

# Sandy Row Community Forum

Northern Ireland · Charity number 101393

## Details

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Known as	SRCF
Status	Overdue
Registered	2016-06-20
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

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**Address** Sandy Row Community Centre  
63-67 Sandy Row  
Belfast  
BT12 5er  
BT12 5ER

**Phone** 02890238446

**Email** [enquiries@sandyrow.co.uk](mailto:enquiries@sandyrow.co.uk)

**Website** [www.sandyrow.co.uk](http://www.sandyrow.co.uk)

## Activities

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**Purposes:** The Forum is established to advance citizenship and community development and to promote the benefit of the inhabitants of the Sandy Row/Mid-Donegall Road area of South Belfast and its environs (hereinafter called the “area of benefit”) without distinction of age, gender, sexuality, nationality, ethnic identity, disability, political or religious opinion, by associating the statutory authorities, voluntary organisations and the inhabitants in a common effort to advance education; relieve poverty, unemployment and youth and to protect and preserve health for the benefit of said inhabitants a) To promote any other purpose for the benefit of the inhabitants of the area of benefit which is now or hereafter deemed to be charitable by the law of Northern Ireland.

**What the charity does:** The advancement of citizenship or community development

**How the charity works:** Advice/advocacy/information,Community development,Community enterprise,Cultural,Economic development,Heritage/historical,Human rights/equality,Relief of poverty,Research/evaluation,Urban development,Volunteer development

**Who the charity helps:** Adult training,Children (5-13 year olds),Community safety/crime prevention,Ex-offenders and prisoners,General public,Men,Older people,Parents,Specific areas of deprivation,Unemployed/low income,Volunteers,Women,Youth (14-25 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2019-03-31	£92,123	£90,910	£0	1

## Trustees

Name	Role	Appointed
Mr James Dunbar		
Mrs Lynnette Burrows		
Mrs Margaret Gibson		
Mrs Margaret Mccann		

**Sandy Row Community Forum**

Northern Ireland - Charity number 101393

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# Accounts

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**Sandy Row Community Forum**

Registered Charity Number NIC101393

## **Financial Statements**

for the period 1 April 2018 to 31 March 2019

**Community Accountancy Services Northern Ireland (CASNI)**

Delivering Quality Accounting Services and Training to the Voluntary Sector

Trustees Report and Financial Statements  
for the period 1 April 2018 to 31 March 2019

<b>Contents</b>	<b>Page</b>
Trustees Report	1
Independent Examiners Statement	2
Financial Statements	3
Statement of assets and liabilities	4
Notes to the accounts	5-6

**Independent examiner's report on the accounts of  
Sandy Row Community Forum  
for the period 1 APRIL 2018 to 31 MARCH 2019**

I report on the accounts of the company for the year ended 31st March 2019, which are set out on pages 3 to 7

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (NI) 2008.

It is Community Accountancy Services NI (CASNI)'s responsibility to:

- \* *examine the accounts under section 65 of the Charities Act*
- \* *follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act*
- \* *to state whether particular matters have come to my attention.*

**Basis of Independent Examiner's Report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1 That accounting records were not kept in accordance with section 63 of the Charities Act.
- 2 That the accounts do not accord with those accounting records.
- 3 That the accounts do not comply with the accounting requirements of the Charities Act.
- 4 That there is further information needed for a proper understanding of the accounts to be reached.

**Independent Examiner's Statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed:  on behalf of Community Accountancy Services Northern Ireland

Date: 18th October 2019

Community Accountancy Services Northern Ireland (CASNI)  
43 John Street  
Cityside  
Derry  
Co Londonderry  
BT48 6JY

**Sandy Row Community Forum****Report of the trustees for the year ended 31st March 2019**

The trustees present their report with the financial statements of the group for the year ended 31st March 2019 together with a Balance Sheet reflecting balance of funds together with funds due and funds owed at the year end. As a newly registered charity with the Charity Commission for Northern Ireland registration number NIC101393, these accounts have been prepared using the "receipts and payments" basis.

**Reference and Administrative Information**

**Association Name:** Sandy Row Community Forum

**Principle Address**  
63-75 Sandy Row  
Belfast  
Co Antrim, Northern Ireland  
BT12 5ER

**Trustees**

Ernie Corbett	Individual	Chairperson
Jim Dunbar	SR Development Agency	Treasurer
Margaret McCann	SR Womens Group	
Margaret Gibson	SR Community Centre Committee	Secretary
Lynne Burrows	SR Womens Group	

**SRCF members**

Declan Hill	Whitehall Sq Residents
Nicola Johnston	SR Young Mums
Garnet Busby	Belfast South Community Resources
William Robinson	Charter Youth Club
Rev Emily Hyland	SR Methodist Church
Ian McSorely	SR Boxing Club
Joy Poots	ICSB Surestart
Jackie McDonald	South Belfast UPRG
Rev Bobbie Moore	St Aidans Parish Church
Joe McCandless	Marantha Gospel Hall
Catherine Roulston	Blythefield Primary School

**Observers**

Cllr Christopher Stafford	DUP
Sandra McKenna	BRO Neighbourhood Renewal Officer
Henri Mohammed	Belfast City Council

**Senior Staff Members**

Glenda Davies	Development Manager
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**Independent Examiners:**

Community Accountancy Services Northern Ireland (CASNI)  
43 John Street  
Cityside, Derry, Co Londonderry  
BT48 6JY

**Bankers:**

Danske Bank  
Donegal Square West  
Belfast  
Northern Ireland  
BT1 6JS

Sandy Row Community Forum  
Income and Expenditure Account  
for the period 1 April 2018 to 31 March 2019

	Notes	2019 Unrestricted funds £	2019 Restricted funds £	2019 Total funds £	2018 Total funds £
<b>Receipts</b>					
Grants & Donations	(2)	-	92,123	92,123	98,498
Bank interest		13	-	13	-
Other	(3)	270	-	270	-
<b>Total receipts</b>		<b>283</b>	<b>92,123</b>	<b>92,406</b>	<b>98,498</b>
<b>Payments</b>					
Salaries and NICs	(4)	-	34,759	34,759	46,356
Insurance		-	2,688	2,688	1,540
Telephone and Internet		-	2,674	2,674	2,022
Printing, Stationery and Postage		-	1,317	1,317	1,389
Consultancy and Evaluation Fees		-	-	-	2,209
Advertising/Marketing		570	2,015	2,584	1,355
Membership/Subscriptions		-	243	243	200
Utilities		-	119	119	-
Hospitality/Other		-	-	-	53
Project Costs		-	45,229	45,229	-
Travel and Transport		537	-	537	-
Volunteer Training/Travel		-	-	-	-
IT Support		-	-	-	377
Programmes		-	1,507	1,507	5,800
Business Support		2,276	-	2,274	5,631
Repairs & Maintenance		-	-	-	594
Accountancy		298	294	592	989
Bookkeeping Fees		-	-	-	-
Bank Interest		-	67	67	-
Legal & Professional		35	-	35	1,281
Depreciation		-	-	-	-
<b>Total payments</b>		<b>3,716</b>	<b>90,910</b>	<b>94,624</b>	<b>69,795</b>
<b>Net receipts / (payments)</b>		<b>(3,433)</b>	<b>1,213</b>	<b>(2,218)</b>	<b>28,703</b>
Transfers between funds		-	-	-	-
<b>Cash fund balances brought forward</b>		<b>9,400</b>	<b>28,703</b>	<b>38,103</b>	<b>9,400</b>
<b>Cash fund balances carried forward</b>		<b>5,967</b>	<b>29,916</b>	<b>35,883</b>	<b>38,103</b>

Sandy Row Community Forum  
 Balance sheet  
 as at 31st March 2019

	2019 Unrestricted £	2019 Restricted £	2019 Total £	2018 Total £
<b>Fixed Assets</b>				
Tangible Assets	-	15,915	15,915	15,915
<b>Total fixed assets</b>	(5) -	15,915	15,915	15,915
<b>Current Assets</b>				
Cash at bank and in hand	4,879	10,365	15,244	15,500
Debtors & Prepayments	1,088	3,636	4,724	6,688
<b>Total current assets</b>	5,967	14,001	19,968	22,188
<b>Current Liabilities</b>				
Creditors falling due within one year	-	-	-	-
<b>Net current assets / (liabilities)</b>	5,967	14,001	19,968	38,103
<b>Total assets less current liabilities</b>	5,967	29,916	35,883	38,103
<b>Net assets</b>	5,967	29,916	35,883	38,103
<u>Restricted Funds</u>	-	29,916	29,916	28,703
<u>Unrestricted Funds</u>	5,967	-	5,967	9,400
<b>Total Funds</b>	5,967	29,916	35,883	38,103

The financial statements have been approved by the Board of Trustees and signed on its behalf by:

Signature..... *E. Corbett* .....  
 E Corbett (Chairperson) - Trustee

Date..... *29/01/2020* .....

Signature..... *J Dunbar* .....  
 J Dunbar (Treasurer) - Trustee

Date..... *29 01 2020* .....

**1 Accounting Policies**

**a Basis of accounting**

The Management Committee have opted to prepare these accounts on a Receipts and payments basis

**b Tangible Fixed Assets**

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £500

**c Pensions**

Contributions are charged when they become due in accordance with the scheme rules.

**d Fund accounting**

Funds held by the organisation are either:

**Unrestricted general funds**

These are funds which can be used in accordance with the organisation's objects at the discretion of the management committee.

**Restricted funds**

These are funds that can only be used for particular restricted purposes within the objects of the organisation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Designated funds**

These are funds set aside by the management committee out of unrestricted general funds equal to 3 months staffing and overhead fees in the event the group has to wind down. As at 31st March 2019 this amounted to £5,967

Sandy Row Community Forum  
Notes to the accounts  
for the period 1 April 2018 to 31 March 2019

**2 Grants and Donations**

	<b>2019 Unrestricted funds £</b>	<b>2019 Restricted funds £</b>	<b>2019 Total funds £</b>	<b>2018 Total funds £</b>
BRD	-	-	-	41,354
BCC - Capacity	-	32,480	22,115	23,464
Department for Communities	-	41,585	41,585	-
PHA	-	8,423	8,423	8,090
PHA Capacity Grant	-	-	-	5,831
The Executive Office	-	10,000	10,000	-
Awards for All	-	10,000	10,000	-
	<u>-</u>	<u>102,488</u>	<u>92,123</u>	<u>98,498</u>

Sandy Row Community Forum  
Notes to the accounts  
for the period 1 April 2018 to 31 March 2019  
(continued.....)

**3 Restricted funds summary**

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	
BBC LIF FUNDING - CAPITAL (See Note 5)	3,844	-	1,771	-	2,073
BCC Capacity Grant	6	22,115	25,653	-	(3,532)
BRD Salaries 2017-2018	2,089	-	-	-	2,089
DFC - Salaries and Overheads	-	41,585	40,255	-	1,330
The Executive Office	-	10,000	10,000	-	-
Awards for All	-	10,000	4,808	-	5,192
PHA Service	3,923	8,423	8,423	-	3,923
PHA Capacity Grant	2,926	-	-	-	2,926
	<u>12,788</u>	<u>92,123</u>	<u>90,910</u>	<u>-</u>	<u>14,000</u>

**Prior Year Restricted Fund Balances**

All prior year restricted fund balances have been expended in full during the course of the financial year.

**4 Staff costs and numbers**

	2019	2018
	£	£
Gross salaries	26,640	42,883
Social security costs	8,119	3,473
Pensions	-	-
	<u>34,759</u>	<u>46,356</u>

The average number of employees during the year was 1 (2018:3)

No management committee members were paid any expenses during the accounting period.

**5 Fixed Assets**

	Equipment	Building	TOTALS
	£	£	NBV
	£	£	£
Cost as at 1 April 2015 and 31 March 2018	9,411	0	9,411
Additions as at 31 March 2018	-	15,915	15,915
	<u>9,411</u>	<u>-</u>	<u>9,411</u>
Depreciation as at 1 April 2018	<u>9,411</u>	<u>15,915</u>	<u>25,326</u>
	-	15,915	15,915
<b>Net Book Value as at 31 March 2019</b>	-	15,915	15,915
	-	15,915	15,915
<b>Net Book Value as at 31 March 2018</b>	-	15,915	15,915

**Sandy Row Community Forum**

Northern Ireland - Charity number 101393

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# Accounts

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**Sandy Row Community Forum**  
Registered Charity Number NIC101393

## **Financial Statements**

for the period 1 April 2017 to 31 March 2018

**Community Accountancy Services Northern Ireland (CASNI)**

Delivering Quality Accounting Services and Training to the Voluntary Sector

**Trustees Report and Financial Statements**  
**for the period 1 April 2017 to 31 March 2018**

<b>Contents</b>	<b>Page</b>
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**Sandy Row Community Forum**

**Report of the trustees for the year ended 31st March 2018**

The trustees present their report with the financial statements of the group for the year ended 31st March 2018 together with a Balance Sheet reflecting balance of funds together with funds due and funds owed at the year end. As a newly registered charity with the Charity Commission for Northern Ireland registration number NIC101393, these accounts have been prepared using the "receipts and payments" basis.

**Reference and Administrative Information**

**Association Name:**

Sandy Row Community Forum

**Principle Address**

63-75 Sandy Row  
Belfast  
Co Antrim, Northern Ireland  
BT12 5ER

**Trustees**

Ernie Corbett  
Jim Dunbar  
Margaret McCann  
Margaret Gibson  
Lynne Burrows

Individual  
SR Development Agency  
SR Womens Group  
SR Community Centre Committee  
SR Womens Group

Chairperson  
Treasurer  
Secretary

**SRCF members**

Declan Hill  
Nicola Johnston  
Garnet Busby  
William Robinson  
Rev Emily Hyland  
Ian McSorely  
Joy Poots  
Jackie McDonald  
Rev Bobbie Moore  
Joe McCandless  
Catherine Roulston

Whitehall Sq Residents  
SR Young Mums  
Belfast South Community Resources  
Charter Youth Club  
SR Methodist Church  
SR Boxing Club  
ICSB Surestart  
South Belfast UPRG  
St Aidans Parish Church  
Marantha Gospel Hall  
Blythefield Primary School

**Observers**

Cllr Christopher Stafford  
Sandra McKenna  
Henri Mohammed

DUP  
BRO Neighbourhood Renewal Officer  
Belfast City Council

**Senior Staff Members**

Glenda Davies

Development Manager

**Independent Examiners:**

Community Accountancy Services Northern Ireland (CASNI)  
43 John Street  
Cityside, Derry, Co Londonderry  
BT48 6JY

**Bankers:**

Danske Bank  
Donegal Square West  
Belfast  
Northern Ireland  
BT1 6JS

**Independent examiner's report on the accounts of  
Sandy Row Community Forum**  
for the period 1 APRIL 2017 to 31 MARCH 2018

I report on the accounts of the company for the year ended 31st March 2018, which are set out on pages 3 to 7

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (NI) 2008.

It is Community Accountancy Services NI (CASNI)'s responsibility to:

- \* *examine the accounts under section 65 of the Charities Act*
- \* *follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act*
- \* *to state whether particular matters have come to my attention.*

**Basis of Independent Examiner's Report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1 That accounting records were not kept in accordance with section 63 of the Charities Act.
- 2 That the accounts do not accord with those accounting records.
- 3 That the accounts do not comply with the accounting requirements of the Charities Act.
- 4 That there is further information needed for a proper understanding of the accounts to be reached.

**Independent Examiner's Statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed:



on behalf of Community Accountancy Services Northern Ireland

Date: 14th October 2018

Community Accountancy Services Northern Ireland (CASNI)  
43 John Street  
Cityside  
Derry  
Co Londonderry  
BT48 6JY

Sandy Row Community Forum  
Income and Expenditure Account  
for the period 1 April 2017 to 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
<b>Receipts</b>					
Grants & Donations	(2)	-	98,498	98,498	84,035
Bank interest		-	-	-	6
Other	(3)	-	-	-	850
<b>Total receipts</b>		<u>-</u>	<u>98,498</u>	<u>98,498</u>	<u>84,891</u>
<b>Payments</b>					
Salaries and NICs	(4)	-	46,356	46,356	39,914
Insurance		-	1,540	1,540	1,576
Telephone and Internet		-	2,022	2,022	3,312
Printing, Stationery and Postage		-	1,389	1,389	2,052
Consultancy and Evaluation Fees		-	2,209	2,209	2,103
Advertising/Marketing		-	1,355	1,355	3,200
Membership/Subscriptions		-	200	200	220
Utilities		-	-	-	1,862
Hospitality/Other		-	53	53	1,208
Project Costs		-	-	-	30,014
Travel and Transport		-	-	-	432
Volunteer Training/Travel		-	-	-	374
IT Support		-	377	377	43
Programmes		-	5,800	5,800	-
Business Support		-	5,631	5,631	-
Repairs & Maintenance		-	594	594	-
Accountancy		-	989	989	1,219
Bookkeeping Fees		-	-	-	-
Bank Interest		-	-	-	325
Legal & Professional		-	1,281	1,281	-
Depreciation		-	-	-	-
<b>Total payments</b>		<u>-</u>	<u>69,795</u>	<u>69,795</u>	<u>87,854</u>
<b>Net receipts / (payments)</b>		<u>-</u>	<u>28,703</u>	<u>28,703</u>	<u>(2,963)</u>
Transfers between funds		-	-	-	-
<b>Cash fund balances brought forward</b>		<u>9,400</u>	<u>-</u>	<u>9,400</u>	<u>12,363</u>
<b>Cash fund balances carried forward</b>		<u>9,400</u>	<u>28,703</u>	<u>38,103</u>	<u>9,400</u>

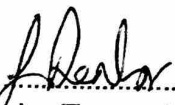
Sandy Row Community Forum  
Balance sheet  
as at 31st March 2018

	2018 Unrestricted £	2018 Restricted £	2018 Total £	2017 Total £
<b>Fixed Assets</b>				
Tangible Assets	-	15,915	15,915	-
<b>Total fixed assets</b>	(5) -	15,915	15,915	-
<b>Current Assets</b>				
Cash at bank and in hand	9,400	6,100	15,500	1,038
Debtors & Prepayments	-	6,688	6,688	8,362
<b>Total current assets</b>	9,400	12,788	22,188	9,400
<b>Current Liabilities</b>				
Creditors falling due within one year	-	-	-	-
<b>Net current assets / (liabilities)</b>	9,400	12,788	22,188	9,400
<b>Total assets less current liabilities</b>	9,400	28,703	38,103	9,400
<b>Net assets</b>	9,400	28,703	38,103	9,400
<u>Restricted Funds</u>	-	28,703	28,703	-
<u>Unrestricted Funds</u>	9,400	-	9,400	9,400
<b>Total Funds</b>	9,400	28,703	38,103	9,400

The financial statements have been approved by the Board of Trustees and signed on its behalf by:

Signature.....   
E Corbett (Chairperson) - Trustee

Date..... 15/10/18.....

Signature.....   
J Dunbar (Treasurer) - Trustee

Date..... 15/10/18.....

**1 Accounting Policies**

**a Basis of accounting**

The Management Committee have opted to prepare these accounts on a Receipts and payments basis

**b Tangible Fixed Assets**

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £500

**c Pensions**

Contributions are charged when they become due in accordance with the scheme rules.

**d Fund accounting**

Funds held by the organisation are either:

**Unrestricted general funds**

These are funds which can be used in accordance with the organisation's objects at the discretion of the management committee.

**Restricted funds**

These are funds that can only be used for particular restricted purposes within the objects of the organisation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Designated funds**

These are funds set aside by the management committee out of unrestricted general funds equal to 3 months staffing and overhead fees in the event the group has to wind down. As at 31st March 2018 this amounted to £9,400

Sandy Row Community Forum  
Notes to the accounts  
for the period 1 April 2017 to 31 March 2018

**2 Grants and Donations**

	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
BRD	-	41,354	41,354	42,003
BCC - Capacity	-	23,464	23,464	-
BCC - Local Investment Fund	-	19,759	19,759	-
Belfast City Council	-	-	-	23,464
PHA	-	8,090	8,090	8,000
PHA Capacity Grant	-	5,831	5,831	-
Strategic Investment Board	-	-	-	9,357
US Embassy London	-	-	-	1,211
	<u>-</u>	<u>98,498</u>	<u>98,498</u>	<u>84,035</u>

to the accounts  
of the period 1 April 2017 to 31 March 2018  
(continued.....)

### 3 Restricted funds summary

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f
BBC LIF FUNDING - CAPITAL (See Note 5)	-	19,759	15,915	-	3,844
BCC Capacity Grant	-	23,464	23,458	-	6
BRD Salaries 2017-2018	-	35,191	33,102	-	2,089
BRD Running Costs	-	6,163	6,163	-	-
PHA Service	-	8,090	4,167	-	3,923
PHA Capacity Grant	-	5,831	2,905	-	2,926
	-	<u>98,498</u>	<u>85,710</u>	-	<u>12,788</u>

### Prior Year Restricted Fund Balances

All prior year restricted fund balances have been expended in full during the course of the financial year.

### 4 Staff costs and numbers

	2018 £	2017 £
Gross salaries	42,883	45,041
Social security costs	3,473	2,800
Pensions	-	-
	<u>46,356</u>	<u>47,841</u>

The average number of employees during the year was 3 (2017:1)

No management committee members were paid any expenses during the accounting period.

### 5 Fixed Assets

	Equipment £	Building £	TOTALS NBV £
Cost as at 1 April 2015 and 31 March 2018	9,411	0	9,411
Additions as at 31 March 2018	-	15,915	15,915
	<u>9,411</u>	<u>-</u>	<u>9,411</u>
Depreciation as at 1 April 2018	9,411	15,915	25,326
	<u>9,411</u>	<u>15,915</u>	<u>25,326</u>
Net Book Value as at 31 March 2018	-	15,915	15,915
Net Book Value as at 31 March 2017	-	-	-

**Sandy Row Community Forum**

Northern Ireland - Charity number 101393

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# Annual report

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# Sandy Row

**A little part of Belfast**

**Sandy Row Community Forum**  
Registered with Charity Commission NI – NIC101393

**TRUSTEES ANNUAL REPORT 2017/2018**

**OFFICE:** 63/75 SANDY ROW, BELFAST BT12 5ER

**BANK:** DANKSE BANK, UNIVERSITY ROAD, BELFAST BT7 1FY

**ACCOUNTANT:** COMMUNITY ACCOUNTING SERVICES NI, 41 JOHN STREET,  
CITYSIDE, DERRY, CO. LONDONDERRY

**SOLICITORS :** Reid Black & Co, 2 Holywood Road, Belfast, BT4

### **TRUSTEES**

- Mr Ernie Corbett MBE (Chairperson)
- Mr Jim Dunbar (Treasurer)
- Mrs Margaret McCann
- Mrs Lynette Burrows
- Mrs Margaret Gibson

### **SENIOR STAFF MEMBER**

- Mrs Glenda Davies

## **MEMBER ORGANISATIONS / COMMUNITY GROUPS**

- Arellian Nursery
- Belfast South Community Resources
- Blythefield Primary School
- Charter Youth Club
- Friendship House
- Maranatha Church Hall
- REVITALISE Partnership
- St Aidans Church
- Sandy Row Residents Association
- Sandy Row Tours
- Sandy Row Women's Group
- Sandy Row Young Mums

## **POLITICAL REPRESENTATIVES**

- Emma Little-Pengelly MP / Constituency Office Rep
- Christopher Stalford MLA / Constituency Office Rep
- Richard Kennedy UUP

## **STATUTORY REPRESENTATIVES**

- Sandra McKenna – Department for Communities
- Henri Mohammed – Belfast City Council

## STRUCTURE, GOVERNANCE & MANAGEMENT

Sandy Row Community Forum is a neighbourhood anchor organisation established in 1996 and based in the heart of the community within Sandy Row Community. SRCF's role is to strengthen and consolidate its membership and work to BOND the community together; build BRIDGES with other traditional communities & communities of interest; ensure that Sandy Row is LINKED to city-wide and regional developments

In this Sandy Row Community Forum will be consistently:

### A **VOICE** to represent issues of local concern

Sandy Row Community Forum will provide a voice for local concerns and for people whose views may not always be heard.

### An **INDEPENDENT** and politically neutral organisation

Sandy Row Community Forum will remain independent and politically neutral with a powerful commitment to democratic principles.

### A **SERVICE** developer for local people

Sandy Row Community Forum will work with local voluntary organisations and statutory agencies to inform & shape the delivery of local services

### An **INITIATOR** of projects to meet locally identified needs

Sandy Row Community Forum will initiate new projects and request services that respond to local needs.

### A **BUILDER** of partnerships with other local organisations and groups

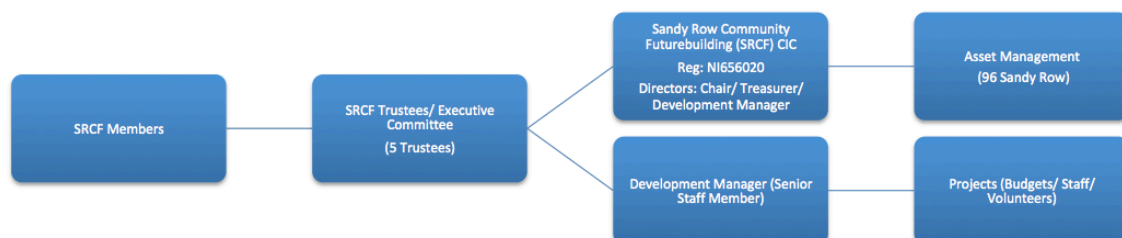
Sandy Row Community Forum build partnerships with other local organisations and groups.

### A strong **LOCAL** network of people and organisations

Sandy Row Community Forum will provide a strong local network of people and organisations working together and supporting each other.

### A way to **ENGAGE** local people to become active in their communities

Sandy Row Community Forum will provide ways of engaging people to become active in their communities



SRCF employ 1 Full Time Development Manager who reports directly to the Chair & Trustees. The Forum retain the services of external HR support & other external consultants as required to support the Development Manager to deliver in relation governance issues.

The Forum Trustees meet monthly and the membership meet quarterly. There is an annual public meeting, normally issue based, for residents to attend.

The overarching strategic vision for the area is 'Sandy Row – THE place in the city to live, work, visit & invest.' SRCF has responsibility as the neighbourhood anchor organisation to chart progress in relation achieving the community vision and to do this it worked with the community to set out 7 key strategic outcomes

### **OUTCOMES FOR OUR RESIDENTS – By 2030**

1. **A Connected & Engaged Community** - Sandy Row is recognised as a vibrant community hub which is connected economically and culturally to the wider development of the city. It is seen as an area that embraces new initiatives and opportunities. Citizens actively participate in community & civic life and social capital is in abundance.
2. **A Culturally Confident & Safer Community** - Residents state that they are proud of their area; People feel safe to live and work in the area; There is growth in tourism and visitors to the area; Diversity is embraced
3. **A Financially Thriving Community** - Entrepreneurship & self-employment are promoted as the first option for residents; The area encourages inward investment and is business friendly; There are opportunities for employment and support for local people to access jobs; skills development programmes are mindful of emerging opportunities and career opportunities; individuals are supported to thrive financially
4. **A Healthy & Resilient Community** - Residents have access to well-being programmes and services that ensure they are physically, emotionally & spiritually 'well-off'. Sandy Row is recognised a community that supports and promotes the physical and mental well being of its residents as central to everyday life
5. **A Greener & Sustainable Community** - the physical & built environment is conducive to a healthier community through the provision of green spaces; new green technologies are present in households and new developments to ensure that running costs are reduced and environmental impact is low; the residential population is sustained through the provision of affordable mixed tenure homes ensuring housing needs are met into the future;
6. **An Age Friendly Community** - Sandy Row is a community built on equality for all people regardless of age; Opportunities are provided for everyone regardless of age to access basic services and to be involved in community life
7. **A Learning Community** - Education & learning are key priorities locally; Children are supported from birth in relation to their learning outcomes; Key Transition years are supported (nursery to p1/ P7 to Year 8/ Year 10 / Year 11 to 6th Year; College; or employment) Parents are supported to understand and navigate the education system. All abilities are supported to engage in learning & contribute to community life through an emphasis on life long learning

The 2030 report can be found at [www.sandyrow.co.uk](http://www.sandyrow.co.uk) This is a first steps to implementing an outcomes focused approach to SRCF Work

## Programmes & Performance

**Neighbourhood Renewal** is the core programme of work for SRCF. Funding for the Development Manager and operational costs are received from Department for Communities under the Community Renewal Theme in the South West Belfast Neighbourhood Action Plan. This funds the SRCF community development role within the area. Under this programme SRCF

- 32 people participating in community bonding activities. These are internal community activities that engage with local residents & community activism
- 38 people participated in community development / community capacity programmes. These are initiatives that develop skills of Trustees, volunteers & member groups
- participated on 12 community/ voluntary partnerships . The Development Manager or another SRCF Trustee actively participated during the year on initiatives across south Belfast the city or region to ensure that the 'community voice' was represented
- launched the Connecting the Row Report to a citywide audience This report can be found at <http://www.sandyrow.co.uk> and highlights those key strategic projects within the area, sites of vacancy & dereliction and makes recommendations to ensure that Sandy Row connects the community back into the growing city
- participated in Good Relations initiatives SRCF is a key strategic member of the South Belfast Urban Villages Steering Group which works to build connections between Sandy Row, The Markets & Donegall Pass
- supported 33 local volunteers across a range of projects & areas of work
- managed the organisations engagement across social media

**Sandy Row Tours** were established under Heritage Lottery Funds in 2015/2016 and we continue to support this project with a view to developing it as a social enterprise business. The project has a lead volunteer tour guide and promotes Sandy Row as a destination within the city with a rich heritage. The project this year had a total of 35 walking tours with 113 visitors

**Community Capacity Programme** is funded through Belfast City Council Community Support Programme and it supports the Forums work in developing key skills within the community for staff & volunteers. It also facilitates additional technical support where there is a skills gap and seeks to build on the Forums role as a community voice. Over the year under this programme the Forum delivered a number of initiatives

- Facilities Management & Governance

- Retail Skills Development for Community Shops – generating sales/ world host/ visual merchandising
- Level 2 qualification in Housing Management
- Outcomes Based Accountability Training
- Social Return on Investment Training
- Planning Workshops for a number of large scale planning applications
- Consultation Workshops
- Handling internal Community Engagement on Sensitive Issues

**South West Capacity Programme** which is the community health & wellbeing programme funded by the Public Health Agency. SRCF delivered under this programme

- Calm in the Chaos – this is Sandy Rows flagship mental health & emotional wellbeing programme which promotes resilience within yourself, family & community. This year a focus was on upskilling internal volunteers to develop their skills as mindfulness practitioners
- Physical Activity Programmes – the roll out of some physical activity for young males within the community to support their wellbeing
- Shoulder to Shoulder – this was a revisit to the report published 2 years previous and checked in with the participants around key issues that were facing ex-combatants

#### **YEAR 2018/2019**

SRCF continue to work with funders in planning for the delivery of core mission in the incoming year and seek adequate resources to do so in uncertain times

## **TRUSTEES RESPONSIBILITIES STATEMENTS**

Sandy Row Community Forum and its Trustees understand the importance of their responsibilities under charitable law and make this submission of its Annual Report with the undertakings that

1. They select suitable accounting policies and apply them consistently
2. Observe the methods & principles applicable to the method of reporting
3. Make judgements & accounting estimates that are reasonable & prudent
4. Prepare the financial statements on the going concern basis unless its inappropriate to presume the charity will continue in business
5. Make all relevant information available to the independent examiner
6. Take all necessary steps to ensure that as individual trustees they are aware of all relevant information in relation to the running of the Charity

This report is deemed to be submitted on behalf of the SRCF Trustees as part of their annual reporting to stakeholders and the Charity Commission for NI

**Ernie Corbett MBE**

**Chairperson/ Trustee**

**Sandy Row Community Forum**

Northern Ireland - Charity number 101393

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# Annual return

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**Sandy Row Community Forum**  
Registered Charity Number NIC101393

## **Financial Statements**

for the period 1 April 2017 to 31 March 2018

**Community Accountancy Services Northern Ireland (CASNI)**

Delivering Quality Accounting Services and Training to the Voluntary Sector

**Trustees Report and Financial Statements**  
**for the period 1 April 2017 to 31 March 2018**

<b>Contents</b>	<b>Page</b>
Trustees Report	1
Independent Examiners Statement	2
Financial Statements	3
Statement of assets and liabilities	4
Notes to the accounts	5-6

**Sandy Row Community Forum**

**Report of the trustees for the year ended 31st March 2018**

The trustees present their report with the financial statements of the group for the year ended 31st March 2018 together with a Balance Sheet reflecting balance of funds together with funds due and funds owed at the year end. As a newly registered charity with the Charity Commission for Northern Ireland registration number NIC101393, these accounts have been prepared using the "receipts and payments" basis.

**Reference and Administrative Information**

**Association Name:**

Sandy Row Community Forum

**Principle Address**

63-75 Sandy Row  
Belfast  
Co Antrim, Northern Ireland  
BT12 5ER

**Trustees**

Ernie Corbett  
Jim Dunbar  
Margaret McCann  
Margaret Gibson  
Lynne Burrows

Individual  
SR Development Agency  
SR Womens Group  
SR Community Centre Committee  
SR Womens Group

Chairperson  
Treasurer  
Secretary

**SRCF members**

Declan Hill  
Nicola Johnston  
Garnet Busby  
William Robinson  
Rev Emily Hyland  
Ian McSorely  
Joy Poots  
Jackie McDonald  
Rev Bobbie Moore  
Joe McCandless  
Catherine Roulston

Whitehall Sq Residents  
SR Young Mums  
Belfast South Community Resources  
Charter Youth Club  
SR Methodist Church  
SR Boxing Club  
ICSB Surestart  
South Belfast UPRG  
St Aidans Parish Church  
Marantha Gospel Hall  
Blythefield Primary School

**Observers**

Cllr Christopher Stafford  
Sandra McKenna  
Henri Mohammed

DUP  
BRO Neighbourhood Renewal Officer  
Belfast City Council

**Senior Staff Members**

Glenda Davies

Development Manager

**Independent Examiners:**

Community Accountancy Services Northern Ireland (CASNI)  
43 John Street  
Cityside, Derry, Co Londonderry  
BT48 6JY

**Bankers:**

Danske Bank  
Donegal Square West  
Belfast  
Northern Ireland  
BT1 6JS

**Independent examiner's report on the accounts of  
Sandy Row Community Forum**  
for the period 1 APRIL 2017 to 31 MARCH 2018

I report on the accounts of the company for the year ended 31st March 2018, which are set out on pages 3 to 7

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (NI) 2008.

It is Community Accountancy Services NI (CASNI)'s responsibility to:

- \* *examine the accounts under section 65 of the Charities Act*
- \* *follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act*
- \* *to state whether particular matters have come to my attention.*

**Basis of Independent Examiner's Report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1 That accounting records were not kept in accordance with section 63 of the Charities Act.
- 2 That the accounts do not accord with those accounting records.
- 3 That the accounts do not comply with the accounting requirements of the Charities Act.
- 4 That there is further information needed for a proper understanding of the accounts to be reached.

**Independent Examiner's Statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed:



on behalf of Community Accountancy Services Northern Ireland

Date: 14th October 2018

Community Accountancy Services Northern Ireland (CASNI)  
43 John Street  
Cityside  
Derry  
Co Londonderry  
BT48 6JY

Sandy Row Community Forum  
Income and Expenditure Account  
for the period 1 April 2017 to 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
<b>Receipts</b>					
Grants & Donations	(2)	-	98,498	98,498	84,035
Bank interest		-	-	-	6
Other	(3)	-	-	-	850
<b>Total receipts</b>		<u>-</u>	<u>98,498</u>	<u>98,498</u>	<u>84,891</u>
<b>Payments</b>					
Salaries and NICs	(4)	-	46,356	46,356	39,914
Insurance		-	1,540	1,540	1,576
Telephone and Internet		-	2,022	2,022	3,312
Printing, Stationery and Postage		-	1,389	1,389	2,052
Consultancy and Evaluation Fees		-	2,209	2,209	2,103
Advertising/Marketing		-	1,355	1,355	3,200
Membership/Subscriptions		-	200	200	220
Utilities		-	-	-	1,862
Hospitality/Other		-	53	53	1,208
Project Costs		-	-	-	30,014
Travel and Transport		-	-	-	432
Volunteer Training/Travel		-	-	-	374
IT Support		-	377	377	43
Programmes		-	5,800	5,800	-
Business Support		-	5,631	5,631	-
Repairs & Maintenance		-	594	594	-
Accountancy		-	989	989	1,219
Bookkeeping Fees		-	-	-	-
Bank Interest		-	-	-	325
Legal & Professional		-	1,281	1,281	-
Depreciation		-	-	-	-
<b>Total payments</b>		<u>-</u>	<u>69,795</u>	<u>69,795</u>	<u>87,854</u>
<b>Net receipts / (payments)</b>		<u>-</u>	<u>28,703</u>	<u>28,703</u>	<u>(2,963)</u>
Transfers between funds		-	-	-	-
<b>Cash fund balances brought forward</b>		<u>9,400</u>	<u>-</u>	<u>9,400</u>	<u>12,363</u>
<b>Cash fund balances carried forward</b>		<u>9,400</u>	<u>28,703</u>	<u>38,103</u>	<u>9,400</u>

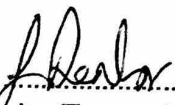
Sandy Row Community Forum  
 Balance sheet  
 as at 31st March 2018

	2018 Unrestricted £	2018 Restricted £	2018 Total £	2017 Total £
<b>Fixed Assets</b>				
Tangible Assets	-	15,915	15,915	-
<b>Total fixed assets</b>	-	15,915	15,915	-
<b>Current Assets</b>				
Cash at bank and in hand	9,400	6,100	15,500	1,038
Debtors & Prepayments	-	6,688	6,688	8,362
<b>Total current assets</b>	9,400	12,788	22,188	9,400
<b>Current Liabilities</b>				
Creditors falling due within one year	-	-	-	-
<b>Net current assets / (liabilities)</b>	9,400	12,788	22,188	9,400
<b>Total assets less current liabilities</b>	9,400	28,703	38,103	9,400
<b>Net assets</b>	9,400	28,703	38,103	9,400
<u>Restricted Funds</u>	-	28,703	28,703	-
<u>Unrestricted Funds</u>	9,400	-	9,400	9,400
<b>Total Funds</b>	9,400	28,703	38,103	9,400

The financial statements have been approved by the Board of Trustees and signed on its behalf by:

Signature.....   
 E Corbett (Chairperson) - Trustee

Date..... 15/10/18.....

Signature.....   
 J Dunbar (Treasurer) - Trustee

Date..... 15/10/18.....

**1 Accounting Policies**

**a Basis of accounting**

The Management Committee have opted to prepare these accounts on a Receipts and payments basis

**b Tangible Fixed Assets**

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £500

**c Pensions**

Contributions are charged when they become due in accordance with the scheme rules.

**d Fund accounting**

Funds held by the organisation are either:

**Unrestricted general funds**

These are funds which can be used in accordance with the organisation's objects at the discretion of the management committee.

**Restricted funds**

These are funds that can only be used for particular restricted purposes within the objects of the organisation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Designated funds**

These are funds set aside by the management committee out of unrestricted general funds equal to 3 months staffing and overhead fees in the event the group has to wind down. As at 31st March 2018 this amounted to £9,400

Sandy Row Community Forum  
Notes to the accounts  
for the period 1 April 2017 to 31 March 2018

**2 Grants and Donations**

	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
BRD	-	41,354	41,354	42,003
BCC - Capacity	-	23,464	23,464	-
BCC - Local Investment Fund	-	19,759	19,759	-
Belfast City Council	-	-	-	23,464
PHA	-	8,090	8,090	8,000
PHA Capacity Grant	-	5,831	5,831	-
Strategic Investment Board	-	-	-	9,357
US Embassy London	-	-	-	1,211
	<u>-</u>	<u>98,498</u>	<u>98,498</u>	<u>84,035</u>

to the accounts  
of the period 1 April 2017 to 31 March 2018  
(continued.....)

### 3 Restricted funds summary

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f
BBC LIF FUNDING - CAPITAL (See Note 5)	-	19,759	15,915	-	3,844
BCC Capacity Grant	-	23,464	23,458	-	6
BRD Salaries 2017-2018	-	35,191	33,102	-	2,089
BRD Running Costs	-	6,163	6,163	-	-
PHA Service	-	8,090	4,167	-	3,923
PHA Capacity Grant	-	5,831	2,905	-	2,926
	-	<u>98,498</u>	<u>85,710</u>	-	<u>12,788</u>

### Prior Year Restricted Fund Balances

All prior year restricted fund balances have been expended in full during the course of the financial year.

### 4 Staff costs and numbers

	2018 £	2017 £
Gross salaries	42,883	45,041
Social security costs	3,473	2,800
Pensions	-	-
	<u>46,356</u>	<u>47,841</u>

The average number of employees during the year was 3 (2017:1)

No management committee members were paid any expenses during the accounting period.

### 5 Fixed Assets

	Equipment £	Building £	TOTALS NBV £
Cost as at 1 April 2015 and 31 March 2018	9,411	0	9,411
Additions as at 31 March 2018	-	15,915	15,915
	<u>9,411</u>	<u>-</u>	<u>9,411</u>
Depreciation as at 1 April 2018	9,411	15,915	25,326
	<u>9,411</u>	<u>15,915</u>	<u>25,326</u>
Net Book Value as at 31 March 2018	-	15,915	15,915
Net Book Value as at 31 March 2017	-	-	-