

Alphabet Playgroup Greenisland

Northern Ireland · Charity number 101184

Details

Status	Received
Registered	2015-01-26
Register	View on the Charity Commission for Northern Ireland register

Contact

Address	Greenisland Community Centre 15 Glassillan Grove Greenisland Carrickfergus BT38 8te BT38 8TE
Phone	02890860851
Email	chair@alphabet-pg.co.uk

Activities

Purposes: The group is established to promote play based learning environments for children from 2 years 10 months to statutory school age, (hereinafter referred to as the beneficiaries) of Greenisland and its surrounding environments in County Antrim (hereinafter called "the area of benefit") without distinction of gender, marital status, disability, sexual orientation, nationality, ethnic identity, political or religious opinion by associating the statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education, and in particular: a) To advance the education of the beneficiaries by the provision of safe and satisfying group play, with the right of parents/carers to take responsibility for and to become involved in the activities of the group; and to promote the preservation of health of the beneficiaries; and; b) To support the values and principles of Early Years The Organisation for Young Children.

What the charity does: The advancement of education

How the charity works: Playgroup/after schools

Who the charity helps: Parents,Preschool (0-5 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£73,983	£76,159	£0	5

Trustees

Name	Role	Appointed
Alicia Mcteggart		
Anna Brown		
Judith Cooper		
Kirstine Gourley		
Laura Flanagan		
Megan Martin		
Sarah Mcteggart		

Accounts

ALPHABET PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT FOR THE

PERIOD ENDED 31 MARCH 2024

RECEIPTS	2023	2024
Fees Received	15,533.57	13,998.40
Grants Received		
EA REGION	57,026.82	58,175.69
Bank Goodwill	0.00	30.00
Bank Interest	18.69	37.26
Fundraising/ Small Donations	3,238.42	1,741.99
	75,817.50	73,983.34

PAYMENTS

Staff Costs and Pension	54,730.07	64,667.59
Staff Wages Underpayment	1,590.30	0.00
Teaching Supplies	560.91	449.32
Insurance	658.44	697.83
Training and Subscriptions	1,690.00	2,050.00
Canteen & Cleaning	1,834.07	2,217.22
Accountancy Fees	350.00	550.00
Rent	3,044.25	3,040.95
Office Supplies	5,547.79	2,048.59
Bank and Card Fees	440.21	437.94
	70,446.04	76,159.44

Surplus / (Deficit) for Year	5,371.46	-2,176.10
Retained Income b/f 06 April 2023	19,324.12	24,695.58
Retained Income at 31 March 2024	24,695.58	22,519.48

Cash in Hand and at Bank	31 March 2023	31 March 2024
Petty Cash	125.97	72.45
Current Account	26509.91	22997.03
Less o/s Accounting Fees	350.00	550.00
Less o/s Staff wages underpayment	1590.30	0.00
Retained Funds	24695.58	22519.48

ACCOUNTANTS REPORT TO ALPHABET PLAYGROUP

The above receipts and payment account has been prepared, without carrying out an audit, from the books and vouchers and from information supplied to us by Alphabet Playgroup.

Signed **John B Morgan**
 John B Morgan
 Chartered Accountant

Date **23-May-24**

Accounts

ALPHABET PLAYGROUP

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 John B Morgan
 Chartered Accountant

Date **23-May-24**

Alphabet Playgroup Greenisland

Northern Ireland - Charity number 101184

Annual report



Alphabet Playgroup

Trustees Report Year Ending April 2024

About Us

Alphabet Playgroup provides an integrated, safe and caring environment for play based learning to children, aged 2 years 10 months to compulsory school age, in Greenisland. Through play-based learning, we follow the early years curriculum and aim to equip our children with an abundance of emotional, social, physical and intellectual skills.

We strongly believe that the parents/carers and staff should regard each other as partners in the children's education and as such, we provide daily updates on group activities and have implemented a new system for individualised feedback, have regular social fundraisers, and extended opportunities outside of the playgroup hours with a book lending scheme.

We also welcome parents and carers to join our voluntary committee of trustees. This management committee meets regularly to ensure the group remains responsibly managed, true to its aims and objectives and offers support to the staff. We also coordinate fundraising and grant-seeking to replace dated equipment and invest in new resources to enhance the children's experience and environment.

We are inspected by Social Services and the Department of Education (last inspected February 2024, with no recommendations).

Income

In 2023 - 2024 we had 42 on our register that benefited from our provision. This includes 26 pre-school age children who attend five days a week and are funded by the Department of Education and 16 younger children who each attended for two days a week. The parents of these children paid a fee of £7.50 per session for their child. Each family also pays an annual registration & insurance fee of £30. In the financial year 2023- 2024 we held several fundraising events, raising a total of £3,238.42.

Expenditure

Our main expenditure is for five staff member's wages (These are reviewed by the Management Committee annually) and rent payable to Mid & East Antrim Borough Council. We continually replenish our consumable equipment such as paint, glue, ingredients for play dough etc. and replace larger equipment when required. We have a wish list of new equipment and resources that we aim to acquire over the next few years. A small amount of cash is spent on the children for Christmas presents and our annual trip. We provide each child with milk, toast and a variety of fruit daily and party food on special occasions. We employ the services of an Independent Early Years Specialist, who supports and advises us, and a qualified accountant who prepares our Annual Accounts and calculates National Insurance contributions. We received a small grant from the local council of £200 to host a Coronation Party for the children.

Policies

We adhere to our many Policies which include Child Protection, Pastoral Care, Complaints, Equal Opportunities, Confidentiality, Financial Control, Fundraising and Health & Safety. These are regularly reviewed and updated. This report was approved by the Management Committee on 02/02/2025.

Alphabet Playgroup Greenisland

Northern Ireland - Charity number 101184

Annual return

Independent Examiner's Report to the Charity Trustees of Alphabet Playgroup, Greenisland

My report on the accounts of Alphabet Playgroup, Greenisland for the period ended 31st March 2024.

Respective responsibilities of the charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in general Directions given by the commission under section 65(9)(b) of the Charities Act
- State whether particular matters have come to my attention

Basis of Independent Examiner's Report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That accounts do not accord with these accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independents Examiner's Statement

I have completed my examination and have no concerns in respect of the matters 1 to 4 listed above and in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name...PETER MORGAN

Profession...ACCOUNTING TECHNICIAN

Address...19 DE COURCY AVE, CARRICKFERGUS, CO ANTRIM. BT38 7LJ

Date...23 May 2024

Signature.....Peter Morgan.....

Accounts

ALPHABET PLAYGROUP**RECEIPTS AND PAYMENTS ACCOUNT FOR THE****PERIOD ENDED 31 MARCH 2023**

RECEIPTS	2022	2023
Fees Received	14,249.70	15,533.57
Grants Received		
EA REGION	45,820.00	57,026.82
Early Years CRSF	4,029.00	0.00
Bank Interest	18.08	18.69
Fundraising/ Small Donations	1,285.58	3,238.42
	65,402.36	75,817.50

PAYMENTS

Staff Costs and Pension	51,121.74	54,730.07
Staff Wages Underpayment	0.00	1,590.30
Teaching Supplies	2,723.57	560.91
Insurance	611.78	658.44
Training and Subscriptions	1,634.37	1,690.00
Canteen & Cleaning	1,970.77	1,834.07
Accountancy Fees	450.00	350.00
Rent	1,973.89	3,044.25
Small Equipment	242.74	0.00
Office Supplies	2,580.03	5,547.79
COVID Equipment	724.80	0.00
Mobile Telephone	320.92	0.00
Repairs	29.95	0.00
Computer Equipment	4,309.00	0.00
Sundries	200.20	0.00
Bank and Card Fees	377.81	440.21
	69,271.57	70,446.04

Surplus / (Deficit) for Year	-3,869.21	5,371.46
Retained Income b/f 06 April 2022	23,193.33	19,324.12
Retained Income at 31 March 2023	19,324.12	24,695.58

Cash in Hand and at Bank	05 April 2022	31 March 2023
Petty Cash	-25.46	125.97
Current Account	19349.58	26509.91
Less o/s Accounting Fees	0	350.00
Less o/s Staff wages underpayment	0	1590.30
Retained Funds	19324.12	24695.58

ACCOUNTANTS REPORT TO ALPHABET PLAYGROUP

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Signed John B Morgan
John B Morgan
Chartered Accountant

Date **19-Jan-24**

Alphabet Playgroup Greenisland

Northern Ireland - Charity number 101184

Annual report

ALPHABET PLAYGROUP

Community Centre

Glassillan Grove

Greenisland

BT38 8TE

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDED 31 MARCH 2023

J. B. MORGAN CHARTERED ACCOUNTANT TAXATION SERVICES

J.B. Morgan. B.Sc., F.C.A.

*19 DeCourcy Avenue
Carrickfergus
Co Antrim
BT38 7LJ*

*Telephone: 028 93 369867
Email: jb.morgan@zen.co.uk*

Alphabet Playgroup Greenisland

Northern Ireland - Charity number 101184

Annual return

ANN DIXON

INDEPENDENT EARLY YEARS SPECIALIST

ENGAGING CHILDREN

GENERAL INFORMATION GATHERING.

Name of the group- Alphabet playgroup

Date :- 21th September 2023

Time :- 9-30am

Staff in the group	5 staff in total
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Number of funded places == 26 total

Where are the group at now?
Alphabet pg is a well established group with a strong staff team of 5. I was encouraging the group to think about taking part in the prototype inspection by ETI, the groups are providing an excellent provision for the children attending. The group are operating a full session to 12 noon, children have all settled in well, they are confident in making their feelings known, developing independence, and confidence , it makes such a difference when children return from their pre-pre-school year. The leader did discuss a couple of things .- - Individual needs - Some children in the process however not yet statemented - Toileting needs. - While one child can read all the printed word around the room. - Management committee- some changes will take place at AGM - We do hope that Ruth will remain in her role as Chair. - Lunch club - this is going well and good numbers daily. - New non- slip matting under the sand and water activity provided by the council. The playroom layout as always provides a wide range of activities and resources, interest areas, and all the activities cover the 6 areas of learning and in line with planning. The group use the sea saw app for observations and assessments- I discussed this with the deputy leader, how this information is then used to link into the short term plan in order to meet needs and show clear progression.

ANN DIXON

INDEPENDENT EARLY YEARS SPECIALIST

ENGAGING CHILDREN

The group maintain some very good relationship with the local primary school, also their parents.

Children enjoyed getting outdoors, space is limited outdoors when all the children are out at the one time, the session ended with story and children listened very well, especially as they have just started.

Areas of focus for coming term/year

- Fundraising - as like all groups finances in the group can be stretched and therefore fundraising is needed .
- Salaries- the chairperson did contact me regarding updated pay scales to ensure the groups were investing in the staff team as a very valuable resource.
- Outdoor play - continue to develop this small area to provide a wide range of outdoor physical play.
- We discussed standardisation.
- "Vision statement"
- Development plan - action plans - I read over the development plan and action plans, this is a very clear, detailed file, including lots of good evidence to back up areas being developed.
- Lots of good photographic evidence, written evaluation etc.
- The date for AGM has been planned for the 7th October
- Again, I would encourage the leader to have a chat with her district inspector in relation to the ETI pilot inspection.
- I had the opportunity to meet with Ruth the chairperson during my visit.

Chairperson /Ruth informed me that;-

- The salaries have been reviewed /updated
- The need for fundraising
- Need for new members on the management committee
- I encouraged the chair to send out an expression of interest for the management, and to also give a brief description of what it means on the committee.
- "Getting to know you morning" is planned for next week, to get to know the parents a little better, and this would be a great opportunity to speak to parents about joining the management committee.

This a lovely morning in the group, it's a pleasure to watch the skilful interaction from

ANN DIXON

INDEPENDENT EARLY YEARS SPECIALIST

ENGAGING CHILDREN

the staff team, and the fun and enjoyment that children were having.

ann

Area IEYS can support the staff team this term/year

As above

Signed ____ *IEYS -- Ann Dixon*

Signed leader _____

Date _____

Date of my next visit 8th November 2023

Date of next cluster – 6th October 2023