve its plans and they are effectively managed and given the opportunity to develop.
- ensure that PAF has the freelance artists, premises, and other physical resources it requires to achieve its plans and these resources are managed effectively and efficiently.
- ensure that PAF has the financial resources it requires to achieve its plans and these resources are effectively and efficiently managed.
- ensure the governance of PAF complies with the requirements of the law and best practice.

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

The main objectives for the year continued to be the promotion for public benefit of the advancement of education of prisoners and ex-prisoners in Northern Ireland. Our mission is to inspire creativity and encourage personal and social change in offenders within the criminal justice system, through the arts. The arts are a powerful tool for engagement and creativity can play a significant role in working towards the goal of rehabilitation. At its heart, art is an act of community.

Our artists facilitate creative workshops covering everything from art appreciation to activities in music, ceramics/pottery, visual arts, woodcraft, creative writing, and drama. Through engagement in these workshops, people with convictions are offered an opportunity to reconnect with their own unique creativity and explore their potential for expression and the making of meaning.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

How our activities deliver public benefit

PAF shares the Department of Justice and Northern Ireland Prison Services vision of a criminal justice system that works in partnership with a range of statutory, voluntary and community sector organisations to ensure that individuals are given every possible opportunity to address their offending behaviour and are supported to live lives free from further offending.

We work across NI's criminal justice and secure systems; including custodial settings (serving prisoners) and people in the community (on probation, engaged with youth justice teams, and on community sentences). We work with people of all ages and backgrounds: men, women, and young people with experience of the criminal justice system.

We have two major areas of activity which are prison and secure settings and community programmes. These activities bring benefits to the offender - raising their self-awareness, helping them express and understand their feelings, and developing their skills and self-discipline. These improvements in turn bring benefits to their families and communities, and to the staff who work in prisons and other establishments.

Most importantly arts activity offers a diversion from re-offending. For the community at large, the overriding benefit of our activities is to help offenders move towards crime-free lives. The charity also benefits the public by raising awareness and understanding of offenders through exhibition and showcasing of their artistic achievements.

Activities and achievements which helped develop the creative potential of people in prisons and secure settings 2022/23

This year our core prison residency programme was funded by the Department for Justice through their Resettlement Branch Northern Ireland Prison Service and Assets Recovery Community Scheme (ARCS). We delivered a separated prisoner programme funded by the NI Executive Office through their Tackling Paramilitarism, Criminality and Organised Crime Programme. Finally, we continued to deliver an art therapy secure setting residency programme thanks to funding from ARN Foundation via Community Foundation NI.

We delivered 1,170 developmental and motivational workshop sessions.

- 605 face-to-face and 2 online - Maghaberry Prison
 - 213 Visual/Fine Art,
 - 212 Art Therapy,
 - 153 Ceramic,
 - 20 Woodcraft
 - 9 Creative/Therapeutic Writing.

- 273 face-to-face - Magilligan Prison
 - 168 Creative Writing
 - 105 Music.

- 229 face-to-face and 11 online - Hydebank Wood College and Women's Prison
 - 229 Visual/Fine Art and 11 Creative/Therapeutic Writing.

- 50 face-to-face - Shannon Clinic
 - all Art Therapy

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Our artists, writers and musician in residence had 5,227 participant engagements.

- 2,525 - Maghaberry
 - 2,456 adult males
 - 69 children/grandchildren of serving male prisoners
- 1,659 - Magilligan
 - all adult male prisoners
- 936 - Hydebank Wood College and Women's Prison
 - 897 young/adult females
 - 39 young males
- 107 - Shannon Clinic
 - all adult male/female patients

With 482 individual prisoners, approximately 33% of the average daily prison population for 2020/21 (source DoJ report published Sept 2021) and 18 individual patients.

- 11 young males - Hydebank Wood College and Women's Prison
 - approximately 17% of the average daily prison population
- 34 young/adult females - Hydebank Wood College and Women's Prison
 - approximately 62% of the average daily prison population
- 64 adult males - Magilligan Prison
 - approximately 16% of the average daily prison population
- 373 adult males - Maghaberry Prison
 - approximately 40% of the average daily prison population
- 18 adult male/female patients - Shannon Clinic

Totalling 12,639 engagement hours of programme.

- 6,278 hrs - Maghaberry Prison
- 3,900 hrs - Magilligan Prison
- 2,300 hrs - Hydebank Wood College and Women's Prison
- 161 hrs - Shannon Clinic

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Key prison and secure settings programme highlights throughout the year include:

1. Writer in Residence Pamela Brown supported her creative writing students in Magilligan Prison to publish 4 collections of work.

'First-hand' writing from and about prisons isn't new. Prison literature has a rich tradition and creative writing provides a key to unlocking ideas, unlocking insular thinking, and unlocking potential. Time In, the Prison Arts Foundation supported magazine, has been in existence for nearly a decade and provides the primary platform to reflect the creative output of our writers. It has evolved with the group and teaches research skills, journalism styles, computer and IT knowhow and provides an opportunity to consider what makes an interesting article or an engaging story. They learn to make decisions about content and form as well as the many techniques for creating any piece of writing.

The anthologies they put together, such as Embracing Art, give the writing a function, in the sense of making a finished work which is showcased in print. This work gives PAF writers the sense of belonging together. The work they share with each other in the class, teaches them how to critique and understand someone else's work.

The creation of the first cross-border prison magazine All In was realised after many productive months with creative collaboration between the Irish Prison Service and Prison Arts Foundation. The ethos was in keeping with Time In magazine: 'by prisoners, for prisoners' featuring artwork and creative writing by people in custody within prisons in all of Ireland. All In magazine aspires to serve as an outlet for alternative forms of writing and to complement the poetry and short stories featured in the Listowel Writing in Prison competition and the Koestler Arts Awards.

Pamela Brown said in her first editorial that "A magazine that circulates through an institution is an integral dynamic for communication, for understanding and for affirmation. It is a pleasure and honour to work with the editorial board in selecting the content and devising the layout."

2. Artists/Writer and Musician in Residence alongside PAF staff organised or contributed towards 7 events in prison or secure settings, engaging 791 family members or friends of serving prisoners, staff and students of other organisations working within criminal justice settings.

Together with staff from NIACRO and Belfast MET, PAF with the support of Richard Taylor Governor in Charge at Hydebank Wood College and Queens University Belfast gave their students access 'Inside the Prison System' to tackle a real-world consulting challenge in April 2022. They benefited from expert mentorship in a bid to tackle the problem of youth reoffending in Northern Ireland.

One student on the programme said, "The experience has allowed me to challenge my assumptions by being open minded to different arguments and opinions."

Artist in Residence Lucy Turner facilitated a one-off art workshop during Maghaberry Prison's Cultural Day event in May 2022 which included a football competition between the prisoners followed by coaster painting and foods inspired by Polish, British and Chinese cuisine.

Former PAF Mentee Stephen Greer supported by Artist in Residence Bobby Mathieson spoke at Woodlands Juvenile Justice Centre's end of term rewards event in June 2022. Stephen talked about his positive engagement with the arts whilst in prison and since his release.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

A Senior Teacher at Woodland said "The young people here love art, many have entered and won a Koestler award. I wanted someone to talk about how the young people here could continue art in the community and maybe even make a career out of it".

In September 2022 PAF held our Annual General Meeting in Treacy Centre, Hydebank Wood College and Women's Prison. Pamela Brown, Writer in Residence Magilligan prison talked about her work with PAF and the importance/impact of the arts and education in a prison setting. A female prisoner at Hydebank, who had previously engaged with Pamela's writing workshops via zoom in Ash House during lockdown, also read out some of her award winning Listowel and Koestler Arts poetry; lastly they heard from Stephen Greer who's direction/path in life has completely changed thanks to the arts and his engagement with education both in the prison setting and after his release.

Musician in Residence Jonathan Bailie alongside members of the newly established music group in Magilligan prison performed at North West Regional College's (NWRC) education celebration events, September 2022 and March 2023 respectively. The music group also performed alongside spoken word performances from Writer in Residence Pamela Brown's writers' group at PAF's Koestler Awards celebration event, January 2023.

3. Artists/Writer and Musician in Residence alongside PAF staff organised or contributed towards 2 events in community settings, engaging with 500 members of the public including family members or friends serving prisoners, ex-prisoners, key stakeholders and other guests working within criminal justice settings.

In January 2023 artwork created by PAF and Belfast Met students were displayed at the Holocaust Memorial Day Trust's event in Belfast City Hall. The collaborative project titled Ordinary People showed students that every one of us has a part to play in challenging prejudice and discrimination in our society.

In March 2023 PAF held a special opening of our annual showcase of prisoners works and invited family and friends of serving prisoners, and key stakeholders within the criminal justice system.

4. Artists/Writer and Musician in Residence alongside PAF staff organised or contributed towards 6 exhibitions/showcases of prisoner's creative works: 4 in Northern Ireland and 2 in UK, engaging with a known audience of over 10,000 members of the public and an approximate audience of 26,950 members of the public

During Prison Week, October 2022, Artist in Residence Anne Scullin, worked with Libraries NI, and Belfast MET staff to display students work from Hydebank Wood College and Women's Prison in Newtownbreda Library, Belfast. This collection then went on to be displayed in Colin Glen Library, Belfast through January 2023. Artwork created during the Ordinary People's project in partnership with Holocaust Memorial Trust NI also went on to be displayed in Central Library, Belfast during February 2023.

Over 30 works by PAF students at Maghaberry, Magilligan and Hydebank Wood College and Women's Prison were displayed at Koestler Arts 'Freedom' exhibition in Southbank Centre in London from October-November 2022. It was their fifteenth annual UK exhibition, and was curated by Chinese contemporary artist, documentarian, and activist, Ai Weiwei.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Koestler Arts also selected another PAF student's artwork to be displayed at their 'On My Plate' exhibition in South Hill Park Arts Centre, Berkshire from January-March 2023. The exhibition by women in the criminal justice system across the UK, was in partnership with the Doing Porridge project at University of Surrey 'Understanding women's experiences of food in prison'. The work explored food practices in prison, as well as the social and cultural meanings of food for individuals

Prison Arts Foundation's annual showcase of art by serving prisoners at Maghaberry, Magilligan and Hydebank Wood College and Women's Prison, secure patients at Shannon Clinic, and ex-offenders in the community took place in 2 Royal Avenue, Belfast from 14th - 25th March 2023.

This year's show was curated by our artists in residence to include works in line with Belfast City Council's theme of 'A City Imaging'. The exhibition featured a wide range of artforms including painting, drawing, matchstick modelling, craft, music, and writing.

It is important for PAF to engage the public in our work to raise awareness and understanding of art by prisoners, to challenge public perception and encourage greater reintegration of ex-offenders into society.

Our exhibition was free to attend, opened daily from 10am-6pm and featured Audience Feedback Cards, on which visitors could write feedback to be sent directly to the artists, providing our students with an opportunity to connect with people outside prison. When we sell artworks on behalf of our students, a donation of 25% is made to Victim Support.

In conjunction with the exhibition, we launched the Embracing Art anthology. These creative pieces were selected to bring together a variety of different writers' voices and as a broader representation of what's going on in the PAF creative writing class at Magilligan prison. Included were works by writers who have been writing for years and others who have only been writing for a few weeks. The writings selected communicate a wide range of subject matter that all incorporate, showcase and are crucially "embracing art".

5. Artists/Writer and Musician in Residence alongside PAF staff supported 55 students to submit 126 entries to 3 creative competitions for people in the care of the criminal justice system.

Listowel Writing in Prison competition - As the only dedicated creative writing competition for people in the care of the criminal justice system in Ireland, the competition at Listowel has a special place in the annual calendar for many prisoners with an interest in writing both in the Republic and Northern Ireland. Opportunities for self-expression mean a lot to people in custody and there is a sense of ownership of the competition amongst prisoners - that it belongs to them and that it addresses their situation - and they are attracted to participate and to have their voice heard for those reasons. The therapeutic value of the competition can be felt in the entries, participation fosters increased self-esteem, and winning a prize is seen as recognition of talent and effort and an occasion for celebration and pride.

This year Writer in Residence Pamela Brown supported 11 PAF writers in Magilligan prison to submit 25 entries winning 4 awards.

- 1st Short Story Intermediate category
- 3rd Short Story Getting started category
- 3rd Poetry Advanced category
- Highly Commended Short Story Advanced category

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

The Koestler Awards for arts in criminal justice - The competition allows prisoners and other people in the criminal justice system across the UK to submit artwork to their competitions. Possible outcomes for any submission include: a certificate of participation - provided to all entrants; written feedback from a professional artist; and a cash prize. In addition, some artworks are sold through Koestler Arts and/or displayed at art exhibitions. As such, the competition therefore aims to recognise the contribution and talent of individuals creating artworks in prison and/or the community. This year our Artists in Residence Anne Scullin, Lucy Turner, Marie McCloy and Writer in Residence Pamela Brown supported their students to submit 82 entries winning 47 awards.

- 13 awards were won by PAF students in Maghaberry including 10 Visual Art and 2 Writing submissions
- 28 awards were won by PAF students in Magilligan including 26 Creative Writing and 2 Visual Art submissions
- 4 visual art awards were won by PAF students in Hydebank Wood College and Women's prison

This is the highest number of achievements since we began submitting for Magilligan in 2014, and in terms of the levels awarded. This is without doubt a testimony to the dedication of the prisoner writers to the class, especially given the post COVID-19 difficulties and re-establishing the writers group among other challenges.

Arkbound Writing With Walls National competition - This was the first year that Writer in Residence Pamela Brown supported 11 PAF writers in Magilligan prison to submit 19 entries, winning 1 of 3 runner-up places and another 4 writers having their work selected for inclusion in Arkbound's anthology publication.

Activities and achievements which helped develop PAF's creative work in the criminal justice system outside of prison

Thanks to funding from the Arts Council of Northern Ireland Annual Funding programme PAF were able to deliver a short residency programme in Thompson House, a Probation Approved hostel in Belfast.

In partnership with Start360 and the Community Sports Network, we continued to deliver the Support Hub initiative thanks to funding from National Lottery Community Fund and Department for Justice through their Resettlement Branch Northern Ireland Prison Service. Located in Belfast City Centre, the Support Hub offered a multi-component support package for prisoners on pre-release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community including community service placements.

We delivered 285 developmental and motivational workshop sessions

- 223 face-to-face braille group workshops and 9 face-to-face creative writing group workshops - Support Hub
- 30 face-to-face visual art group workshops - Thompson House
- 23 1-2-1 creative writing mentoring sessions - online

Our facilitators, artist and writers in residence had 1,370 participant engagements.

- 1,307 - Support Hub
 - 1,291 Braille
 - 16 Creative Writing

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

- 40 - Thompson House
 - all Visual Art
- 23 - online
 - all Creative Writing

With 67 individuals.

- 61 adult males and females - Support Hub
- 4 adult males - Thompson House
- 2 adult males - online

Totalling 8,844 engagement hours of programme.

- 8,769 hrs - Support Hub
- 41 - Thompson House
- 34 - online

Key community settings programme highlights throughout the year include

1. Artist in Residence Bobby Mathieson organised 2 exhibitions/showcases of his student's creative works in Belfast, engaging with an approximate audience of 800 members of the public

Artist in Residence Bobby Mathieson supported a Thompson House resident to have his first solo exhibition in June 2022, Church House Belfast, headquarters of the Presbyterian Church in Ireland. In November 2022 Bobby further supported him to showcase his artwork at Artcetera's bi-annual group exhibition in Belfast. The work was exhibited alongside 9 other talented local Artists from different backgrounds, art practices, styles, and ways of expressing themselves. It was a great opportunity for the student to meet other artists, discover their work in a welcoming environment and support him to establish himself within the local Art scene.

2. The Braille Unit continued to develop as a commercially viable workshop employing volunteers to reflect diversity, to develop work ethic, self-esteem and transferable skills under working office conditions while providing diverse AQA qualifications.

The goal of the Braille project is to facilitate those leaving prison in community orientated business projects by providing indispensable services to the visually impaired as highly skilled Braille transcribers and bookbinders. (Basic) Facilitating Community Service requirements. This positive outlet reflects many years of investment in resources and people.

The Braille Unit produces Braille, Moon and Tactile products at low cost for the visually impaired, to a very high professional standard in a niche market.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Current activities

- Promoting Braille as a reading platform for those who find difficulty with text. (sighted people)
- Tactiles for exhibits
- Braille Music for clients in England
- Teaching/production for choir, guitar, and piano performances. Braille guitar book for learning Braille music for guitar
- Advanced 4-part harmonies (all instruments have a different language known to our specialist in the unit)
- Plans to teach a class in the unit, also anyone wishing to learn Braille.
- Supermarket/Hotels/Restaurants: Customer information demonstrations for presentation In outlets under preparation
- Braille as a community activity - visual impaired civilian volunteers attend the Unit for specialist services aiding an Open University course with proposals for a Postal Course in learning braille
- GCSE English Literature Braille supplied to visually impaired person
- Large print hand music notes with appropriate contrasts for music
- Museum directional and information tactiles for exhibits
- Insight accessibility - visual aid supply a training organisation

Ongoing

- Braille Music for clients in UK and Ireland
- School textbooks
- Unit certificates
- RNIB recognised Braille Transcription Certificates
- Equipping the workforce to have confidence in themselves and in applying for jobs
- AQA - to quantify work skills acquired as a result of Braille production office skills
- Braille library for local interest/authors
- Learning braille as a proposed medium for English and Maths

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

FINANCIAL REVIEW

Financial position

The Statement of Financial Activities on page 15 reflects a surplus of unrestricted incoming resources over unrestricted resources expended for the year to 31 March 2023 amounting to £4,559 (31 March 2022: a surplus of £839), together with a deficit of restricted incoming resources over restricted resources expended for the year to 31 March 2023 amounting to £60,354 (31 March 2022: deficit of £4,652).

The Unrestricted Funds carried forward on 31 March 2023 amount to £146,852 (31 March 2022: £142,293) and Restricted Funds on 31 March 2023 of £38,126 (31 March 2022: £98,480), totalling overall funds carried forward on 31 March 2023 of £184,978 (31 March 2022: £240,773).

Financial Review and Reserves Policy

In association with our principal funders, as detailed in notes 2 and 11 to the financial statements, and stakeholders we continued to focus on delivering an agreed programme of arts training and instruction within each prison in Northern Ireland. The amount directly expended on charitable activities in the year to 31 March 2023 was £328,211 (31 March 2022: £299,344).

We maintained tight control over our finances following the review of our Financial Policy and Procedures.

The Reserve Policy provided stability in the financial position of PAF. The policy of maintaining reserves at a level equivalent to approximately one year of fixed costs will continue.

The focus for the year ahead will be to provide a program which can be funded without returning to the unstable position previously encountered. We will continue to keep our Principal Funders fully informed of our progress through their attendance as observers at the Board Meetings together with the provision of briefings at appropriate intervals to Senior Management in the funding organisation

PLANS FOR FUTURE PERIODS

The focus for the year ahead will be to provide viable programmes of activity in prisons, secure settings and in the community within current financial limits.

We are endeavouring to sustain the standard, breadth and pace of work achieved this year in 2023/24.

We intend to devote particular attention to the problem of measuring the value of outcomes under the terms of the new Strategic Plan and prepare for the launch of a new Corporate Plan.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure, Governance and Management

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Prison Arts Foundation
Report of the Trustees
for the Year Ended 31 March 2023

The Prison Arts Foundation (PAF) a charitable company limited by guarantee was incorporated on 15 June 2011 and operates under Memorandum & Articles of Association with an initial Board of Directors drawn from the final trustees of the previous charitable trust of the same name.

The original Charitable Trust was formulated as a concept in the period 1995/96 in consequence of discussions organised by the Probation Board for Northern Ireland (PBNI) and involving other statutory and voluntary agencies as well as concerned individuals. It was the concern of the agencies to build upon the good work and the momentum previously achieved by individuals working within the prison system and to produce a more secure and continuing basis by formalising it. There was agreement that the new body should in its essentials be independent of the responsible agencies, free therefore to make its own decisions but funded from both statutory and voluntary sources who were persuaded of the value of the work it would seek to do.

PAF has wide powers to raise funds to advance the artistic abilities and aspirations of prisoners and ex-prisoners in NI. The charity has powers to engage staff and to hold property. The selection of directors is influenced by their perceived interest in the welfare of prisoners, participation in artistic activity or community involvement. They are in consequence able to bring to directors' deliberations a dimension of relevant experience.

Prison Arts Foundation follows the guidance of the Northern Ireland Council for Voluntary Action regarding the methods, policies and procedures for recruitment, appointment, and induction of new directors/trustees. The directors who served during the period are listed on page 12.

The Prison Arts Foundation staffing is headed up by Mr Fred Caulfield Executive Director and supported by Miss Adele Campbell Arts Programme Coordinator and Mrs Allison Moore Researcher. During the period 1 April 2022 to 31 March 2023 there were two full time members of staff, and one part time member of staff.

It is the Executive Director's responsibility to oversee all operations including identifying programmes, contracting artists/practitioners, events and assignments calculated to advance PAF's central aims and objectives and to propose relationships with compatible bodies. The directors require him to bring forward proposals for their approval, report periodically on progress and explain the extent to which the purposes of programmes are being met, or the obstacles in the way of their full realisation. The Non-Executive Directors delegate to the Executive Director the authority to take decisions on aspects of approved programmes provided they are consistent with previously agreed principles.

In addition to directly employed members of staff, PAF contracts the services of Artists/Practitioners who provide participants with instruction in a wide range of artistic activities. The prison and secure settings and community programmes are funded by way of grant funding from a variety of sources. PAF is the subject of individual contracts for services - the contracted artists are not company employees. The company has in place, insurance to protect itself against the risk of claims for compensation arising from its operations.

Risk management

The trustees have reviewed the major risks to which the charity is exposed and will continue to keep these under review.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

NI607881 (Northern Ireland)

Registered Charity number

101557

Prison Arts Foundation

**Report of the Trustees
for the Year Ended 31 March 2023**

Registered office

Unit 3, Clanmill Arts & Business Centre
Northern Whig Building
2-10 Bridge Street
Belfast
Co. Antrim
BT1 1LU

Trustees

Mr John Harold Baird Chartered Management Accountant
Mr James Oliver Brannigan Retired
Mr Geoffrey Kenneth Moore Retired Civil Servant
Mr Thomas Matthew McKeever Retired
Ms Brid O'Gallchoir Artistic Director
Mr Austin William Treacy Retired (appointed 12.11.22)

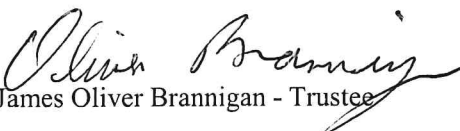
Independent Examiner

John McCleary FCA
McCleary & Company Ltd
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn
Co. Antrim
BT28 1TP

Thanks and acknowledgement

The Directors wish to record their thanks to Fred Caulfield Executive Director and to Adele Campbell Arts Programme Co-Coordinator and Office Manager for their sustained hard work and dedication throughout the year.

Approved by order of the board of trustees on 30 August 2023 and signed on its behalf by:


Mr James Oliver Brannigan - Trustee

Prison Arts Foundation

Northern Ireland - Charity number 101557

Annual return

**Independent Examiner's Report to the Trustees of
Prison Arts Foundation**

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages fifteen to twenty five.

Respective responsibilities of charity trustees and examiner

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of the independent examiner's report

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

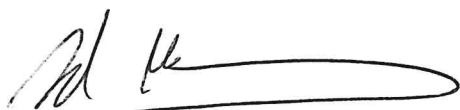
My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in Ireland which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



John McCleary FCA
The Institute of Chartered Accountants in Ireland

McCleary & Company Ltd
Chartered Accountants
Garvey Studios
14 Longstone Street
Lisburn

**Independent Examiner's Report to the Trustees of
Prison Arts Foundation**

Co. Antrim
BT28 1TP

30 August 2023