

Portglenone Community Playgroup

Northern Ireland · Charity number 100654

Details

Status Received

Registered 2014-10-06

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address 32 Orchard Way
Portglenone
County Antrim
Bt44 8dy
BT44 8DY

Phone 07599827309

Email portglenoneplaygroup@googlemail.com

Activities

Purposes: The Group is established to promote play based learning environments for all children under statutory school age of the Portglenone and its surrounding environs in County Antrim without distinction of age, gender, marital status, disability, sexual orientation, nationality, ethnic identity, political or religious opinion, by associating the statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education and in particular: a) to advance the education of the beneficiaries by the provision of safe and satisfying group play, with the right of parents/carers to take responsibility for and to become involved in the activities of the group; and to promote the preservation of health of the beneficiaries; and b) to support the values and principles of Early Years.

What the charity does: The advancement of education

How the charity works: Playgroup/after schools

Who the charity helps: Preschool (0-5 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£59,571	£60,505	£0	6

Trustees

Name	Role	Appointed
Elaine Mckenna		
Jill Dickey		
Rosie Moore		

Portglenone Community Playgroup

Northern Ireland - Charity number 100654

Accounts

Portglenone Community Playgroup

Charity No 100654

Statement of Receipts and Payments - Year Ended 30 September 2024

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Last Year £
Receipts					
Grants	-	56,413.89	-	56,413.89	56,689
Fundraising Activities	-	-	-	-	-
Charitable Trading Receipts	3,156.70	-	-	3,156.70	1,492
Other Charitable Receipts	-	-	-	-	-
Sub Total	3,156.70	56,413.89	-	59,570.59	58,180
Asset and Investment Sales					
Proceeds from Sale of Fixed Asset	-	-	-	-	-
Loan Repayments Received	-	-	-	-	-
Sub Total	-	-	-	-	-
Total Receipts	3,156.70	56,413.89	-	59,570.59	58,180
Payments					
Direct Charitable Activity	4,478.41	3,880.52	-	8,358.93	7,561
Governance Costs	4,581.90	47,563.96	-	52,145.86	56,729
Other Costs	-	-	-	-	-
Sub Total	9,060	51,444	-	60,505	64,290
Asset and Investment Purchases					
Purchase of Equipment	-	-	-	-	-
Loans Made	-	-	-	-	-
Sub Total	-	-	-	-	-
Total Payments	9,060	51,444	-	60,505	64,290
Net of Receipts/(Payments)	(5,904)	4,969	-	(934)	(6,109)
Transfers Between Funds					
Cash Funds Last Year End	(38,734)	43,475		4,742	10,851
Cash Funds This Year End	(44,638)	48,444		3,807	4,742

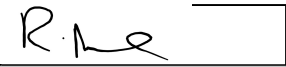

Portglenone Community Playgroup

Statement of Assets and Liabilities - Year Ended 30th September 2024

Funds Reconciliation		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Last Year
		£	£	£	£	£
Cash Funds	Current Account	24,090	-	-	24,090	22,285
	Cash Account	167	-	-	167	139
	Total Cash Funds	24,257	-	-	24,257	22,424

Details		Fund to which asset belongs	Cost	Current Value	Last Year
Assets retained for th	Fencing	Unrestricted	-	2,038	2,264
	Water Tray Equipment	Unrestricted	-	63	79
	Sand Tray Equipment	Unrestricted	-	65	81
	Physical Equipment	Unrestricted	-	284	355
	Paint / Art Equipment	Unrestricted	-	159	199
	Story Corner Equipment	Unrestricted	-	494	618
	Play Dough Equipment	Unrestricted	-	15	19
	Cups, Plates, Bowls etc	Unrestricted	-	18	22
	Tables and Chairs	Unrestricted	-	310	388
	Home Corner Equipment	Unrestricted	-	628	785
	Hoover	Unrestricted	-	42	52
	Playground Equipment	Unrestricted	-	6,600	8,250
	Jigsaws	Unrestricted	-	156	195
	Construction Toys	Unrestricted	-	401	501
	Lego	Unrestricted	-	190	237
	Storage Units	Unrestricted	-	126	158
	Computer Equipment	Unrestricted	-	611	764
		Total	-	12,200	14,967

Approved by the trustees and signed on there behalf by:

	Signature	Print Name	Date of approval
Rosie Moore	 Rosie Moore (Jul 30, 2025, 1:02pm)	Chair	30 Jul 2025
Elaine McKenna	 Elaine McKenna (Jul 30, 2025, 1:21pm)	Treasurer	30 Jul 2025



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Parties involved with this document

Document processed	Party + Fingerprint
Wed, 30th Jul 2025 13:02:48 BST	Rosie Moore - Signer (1ce7f613f28d1294e20cc00418288cdb)
Wed, 30th Jul 2025 13:21:40 BST	Elaine McKenna - Signer (dbe9db458c032661b2cc5b2e3c55e805)

Audit history log

Date	Action
Wed, 30th Jul 2025 12:37:29 BST	Envelope generated by Claire Deane (213.123.228.245)
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Wed, 30th Jul 2025 12:48:29 BST	Sent the envelope to Rosie Moore (Portglenonecommunityplaygroupmc@outlook.com) for signing (213.123.228.245)
Wed, 30th Jul 2025 12:48:29 BST	Sent the envelope to Elaine McKenna (elaine_c_680@hotmail.co.uk) for signing (213.123.228.245)
Wed, 30th Jul 2025 12:48:32 BST	Document emailed to elaine_c_680@hotmail.co.uk
Wed, 30th Jul 2025 12:48:32 BST	Document emailed to Portglenonecommunityplaygroupmc@outlook.com
Wed, 30th Jul 2025 12:58:26 BST	Elaine McKenna opened the document email. (195.99.209.122)
Wed, 30th Jul 2025 13:01:57 BST	Rosie Moore opened the document email. (149.50.166.146)
Wed, 30th Jul 2025 13:02:05 BST	Rosie Moore viewed the envelope (149.50.166.146)
Wed, 30th Jul 2025 13:02:48 BST	Rosie Moore signed the envelope (149.50.166.146)

Wed, 30th Jul 2025 13:21:15 BST	Elaine McKenna opened the document email. (195.99.209.122)
Wed, 30th Jul 2025 13:21:18 BST	Elaine McKenna viewed the envelope (195.99.209.122)
Wed, 30th Jul 2025 13:21:40 BST	Elaine McKenna signed the envelope (195.99.209.122)
Wed, 30th Jul 2025 13:21:40 BST	This envelope has been signed by all parties (195.99.209.122)

Portglenone Community Playgroup

Northern Ireland - Charity number 100654

Accounts

Portglenone Community Playgroup

Charity No 100654

Statement of Receipts and Payments - Year Ended 30 September 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Last Year £
Receipts					
Grants	-	56,688.55	-	56,688.55	50,427
Fundraising Activities	-	-	-	-	-
Charitable Trading Receipts	1,491.50	-	-	1,491.50	1,630
Other Charitable Receipts	-	-	-	-	-
Sub Total	1,491.50	56,688.55	-	58,180.05	52,057
Asset and Investment Sales					
Proceeds from Sale of Fixed Asset	-	-	-	-	-
Loan Repayments Received	-	-	-	-	-
Sub Total	-	-	-	-	-
Total Receipts	1,491.50	56,688.55	-	58,180.05	52,057
Payments					
Direct Charitable Activity	3,830.57	3,730.28	-	7,560.85	7,831
Governance Costs	6,268.49	50,460.18	-	56,728.67	47,870
Other Costs	-	-	-	-	-
Sub Total	10,099	54,190	-	64,290	55,701
Asset and Investment Purchases					
Purchase of Equipment	-	-	-	-	-
Loans Made	-	-	-	-	-
Sub Total	-	-	-	-	-
Total Payments	10,099	54,190	-	64,290	55,701
Net of Receipts/(Payments)	8,608	2,498	-	6,109	3,644
Transfers Between Funds					
Cash Funds Last Year End	30,126	40,977		10,851	14,495
Cash Funds This Year End	38,734	43,475		4,742	10,851

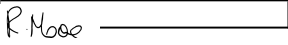

Portglenone Community Playgroup

Statement of Assets and Liabilities - Year Ended 30th September 2023

Funds Reconciliation		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Last Year
		£	£	£	£	£
Cash Funds	Current Account	22,285	-	-	22,285	23,145
	Cash Account	139	-	-	139	221
		-	-	-	-	-
Total Cash Funds		22,424	-	-	22,424	22,924

Details		Fund to which asset belongs	Cost	Current Value	Last Year
Assets retained for th	Fencing	Unrestricted	-	2,264	2,516
	Water Tray Equipment	Unrestricted	-	79	99
	Sand Tray Equipment	Unrestricted	-	81	102
	Physical Equipment	Unrestricted	-	355	443
	Paint / Art Equipment	Unrestricted	-	199	249
	Story Corner Equipment	Unrestricted	-	618	773
	Play Dough Equipment	Unrestricted	-	19	23
	Cups, Plates, Bowls etc	Unrestricted	-	22	27
	Tables and Chairs	Unrestricted	-	388	486
	Home Corner Equipment	Unrestricted	-	785	982
	Hoover	Unrestricted	-	52	66
	Playground Equipment	Unrestricted	-	8,250	10,313
	Jigsaws	Unrestricted	-	195	244
	Construction Toys	Unrestricted	-	501	626
	Lego	Unrestricted	-	237	296
	Storage Units	Unrestricted	-	158	198
	Computer Equipment	Unrestricted	-	764	956
		Total	-	14,969	18,397

Approved by the trustees and signed on there behalf by:

	Signature	Print Name	Date of approval
Rosie Moore		Chair	13 Aug 2024
Catherine Mcauley	 (Aug 13, 2024, 10:10am)	Treasurer	13 Aug 2024

Portglenone Community Playgroup

Northern Ireland - Charity number 100654

Annual report

Portglenone Community Playgroup Trustees Report 2022/23

Portglenone Community Playgroup

Gortgole Road

Portglenone

BT448HT

Playgroup Mobile Number: 07398886769

Charity Number: 100654

Portglenone Community Playgroup is a voluntary, community based preschool setting which operates from the local Community Centre. We have an equal opportunities policy in place for both staff recruitment and child admissions. We currently have three full-time staff members. All staff are fully qualified and continually update their training when necessary and in line with the Minimum Standards for Childminding and Daycare NI. The playgroup is operated by a Management Committee made up of a Chairperson, Secretary, Treasurer and parents of children who attend the Preschool or have recently attended. This committee meets four to five times in an academic year. The first meeting is an AGM where the election/re-election of Chairperson, Secretary and Treasurer take place. The Committee discuss fundraising ideas, resources for the Playgroup to function and allocates the provision of staff time and money along with other important decisions.

We are currently registered for 24 children aged three and four years old through Social Services. We are also inspected by ETI and are members of Early Years who provide us with up to date, specialist Early Years support and guidance. We closely follow the preschool curriculum under the 6 key areas. These are:

- Personal, Social and Emotional
- Language
- Physical
- The Arts
- Early Math
- World Around Us

Our aim is to educate and meet the needs of all individual children in a safe and caring environment. Each child has a key worker and are closely observed to ensure that their needs are being fully met and that they are progressing daily through a variety of suitable play opportunities and resources. Staff use these observations to plan for each child's specific needs. All children are encouraged to become independent and sociable, and through this we aim to prepare each child for primary

education. We operate from 09.00 am to 12.00 noon, Monday to Friday. Children have the opportunity for physical play, small/large group play, story/song time and a healthy snack each day.

A Social Services Inspection report stated that all minimum standards were being met and we always receive positive feedback from parents of the children through a variety of correspondence including questionnaires.

Portglenone Community Playgroup is funded by the Education Authority. Money received corresponds with the number of individual children registered with and attending the setting. This money is released to the organisation on a monthly basis and is used to pay staff wages, cover overheads including rent and is spent on resources required to enhance the provision and quality of play experiences available. Money received also covers costs of trips which include the following:

- Autumn and Spring trip to the local Forest
- Local Primary School for Christmas Nativity and Fun Day
- Opticians
- Library

We also have several visits each year from outside professionals such as Dentist, Nurse NIFRS, PSNI and teachers from the local Primary School. We have several parents who visit and discuss their job role with the children. In 2017, we developed our outdoor area spending over £25,000 on fixed equipment and fencing to secure this area. We will continue to invest more in this area to ensure all learning is being continued outdoors.

The public benefit of our setting is that the children attending receive first class care and support from a committed staff team in a suitable learning environment, tailored to their individual needs. This enables children to develop the foundation for Primary School readiness.

Portglenone Community Playgroup

Northern Ireland - Charity number 100654

Annual return

Portglenone Community Playgroup

Independent Examiner's Report to the Trustee of Portglenone Community Playgroup

Year ended 30 September 2023

I report on the financial statements for the year ended 30 September 2023.

Respective responsibilities of trustee and examiner

As the charity's trustee you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustee concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Ciaran Doherty

Ciaran Doherty (Aug 13, 2024, 8:57am)
C DOHERTY & CO LTD
Financial Accountants

Unit 5 Glenone Park
1 Kilrea Road
Portglenone
BT44 8PE

Portglenone Community Playgroup

Northern Ireland - Charity number 100654

Accounts

Portglenone Community Playgroup

Charity No 100654

Statement of Receipts and Payments - Year Ended 30 September 2022

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	Last Year £
Receipts					
Grants	-	50,427	-	50,427	52,993
Fundraising Activities	-	-	-	-	-
Charitable Trading Receipts	1,630	-	-	1,630	931
Other Charitable Receipts	-	-	-	-	-
Sub Total	1,630	50,427	-	52,057	53,924
Asset and Investment Sales					
Proceeds from Sale of Fixed Asset	-	-	-	-	-
Loan Repayments Received	-	-	-	-	-
Sub Total	-	-	-	-	-
Total Receipts	1,630	50,427	-	52,057	53,924
Payments					
Direct Charitable Activity	4,366	3,465	-	7,831	6,787
Governance Costs	5,852	42,018	-	47,870	50,146
Other Costs	-	-	-	-	-
Sub Total	10,219	45,482	-	55,701	56,934
Asset and Investment Purchases					
Purchase of Equipment	-	-	-	-	1,494
Loans Made	-	-	-	-	-
Sub Total	-	-	-	-	1,494
Total Payments	10,219	45,482	-	55,701	58,428
Net of Receipts/(Payments)	- 8,589	4,945	- -	3,644 -	4,504
Transfers Between Funds	-	-	-	-	-
Cash Funds Last Year End	- 21,537	36,032	-	14,495	18,999
Cash Funds This Year End	- 30,126	40,977	-	10,851	14,495

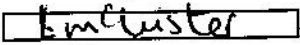
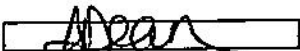
Portglenone Community Playgroup

Statement of Assets and Liabilities - Year Ended 30th September 2022

Funds Reconciliation		Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Last Year
		£	£	£	£	£
Cash Funds	Current Account	23,145	-	-	23,145	21,279
	Cash Account	221	-	-	221	380
	Total Cash Funds	22,924	-	-	22,924	20,899

Details		Fund to which asset belongs	Cost	Current Value	Last Year
Assets retained for the charity's own use	Home Corner Equipment	Unrestricted	-	982	1,227
	Play Dough Equipment	Unrestricted	-	23	29
	Water Tray Equipment	Unrestricted	-	99	124
	Sand Tray Equipment	Unrestricted	-	102	127
	Jigsaws	Unrestricted	-	244	305
	Paint / Art Equipment	Unrestricted	-	249	311
	Story Corner Equipment	Unrestricted	-	773	966
	Construction Toys	Unrestricted	-	626	783
	Physical Equipment	Unrestricted	-	443	554
	Cups, Plates, Bowls etc	Unrestricted	-	27	34
	Tables and Chairs	Unrestricted	-	486	607
	Hoover	Unrestricted	-	66	82
	Fencing	Unrestricted	-	2,516	2,795
	Playground Equipment	Unrestricted	-	10,313	12,891
	Lego	Unrestricted	-	296	370
	Storage Units	Unrestricted	-	198	248
Computer Equipment	Unrestricted	-	956	1,195	
		Total	-	18,398	22,649

Approved by the trustees and signed on there behalf by:

	Signature	Print Name	Date of approval
Lindsey McLelster		Chair	13/4/23
Andrea Dean		Treasurer	13/4/23

Portglenone Community Playgroup

Northern Ireland - Charity number 100654

Annual report

Portglenone Community Playgroup Trustees Report **2021/2022**

Portglenone Community Playgroup
Gortgole Road
Portglenone
BT448HT
Playgroup Mobile Number: 07398886769

Charity Number: 100654

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Our aim is to educate and meet the needs of all individual children in a safe and caring environment. Each child has a key worker and are closely observed to ensure that their needs are being fully met and that they are progressing daily through a variety of suitable activities and resources. Staff use these observations to plan for each child's specific need. All children are encouraged to become independent and sociable, and through this we aim to prepare each child for primary education. We operate from 09.15 am to 12.00 noon, Monday to Friday. Children have the

opportunity for physical play, small/large group play, story/song time and healthy snack each day.

A Social Services Inspection report stated that all minimum standards were being met and we always receive positive feedback from parents of the children through a variety of correspondence including questionnaires.

The money we receive comes from Education Authority. It is paid on a monthly basis. The money allocation is dependent on the number of preschool children in attendance. This money is spent on resources to enhance the children's learning, rent, staff wages and educational trips. Trips include the following:

- Autumn and Spring trip to the local Forest
- Local Primary School for Christmas Nativity and Fun Day
- Opticians
- Library
- Open Farm
- Indoor Play area

We also have several visits each year from outside professionals such as dentist, nurse, fire and rescue service, PSNI and teachers from the local Primary School. We also have several parents who visit and discuss their job role with the children. There has been more money this year invested in outside agencies such as Mr Hullabloo and Jo-Jingles, visiting playgroup as during the pandemic there were no visits permitted. We also spent more on taking the children on trips as we feel this promoted their social skills after being confined due to lockdown.

The public benefit of our setting is that the children attending received first class care and support from a committed staff team in a suitable learning environment. This enables them to gain a good foundation for Primary School. It also benefits the parents of the children attending as their preschool education is shared and this will also free up some time for the parents themselves.

Portglenone Community Playgroup

Northern Ireland - Charity number 100654

Annual return

Portglenone Community Playgroup

Independent Examiner's Report to the Trustee of Portglenone Community Playgroup

Year ended 30 September 2022

I report on the financial statements for the year ended 30 September 2022.

Respective responsibilities of trustee and examiner

As the charity's trustee you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
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Basis of independent examiner's report

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Independent examiner's statement

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C DOHERTY & CO LTD
Financial Accountants

Unit 5 Glenone Park
1 Kilrea Road
Portglenone
BT44 8PE