

# ST CAOLANS PRIMARY SCHOOL PTFA

Northern Ireland · Charity number 100391

## Details

Status	Received
Registered	2014-07-16
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	7 Darragh Road Darragh Cross Ballynahinch Bt24 7eq BT24 7EQ
Phone	02897510757
Email	<a href="mailto:smcveigh647@c2kni.net">smcveigh647@c2kni.net</a>

## Activities

**Purposes:** The purposes of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; and: Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**What the charity does:** The advancement of education

**How the charity works:** Education/training

**Who the charity helps:** Children (5-13 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£7,058	£10,309	£0	0

## Trustees

Name	Role	Appointed
Mr Jason Scott		
Mr Sean Mcveigh		
Mrs Georgette Mcalinden		
Mrs Gillian Brown		
Mrs Katrina McMahon		
Mrs Roisin MCGovern		

**ST CAOLANS PRIMARY SCHOOL PTFA**

Northern Ireland - Charity number 100391

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# Accounts

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**CHARITY NUMBER 100391**

**ST CAOLANS PRIMARY SCHOOL PTFA**

**REPORT OF THE BOARD OF TRUSTEES  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2024**

**ST CAOLANS PRIMARY SCHOOL PTFA**

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## ST CAOLANS PRIMARY SCHOOL PTFA

### LEGAL AND ADMINISTRATIVE INFORMATION

St Caolans Primary School PTFA is a registered charity which operates on behalf of Parents, Teachers, Friends of pupils enrolled at the Community School known as St Caolans Primary School.

**Charity Registration No.:** 100391

**Administration Address:** c/o St Caolans Primary School  
7 Darragh Road, Ballynahinch, BT24 7EQ

**Trustees (and Committee Members):** Mr Sean McVeigh (Head Teacher)  
Mrs Georgette McAlinden (Chairperson)  
Mrs Katrina McMahon (Vice Chairperson)  
Mrs Gillian Brown (Secretary/Treasurer)  
Mrs Roisin Devlin Publicity Officer  
Mr Jason Scott

**Bankers:** Danske Bank  
Donegall Square West  
Belfast  
BT1 6JS

**Independent Examiner:** Mrs Vivian Green, FCCA  
147A Carrickmannon Road  
Darragh Cross  
BT30 9NL

## **ST CAOLANS PRIMARY SCHOOL PTFA**

### **TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2024**

The Trustees of the St Caolans Primary School PTFA present their report together with the Independent Examined financial statements of the Charity for the year ended 31 August 2024.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

St Caolans Primary School PTFA is a group of volunteers made up of parents, teaching staff and friends who meet several times a year. We fund raise in and around the school and the local community to help to provide the school with additional resources such as games, art supplies and equipment to advance the education of the pupils. We encourage parents to become involved in their children's education and have a good relationship with the staff of the school. Some social events are shared with the local football club and community association which helps built and maintain a relationship with the local community.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objective of the charity is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between staff, parents and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The principal activity for achieving the objective is to hold fundraising events throughout the year within the premises of the school or outside.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the year, the charity generated £7,058 from Marathon for School, Chocolate Bingo, School Ballots, Christmas Show, Halloween Disco, 5 Week Draw, Sports Day, Collections of 1p's&2p's and some other small activities.

The money raised was used to purchase the School's wide variety of arts and craft materials and much needed essential resources like books, printing stationary etc. We have also subsidised activities such as coach hire, music class, GAA coaching and other school expenses.

**ST CAOLANS PRIMARY SCHOOL PTFA**

**TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 AUGUST 2024 (CONTINUED)**

**FINANCIAL REVIEW**

**Financial Results**


The results for the year are set out on pages 7&8. The Association has a net deficit of (£3,251) for the year (2023: net receipts £6,028). The main source of income of the charity is from fund raising activities.

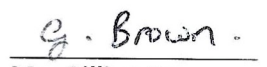
**Trustees' Responsibilities**

Charity regulations require the Trustees to prepare accounts for each financial year which show the incoming resources application of the resources of the Charity in the year.

The Trustees are responsible for keeping proper accounting records and disclose with reasonable accuracy at any time of the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**On behalf of the Board of Trustees**

  
Mrs Georgette McAlinden  
(Chairperson)

  
Mrs Gillian Brown  
(Secretary/Treasurer)

Date: 16/6/25.

**INDEPENDENT EXAMINER'S REPORT**  
**To the Trustees of St Caolans Primary School PTFA**

I report on the accounts of the St Caolans Primary PTFA for the year ended 31 August 2024, which are set out in pages 7&8. This report is made solely to the Charity's Trustee as a body, in accordance with section 145(1) Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my examination, for this report or the opinion I have formed.

**Respective responsibilities of Trustees and Independent Examiner**

The Charity's Trustees are responsible for the preparation of the financial statements. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts (under section 145(1) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the Act 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as a trustees concerning any such matters. The procedures undertaken do not provide all the evidence that required in an audit, and the consequently I do not express an audit opinion on the review given by the accounts and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 13 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial to be reached.

  
Mrs Vivian Green, FCCA  
Independent Examiner

147A Carrickmannon Road, Crossgar, BT30 9NL

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2024**

	<b>2024</b>	<b>2023</b>
<b>RECEIPTS</b>	<b>£</b>	<b>£</b>
Halifax Grant	-	4,240
Night @ Races	175	2,140
Chocolate Bingo	561	650
World Book Day	-	189
Collections of 1p's 2p's	165	469
5 Week Draw	710	550
Sports Day	298	307
Marathon for School	2,697	-
Christmas Show	1,737	1,920
Halloween Disco	475	534
Others	240	156
	7,058	11,155
<b>PAYMENTS</b>		
Bank Charges	88	94
School Coaching GAA	600	1,280
Ketor Store & Other maintenance	1,060	-
Creative Activity	2,962	-
Coach Hire	1,250	500
Sports Day	191	274
Printing/Stationary/School Supplies	1,712	1,331
Professional fees	482	-
Donation	400	-
First Communion/Confirmation expenses	-	-
Tin Whistle/Music Class	1,315	1,328
Other Expenses	249	321
	10,309	5,128
<b>NET (PAYMENTS)/RECEIPTS</b>	<b>(3,251)</b> =====	<b>6,027</b> =====

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2024 -Continued**

**BANK RECONCILIATION**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Opening Balance	7,964	1,937
Net (Payments)/Receipts for the year	(3,251)	6,027
Closing Balance	<u>4,713</u> =====	<u>7,964</u> =====

**ST CAOLANS PRIMARY SCHOOL PTFA**

Northern Ireland - Charity number 100391

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# Accounts

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**CHARITY NUMBER 100391**

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**ST CAOLANS PRIMARY SCHOOL PTFA**

**REPORT OF THE BOARD OF TRUSTEES  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2023**

**ST CAOLANS PRIMARY SCHOOL PTFA**

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**Charity Registration No.:** 100391

**Administration Address:** c/o St Caolans Primary School  
7 Darragh Road, Ballynahinch, BT24 7EQ

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**Trustees (and Committee Members):** Mr Sean McVeigh (Head Teacher)  
Mrs Lisa Quinn (Chairperson) resigned 30/06/23  
Mrs Georgette McAlinden (Chairperson) appointed 30/06/23  
Mrs Katrina McMahon (Vice Chairperson)  
Mrs Gillian Brown (Secretary/Treasurer)  
Mrs Roisin Devlin Publicity Officer  
Mr Jason Scott

**Bankers:** Danske Bank  
Donegall Square West  
Belfast  
BT1 6JS

**Independent Examiner:**  4/12/23  
Mrs Vivian Green, FCCA  
147A Carrickmannon Road  
Darragh Cross  
BT30 9NL

## **ST CAOLANS PRIMARY SCHOOL PTFA**

### **TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023**

The Trustees of the St Caolans Primary School PTFA present their report together with the Independent Examined financial statements of the Charity for the year ended 31 August 2023.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

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### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objective of the charity is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between staff, parents and others associated with the school;
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The principal activity for achieving the objective is to hold fundraising events throughout the year within the premises of the school or outside.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the year, the charity generated £11,155 from Halifax Grant, Night @ Races, Chocolate Bingo, School Ballots, Christmas Show, Halloween Disco, 5 Week Draw, Sports Day, Collections of 1p's&2p's and other small activities like World Book Day, Cash for Clobber & School Calendar.

The money raised was used to purchase the School's wide variety of arts and craft materials and much needed essential resources like books, printing stationary etc. We have also subsidised activities such as coach hire, music class, GAA coaching and other school expenses.

ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 AUGUST 2023 (CONTINUED)

FINANCIAL REVIEW

**Financial Results**

The results for the year are set out on pages 7&8. The Association has a net receipts of £6,027 for the year (2022: net deficit (£1,373)). The main source of income of the charity is from fund raising activities.

**Trustees' Responsibilities**

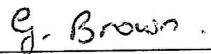
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**On behalf of the Board of Trustees**



Mrs Georgette McAlinden  
(Chairperson)



Mrs Gillian Brown  
(Secretary/Treasurer)

Date: 28<sup>th</sup> November 2023.

**INDEPENDENT EXAMINER'S REPORT**  
**To the Trustees of St Caolans Primary School PTFA**

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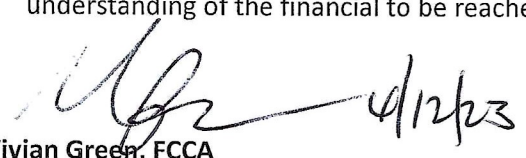
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Mrs Vivian Green, FCCA  
Independent Examiner

147A Carrickmannon Road, Crossgar, BT30 9NL

Date:

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2023**

	<b>2023</b>	<b>2022</b>
<b>RECEIPTS</b>	<b>£</b>	<b>£</b>
Halifax Grant	4,240	-
Night @ Races	2,140	-
Chocolate Bingo	650	-
World Book Day	189	-
Collections of 1p's 2p's	469	-
5 Week Draw	550	1,362
Sports Day	307	-
Sponsored Walk	-	1,676
Asda Promotion	-	500
Christmas Show	1,920	-
Halloween Disco	534	-
Others	156	124
	<u>11,155</u>	<u>3,602</u>
<b>PAYMENTS</b>		
Bank Charges	94	83
School Coaching GAA	1,280	570
Website update	-	691
Coach Hire	500	330
Sports Day	274	473
Printing/Stationary/School Supplies	1,331	1,220
School Funds	-	1,000
First Communion/Confirmation expenses	-	250
Tin Whistle/Music Class	1,328	-
Other Expenses	321	358
	<u>5,128</u>	<u>4,975</u>
<b>NET RECEIPTS/ (PAYMENTS)</b>	<b>6,027</b> =====	<b>(1,373)</b> =====

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2023 -Continued**

**BANK RECONCILIATION**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Opening Balance	1,937	3,310
Net Receipts/(Net Payments) for the year	6,027	(1,373)
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Closing Balance	7,964 =====	1,937 =====

**ST CAOLANS PRIMARY SCHOOL PTFA**

Northern Ireland - Charity number 100391

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# Annual report

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**CHARITY NUMBER 100391**

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**ST CAOLANS PRIMARY SCHOOL PTFA**

**REPORT OF THE BOARD OF TRUSTEES  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2023**

**ST CAOLANS PRIMARY SCHOOL PTFA**

**CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022**

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Mrs Vivian Green, FCCA  
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## ST CAOLANS PRIMARY SCHOOL PTFA

### TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023

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### STRUCTURE, GOVERNANCE AND MANAGEMENT

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### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

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ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 AUGUST 2023 (CONTINUED)

FINANCIAL REVIEW

**Financial Results**

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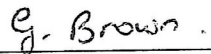
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**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2023 -Continued**

**BANK RECONCILIATION**

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Net Receipts/(Net Payments) for the year	6,027	(1,373)
<hr/>		
Closing Balance	7,964 =====	1,937 =====

**ST CAOLANS PRIMARY SCHOOL PTFA**

Northern Ireland - Charity number 100391

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# Annual return

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**CHARITY NUMBER 100391**

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**ST CAOLANS PRIMARY SCHOOL PTFA**

**REPORT OF THE BOARD OF TRUSTEES  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2023**

**ST CAOLANS PRIMARY SCHOOL PTFA**

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## ST CAOLANS PRIMARY SCHOOL PTFA

### LEGAL AND ADMINISTRATIVE INFORMATION

St Caolans Primary School PTFA is a registered charity which operates on behalf of Parents, Teachers, Friends of pupils enrolled at the Community School known as St Caolans Primary School.

**Charity Registration No.:** 100391

**Administration Address:** c/o St Caolans Primary School  
7 Darragh Road, Ballynahinch, BT24 7EQ

---

**Trustees (and Committee Members):** Mr Sean McVeigh (Head Teacher)  
Mrs Lisa Quinn (Chairperson) resigned 30/06/23  
Mrs Georgette McAlinden (Chairperson) appointed 30/06/23  
Mrs Katrina McMahon (Vice Chairperson)  
Mrs Gillian Brown (Secretary/Treasurer)  
Mrs Roisin Devlin Publicity Officer  
Mr Jason Scott

**Bankers:** Danske Bank  
Donegall Square West  
Belfast  
BT1 6JS

**Independent Examiner:**  4/12/23  
Mrs Vivian Green, FCCA  
147A Carrickmannon Road  
Darragh Cross  
BT30 9NL

## **ST CAOLANS PRIMARY SCHOOL PTFA**

### **TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2023**

The Trustees of the St Caolans Primary School PTFA present their report together with the Independent Examined financial statements of the Charity for the year ended 31 August 2023.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

St Caolans Primary School PTFA is a group of volunteers made up of parents, teaching staff and friends who meet several times a year. We fund raise in and around the school and the local community to help to provide the school with additional resources such as games, art supplies and equipment to advance the education of the pupils. We encourage parents to become involved in their children's education and have a good relationship with the staff of the school. Some social events are shared with the local football club and community association which helps built and maintain a relationship with the local community.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objective of the charity is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between staff, parents and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The principal activity for achieving the objective is to hold fundraising events throughout the year within the premises of the school or outside.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the year, the charity generated £11,155 from Halifax Grant, Night @ Races, Chocolate Bingo, School Ballots, Christmas Show, Halloween Disco, 5 Week Draw, Sports Day, Collections of 1p's&2p's and other small activities like World Book Day, Cash for Clobber & School Calendar.

The money raised was used to purchase the School's wide variety of arts and craft materials and much needed essential resources like books, printing stationary etc. We have also subsidised activities such as coach hire, music class, GAA coaching and other school expenses.

ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 AUGUST 2023 (CONTINUED)

FINANCIAL REVIEW

**Financial Results**


The results for the year are set out on pages 7&8. The Association has a net receipts of £6,027 for the year (2022: net deficit (£1,373)). The main source of income of the charity is from fund raising activities.

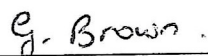
**Trustees' Responsibilities**

Charity regulations require the Trustees to prepare accounts for each financial year which show the incoming resources application of the resources of the Charity in the year.

The Trustees are responsible for keeping proper accounting records and disclose with reasonable accuracy at any time of the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**On behalf of the Board of Trustees**

  
Mrs Georgette McAlinden  
(Chairperson)

  
Mrs Gillian Brown  
(Secretary/Treasurer)

Date: 28<sup>th</sup> November 2023.

**INDEPENDENT EXAMINER'S REPORT**  
**To the Trustees of St Caolans Primary School PTFA**

I report on the accounts of the St Caolans Primary PTFA for the year ended 31 August 2023, which are set out in pages 7&8. This report is made solely to the Charity's Trustee as a body, in accordance with section 145(1) Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my examination, for this report or the opinion I have formed.

**Respective responsibilities of Trustees and Independent Examiner**

The Charity's Trustees are responsible for the preparation of the financial statements. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts (under section 145(1) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the Act 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as a trustees concerning any such matters. The procedures undertaken do not provide all the evidence that required in an audit, and the consequently I do not express an audit opinion on the review given by the accounts and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 13 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial to be reached.

  
Mrs Vivian Green, FCCA  
Independent Examiner

147A Carrickmannon Road, Crossgar, BT30 9NL

Date:

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2023**

	<b>2023</b>	<b>2022</b>
<b>RECEIPTS</b>	<b>£</b>	<b>£</b>
Halifax Grant	4,240	-
Night @ Races	2,140	-
Chocolate Bingo	650	-
World Book Day	189	-
Collections of 1p's 2p's	469	-
5 Week Draw	550	1,362
Sports Day	307	-
Sponsored Walk	-	1,676
Asda Promotion	-	500
Christmas Show	1,920	-
Halloween Disco	534	-
Others	156	124
	<u>11,155</u>	<u>3,602</u>
<b>PAYMENTS</b>		
Bank Charges	94	83
School Coaching GAA	1,280	570
Website update	-	691
Coach Hire	500	330
Sports Day	274	473
Printing/Stationary/School Supplies	1,331	1,220
School Funds	-	1,000
First Communion/Confirmation expenses	-	250
Tin Whistle/Music Class	1,328	-
Other Expenses	321	358
	<u>5,128</u>	<u>4,975</u>
<b>NET RECEIPTS/ (PAYMENTS)</b>	<b>6,027</b> =====	<b>(1,373)</b> =====

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2023 -Continued**

**BANK RECONCILIATION**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Opening Balance	1,937	3,310
Net Receipts/(Net Payments) for the year	6,027	(1,373)
<hr/>		
Closing Balance	<u>7,964</u> =====	<u>1,937</u> =====

**ST CAOLANS PRIMARY SCHOOL PTFA**

Northern Ireland - Charity number 100391

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# Accounts

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**CHARITY NUMBER 100391**

**ST CAOLANS PRIMARY SCHOOL PTFA**

**REPORT OF THE BOARD OF TRUSTEES  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

**ST CAOLANS PRIMARY SCHOOL PTFA**

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## ST CAOLANS PRIMARY SCHOOL PTFA

### LEGAL AND ADMINISTRATIVE INFORMATION

St Caolans Primary School PTFA is a registered charity which operates on behalf of Parents, Teachers, Friends of pupils enrolled at the Community School known as St Caolans Primary School.

**Charity Registration No.:** 100391

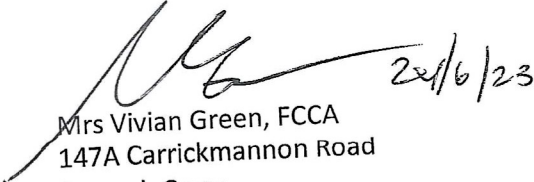
**Administration Address:** c/o St Caolans Primary School  
7 Darragh Road, Ballynahinch, BT24 7EQ

**Trustees (and Committee Members):**

Mr Sean McVeigh	(Head Teacher)
Mrs Lisa Quinn	(Chairperson)
Mrs Katrina McMahon	(Vice Chairperson)
Mrs Gillian Brown	(Secretary/Treasurer)
Mrs Roisin Devlin	Publicity Officer
Mr Jason Scott	

**Bankers:** Danske Bank  
Donegall Square West  
Belfast  
BT1 6JS

**Independent Examiner:**

 22/6/23  
Mrs Vivian Green, FCCA  
147A Carrickmannon Road  
Darragh Cross  
BT30 9NL

## **ST CAOLANS PRIMARY SCHOOL PTFA**

### **TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022**

The Trustees of the St Caolans Primary School PTFA present their report together with the Independent Examined financial statements of the Charity for the year ended 31 August 2022.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

St Caolans Primary School PTFA is a group of volunteers made up of parents, teaching staff and friends who meet several times a year. We fund raise in and around the school and the local community to help to provide the school with additional resources such as games, art supplies and equipment to advance the education of the pupils. We encourage parents to become involved in their children's education and have a good relationship with the staff of the school. Some social events are shared with the local football club and community association which helps built and maintain a relationship with the local community.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objective of the charity is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between staff, parents and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The principal activity for achieving the objective is to hold fundraising events throughout the year within the premises of the school or outside.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the year, the charity generated £3,602 from Sponsored Walk, School Ballots & Asda Promotion. The charity were unable to generate some other funds from other activities due to Covid 19.

The money raised was used to purchase the School's wide variety of arts and craft materials and much needed essential resources like books, printing stationary etc. We have also subsidised activities such as coach hire and other school expenses.

ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 AUGUST 2022 (CONTINUED)

FINANCIAL REVIEW

**Financial Results**


The results for the year are set out on pages 7&8. The Association has a net payments of (£1,373) for the year (2021: (1,627)). The main source of income of the charity is from fund raising activities.

**Trustees' Responsibilities**

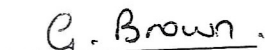
Charity regulations require the Trustees to prepare accounts for each financial year which show the incoming resources application of the resources of the Charity in the year.

The Trustees are responsible for keeping proper accounting records and disclose with reasonable accuracy at any time of the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees



Mrs Lisa Quinn  
(Chairperson)

  
Mrs Gillian Brown  
(Secretary/Treasurer)

Date:

24/6/23

**INDEPENDENT EXAMINER'S REPORT**  
**To the Trustees of St Caolans Primary School PTFA**

I report on the accounts of the St Caolans Primary PTFA for the year ended 31 August 2022, which are set out in pages 7&8. This report is made solely to the Charity's Trustee as a body, in accordance with section 145(1) Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my examination, for this report or the opinion I have formed.

**Respective responsibilities of Trustees and Independent Examiner**

The Charity's Trustees are responsible for the preparation of the financial statements. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Act) and that an independent examination is required.

It is my responsibility to:

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- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the Act 2011 Act; and
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**Basis of Independent Examiner's Report**

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**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 13 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial to be reached.

**Mrs Vivian Green, FCCA**  
**Independent Examiner**  
147A Carrickmannon Road, Crossgar, BT30 9NL  
Date:

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>		
Cash for Clobber	64	-
School Calendar	-	25
5 Week Draw	1,362	909
Sponsored Walk	1,676	1,423
Asda Promotion	500	300
	<u>3,602</u>	<u>2,657</u>
<b>PAYMENTS</b>		
Bank Charges	83	66
School Coaching GAA	570	-
Website update	691	-
Coach Hire	330	1,200
Sports Day	473	100
Printing/Stationary/School Supplies	1,220	2,192
School Funds	1,000	500
First Communion/Confirmation expenses	250	-
Other Expenses	358	157
	<u>4,975</u>	<u>4,284</u>
<b>NET (PAYMENTS)</b>	<b>(1,373)</b> =====	<b>(1,627)</b> =====

**BANK RECONCILIATION**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Opening Balance	3,310	4,937
(Net Payments) for the year	(1,373)	(1,627)
Closing Balance	<u>1,937</u> =====	<u>3,310</u> =====



**ST CAOLANS PRIMARY SCHOOL PTFA**

Northern Ireland - Charity number 100391

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# Annual report

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**CHARITY NUMBER 100391**

**ST CAOLANS PRIMARY SCHOOL PTFA**

**REPORT OF THE BOARD OF TRUSTEES  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

**ST CAOLANS PRIMARY SCHOOL PTFA**

**CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022**

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## ST CAOLANS PRIMARY SCHOOL PTFA

### LEGAL AND ADMINISTRATIVE INFORMATION

St Caolans Primary School PTFA is a registered charity which operates on behalf of Parents, Teachers, Friends of pupils enrolled at the Community School known as St Caolans Primary School.

**Charity Registration No.:** 100391

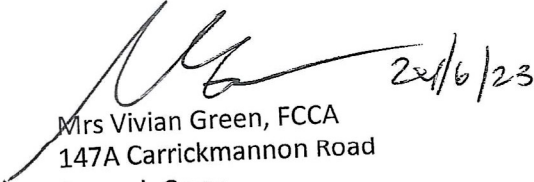
**Administration Address:** c/o St Caolans Primary School  
7 Darragh Road, Ballynahinch, BT24 7EQ

**Trustees (and Committee Members):**

Mr Sean McVeigh	(Head Teacher)
Mrs Lisa Quinn	(Chairperson)
Mrs Katrina McMahon	(Vice Chairperson)
Mrs Gillian Brown	(Secretary/Treasurer)
Mrs Roisin Devlin	Publicity Officer
Mr Jason Scott	

**Bankers:** Danske Bank  
Donegall Square West  
Belfast  
BT1 6JS

**Independent Examiner:**

 22/6/23  
Mrs Vivian Green, FCCA  
147A Carrickmannon Road  
Darragh Cross  
BT30 9NL

## **ST CAOLANS PRIMARY SCHOOL PTFA**

### **TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022**

The Trustees of the St Caolans Primary School PTFA present their report together with the Independent Examined financial statements of the Charity for the year ended 31 August 2022.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

St Caolans Primary School PTFA is a group of volunteers made up of parents, teaching staff and friends who meet several times a year. We fund raise in and around the school and the local community to help to provide the school with additional resources such as games, art supplies and equipment to advance the education of the pupils. We encourage parents to become involved in their children's education and have a good relationship with the staff of the school. Some social events are shared with the local football club and community association which helps built and maintain a relationship with the local community.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

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### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the year, the charity generated £3,602 from Sponsored Walk, School Ballots & Asda Promotion. The charity were unable to generate some other funds from other activities due to Covid 19.

The money raised was used to purchase the School's wide variety of arts and craft materials and much needed essential resources like books, printing stationary etc. We have also subsidised activities such as coach hire and other school expenses.

ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 AUGUST 2022 (CONTINUED)

FINANCIAL REVIEW

**Financial Results**


The results for the year are set out on pages 7&8. The Association has a net payments of (£1,373) for the year (2021: (1,627)). The main source of income of the charity is from fund raising activities.

**Trustees' Responsibilities**

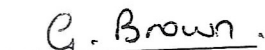
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On behalf of the Board of Trustees



Mrs Lisa Quinn  
(Chairperson)

  
Mrs Gillian Brown  
(Secretary/Treasurer)

Date:

24/6/23

**INDEPENDENT EXAMINER'S REPORT**  
**To the Trustees of St Caolans Primary School PTFA**

I report on the accounts of the St Caolans Primary PTFA for the year ended 31 August 2022, which are set out in pages 7&8. This report is made solely to the Charity's Trustee as a body, in accordance with section 145(1) Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my examination, for this report or the opinion I have formed.

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**Mrs Vivian Green, FCCA**  
**Independent Examiner**  
147A Carrickmannon Road, Crossgar, BT30 9NL  
Date:

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>		
Cash for Clobber	64	-
School Calendar	-	25
5 Week Draw	1,362	909
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Other Expenses	358	157
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<b>NET (PAYMENTS)</b>	<b>(1,373)</b> =====	<b>(1,627)</b> =====

**BANK RECONCILIATION**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Opening Balance	3,310	4,937
(Net Payments) for the year	(1,373)	(1,627)
Closing Balance	1,937 =====	3,310 =====



**ST CAOLANS PRIMARY SCHOOL PTFA**

Northern Ireland - Charity number 100391

---

# Annual return

---

**CHARITY NUMBER 100391**

**ST CAOLANS PRIMARY SCHOOL PTFA**

**REPORT OF THE BOARD OF TRUSTEES  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

**ST CAOLANS PRIMARY SCHOOL PTFA**

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## ST CAOLANS PRIMARY SCHOOL PTFA

### LEGAL AND ADMINISTRATIVE INFORMATION

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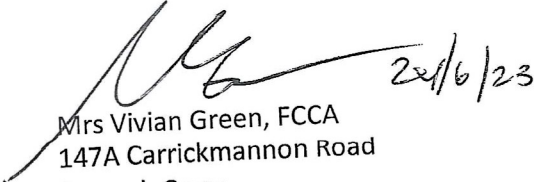
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Mrs Gillian Brown	(Secretary/Treasurer)
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Mr Jason Scott	

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**Independent Examiner:**

 22/6/23  
Mrs Vivian Green, FCCA  
147A Carrickmannon Road  
Darragh Cross  
BT30 9NL

## **ST CAOLANS PRIMARY SCHOOL PTFA**

### **TRUSTEES ANNUAL REPORT YEAR ENDED 31 AUGUST 2022**

The Trustees of the St Caolans Primary School PTFA present their report together with the Independent Examined financial statements of the Charity for the year ended 31 August 2022.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

St Caolans Primary School PTFA is a group of volunteers made up of parents, teaching staff and friends who meet several times a year. We fund raise in and around the school and the local community to help to provide the school with additional resources such as games, art supplies and equipment to advance the education of the pupils. We encourage parents to become involved in their children's education and have a good relationship with the staff of the school. Some social events are shared with the local football club and community association which helps built and maintain a relationship with the local community.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objective of the charity is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between staff, parents and others associated with the school;
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The principal activity for achieving the objective is to hold fundraising events throughout the year within the premises of the school or outside.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the year, the charity generated £3,602 from Sponsored Walk, School Ballots & Asda Promotion. The charity were unable to generate some other funds from other activities due to Covid 19.

The money raised was used to purchase the School's wide variety of arts and craft materials and much needed essential resources like books, printing stationary etc. We have also subsidised activities such as coach hire and other school expenses.

ST CAOLANS PRIMARY SCHOOL PTFA

TRUSTEES ANNUAL REPORT  
YEAR ENDED 31 AUGUST 2022 (CONTINUED)

FINANCIAL REVIEW

**Financial Results**


The results for the year are set out on pages 7&8. The Association has a net payments of (£1,373) for the year (2021: (1,627)). The main source of income of the charity is from fund raising activities.

**Trustees' Responsibilities**

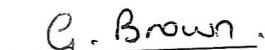
Charity regulations require the Trustees to prepare accounts for each financial year which show the incoming resources application of the resources of the Charity in the year.

The Trustees are responsible for keeping proper accounting records and disclose with reasonable accuracy at any time of the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees



Mrs Lisa Quinn  
(Chairperson)

  
Mrs Gillian Brown  
(Secretary/Treasurer)

Date:

24/6/23

**INDEPENDENT EXAMINER'S REPORT**  
**To the Trustees of St Caolans Primary School PTFA**

I report on the accounts of the St Caolans Primary PTFA for the year ended 31 August 2022, which are set out in pages 7&8. This report is made solely to the Charity's Trustee as a body, in accordance with section 145(1) Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my examination, for this report or the opinion I have formed.

**Respective responsibilities of Trustees and Independent Examiner**

The Charity's Trustees are responsible for the preparation of the financial statements. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts (under section 145(1) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the Act 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as a trustees concerning any such matters. The procedures undertaken do not provide all the evidence that required in an audit, and the consequently I do not express an audit opinion on the review given by the accounts and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 13 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial to be reached.

**Mrs Vivian Green, FCCA**  
**Independent Examiner**  
147A Carrickmannon Road, Crossgar, BT30 9NL  
Date:

**ST CAOLANS PRIMARY SCHOOL PTFA  
STATEMENT OF RECEIPTS AND PAYMENTS  
YEAR ENDED 31 AUGUST 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>		
Cash for Clobber	64	-
School Calendar	-	25
5 Week Draw	1,362	909
Sponsored Walk	1,676	1,423
Asda Promotion	500	300
	3,602	2,657
<b>PAYMENTS</b>		
Bank Charges	83	66
School Coaching GAA	570	-
Website update	691	-
Coach Hire	330	1,200
Sports Day	473	100
Printing/Stationary/School Supplies	1,220	2,192
School Funds	1,000	500
First Communion/Confirmation expenses	250	-
Other Expenses	358	157
	4,975	4,284
<b>NET (PAYMENTS)</b>	<b>(1,373)</b> =====	<b>(1,627)</b> =====

**BANK RECONCILIATION**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Opening Balance	3,310	4,937
(Net Payments) for the year	(1,373)	(1,627)
Closing Balance	1,937 =====	3,310 =====

