

Riverdale Primary School Parent Teacher Association

Northern Ireland · Charity number 101075

Details

Status Received

Registered 2015-02-11

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address Riverdale Primary School
288 Ballynahinch Road
Lisburn
County Antrim
BT27 5lx
BT27 5LX

Phone 028 9263 4243

Email ewilson959@riverdale.lisburn.ni.sch.uk

Activities

Purposes: The object of the Association is to advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school.

What the charity does: The advancement of education

How the charity works: General charitable purposes

Who the charity helps: Children (5-13 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£8,577	£13,387	£0	0

Trustees

Name	Role	Appointed
Heather Mcgaffin		
Mrs Carrie Allen		
Mrs Claire Harrison		

Riverdale Primary School Parent Teacher Association

Northern Ireland - Charity number 101075

Accounts

Riverdale Primary School Parent Teacher Association

Accounts

Year ending 30th June 2025

Income and Expenditure Account

	Note	Unrestricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Incoming Resources (from generating funds)				
Voluntary Income	2	-	-	-
Activities	3	8,577.49	8,577.49	7,726.55
Total Incoming Resources		8,577.49	8,577.49	7,726.55
Resources Expended (costs of generating funds)				
Fundraising	4	3,193.93	3,193.93	1,270.89
Trading Charitable Activities	5/6	10,000.00	10,000.00	5,383.81
Governance Costs	7	193.24	193.24	221.29
Other Costs	8	-	-	-
Total Resources Expended		13,387.17	13,387.17	6,875.99
Net Resources for the Year		-	-	-
Reconciliation of Funds (Total brought forward)		9,495.40	9,495.40	8,644.84
Total Funds Carried Forward		4,685.72	4,685.72	9,495.40

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2025

1. ACCOUNTING POLICIES

Basis of accounting

The unaudited accounts have been prepared on a cash basis. The cash basis of accounting recognises transactions and events only when cash (inc cash equivalents) is received or paid by the charity.

2. VOLUNTARY INCOME

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds 2025 (£)	Total Funds 2024 (£)
Donations	0		0	0

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Total Funds 2025 (£)	Total Funds 2024 (£)
Suzie Lee Cooking Demo 2023	0	588.00
October School Disco	1,481.61	0
Uniform Sale	379.27est	432.30
Winter Fair	3,054.20	1,810.30
April School Disco	1,400.00	2,787.55
Bingo Evening	440.00	1,110.00
25 Year Celebration	411.00	0
Sports Day	181.02	123.40
Book Fair	734.90	875.00
AlphaGraphics Fundraising	406.98	0
Parentkind ASDA CashPot	88.51	0

4. FUNDRAISING TRADING: COSTS OF GOODS AND OTHER COSTS

	Total Funds 2025 (£)	Total Funds 2024 (£)
PTA Resources	67.50	0
Suzie Lee Cooking Demo 2023	0	105.32
October School Disco	421.67	0
Uniform Sale	0	0
Winter Fair	42.94	325.38
April School Disco	182.45	768.27
Bingo Evening	0	37.50
25 Year Celebration	2,479.37	0
Sports Day	0	34.42
Book Fair	0	0
AlphaGraphics Fundraising	0	0
Parentkind ASDA CashPot	0	0

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2025

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds (£)	Total Funds 2025 (£)	Total Funds 2024 (£)
Riverdale Primary School Education Advancement	10,000.00	10,000.00	5,383.81

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds (£)	Total Funds 2025 (£)	Total Funds 2024 (£)
Riverdale Primary School Education Advancement	10,000.00	10,000.00	5,383.81

7. GOVERNANCE COSTS

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds 2025 (£)	Total Funds 2024 (£)
Subscriptions	153.00		153.00	140.00
Bank charges	40.24		40.24	28.29
Other costs	0		0	53.00

8. OTHER RESOURCES EXPENDED

	Unrestricted Funds (£)	Total Funds 2025 (£)	Total Funds 2024 (£)
Other resources expended	0	0	0

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2025

9. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees during the year

10. CASH AT BANK

	2025 (£)	2024 (£)
Bank current account	4,685.72	9,495.40

11. RESTRICTED INCOME FUNDS

	Outgoing Resources (£)	Incoming Resources (£)	Balance at 30 June 2025 (£)
	-	-	-

12. UNRESTRICTED INCOME FUNDS

	Balance on 01 July 2024 (£)	Outgoing Resources (£)	Incoming resources (£)	Balance on 30 June 2025 (£)
General Funds	9,495.40	13,387.17	8,577.49	4,685.72

13. TRANSACTIONS WITH TRUSTEES

Nil

Riverdale Primary School Parent Teacher Association

Accounts

Year ending 30th June 2025

Balance Sheet

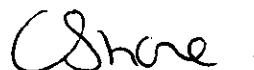
	Note	2025 £	2024 £
<u>CURRENT ASSETS</u>	10		
(cash at bank)		4,685.72	9,495.40
NET CURRENT ASSETS		<u>4,685.72</u>	<u>9,495.40</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
FUNDS			
Unrestricted income	12	4,685.72	9465.40
Restricted income	11	-	-
TOTAL FUNDS		<u>4,685.72</u>	<u>9465.40</u>

These unaudited accounts were approved by the trustees and authorised for issue on the 17th 09th 2025 And are signed on their behalf by:

K McAllister
(trustee)



C Shane
(trustee)



Riverdale Primary School Parent Teacher Association

Northern Ireland - Charity number 101075

Accounts

Riverdale Primary School Parent Teacher Association

Accounts

Year ending 30th June 2024

Income and Expenditure Account

	Note	Unrestricted Funds £	Total funds 2024 £	Total funds 2023 £
<u>INCOMING RESOURCES</u>				
(from generating funds)				
VOLUNTARY INCOME	2	0	0	0
ACTIVITIES	3	<u>7791</u>	<u>7791</u>	<u>4386</u>
<u>TOTAL INCOMING RESOURCES</u>		7791	7791	4386
<u>RESOURCES EXPENDED</u>				
(costs of generating funds)				
FUNDRAISING TRADING	4	2210	2210	1388
CHARITABLE ACTIVITIES	5/6	5384	5384	3670
GOVERNANCE COSTS	7	140	140	116
OTHER COSTS	8	<u>81</u>	<u>81</u>	<u>31</u>
<u>TOTAL RESOURCES EXPENDED</u>		7814	7814	5205
<u>NET RESOURCES FOR THE YEAR</u>		(23)	(23)	(819)
<u>RECONCILIATION OF FUNDS</u>				
(Total brought forward)		8644	8644	9465
<u>TOTAL FUNDS CARRIED FORWARD</u>		8620	8620	8645

Riverdale Primary School Parent Teacher Association
Accounts


Year ending 30th June 2024

Balance Sheet

	Note	2024 £	2023 £
<u>CURRENT ASSETS</u>	10		
(cash at bank)		8620	9465
NET CURRENT ASSETS		<hr/> 8620	<hr/> 9465
TOTAL ASSETS LESS CURRENT LIABILITIES		<hr/> 8620	<hr/> 9465
FUNDS			
Unrestricted income	12	8620	9465
Restricted income	11	-	-
TOTAL FUNDS		<hr/> 8620	<hr/> 9465

These unaudited accounts were approved by the trustees and authorised for issue on the 23rd April '25. And are signed on their behalf by:

K McAllister 
(trustee)

C Shane 
(trustee)

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2024

1. ACCOUNTING POLICIES

Basis of accounting

The unaudited accounts have been prepared on a cash basis. The cash basis of accounting recognises transactions and events only when cash (inc cash equivalents) is received or paid by the charity.

2. VOLUNTARY INCOME

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds 2024 (£)	Total Funds 2023 (£)
Donations	0	-	0	0

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Total Funds 2024 (£)	Total funds 2023 (£)
School Disco	2787.55	1324.70
Bingo/ Quiz night	1110.00	902.50
School sports Day	123.40	385.00
Suzie Lee Cooking Demo	588.00	0.00
Christmas Craft Fair	1810.30	1774.40
School uniform sale	432.30	0.00
	6851.55	4,386.60

4. FUNDRAISING TRADING: COSTS OF GOODS AND OTHER COSTS

	Total Funds 2024 (£)	Total funds 2023 (£)
Suzie Lee Demo night	105.32	
School Disco	768.27	120.00
Quiz night	37.50	752.00
School sports Day	34.42	63.00
Christmas Craft Fair	325.38	453.41
	1,270.89	1,388.41

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2024

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds (£)	Total Funds 2024 (£)	Total Funds 2023 (£)
Riverdale Primary School Education Advancement	5,383.81	5,383.81	3,670.68

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds (£)	Total Funds 2024 (£)	Total Funds 2023 (£)
Riverdale Primary School Education Advancement	5,383.81	5,383.81	3,670.683

7. GOVERNANCE COSTS

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds 2024 (£)	Total Funds 2023 (£)
Subscriptions	140.00		140.00	116
Bank charges	28.29		28.29	31.40
Other costs	53.00		53.00	
	<u>221.29</u>	<u>-</u>	<u>221.29</u>	<u>147.40</u>

8. OTHER RESOURCES EXPENDED

	Unrestricted Funds (£)	Total Funds 2024 (£)	Total Funds 2023 (£)
Other resources expended	0	0	20

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2024

9. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees during the year

10. CASH AT BANK

	2024 (£)	2023 (£)
Bank current account	8620.40	8,644.64

11. RESTRICTED INCOME FUNDS

Outgoing resources (£)	Incoming resources (£)	Balance at 30 June 2023 (£)
-	-	-

12. UNRESTRICTED INCOME FUNDS

	Balance at 1 July 2022 (£)	Outgoing resources (£)	Incoming resources (£)	Balance at 30 June 2024 (£)
General funds	8,645	6,876	6,851	8,620

13. TRANSACTIONS WITH TRUSTEES

Nil

Riverdale Primary School Parent Teacher Association

Northern Ireland - Charity number 101075

Annual report

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

TRUSTEES' ANNUAL REPORT YEAR ENDING 30 JUNE 2024

The trustees present their report and the unaudited accounts of the Parent Teacher Association (PTA) for the year ended 30 June 2023

REFERENCE AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY NAME Riverdale Primary School Parent Teacher Association

Charity registration number 101075

The trustees

The trustees who served the parent teacher association during the period were as follows:

K. McAllister
C Shane
V. Powell

Independent examiner Mr G Simpson
2 Thornbrook
Lisburn
BT27 5LW

STRUCTURE, GOVERNANCE AND MANAGEMENT

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the PTA's governing document, the Charities Act (Northern Ireland) 2008 and Charities Act (Northern Ireland) 2013.

The trustees delegate responsibility for the management and operation of the PTA to members of a management committee who are appointed at the annual general meeting, all of whom are volunteers.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also members of the committee of the PTA) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting standards.

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable association and of the income and expenditure of the PTA for that period.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PTA and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008 and 2013. They are also

responsible for safeguarding the assets of the PTA and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PUBLIC BENEFIT STATEMENT

The trustees of the PTA confirm that they have had due regard for the guidance produced on public benefit by the Charity Commission for Northern Ireland and are pleased to report that during the year the charitable association has continued to accrue funds in order to provide public benefits through our activities. In particular, the trustees consider how these activities will contribute to the aims and objectives set out.

OBJECTIVES AND ACTIVITIES

The objective of the PTA is to advance the education of the pupils at Riverdale Primary School and assist in the provision of additional educational resources for the school.

The public benefits, which come from these objective and activities, include enhanced educational progress of all pupils; fostering greater parental involvement in school life; and improved links with the local community. These benefits are demonstrated through feedback from pupils, parents (past and present), school governors and local residents.

ACHIEVEMENTS AND PERFORMANCE

With continuing financial pressures on our schools it became apparent to the PTA that it was needed to think of new and innovative ways to raise much needed funds for the school; for the provision educational resources; and to keep the high spirit and morale of the school and the community.

Therefore, by the end of September, two events had already occurred. Before the beginning of the school year a 'Nearly New' uniform sale took place. This was based on donations for those that 'bought' the uniform and allowed people the opportunity to purchase good quality schoolwear without causing them financial stress, and raised £171. With this success the event was repeated in June, allowing those joining the school this opportunity, and raised £261. The second fundraising event in September was 'Suzie Lee Cooking Demonstration' evening. This was a popular evening, which allowed Suzie, a parent at the school, the opportunity to teach others how to make quick and healthy evening meals. This event raised £432 to PTA funds

The success of the school disco in previous years was regularly noted by the PTA: success measured not just financially but also in increasing the community profile and feeling within the school. As a consequence the PTA helped organise two discos during the year: the first in the autumn and the second in the summer term. The discos raised £1022 and £998 respectively for school funds and were thoroughly enjoyed by teachers, staff, PTA members, and the children.

An important fundraising activity of the Riverdale PTA school calendar has always been the Christmas Craft Fair in December. Fortunately it was once again successful, not only financially (accruing £1,485 in funds), but also in invigorating community spirit of Riverdale Primary School amongst the parents, teachers, children, and the local community.

In March the PTA ran a bingo night for the parents at a local rugby club. The decision was made to change the format slightly from previous years when it was a Quiz night. Unfortunately that resulted in a loss last year and made the PTA reflect on whether a quiz night should continue or whether a change in 'style' was required. The PTA wanted to organise something for the Riverdale parents (past and present) that would appeal to more parents and increase the visibility of the PTA. The bingo night proved very successful, culminating in £1073 being raised.

The PTA provided helpers for the School's book fair and also organised refreshments stalls at the school sports day in June.

In total £5,580 were raised during the academic year, allowing the PTA to make sizable donations to the school this academic term. This included £1054 for school books for multiple year groups; £2492 for sports education for every year group at the school during the autumn term; £563 for costumes for the school plays (which can be stored and used again); £295 for P7 'Love for Life' education to help in their transition to secondary school and into their teenage years; £680 for sensory equipment, clay pottery and educational games; £300 for transport to a cross country event when the normal funding allocation for school transport was no longer available. This year in total over £5400 was donated by the PTA to the school for educational resources.

FINANCIAL REVIEW

The PTA bank account was at a healthy state at the beginning of the academic year with £8644 in reserves.

During the year the reserves increased through various activities with a total fundraising effort of £5580

The value of the donations was less than the monies raised from fundraising, however, the PTA account also incurred charges from the bank and for their Parentkind subscription. The PTA bank account was £8,620 at year end. This was only £24 less than the starting balance despite the considerable amount of much needed donations to the school that had occurred.

RISK MANAGEMENT

The members of the committee have overall responsibility for ensuring that the PTA has in place an appropriate system of controls, financial and otherwise, to provide reasonable assurance that:

- The charity is operating efficiently
- Its assets are safeguarded against unauthorised use or disposition
- Proper records are maintained and financial information used within the charity or for publication is reliable
- The charity complies with relevant laws and regulations
- The charity's systems of financial control are designed to provide reasonable, but not absolute assurance against material misstatement or loss

The major risks, to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

RESERVES POLICY

The PTA's policy is to retain a level of free reserves which matches the needs of the organisation both at the current time and in the foreseeable future.

288 Ballynahinch Road
Lisburn
Co Antrim
BT27 5LX

Signed by order of the trustees:


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C Shane
Parent Teacher Association Secretary

Riverdale Primary School Parent Teacher Association

Northern Ireland - Charity number 101075

Annual return

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

YEAR ENDING 30 JUNE 2024

I report on the accounts of the charity for the year ended 30 June 2024, which includes the income and expenditure account, balance sheet and related notes.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- State whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That counting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters 1-4 listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Mr G Simpson
Independent examiner

2 Thornbrook
Lisburn
BT27 5LW

Riverdale Primary School Parent Teacher Association

Northern Ireland - Charity number 101075

Accounts

Riverdale Primary School Parent Teacher Association Accounts

Year ending 30th June 2023

Income and Expenditure Account

		Unrestricted Funds £	Total funds 2023 £	Total funds 2022 £
	Note			
<u>INCOMING RESOURCES</u>				
(from generating funds)				
VOLUNTARY INCOME	2	-	-	2,125
ACTIVITIES	3	4,386	4,386	3,499
<u>TOTAL INCOMING RESOURCES</u>				
		4,386	4,386	5,624
<u>RESOURCES EXPENDED</u>				
(costs of generating funds)				
FUNDRAISING TRADING	4	1,388	1,388	1,429
CHARITABLE ACTIVITIES	5/6	3,670	3,670	-
GOVERNANCE COSTS	7	116	116	128
OTHER COSTS	8	31	31	20
<u>TOTAL RESOURCES EXPENDED</u>				
		5,205	5,205	1,577
<u>NET RESOURCES FOR THE YEAR</u>				
		(819)	(819)	4,097
<u>RECONCILIATION OF FUNDS</u>				
(Total brought forward)				
		9,465	9,465	5,418
<u>TOTAL FUNDS CARRIED FORWARD</u>				
		8,645	8,645	9,465

Riverdale Primary School Parent Teacher Association Accounts

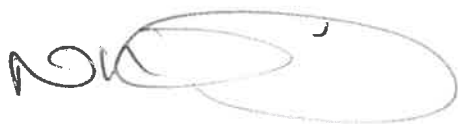
Year ending 30th June 2023

Balance Sheet

	Note	2023 £	2022 £
<u>CURRENT ASSETS</u>	10		
(cash at bank)		9,465	5,418
NET CURRENT ASSETS		9,465	5,418
TOTAL ASSETS LESS CURRENT LIABILITIES		9,465	5,418
FUNDS			
Unrestricted income	12	9,465	5,418
Restricted income	11	-	-
TOTAL FUNDS		9,465	5,418

These unaudited accounts were approved by the trustees and authorised for issue on the ~~6th April 24~~ and are signed on their behalf by:

N Sherrin



Trustee

K McAllister



Trustee

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2023

1. ACCOUNTING POLICIES

Basis of accounting

The unaudited accounts have been prepared on a cash basis. The cash basis of accounting recognises transactions and events only when cash (inc cash equivalents) is received or paid by the charity.

2. VOLUNTARY INCOME

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds 2023 (£)	Total Funds 2022 (£)
Donations	0	-	0	2,125

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Total Funds 2023 (£)	Total funds 2022 (£)
Break the Rules Day	0.00	396.00
School Disco	1324.70	880.60
Quiz night	902.50	1043.80
School sports Day	385.00	236.70
Lisburn Fun Run	0.00	942.00
Christmas Craft Fair	1774.40	0.00
	<u>4,386.60</u>	<u>3,499.10</u>

4. FUNDRAISING TRADING: COSTS OF GOODS AND OTHER COSTS

	Total Funds 2023 (£)	Total funds 2022 (£)
School Disco	120.00	389.91
Quiz night	752.00	6.76
School sports Day	63.00	91.00
Lisburn Fun Run	0.00	942.00
Christmas Craft Fair	453.41	0.00
	<u>1,388.41</u>	<u>1,429.67</u>

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2023

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds (£)	Total Funds 2023 (£)	Total Funds 2022 (£)
Riverdale Primary School Education Advancement	3,670.68	3,670.68	0.00

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Unrestricted Funds (£)	Total Funds 2022 (£)	Total Funds 2021 (£)
Riverdale Primary School Education Advancement	3,670.68	3,670.68	0.00

7. GOVERNANCE COSTS

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds 2023 (£)	Total Funds 2022 (£)
Subscriptions	116.00		116.00	111
Bank charges	31.40		31.40	116.21
Other costs				
	<u>147.40</u>	<u>-</u>	<u>147.40</u>	<u>127.21</u>

8. OTHER RESOURCES EXPENDED

	Unrestricted Funds (£)	Total Funds 2022 (£)	Total Funds 2021 (£)
Other resources expended	0	0	20

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

NOTES TO THE UNAUDITED ACCOUNTS YEAR ENDING 30 JUNE 2023

9. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees during the year

10. CASH AT BANK

	2023 (£)	2022 (£)
Bank current account	8644.64	9,464.62

11. RESTRICTED INCOME FUNDS

	Outgoing resources (£)	Incoming resources (£)	Balance at 30 June 2022 (£)
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	-	-	-
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12. UNRESTRICTED INCOME FUNDS

	Balance at 1 July 2022 (£)	Outgoing resources (£)	Incoming resources (£)	Balance at 30 June 2023* (£)
General funds	9,464	5,205	4,386	8,645

13. TRANSACTIONS WITH TRUSTEES

Nil

*Balance in bank on 30th June 2023 was £7908.84.
However £736.00 not transferred to PTA account from May fundraising activity (school disco) until August. This money is considered as part of the balance of July22 – June23 and has been considered as this accounting / academic year.

Riverdale Primary School Parent Teacher Association

Northern Ireland - Charity number 101075

Annual report

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

TRUSTEES' ANNUAL REPORT YEAR ENDING 30 JUNE 2023

The trustees present their report and the unaudited accounts of the Parent Teacher Association (PTA) for the year ended 30 June 2023

REFERENCE AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY NAME Riverdale Primary School Parent Teacher Association

Charity registration number 101075

The trustees

The trustees who served the parent teacher association during the period were as follows:

N. Sherrin
K. McAllister
V. Powell

Independent examiner Mr G Simpson
2 Thornbrook
Lisburn
BT27 5LW

STRUCTURE, GOVERNANCE AND MANAGEMENT

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STATEMENT OF TRUSTEES RESPONSIBILITIES

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Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable association and of the income and expenditure of the PTA for that period.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PTA and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008 and 2013. They are also

responsible for safeguarding the assets of the PTA and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PUBLIC BENEFIT STATEMENT

The trustees of the PTA confirm that they have had due regard for the guidance produced on public benefit by the Charity Commission for Northern Ireland and are pleased to report that during the year the charitable association has continued to accrue funds in order to provide public benefits through our activities. In particular, the trustees consider how these activities will contribute to the aims and objectives set out.

OBJECTIVES AND ACTIVITIES

The objective of the PTA is to advance the education of the pupils at Riverdale Primary School and assist in the provision of additional educational resources for the school.

The public benefits, which come from these objective and activities, include enhanced educational progress of all pupils; fostering greater parental involvement in school life; and improved links with the local community. These benefits are demonstrated through feedback from pupils, parents (past and present), school governors and local residents.

ACHIEVEMENTS AND PERFORMANCE

After the success of the reintroduction of fundraising activities in 2021-22, the PTA were keen to continue this theme with the aim of returning to the levels of fundraising seen before the Covid-19 pandemic.

An important fundraising activity of the Riverdale PTA school calendar has always been the Christmas Craft Fair in December. This returned to the calendar for December 2022 after a two year gap, and was as successful as it has always been. It was successful, not only financially (accruing £1,321 in funds), but critically in restoring the community spirit of Riverdale Primary School amongst the parents, teachers, children, and the local community.

In March the PTA ran a quiz night for the parents at a local Hockey club. The decision was made to change the format slightly by providing a curry meal, supplied by a local company, as part of the admission cost. This meant the cost of the admission to the quiz was inflated from previous years and unfortunately did not prove as financially beneficial as previous years. The PTA has reflected on this and will consider other options next year: one that will appeal to more parents and increase the visibility of the PTA.

In May 2023, when the nights were brighter, Riverdale Primary school held its school disco. Again this was a phenomenal success: the children thoroughly enjoying the evening and raising £1,205 in the process.

The PTA provided helpers for the School's book fair and also organised refreshments stalls at the school sports day in June.

The PTA were able to make notable donations to the school this academic term including yearly school planners for all Key stage 2 pupils (£881), Snappy Jack Educational resources for Key Stage 1 (£779), and Series of books for both Key Stage 1 and 2 (£2011)

FINANCIAL REVIEW

The PTA bank account was at a healthy state at the beginning of the academic year with £9464 in reserves.

During the year the reserves increased through various activities: Christmas Craft Fair (1321) and School Disco (£1205); Quiz night (£151) and School sports Day (£322).

This increase in funds allowed the PTA to make several donations to Riverdale Primary School during 2022-2023. The value of the donations was greater than the monies raised from fundraising, however, as no donations had been made to the school during the previous academic year this did not cause any concerns or reservations about the end of year balance of the PTA accounts. The PTA bank account was £8,645 at year end. *(£736 deposited into PTA account after 30th June 2023 but considered as part of these funds and this accounting process).*

RISK MANAGEMENT

The members of the committee have overall responsibility for ensuring that the PTA has in place an appropriate system of controls, financial and otherwise, to provide reasonable assurance that:

- The charity is operating efficiently
- Its assets are safeguarded against unauthorised use or disposition
- Proper records are maintained and financial information used within the charity or for publication is reliable
- The charity complies with relevant laws and regulations
- The charity's systems of financial control are designed to provide reasonable, but not absolute assurance against material misstatement or loss

The major risks, to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

RESERVES POLICY

The PTA's policy is to retain a level of free reserves which matches the needs of the organisation both at the current time and in the foreseeable future.

288 Ballynahinch Road
Lisburn
Co Antrim
BT27 5LX

Signed by order of the trustees:

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K McAllister
Parent Teacher Association Secretary

Riverdale Primary School Parent Teacher Association

Northern Ireland - Charity number 101075

Annual return

RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RIVERDALE PRIMARY SCHOOL PARENT TEACHER ASSOCIATION

YEAR ENDING 30 JUNE 2023

I report on the accounts of the charity for the year ended 30 June 2023, which includes the income and expenditure account, balance sheet and related notes.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- State whether particular matters have come to my attention

Basis of independent examiner's report

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That counting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters 1-4 listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Mr G Simpson
Independent examiner

2 Thornbrook
Lisburn
BT27 5LW