

Creating Space Limited

Northern Ireland · Charity number 100876

Details

Status Received

Registered 2014-12-02

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

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Londonderry
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Activities

Purposes: The company's objects are to promote the benefit of the inhabitants of Northern Ireland and surrounding area without distinction of age, sex, sexual orientation, race, or of political, religious or other opinions, by associating together with the said inhabitants and the local authorities, voluntary and other organisations in a common effort to, deliver interventions, develop economic activities, promote a shared future, advance education, provide training, to preserve the environment and heritage of the area of benefit and to establish facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

What the charity does: The prevention or relief of poverty, The advancement of education, The advancement of citizenship or community development, The advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity

How the charity works: Community development, Community enterprise, Cross-border/cross-community, Education/training, Sport/recreation, Volunteer development, Youth development

Who the charity helps: Children (5-13 year olds), Community safety/crime prevention, Interface communities, Unemployed/low income, Voluntary and community sector, Volunteers, Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£4,660	£4,239	£0	0

Trustees

Name	Role	Appointed
Miss Michelle Hayden		
Mr William Condren		
Mrs Philomena Bradley		

Creating Space Limited

Northern Ireland - Charity number 100876

Accounts

Receipts and payments accounts

For the period from	01/11/2023	To	31/10/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Activity programs	4,660	-	-	4,660	1,950
D&SDC		-	-	-	-
John Moores		-	-	-	-
Telecommunications Fund CFNI		-	-	-	-
Job retention scheme		-	-	-	-
Limavady Community		-	-	-	-
Awards for all		-	-	-	-
Donation		-	-	-	-
A1 Sub total (Gross income for the Annual Return)	4,660	-	-	4,660	1,950
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
Equipment		-	-	-	-
		-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	4,660	-	-	4,660	1,950
A3 Payments					
Upkeep		-	-	-	-
Administration/Wages	1,651			1,651	2,285
Activity programs	400			400	-
Financial costs	150	-	-	150	150
Rent	500	-	-	500	350
Accountancy	250	-	-	250	540
Office costs	1,288	-	-	1,288	562
Sundries		-	-	-	-
		-	-	-	-
A3 Sub total	4,239	-	-	4,239	3,887
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
Equipment		-	-	-	-
		-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	4,239	-	-	4,239	3,887
Net of receipts/(payments)	421	-	-	421	- 1,937
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	397	-	-	397	2,334
Cash funds this year end	818	-	-	818	397

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	First Trust Bank	818	-	-	818	397
		-	-	-	-	-
		-	-	-	-	-
	Total cash funds	818	-	-	818	397
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK

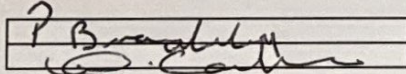
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
			-	-	-
	Total		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
		Total		-	-

Categories	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
		Total			-

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name
 P. Broughley
 William Connors

Date of approval
 11/7/25
 11/7/25

Creating Space Limited

Northern Ireland - Charity number 100876

Accounts

Receipts and payments accounts

For the period
from

01/11/2022

To

31/10/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Activity programs	1,950	-	-	1,950	2,885
D&SDC	-	-	-	-	-
John Moores	-	-	-	-	-
Telecommunications Fund CFNI	-	-	-	-	-
Job retention scheme	-	-	-	-	-
Limavady Community	-	-	-	-	-
Awards for all	-	-	-	-	-
Donation	-	-	-	-	-
A1 Sub total (Gross income for the Annual Return)	1,950	-	-	1,950	2,885
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
Equipment	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	1,950	-	-	1,950	2,885
A3 Payments					
Upkeep	-	-	-	-	-
Administration/Wages	2,285	-	-	2,285	4,776
Activity programs	-	-	-	-	106
Financial costs	150	-	-	150	153
Rent	350	-	-	350	-
Accountancy	540	-	-	540	-
Office costs	562	-	-	562	-
Sundries	-	-	-	-	209
A3 Sub total	3,887	-	-	3,887	5,244
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
Equipment	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	3,887	-	-	3,887	5,244
Net of receipts/(payments)	- 1,937	-	-	- 1,937	- 2,359
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,334	-	-	2,334	4,693
Cash funds this year end	397	-	-	397	2,334

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	First Trust Bank	397	-	-	397	2,334
		-	-	-	-	-
		-	-	-	-	-
	Total cash funds	397	-	-	397	2,334
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
			-	-	-
	Total		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
		Total		-	-

	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
				-	-
	Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature

P Bradley
William Cowden

Print Name

PHILOMENA BRADLEY
WILLIAM COWDEN

Date of approval

31/7/24
31/7/24

Creating Space Limited

Northern Ireland - Charity number 100876

Annual report



Creating Space Limited

Trustees Annual Report

October 31

2023

The Trustees of Creating Space Ltd present their report for the period:
1st November 2021 to the 31st of October 2022.

COMPANY REGISTRATION NO: NI604519

**NI Charity
Commission
Number:
100876**

Annual Report for the Year Ending 31st October 2023

Consolidation	2-3
Challenge and Change	4 - 6
Achievements and Performance.....	7
Youth Outreach Project and Program Delivery	7
Addressing Need & Disadvantage	7
Education and Training	8
Community Development and Citizenship	8
Promoting Good Relations	9
Volunteering and Volunteer Development	9
Partnership Work and Practice	10
Sustainability	11-13
Financial Review.....	14
Performance.....	14
Income and Expenditure	14
Gifts and Support in Kind.....	14
Accounts for Year ended 31st October 2023.....	14 (1)
Receipts and Payments Account.....	14 (1)
Statement of Assets and Liabilities	14 (1)
Notes to the Accounts.....	14 (1)
Independent Examiners Report	14 (1)
Reference and Administrative Details.....	15
Charity Name	15
Charity Number	15
Principal and Operational Addresses	15
Trustees as of 31 st October 2023.....	15
Advisors	15
Activities and Objectives.....	16
Main Activities.....	16
Public Benefit Statement.....	16
Charitable Purpose	17-18

CONSOLIDATION

The primary focus during this period was to remain the ratification and further development of the structures, obligations and charitable intent and purpose of the Organisation going forward, to continue to deliver support and services where possible and implement a full Action Planning and Organisation Review when possible.

Actions implemented and/or achieved during this period included:

- Application to John Moore's Foundation to source funding/support to assist with offsetting staff and outreach office overhead costs. Due to staff vacancy with the local JMF office this had to be deferred to later than would have been preferred during this reporting period, and was unfortunately ultimately unsuccessful.
- Application submitted to Halifax NI to source financial support/funding to support to assist with offsetting staff and outreach office overhead costs. This application was also unsuccessful due to reduced revenue available within this funding stream and an oversubscription of applications to it.
- Application submitted to National Lottery Awards for All funding stream for Readiness Assessment & Action Planning Delivery for the Organisation and other Youth & Community providers across the Derry City & Strabane District Council area. This unfortunately was also unsuccessful due to an oversubscription of applications received. The Organisation has been advised/invited to re-apply which will be implemented during the next reporting period. It has however adversely affected and negatively impacted the Organisation's intent and ability to further develop and advance the Organisation's essential Action Planning and Review Process to provide for its strategic development and direction and future sustainability during this reporting period. It also inhibited the Organisations planned delivery of one of its major service delivery programs for the period and its planned expansion of its beneficiary base to better meet its charitable purposes and objectives during this reporting period.
- The proposed submission of an application to DCSDC Police & Community Safety Partnership during this reporting period, to reinstate and seek support for the development and extended delivery of our Distracted Driving and Road Safety Invention Projects: was unable to be submitted and substantiated due to a change within the funding criteria, the support available, awards been made through 3rd Party delivery agents and most obstructively that another provider had secured direct external funding to deliver a similar intervention at no cost.
- The DFC Smalls Grants Program (NWVC/LCDI) for Volunteer Training/Reimbursement & Volunteer Development, which has been a key core component and means of support for the Organisation remains "in limbo" with no advice or information as to if or when it will be re-instated.

CONSOLIDATION continued.

On a more positive note, this reporting period has seen the following outputs and objectives implemented:

- Preparation and presentation of the Charity Commission Report for the period to Oct 2022 (July 2023)
- Negotiation and adaption of Insurance & Premium Payment in line with reduced service delivery
- Identification of possible funding streams for future sustainability, service delivery and or action plan development
- Preparation and presentation of the Organisation's accounts for examination/audit (Oct 2023)
- Successful completion and return of all previous financial monitoring and reporting in line with project outputs and evaluation requirements by all funding providers.
- Successful reestablishment of an Organisational Outreach Office at two diverse locations within the DCSCD Council area (urban and rural) with the support of two local community/youth providers.
- The retention of the Organisation's key (and only) staff member albeit at reduced hours of work.
- Recruitment/securing the services and support of 3 new volunteers
- Continued service delivery to meet the Organisation's charitable aims, objectives, intent and purposes.

CHALLENGE and CHANGE

The Trustees of Creating Space Ltd would promote that Challenge and Change have unfortunately remained constants for the Organisation during both this and the previous reporting period: and ones through this reporting period they are still endeavouring to manage, negotiate and adapt to: whilst continuing to develop and direct service delivery and provision for those it aims to provide for and support.

1. Funding opportunities remain fewer and more competitive than ever especially in relation to core costs and volunteer support: as evidenced by three unsuccessful applications made during this reporting period to endeavour to secure such.

As a direct result of this the Organisation's financial income has remained severely reduced, and with once again it witnessing fewer opportunities for fundraising and remuneration for service delivery to offset operational overheads. With funding and finances becoming harder to negotiate and secure across the entire community/voluntary sectors - organisations on whom we previously relied for such support and service provision, also do not have the resources to provide any (or little) remuneration for our services: which however, we continue to provide and deliver wherever possible at no cost.

Even facing such challenges, the Organisation has met all its financial obligations, has incurred no debt and has once again identified potential funding streams for future application and support. It has however that financial reserves have been unable to be fortified and the limited amount available to the Organisation have been depleted once again.

2. A major challenge for the Organization over the last three-year period has been the securing of an identified operational base and Outreach Office through which it can more effectively conduct its business and future planning. The option of acquiring a "hot desk" alternative was explored, however due to the support of two local community-based providers the Organisation has negotiated two outreach office spaces, one urban and one rurally located within the DCSDC area. This indeed more than we could have hoped for, and with access to internet and minimum contributions towards overhead costs such as heat & light it has enabled the Organisation to operate such, although on a much smaller scale, without the essential core cost funding we were unable to secure and without incurring debt.
3. Although much of the Organisation's larger pieces of equipment were destroyed in the previous arson attack, some, as well as numerous smaller items remained and have since that time been distributed and stored at various locations on a temporary basis, having to be continually relocated. A centralised storage facility has been secured, at a minimal cost during this reporting period, making for easier access and usage and more strategic delivery going forward.

CHALLENGE and CHANGE continued.

4. With the loss of the company vehicle in the forementioned arson attack service delivery had resumed at a much-reduced level and diversity. This was not only inhibited by loss of equipment but by the inability to transport all that was needed to varied outdoor locations. The generosity and support of the Organisation's staff and volunteer base have undertaken this essential role to date, utilising their own vehicles without recompense. Fortunately, during this reporting period one of the newly recruited volunteers has access to a van, and with the adequate insurances in place and its availability, has afforded the organisation the ability to better utilise what larger pieces of equipment remain providing more diverse service delivery opportunities.
5. The Organisations Volunteer Base remains dramatically reduced in comparison with pre-covid levels. However, the Trustees with the support of the staff member have advanced the Organisation's Volunteer Recruitment Program during and this has seen three new volunteers sourced during this reporting period with all but one of the previous volunteers starting point retained. The Volunteer Development Program has been severely restricted due to lack of financial resources and support, nevertheless the Organisation has been able to secure free training opportunities where available and to "piggy back" on spare training places afforded by other local youth & community providers at no cost being incurred. It is hoped to further advance this element during the forthcoming reporting period.
6. Service user provision and engagement has fortunately continued to be developed but remains at a much-reduced level and diversity than the Trustees would like or indeed have hoped for during this reporting period. Financial restrictions and lack and availability of resources to support the service delivery of the Organisation, and indeed those who previously sourced and availed of its services, has been dramatically reduced and the impact of this has seen the corresponding reduction in the levels of service user provision and engagement. Creating Sace Ltd is not alone in this complexity with similar providers and indeed many communities and voluntary organisation facing the same difficulties.
7. The Organisation remains committed to move forward towards a more educational and training delivery themed ethos and objectives. Although at an early stage this has been initiated has proven successful. Not only does there seem to be more financial resources to support such diversity of service delivery it has also more easily negotiated especially in relation to:
 - Reduced volunteer base and volunteer interests/abilities.
 - Reduced levels of equipment
 - Financial management and service delivery/overhead costs

CHALLENGE and CHANGE continued.

- Training provision
- Service user/beneficiary requests
- Funding/financial support criteria and thematic strands
- Year-round service provision
- Strategic planning – both for Creating Space Ltd and for the Organisations we are here to support who directly support and deliver for our service users.

It is hoped that this can be further enhanced and developed moving forward as schools/colleges open up to external providers and services more fully, affording the Organisation the opportunity to reinstitute our School & Community Education. Training and Life Skills initiatives.

8. The Organisation's essential Action Planning and Review Process to provide for its strategic development and direction and future sustainability remains as yet not fully realised, primarily due to the financial support sought for this being unsuccessful. However, the key human resources remain in place and applications to support this process will be resubmitted to previously identified potential financial and funding streams to support the Action Planning and Review process going forward.
9. The Organisation has once again negotiated adverse challenge and change and is once again ready to welcome positive transformation.

Youth Outreach (YO!) Project and Program Delivery

The Organisation's Youth Outreach Project and more recently Education and Training initiatives remain the core delivery mechanism for the majority of our work and service delivery, and the conduit through which we achieve our charitable objectives. Unfortunately, although greatly increased from the previous year, remain reduced and curtailed in relation to the levels the Trustees had hoped for and intended. This was mostly in line with reduced finances being available. However the Trustees would present and promote that program and project delivery is once again on an upward trajectory and that the Organisation indeed utilised voluntary and charitable service to deliver for service users and for the greater public benefit through its program and project delivery.

Addressing Need and Disadvantage:

Activities and Interventions (May 2021 – Oct 2021)

Delivery of the following initiatives, for children and young people living within identified areas of need or disadvantage across the Derry City and Strabane District Council area: and/or for those who have been referred to us as in need of support, intervention and inclusion by community partners or external agencies.

- ✚ Delivery of Orienteering/ Midnight Treasure Hunt Activity for 26 young people 14-18 years with REACH Across as part of their annual Summer Camp Initiative
- ✚ Delivery of 2 x Multi Games & Teambuilding Activities for 26 young people 14-18 years with REACH Across as part of their Summer Camp Initiative
- ✚ Delivery of Sports Day for 45 young people 10-16 years in the Strathfoyle area as part of the Give & Take Annual Summer Scheme
- ✚ Assistance with 2 x Community Planting events across the Strathfoyle, Maydown & Eglinton areas.
- ✚ Delivery of Orienteering/ Midnight Treasure Hunt Activity for 22 young people 11-16 years with Enagh Youth Forum
- ✚ Delivery of Orienteering/ Midnight Treasure Hunt Activity for 13 young people 14 -19 years – Youth into Culture
- ✚ Delivery of Team building Multi Games Activities and Community Sports Day for 33 young people 5-12 years in the Caw area as part of their Annual Summer Scheme Program
- ✚ Support delivery of Community Fun Day including kayaking. Paddle boarding and giant slip n slide for 150+ individuals (young people and families) from across the Faughan & waterside DEA's in association with Adventure Sports North West (4 x volunteers assisting)
- ✚ Delivery 4 x week Mind & Mood Matters Program for 12 young girls 12 – 17 years – Enagh Youth Forum
- ✚ Delivery of Distracted Driving practical skills activity in partnership with Enagh Youth Forum and the Cruise Centre, Campsie.

Education and Training

Most service delivery in relation to Education and Training is undertaken within a group or school-based setting. Unfortunately, the Organisation's lack of resources and with schools being stretched to capacity the delivery of such during this reporting period was unobtainable. However, where possible the Organisation sought alternative options and opportunities to meet our education and training objectives through local youth and community providers have been with the following outputs being delivered within this reporting period:

- ✚ Delivery of 2 x Distracted Driving Educational & Road Safety Workshop for 12 x young people 15-17 years - Enagh Youth Forum
- ✚ Delivery of Distracted Driving Educational & Road Safety Workshop for 9 young people – Youth into Culture
- ✚ Delivery of Distracted Driving Educational & Road Safety Workshop for 23 young people 14-19 years – Reach Across
- ✚ Delivery of 4 x week Sexual Health & Relationships Program for 8 x young girls 15 - 17 years in partnership with Enagh Youth Forum
- ✚ Delivery of Support and Supervision Skills Training for 1 x staff and 3 x Directors of Caw Nelson Drive Action Group
- ✚ Delivering of Peer Leadership and Mentoring Training for 8 young people 15-19 years – Youth into Culture.
- ✚ 3 x Volunteers of the Organisation facilitated to complete Keeping Safe/Child Protection Training through NW Volunteer Centre.

Community Development and Citizenship

This forms a core focus and delivery medium for the Organisation's work and development. During this reporting period through the staff member & volunteers the following outputs were delivered:

- ❖ Delivery of Air Quality & Pollution Workshop for 20 young people 12-16 years from the Enagh, Strathfoyle and Maydown areas as part of their Safer, Cleaner & Greener Environmental Citizenship Program.
- ❖ Delivery of Volunteer and Committee Skills Training for 15 x committee members and volunteers within Enagh Youth Forum
- ❖ Delivery of Action Planning and Readiness Assessment Training for 14 x Directors and Committee members of Caw Nelson Drive Action Group.
- ❖ Delivery of 14 x focus group workshops for 55 young people 10-18 years in partnership with Caw Nelson Drive Action Group and Caw Youth Club
- ❖ Provision of Administration and Support services to enable Community Development Practice within Enagh Youth Forum
- ❖ Facilitation & Administration of 4 x Have Your Say Events for Enagh Youth Forum as part of their 5 x year Village Plan consultation & development.
- ❖ Facilitated engagement with the PSNI & NIFRS for 2 x groups of young people for Enagh Youth Forum within their Youth Citizenship Project.
- ❖ Delivery of Inclusive Games for Caw Women's Group (22 participants)

Promoting Good Relations

As this output necessitates wider engagement and interaction across “boundaries” we have been unable to meet our charitable objective under this heading as fully as we have done in the past. However, it has continued to be promoted and achieved through providing, promoting and delivering opportunities for all irrespective of age, gender, ability or religious/political background. This has been underpinned through the wide representation of diverse young people from we have delivered for and organisations we have worked with during this reporting period. A major step under this objective during has been the establishment of two Outreach Offices in two diverse communities of interest: which we hope will not only allow the Organisation to be better seen on a cross-community platform, but also encourage volunteers and service users from diverse community backgrounds to better engage with each other through the vehicle of Creating Space Ltd, thereby breaking down barriers through shared interests and activities and promoting good relations.

Volunteering and Volunteer Development

Volunteer Development remains one of the Organisations core objectives and the main conduit through which it achieves its charitable intent and purpose and successfully delivers for its service users and beneficiaries.

The Organisation has previously successfully maintained and supported a large, diverse and committed volunteer base which unfortunately has dwindled in recent years. Fortunately, during this reporting period, the Organisation’s volunteer base (although not at previous levels) has not only been retained but has grown, with three new volunteers recruited during the 12x month period. Volunteers remain a lynchpin for the Organisation and conduit for our adapted and remerging service delivery and support. They are essential in assisting us to better meet our charitable intent and purpose and it is intended that the Organisation’s Volunteer Recruitment Program will continue apace, with volunteers identified in line with what skills they can bring to enhance and develop our service delivery and provision. Volunteer Training & Development is also a key targeted objective both for the benefit of the volunteer as well as the Organisation, and although this has had to be curtailed due to lack of resources, volunteers have undertaken essential Keeping Safe/Child Protection and Emergency First Aid Training

The Trustees wish to place on record their sincere gratitude and appreciation to all its volunteers, past and present, who have contributed so generously of their time and to the work of the Organisation especially in another challenging year. We would like also to take this opportunity to welcome our new volunteers and hope we can afford you new opportunities in the year ahead.

They also wish it to be noted, once again, that the unavailability of the DFC Volunteer Small Grants Program continues to produce a detrimental effect on small voluntary/community organisations.

Partnership Work and Practice

The Organisation recognises and continues to embrace the partnership model as the most practical and successful means to enable it to distribute maximum provision and impact for its service users and beneficiaries and to assist it in delivering on its charitable intent and purposes.

During the previous three reporting periods work in partnership has unfortunately been restricted to a greater or lesser across the community, voluntary, statutory and public sectors

Thankfully during this reporting period normality has returned and through the Organisation's key staff members outreach, old partnerships have been revisited and reestablished and new one sourced and developed across the Derry City & Strabane District Council area.

This period has seen the Organisation once again successfully re-establish links and partnership work and engage on a regular basis with community/voluntary and statutory providers across the Derry City & Strabane District Council area: and we very much look forward to enhancing relationships and developing our partnership work and practice on a much wider and all-embracing scale once more in the year ahead.

Engagement for the period in relation to partnerships/potential partnerships have been inclusive of the following:

- Adventure Sport NW
- Ballymagroarty Hazelbank Community Partnership
- Caw Nelson Drive Action Group
- Caw Women's Group
- Currynierin Community Association
- Enagh Country Park Enterprises
- Enagh Youth Forum
- Lincoln Courts Youth & Community Association
- Reach Across
- Strathfoyle Community Association
- Youth into Culture
- NI Housing Executive
- PSNI
- Derry City & Strabane District Council & Police and Community Safety Partnership

Sustainability

The Trustees present the belief that with focus, opportunity, the commitment of staff and volunteers and the enhancement of partnerships. the work of the Organisation can be further developed and will continue going forward.

Unfortunately, due to lack of successful applications for funding and financial support sustainability has been particularly difficult to negotiate during this reporting period by has once more been achieved. The Trustees have continued to undertake actions to place the Organisation in the best financial situation possible going forward and make best possible use of finances and assets that were in place and at their disposal.

Although unfortunately the envisaged Action Plan could not be fully implemented; throughout the reporting period the Trustees continually met and engaged with the current staff and volunteer base to report on, reset and re-establish the needs, issues, concern and priority actions for the Organisation in the interim period and going forward.

INTERIM ACTIONS

1. Contact to be made with all previous volunteers to access the interest, ability and potential availability to continue to support the Organisation
2. Promotion of Volunteer opportunities through social media, website and NW Volunteer Centre.
3. Engagement with current/potential partners and service users to resume and develop service delivery opportunities and ascertain what their needs/requirements are and/or what financial resources they might have in place.
4. Promote current Outreach Offices and negotiate extension of current usage agreements.
5. Identify what services and support we can realistically deliver with the reduced human, physical and transport resources currently available to us

The Trustees presented additional points of action which they again hope to implement over the next 6–12-month period to lay a firm foundation for the work and service delivery of the Organisation going forward in the short and medium term.

SHORT TERM ACTIONS

1. Identify and make funding applications to retain the support of the Project Co-Ordinator post.
2. Identify and make funding applications to retain current an Outreach Office facilities and overhead costs and/or re-evaluate the need for such.
3. Identify and make applications to cover essential Organisational running costs e.g., Insurance, Accountancy

Sustainability continued:

SHORT TERM ACTIONS

4. Seek support and/or financial assistance to enable us to deliver programs, projects and educational/life skills initiatives to more fully meet our charitable aims and objectives and better deliver for our service users and beneficiaries.
5. Continue to extend our current volunteer base
6. Seek funding to support Volunteer Training & Development, "out of pocket" expenses and associated equipment
7. Source financial support and assistance to update and/or replace essential equipment/materials to enable or enhance our service provision
8. Explore options for local small fundraising initiatives e.g. bag packing, prize draw, to offset current storage facility costs.

MEDIUM TERM ACTIONS

1. Funding and/or support to be identified and secured for the institution of a residential Action Planning and Strategic Development Event
2. Funding to be sourced and secured for a Strategic Action Plan to be developed incorporating Community Development Principles and Practice.
3. New S.M.A.R.T objectives for service delivery and support to be developed in line with the Organisation's Charitable Intent and Purpose and with a primary focus on Youth Education, Training and Life Skills focus.
4. Longer term funding sourced for retention and possible extension of staff support to provide better job security and remuneration.
5. Longer term funding sourced for retention of Outreach office and storage facilities (at a joint location, if possible, to centralize services) with associated operational overheads to afford more opportunities for growth, sustainability and strategic development within and for the Organisation.
6. Funding and support sourced to deliver new and extended services and support. New and increased opportunities and provision delivered for service users on a year-round basis

Sustainability continued:

MEDIUM TERM ACTIONS continued:

Although applications for funding submitted during this reporting period have unfortunately been unsuccessful, the Trustees intend to resubmit three of the previous applications and have identified additional funding streams which can provide potential opportunities for service delivery and sustainability going forward. These include:

1. Application to be resubmitted to the JMF for a further period of financial support. Core Costs, Program costs. Action Planning.
2. Application will be resubmitted to the Halifax Foundation NI to offset staff and core costs.
3. Application to NLF Awards for All Program for Readiness Assessment & Action Planning Delivery for Youth & Community providers. Creating Space Ltd had received funding however the 3x year interval for resubmission of another application has now expired.
4. Application to DCSDC Small Grants – Community Support Program: for Volunteer Training and Support and Community Development initiative.
5. Application to DCSDC Police & Community Safety Partnership to reinstate and seek support for the development and extended delivery of our Distracted Driving and Road Safety Invention and Active Citizenship Programs, with children & young people.
6. Application to the Tudor Trust for staff, volunteer and programs costs.
7. Application to Live Here, Love Here to develop an additional environmental strand within our Leave No Trace Outdoor Adventure and Education project.
8. Application to The Honourable the Irish Society to replace update small items of equipment.

The Trustees have the full realisation and understanding that securing funding will be the “key” to future sustainability and indeed survival for the Organisation, especially in the short to medium term and will continue through the staff member and our partnership engagement. to identify and seek new opportunities and funding streams and support which enable the Organisation to meet its Charitable Aims and Objectives.

Financial Review

Performance

Financial performance in the year to October 31st 2023 has been unfortunately less than the Trustee's forecasts, hopes and expectations during this reporting period: due to the lack of funding/financial support negotiated on behalf of the Organisation; and the budget reductions available to those we deliver our services for.

Income

Income receipts for the period 1st November 2022 – 31st October 2023 totalled £1,950 a decrease of £8,005 on the previous year.

Expenditure

Expenditure had a corresponding reduction totalling £3,887 – a decrease of £2,630 for the year

Gifts and Support in Kind

This has been essential and overwhelming resource during this reporting period and has been crux of the Organisations survival and sustainability for the year.

Volunteers, Members and Trustees also give generously of their time to meet any and all the unforeseen needs of the Organisation during what has continued to be another year of challenge and constant change for the Organisation.

The staff member has continued to give above and beyond their role and remit both in relation to hours of work and other duties.

Community, voluntary and statutory partners were an essential asset and means of reducing financial costs on the Organisation. In this reporting period this has seen the Organisation benefit financially through the provision of:

- ⬇ Free printing and photocopying
- ⬇ Free internet access.
- ⬇ Transport Support.
- ⬇ Minimal rental and overhead costs in relation to Outreach Office facilities

The Trustees wish to place on record their recognition of and gratitude for all these individual and collective contributions. A special notation being presented to Caw Nelson Drive Action Group and Enagh Youth Forum in relation to facilitating the establishment of the Organisation's Outreach Office facilities.

Detailed accounts can be found on page **14 (1)** of this report.

Reference and Administrative Details

Charity Name: Creating Space Ltd

Charity Number: Registered Charity in Northern Ireland, No NIC100876

Principal Address:

41A Clooney Terrace
Waterside
Derry-Londonderry
BT47 6AP

Outreach Office Addresses:

LEVEL TWO
6-7 Parkmore Drive
Strathfoyle
Derry
BT47 6XA

Caw Community &
Cultural Centre
205 Sperrin Park
Londonderry
BT47 6NQ

Charity Trustees as of the year 31st October 2023:

Mrs Philomena Bradley - Chairperson

Mr William Condren - Treasurer

Advisors:

Principal Bankers:

First Trust Bank
Meadowbank House
143-145 Strand Rd
Derry-Londonderry
BT48 7TN

Company Accountants:

Mc Corkell & Company
41A Clooney Terrace
Waterside
Derry-Londonderry
BT47 6AP

Insurance Broker and Underwriter

Marsh Ltd
Bedford House
Bedford Street
Belfast BT2 7DX
Tel: 028 9055 6100
www.marsh.com

Ecclesiastical Insurance
Beaufort House, Brunswick Road,
Gloucester, GL1 1JZ, UK.
Registered Branch in Dublin, Ireland.
2nd Floor, Block F2,
EastPoint, Dublin 3, D03 T6P8.

Policy number
12CHA0320332

Activities, Objectives and Purpose

Summary of Main Activities

- ⚡ Youth Outreach, Intervention and Diversionary Programs.
- ⚡ Education, Training & Life Skills Development
- ⚡ Volunteer Training, Development, Mentoring & Placements. Millennium Volunteer Awards Program
- ⚡ Peer Leadership & Skills Development for Young People
- ⚡ Youth Empowerment & Capacity Building
- ⚡ Practical Training Skills for Employment
- ⚡ Outdoor Adventure and Teambuilding
- ⚡ Summer Schemes & Festivals
- ⚡ Social Education & Citizenship. Community/Good Relations Initiatives
- ⚡ Inter-generational engagement and activities with hard to reach groups

Public Benefit Statement

The Trustees of Creating Space Limited confirm that they ENDEAVOUED WHERE EVER POSSIBLE AND THROUGH WHAT EVER LIMITED MEANS AND OPPORTUNITIES AVAILABLE TO THEM DURING THIS REPORTING PERIOD to comply with their duty under the Charities Act (NI) 2008 and the Charities Act (NI) 2013 to have regard to the Charity Commission's guidance on public benefit and that the public benefit requirement has informed the activities of the Organisation in the year to October 31st 2022.

The beneficiaries of our charitable purposes are Children & Young people 5 - 25 years residing within the top 20% designated areas of multiple deprivation in NI or those deprived through lack of opportunity; unemployment; lack of education and/or social exclusion throughout the United Kingdom & Europe. Wider beneficiaries are determined as society as a whole.

In evaluating public benefit, the Trustees note that our projects, programs and activities are open to all irrespective of age • having or not having a disability • gender • marital status • religion • political opinion • ethnicity • sexual orientation • having or not having dependents. We strive to ensure any restrictions placed on our Outdoor Adventure activities are both necessary and reasonable to protect both the safety of the individual wider public safety.

Charitable Purpose

1. The prevention or relief of poverty -through targeted intervention, service delivery and provision, which help to improve the quality of life for those most in need

Direct benefits which flow from this purpose include improved opportunity for the inclusion and increased participation of those determined most unlikely or unable to avail of such service provision and delivery due to socio-economic deprivation, marginalisation, isolation or disaffection.

2. The advancement of education – through the delivery of community and out of school education initiatives and provision of life skills training.

Direct benefits which flow from this purpose include the development of individual capabilities, competences, skills & understanding; individual attainment of recognised accreditation or qualification, additional or supplemental to, mainstream educational provision.

3. The advancement of citizenship or community development – through the cultivation and utilisation of human and physical resources and expansion of economic activities.

Direct benefits which flow from this purpose include: Developing & inspiring civic values, encouraging voluntary & community activity, Promoting social inclusion, community cohesion & volunteering, Providing outreach, “drop-in” and training facilities, Promoting social investment, and developing social enterprise for future sustainability.

4. The advancement of human rights, conflict transformation or reconciliation or the promotion of religious or racial harmony or equality and diversity.

Direct benefits which flow from this purpose include promoting good relations and lessening conflict between people of different politico-religious backgrounds and racial and ethnic groups across the world by promoting knowledge and understanding between them.

Benefits from our charitable purposes are demonstrated through facilities provision, voluntary action, service user feedback, statistical databases reports, feedback from community & statutory partners, published information on our website and social media page and future sustainability

None of our charitable purposes give rise to any harm

The only private benefits flowing from our charitable purposes is payment of wages to staff: both this and any other private benefit, flowing from any one of our four purposes, that is gained by a Trustee or their family is incidental and necessary to ensure the benefit is provided to all our beneficiaries.

Signed: Philomena Bradley *Philomena Bradley* Chairperson

Signed: William Condren *William Condren* Treasurer

Dated: 30th July 2024

Creating Space Limited

Northern Ireland - Charity number 100876

Annual return

Independent examiner's report to the Charity Trustees of Creating Examiners Report.

I report on the accounts of the Charity for the year ended 31st October 2023.

Respective responsibilities of Charity trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in the general Directions given by the Commission under section 65(9) (b) of the Charities Act
- State whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with general Directions given by the Charity Commission for Northern Ireland under section 65 (9) (b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland; I have found no matters that require drawing to your attention.



Richard A McCorkell

McCorkell & Co, 41a Clooney Terrace, Waterside Londonderry, BT47 6AP

31st July 2024

Fellow of the Association of Chartered Certified Accountants

Creating Space Limited

Northern Ireland - Charity number 100876

Accounts

Accounting period		Financial year	
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Receipts and payments accounts

For the period from		To	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Activity programs	2,885	-	-	2,885	980
D&SDC	-	-	-	-	-
John Moores	-	-	-	-	-
Telecommunications Fund CFNI	-	-	-	-	3,560
Job retention scheme	-	-	-	-	-
Limavady Community	-	-	-	-	-
Awards for all	-	-	-	-	-
Donation	-	-	-	-	-
A1 Sub total (Gross income for the Annual Return)	2,885	-	-	2,885	4,540
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
Equipment	-	-	-	-	250
A2 Sub total	-	-	-	-	250
Total receipts	2,885	-	-	2,885	4,790
A3 Payments					
Upkeep	-	-	-	-	-
Administration/Wages	4,776	-	-	4,776	4,416
Activity programs	106	-	-	106	-
Financial costs	153	-	-	153	1,358
Volunteer costs	-	-	-	-	-
Loan repayment	-	-	-	-	420
Venue hire	-	-	-	-	288
Sundries	209	-	-	209	-
A3 Sub total	5,244	-	-	5,244	6,482
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
Equipment	-	-	-	-	132
A4 Sub total	-	-	-	-	132
Total payments	5,244	-	-	5,244	6,614
Net of receipts/(payments)	- 2,359	-	-	- 2,359	- 1,824
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,693	-	-	4,693	6,517
Cash funds this year end	2,334	-	-	2,334	4,693

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	First Trust Bank	2,334	-	-	2,334	4,693
		-	-	-	-	-
		-	-	-	-	-
	Total cash funds	2,334	-	-	2,334	4,693
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK
B2 Other monetary assets	Details	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
B3 Investment assets	Details		Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
				-	-	-
				-	-	-
				-	-	-
	Total			-	-	-
B4 Assets retained for the charity's own use	Details		Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
				-	-	-
				-	-	-
				-	-	-
				-	-	-
				-	-	-
				-	-	-
		Total			-	-
B5 Liabilities	Details		Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
				-	-	-
				-	-	-
				-	-	-
		Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name
 MR WILLIAM CONDREN
 Mrs PHILomenA BRADbury

Date of approval
 22/7/23
 22/7/23

Creating Space Limited

Northern Ireland - Charity number 100876

Annual report



Creating Space Limited

Trustees Annual Report

October 31

2022

The Trustees of Creating Space Ltd present their report for the period:
1st November 2021 to the 31st of October 2022.

COMPANY REGISTRATION NO: NI604519

NI Charity
Commission
Number:
100876

Annual Report for the Year Ending 31st October 2022

EXTRAORDINARY IMPACTS and INFLUENCERS	2
Consolidation	3
Challenge and Change	4 - 5
Achievements and Performance.....	6
Youth Outreach Project and Program Delivery	6
Addressing Need & Disadvantage	6
Education and Training	7
Community Development and Citizenship	7
Promoting Good Relations	8
Volunteering and Volunteer Development	8
Partnership Work and Practice	8-9
Sustainability	9-11
Financial Review.....	12
Performance.....	12
Income and Expenditure	12
Gifts and Support in Kind.....	12
Accounts for Year ended 31st October 2020.....	12 (1)
Receipts and Payments Account.....	12 (1)
Statement of Assets and Liabilities	12 (1)
Notes to the Accounts.....	12 (1)
Independent Examiners Report	12 (1)
Reference and Administrative Details.....	13
Charity Name	13
Charity Number	13
Principal and Operational Addresses	13
Trustees as of 31 st October 2020.....	13
Advisors	13
Activities and Objectives.....	14
Main Activities.....	14
Public Benefit Statement.....	14
Charitable Purpose	15-16

EXTRAORDINARY IMPACTS AND INFLUENCERS

The Trustees of Creating Space Ltd present that throughout the first 6 months of this reporting period the Organisation continued to face major challenges due to the ongoing Covid 19 and Corona Virus Pandemic and its aftermath , which have impacted upon and adversely effected the Organisation's ability to function fully, deliver service provision to previous levels and wholly meet its Charitable Objectives

As with all organisations and individuals worldwide, the global pandemic which persisted intermittently to greater or lesser degree throughout the period November 2021 – April 2022, continued to adversely impact upon, severely limit and indeed prohibit service delivery and a return of everyday life and normality as we previously knew it.

Restrictions, uncertainty and fear continued to prohibited direct service delivery and engagement and protracted realistic future planning during this time.

The Trustees, still mostly unable to meet in person continued to communicate remotely using new electronic pathways and agreed that the work and operations of the Organisation must unfortunately mostly remain on hold until Government guidelines and restrictions were further reduced or removed.

Whilst this decision was taken in line with the wider societal constraints and controls which remained in place, the Trustees had also still to take into account the following concerns which made the work of the Organisation additionally unsafe and untenable at this time:

- Many of the Organisation's volunteers, Trustees and staff fell within the older or vulnerable and "at risk" categories
- Much of the work of the Organisation was in relation to engagement with young people who were defined as those most likely to transmit the virus
- The core delivery mechanism past and projected was in relation to group work which was prohibited or in schools - which even after re-opening were reluctant or adverse to hosting external providers or provision.
- The Organisation remained in a position where Action Planning and Review was a crucial element which must be discussed and agreed before any service delivery could fully resume. The option for this to take place effectively could not be effectively implemented at this time.

The Trustees agreed that although the Government Furlough Scheme had unfortunately come to an end the staff member (being agreeable) be retained, albeit at reduced hours, and this would be revisited bi-monthly in line with available finances to meet their remuneration and all HMRC payments. The Trustees promoted that this would continue to preserve a point of contact and support to ensure the Organisation continued to meet its legal, administrative and financial obligations and to hopefully retain the essential services and support of the staff member for the future: placing Creating Space Ltd in the best position possible for whenever normal services could fully resume.

CONSOLIDATIONS (Nov 2021 – April 2022)

Although the situation in relation to the Covid 19 pandemic restrictions decreased intermittently, the Trustees agreed to return to remote communication systems following the lead and example being promoted and utilised by other community/voluntary providers, statutory agencies and public bodies.

The staff member would also continue to work from home, again following established protocols by other service and support providers.

The primary focus during this period was to remain the ratification and further development of the structures, obligations and charitable intent and purpose of the Organisation going forward, to continue to deliver support and services where possible and implement a full Action Planning and Organisation Review when possible.

Actions implemented and achieved during this period included:

- Successful contact with John Moore's Foundation to negotiate change to designated funding outputs and objectives and extension of end of funding period to assist with offsetting staff costs.
- Assisting with delivery of care and food packages for those who were deemed vulnerable or "at risk" and still having to self-isolate in two communities across the Waterside area of Derry/Londonderry (one urban and one rural)
- Preparation and presentation of the Charity Commission Report for the period to Oct 2021 (August 2022)
- Negotiation and adaption of Insurance & Premium Payment in line with reduced service delivery
- Identification of possible funding streams for future sustainability, service delivery and or action plan development
- Preparation and presentation of the Organisation's accounts for examination/audit (Oct 2022)
- Successful completion and return of all John Moore's Foundation financial monitoring and reporting in line with project monitoring and evaluation requirements.

CHALLENGE and CHANGE (May 2022 – Oct 2022)

The Trustees of Creating Space Ltd would promote that Challenge and Change have unfortunately remained constants for the Organisation during both this and the previous reporting period: and ones which at present through ALL of this reporting period they are still endeavouring to manage, negotiate and adapt to.

With the easing and removal of many restrictions relating to the Covid 19 pandemic and its aftermath the final 6 months of this reporting period seen the Organisation take its first steps to recovery and return where possible to direct service delivery and provision for those it aims to provide for and support.

1. The Organisations temporary operational base being unfortunately no longer available, a further short-term lease for an Outreach Office was secured through the support of an alternative Community/Youth Organisation. Due to much of our water-based safety equipment having been destroyed in the previous arson attack and our qualified water sport volunteer/instructor base been depleted, the Trustees took the difficult decision to dispose of two open canoes to offset costs for the Outreach Office overheads which they felt was more relevant to operational sustainability at this time. These can be replaced should financial and human resources become available in the future and if this stand of service delivery is to be continued.
2. Although the company vehicle and much of the equipment and materials essential to the Organisation's service delivery has been unable to be replaced, service delivery has been able to be resumed albeit at a reduced level and diversity.
3. Funding opportunities remain fewer and more competitive especially in relation to core costs and volunteer support. Financial income has been severely reduced, and with fewer opportunities for fundraising and remuneration for service delivery to offset operational overheads, therefore financial reserves have been depleted once again. With funding and finances becoming harder to negotiate and secure across the entire community/voluntary sectors organisations on whom we previously relied for such support and service provision, they did not have the resources to provide any (or little) remuneration for our services – which we continue to provide and deliver wherever possible at no cost. However, the Organisation has met all its financial obligations, has incurred no debt and has identified potential funding streams for future application and support.
4. The Organisations Volunteer Base has remained essentially depleted – however the Trustees with the support of the staff member have reinstated and advanced the Organisation's Volunteer Recruitment and Development Program and a small group of volunteers have indeed returned and undertaken roles, responsibilities and service delivery during this reporting period.

CHALLENGE and CHANGE continued. (May 2022 – Oct 2022)

5. Service user provision and engagement has fortunately been able to be more fully reinstated during May – October 2022 of this reporting period - albeit again still at a much-reduced level and diversity.
6. The Organisation's essential Action Planning and Review Process to provide for its strategic development and direction and future sustainability has not as yet been fully implemented – however the key human resources remain in place and are committed to revitalising and regenerating the Organisation for the future. Potential financial and funding streams have been identified to support the Action Planning and Review process.
7. The Organisation's intent to move forward towards and more educational and training delivery themed ethos has been initiated and although at an early stage has proven successful and more easily negotiated especially in relation to:
 - Reduced volunteer base and volunteer interests/abilities.
 - Reduced levels of equipment
 - Financial management and service delivery/overhead costs
 - Training provision
 - Service user/beneficiary requests
 - Funding/financial support criteria and thematic strands
 - Year-round service provision
 - Strategic planning – both for Creating Space Ltd and for the Organisations we are here to support who directly support and deliver for our service users.

It is hoped that this can be further enhanced and developed moving forward as schools/colleges open up to external providers and services more fully, affording the Organisation the opportunity to reinstitute our School & Community Education. Training and Life Skills initiatives.

8. The Organisation has once again negotiated adverse challenge and change and is once again ready to welcome positive transformation.

Youth Outreach (YO!) Project and Program Delivery

The Organisation's Youth Outreach Project and more recently Education and Training initiatives remain the core delivery mechanism for the majority of our work and service delivery, and the conduit through which we achieve our charitable objectives. Unfortunately, once again the events detailed during this reporting period, although increased from the previous year, remain dramatically reduced and curtailed from the Organisations pre-Covid 19 pandemic levels. The second half of this reporting period did however afford us the opportunity to begin to directly deliver our services and support to young people and the wider community.

Addressing Need and Disadvantage:

Activities and Interventions (May 2021 – Oct 2021)

Delivery of the following initiatives, for children and young people living within identified areas of need or disadvantage across the Derry City and Strabane District Council area: and/or for those who have been referred to us as in need of support, intervention and inclusion by community partners or external agencies.

- 📌 Delivery of Orienteering/ Midnight Treasure Hunt Activity for 17 young people 15-23 years with REACH Across as part of their annual Summer Camp Initiative annual Summer Camp Initiative
- 📌 Delivery of 2 x Multi Games & Teambuilding Activities for 28 young people 12-18 years with REACH Across as part of their Summer camp Initiative
- 📌 Delivery of Summer Scheme and Sports Day for 20 young people 10-16 years in the Strathfoyle area as part of the Give & Take summer program
- 📌 Assistance with 2 x Community Planting events across the Strathfoyle, Maydown & Eglinton areas.
- 📌 Delivery of Orienteering/ Midnight Treasure Hunt Activity for 15 young people 12-25 years with Enagh Youth Forum
- 📌 Delivery of Team building Multi Games Activities and Community Sports Day for 33 young people 5-16 years in the Currynierin area as part of their Annual Summer Scheme Program
- 📌 Support delivery of Community Fun Day including kayaking, Paddle boarding and giant slip n slide for 150+ individuals (young people and families) from across the Faughan & waterside DEA's in association with Adventure Sports North West
- 📌 Delivery of Traditional Sports Day Competition for 60+ young people 5-16 years in the Caw Nelson Drive area.
- 📌 Delivery of Distracted Driving practical skills activity in partnership with Enagh Youth Forum and the Cruise Centre, Campsie.

Education and Training

Most service delivery in relation to Education and Training is undertaken within a group or school-based setting. Unfortunately, with schools still unwilling/unable to afford the opportunity for and ability to accommodate such: and indoor group gatherings still being discouraged, or only able to be delivered under strict social distancing guidelines, has meant the Organisation's ability to meet its charitable intent under this objective have been curtailed. However where possible and practical opportunities to meet our education and training objectives have been sourced and secured with the following outputs being delivered within this reporting period:

- 📅 Delivery of 2 x Distracted driving Educational Workshop for 12 x young males 15-17 years
- 📅 Delivery of Challenging Negative Behaviour pattern to reduce ASB in the Maydown/Strathfoyle area in partnership with Community safety Wardens, PSNI and local Community Safety Forum
- 📅 Delivery of 4 x week GLAM (Girls Learning through Alternative Mediums) program for 16 young girls 12-15 years in partnership with Enagh Youth Forum
- 📅 Delivery of Funding & Fundraising Information and Training Workshop for 3 x staff and 8 x volunteers in Faughan DEA.
- 📅 Delivery of Support and Supervision Skills Training for 3 x staff and 6 x management committee members of Enagh Youth Forum
- 📅 Delivery of 2 x day Action Planning Event for 17 Directors, Staff & Volunteers within Caw Nelson Drive Action Group and provision of 3 x Year Action Plan.

Community Development and Citizenship

Pre Covid 19 this had previously formed a core focus and an extremely successful delivery medium for the Organisation's work and development. However, during most of this reporting period this also has been extremely difficult to negotiate with wider social interaction and engagement being actively discouraged meaning we have unfortunately been unable to fully meet our charitable objective to the level we might have hoped for. However, as the Covid 19 restrictions relaxed and were removed, the Organisation adapted its means and modems of operations under this charitable intent through delivery of the following support and service provision:

- 📅 Assisting with the delivery of 40+ Care & Food Packages to older residents and those at risk in the Caw Nelson Drive area on a weekly basis
- 📅 Assisting with the collection and delivery of 25-35 Care & Food Packages for those in need in the Strathfoyle and Greater Enagh area.

Promoting Good Relations

As this output necessitates wider engagement and interaction across “boundaries” we have been unable to meet our charitable objective under this heading. However, it has continued to be promoted and achieved through providing, promoting and delivering opportunities for all irrespective of age, gender, ability or religious/political background. This has been underpinned through the wide representation of diverse young people from we have delivered for during the 6 x month period of renewed operations.

Volunteering and Volunteer Development

Volunteer Development remains one of the Organisations core objectives and the main conduit through which it achieves its charitable intent and purpose and successfully delivers for its service users and beneficiaries.

The Organisation has previously successfully maintained and supported a committed volunteer base which unfortunately it has for the most part been unable to actively maintain, engage with and provide opportunities for during this reporting period due to the reasons previously detailed. However, as normality gradually returned and fears decreased the Organisation’s volunteer base (although much reduced) is once again in operation; providing the lynchpin and conduit for our newly adapted and reemerging service delivery and support and assisting us to better meet our charitable intent and purpose once more for the future.

The Trustees wish to place on record their sincere gratitude and appreciation to all its volunteers, past and present, who have contributed so generously of their time and to the work of the Organisation especially in another challenging year

They also wish it to be noted that the unavailability of the DFC Volunteer Small Grants Program continues to produce a detrimental effect on small voluntary/community organisations. Should this not be addressed Volunteer Recruitment, Retention and Development and organisational sustainability will be at risk.

Partnership Work and Practice

The Organisation recognises and continues to embrace the partnership model as the most practical and successful means to enable it to distribute maximum provision and impact for its service users and beneficiaries and to assist it in delivering on its charitable intent and purposes.

During this reporting period work in partnership has been restricted across the community, voluntary, statutory and public sectors

Partnership Work and Practice continued

The first 6 months of this reporting period afforded the Organisation the continued opportunity to become directly and proactively involved in practical partnership service delivery at a “grass roots level” through assisting with the delivery of Care and Food Packages

The period May – October 2022 seen the Organisation once again re-establish links and partnership work with community/voluntary and statutory providers across the Derry City & Strabane District Council area: and we very much look forward to reengaging and rebuilding our relationships and developing our partnership work and practice on a much wider and all-embracing scale in the year ahead.

Sustainability

The Trustees present the belief that with focus, opportunity, the commitment of staff and volunteers and the enhancement of partnerships. the work of the Organisation can be redeveloped and will continue going forward.

Unfortunately, due to the continued intervention of Covid 19, intended planning and engagement in relation to sustainability had to be mostly deferred especially during November 2021-May 2022 of this reporting period. The Trustees have however continued to undertake actions to place the Organisation in the best financial situation possible going forward and make best possible use of finances and assets that were in place and at their disposal.

Throughout the reporting period the Trustees continually met and engaged virtually and in person with the current staff and volunteer base to report on, reset and re-establish the needs, issues, concern and priority actions for the Organisation in the interim period and going forward.

INTERIM ACTIONS

1. Contact to be made with all previous volunteers to access the interest, ability and potential availability to continue to support the Organisation
2. Development and implementation of a Volunteer Recruitment Plan
3. Identification of previous/potential partners and service users to resume and develop service delivery opportunities and ascertain what their needs/requirements now are.
4. Systemise current Outreach Office and negotiate possible extension of current short- term lease. Explore continuation of working from home or “hot desking” for staff.

Sustainability continued:

5. Identify what services and support we can realistically deliver with the reduced human, physical and transport resources currently available to us

The Trustees presented additional points of action which they again hope to implement over the next 6–12-month period to lay a firm foundation for the work and service delivery of the Organisation going forward in the short and medium term.

SHORT TERM ACTIONS

1. Identify and make funding applications to retain the support of the Project Co-Ordinator post.
2. Identify and make funding applications to retain an Outreach Office facility and overhead costs and/or re-evaluate the need for such i.e. can staff remain working from home or seek a "hot desk" option.
3. Identify and make applications to cover essential Organisational running costs e.g., Insurance, Accountancy
4. Seek support and/or financial assistance to replace essential equipment/materials to enable or enhance our service provision
5. Extend our current volunteer base
6. Seek funding to support Volunteer Training & Development, "out of pocket" expenses and associated equipment

MEDIUM TERM ACTIONS

1. Funding and/or support to be identified and secured for the institution of a residential Action Planning and Strategic Development Event
2. Funding to be sourced and secured for a Strategic Action Plan to be developed incorporating Community Development Principles and Practice.
3. New S.M.A.R.T objectives for service delivery and support to be developed in line with the Organisation's Charitable Intent and Purpose and with a primary focus on Youth Education, Training and Life Skills focus.
4. Longer term funding sourced for retention and possible extension of staff support to provide better job security and remuneration.
5. Longer term funding sourced for retention of Outreach Office and operational overheads to afford more opportunities for growth, sustainability and strategic development within and for the Organisation. Explore funding opportunities for "hot desk" option and costs.

Sustainability continued:

MEDIUM TERM ACTIONS continued:

6. Funding and support sourced to deliver new and extended services and support. New and increased opportunities and provision delivered for service users on a year-round basis

Although no new applications for funding have been submitted during this reporting period the Trustees have identified previous potential opportunities for service delivery and sustainability going forward. These include:

1. Application to the JMF for a further period of financial support. Core Costs, Program costs. Action Planning.
2. Application will be submitted to the Halifax Foundation NI to offset staff and core costs.
3. Application to NLF Awards for All Program for Readiness Assessment & Action Planning Delivery for Youth & Community providers. Creating Space Ltd had received funding however the 3x year interval for resubmission of another application has now expired.
4. Application to DFC Smalls Grants Program through NWVC/LCDI for Volunteer Training/Reimbursement if Volunteer Development Program is re-instated.
5. Application to DCSDC Police & Community Safety Partnership to reinstate and seek support for the development and extended delivery of our Distracted Driving and Road Safety Invention Projects with children & young people.

The Trustees have the full realisation and understanding that securing funding will be the "key" to future sustainability and indeed survival for the Organisation, especially in the short to medium term and will continue through the staff member and our partnership engagement. to identify and seek new opportunities and funding streams and support which meet our Charitable Aims and Objectives.

Financial Review

Performance

Financial performance in the year to October 31st 2022 has not been broadly consistent with the Trustee's forecasts, hopes and expectations due to the adverse and unexpected events which have occurred during this reporting period

Income

Income receipts for the period 1st November 2021 – 31st October 2022 totalled £7,579 a decrease of £2,376 on the previous year.

Monies generated through delivery of its funded programs increased substantially realising the amount of £2,885 for the year

Expenditure




Expenditure had also a reduction totalling £5,243– a decrease of £1,275 for the year

Gifts and Support In Kind

This has been essential and overwhelming resource during this reporting period and has been crux of the Organisations survival and sustainability especially in relation to unforeseen costs and expenditure which have arisen

Volunteers, Members and Trustees also give generously of their time to meet any and all the unforeseen needs of the Organisation during exceedingly difficult times

Community, voluntary and statutory partners were an essential asset and means of reducing financial costs on the Organisation. In this reporting period this has seen the Organisation benefit financially through the provision of:

-  Free printing and photocopying
-  Free storage.
-  Transport Support.

The Trustees wish to place on record their recognition of and gratitude for all these individual and collective contributions.

Detailed accounts can be found on page **12 (1)** of this report.

Reference and Administrative Details

Charity Name: Creating Space Ltd

Charity Number: Registered Charity in Northern Ireland, No NIC100876

Principal Address:

41A Clooney Terrace
Waterside
Derry-Londonderry
BT47 6AP

Outreach Office Address:

LEVEL TWO
6-7 Parkmore Drive
Strathfoyle
Derry/Londonderry, BT47 6XA

Charity Trustees as of the year 31st October 2022:

Mrs Philomena Bradley - Chairperson

Mr William Condren - Treasurer

Advisors:

Principal Bankers:

First Trust Bank
Meadowbank House
143-145 Strand Rd
Derry-Londonderry
BT48 7TN

Company Accountants:

Mc Corkell & Company
41A Clooney Terrace
Waterside
Derry-Londonderry
BT47 6AP

Insurance Broker and Underwriter

Marsh Ltd
Bedford House
Bedford Street
Belfast BT2 7DX
Tel: 028 9055 6100
www.marsh.com

Ecclesiastical Insurance
Beaufort House, Brunswick Road,
Gloucester, GL1 1JZ, UK.
Registered Branch in Dublin, Ireland.
2nd Floor, Block F2,
EastPoint, Dublin 3, D03 T6P8.

Policy number
12CHA0320332

Activities, Objectives and Purpose

Summary of Main Activities

- 📚 Youth Outreach, Intervention and Diversionary Programs.
- 📚 Education, Training & Life Skills Development
- 📚 Volunteer Training, Development, Mentoring & Placements. Millennium Volunteer Awards Program
- 📚 Peer Leadership & Skills Development for Young People
- 📚 Youth Empowerment & Capacity Building
- 📚 Practical Training Skills for Employment
- 📚 Outdoor Adventure and Teambuilding
- 📚 Summer Schemes & Festivals
- 📚 Social Education & Citizenship. Community/Good Relations Initiatives
- 📚 Inter-generational engagement and activities with hard to reach groups

Public Benefit Statement

The Trustees of Creating Space Limited confirm that they ENDEAVOUED WHERE EVER POSSIBLE AND THROUGH WHAT EVER LIMITED MEANS AND OPPORTUNITIES AVAILABLE TO THEM DURING THIS REPORTING PERIOD to comply with their duty under the Charities Act (NI) 2008 and the Charities Act (NI) 2013 to have regard to the Charity Commission's guidance on public benefit and that the public benefit requirement has informed the activities of the Organisation in the year to October 31st 2022.

The beneficiaries of our charitable purposes are Children & Young people 5 - 25 years residing within the top 20% designated areas of multiple deprivation in NI or those deprived through lack of opportunity; unemployment; lack of education and/or social exclusion throughout the United Kingdom & Europe. Wider beneficiaries are determined as society as a whole.

In evaluating public benefit, the Trustees note that our projects, programs and activities are open to all irrespective of age • having or not having a disability • gender • marital status • religion • political opinion • ethnicity • sexual orientation • having or not having dependents. We strive to ensure any restrictions placed on our Outdoor Adventure activities are both necessary and reasonable to protect both the safety of the individual wider public safety.

Charitable Purpose

1. **The prevention or relief of poverty** -through targeted intervention, service delivery and provision, which help to improve the quality of life for those most in need

Direct benefits which flow from this purpose include improved opportunity for the inclusion and increased participation of those determined most unlikely or unable to avail of such service provision and delivery due to socio-economic deprivation, marginalisation, isolation or disaffection.

2. **The advancement of education** – through the delivery of community and out of school education initiatives and provision of life skills training.

Direct benefits which flow from this purpose include the development of individual capabilities, competences, skills & understanding; individual attainment of recognised accreditation or qualification, additional or supplemental to, mainstream educational provision.

3. **The advancement of citizenship or community development** – through the cultivation and utilisation of human and physical resources and expansion of economic activities.

Direct benefits which flow from this purpose include: Developing & inspiring civic values, encouraging voluntary & community activity, Promoting social inclusion, community cohesion & volunteering, Providing outreach, “drop-in” and training facilities, Promoting social investment, and developing social enterprise for future sustainability.

4. **The advancement of human rights, conflict transformation or reconciliation or the promotion of religious or racial harmony or equality and diversity.**

Direct benefits which flow from this purpose include promoting good relations and lessening conflict between people of different politico-religious backgrounds and racial and ethnic groups across the world by promoting knowledge and understanding between them.

Benefits from our charitable purposes are demonstrated through facilities provision, voluntary action, service user feedback, statistical databases reports, feedback from community & statutory partners, published information on our website and social media page and future sustainability

None of our charitable purposes give rise to any harm

The only private benefits flowing from our charitable purposes is payment of wages to staff: both this and any other private benefit, flowing from any one of our four purposes, that is gained by a Trustee or their family is incidental and necessary to ensure the benefit is provided to all our beneficiaries.

Signed: Philomena Bradley Chairperson

Signed: William Condren Treasurer

Dated: 30th July 2023

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Signed: Philomena Bradley *Philomena Bradley* Chairperson

Signed: William Condren *W Condren* Treasurer

Dated: 30th July 2023

Creating Space Limited

Northern Ireland - Charity number 100876

Annual return

Independent examiner's report to the Charity Trustees of Creating Examiners Report.

I report on the accounts of the Charity for the year ended 31st October 2022.

Respective responsibilities of Charity trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in the general Directions given by the Commission under section 65(9) (b) of the Charities Act
- State whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with general Directions given by the Charity Commission for Northern Ireland under section 65 (9) (b) of the Charities Act.

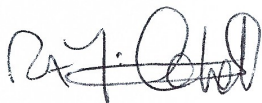
My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland; I have found no matters that require drawing to your attention.



Richard A McCorkell

McCorkell & Co, 41a Clooney Terrace, Waterside Londonderry, BT47 6AP
Fellow of the Association of Chartered Certified Accountants

19th July 2023