

ST ANNE'S PARENT TEACHER ASSOCIATION
REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2023

O'HARA SHEARER
CHARTERED ACCOUNTANTS AND STATUTORY AUDITORS
547 Falls Road
Belfast
BT11 9AB

ST ANNE'S PARENT TEACHER ASSOCIATION
REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2023

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ST ANNE'S PARENT TEACHER ASSOCIATION
REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2023

OFFICERS AND OTHER INFORMATION

Officer Committee Members

Michael Crawford (Chair)
Pearse Collins (Treasurer)
Lisa Quinn (Secretary)

Independent Examiner

O'Hara Shearer
Chartered Accountants
& Statutory Auditors
547 Falls Road
Belfast, BT11 9AB

Charity Registration Number

XR 60776

Charity Commission NI Registration Number

NIC 100465

ST ANNE'S PARENT TEACHER ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
ON THE RECEIPTS AND PAYMENTS ACCOUNT
TO THE TRUSTEES/MEMBERS
FOR THE YEAR ENDED 31ST AUGUST 2023

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



LAWRENCE SHEARER FCA
O'HARA SHEARER
CHARTERED ACCOUNTANTS
AND STATUTORY AUDITORS

547 Falls Road

Belfast

BT11 9AB

DATE: 27th June 2024

ST ANNE'S PARENT TEACHER ASSOCIATION
RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2023

		2022-23 £	2021-22 £	Variance
RECEIPTS				
After School Reg	Note 1	47,440.00	23,862.00	23,578.00
Subscriptions	Note 2	2,505.37	-	2,505.37
Ball / BBQ	Note 3	10,827.60	-	10,827.60
Fun day	Note 4	5,879.67	8,067.27	(2,187.60)
Christmas Bazaar	Note 5	-	-	-
Christmas Ballot	Note 6	3,484.00	5,049.34	(1,565.34)
Christmas Cards	Note 7	-	-	-
Mud Run/Fun Run	Note 8	2,488.90	2,164.12	324.78
Table quiz	Note 9	-	-	-
Coffee morning	Note 10	803.25	-	803.25
Ladies Night	Note 11	-	-	-
Kildare shopping trip	Note 12	-	-	-
HMRC Gift aid	Note 13	1,245.04	-	1,245.04
Blue bags	Note 14	-	-	-
Easter Competition	Note 15	-	-	-
P7 Party	Note 16	381.00	-	381.00
Awards	Note 21	40.00	-	40.00
Jumper day	Note 22	-	-	-
Sports day coffees	Note 23	927.97	825.00	102.97
Triathalon	Note 24	-	-	-
Strictly Come Dancing	Note 25	-	-	-
St Patricks Day	Note 26	-	621.00	(621.00)
60's Night	Note 28	-	-	-
Night at the Races	Note 29	-	-	-
Donations	Note 30	23.90	-	23.90
Flower Arranging Classes	Note 31	600.00	-	600.00
Marathon	Note 32	4,725.79	-	4,725.79
Vintage Car Show	Note 33	1,651.08	-	1,651.08
100 Club	Note 34	710.00	-	710.00

TOTAL RECEIPTS		83,733.57	40,588.73	35,457.97
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PAYMENTS				
After School Coaching fees & prizes	Note 1	22,133.28	11,913.90	10,219.38
Ball / BBQ costs	Note 3	4,235.79	-	4,235.79
Fun day costs	Note 4	2,532.58	1,210.00	1,322.58
Christmas Bazaar costs	Note 5	-	500.00	(500.00)
Christmas Ballot printing & prizes	Note 6	997.50	-	997.50
Christmas cards	Note 7	-	-	-
Fun Run	Note 8	2,106.12	722.94	1,383.18
Table quiz costs	Note 9	-	-	-
Coffee morning costs	Note 10	-	-	-
Ladies Night costs	Note 11	-	-	-
Kildare shopping trip	Note 12	-	-	-
P7 Party costs	Note 16	-	164.00	(164.00)
P7 Tshirts	Note 17	-	1,708.00	(1,708.00)
Holy communion refreshments	Note 18	-	1,145.00	(1,145.00)
Postage & Stationery & printing	Note 20	150.00	-	150.00
NCPTA Insurance	Note 19	140.00	128.00	12.00
Accountancy fees		582.00	582.00	-
Bank Fees	Note 20	224.17	56.14	168.03
Other fees		-	-	-
Sundry	Note 20	-	555.00	(555.00)
P7 play	Note 20	-	-	-
Charity Donations	Note 20	-	-	-
PTA Awards	Note 21	-	-	-
Strictly Come Dancing	Note 25	-	-	-
St Patricks Day	Note 26	-	-	-
Poetry Parade	Note 27	100.00	-	100.00
60's Night	Note 28	-	-	-
Night at the Races	Note 29	-	-	-
Flower Arranging Classes	Note 31	-	-	-
Marathon	Note 32	591.80	-	591.80
Vintage Car Show	Note 33	695.87	-	695.87
100 Club	Note 34	500.00	-	500.00
St Anne's Primary School Costs	Note 35	-	-	-

TOTAL PAYMENTS		34,989.11	18,684.98	14,516.46
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EXCESS OF RECEIPTS OVER PAYMENTS		48,744.46	21,903.75	20,941.51
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All of the above transactions relate to activities using unrestricted funds.

We approve the receipts and payments and confirm that we have made available all information and explanations necessary for their preparation.

Signed on behalf of the Committee

Chair : Michael Crawford _____

Secretary : Lisa Quinn _____

Treasurer : Pearse Collins _____

Date Approved 27th June 2024

ST ANNE'S PARENT TEACHER ASSOCIATION
RECEIPTS AND PAYMENTS No 2 ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2023

	2022-23 £	2021-22 £
RECEIPTS		
Interest	-	-
Other interest	-	-
TOTAL RECEIPTS	<u>-</u>	<u>-</u>
PAYMENTS		
Decoration Costs	-	-
P7 Residential & Garden Design	-	-
St Anne's Primary School - Disbursements	91,358.29	-
St Anne's Parish Centre	-	-
Website Design	-	-
School Piano	-	-
Poetry Parade	-	-
Scholastic Books	-	-
Strictly Come Dancing Coach	-	-
First Communion Teas	1,655.66	53.01
First Communion Cupcakes/stock	-	-
Confirmation Gifts	-	-
World Book Day	-	-
Nursery Maintenance	1,309.44	-
P7 Concert T-Shirts	-	1,708.00
P4 Playground Works	-	-
Eani School Maintenance & Repairs	-	1,501.62
Bank fees	33.75	28.95
TOTAL PAYMENTS	<u>94,357.14</u>	<u>3,291.58</u>
EXCESS OF PAYMENTS OVER RECEIPTS	<u><u>(94,357.14)</u></u>	<u><u>(3,291.58)</u></u>

ST ANNE'S PARENT TEACHER ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31ST AUGUST 2023

	Notes	2022-23 £	2021-22 £
Balances at bank 1st September		95,886.37	75,492.27
Excess receipts/ (payments) for the year (I&E account)		48,744.46	21,903.75
Excess receipts/ (payments) for the year (I&E no2 Account)		(94,357.14)	(1,509.65)
TOTAL NET ASSETS		50,273.69	95,886.37
Analysed between			
Cash Funds			
Balances at current account	36	11,381.65	2,637.19
Petty cash balances		1.34	1.34
Other Monetary Assets			
Prepayments	37	-	-
Investment Assets			
Balances held in No2 Account	38	38,890.70	93,247.84
TOTAL NET ASSETS		50,273.69	95,886.37

All of the above asset and liability balances relate to unrestricted funds.

We approve the Statement of Assets & Liabilities and confirm that we have made available all information and explanations necessary for their preparation.

Signed on behalf of the Committee

Chair : Michael Crawford

Secretary : Lisa Quinn

Treasurer : Pearse Collins

Date Approved

27th June 2024

**ST ANNE'S PARENT TEACHER ASSOCIATION
NOTES 2022-23**

Note 1

Afterschools

	2022-23	2021-22	Variance
Income	47,440.00	23,862.00	23,578.00
Costs	22,133.28	11,913.90	10,219.38
Surplus	25,306.72	11,948.10	13,358.62

Note 2

Subscriptions

	2022-23	2021-22	Variance
Income	2,505.37	-	2,505.37

Note 3

Dinner dance / BBQ

	2022-23	2021-22	Variance
Income			
Net ticket sales	4,738.98	-	4,738.98
Ballot	1,089.91	-	1,089.91
Auction	2,498.71	-	2,498.71
Table sponsorship	2,500.00	-	2,500.00
Total income	10,827.60	-	10,827.60

Costs			
meals	2,552.50	-	2,552.50
Gift bags	-	-	-
Stationery	383.29	-	383.29
Music	300.00	-	300.00
Other	1,000.00	-	1,000.00
Total Costs	4,235.79	-	4,235.79
Surplus	6,591.81	-	6,591.81

Note 4

Fun day

	2022-23	2021-22	Variance
Income	5,879.67	8,067.27	(2,187.60)
Stalls	759.58	-	759.58
Bouncy castle	-	-	-
Premier Circus	648.00	-	648.00
Party Animals	385.00	-	385.00
Tuck shop	240.00	-	240.00
Ballot prize	500.00	1,210.00	(710.00)
Photo Booth	-	-	-
Face Painter	-	-	-
Candy Floss Machine	-	-	-
Total costs	2,532.58	1,210.00	1,322.58
Surplus	3,347.09	6,857.27	(3,510.18)

Note 5

Christmas Bazaar

	2022-23	2021-22	Variance
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Income	-	-	-
Costs	-	500.00	(500.00)
Surplus	-	(500.00)	500.00

Note 6
Christmas Ballot

	2022-23	2021-22	Variance
Income	3,484.00	5,049.34	(1,565.34)
Prizes	997.50		997.50
printing tickets	-	-	-
Total costs	997.50	-	997.50
Surplus	2,486.50	5,049.34	(2,562.84)

Note 7
Christmas Cards

	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
Total costs	-	-	-
Surplus	-	-	-

Note 8
Fun Run

	2022-23	2021-22	Variance
Income	2,488.90	2,164.12	324.78
Entry costs	2,106.12	722.94	1,383.18
Total costs	2,106.12	722.94	1,383.18
Surplus/(Deficit)	382.78	1,441.18	(1,058.40)

Note 9
Table Quiz

	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 10
Coffee morning

	2022-23	2021-22	Variance
Income	803.25	-	803.25
Costs	-	-	-
Surplus	803.25	-	803.25

Note 11**Ladies Night**

	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 12**Kildare**

	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 13**HMRC Gift aid**

	2022-23	2021-22	Variance
Income	1,245.04	500.20	744.84

Note 14**Blue Bags**

	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 15**Easter Competition**

	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
Surplus	-	-	-

Note 16**P6/7 Party**

	2022-23	2021-22	Variance
Income	381.00	-	381.00
Costs	-	164.00	(164.00)
Surplus	381.00 -	164.00	545.00

This year P6 pupils were invited to party also.

Note 17**P7 T Shirts**

	2022-23	2021-22	Variance
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Costs	-	1,708.00	(1,708.00)
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Dealt with via Reserves A/C

Note 18

Holy Communion refreshments

	2022-23	2021-22	Variance
Costs	-	1,145.00	(1,145.00)

Dealt with via Reserves A/C

Note 19

NCPTA Insurance

	2022-23	2021-22	Variance
Costs	140.00	128.00	12.00

Note 20

Sundry / stationery / fees

	2022-23	2021-22	Variance
Gifts to former PA Officers	-	250.00	(250.00)
Ancillary Staff	-	305.00	(305.00)
Gifts to retiring school principal	-	-	-
Makro soft drinks (B Kilmartin)	-	-	-
Wine & Beer (B Kilmartin)	-	-	-
Coin & note machine	-	-	-
p7 play	-	-	-
Scholastic books	-	-	-
Charitable donation	-	-	-
Gift Aid Envelopes	-	-	-
Total costs	-	555.00	- 555.00

Note 21

Awards

PTA Awards

	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
refund on costs	-	-	-
Surplus	-	-	-

Other awards

	2022-23	2021-22	Variance
Income	40.00	-	40.00
The giving machine	-	-	-
Costs	-	-	-
refund on costs	-	-	-
Surplus	40.00	-	40.00

Note 22

Jumper day

	2022-23	2021-22	Variance
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Net Income	-	-	-
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Note 23			
Sports day coffees	2022-23	2021-22	Variance
Net Income	927.97	825.00	102.97

Note 24			
Triathalon	2022-23	2021-22	Variance
Net Income	-	-	-

Note 25			
Strictly Come Dancing	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
refund on costs			-
Surplus	-	-	-

Note 26			
St Patrick's Day	2022-23	2021-22	Variance
Income	-	621.00	(621.00)
Costs	-	-	-
refund on costs			-
Surplus	-	621.00	(621.00)

Note 27	2022-23	2021-22	
Poetry Parade	-	-	Variance
Net Costs	100.00	-	100.00

Note 28			
60's Night	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
refund on costs			-
Surplus	-	-	-

Note 29			
Night at the Races	2022-23	2021-22	Variance
Income	-	-	-
Costs	-	-	-
refund on costs			-
Surplus	-	-	-

Note 30

Donations	2022-23	2021-22	Variance
Amazon			
Net Income	23.90	-	23.90

Note 31

Flower Arranging Classes

	-	-	Variance
Income	600.00	-	600.00
Costs	-	-	-
refund on costs			-
Surplus	600.00	-	600.00

Note 32

Marathon

	-	-	Variance
Income	4,725.79	-	4,725.79
Costs	591.80	-	591.80
refund on costs			-
Surplus	4,133.99	-	4,133.99

Note 33

Vintage Car Show

	-	-	Variance
Income	1,651.08	-	1,651.08
Costs	695.87	-	695.87
refund on costs			-
Surplus	955.21	-	955.21

Note 34

100 Club

	-	-	Variance
Income	710.00	-	710.00
Costs	500.00	-	500.00
refund on costs			-
Surplus	210.00	-	210.00

Note 35**St Anne's Primary School Costs**

	2022-23	2021-22	Variance
Decoration Costs	-	-	-
P7 Residential & Garden Design	-	-	-
St Anne's Parish Centre	-	-	-
Website Design	-	-	-
School Piano	-	-	-
Poetry Parade	-	-	-
Scholastic Books	-	-	-
Strictly Come Dancing Coach	-	-	-
First Communion Teas	1,655.66	53.01	1,602.65
First Communion Cupcakes/stock	-	-	-
Confirmation Gifts	-	-	-
World Book Day	-	-	-
Nursery Maintenance	1,309.44	-	1,309.44
P7 Concert T-Shirts	-	1,708.00	(1,708.00)
P4 Playground Works	-	-	-
Eani School Maintenance & Repairs	-	1,501.62	(1,501.62)
Bank fees	33.75	28.95	4.80
	2,998.85	3,291.58	(292.73)

ST ANNE'S PARENT TEACHER ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR YEAR ENDED 31 AUGUST 2023

Notes to the accounts

	2022-23	2021-22
	£	£
<u>Note 36</u>		
Current Account		
Opening balance 1st September	2,637.19	35,733.44
Income	83,733.57	40,588.73
Expenditure	(34,989.11)	(18,684.98)
Transfers & write backs	(40,000.00)	(55,000.00)
	<hr/>	<hr/>
Closing balance 31st August	11,381.65	2,637.19

	2022-23	2021-22
	£	£
Petty cash		
Opening balance 1st September	1.34	1.34
Cash transferred in	-	-
Expenditure	-	-
	<hr/>	<hr/>
Closing balance 31st August	1.34	1.34

	2022-23	2021-22
	£	£
<u>Note 37</u>		
Prepayments	<hr/> -	<hr/> -

	2022-23	2021-22
	£	£
<u>Note 38</u>		
No 2 account		
Opening balance 1st September	93,247.84	39,757.49
Transfers in	40,000.00	55,000.00
Interest	-	-
Expenditure	(94,357.14)	(1,509.65)
	<hr/>	<hr/>
Closing balance 31st August	38,890.70	93,247.84