

CHARITY NUMBER 100391

ST CAOLANS PRIMARY SCHOOL PTFA

**REPORT OF THE BOARD OF TRUSTEES
AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 AUGUST 2024

ST CAOLANS PRIMARY SCHOOL PTFA

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ST CAOLANS PRIMARY SCHOOL PTFA

LEGAL AND ADMINISTRATIVE INFORMATION

St Caolans Primary School PTFA is a registered charity which operates on behalf of Parents, Teachers, Friends of pupils enrolled at the Community School known as St Caolans Primary School.

Charity Registration No.: 100391

Administration Address: c/o St Caolans Primary School
7 Darragh Road, Ballynahinch, BT24 7EQ

Trustees (and Committee Members): Mr Sean McVeigh (Head Teacher)
Mrs Georgette McAlinden (Chairperson)
Mrs Katrina McMahon (Vice Chairperson)
Mrs Gillian Brown (Secretary/Treasurer)
Mrs Roisin Devlin Publicity Officer
Mr Jason Scott

Bankers: Danske Bank
Donegall Square West
Belfast
BT1 6JS

Independent Examiner: Mrs Vivian Green, FCCA
147A Carrickmannon Road
Darragh Cross
BT30 9NL

ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2024

The Trustees of the St Caolans Primary School PTFA present their report together with the Independent Examined financial statements of the Charity for the year ended 31 August 2024.

STRUCTURE, GOVERNANCE AND MANAGEMENT

St Caolans Primary School PTFA is a group of volunteers made up of parents, teaching staff and friends who meet several times a year. We fund raise in and around the school and the local community to help to provide the school with additional resources such as games, art supplies and equipment to advance the education of the pupils. We encourage parents to become involved in their children's education and have a good relationship with the staff of the school. Some social events are shared with the local football club and community association which helps built and maintain a relationship with the local community.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of the charity is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between staff, parents and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The principal activity for achieving the objective is to hold fundraising events throughout the year within the premises of the school or outside.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year, the charity generated £7,058 from Marathon for School, Chocolate Bingo, School Ballots, Christmas Show, Halloween Disco, 5 Week Draw, Sports Day, Collections of 1p's&2p's and some other small activities.

The money raised was used to purchase the School's wide variety of arts and craft materials and much needed essential resources like books, printing stationary etc. We have also subsidised activities such as coach hire, music class, GAA coaching and other school expenses.

ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2024 (CONTINUED)

FINANCIAL REVIEW

Financial Results


The results for the year are set out on pages 7&8. The Association has a net deficit of (£3,251) for the year (2023: net receipts £6,028). The main source of income of the charity is from fund raising activities.

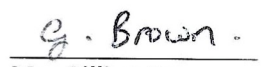
Trustees' Responsibilities

Charity regulations require the Trustees to prepare accounts for each financial year which show the incoming resources application of the resources of the Charity in the year.

The Trustees are responsible for keeping proper accounting records and disclose with reasonable accuracy at any time of the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees


Mrs Georgette McAlinden
(Chairperson)


Mrs Gillian Brown
(Secretary/Treasurer)

Date: 16/6/25.

INDEPENDENT EXAMINER'S REPORT

To the Trustees of St Caolans Primary School PTFA

I report on the accounts of the St Caolans Primary PTFA for the year ended 31 August 2024, which are set out in pages 7&8. This report is made solely to the Charity's Trustee as a body, in accordance with section 145(1) Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my examination, for this report or the opinion I have formed.

Respective responsibilities of Trustees and Independent Examiner

The Charity's Trustees are responsible for the preparation of the financial statements. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts (under section 145(1) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the Act 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as a trustees concerning any such matters. The procedures undertaken do not provide all the evidence that required in an audit, and the consequently I do not express an audit opinion on the review given by the accounts and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 13 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial to be reached.


Mrs Vivian Green, FCCA
Independent Examiner

147A Carrickmannon Road, Crossgar, BT30 9NL

**ST CAOLANS PRIMARY SCHOOL PTFA
STATEMENT OF RECEIPTS AND PAYMENTS
YEAR ENDED 31 AUGUST 2024**

	2024	2023
RECEIPTS	£	£
Halifax Grant	-	4,240
Night @ Races	175	2,140
Chocolate Bingo	561	650
World Book Day	-	189
Collections of 1p's 2p's	165	469
5 Week Draw	710	550
Sports Day	298	307
Marathon for School	2,697	-
Christmas Show	1,737	1,920
Halloween Disco	475	534
Others	240	156
	<hr/> 7,058	<hr/> 11,155
PAYMENTS		
Bank Charges	88	94
School Coaching GAA	600	1,280
Ketor Store & Other maintenance	1,060	-
Creative Activity	2,962	-
Coach Hire	1,250	500
Sports Day	191	274
Printing/Stationary/School Supplies	1,712	1,331
Professional fees	482	-
Donation	400	-
First Communion/Confirmation expenses	-	-
Tin Whistle/Music Class	1,315	1,328
Other Expenses	249	321
	<hr/> 10,309	<hr/> 5,128
NET (PAYMENTS)/RECEIPTS	(3,251) =====	6,027 =====

**ST CAOLANS PRIMARY SCHOOL PTFA
STATEMENT OF RECEIPTS AND PAYMENTS
YEAR ENDED 31 AUGUST 2024 -Continued**

BANK RECONCILIATION

	2024	2023
	£	£
Opening Balance	7,964	1,937
Net (Payments)/Receipts for the year	(3,251)	6,027
 Closing Balance	 <u>4,713</u> =====	 <u>7,964</u> =====