

# PENNYBURN COMMUNITY PLAYGROUP

Northern Ireland · Charity number 101368

## Details

|            |                                                                              |
|------------|------------------------------------------------------------------------------|
| Status     | Received                                                                     |
| Registered | 2015-03-24                                                                   |
| Register   | <a href="#">View on the Charity Commission for Northern Ireland register</a> |

## Contact

|         |                                                                            |
|---------|----------------------------------------------------------------------------|
| Address | C/O Maybrook Atc<br>Racecourse Road<br>Londonderry<br>Bt48 8ng<br>BT48 8NG |
| Phone   | 028 71350122                                                               |
| Email   | <a href="mailto:helen.brady@sky.com">helen.brady@sky.com</a>               |

## Activities

**Purposes:** The Group is established to promote play based learning environments for all children under statutory school age, (hereinafter referred to as the beneficiaries) of the Foyle Branch and its surrounding environs in County Londonderry, (hereinafter called the 'area of benefit') without distinction of age, gender, marital status, disability, sexual orientation, nationality, ethnic identity, political or religious opinion, by associating the statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education and in particular: to advance the education of the beneficiaries by the provision of safe and satisfying group play, with the right of parents/carers to take responsibility for and to become involved in the activities of the group; and to promote the preservation of health of the beneficiaries; and to support the values and principles of Early Years.

**What the charity does:** The advancement of education

**How the charity works:** Cultural, Volunteer development

**Who the charity helps:** Preschool (0-5 year olds)

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-08-31 | £66,992 | £66,992     | £0     | 4         |

# Trustees

| Name                | Role | Appointed |
|---------------------|------|-----------|
| Helen Brady         |      |           |
| Helen Mc Laughlin   |      |           |
| Mrs Patricia Meehan |      |           |
| Mrs Siobhan Diver   |      |           |
| Rachel Mc Daid      |      |           |

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# Accounts

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# Accounts

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**PENNYBURN COMMUNITY PLAYGROUP**  
**C/O Maybrook ATC , Racecourse Road**  
**L'Derry , BT48 8NG**  
**T'Phone 02871 350122 / 07544386947**

| RECEIPTS                      | 2024      | 2023      | PAYMENTS                            | 2024      | 2023      |
|-------------------------------|-----------|-----------|-------------------------------------|-----------|-----------|
| Children's Fees               | 34,012.00 | 24,921.50 | Wages & Salaries                    | 36,240.94 | 34,152.22 |
| Social Services Grants -Note2 | 0.00      | 0.00      | Inland Revenue                      | 3,267.54  | 3,111.76  |
| Donations                     | 460.27    | 205.00    | Pension Contributions               | 743.12    | 779.67    |
| Parents Insurance Contrib.    | 135.00    | 145.00    | Playgroup insurance                 | 201.85    | 184.13    |
| Fundraising                   | 4,424.08  | 4,243.80  | Milk Expenses                       | 312.48    | 717.32    |
| Milk Refund                   | 271.04    | 717.32    | Playschool Uniforms                 | 562.00    | 335.00    |
| Summer Club                   | 1,000.00  | 1,337.00  | New Equipment                       | 40.00     | 18.88     |
| Playschool Uniform Sales      | 740.00    | 360.00    | Expend Materials &                  | 185.00    | 175.92    |
| Sensory Equip.Grant           | 0.00      | 1,871.97  | Oper.Supplies (Note 1)              |           |           |
| Loan (H.Brady)                | 0.00      | 3000.00   | Telephone Expenses                  | 320.83    | 290.74    |
| Westcare Grant                | 4,751.04  | 0.00      | Student Photographs                 | 52.29     | 13.07     |
| DCSD Council Grant            | 1,500.00  | 0.00      | Sensory Equipment                   | 0.00      | 1,871.97  |
| Training Grant                | 100.00    | 0.00      | Summer Club                         | 0.00      | 40.65     |
| DFC Training&Wages Grant      | 11,577.95 | 0.00      | Parties - Christmas                 | 90.15     | 100.00    |
| GSAP Summer Inter VP 2024     | 637.50    | 0.00      | Easter                              | 0.00      | 60.00     |
| GSAP / Consensual             | 1,499.37  | 0.00      | Summer Day Trip                     | 440.70    | 380.00    |
| GSAP Donation                 | 150.00    | 0.00      | Sports Day                          | 0.00      | 0.00      |
|                               |           |           | Loan Repayment (H.Brady)            | 3,000.00  | 0.00      |
|                               |           |           | Creative Activity Equipment         | 600.00    | 0.00      |
|                               |           |           | Westcare Creative Activity Outdoors | 1500.00   | 0.00      |
|                               |           |           | Creative Activity Art Supplies      | 23.50     | 0.00      |
|                               |           |           | DFC Trainees Wages                  | 9,256.34  | 0.00      |
|                               |           |           | Childrens' Food & Refreshments      | 1,354.57  | 0.00      |
|                               |           |           | Volunteer Vetting                   | 5.00      | 0.00      |
|                               |           |           |                                     |           |           |
|                               |           |           |                                     |           |           |
|                               |           |           |                                     |           |           |
|                               |           |           |                                     |           |           |
|                               |           |           |                                     |           |           |
|                               |           |           |                                     |           |           |
|                               |           |           |                                     |           |           |
|                               |           |           |                                     |           |           |
| Total Income                  | 61,258.25 | 36,801.59 | Total Expenses                      | 58,196.31 | 42,231.33 |
| Cash in Bank                  | 1327.80   | 6757.54   | Cash in Bank                        | 4389.74   | 1327.80   |
|                               |           |           |                                     |           |           |
| GRAND TOTAL                   | 62,586.05 | 43,559.13 | GRAND TOTAL                         | 62,586.05 | 43,559.13 |

## AUDITORS REPORT

I have examined the records of the above organisation and hereby certify that, to the best of my information and belief, this is true a record of receipts & payments as I can ascertain for the year e vsr ended 31st August 2024

**Note No 1 - Includes paper, paints art materials, cleaning materials, etc.**

**Note No 2 - No Grant received from Social Services for the period 2015 through 2024**

**PREPARED BY :**

**CHECKED BY :**

E. M. HELFERTY

## Finance Resource

PAUL MOORE

## Accountant

**ACCEPTED BY :**

**Treasurer PC  
Playgroup**

**Margaret McCauley**

**PENNYBURN COMMUNITY PLAYGROUP**  
**C/O Maybrook ATC , Racecourse Road**  
**L'Derry , BT48 8NG**  
**T'Phone 02871 350122 / 07544386947**

**PENNYBURN COMMUNITY PLAYGROUP**

Northern Ireland - Charity number 101368

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# Annual report

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Pennyburn Community Playgroup  
C/o Maybrook ATC, Racecourse Road. L'Derry, BT488NG  
Telephone No: 028 71350122 / 07544386947

## AGM 27<sup>th</sup> November 2024

### Chairperson's Report

Welcome: My name is Helen Mc Laughlin I am the registered Chairperson for Pennyburn Community Playgroup

I would like to welcome you all to our AGM and thank you for giving up your time to attend

I will open the meeting by reading the Apologies:

Teresa Farrell

Marie Breslin

Colette Hegarty

Margaret Mc Cauley

I would ask the Committee Secretary Andrena Thompson to give her Secretary's report for the past year

Andrena will also give the Treasurer's report on behalf of Margaret Mc Cauley

Thank you Andrena for your report and Treasure's report

I would like to welcome you our guest speaker

(Natalie Logue Greater Shantallow Area Partnership Talking to our Babies Co-ordinator will speak on child development) Thank you Natalie

Chairperson: To finish the AGM I hope you would consider joining us on the Parents/Carers committee this year

Andrena will take Nominees:

Election of Committee members

I would like to thank everyone who put themselves forward for committee

Chairperson's closing Report:

Before I Close the AGM I would like to thank the committee office bearers who have stayed on the committee beyond their time.

For the staff who work with your children ensuring their safety and wellbeing:

To you the Parents/Carers for your support with our fundraising

Thank you

Meeting closed

Refreshments are being severed

Helen Mc Laughlin

Chairperson PCP 27<sup>th</sup> November 2024

Signed:

Date:

**PENNYBURN COMMUNITY PLAYGROUP**

Northern Ireland - Charity number 101368

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# Annual return

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### AUDITORS REPORT

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Note No 1 - Includes paper, paints art materials, cleaning materials, etc.

Note No 2 - No Grant received from Social Services for the period 2015 through 2024

### Gavrat Accounting Solutions

66 Hampstead Park, Derry,  
N.Ireland, BT48 7RY

PREPARED BY:

E. M. HELFERTY

Finance Resource

CHECKED BY:

PAUL MOORE

Accountant

ACCEPTED BY:

Margaret McCauley

Treasurer PC  
Playgroup

Margaret McCauley 21/9/24

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# Accounts

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**Margaret McCauley**

**PENNYBURN COMMUNITY PLAYGROUP**

Northern Ireland - Charity number 101368

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# Annual report

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# **AUDITORS REPORT**

I have examined the records of the above organisation and hereby certify that, to the best of my information and belief, this is true a record of receipts & payments as I can ascertain for the y esr ended 31st August 2023

Note No 1 - Includes paper, paints art materials, children's refreshments, cleaning materials, etc.

Note No 2 - No Grant received from Social Services for the period 2015 through 2023

**Gavnat Accounting Solutions**

66 Hampstead Park, Derry,  
N.Ireland, BT48 7RY

**PREPARED BY:**

*E. M. Helferty* 9/10/23

**CHECKED BY:**

*Paul Moore* 09/10/23

**E. M. HELFERTY**

Finance Resource

**PAUL MOORE**

Accountant

**ACCEPTED BY:**

**Margaret McCauley**

**Treasurer PC  
Playgroup**

*Margaret McCauley*

10/10/2023

|               |      |      |               |      |      |
|---------------|------|------|---------------|------|------|
| Balance b/fwd | 2022 | 2023 | Balance b/fwd | 2022 | 2023 |
| Receipts      | 2022 | 2023 | Payments      | 2022 | 2023 |
| Balance c/fwd | 2022 | 2023 | Balance c/fwd | 2022 | 2023 |

1.000000 039 11220133 1 0121132001  
1.000000 039 11220133 1 0121132001  
1.000000 039 11220133 1 0121132001  
1.000000 039 11220133 1 0121132001

**PENNYBURN COMMUNITY PLAYGROUP**

Northern Ireland - Charity number 101368

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# Annual return

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Pennyburn Community Playgroup  
C/o Maybrook ATC, Racecourse Road  
L'Derry, BT488NG

**Pennyburn Community Playgroup Annual AGM  
Wednesday 29<sup>th</sup> November 2023**

**Agenda**

**Chairperson's Welcome and Apologies**

**Secretaries Report:**

**Treasurers Report: Attached Audited Accounts**

**Supervisors Report: Attached Parents/Carers Information**

**I would like to welcome you our guest speaker  
(Natalie Logue Greater Shantallow Area Partnership Talking to our  
Babies Co-ordinator will speak on child development)  
Thank you Natalie**

**AOB:**

**Before we close the AGM, Rachel Mc Daid will draw the winning  
name for the Signed Derry City Top sponsored by:  
Derry City Player Ciaran Coll**

**A big thank you to Ciaran**

**Chairperson's Closing Summary**

**Meeting Closed**

**Refreshments**

Pennyburn Community Playgroup  
C/O Maybrook ATC, Racecourse Road  
BT488NG  
02871 350122 / 0754438647

A.G.M 29<sup>th</sup> November 2023

### **Secretary's report**

**I would like to welcome everyone, my name is Andrena Thompson  
I am the committee secretary for Pennyburn Community Playgroup**

**Our last AGM was held 20<sup>th</sup> November 2022 and the minutes of the AGM  
were approved and signed by the chairperson at an office bearers meeting  
held in December 2022**

**The Playgroup was established to provide pre-school children with  
stimulating early year's provision and preparation in a warm and caring  
environment. We cater for preschool aged children from all areas. The  
playgroup provides in partnership with parents/carers a wide, varied and  
positive curriculum, consisting of educational play activities, role play and  
social integration. In addition the Playgroup provides support and advice to  
parents.**

**The Playgroup has received a £3000 grant from Derry & Strabane Council  
the grant funding will help with the ever increasing costs of core funding e.g.  
The children's breakfast & afternoon lunch breaks also fruit & snacks but  
unfortunately not for wages, we have been relying on fundraising for staff  
wages and we really appreciate all the support you as Parents/Carers have  
given us from September.**

**We are a community group and have not raised our fees in 4 years as other  
groups have. If you as parents and carers have any ideas for fundraising  
events please speak to a committee or staff member. Thank you again for  
all your support.**

**This is the end of my secretary's report for 2023**

**Andrena Thompson  
Committee secretary PCP**

**Signed:  
Date:**

  
29/11/23

Pennyburn Community Playgroup  
C/o Maybrook ATC, Racecourse Road  
L'Derry, BT488NG  
Telephone No: 028 71350122 / 07544386947

AGM 29<sup>th</sup> November 2023

### Treasurers Report

Was read out by Secretary Andrena Thompson

As you can see from the Playgroups accounts what it cost to run the Playgroup daily, monthly and yearly

We are trying to keep expenses to a minimum as core costs have gone up so much over the past year and funders will not fund for core running costs which means the Playgroup is relaying on the weekly fees and if the fees run behind there is a shortfall on wages payments, Please consider this and keep your weekly fee up to date.

Thank you this is my Treasurers report for 2023

Margaret Mc Cauley  
Treasurer PCP

Signed:  
Date:

*Margaret Mc Cauley*  
29-11-2023

Andrena Thompson  
Secretary PCP

Signed:  
Date:

*Andrena Thompson*  
29/11/23

Pennyburn Community Playgroup  
C/o Maybrook ATC, Racecourse Road, L'Derry. BT48 8NG  
Telephone No: 028 71350122 / 07544386947

AGM 29<sup>th</sup> November 2023

### Manager's Report for AGM 29<sup>th</sup> November 2023

It's lovely to see you here, my name is Helen Brady I am leader of the Playgroup, I have a few bits of information for you

We work closely with Greater Shantallow Area Partnership and as part of the outer schools program, we can offer you as Parents / Carers Family Support & Mentoring Programme, Training if you are unemployed e.g. First Aid, Safeguarding & Health & Safety.

Also as part of the outer schools program we can offer your children Talking to our babies program, Speech & Language Therapy & Forest School Program

I have put together an information leaflet for you to read at home

Speech & Language Therapist will start with us in December 2023  
Please inform us if your child is attending a Speech & Language Therapist  
Or if you have any concerns about your child's Speech & Language,  
Please come and speak with me

I will repeat what our chairperson has said Please read the Ethos, the notice boards and the monthly newsletter for information regarding your Child's daily routine in the Playgroup

Thank you that is my report for 2023

Helen Brady  
Manager PCP

Signed:   
Date: 29/11/2023.

Pennyburn Community Playgroup  
C/O Maybrook ATC, Racecourse Road, Derry  
BT48 8NG. Tel: 02871350122 / 07544386947

Information on Programmes the Playgroup are involved in

**Family Support & Mentoring Programme:**

This Service is available to all Parents/Carers whose children attend the group. The service is located in the GSAP building  
If you just want advice or are in crisis for any reason Please Contact;  
Martin / Ruth / Melanie on 028 711002202

**Speech & Language Therapy:**

Our assigned Speech & language therapist Tara Mc Dermott will be in the Playgroup to assess the children during the month of December  
If you have any concerns regarding your child's Speech please speak with a member of staff

**Forest School & Adventure Play:**

The Playgroup will work alongside the Playtrail to create outdoor environmental adventures & play programmes, we are planning this for the spring & summer time

**Talking to our Babies:**

With Natalie's awareness programme will take place throughout the Playgroup year  
As Natalie is our guest speaker she will give you all the information around Talking to our Babies

Pennyburn Community Playgroup  
C/o Maybrook ATC, Racecourse Road  
L'Derry, BT488NG

AGM 29<sup>th</sup> November 2023

### Election of new Committee Members

Chairperson invited nominations from the floor to join the Parents/Carers committee

Secretary Andrena Thompson recorded the names

| <u>Nominees</u>              | <u>Nominated by</u>       | <u>Seconded by</u>        |
|------------------------------|---------------------------|---------------------------|
| 1: <u>Anntoinette Moore</u>  | <u>Margaret Mc Cauley</u> | <u>Andrena Thomson</u>    |
| 2: <u>Emmett Mc Clean</u>    | <u>Siobhan Diver</u>      | <u>Margaret Mc Cauley</u> |
| 3: <u>Ashlene Mc Monagle</u> | <u>Rachel Mc Daid</u>     | <u>Andrena Thomson</u>    |
| 4: <u>Cassandra Pearce</u>   | <u>Teresa Farrell</u>     | <u>Siobhan Diver</u>      |
| 5: <u>Jill Doherty</u>       | <u>Margaret Mc Cauley</u> | <u>Rachel Mc Daid</u>     |

The Secretary Andrena Thompson closed Election

Sign  Date 29/11/23 Mrs Andrena Thomson  
Secretary

Pennyburn Community Playgroup  
C/o Maybrook ATC, Racecourse Road. L'Derry, BT488NG  
Telephone No: 028 71350122 / 07544386947

## AGM 29<sup>th</sup> November 2023

### Chairperson's Report

Welcome: My name is Helen Mc Laughlin I am the registered Chairperson for Pennyburn Community Playgroup

I would like to welcome you all to our AGM and thank you for giving up your time to attend.

I will open the meeting by reading the Apologies:

Marie Breslin (Staff) Colette Hegarty (Maybrook ATC)

I would like to go over a few pieces of information about the Playgroup

The Ethos Please let Helen know if you did not get one and give her your email address

The Ethos gives you all the information you need to know about the Playgroup. From the time we started 46 years ago to your child's daily routine, with all the important names & numbers. Please take time to read the Ethos. Thank you

I would ask the Committee Secretary Andrena Thompson to give her Secretary's report for the past year

Andrena will also give the Treasurer's report on behalf of Margaret Mc Cauley  
Thank you Andrena for your report and Treasure's report

I would ask Supervisor Helen Brady to give us a report of what the Playgroup can offer Parents/Carers

Thank you Helen for your report

I would like to welcome you our guest speaker

(Natalie Logue Greater Shantallow Area Partnership Talking to our Babies Co-ordinator will speak on child development) Thank you Natalie

A.O.B Before we close the AGM, Rachel will draw the winning name for the Signed Derry City Top and a big thank you to the sponsor Ciaran Coll

Chairperson: To finish the AGM I hope you would consider joining us on the Parents/Carers committee we need 5 Parents/Carers this year

Andrena will take Nominees:

Election of Committee members

I would like to thank everyone who put themselves forward for committee

Before I Close the AGM I would like Chairperson's closing Report:

to thank the committee office bearers who have stayed on the committee beyond their time.

For the staff who work with your children ensuring their safety and wellbeing:  
Thank you

Meeting closed

Refreshments are being severed

Helen Mc Laughlin

Chairperson PCP 29<sup>th</sup> November 2023

Signed: H Mc Laughlin

Date: 29/11/23