

Company Registration Number: NI044611
Charity Number: NIC101311

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

Annual Report and Audited Financial Statements

for the financial year ended 31 March 2023

Quarter
Chartered Accountants and Statutory Auditors
St Anne's House
15 Church Street
Cathedral Quarter
Belfast
BT1 1PG

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TRUSTEES' AND OTHER INFORMATION

Trustees	John Magee Patricia Kelly Claire Anne Hackett Carmel Quinn Roisin McKenna Bill Rolston Niall Murphy
Company Secretary	Mark Thompson
Charity Number in Northern Ireland	NIC101311
Company Registration Number	NI044611
Registered Office and Principal Address	39 Glen Road Belfast BT11 8BB United Kingdom
Auditors	Quarter Chartered Accountants and Statutory Auditors St Anne's House 15 Church Street Cathedral Quarter Belfast BT1 1PG
Principal Bankers	Bank of Ireland 202 Andersonstown Road Belfast Co. Antrim BT11 9EB
Solicitors	KRW Law Advocates Ltd 3rd Floor The Sturgen Building 9-15 Queen Street Belfast BT1 6EA Northern Ireland

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TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2023

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the audited financial statements for the financial year ended 31 March 2023.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the company are also charity trustees for the purpose of charity law and under the company's constitution are known as members of the board of trustees.

In this report the trustees of Relatives for Justice Centre present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 March 2023.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP effective January 2015).

Mission, Objectives and Strategy

Mission Statement

The charity works to achieve:

- Building and providing access to safe, integrated and professional services and programmes of support for the bereaved and injured of the conflict
- Contributing to the health and wellbeing of victims and survivors
- Realising empowerment through building skills, confidence and self-awareness
- Encouraging the bereaved and injured to realise their role in peace building and processes designed to deal with the past
- Investing in Relatives for Justice through training and sustainable partnerships

Relatives for Justice is non-governmental organisational, for the advancement of education, for the relief of persons bereaved or injured as a result of the conflict (from 1968 onwards) in Ireland (the area of benefit), and for the preservation and protection of health of such persons and other inhabitants of local communities which have been among the worst affected by the conflict by the following means:

- (a) Fostering an atmosphere of mutual support and encouragement among people suffering the effects of bereavement, injury or trauma as a direct or indirect result of the conflict in Ireland, and their relatives, and people in communities affected;
- (b) Alleviating the suffering and trauma by the provision of a community based Drop-In Centre or centres offering emotional support and counselling services to individuals in need;
- (c) Raising public awareness of the effects of the conflict in Ireland on individuals and communities;
- (d) The provision of facilities in the interest of social welfare for education, recreation and other leisure time occupation of people who are in need as a result of their youth, social and economic circumstances, disability or infirmity so that their conditions of life may be improved.

Objectives

The charity's objects and principal activities, to further the charity's purposes for the public benefit, are to:

1. To provide a safe space for RFJ members to meet together to address their experiences and to support the recovery of health and well-being.

RFJ has adopted a model of hybrid delivery to include physical spaces in our offices and outreach centres plus significant delivery of online therapeutic support, classes and courses.

2. To provide individual, family and group support for the RFJ membership, which includes providing information, education and training, self-help support and counselling, welfare and legal advice and advocacy. Where appropriate RFJ will work in partnership with other organisations.

In this period RFJ 4561 sessions of face to face and online counselling and psychotherapy to clients across the island of Ireland, Britain, the United States, Europe and Australia.

65 hours of social support and classes were delivered per week.

110 hours of complementary therapies per week.

39 hours of one to one welfare, housing and benefits advice per week.

185 hours of one to one advice on the Troubles Permanent Disablement Payment Scheme was provided on average each week.

220 hours of legacy advice, legal support and advocacy support was provided each week to persons seeking truth,

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justice and accountability.

Family reports were published and public events were held across the region on the ongoing arena of legacy and the challenges faced as a result of the introduction of the Legacy Bill.

3. To support the bereaved and injured to tell their story and document their experiences.

In this period 879 individuals were supported in engaging official investigation processes and informal truth recovery processes. Family reports continued to be developed and published.

A photography project recording the unique experience of mothers bereaved by conflict was also undertaken.

A project supporting families whose loved ones were in the GAA progressed during this period with families from across the community, and affected by all actors to the conflict involved in recording their experience as Gaels of conflict related loss. This is the first time all of these differing experiences have been brought together in one repository.

4. To build awareness and foster understanding of the specific experiences of the RFJ membership and in doing so contribute to the search for truth, highlight the injustices and contribute to a culture of human rights.

During the reported period RFJ continued to develop the website as a resource for holding all legal submissions, public reports and press statements. RFJ also engaged in meetings with the Northern Ireland Office, Irish Dept of Foreign Affairs, the Irish Oireachtas Committee on the Good Friday Agreement, United States Congress, the Human Rights Commission, the Equality Commission, the Police Ombudsman, the Policing Board, the PSNI LIB, various NGOs and academics, conferences and other submissions and consultations. These engagements were with the sole purpose of raising the experience of members, highlighting violations, areas of outstanding remedy and seeking resolution.

5. Assist families engaging with relevant legal professionals, and government bodies and through the advocacy of cases going through domestic and international courts.

RFJ employs five caseworkers who support families engaging in all of these arenas. With full time workers specialising in submission, support with the courts, legal advice and representation in all areas of the north this is now a fully operational support programme delivering to individuals bereaved and those physically and psychologically harmed.

6. To build links with international human rights NGOs and the UN in bringing to their attention many of the circumstances surrounding incidents in which people have been injured and killed.

During the reported period RFJ made submissions in writing to the European Court of Human Rights, the US Congress, the United Nations Committee against Torture, the UN Cttee on Civil and Political Rights, and the United Nations Committee on Social Economic and Cultural Rights. This ongoing engagement has developed into provision of regular reports, updates and memos with strong links and relationships now a part of the operational fulfilment of this objective.

Strategy

Relatives for Justice is an accredited member of the British Association for Counselling and Psychotherapy. We provide counselling and psychotherapy and pathways of referral where appropriate to statutory mental health providers. All counsellors and psychotherapists are accredited and supervised. RFJ is a permanent Board member of the Regional Trauma Network.

RFJ also provides complementary therapies and training in complementary therapies registered with the Federation of Holistic Therapists.

RFJ is a member of the Law Centre and provides an advice service on applications for benefits and for individual schemes of assistance available from the Victims and Survivors Service and the Payments Scheme for the Permanently Disabled.

RFJ provides research advice to families seeking information on the circumstances of the deaths and injuries of their loved ones - this includes research services using public records and available contemporaneous materials. RFJ provides advice and support to those engaging with historic investigation mechanisms such as inquests, PSNI investigations and Police Ombudsman Investigations.

RFJ also provides drop-in services of safety and we provide vocational and non-vocational classes such as painting, quilting, pottery, creative writing, flower arranging. These are all designed to support the expression of traumatic experience in a safe and managed environment. RFJ also support families and individuals to safely record their experience of trauma through writing, painting, quilting and other creative art forms.

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Partnerships with other NGOs and with academic institutions remains a key area of strategic importance for RFJ and this year was no different with projects involving Committee on the Administration of Justice, the Pat Finucane Centre, Amnesty International, Queens University Belfast, Edgehill University, University of Minnesota, and University of Ulster.

Partnerships with other NGOs and with academic institutions remains a key area of strategic importance for RFJ and this year was no different with projects involving Edgehill University, University of Minnesota, University of Ulster and Queens University continuing.

Structure, Governance and Management

Structure

The organisation is a charitable company limited by guarantee, which was incorporated on 6 November 2002. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The charity has been registered as a charity with HM Revenue and Customs and Charity Commission of Northern Ireland.

The organisation is governed by the Board of Trustees, elected as part of the Annual General Meeting. The composition of the board allows for people with a direct experience of conflict related bereavement and injury, the primary function of the organisation being to provide support services to same.

The Trustee's are responsible for the general management and control of the charity. The trustee's give their time freely and receive no remuneration or other financial benefits. The Board of Trustees meet on a regular basis in order to review a range of business matters including governance, organisation objectives, strategic direction, best practice, funding and a range of other ongoing relevant issues.

Governance

An AGM was not held in the financial year due to the exceptional pressures created by the Legacy Act, the TPDPS and the re-emergence from Covid conditions. The Board of Directors met bi-monthly to ensure good governance and oversight of the organisation. Sub-committees of the Board of Directors also met to support financial, and staff matters. An AGM for the 23/24 Financial year will take place in January 2024.

Board of Directors also undertook training in safeguarding of vulnerable adults, employment law, Company Directors training and trauma training

Management

Mr Mark Thompson is the CEO of Relatives for Justice Centre and has been delegated the responsibility for the strategic development and daily management of the charity. The Trustee's are responsible for setting the remuneration package for key management personnel and this is based on level of funding available, current annual remuneration and any other information the trustee's have available at the time of the review.

Ms Andréé Murphy is also key management personnel, who has been delegated the responsibility for operational and budgetary management.

Review of Activities, Achievements and Performance

The principal area of charitable activity is the provision of counselling, therapy and group support.

These are mainly run from 3 offices in Belfast and Dungannon and 5 regional outreach centres, with additional support workers based across the North of Ireland.

In the past twelve months a range of achievements have indicated that the organisational performance is healthy and fulfilling its overall aims and objectives, and thus the needs of families and individuals it supports.

These include;

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These include;

Legal & Advocacy

Families have been affected by the introduction of the Legacy Troubles and Reconciliation Bill, and have in the context of the ending of investigations been supported by RFJ to apply to the Police Ombudsman, the Attorney General, Inquest Courts and other civil litigation. RFJ has supported families getting cases ready to engage with these

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existing mechanisms in addition to the PSNI LIB and the European Court of Human Rights.

Additionally, RFJ has made numerous submissions to domestic policy makers and international human rights bodies on outstanding violations and need for remedy and particularly on the question of legacy.

Health and Wellbeing

RFJ has consolidated its support programmes under one umbrella of health and wellbeing support. Social Support, Complementary therapies, Counselling and psychotherapy and health and wellbeing support are now all managed and delivered with a strategic joined up approach. All health and wellbeing workers are registered with the NI Social Care Council.

All social support is now governed by clinical approaches to peer support with groups engaged in accredited and non-accredited classes, courses and activities, practical therapeutic support in terms of stress, anxiety, healthy living, diet, dependency on prescribed medication, and other complementary therapy clinics delivering a range of positive interventions and empowerment. The organisation invested in technological devices and software to ensure the highest standards of delivery.

This Financial year was marked by one of growth as new staff made an impact in the range and depth of service provision.

Staff training and organizational development is a strategic priority with the development of staff reflective practice, compassion fatigue training, an expansion of external supervision and investment in staff training plans.

Relatives for Justice continues to develop in professional expertise as an accredited centre with the BACP and is a key strategic voice in the Victims Sector regarding the provision of mental health services. RFJ is a Board member of the Regional Trauma Network, and sits on the Strategic Implementation Group for the TPDPS as a community representative to the cross-departmental implementation body.

Relatives for Justice commitment to professional development is indicated by its continued investment this year in professional data security systems and monitoring and evaluation systems including Salesforce, Mymops and Corenet. Annual GDPR reviews now take place to supplement good practice.

The introduction of plans to introduce an amnesty as a package of inadequate non human rights compliant measures to dealing with the past impacted negatively on the wellbeing of Relatives for Justice client base and there is a marked increase in demand for family reports in the absence of formal processes, counselling and therapeutic services in the absence of measures of resolution.

The impact of the cost of living crisis and the housing crisis created additional welfare and benefit needs which also created additional strains on the organisation. With victims and survivors of the conflict also being disproportionately economically adversely affected by their experience of conflict harm, the impact of the cost of living crisis created an additional strain on our welfare advice services and on the members of Relatives for Justice.

Partnerships with other NGOs and with academic institutions remains a key area of strategic importance for RFJ. The continued growth of RFJ USA is a strategic priority with regular webinars organised throughout the period to ensure that the strategic links were enhanced.

This Financial year was marked by one of growth as new staff made an impact in the range and depth of service provision. In particular the dedication of the RFJ offices to the new Payments Scheme and new staff for the provision of advice for same, along with unprecedented demand for advice saw significant expansion of services.

This stability and resourcing created an environment where staff training and organizational development became a strategic priority.

Relatives for Justice continues to develop in professional expertise as an accredited centre with the BACP and is a key strategic voice in the Victims Sector regarding the provision of mental health services. Going forward the development of a Regional Trauma Network arising from the Stormont House Agreement will continue to be a key strategic priority, alongside the new Payments Scheme for the Disabled.

Relatives for Justice commitment to professional development is indicated by its continued investment this year in professional data security systems and monitoring and evaluation systems including Salesforce, Mymops and Corenet. Annual GDPR reviews now take place to supplement good practice.

The year also saw launch of the victims payment scheme for the injured. While this is welcome in expanding the client base to include victims of physical and psychological injury there is worry about in built discriminations affecting women, the bereaved and persons with convictions, and victims of sexual violence. This meant a significant increase in referrals for counselling and welfare support. The organisation's decision to dedicate the RFJ offices in Ardoyne for the purposes of delivery of support for persons applying to the scheme was well made, with demand already placing strain on the capacity of that office. The organisation's administration and governance systems were leaned on

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heavily as waiting lists and care demands grew exponentially. Going forward demand is expected to remain at very high, and new demands will continue to be made on the entire organisation.

The introduction of plans to introduce an amnesty as a package of inadequate non human rights compliant measures to dealing with the past impacted negatively on the wellbeing of Relatives for Justice client base and there is a marked increase in demand for family reports in the absence of formal processes, counselling and therapeutic services in the absence of measures of resolution.

The impact of the ongoing pandemic created additional welfare and benefit needs which also created additional strains on the organisation. With victims and survivors of the conflict also being disproportionately economically adversely affected by their experience of conflict harm, the impact of the pandemic created an additional strain on our welfare advice services and on the members of Relatives for Justice.

Partnerships with other NGOs and with academic institutions remains a key area of strategic importance for RFJ. The continued growth of RFJ USA is a strategic priority with regular webinars organised throughout the period to ensure that the strategic links were not affected by the inability to travel.

Financial Review

The charity performed in line with expectation in year ended 31 March 2023.

Income

The principal source of funding during the financial year was that of grant funding which accounts for £1,168,451 of £1,220,359 income. Relatives for Justice Centre is indebted to the continued support of these funding bodies and all its donors to enable it to carry out its objectives and activities. The major funders in the 2022/23 financial year included Victim & Survivors Service (VSS) (£718,857), Peace IV programme (£183,826) and TPDPS programme (£207,088). Without this funding Relatives for Justice Centre would not be able to continue to provide its services.

Expenditure

During the financial year £1,234,068 (2022: £1,058,455) was spent on the carrying out its activities, reflecting an increase of £175,613 on 2022.

Financial Results

At the end of the financial year the charity has assets of £324,158 (2022 - £296,992) and liabilities of £153,364 (2022 - £112,489). The net assets of the charity have decreased by £(13,709).

Reserves Position and Policy

At 31 March 2023 the company had net assets of £170,794. This was made up of restricted funds totalling £159,354. The charity also had unrestricted reserves totalling £11,440. It was noted the charities position has benefited during year ended 31 March 2023.

The charity recognises the requirement to hold limited reserves to ensure it can meet any shortfall in funding, however, due to the nature of the charity and its reliance on funding from grant making bodies it has not been able to meet the preferred level of reserves, which the trustees believe should be 1 months expenditure levels. For year ended 31 March 2023 the preferred level of reserves is £102,839. The trustees will look to build its reserves back over future years through the voluntary donations.

Principal Risks and Uncertainties

While these were positive elements the work of Relatives for Justice was challenged by the lack of implementation of the mechanisms to deal with the legacy of the past the unilateral introduction of a on human rights compliant Legacy Bill.

The hiatus on dealing with the past impacted negatively on the wellbeing of Relatives for Justice client base and there is a marked increase in demand for counselling and therapeutic services in the absence of measures of resolution.

The impact of the introduction of welfare and benefit changes also created additional strains on the organisation. With victims and survivors of the conflict also being disproportionately economically adversely affected by their experience of conflict harm, the introduction of these changes has created an additional strain on our welfare advice services and on the members of Relatives for Justice.

The high demand for support for the permanent disablement payment scheme for the injured increased staffing in RFJ with additional staff being recruited to support individuals access the scheme. There are risks regarding the expectation of the membership and access to the scheme. Bereaved persons not present at the scene of killings are excluded, irrelevant of whether they have psychological injury as a result. Persons with convictions will be treated differently and may not be eligible. As many persons supported by RFJ will meet those criteria there is a risk of unmet demand and increased support needs.

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There is a significant issue regarding the premises in which RFJ is housing its main office. There is a lack of space for staff, with no dedicated recreation/eating area. Staff, especially sessional staff have no breakout area which is impacting on the wellbeing of staff.

There is limited space for meeting the increasing demand for counselling and complementary therapies. This is a risk as demand for services increase and there is a realistic expectation that demand for services will increase.

There is no dedicated advice space. RFJ is regularly seeking meeting space outside of the premises. This is not suitable in line with the objective of creating safe space.

The charity has developed a working relationship with Fáilte Feirste Thiar and Brassneck Productions to develop a joint proposal for a purpose built premises which could meet the strategic needs of all organisations.

The charity recognises that the key risk affecting it is the loss any key funder, which could seriously restrict its ability to meet its objectives. The charity has responded to this by maintaining a good relationship with their funders and ensuring they provide a high-quality service to further the aims of the charity and ensure it meets the objectives of the funders.

Plans for Future Periods

The board anticipate that in the short term they will continue to provide the support and legal advocacy in a similar manner, with the continued support from its key funders.

Three new staff will be employed to meet the needs of supporting persons applying to the payment scheme for the injured.

A Partnership with Brassneck Theatre and Fáilte Feirste Thiar has been developed this financial period with a view to establishing a cultural and historical healing centre in West Belfast.

Reference and Administrative details

The charities administrative details are included within Trustees' and Other Information located in page 3 of the financial statements.

Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

John Magee
Patricia Kelly
Claire Anne Hackett
Carmel Quinn
Roisin McKenna
Bill Rolston
Niall Murphy

In accordance with the Articles of Association, the directors retire by rotation and, being eligible, offer themselves for re-election.

The secretary who served during the financial year was:

Mark Thompson

Health and Safety

Relatives for Justice Centre ensures the well-being of its employees and clients through the strict adherence to health and safety standards. Systems are in place to ensure that employees are aware of and implement the charity's health and safety requirements. Employees are required to work in a safe manner as mandated by law and best practice.

Staff Training and Development

Relatives for Justice commitment to professional development is indicated by its continued investment this year in professional data security systems and monitoring and evaluation systems including Salesforce, Mymops and Corenet. A GDPR review in anticipation of the introduction of EU regulations enhanced the systems in place. Staff training in IT, data management, trauma, suicide awareness, employment law and benefits advice was undertaken.

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Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Relatives for Justice Centre subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)
- The Companies Act 2006
- Charities Act (Northern Ireland) 2008
- The Charities SORP (FRS 102)

Transactions Involving Trustees

None of the trustees had any interests in any contracts entered into by the charity during the year.

Public benefit statement

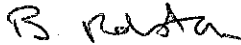
In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance "Public benefit: running a charity (PB2)".

RFJ continues its work of highlighting the importance of human rights and healing in a post-conflict society, building and empowering victims and survivors to articulate and record their own stories and to engage with all mechanisms designed to support their own personal and public journey of recovery.

The Auditors

The auditors, Quarter, (Chartered Accountants) have indicated their willingness to continue in office in accordance with the provisions of Section 485 of the Companies Act 2006.

Approved by the Board of Trustees on 20 December 2023 and signed on its behalf by:



Bill Rolston
Director

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STATEMENT OF TRUSTEES' RESPONSIBILITIES

for the financial year ended 31 March 2023

The trustees, who are also directors of Relatives for Justice Centre for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees as the directors to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net income or expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information (information needed by the charity's auditor in connection with preparing the auditor's report) of which the charity's auditor is unaware, and
- the trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Approved by the Board of Trustees on 20 December 2023 and signed on its behalf by:



Bill Rolston
Director

INDEPENDENT AUDITOR'S REPORT

to the Members of Relatives for Justice Centre

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Report on the audit of the financial statements

Opinion

We have audited the charity financial statements of Relatives for Justice Centre ('the charity') for the financial year ended 31 March 2023 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including the summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

In our opinion, when reporting in accordance with a fair presentation framework the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its deficit for the financial year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act (Northern Ireland) 2008.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the Provisions Available for Audits of Small Entities, in the circumstances set out in Note 4 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Annual Report has been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITOR'S REPORT

to the Members of Relatives for Justice Centre

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Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Trustees' Annual Report.

Responsibilities of trustees for the financial statements

As explained more fully in the Statement of Trustees' Responsibilities set out on page 10, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the charity or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Enquiring of management
- Identifying, evaluating and complying with laws and regulations and whether they are aware of any instances of non-compliance.
- Detecting and responding to risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud.
- Discussing among the engagement team as to how and where fraud might occur in the financial statements including unusual journal entries, complex transactions etc.
- Obtaining an understanding of the legal and regulatory framework the company operates in and focusing on those that have a direct effect on the financial statements.

INDEPENDENT AUDITOR'S REPORT

to the Members of Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the , whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Ciarán McCavana (Senior Statutory Auditor)
for and on behalf of

QUARTER

Chartered Accountants and Statutory Auditors

St Anne's House

15 Church Street

Cathedral Quarter

Belfast

BT1 1PG

20 December 2023

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)

for the financial year ended 31 March 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Income							
Donations and legacies	6.1	51,908	1,168,451	1,220,359	33,254	1,072,978	1,106,232
Expenditure							
Charitable activities	7.1	56,666	1,177,402	1,234,068	44,964	1,013,491	1,058,455
Net income/(expenditure)		(4,758)	(8,951)	(13,709)	(11,710)	59,487	47,777
Transfers between funds		(8,035)	8,035	-	-	-	-
Net movement in funds for the financial year		(12,793)	(916)	(13,709)	(11,710)	59,487	47,777
Reconciliation of funds:							
Total funds beginning of the year	17	24,233	160,270	184,503	35,943	100,783	136,726
Total funds at the end of the year		11,440	159,354	170,794	24,233	160,270	184,503

The Statement of Financial Activities includes all gains and losses recognised in the financial year.
All income and expenditure relate to continuing activities.

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

Company Number: NI044611

BALANCE SHEET

as at 31 March 2023

		2023	2022
	Notes	£	£
Fixed Assets			
Tangible assets	11	126,143	124,392
Current Assets			
Debtors	12	13,565	76,241
Cash at bank and in hand	13	184,450	96,434
		198,015	172,675
Creditors: Amounts falling due within one year	14	(153,364)	(112,564)
Net Current Assets		44,651	60,111
Total Assets less Current Liabilities		170,794	184,503
Funds			
Restricted funds		159,354	160,270
General fund (unrestricted)		11,440	24,233
Total funds	17	170,794	184,503

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Board of Trustees and authorised for issue on 20 December 2023 and signed on its behalf by



Bill Rolston
Director

Relatives for Justice Centre
STATEMENT OF CASH FLOWS
for the financial year ended 31 March 2023

	Notes	2023 £	2022 £
Cash flows from operating activities			
Net movement in funds		(13,709)	47,777
Adjustments for:			
Depreciation		28,054	28,857
Gains and losses on disposal of fixed assets		184	-
		<u>14,529</u>	<u>76,634</u>
Movements in working capital:			
Movement in debtors		62,601	44,662
Movement in creditors		40,944	(21,616)
		<u>118,074</u>	<u>99,680</u>
Cash flows from investing activities			
Payments to acquire tangible assets		(29,989)	(47,039)
		<u>88,085</u>	<u>52,641</u>
Net increase in cash and cash equivalents		<u>88,085</u>	<u>52,641</u>
Cash and cash equivalents at the beginning of the year		<u>96,365</u>	<u>43,724</u>
Cash and cash equivalents at the end of the year	13	<u>184,450</u>	<u>96,365</u>

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2023

1. GENERAL INFORMATION

Relatives for Justice Centre is a company limited by guarantee incorporated in Northern Ireland. The registered office of the company is 39 Glen Road, Belfast, BT11 8BB, United Kingdom which is also the principal place of business of the company. The financial statements have been presented in Pound (£) which is also the functional currency of the company.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of preparation

The financial statements have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102".

As permitted by the Companies Act 2006, the charity has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

Statement of compliance

The financial statements of the charity for the financial year ended 31 March 2023 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102".

Fund accounting

The following are the categories of funds maintained:

Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the charity.

Unrestricted funds

Unrestricted funds consist of General and Designated funds.

- General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the charity.

- Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

Income

Voluntary income or capital is included in the Statement of Financial Activities when the charity is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the charity has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

Donations and legacies

Donations and legacies are included in the Statement of Financial Activities when the company is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the company has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 March 2023

Expenditure

All resources are accounted for on an accrual basis.

Costs of charitable activities

Charitable activities include costs of services and grants, support costs and depreciation on related assets. Costs of generating funds similarly include fundraising activities. Non-staff costs not attributed to one category of activity are allocated or apportioned pro-rata to the staffing of the relevant service. Finance, HR, IT and administrative staff costs are directly attributable to individual activities by objective.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Long leasehold property	- 10% Straight line
Fixtures, fittings and equipment	- 20% Reducing balance

Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at year end, is included in debtors.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

Taxation and deferred taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Relatives for Justice Centre has charitable status with HM Revenue and Customs. The HMRC Charity Number for Relatives for Justice Centre is XR 4153.

Pensions

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Annual contributions payable to the charity's pension scheme are charged to the income and expenditure account in the period to which they relate.

3. LIABILITY LIMITATION AGREEMENT

The limitation of the firm's liability for this engagement, which is capped at five times the amount of professional fees actually paid, is referenced in the letter of engagement dated 14th April 2023. This was approved on 24th April 2023.

4. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES

In common with many other charitable companies of our size and nature, we use our auditors to assist with the preparation of the financial statements.

5. CRITICAL ACCOUNTING JUDGEMENT AND ESTIMATES

(a) Critical judgements in applying the company's accounting policies:

There are no critical judgements in applying the charitable companies accounting policies.

(b) Key accounting estimates and assumptions

There are no key accounting estimates and assumptions in applying the charitable company's accounting policies.

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2023

continued

6.	INCOME				
6.1	DONATIONS AND LEGACIES	Unrestricted Funds	Restricted Funds	2023	2022
		£	£	£	£
	Donations and Grant Income	<u>51,908</u>	<u>1,168,451</u>	<u>1,220,359</u>	<u>1,106,232</u>
7.	EXPENDITURE				
7.1	CHARITABLE ACTIVITIES	Direct Costs	Other Costs	Support Costs	2023
		£	£	£	2022
					£
	Cost of Charitable Activities	<u>307,658</u>	<u>-</u>	<u>926,410</u>	<u>1,234,068</u>
7.2	SUPPORT COSTS			Charitable Activities	2023
				£	2022
				£	£
	Legal & professional fees			2,687	1,673
	Depreciation			28,054	28,857
	Interest and Bank Charges			628	890
	Salaries,wages and related costs			702,838	626,670
	Running costs			183,010	145,498
	Audit fees			9,193	8,102
				<u>926,410</u>	<u>811,690</u>
8.	ANALYSIS OF SUPPORT COSTS			2023	2022
				£	£
	Legal & professional fees			2,687	1,673
	Depreciation			28,054	28,857
	Interest and Bank Charges			628	890
	Salaries,wages and related costs			702,838	626,670
	Running costs			183,010	145,498
	Audit fees			9,193	8,102
				<u>926,410</u>	<u>811,690</u>
9.	NET INCOME			2023	2022
				£	£
	Net Income is stated after charging/(crediting):				
	Depreciation of tangible assets			28,054	28,857
	Deficit/(surplus) on disposal of tangible fixed assets			184	-
	Auditor's remuneration:				
	- audit services			<u>9,193</u>	<u>8,102</u>

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2023

continued

10. EMPLOYEES AND REMUNERATION

Number of employees

The average number of persons employed (including executive trustees) during the financial year was as follows:

	2023 Number	2022 Number
Average no of employees	20	20
The staff costs comprise:	2023 £	2022 £
Wages and salaries	600,210	538,112
Social security costs	56,028	47,458
Pension costs	46,600	41,100
	702,838	626,670

There are no employees who received employee benefits (excluding employer pension costs) of more than £60,000 for the reporting period (2022: None)

The total employee benefit of the key management personnel was £108,793 (2022: £91,921)

The charity trustees were not paid nor received any other charitable benefit, including expenses, during the financial year ended 31 March 2023 (2022: £nil).

11. TANGIBLE FIXED ASSETS

	Long leasehold property £	Fixtures, fittings and equipment £	Total £
Cost			
At 1 April 2022	129,698	215,171	344,869
Additions	13,881	16,108	29,989
Disposals	-	(297)	(297)
At 31 March 2023	143,579	230,982	374,561
Depreciation			
At 1 April 2022	85,910	134,567	220,477
Charge for the financial year	8,750	19,304	28,054
On disposals	-	(113)	(113)
At 31 March 2023	94,660	153,758	248,418
Net book value			
At 31 March 2023	48,919	77,224	126,143
At 31 March 2022	43,788	80,604	124,392

12. DEBTORS

	2023 £	2022 £
Trade debtors	8,614	71,878
Taxation and social security costs	-	75
Prepayments and accrued income	4,951	4,288
	13,565	76,241

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2023

continued

13. CASH AND CASH EQUIVALENTS

	2023 £	2022 £
Cash and bank balances	184,450	96,434
Bank overdrafts	-	(69)
	<u>184,450</u>	<u>96,365</u>

14. CREDITORS

Amounts falling due within one year

	2023 £	2022 £
Bank overdrafts	-	69
Trade creditors	85,240	63,339
Taxation and social security costs	16,118	-
Other creditors	3,726	17
Accruals and deferred income	48,280	49,139
	<u>153,364</u>	<u>112,564</u>

15. PENSION COSTS - DEFINED CONTRIBUTION

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. Pension costs amounted to £46,600 (2022 - £41,100).

16. RESERVES

	2023 £	2022 £
At the beginning of the year	184,503	136,726
(Deficit)/Surplus for the financial year	(13,709)	47,777
At the end of the year	<u>170,794</u>	<u>184,503</u>

17. FUNDS

17.1 RECONCILIATION OF MOVEMENT IN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds £
At 1 April 2021	35,943	100,783	136,726
Movement during the financial year	(11,710)	59,487	47,777
At 31 March 2022	24,233	160,270	184,503
Movement during the financial year	(12,793)	(916)	(13,709)
At 31 March 2023	<u>11,440</u>	<u>159,354</u>	<u>170,794</u>

Relatives for Justice Centre

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2023

continued

17.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	Balance 31 March 2023 £
Restricted funds					
Victim Support Service	-	718,857	726,892	8,035	-
Joseph Rowntree Charitable Trust	34,280	58,680	54,800	-	38,160
Belfast City Council	2,767	-	2,680	-	87
Peace IV	27,271	183,826	185,660	-	25,437
TPDPS	95,952	207,088	207,370	-	95,670
	<u>160,270</u>	<u>1,168,451</u>	<u>1,177,402</u>	<u>8,035</u>	<u>159,354</u>
Unrestricted funds					
Unrestricted General	24,233	51,908	56,666	(8,035)	11,440
Total funds	<u>184,503</u>	<u>1,220,359</u>	<u>1,234,068</u>	<u>-</u>	<u>170,794</u>

17.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use £	Current assets £	Current liabilities £	Total £
Restricted funds	<u>110,580</u>	<u>193,740</u>	<u>(144,966)</u>	<u>159,354</u>
Unrestricted general funds	<u>15,563</u>	<u>4,275</u>	<u>(8,398)</u>	<u>11,440</u>
	<u>126,143</u>	<u>198,015</u>	<u>(153,364)</u>	<u>170,794</u>

18. STATUS

The charity is limited by guarantee not having a share capital. The charity is exempt from including the word "Limited" in its name by virtue of Section 1180 of the Companies Act 2006.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding £ 5.

19. RELATED PARTY TRANSACTIONS

There were no related party transactions with require disclosure for year ended 31 March 2023.

20. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the charity since the financial year-end.

