

Friends of Belfast Hospital School

Northern Ireland · Charity number 100358

Details

Status Overdue

Registered 2014-08-06

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address Tops Project
Westcourt Centre
8-30 Barrack
Belfast
BT12 4ah
BT12 4AH

Phone 07891831887

Email kboyle501@c2kni.net

Website www.belfasthospitalschool.org.uk

Activities

Purposes: To provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being home tutored and who are attending the TOPS education centre. Funds raised through the charity will be used for activities, which will help in the development of the whole child but only those which are not funded or deemed to be the responsibility of the Department of Education. Examples of such activities include:- - Programmes in the arts – poetry, music, pottery and photography. - Physical programmes such as outward bound activities, particularly for those young people who are suffering from Anxiety Based School Refusal - Supporting pupils who need help, assistance and guidance, even after they have left hospital or TOPS. - Securing funds for children to attend physical activity programmes and residentials - To fund specific therapeutic or educational training programmes for staff which would enable them to acquire new skills to enhance their practice when working with children with complex. Training examples would include - Cognitive Behavioural Therapy and Mindfulness Training. - Provide support to parents through programmes which increase their understanding of adolescent mental health issues and give guidance on behaviour management. - Provide individual support to parents whose children are facing mental health or medical challenges.

What the charity does: The advancement of education, The advancement of health or the saving of lives, The advancement of citizenship or community development, The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

How the charity works: Counselling/support, Education/training, Medical/health/sickness, Sport/recreation

Who the charity helps: Children (5-13 year olds),Mental health,Parents,Travellers,Youth (14-25 year olds)

Finances

Period end	Income	Expenditure	Assets	Employees
2018-10-31	£25,442	£26,742	£0	0

Trustees

Name	Role	Appointed
Dr Madeline Rooney		
Kathleen Boyle		

Friends of Belfast Hospital School

Northern Ireland - Charity number 100358

Accounts

**FRIENDS OF BELFAST HOSPITAL SCHOOL
FINANCIAL STATEMENTS
31 OCTOBER 2018**

Charity Number NIC100358

FRIENDS OF BELFAST HOSPITAL SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2018

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MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name Friends of Belfast Hospital School

Charity number NIC100358

Principal office Westcourt Centre
TOPS Project
8-30 Barrack Street
Belfast
BT12 4AH

Trustees Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

Independent examiner J Quinn of J Quinn & Company
Certified Public Accountants
44 Glen Road
Belfast BT11 8BG

Bankers Danske Bank Limited
PO Box 183
Donegall Square West
Belfast
BT1 6JS

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 OCTOBER 2018

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 October 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of the members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

STRUCTURE, GOVERNANCE AND MANAGEMENT

The hospital school was registered on 1st November 2014 as a charity and legally constituted as a Trust. The charity is managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity. Trustees must also hold at least 3 meetings each year, and at least 3 trustees must be present to be able to take decisions.

In order to carry out the charitable purposes, the trustees have the power to:

1. Raise funds, receive grants and donations
2. Apply funds to carry out the work of the charity
3. Co-operate with and support other charities with similar purposes
4. Do anything, which is lawful and necessary to achieve the purposes.

The charity shall have a membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list. The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda and minutes must be kept of the AGM. There must be at least 4 members present at the AGM and every member has a vote. The trustees shall present the annual report and accounts, and any member may stand for election as a trustee. Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2018

OBJECTIVES AND ACTIVITIES

The purpose of the charity is to provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being taught in the community and who are attending the TOPS Project. Funds raised through the charity will be used for activities, which will help in the development of the child holistically, that are not funded by the Department of Education.

Examples of such activities include: -

- Programmes in arts – poetry, music, clay modelling
- Supporting pupils who need additional support and guidance, even after they have left hospital.
- Physical programmes such as outward bond activities, particularly for those young people who are suffering anxiety based school refusal – securing funds for children to attend activities programmes and excursions.
- Training programmes for staff

The school is based in the Royal Belfast Hospital for Sick Children and the TOPS Project, Westcourt Centre.

ACHIEVEMENTS AND PERFORMANCE

Monies raised through Friends of Belfast Hospital School has enabled the school to offer a broad and varied curriculum and an excellent extracurricular programme for our students. As well as the ongoing programmes from the previous year, funding from the Barbour Trust, ERAMUS programme and Big Lottery meant that we have been able to continue our offer of music therapy to children who are long term in hospital, maintain the school minibus to facilitate school trips and maintain a first-rate ICT suite to help the young people complete their studies.

We have been able to continue our curriculum offer for our young people with mental health issues, delivering accredited courses in horticulture and hospitality and have been able to purchase the necessary resources to do so. The young people achieved very good results in both qualifications.

Team Build Ireland and Young Enterprise have provided excellent opportunities for our students to develop coping strategies and build their confidence and self-esteem. Our Evening of Celebration provided the ideal opportunity to showcase their achievements.

We have been able to supply additional programmes, including Science/Horticulture Club, excursions and a variety of speakers for topics as varied as, coping with exam stress, managing day-to-day living and careers – all helping to develop employability skills for our students and enabling them to be able to move on to the next stage of their education/career.

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2018

FINANCIAL REVIEW

The school received total donations of £25442 (2017: £13339) for the year from which there was a surplus of £5424 (2017: £-13403). Reserves at 31st October 2018 totalled £80760 (2017: £75336).

PLANS FOR FUTURE PERIODS

In 2018-2019 we hope to continue to provide the wide range of extra curricular activities in the school, including developing a partnership with Team Build Ireland, which will enable our young people at the TOPS Project to develop team building skills, confidence, self-esteem and improved mental health. We hope to offer our students in the community the chance to join in some activities, excursions and an opportunity to meet other young people. All programmes sourced will enable our young people to transition smoothly back into mainstream school, further education or training. We also hope to commence the Princes Trust programme.

BENEFICIARIES

We are very grateful to the Barbour Trust for their Donation of £7,500, which allowed us to maintain our minibus and ICT suite and help pay for the necessary resources for hospitality and horticulture courses for our students.

We would also like to thank Jane Ryan, Dublin for their donation of £100.00, which will be put towards the TOPS Project.

We are very grateful to those parents who have fundraised or contributed to the fund.

INDEPENDENT EXAMINER

J Quinn on behalf of J Quinn & Company has been appointed independent examiner.

2nd Floor Old Building
180 Falls Road
Belfast
BT12 6BE

Signed on behalf of the trustees

Miss Kathleen Boyle
Director

5th June 2018

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
FRIENDS OF BELFAST HOSPITAL SCHOOL
YEAR ENDED 31 OCTOBER 2018**

I report on the accounts of the charity for the year ended 31 October 2018, which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 27 of the Charities Act (northern Ireland) 1964; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

Have not been met; or

- (2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Quinn of J Quinn & Company
Independent examiner

44 Glen Road
Belfast, BT11 8BG

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 OCTOBER 2018

	Note	Total Funds 2018 £	Total Funds 2017 £
INCOME AND ENDOWMENTS			
Donations and Legacies	2	<u>25,442</u>	13,339
TOTAL INCOME		<u>25,442</u>	13,339
EXPENDITURE			
Expenditure on charitable activities	3,4	<u>20,018</u>	26,742
TOTAL EXPENDITURE		<u>20,018</u>	26,742
NET INCOMING RESOURCES FOR THE YEAR	5	5,424	-13,403
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>2,223</u>	15,626
TOTAL FUNDS CARRIED FORWARD		<u>7,647</u>	<u>2,223</u>

The Statement of financial activities include all gains and losses in the year.

All above amounts relate to continuing activities.

The notes on pages 8 to 10 form part of these financial statements.

BALANCE SHEET

31st OCTOBER 2018

	Note	£	2018 £	2017 £
FIXED ASSETS				
Tangible assets	7		15864	21,641
CURRENT ASSETS				
Cash at bank		65156		53,845
CREDITORS: Amounts falling due within one year	8	<u>-260</u>		<u>-250</u>
NET CURRENT ASSETS			<u>64896</u>	<u>53,695</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>80760</u>	<u>75,336</u>
NET ASSETS			<u>80760</u>	<u>75,336</u>
FUNDS OF THE CHARITY				
Unrestricted income funds	9		<u>80,760</u>	<u>75,336</u>
TOTAL CHARITY FUNDS			<u>80,760</u>	<u>75,336</u>

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 5th June 2019 and are signed on their behalf by:

Miss K Boyle
Director

The notes on pages 8 to 10 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST OCTOBER 2018

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting standard for Small Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) (SORP 2015).

Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% Straight line
Motor vehicles - 20% Straight line

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Donations				
Donations	25442	25442	<u>13,339</u>	<u>13,339</u>

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Charitable activity	20018	20018	26,742	26,742

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st OCTOBER 2018

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities Undertaken Directly £	Total Funds £	Total Funds 2018 £	Total Funds 2017 £
Charitable activity	19,686		19686	26,364
Governance costs	332		<u>332</u>	<u>378</u>
			<u>20018</u>	<u>26,742</u>

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:		2018	2017
		£	£
Depreciation		<u>5,778</u>	<u>5,777</u>

6. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

7. TANGIBLE FIXED ASSETS

	Computer Equipment £	Motor Vehicle £	Total £
COST			
At 1 November 2017 and 31 October 2018	11673	35265	46938
DEPRECIATION			
At 1 November 2017	7279	18018	25297
Charge for the year	<u>1465</u>	<u>4313</u>	<u>5778</u>
At 31 October 2018	<u>8744</u>	<u>22331</u>	<u>31075</u>
NET BOOK VALUE			
At 31 October 2018	<u>2929</u>	<u>12934</u>	<u>15863</u>
At 31 October 2017	<u>4394</u>	<u>17247</u>	<u>21641</u>

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st OCTOBER 2018

8. CREDITORS: Amounts falling due within one year

	2018	2017
	£	£
Accruals and deferred income	<u>260</u>	<u>250</u>

9. UNRESTRICTED INCOME FUNDS

	Balance at 01.11.17 £	Income £	Expenditure £	Balance at 31.10.18 £
General Funds	75336	25,442	-20,018	80,760

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets £	Net Currents Assets £	Total £
Unrestricted Income Funds	<u>15,864</u>	<u>64,896</u>	<u>80,760</u>
Total Funds	<u>15,864</u>	<u>64,896</u>	<u>80,760</u>

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 October 2018

	2018	2017
	£	£
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Main Grants	9,882	
Clifton House	9,000	
Erasmus	5,320	
WBALC	1,000	
DONATIONS AND LEGACIES	<u>240</u>	<u>13339</u>
TOTAL INCOME	<u>25,442</u>	<u>13,339</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Motor vehicle expenses	1822	2,019
CAS Conference	0	43
TOPS - Trips/Workshops	3,942	3347
Music therapy	4,800	0
Erasmus Visit - Expenses	0	8544
Trophies	24	396
Hospitality	387	0
School courses/classes	2,351	5885
School Magazine/advertising	250	272
Twinkle subscription	0	57
Depreciation	5778	5777
General Expenses	332	27
	19686	26,367
GOVERNANCE COSTS		
Professional Fees	72	250
Bank charges	<u>260</u>	<u>125</u>
	<u>332</u>	<u>375</u>
TOTAL EXPENDITURE	<u>20,018</u>	<u>26,742</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>5,424</u>	<u>-13,403</u>

Friends of Belfast Hospital School

Northern Ireland - Charity number 100358

Accounts

**FRIENDS OF BELFAST HOSPITAL SCHOOL
FINANCIAL STATEMENTS
31 OCTOBER 2017**

Charity Number NIC100358

FRIENDS OF BELFAST HOSPITAL SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2017

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The following pages do not form part of the financial statements

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MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name Friends of Belfast Hospital School

Charity number NIC100358

Principal office Wescourt Centre
TOPS Project
8-30 Barrack Street
Belfast
BT12 4AH

Trustees Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

Independent examiner J Quinn of J Quinn & Company
Certified Public Accountants
44 Glen Road
Belfast BT11 8BG

Bankers Danske Bank Limited
PO Box 183
Donegall Square West
Belfast
BT1 6JS

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 OCTOBER 2017

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REFERENCE AND ADMINISTRATIVE DETAILS

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THE TRUSTEES

The trustees who served the charity during the period were as follows:

Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

STRUCTURE, GOVERNANCE AND MANAGEMENT

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In order to carry out the charitable purposes, the trustees have the power to:

1. Raise funds, receive grants and donations
2. Apply funds to carry out the work of the charity
3. Co-operate with and support other charities with similar purposes
4. Do anything, which is lawful and necessary to achieve the purposes.

The charity shall have a membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list. The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda and minutes must be kept of the AGM. There must be at least 4 members present at the AGM and every member has a vote. The trustees shall present the annual report and accounts, and any member may stand for election as a trustee. Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2017

OBJECTIVES AND ACTIVITIES

The purpose of the charity is to provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being taught in the community and who are attending the TOPS Project. Funds raised through the charity will be used for activities, which will help in the development of the child holistically, that are not funded by the Department of Education.

Examples of such activities include: -

- Programmes in arts – poetry, music, clay modelling
- Supporting pupils who need additional support and guidance, even after they have left hospital.
- Physical programmes such as outward bond activities, particularly for those young people who are suffering anxiety based school refusal – securing funds for children to attend activities programmes and excursions.
- Training programmes for staff

The school is based in the Royal Belfast Hospital for Sick Children and the TOPS Project, Westcourt Centre.

ACHIEVEMENTS AND PERFORMANCE

Monies raised through Friends of Belfast Hospital School has enabled the school to offer a broad and varied curriculum and an excellent extracurricular programme for our students. As well as the ongoing programmes from the previous year, funding from the Barbour Trust and ERAMUS programme meant that we have been able to continue our offer of music therapy to children who are long term in hospital, maintain the school minibus to facilitate school trips and maintain a first-rate ICT suite to help the young people complete their studies.

We have been able to continue our curriculum offer for our young people with mental health issues, delivering accredited courses in horticulture and hospitality and have been able to purchase the necessary resources to do so. The young people achieved very good results in both qualifications.

Team Build Ireland and Young Enterprise have provided excellent opportunities for our students to develop coping strategies and build their confidence and self-esteem. Our Evening of Celebration provided the ideal opportunity to showcase their achievements.

We have been able to supply additional programmes, including Science/Horticulture Club, excursions and a variety of speakers for topics as varied as, coping with exam stress, managing day-to-day living and careers – all helping to develop employability skills for our students and enabling them to be able to move on to the next stage of their education/career.

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2017

FINANCIAL REVIEW

The school received total donations of £13,339 (2016: £42,639) for the year from which there was surplus of £13,403 (2016: £15,626). Reserves at 31st October 2017 totalled £2,223 (2016: £93,288).

PLANS FOR FUTURE PERIODS

In 2017-2018 we hope to continue to provide the wide range of extra curricular activities in the school, including developing a partnership with Team Build Ireland, which will enable our young people at the TOPS Project to develop team building skills, confidence, self-esteem and improved mental health. We hope to offer our students in the community the chance to join in some activities, excursions and an opportunity to meet other young people. All programmes sourced will enable our young people to transition smoothly back into mainstream school, further education or training.

BENEFICIARIES

We are very grateful to the Barbour Trust for their Donation of £7,500, which allowed us to maintain our minibus and ICT suite and help pay for the necessary resources for hospitality and horticulture courses for our students.

We would also like to thank Steensons Jewellers, Belfast for their donation of £999.32, which will be used to purchase programmes to increase self-esteem and confidence for young people in the TOPS Project.

We would also like to thank James Baker for his donation of £369.30, which will be used to purchase arts and crafts resources and activities for children in hospital and at the TOPS Project.

We are very grateful to those parents who have fundraised or contributed to the fund.

INDEPENDENT EXAMINER

J Quinn on behalf of J Quinn & Company has been appointed independent examiner.

2nd Floor Old Building
180 Falls Road
Belfast
BT12 6BE

Signed on behalf of the trustees

Miss Kathleen Boyle
Director

5th June 2018

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
FRIENDS OF BELFAST HOSPITAL SCHOOL
YEAR ENDED 31 OCTOBER 2017**

I report on the accounts of the charity for the year ended 31 October 2017, which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 27 of the Charities Act (northern Ireland) 1964; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

Have not been met; or

- (2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Quinn of J Quinn & Company
Independent examiner

44 Glen Road
Belfast, BT11 8BG

**STATEMENT OF FINANCIAL
ACTIVITIES**

**YEAR ENDED 31 OCTOBER
2016**

	Note	Total Funds 2017 £	Total Funds 2016 £
INCOME AND ENDOWMENTS			
Donations and Legacies	2	<u>13,339</u>	<u>42,639</u>
TOTAL INCOME		<u>13,339</u>	<u>42,639</u>
EXPENDITURE			
Expenditure on charitable activities	3,4	<u>26,742</u>	<u>-27,013</u>
TOTAL EXPENDITURE		<u>26,742</u>	<u>-27,013</u>
NET INCOMING RESOURCES FOR THE YEAR	5	-13,403	15,626
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>88,739</u>	<u>77,662</u>
TOTAL FUNDS CARRIED FORWARD		<u>75,336</u>	<u>93,288</u>

The Statement of financial activities include all gains and losses in the year.

All above amounts relate to
continuing activities.

FRIENDS OF BELFAST HOSPITAL SCHOOL

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BALANCE SHEET

31st OCTOBER 2017

	Note	£	2017 £	2016 £
FIXED ASSETS				
Tangible assets	7		21641	27,418
CURRENT ASSETS				
Cash at bank		53945		65,870
CREDITORS: Amounts falling due within one year	8	<u>-250</u>		<u>0</u>
NET CURRENT ASSETS			<u>53695</u>	<u>65,870</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>75336</u>	<u>93,288</u>
NET ASSETS			<u>75336</u>	<u>93,288</u>
FUNDS OF THE CHARITY				
Unrestricted income funds	9		<u>75,336</u>	<u>93,288</u>
TOTAL CHARITY FUNDS			<u>75,336</u>	<u>93,288</u>

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 5th June 2018 and are signed on their behalf by:

Miss K Boyle
Director

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST OCTOBER 2017

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting standard for Small Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) (SORP 2015).

Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% Straight line
Motor vehicles - 20% Straight line

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Donations				
Donations	13339	13339	<u>42,639</u>	<u>42,639</u>

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Charitable activity	26364	26364	26,871	26,871
Support costs	<u>378</u>	<u>378</u>	<u>142</u>	<u>142</u>
	26742	26742	<u>27,013</u>	<u>27,013</u>

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st OCTOBER 2017

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities Undertaken Directly £	Total Funds 2017 £	Total Funds 2016 £
Charitable activity	26,364	26364	26,871
Governance costs	<u>378</u>	<u>378</u>	<u>142</u>
	26,742	<u>26742</u>	<u>27,013</u>

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	2017 £	2016 £
Depreciation	<u>5,777</u>	<u>9,971</u>

6. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

7. TANGIBLE FIXED ASSETS

	Computer Equipment £	Motor Vehicle £	Total £
COST	<u>11673</u>	<u>35265</u>	<u>46938</u>
At 1 November 2016 and 31 October 2017			
DEPRECIATION			
At 1 November 2016	5814	13706	19520
Charge for the year	<u>1465</u>	<u>4312</u>	<u>5777</u>
At 31 October 2017	<u>7279</u>	<u>18018</u>	<u>25297</u>
NET BOOK VALUE			
At 31 October 2017	<u>4394</u>	<u>17247</u>	<u>21641</u>

At 31 October 2016	<u>5859</u>	<u>21559</u>	<u>27418</u>
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8. CREDITORS: Amounts falling due within one year

	2017	2016
Accruals and deferred income	<u>250</u>	<u>0</u>

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st
OCTOBER 2017

9. UNRESTRICTED INCOME FUNDS

	Balance at	01-Nov-16	Income	Expenditure	Balance at
	£		£	£	31-Oct-17 £
General Funds		93,288	13,339	-26,742	
Prior year adjustment		<u>0</u>	<u>0</u>	<u>-4,549</u>	
		<u>93,288</u>	<u>13,339</u>	<u>-31,291</u>	<u>75,336</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets	Net Currents Assets	Total
	£	£	£
Unrestricted Income Funds	<u>21,641</u>	<u>53,945</u>	<u>75,586</u>
Total Funds	<u>21,641</u>	<u>53,945</u>	<u>75,586</u>

The following pages do not form part of the statutory financial statements which are the subject of the independent examiner's report on page 5.

FRIENDS OF BELFAST HOSPITAL SCHOOL

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DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 October 2017

	2017	2016
£		£
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Donations	<u>13,339</u>	<u>42,639</u>
TOTAL INCOME	<u>13,339</u>	<u>42,639</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Establishment - Light & heat	0	1,139
Establishment - Repairs & Maintenance	0	375
Motor vehicle expenses	2016	1,360
Motor and Travel costs - other	0	8,382
Professional - Legal fees	0	70
Legal & Professional - other	0	2,374
Office expenses - other	0	2,724
Depreciation	5,777	9,971
Gifts for volunteers	0	122
Computer Equipment	0	63
Print, postage and stationary	0	46
Advertising	0	245
CAS Conference	43	0
TOPS - Trips/Workshops	3,347	0
Erasmus Visit - Expenses	8,544	0
Tophies	396	0
School courses/classes	5,885	0
School Magazine/advertising	272	0
Twinkle subscription	57	0
General Expenses	<u>27</u>	<u>0</u>

	26364	26,871
GOVERNANCE COSTS		
Professional Fees	250	0
Bank charges	<u>125</u>	<u>142</u>
	<u>375</u>	<u>142</u>
TOTAL EXPENDITURE	<u>26,742</u>	<u>27,013</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>-13,403</u>	<u>15,626</u>

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 October 2017

CHARITABLE ACTIVITIES

Charitable activity

Activities undertaken directly

Establishment - Light & heat	0	1,139
Establishment - Repairs & Maintenance	0	375
Motor vehicle expenses	2016	1,360
Motor and Travel costs - other	0	8,382
Professional - Legal fees	0	70
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Gifts for volunteers	0	122
Computer Equipment	0	63
Print, postage and stationary	0	46
Advertising	<u>0</u>	<u>245</u>
	<u>7793</u>	<u>26,871</u>

Friends of Belfast Hospital School

Northern Ireland - Charity number 100358

Annual report

**FRIENDS OF BELFAST HOSPITAL SCHOOL
FINANCIAL STATEMENTS
31 OCTOBER 2017**

Charity Number NIC100358

FRIENDS OF BELFAST HOSPITAL SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2017

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Independent examiner's report to the trustees	5
Statement of financial activities	6
Balance Sheet	7
Notes to the financial statements	8,9,10

The following pages do not form part of the financial statements

Detailed statement of financial activities	11, 12
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MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name Friends of Belfast Hospital School

Charity number NIC100358

Principal office Wescourt Centre
TOPS Project
8-30 Barrack Street
Belfast
BT12 4AH

Trustees Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

Independent examiner J Quinn of J Quinn & Company
Certified Public Accountants
44 Glen Road
Belfast BT11 8BG

Bankers Danske Bank Limited
PO Box 183
Donegall Square West
Belfast
BT1 6JS

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 OCTOBER 2017

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 October 2017.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of the members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

STRUCTURE, GOVERNANCE AND MANAGEMENT

The hospital school was registered on 1st November 2014 as a charity and legally constituted as a Trust. The charity is managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity. Trustees must also hold at least 3 meetings each year, and at least 3 trustees must be present to be able to take decisions.

In order to carry out the charitable purposes, the trustees have the power to:

1. Raise funds, receive grants and donations
2. Apply funds to carry out the work of the charity
3. Co-operate with and support other charities with similar purposes
4. Do anything, which is lawful and necessary to achieve the purposes.

The charity shall have a membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list. The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda and minutes must be kept of the AGM. There must be at least 4 members present at the AGM and every member has a vote. The trustees shall present the annual report and accounts, and any member may stand for election as a trustee. Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2017

OBJECTIVES AND ACTIVITIES

The purpose of the charity is to provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being taught in the community and who are attending the TOPS Project. Funds raised through the charity will be used for activities, which will help in the development of the child holistically, that are not funded by the Department of Education.

Examples of such activities include: -

- Programmes in arts – poetry, music, clay modelling
- Supporting pupils who need additional support and guidance, even after they have left hospital.
- Physical programmes such as outward bond activities, particularly for those young people who are suffering anxiety based school refusal – securing funds for children to attend activities programmes and excursions.
- Training programmes for staff

The school is based in the Royal Belfast Hospital for Sick Children and the TOPS Project, Westcourt Centre.

ACHIEVEMENTS AND PERFORMANCE

Monies raised through Friends of Belfast Hospital School has enabled the school to offer a broad and varied curriculum and an excellent extracurricular programme for our students. As well as the ongoing programmes from the previous year, funding from the Barbour Trust and ERAMUS programme meant that we have been able to continue our offer of music therapy to children who are long term in hospital, maintain the school minibus to facilitate school trips and maintain a first-rate ICT suite to help the young people complete their studies.

We have been able to continue our curriculum offer for our young people with mental health issues, delivering accredited courses in horticulture and hospitality and have been able to purchase the necessary resources to do so. The young people achieved very good results in both qualifications.

Team Build Ireland and Young Enterprise have provided excellent opportunities for our students to develop coping strategies and build their confidence and self-esteem. Our Evening of Celebration provided the ideal opportunity to showcase their achievements.

We have been able to supply additional programmes, including Science/Horticulture Club, excursions and a variety of speakers for topics as varied as, coping with exam stress, managing day-to-day living and careers – all helping to develop employability skills for our students and enabling them to be able to move on to the next stage of their education/career.

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2017

FINANCIAL REVIEW

The school received total donations of £13,339 (2016: £42,639) for the year from which there was surplus of £13,403 (2016: £15,626). Reserves at 31st October 2017 totalled £2,223 (2016: £93,288).

PLANS FOR FUTURE PERIODS

In 2017-2018 we hope to continue to provide the wide range of extra curricular activities in the school, including developing a partnership with Team Build Ireland, which will enable our young people at the TOPS Project to develop team building skills, confidence, self-esteem and improved mental health. We hope to offer our students in the community the chance to join in some activities, excursions and an opportunity to meet other young people. All programmes sourced will enable our young people to transition smoothly back into mainstream school, further education or training.

BENEFICIARIES

We are very grateful to the Barbour Trust for their Donation of £7,500, which allowed us to maintain our minibus and ICT suite and help pay for the necessary resources for hospitality and horticulture courses for our students.

We would also like to thank Steensons Jewellers, Belfast for their donation of £999.32, which will be used to purchase programmes to increase self-esteem and confidence for young people in the TOPS Project.

We would also like to thank James Baker for his donation of £369.30, which will be used to purchase arts and crafts resources and activities for children in hospital and at the TOPS Project.

We are very grateful to those parents who have fundraised or contributed to the fund.

INDEPENDENT EXAMINER

J Quinn on behalf of J Quinn & Company has been appointed independent examiner.

2nd Floor Old Building
180 Falls Road
Belfast
BT12 6BE

Signed on behalf of the trustees

Miss Kathleen Boyle
Director

5th June 2018

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
FRIENDS OF BELFAST HOSPITAL SCHOOL
YEAR ENDED 31 OCTOBER 2017**

I report on the accounts of the charity for the year ended 31 October 2017, which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 27 of the Charities Act (northern Ireland) 1964; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

Have not been met; or

- (2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Quinn of J Quinn & Company
Independent examiner

44 Glen Road
Belfast, BT11 8BG

**STATEMENT OF FINANCIAL
ACTIVITIES**

**YEAR ENDED 31 OCTOBER
2016**

	Note	Total Funds 2017 £	Total Funds 2016 £
INCOME AND ENDOWMENTS			
Donations and Legacies	2	<u>13,339</u>	<u>42,639</u>
TOTAL INCOME		<u>13,339</u>	<u>42,639</u>
EXPENDITURE			
Expenditure on charitable activities	3,4	<u>26,742</u>	<u>-27,013</u>
TOTAL EXPENDITURE		<u>26,742</u>	<u>-27,013</u>
NET INCOMING RESOURCES FOR THE YEAR	5	-13,403	15,626
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>88,739</u>	<u>77,662</u>
TOTAL FUNDS CARRIED FORWARD		<u>75,336</u>	<u>93,288</u>

The Statement of financial activities include all gains and losses in the year.

All above amounts relate to
continuing activities.

FRIENDS OF BELFAST HOSPITAL SCHOOLPage
7**BALANCE SHEET**

31st OCTOBER 2017

		£	2017 £	2016 £
FIXED ASSETS	Note			
Tangible assets	7		21641	27,418
CURRENT ASSETS				
Cash at bank		53945		65,870
CREDITORS: Amounts falling due within one year	8	<u>-250</u>		<u>0</u>
NET CURRENT ASSETS			<u>53695</u>	<u>65,870</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>75336</u>	<u>93,288</u>
NET ASSETS			<u>75336</u>	<u>93,288</u>
FUNDS OF THE CHARITY				
Unrestricted income funds	9		<u>75,336</u>	<u>93,288</u>
TOTAL CHARITY FUNDS			<u>75,336</u>	<u>93,288</u>

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 5th June 2018 and are signed on their behalf by:

Miss K Boyle
Director

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST OCTOBER 2017

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting standard for Small Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) (SORP 2015).

Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% Straight line
 Motor vehicles - 20% Straight line

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Donations				
Donations	13339	13339	<u>42,639</u>	<u>42,639</u>

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Charitable activity	26364	26364	26,871	26,871
Support costs	<u>378</u>	<u>378</u>	<u>142</u>	<u>142</u>
	26742	26742	<u>27,013</u>	<u>27,013</u>

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st OCTOBER 2017

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities Undertaken Directly £	Total Funds 2017 £	Total Funds 2016 £
Charitable activity	26,364	26364	26,871
Governance costs	<u>378</u>	<u>378</u>	<u>142</u>
	26,742	<u>26742</u>	<u>27,013</u>

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	2017 £	2016 £
Depreciation	<u>5,777</u>	<u>9,971</u>

6. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

7. TANGIBLE FIXED ASSETS

	Computer Equipment £	Motor Vehicle £	Total £
COST	<u>11673</u>	<u>35265</u>	<u>46938</u>
At 1 November 2016 and 31 October 2017			
DEPRECIATION			
At 1 November 2016	5814	13706	19520
Charge for the year	<u>1465</u>	<u>4312</u>	<u>5777</u>
At 31 October 2017	<u>7279</u>	<u>18018</u>	<u>25297</u>
NET BOOK VALUE			
At 31 October 2017	<u>4394</u>	<u>17247</u>	<u>21641</u>

At 31 October 2016	<u>5859</u>	<u>21559</u>	<u>27418</u>
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8. CREDITORS: Amounts falling due within one year

	2017	2016
Accruals and deferred income	<u>250</u>	<u>0</u>

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st
OCTOBER 2017

9. UNRESTRICTED INCOME FUNDS

Balance at				Balance at
£	01-Nov-16	Income	Expenditure	31-Oct-17
£		£	£	£
General Funds	93,288	13,339	-26,742	
Prior year adjustment	<u>0</u>	<u>0</u>	<u>-4,549</u>	
	<u>93,288</u>	<u>13,339</u>	<u>-31,291</u>	<u>75,336</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets	Net Currents Assets	Total
	£	£	£
Unrestricted Income Funds	<u>21,641</u>	<u>53,945</u>	<u>75,586</u>
Total Funds	<u>21,641</u>	<u>53,945</u>	<u>75,586</u>

The following pages do not form part of the statutory financial statements which are the subject of the independent examiner's report on page 5.

**FRIENDS OF BELFAST HOSPITAL
SCHOOL**

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**DETAILED STATEMENT OF
FINANCIAL ACTIVITIES**

**YEAR ENDED 31 October
2017**

	2017	2016
£		£
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Donations	<u>13,339</u>	<u>42,639</u>
TOTAL INCOME	<u>13,339</u>	<u>42,639</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Establishment - Light & heat	0	1,139
Establishment - Repairs & Maintenance	0	375
Motor vehicle expenses	2016	1,360
Motor and Travel costs - other	0	8,382
Professional - Legal fees	0	70
Legal & Professional - other	0	2,374
Office expenses - other	0	2,724
Depreciation	5,777	9,971
Gifts for volunteers	0	122
Computer Equipment	0	63
Print, postage and stationary	0	46
Advertising	0	245
CAS Conference	43	0
TOPS - Trips/Workshops	3,347	0
Erasmus Visit - Expenses	8,544	0
Tophies	396	0
School courses/classes	5,885	0
School Magazine/advertising	272	0
Twinkle subscription	57	0
General Expenses	<u>27</u>	<u>0</u>

	26364	26,871
GOVERNANCE COSTS		
Professional Fees	250	0
Bank charges	<u>125</u>	<u>142</u>
	<u>375</u>	<u>142</u>
TOTAL EXPENDITURE	<u>26,742</u>	<u>27,013</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>-13,403</u>	<u>15,626</u>

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 October 2017

CHARITABLE ACTIVITIES

Charitable activity

Activities undertaken directly

Establishment - Light & heat	0	1,139
Establishment - Repairs & Maintenance	0	375
Motor vehicle expenses	2016	1,360
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Advertising	<u>0</u>	<u>245</u>
	<u>7793</u>	<u>26,871</u>

Friends of Belfast Hospital School

Northern Ireland - Charity number 100358

Annual return

**FRIENDS OF BELFAST HOSPITAL SCHOOL
FINANCIAL STATEMENTS
31 OCTOBER 2017**

Charity Number NIC100358

FRIENDS OF BELFAST HOSPITAL SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2017

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The following pages do not form part of the financial statements

Detailed statement of financial activities	11, 12
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MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name Friends of Belfast Hospital School

Charity number NIC100358

Principal office Wescourt Centre
TOPS Project
8-30 Barrack Street
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BT12 4AH

Trustees Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

Independent examiner J Quinn of J Quinn & Company
Certified Public Accountants
44 Glen Road
Belfast BT11 8BG

Bankers Danske Bank Limited
PO Box 183
Donegall Square West
Belfast
BT1 6JS

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 OCTOBER 2017

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 October 2017.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of the members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Miss Kathleen Boyle
Mrs Michele Godfrey
Dr Madeleine Rooney

STRUCTURE, GOVERNANCE AND MANAGEMENT

The hospital school was registered on 1st November 2014 as a charity and legally constituted as a Trust. The charity is managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity. Trustees must also hold at least 3 meetings each year, and at least 3 trustees must be present to be able to take decisions.

In order to carry out the charitable purposes, the trustees have the power to:

1. Raise funds, receive grants and donations
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TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2017

OBJECTIVES AND ACTIVITIES

The purpose of the charity is to provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being taught in the community and who are attending the TOPS Project. Funds raised through the charity will be used for activities, which will help in the development of the child holistically, that are not funded by the Department of Education.

Examples of such activities include: -

- Programmes in arts – poetry, music, clay modelling
- Supporting pupils who need additional support and guidance, even after they have left hospital.
- Physical programmes such as outward bond activities, particularly for those young people who are suffering anxiety based school refusal – securing funds for children to attend activities programmes and excursions.
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The school is based in the Royal Belfast Hospital for Sick Children and the TOPS Project, Westcourt Centre.

ACHIEVEMENTS AND PERFORMANCE

Monies raised through Friends of Belfast Hospital School has enabled the school to offer a broad and varied curriculum and an excellent extracurricular programme for our students. As well as the ongoing programmes from the previous year, funding from the Barbour Trust and ERAMUS programme meant that we have been able to continue our offer of music therapy to children who are long term in hospital, maintain the school minibus to facilitate school trips and maintain a first-rate ICT suite to help the young people complete their studies.

We have been able to continue our curriculum offer for our young people with mental health issues, delivering accredited courses in horticulture and hospitality and have been able to purchase the necessary resources to do so. The young people achieved very good results in both qualifications.

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We have been able to supply additional programmes, including Science/Horticulture Club, excursions and a variety of speakers for topics as varied as, coping with exam stress, managing day-to-day living and careers – all helping to develop employability skills for our students and enabling them to be able to move on to the next stage of their education/career.

TRUSTEES' ANNUAL REPORT (continued)

YEAR ENDED 31 OCTOBER 2017

FINANCIAL REVIEW

The school received total donations of £13,339 (2016: £42,639) for the year from which there was surplus of £13,403 (2016: £15,626). Reserves at 31st October 2017 totalled £2,223 (2016: £93,288).

PLANS FOR FUTURE PERIODS

In 2017-2018 we hope to continue to provide the wide range of extra curricular activities in the school, including developing a partnership with Team Build Ireland, which will enable our young people at the TOPS Project to develop team building skills, confidence, self-esteem and improved mental health. We hope to offer our students in the community the chance to join in some activities, excursions and an opportunity to meet other young people. All programmes sourced will enable our young people to transition smoothly back into mainstream school, further education or training.

BENEFICIARIES

We are very grateful to the Barbour Trust for their Donation of £7,500, which allowed us to maintain our minibus and ICT suite and help pay for the necessary resources for hospitality and horticulture courses for our students.

We would also like to thank Steensons Jewellers, Belfast for their donation of £999.32, which will be used to purchase programmes to increase self-esteem and confidence for young people in the TOPS Project.

We would also like to thank James Baker for his donation of £369.30, which will be used to purchase arts and crafts resources and activities for children in hospital and at the TOPS Project.

We are very grateful to those parents who have fundraised or contributed to the fund.

INDEPENDENT EXAMINER

J Quinn on behalf of J Quinn & Company has been appointed independent examiner.

2nd Floor Old Building
180 Falls Road
Belfast
BT12 6BE

Signed on behalf of the trustees

Miss Kathleen Boyle
Director

5th June 2018

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
FRIENDS OF BELFAST HOSPITAL SCHOOL
YEAR ENDED 31 OCTOBER 2017**

I report on the accounts of the charity for the year ended 31 October 2017, which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 27 of the Charities Act (northern Ireland) 1964; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

Have not been met; or

- (2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J Quinn of J Quinn & Company
Independent examiner

44 Glen Road
Belfast, BT11 8BG

**STATEMENT OF FINANCIAL
ACTIVITIES**

**YEAR ENDED 31 OCTOBER
2016**

	Note	Total Funds 2017 £	Total Funds 2016 £
INCOME AND ENDOWMENTS			
Donations and Legacies	2	<u>13,339</u>	<u>42,639</u>
TOTAL INCOME		<u>13,339</u>	<u>42,639</u>
EXPENDITURE			
Expenditure on charitable activities	3,4	<u>26,742</u>	<u>-27,013</u>
TOTAL EXPENDITURE		<u>26,742</u>	<u>-27,013</u>
NET INCOMING RESOURCES FOR THE YEAR			
RECONCILIATION OF FUNDS	5	-13,403	15,626
Total funds brought forward		<u>88,739</u>	<u>77,662</u>
TOTAL FUNDS CARRIED FORWARD		<u>75,336</u>	<u>93,288</u>

The Statement of financial activities include all gains and losses in the year.

All above amounts relate to
continuing activities.

FRIENDS OF BELFAST HOSPITAL SCHOOL

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BALANCE SHEET

31st OCTOBER 2017

	Note	£	2017 £	2016 £
FIXED ASSETS				
Tangible assets	7		21641	27,418
CURRENT ASSETS				
Cash at bank		53945		65,870
CREDITORS: Amounts falling due within one year	8	<u>-250</u>		<u>0</u>
NET CURRENT ASSETS			<u>53695</u>	<u>65,870</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>75336</u>	<u>93,288</u>
NET ASSETS			<u>75336</u>	<u>93,288</u>
FUNDS OF THE CHARITY				
Unrestricted income funds	9		<u>75,336</u>	<u>93,288</u>
TOTAL CHARITY FUNDS			<u>75,336</u>	<u>93,288</u>

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 5th June 2018 and are signed on their behalf by:

Miss K Boyle
Director

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST OCTOBER 2017

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting standard for Small Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) (SORP 2015).

Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% Straight line
 Motor vehicles - 20% Straight line

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Donations				
Donations	13339	13339	<u>42,639</u>	<u>42,639</u>

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Charitable activity	26364	26364	26,871	26,871
Support costs	<u>378</u>	<u>378</u>	<u>142</u>	<u>142</u>
	26742	26742	<u>27,013</u>	<u>27,013</u>

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st OCTOBER 2017

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities Undertaken Directly £	Total Funds 2017 £	Total Funds 2016 £
Charitable activity	26,364	26364	26,871
Governance costs	<u>378</u>	<u>378</u>	<u>142</u>
	26,742	<u>26742</u>	<u>27,013</u>

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	2017 £	2016 £
Depreciation	<u>5,777</u>	<u>9,971</u>

6. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

7. TANGIBLE FIXED ASSETS

	Computer Equipment £	Motor Vehicle £	Total £
COST	<u>11673</u>	<u>35265</u>	<u>46938</u>
At 1 November 2016 and 31 October 2017			
DEPRECIATION			
At 1 November 2016	5814	13706	19520
Charge for the year	<u>1465</u>	<u>4312</u>	<u>5777</u>
At 31 October 2017	<u>7279</u>	<u>18018</u>	<u>25297</u>
NET BOOK VALUE			
At 31 October 2017	<u>4394</u>	<u>17247</u>	<u>21641</u>

At 31 October 2016	<u>5859</u>	<u>21559</u>	<u>27418</u>
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8. CREDITORS: Amounts falling due within one year

	2017	2016
Accruals and deferred income	<u>250</u>	<u>0</u>

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31st
OCTOBER 2017

9. UNRESTRICTED INCOME FUNDS

Balance at				Balance at
£	01-Nov-16	Income	Expenditure	31-Oct-17
£		£	£	£
General Funds	93,288	13,339	-26,742	
Prior year adjustment	<u>0</u>	<u>0</u>	<u>-4,549</u>	
	<u>93,288</u>	<u>13,339</u>	<u>-31,291</u>	<u>75,336</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets	Net Currents Assets	Total
	£	£	£
Unrestricted Income Funds	<u>21,641</u>	<u>53,945</u>	<u>75,586</u>
Total Funds	<u>21,641</u>	<u>53,945</u>	<u>75,586</u>

The following pages do not form part of the statutory financial statements which are the subject of the independent examiner's report on page 5.

FRIENDS OF BELFAST HOSPITAL SCHOOL

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DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 October 2017

	2017	2016
£	£	£
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Donations	<u>13,339</u>	<u>42,639</u>
TOTAL INCOME	<u>13,339</u>	<u>42,639</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Establishment - Light & heat	0	1,139
Establishment - Repairs & Maintenance	0	375
Motor vehicle expenses	2016	1,360
Motor and Travel costs - other	0	8,382
Professional - Legal fees	0	70
Legal & Professional - other	0	2,374
Office expenses - other	0	2,724
Depreciation	5,777	9,971
Gifts for volunteers	0	122
Computer Equipment	0	63
Print, postage and stationary	0	46
Advertising	0	245
CAS Conference	43	0
TOPS - Trips/Workshops	3,347	0
Erasmus Visit - Expenses	8,544	0
Tophies	396	0
School courses/classes	5,885	0
School Magazine/advertising	272	0
Twinkle subscription	57	0
General Expenses	<u>27</u>	<u>0</u>

	26364	26,871
GOVERNANCE COSTS		
Professional Fees	250	0
Bank charges	<u>125</u>	<u>142</u>
	<u>375</u>	<u>142</u>
TOTAL EXPENDITURE	<u>26,742</u>	<u>27,013</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>-13,403</u>	<u>15,626</u>

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 October 2017

CHARITABLE ACTIVITIES

Charitable activity

Activities undertaken directly

Establishment - Light & heat	0	1,139
Establishment - Repairs & Maintenance	0	375
Motor vehicle expenses	2016	1,360
Motor and Travel costs - other	0	8,382
Professional - Legal fees	0	70
Legal & Professional - other	0	2,374
Office expenses - other	0	2,724
Depreciation	5,777	9,971
Gifts for volunteers	0	122
Computer Equipment	0	63
Print, postage and stationary	0	46
Advertising	<u>0</u>	<u>245</u>
	<u>7793</u>	<u>26,871</u>

Friends of Belfast Hospital School

Northern Ireland - Charity number 100358

Accounts

FRIENDS OF BELFAST HOSPITAL SCHOOL
FINANCIAL STATEMENTS
31 OCTOBER 2016

Charity Number NIC100358

FRIENDS OF BELFAST HOSPITAL SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

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FRIENDS OF BELFAST HOSPITAL SCHOOL

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Friends of Belfast Hospital School
Charity number	NIC100358
Principal office	2nd Floor Old Building 180 Falls Road Belfast BT12 6BE
Trustees	Ms M Godfrey Ms M Graham Dr M Rooney
Independent examiner	David Knox on behalf of Johnston Graham Limited 216/218 Holywood Road Belfast BT4 1PD
Bankers	Danske Bank Limited PO Box 183 Donegall Square West Belfast BT1 6JS

FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 OCTOBER 2016

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 October 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Ms M Godfrey

Ms M Graham

Dr M Rooney

STRUCTURE, GOVERNANCE AND MANAGEMENT

The hospital school was registered on 1 November 2014 as a charity and legally constituted as a Trust. The charity is managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity. Trustees must also hold at least 3 meetings each year, and at least 3 trustees must be present to be able to take decisions.

In order to carry out the charitable purposes, the trustees have the power to:

1. Raise funds, receive grants and donations
2. Apply funds to carry out the work of the charity
3. Co-operate with and support other charities with similar purposes
4. Do anything which is lawful and necessary to achieve the purposes.

The charity shall have a membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list. The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda and minutes must be kept of the AGM. There must be at least 4 members present at the AGM and every member has a vote. The trustees shall present the annual report and accounts, and any member may stand for election as a trustee. Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 OCTOBER 2016

OBJECTIVES AND ACTIVITIES

The purposes of the charity are to provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being home tutored and who are attending the TOPS education centre. Funds raised through the charity will be used for activities, which will help in the development of the whole child, that are not funded by the Department of Education.

Examples of such activities include:-

- Programmes in the arts - poetry, music, pottery and photography
- Supporting pupils who need additional support and guidance, even after they have left hospital - Physical programmes such as outward bound activities, particularly for those young people who are suffering anxiety based school refusal - Securing funds for children to attend activity programmes and residential.

The school is based in the Royal Belfast Hospital for Sick Children, the City Hospital, Musgrave Park Hospital and the TOPS education centre.

ACHIEVEMENTS AND PERFORMANCE

Monies raised through Friends of Belfast Hospital School have enabled the school to offer a broad and varied curriculum and an exciting extra curricular programme for our students. As well as the ongoing programmes from the previous year, funding from the big Lottery has meant that we have been able to offer music therapy for all our pupils who are longterm in hospital - this has had particularly rewarding results for our young people who have suffered an acquired brain injury.

We have been able to expand our curriculum offer for our young people with mental health issues, now delivering accredited courses in horticulture and hospitality. We also now offer a wide range of healthy lifestyle classes, whereby we teach the young people how to manage their own physical and mental health and wellbeing.

The Inspirational You Programme has provided excellent opportunities for our students to develop coping strategies and build their confidence and self esteem and our Evening of Celebration provided the ideal opportunity to showcase their achievements.

Funding from the Erasmus Project enabled our teachers to add an international dimension to their working practices and culminated in organising the first ever International Conference on Transition Pathways for Young People with Mental Health Issues.

On an individual level, the fund also provided a bursary for one of our Looked After Children to continue with his studies on leaving fulltime education.

FINANCIAL REVIEW

The school received total donations of £42,639 (2015: £94,925) for the year from which there was a surplus of £15,626 (2015: £77,662). Reserves at 31 October 2016 totalled £93,288 (2015: £77,662).

FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 OCTOBER 2016

PLANS FOR FUTURE PERIODS

In 2016-2017 we hope to continue to provide the wide range of extra curricular activities in the school, including developing a partnership with a local Special School which will enable young people with newly acquired brain injuries to transition as quickly and smoothly as possible back into mainstream education. We would also like to expand our curricular offer by delivering onsite joinery and CAD classes and we hope to continue to develop our international links with schools in New Zealand, who are at the forefront of hospital education.

BENEFICIARIES

We are very grateful to the Barbour Trust for their donations of £35,000 which allowed us to purchase a minibus, for their donation of £8,500 towards our computer suite and for their on-going support this year.

We would also like to thank the NI Cattle Club for their donation of £1,400 which will be used to purchase science equipment for our TOPS centre.

We are very grateful to those parents who have fundraised or contributed to the fund.

INDEPENDENT EXAMINER

David Knox on behalf of Johnston Graham Limited has been re-appointed as independent examiner for the ensuing year.

2nd Floor Old Building
180 Falls Road
Belfast
BT12 6BE

Signed on behalf of the trustees

Ms M Godfrey
Director

5 June 2017

FRIENDS OF BELFAST HOSPITAL SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF BELFAST HOSPITAL SCHOOL

YEAR ENDED 31 OCTOBER 2016

I report on the accounts of the charity for the year ended 31 October 2016 which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 27 of the Charities Act (Northern Ireland) 1964; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Knox on behalf of Johnston Graham Limited
Independent examiner

216/218 Holywood Road
Belfast
BT4 1PD

5 June 2017

FRIENDS OF BELFAST HOSPITAL SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	Note	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS			
Donations and legacies	2	42,639	94,925
TOTAL INCOME		<u>42,639</u>	<u>94,925</u>
EXPENDITURE			
Expenditure on charitable activities	3/4	(27,013)	(17,263)
TOTAL EXPENDITURE		<u>(27,013)</u>	<u>(17,263)</u>
NET INCOMING RESOURCES FOR THE YEAR	5	15,626	77,662
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>77,662</u>	—
TOTAL FUNDS CARRIED FORWARD		<u>93,288</u>	<u>77,662</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

FRIENDS OF BELFAST HOSPITAL SCHOOL

BALANCE SHEET

31 OCTOBER 2016

	Note	2016 £	£	2015 £
FIXED ASSETS				
Tangible assets	7		27,418	37,389
CURRENT ASSETS				
Cash at bank		65,870		40,769
CREDITORS: Amounts falling due within one year	8	—		(496)
NET CURRENT ASSETS			65,870	40,273
TOTAL ASSETS LESS CURRENT LIABILITIES			93,288	77,662
NET ASSETS			93,288	77,662
FUNDS OF THE CHARITY				
Unrestricted income funds	9		93,288	77,662
TOTAL CHARITY FUNDS			93,288	77,662

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 5 June 2017 and are signed on their behalf by:

Ms M Godfrey
Director

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% Straight line
Motor vehicles - 20% Straight line

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Donations				
Donations	<u>42,639</u>	<u>42,639</u>	<u>94,925</u>	<u>94,925</u>

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Charitable activity	26,871	26,871	16,480	16,480
Support costs	142	142	783	783
	<u>27,013</u>	<u>27,013</u>	<u>17,263</u>	<u>17,263</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Total Funds 2016 £	Total Funds 2015 £
Charitable activity	26,871	26,871	16,480
Governance costs	–	142	783
	<u>26,871</u>	<u>27,013</u>	<u>17,263</u>

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Depreciation	<u>9,971</u>	<u>9,549</u>

6. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

7. TANGIBLE FIXED ASSETS

	Computer Equipment £	Motor Vehicles £	Total £
COST			
At 1 November 2015 and 31 October 2016	<u>11,673</u>	<u>35,265</u>	<u>46,938</u>
DEPRECIATION			
At 1 November 2015	2,896	6,653	9,549
Charge for the year	<u>2,918</u>	<u>7,053</u>	<u>9,971</u>
At 31 October 2016	<u>5,814</u>	<u>13,706</u>	<u>19,520</u>
NET BOOK VALUE			
At 31 October 2016	<u>5,859</u>	<u>21,559</u>	<u>27,418</u>
At 31 October 2015	<u>8,777</u>	<u>28,612</u>	<u>37,389</u>

8. CREDITORS: Amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	<u>–</u>	<u>496</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

9. UNRESTRICTED INCOME FUNDS

	Balance at 1 November 20	Income	Expenditure	Balance at 31 October 201
	15	£	£	6
	£	£	£	£
General Funds	<u>77,662</u>	<u>42,639</u>	<u>(27,013)</u>	<u>93,288</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Total
	£	£	£
Unrestricted Income Funds	<u>27,418</u>	<u>65,870</u>	<u>93,288</u>
Total Funds	<u>27,418</u>	<u>65,870</u>	<u>93,288</u>

**FRIENDS OF BELFAST HOSPITAL SCHOOL
MANAGEMENT INFORMATION
YEAR ENDED 31 OCTOBER 2016**

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

FRIENDS OF BELFAST HOSPITAL SCHOOL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	2016 £	2015 £
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Donations	<u>42,639</u>	<u>94,925</u>
TOTAL INCOME	<u>42,639</u>	<u>94,925</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Establishment - Light & heat	1,139	1,400
Establishment - Repairs & maintenance	375	256
Motor vehicle expenses	1,360	1,793
Motor and travel costs - Other	8,382	1,697
Professional - Legal fees	70	28
Legal & professional - Other	2,374	923
Office expenses - Other	2,724	834
Depreciation	9,971	9,549
Gifts for volunteers	122	-
Computer equipment	63	-
Print, postage and stationery	46	-
Advertising	245	-
	<u>26,871</u>	<u>16,480</u>
GOVERNANCE COSTS		
Professional fees	-	633
Bank charges	142	150
	<u>142</u>	<u>783</u>
TOTAL EXPENDITURE	<u>27,013</u>	<u>17,263</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>15,626</u>	<u>77,662</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	2016		2015
	£	£	£
CHARITABLE ACTIVITIES			
Charitable activity			
<i>Activities undertaken directly</i>			
Establishment - Light & heat	1,139		1,400
Establishment - Repairs & maintenance	375		256
Motor vehicle expenses	1,360		1,793
Motor and travel costs - Other	8,382		1,697
Professional - Legal fees	70		28
Legal & professional - Other	2,374		923
Office expenses - Other	2,724		834
Depreciation	9,971		9,549
Gifts for volunteers	122		-
Computer equipment	63		-
Print, postage and stationery	46		-
Advertising	245		-
	<u>26,871</u>		<u>16,480</u>

Friends of Belfast Hospital School

Northern Ireland - Charity number 100358

Annual report

FRIENDS OF BELFAST HOSPITAL SCHOOL
FINANCIAL STATEMENTS
31 OCTOBER 2016

Charity Number NIC100358

FRIENDS OF BELFAST HOSPITAL SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

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FRIENDS OF BELFAST HOSPITAL SCHOOL

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Friends of Belfast Hospital School
Charity number	NIC100358
Principal office	2nd Floor Old Building 180 Falls Road Belfast BT12 6BE
Trustees	Ms M Godfrey Ms M Graham Dr M Rooney
Independent examiner	David Knox on behalf of Johnston Graham Limited 216/218 Holywood Road Belfast BT4 1PD
Bankers	Danske Bank Limited PO Box 183 Donegall Square West Belfast BT1 6JS

FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 OCTOBER 2016

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 October 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Ms M Godfrey

Ms M Graham

Dr M Rooney

STRUCTURE, GOVERNANCE AND MANAGEMENT

The hospital school was registered on 1 November 2014 as a charity and legally constituted as a Trust. The charity is managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity. Trustees must also hold at least 3 meetings each year, and at least 3 trustees must be present to be able to take decisions.

In order to carry out the charitable purposes, the trustees have the power to:

1. Raise funds, receive grants and donations
2. Apply funds to carry out the work of the charity
3. Co-operate with and support other charities with similar purposes
4. Do anything which is lawful and necessary to achieve the purposes.

The charity shall have a membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list. The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda and minutes must be kept of the AGM. There must be at least 4 members present at the AGM and every member has a vote. The trustees shall present the annual report and accounts, and any member may stand for election as a trustee. Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 OCTOBER 2016

OBJECTIVES AND ACTIVITIES

The purposes of the charity are to provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being home tutored and who are attending the TOPS education centre. Funds raised through the charity will be used for activities, which will help in the development of the whole child, that are not funded by the Department of Education.

Examples of such activities include:-

- Programmes in the arts - poetry, music, pottery and photography
- Supporting pupils who need additional support and guidance, even after they have left hospital - Physical programmes such as outward bound activities, particularly for those young people who are suffering anxiety based school refusal - Securing funds for children to attend activity programmes and residential.

The school is based in the Royal Belfast Hospital for Sick Children, the City Hospital, Musgrave Park Hospital and the TOPS education centre.

ACHIEVEMENTS AND PERFORMANCE

Monies raised through Friends of Belfast Hospital School have enabled the school to offer a broad and varied curriculum and an exciting extra curricular programme for our students. As well as the ongoing programmes from the previous year, funding from the big Lottery has meant that we have been able to offer music therapy for all our pupils who are longterm in hospital - this has had particularly rewarding results for our young people who have suffered an acquired brain injury.

We have been able to expand our curriculum offer for our young people with mental health issues, now delivering accredited courses in horticulture and hospitality. We also now offer a wide range of healthy lifestyle classes, whereby we teach the young people how to manage their own physical and mental health and wellbeing.

The Inspirational You Programme has provided excellent opportunities for our students to develop coping strategies and build their confidence and self esteem and our Evening of Celebration provided the ideal opportunity to showcase their achievements.

Funding from the Erasmus Project enabled our teachers to add an international dimension to their working practices and culminated in organising the first ever International Conference on Transition Pathways for Young People with Mental Health Issues.

On an individual level, the fund also provided a bursary for one of our Looked After Children to continue with his studies on leaving fulltime education.

FINANCIAL REVIEW

The school received total donations of £42,639 (2015: £94,925) for the year from which there was a surplus of £15,626 (2015: £77,662). Reserves at 31 October 2016 totalled £93,288 (2015: £77,662).

FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 OCTOBER 2016

PLANS FOR FUTURE PERIODS

In 2016-2017 we hope to continue to provide the wide range of extra curricular activities in the school, including developing a partnership with a local Special School which will enable young people with newly acquired brain injuries to transition as quickly and smoothly as possible back into mainstream education. We would also like to expand our curricular offer by delivering onsite joinery and CAD classes and we hope to continue to develop our international links with schools in New Zealand, who are at the forefront of hospital education.

BENEFICIARIES

We are very grateful to the Barbour Trust for their donations of £35,000 which allowed us to purchase a minibus, for their donation of £8,500 towards our computer suite and for their on-going support this year.

We would also like to thank the NI Cattle Club for their donation of £1,400 which will be used to purchase science equipment for our TOPS centre.

We are very grateful to those parents who have fundraised or contributed to the fund.

INDEPENDENT EXAMINER

David Knox on behalf of Johnston Graham Limited has been re-appointed as independent examiner for the ensuing year.

2nd Floor Old Building
180 Falls Road
Belfast
BT12 6BE

Signed on behalf of the trustees

Ms M Godfrey
Director

5 June 2017

FRIENDS OF BELFAST HOSPITAL SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF BELFAST HOSPITAL SCHOOL

YEAR ENDED 31 OCTOBER 2016

I report on the accounts of the charity for the year ended 31 October 2016 which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 27 of the Charities Act (Northern Ireland) 1964; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Knox on behalf of Johnston Graham Limited
Independent examiner

216/218 Holywood Road
Belfast
BT4 1PD

5 June 2017

FRIENDS OF BELFAST HOSPITAL SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	Note	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS			
Donations and legacies	2	42,639	94,925
TOTAL INCOME		42,639	94,925
EXPENDITURE			
Expenditure on charitable activities	3/4	(27,013)	(17,263)
TOTAL EXPENDITURE		(27,013)	(17,263)
NET INCOMING RESOURCES FOR THE YEAR	5	15,626	77,662
RECONCILIATION OF FUNDS			
Total funds brought forward		77,662	–
TOTAL FUNDS CARRIED FORWARD		93,288	77,662

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

FRIENDS OF BELFAST HOSPITAL SCHOOL

BALANCE SHEET

31 OCTOBER 2016

	Note	2016 £	£	2015 £
FIXED ASSETS				
Tangible assets	7		27,418	37,389
CURRENT ASSETS				
Cash at bank		65,870		40,769
CREDITORS: Amounts falling due within one year	8	<u>—</u>		<u>(496)</u>
NET CURRENT ASSETS			65,870	40,273
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>93,288</u>	<u>77,662</u>
NET ASSETS			<u>93,288</u>	<u>77,662</u>
FUNDS OF THE CHARITY				
Unrestricted income funds	9		<u>93,288</u>	<u>77,662</u>
TOTAL CHARITY FUNDS			<u>93,288</u>	<u>77,662</u>

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 5 June 2017 and are signed on their behalf by:

Ms M Godfrey
Director

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% Straight line
Motor vehicles - 20% Straight line

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Donations				
Donations	<u>42,639</u>	<u>42,639</u>	<u>94,925</u>	<u>94,925</u>

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Charitable activity	26,871	26,871	16,480	16,480
Support costs	142	142	783	783
	<u>27,013</u>	<u>27,013</u>	<u>17,263</u>	<u>17,263</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Total Funds 2016 £	Total Funds 2015 £
Charitable activity	26,871	26,871	16,480
Governance costs	–	142	783
	<u>26,871</u>	<u>27,013</u>	<u>17,263</u>

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Depreciation	<u>9,971</u>	<u>9,549</u>

6. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

7. TANGIBLE FIXED ASSETS

	Computer Equipment £	Motor Vehicles £	Total £
COST			
At 1 November 2015 and 31 October 2016	<u>11,673</u>	<u>35,265</u>	<u>46,938</u>
DEPRECIATION			
At 1 November 2015	2,896	6,653	9,549
Charge for the year	<u>2,918</u>	<u>7,053</u>	<u>9,971</u>
At 31 October 2016	<u>5,814</u>	<u>13,706</u>	<u>19,520</u>
NET BOOK VALUE			
At 31 October 2016	<u>5,859</u>	<u>21,559</u>	<u>27,418</u>
At 31 October 2015	<u>8,777</u>	<u>28,612</u>	<u>37,389</u>

8. CREDITORS: Amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	<u>–</u>	<u>496</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

9. UNRESTRICTED INCOME FUNDS

	Balance at 1 November 20	Income	Expenditure	Balance at 31 October 201
	15	£	£	6
	£	£	£	£
General Funds	<u>77,662</u>	<u>42,639</u>	<u>(27,013)</u>	<u>93,288</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Total
	£	£	£
Unrestricted Income Funds	<u>27,418</u>	<u>65,870</u>	<u>93,288</u>
Total Funds	<u><u>27,418</u></u>	<u><u>65,870</u></u>	<u><u>93,288</u></u>

**FRIENDS OF BELFAST HOSPITAL SCHOOL
MANAGEMENT INFORMATION
YEAR ENDED 31 OCTOBER 2016**

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

FRIENDS OF BELFAST HOSPITAL SCHOOL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	2016 £	2015 £
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Donations	<u>42,639</u>	<u>94,925</u>
TOTAL INCOME	<u>42,639</u>	<u>94,925</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Establishment - Light & heat	1,139	1,400
Establishment - Repairs & maintenance	375	256
Motor vehicle expenses	1,360	1,793
Motor and travel costs - Other	8,382	1,697
Professional - Legal fees	70	28
Legal & professional - Other	2,374	923
Office expenses - Other	2,724	834
Depreciation	9,971	9,549
Gifts for volunteers	122	-
Computer equipment	63	-
Print, postage and stationery	46	-
Advertising	245	-
	<u>26,871</u>	<u>16,480</u>
GOVERNANCE COSTS		
Professional fees	-	633
Bank charges	142	150
	<u>142</u>	<u>783</u>
TOTAL EXPENDITURE	<u>27,013</u>	<u>17,263</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>15,626</u>	<u>77,662</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	2016		2015
	£	£	£
CHARITABLE ACTIVITIES			
Charitable activity			
<i>Activities undertaken directly</i>			
Establishment - Light & heat	1,139		1,400
Establishment - Repairs & maintenance	375		256
Motor vehicle expenses	1,360		1,793
Motor and travel costs - Other	8,382		1,697
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Legal & professional - Other	2,374		923
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Friends of Belfast Hospital School

Northern Ireland - Charity number 100358

Annual return

FRIENDS OF BELFAST HOSPITAL SCHOOL
FINANCIAL STATEMENTS
31 OCTOBER 2016

Charity Number NIC100358

FRIENDS OF BELFAST HOSPITAL SCHOOL

FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

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Registered charity name	Friends of Belfast Hospital School
Charity number	NIC100358
Principal office	2nd Floor Old Building 180 Falls Road Belfast BT12 6BE
Trustees	Ms M Godfrey Ms M Graham Dr M Rooney
Independent examiner	David Knox on behalf of Johnston Graham Limited 216/218 Holywood Road Belfast BT4 1PD
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FRIENDS OF BELFAST HOSPITAL SCHOOL

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YEAR ENDED 31 OCTOBER 2016

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 October 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

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The trustees who served the charity during the period were as follows:

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Ms M Graham

Dr M Rooney

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FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 OCTOBER 2016

OBJECTIVES AND ACTIVITIES

The purposes of the charity are to provide activities which will enhance the educational experience for children aged 4-18 with medical or mental health conditions, who are in hospital, who are being home tutored and who are attending the TOPS education centre. Funds raised through the charity will be used for activities, which will help in the development of the whole child, that are not funded by the Department of Education.

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FRIENDS OF BELFAST HOSPITAL SCHOOL

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 OCTOBER 2016

PLANS FOR FUTURE PERIODS

In 2016-2017 we hope to continue to provide the wide range of extra curricular activities in the school, including developing a partnership with a local Special School which will enable young people with newly acquired brain injuries to transition as quickly and smoothly as possible back into mainstream education. We would also like to expand our curricular offer by delivering onsite joinery and CAD classes and we hope to continue to develop our international links with schools in New Zealand, who are at the forefront of hospital education.

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We are very grateful to those parents who have fundraised or contributed to the fund.

INDEPENDENT EXAMINER

David Knox on behalf of Johnston Graham Limited has been re-appointed as independent examiner for the ensuing year.

2nd Floor Old Building
180 Falls Road
Belfast
BT12 6BE

Signed on behalf of the trustees

Ms M Godfrey
Director

5 June 2017

FRIENDS OF BELFAST HOSPITAL SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF BELFAST HOSPITAL SCHOOL

YEAR ENDED 31 OCTOBER 2016

I report on the accounts of the charity for the year ended 31 October 2016 which are set out on pages 6 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 27 of the Charities Act (Northern Ireland) 1964; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Knox on behalf of Johnston Graham Limited
Independent examiner

216/218 Holywood Road
Belfast
BT4 1PD

5 June 2017

FRIENDS OF BELFAST HOSPITAL SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	Note	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS			
Donations and legacies	2	42,639	94,925
TOTAL INCOME		<u>42,639</u>	<u>94,925</u>
EXPENDITURE			
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TOTAL EXPENDITURE		<u>(27,013)</u>	<u>(17,263)</u>
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RECONCILIATION OF FUNDS			
Total funds brought forward		<u>77,662</u>	—
TOTAL FUNDS CARRIED FORWARD		<u>93,288</u>	<u>77,662</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

FRIENDS OF BELFAST HOSPITAL SCHOOL

BALANCE SHEET

31 OCTOBER 2016

	Note	2016 £	£	2015 £
FIXED ASSETS				
Tangible assets	7		27,418	37,389
CURRENT ASSETS				
Cash at bank		65,870		40,769
CREDITORS: Amounts falling due within one year	8	—		(496)
NET CURRENT ASSETS			65,870	40,273
TOTAL ASSETS LESS CURRENT LIABILITIES			93,288	77,662
NET ASSETS			93,288	77,662
FUNDS OF THE CHARITY				
Unrestricted income funds	9		93,288	77,662
TOTAL CHARITY FUNDS			93,288	77,662

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 5 June 2017 and are signed on their behalf by:

Ms M Godfrey
Director

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% Straight line
Motor vehicles - 20% Straight line

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Donations				
Donations	<u>42,639</u>	<u>42,639</u>	<u>94,925</u>	<u>94,925</u>

3. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Charitable activity	26,871	26,871	16,480	16,480
Support costs	142	142	783	783
	<u>27,013</u>	<u>27,013</u>	<u>17,263</u>	<u>17,263</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Total Funds 2016 £	Total Funds 2015 £
Charitable activity	26,871	26,871	16,480
Governance costs	–	142	783
	<u>26,871</u>	<u>27,013</u>	<u>17,263</u>

5. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Depreciation	<u>9,971</u>	<u>9,549</u>

6. STAFF COSTS AND EMOLUMENTS

No salaries or wages have been paid to employees, including the members of the committee, during the year.

7. TANGIBLE FIXED ASSETS

	Computer Equipment £	Motor Vehicles £	Total £
COST			
At 1 November 2015 and 31 October 2016	<u>11,673</u>	<u>35,265</u>	<u>46,938</u>
DEPRECIATION			
At 1 November 2015	2,896	6,653	9,549
Charge for the year	<u>2,918</u>	<u>7,053</u>	<u>9,971</u>
At 31 October 2016	<u>5,814</u>	<u>13,706</u>	<u>19,520</u>
NET BOOK VALUE			
At 31 October 2016	<u>5,859</u>	<u>21,559</u>	<u>27,418</u>
At 31 October 2015	<u>8,777</u>	<u>28,612</u>	<u>37,389</u>

8. CREDITORS: Amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	<u>–</u>	<u>496</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

9. UNRESTRICTED INCOME FUNDS

	Balance at 1 November 20	Income	Expenditure	Balance at 31 October 201
	15			6
	£	£	£	£
General Funds	<u>77,662</u>	<u>42,639</u>	<u>(27,013)</u>	<u>93,288</u>

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Total
	£	£	£
Unrestricted Income Funds	<u>27,418</u>	<u>65,870</u>	<u>93,288</u>
Total Funds	<u><u>27,418</u></u>	<u><u>65,870</u></u>	<u><u>93,288</u></u>

**FRIENDS OF BELFAST HOSPITAL SCHOOL
MANAGEMENT INFORMATION
YEAR ENDED 31 OCTOBER 2016**

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

FRIENDS OF BELFAST HOSPITAL SCHOOL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	2016 £	2015 £
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Donations	<u>42,639</u>	<u>94,925</u>
TOTAL INCOME	<u>42,639</u>	<u>94,925</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Establishment - Light & heat	1,139	1,400
Establishment - Repairs & maintenance	375	256
Motor vehicle expenses	1,360	1,793
Motor and travel costs - Other	8,382	1,697
Professional - Legal fees	70	28
Legal & professional - Other	2,374	923
Office expenses - Other	2,724	834
Depreciation	9,971	9,549
Gifts for volunteers	122	-
Computer equipment	63	-
Print, postage and stationery	46	-
Advertising	245	-
	<u>26,871</u>	<u>16,480</u>
GOVERNANCE COSTS		
Professional fees	-	633
Bank charges	142	150
	<u>142</u>	<u>783</u>
TOTAL EXPENDITURE	<u>27,013</u>	<u>17,263</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>15,626</u>	<u>77,662</u>

FRIENDS OF BELFAST HOSPITAL SCHOOL
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 OCTOBER 2016

	2016		2015
	£	£	£
CHARITABLE ACTIVITIES			
Charitable activity			
<i>Activities undertaken directly</i>			
Establishment - Light & heat	1,139		1,400
Establishment - Repairs & maintenance	375		256
Motor vehicle expenses	1,360		1,793
Motor and travel costs - Other	8,382		1,697
Professional - Legal fees	70		28
Legal & professional - Other	2,374		923
Office expenses - Other	2,724		834
Depreciation	9,971		9,549
Gifts for volunteers	122		-
Computer equipment	63		-
Print, postage and stationery	46		-
Advertising	245		-
	<u>26,871</u>		<u>16,480</u>