

ST ANNE'S PARENT TEACHER ASSOCIATION
REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024

O'HARA SHEARER
CHARTERED ACCOUNTANTS AND STATUTORY AUDITORS
547 Falls Road
Belfast
BT11 9AB

ST ANNE'S PARENT TEACHER ASSOCIATION
REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024

CONTENTS

	Page
Officers and other information	1
Independent examiner's report	2
Receipts and payments account	3-4
Statement of assets and liabilities	5
Notes to the accounts	6-7

ST ANNE'S PARENT TEACHER ASSOCIATION
REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024

OFFICERS AND OTHER INFORMATION

Officer Committee Members

Michael Crawford (Chair)
Pearse Collins (Treasurer)
Lisa Quinn (Secretary)

Independent Examiner

O'Hara Shearer
Chartered Accountants
& Statutory Auditors
547 Falls Road
Belfast, BT11 9AB

Charity Registration Number

XR 60776

Charity Commission NI Registration Number

NIC 100465

ST ANNE'S PARENT TEACHER ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
ON THE RECEIPTS AND PAYMENTS ACCOUNT
TO THE TRUSTEES/MEMBERS
FOR THE YEAR ENDED 31ST AUGUST 2024

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



LAWRENCE SHEARER FCA
O'HARA SHEARER
CHARTERED ACCOUNTANTS
AND STATUTORY AUDITORS

547 Falls Road

Belfast

BT11 9AB

DATE: 17th June 2025

ST ANNE'S PARENT TEACHER ASSOCIATION
RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2024

		2023-24 £	2022-23 £	Variance
RECEIPTS				
After School Reg	Note 1	74,094.00	47,440.00	26,654.00
Subscriptions	Note 2	876.20	2,505.37	(1,629.17)
Ball / BBQ	Note 3	563.31	10,827.60	(10,264.29)
Fun day	Note 4	3,433.95	5,879.67	(2,445.72)
Christmas Bazaar	Note 5	4,215.32	-	4,215.32
Christmas Ballot	Note 6	2,555.43	3,484.00	(928.57)
Christmas Cards	Note 7	-	-	-
Mud Run/Fun Run	Note 8	288.58	2,488.90	(2,200.32)
Table quiz	Note 9	-	-	-
Coffee morning	Note 10	906.21	803.25	102.96
Ladies Night	Note 11	-	-	-
Kildare shopping trip	Note 12	-	-	-
HMRC Gift aid	Note 13	-	1,245.04	(1,245.04)
Blue bags	Note 14	-	-	-
Easter Competition	Note 15	-	-	-
P7 Party	Note 16	152.30	381.00	(228.70)
Awards	Note 21	-	40.00	(40.00)
Colour Run	Note 22	1,463.00	-	1,463.00
Sports day coffees	Note 23	953.81	927.97	25.84
Triathlon	Note 24	-	-	-
Strictly Come Dancing	Note 25	-	-	-
St Patricks Day	Note 26	-	-	-
Crazy Bingo	Note 28	1,841.01	-	1,841.01
Night at the Races	Note 29	-	-	-
Donations	Note 30	-	23.90	(23.90)
Flower Arranging Classes	Note 31	-	600.00	(600.00)
Marathon	Note 32	6,836.77	4,725.79	2,110.98
Vintage Car Show	Note 33	1,331.91	1,651.08	(319.17)
100 Club	Note 34	-	710.00	(710.00)
TOTAL RECEIPTS		99,511.80	83,733.57	15,296.42
PAYMENTS				
After School Coaching fees & prizes	Note 1	26,903.00	22,133.28	4,769.72
St Anne's Primary School - Disbursements		897.92	-	897.92
Ball / BBQ costs	Note 3	-	4,235.79	(4,235.79)
Fun day costs	Note 4	1,376.57	2,532.58	(1,156.01)
Christmas Bazaar costs	Note 5	-	-	-
Christmas Ballot printing & prizes	Note 6	1,280.27	997.50	282.77
Christmas cards	Note 7	-	-	-
Fun Run	Note 8	801.02	2,106.12	(1,305.10)
Table quiz costs	Note 9	-	-	-
Coffee morning costs	Note 10	104.32	-	104.32
Ladies Night costs	Note 11	-	-	-
Kildare shopping trip	Note 12	-	-	-
Litter Pick	Note 14	44.30	-	44.30
P7 Party costs	Note 16	52.45	-	52.45
P7 Tshirts	Note 17	-	-	-
Holy communion refreshments	Note 18	-	-	-
Postage & Stationery & printing	Note 20	-	150.00	(150.00)
NCPTA Insurance	Note 19	153.00	140.00	13.00
Accountancy fees		594.00	582.00	12.00
Bank Fees	Note 20	246.82	224.17	22.65
Other fees		-	-	-
Sundry	Note 20	299.99	-	299.99
P7 play	Note 20	-	-	-
Charity Donations	Note 20	-	-	-
PTA Awards	Note 21	-	-	-
Strictly Come Dancing	Note 25	-	-	-
St Patricks Day	Note 26	-	-	-
Poetry Parade	Note 27	-	100.00	(100.00)
Crazy Bingo	Note 28	1,200.00	-	1,200.00
Night at the Races	Note 29	-	-	-
Flower Arranging Classes	Note 31	-	-	-
Marathon	Note 32	890.00	591.80	298.20
Vintage Car Show	Note 33	535.21	695.87	(160.66)
100 Club	Note 34	-	500.00	(500.00)
St Anne's Primary School Costs	Note 35	-	-	-
TOTAL PAYMENTS		35,378.87	34,989.11	(190.00)
EXCESS OF RECEIPTS OVER PAYMENTS		64,132.93	48,744.46	15,486.42

All of the above transactions relate to activities using unrestricted funds.

We approve the receipts and payments and confirm that we have made available all information and explanations necessary for their preparation.

Signed on behalf of the Committee

Chair : Michael Crawford

Secretary : Lisa Quinn

Treasurer : Pearse Collins

Date Approved

17th June 2025

ST ANNE'S PARENT TEACHER ASSOCIATION
RECEIPTS AND PAYMENTS No 2 ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2024

	2023-24	2022-23
	£	£
RECEIPTS		
Interest	-	-
Other interest	-	-
TOTAL RECEIPTS	<u>-</u>	<u>-</u>
PAYMENTS		
Decoration Costs	-	-
P7 Residential & Garden Design	-	-
St Anne's Primary School - Disbursements	14,377.62	91,358.29
St Anne's Parish Centre	-	-
Website Design	-	-
School Piano	-	-
Poetry Parade	-	-
Scholastic Books	-	-
Strictly Come Dancing Coach	-	-
First Communion Teas	2,563.98	1,655.66
First Communion Cupcakes/stock	-	-
Confirmation Gifts	-	-
World Book Day	-	-
Nursery Maintenance	-	1,309.44
P7 Concert T-Shirts	-	-
P4 Playground Works	-	-
Eani School Maintenance & Repairs	-	-
Donations	1,500.00	-
Bank fees	26.90	33.75
TOTAL PAYMENTS	<u>18,468.50</u>	<u>94,357.14</u>
EXCESS OF PAYMENTS OVER RECEIPTS	<u><u>(18,468.50)</u></u>	<u><u>(94,357.14)</u></u>

ST ANNE'S PARENT TEACHER ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31ST AUGUST 2024

	Notes	2023-24 £	2022-23 £
Balances at bank 1st September		50,273.69	95,886.37
Excess receipts/ (payments) for the year (I&E account)		64,132.93	48,744.46
Excess receipts/ (payments) for the year (I&E no2 Account)		(18,468.50)	(94,357.14)
TOTAL NET ASSETS		95,938.12	50,273.69
Analysed between			
Cash Funds			
Balances at current account	36	75,514.58	11,381.65
Petty cash balances		1.34	1.34
Other Monetary Assets			
Prepayments	37	-	-
Investment Assets			
Balances held in No2 Account	38	20,422.20	38,890.70
TOTAL NET ASSETS		95,938.12	50,273.69

All of the above asset and liability balances relate to unrestricted funds.

We approve the Statement of Assets & Liabilities and confirm that we have made available all information and explanations necessary for their preparation.

Signed on behalf of the Committee

Chair : Michael Crawford

Secretary : Lisa Quinn

Treasurer : Pearse Collins

Date Approved

17th June 2025

ST ANNE'S PARENT TEACHER ASSOCIATION
NOTES 2023-24

Note 1

Afterschools

	2023-24	2022-23	Variance
Income	74,094.00	47,440.00	26,654.00
Costs	26,903.00	22,133.28	4,769.72
Surplus	47,191.00	25,306.72	21,884.28

Note 2

Subscriptions

	2023-24	2022-23	Variance
Income	876.20	2,505.37	(1,629.17)

Note 3

Dinner dance / BBQ

	2023-24	2022-23	Variance
Income			
Net ticket sales	-	4,738.98	(4,738.98)
Ballot	-	1,089.91	(1,089.91)
Auction	-	2,498.71	(2,498.71)
Table sponsorship	563.31	2,500.00	(1,936.69)
Total income	563.31	10,827.60	(10,264.29)
Costs			
meals	-	2,552.50	(2,552.50)
Gift bags	-	-	-
Stationery	-	383.29	(383.29)
Music	-	300.00	(300.00)
Other	-	1,000.00	(1,000.00)
Total Costs	-	4,235.79	(4,235.79)
Surplus	563.31	6,591.81	(6,028.50)

Note 4

Fun day

	2023-24	2022-23	Variance
Income	3,433.95	5,879.67	(2,445.72)
Stalls	20.00	759.58	(739.58)
Bouncy castle	55.00	-	55.00
Premier Circus	-	648.00	(648.00)
Party Animals	285.00	385.00	(100.00)
Tuck shop	656.57	240.00	416.57
Ballot prize	360.00	500.00	(140.00)
Photo Booth	-	-	-
Face Painter	-	-	-
Candy Floss Machine	-	-	-
Total costs	1,376.57	2,532.58	(1,156.01)
Surplus	2,057.38	3,347.09	(1,289.71)

Note 5

Christmas Bazaar

	2023-24	2022-23	Variance
--	---------	---------	----------

Income	4,215.32	-	4,215.32
Costs	-	-	-
Surplus	4,215.32	-	4,215.32

Note 6
Christmas Ballot

	2023-24	2022-23	Variance
Income	2,555.43	3,484.00	(928.57)
Prizes	1,280.27	997.50	282.77
printing tickets	-	-	-
Total costs	1,280.27	997.50	282.77
Surplus	1,275.16	2,486.50	(1,211.34)

Note 7
Christmas Cards

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
Total costs	-	-	-
Surplus	-	-	-

Note 8
Fun Run

	2023-24	2022-23	Variance
Income	288.58	2,488.90	(2,200.32)
Entry costs	801.02	2,106.12	(1,305.10)
Total costs	801.02	2,106.12	(1,305.10)
Surplus/(Deficit)	(512.44)	382.78	(895.22)

Note 9
Table Quiz

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 10
Coffee morning

	2023-24	2022-23	Variance
Income	906.21	803.25	102.96
Costs	104.32	-	104.32
Surplus	801.89	803.25	(1.36)

Note 11**Ladies Night**

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 12**Kildare**

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 13**HMRC Gift aid**

	2023-24	2022-23	Variance
Income	-	1,245.04	(1,245.04)

Note 14**Blue Bags/Litter Pick**

	2023-24	2022-23	Variance
Income	-	-	-
Costs	44.30	-	44.30
Surplus	(44.30)	-	(44.30)

Note 15**Easter Competition**

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 16**P6/7 Party**

	2023-24	2022-23	Variance
Income	152.30	381.00	(228.70)
Costs	52.45	-	52.45
Surplus	99.85	381.00	(281.15)

This year P6 pupils were invited to party also.

Note 17**P7 T Shirts**

	2023-24	2022-23	Variance
--	---------	---------	----------

Costs	-	-	-
Dealt with via Reserves A/C			
Note 18			
Holy Communion refreshments	2023-24	2022-23	Variance
Costs	-	-	-
Dealt with via Reserves A/C			
Note 19			
NCPTA Insurance	2023-24	2022-23	Variance
Costs	153.00	140.00	13.00
Note 20	2023-24	2022-23	Variance
Sundry / stationery / fees			
Gifts to former PA Officers	299.99	-	299.99
Ancillary Staff	-	-	-
Gifts to retiring school principal	-	-	-
Makro soft drinks (B Kilmartin)	-	-	-
Wine & Beer (B Kilmartin)	-	-	-
Coin & note machine	-	-	-
p7 play	-	-	-
Scholastic books	-	-	-
Charitable donation	1,500.00	-	1,500.00
Gift Aid Envelopes	-	-	-
Total costs	1,799.99	-	1,799.99
Note 21			
Awards			
PTA Awards	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
refund on costs			-
Surplus	-	-	-
Other awards	2023-24	2022-23	Variance
Income		40.00	(40.00)
The giving machine	-	-	-
Costs	-	-	-
refund on costs			-
Surplus	-	40.00	(40.00)
Note 22			
Colour Run	2023-24	2022-23	Variance

Net Income	1,463.00	-	1,463.00
-------------------	-----------------	----------	-----------------

Note 23

Sports day coffees

	2023-24	2022-23	Variance
Net Income	953.81	927.97	25.84

Note 24

Triathalon

	2023-24	2022-23	Variance
Net Income	-	-	-

Note 25

Strictly Come Dancing

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
refund on costs	-	-	-
Surplus	-	-	-

Note 26

St Patrick's Day

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
refund on costs	-	-	-
Surplus	-	-	-

Note 27

Poetry Parade

	2023-24	2022-23	Variance
	-	-	
Net Costs	-	100.00	(100.00)

Note 28

Crazy Bingo

	2023-24	2022-23	Variance
Income	1,841.01	-	1,841.01
Costs	1,200.00	-	1,200.00
refund on costs	-	-	-
Surplus	641.01	-	641.01

Note 29

Night at the Races

	2023-24	2022-23	Variance
Income	-	-	-
Costs	-	-	-
refund on costs	-	-	-
Surplus	-	-	-

Note 30

	2023-24	2022-23	Variance
Donations			
Amazon			
Net Income	-	23.90	(23.90)

Note 31

Flower Arranging Classes

			Variance
	-	-	
Income	-	600.00	(600.00)
Costs	-	-	-
refund on costs			-
Surplus	-	600.00	(600.00)

Note 32

Marathon

			Variance
	-	-	
Income	6,836.77	4,725.79	2,110.98
Costs	890.00	591.80	298.20
refund on costs			-
Surplus	5,946.77	4,133.99	1,812.78

Note 33

Vintage Car Show

			Variance
	-	-	
Income	1,331.91	1,651.08	(319.17)
Costs	535.21	695.87	(160.66)
refund on costs			-
Surplus	796.70	955.21	(158.51)

Note 34

100 Club

			Variance
	-	-	
Income	-	710.00	(710.00)
Costs	-	500.00	(500.00)
refund on costs			-
Surplus	-	210.00	(210.00)

Note 35

St Anne's Primary School Costs

	2023-24	2022-23	Variance
Decoration Costs	-	-	-
P7 Residential & Garden Design	-	-	-
St Anne's Parish Centre	-	-	-
Website Design	-	-	-
School Piano	-	-	-
Poetry Parade	-	-	-
Scholastic Books	-	-	-
Strictly Come Dancing Coach	-	-	-
First Communion Teas	2,563.98	1,655.66	908.32
First Communion Cupcakes/stock	-	-	-
Confirmation Gifts	-	-	-
World Book Day	-	-	-
Nursery Maintenance	-	1,309.44	(1,309.44)
P7 Concert T-Shirts	-	-	-
P4 Playground Works	-	-	-
Eani School Maintenance & Repairs	-	-	-
Bank fees	26.90	33.75	(6.85)
	2,590.88	2,998.85	(407.97)

ST ANNE'S PARENT TEACHER ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR YEAR ENDED 31 AUGUST 2024

Notes to the accounts

	2023-24 £	2022-23 £
<u>Note 36</u>		
Current Account		
Opening balance 1st September	11,381.65	2,637.19
Income	99,511.80	83,733.57
Expenditure	(35,378.87)	(34,989.11)
Transfers & write backs	-	(40,000.00)
	<hr/>	<hr/>
Closing balance 31st August	<u><u>75,514.58</u></u>	<u><u>11,381.65</u></u>

	2023-24 £	2022-23 £
Petty cash		
Opening balance 1st September	1.34	1.34
Cash transferred in	-	-
Expenditure	-	-
	<hr/>	<hr/>
Closing balance 31st August	<u><u>1.34</u></u>	<u><u>1.34</u></u>

	2023-24 £	2022-23 £
<u>Note 37</u>		
Prepayments	<hr/> -	<hr/> -
	<hr/>	<hr/>

	2023-24 £	2022-23 £
<u>Note 38</u>		
No 2 account		
Opening balance 1st September	38,890.70	93,247.84
Transfers in	-	40,000.00
Interest	-	-
Expenditure	(18,468.50)	(94,357.14)
	<hr/>	<hr/>
Closing balance 31st August	<u><u>20,422.20</u></u>	<u><u>38,890.70</u></u>