

# NORTH BALLYMENA COMMUNITY CLUSTER

REPORT AND FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2018

CHARITY NUMBER: NIC 100224

**NORTH BALLYMENA COMMUNITY CLUSTER**

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# **NORTH BALLYMENA COMMUNITY CLUSTER**

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Charity Name**

North Ballymena Community Cluster

### **CHARITY NUMBER:**

**NIC 100224**

### **Constitution**

North Ballymena Community Cluster is governed by its constitution adopted by the membership on 18th December 2014

### **Membership of the Charity**

Membership is open to generic community development organisations in the catchment area that represent also the wider interests of the community/area on the cluster. The member groups of the Cluster are: Ballymena North Partnership, Dunclug Partnership and Doury Road Development Group.

### **Principal Office:**

C/O Ballymena North Partnership Ltd  
120 Cushendall Road  
Ballymena  
Co. Antrim  
BT43 6HB

### **Corporate Secretary**

Ballymena North Partnership Ltd

### **Independent Examiner**

Mr John Hamilton  
D T Carson & Co  
51-53 Thomas Street  
Ballymena  
Co Antrim  
BT43 6AZ

### **Bank**

Bank of Ireland  
Church Street  
Ballymena  
BT43 6DG

# NORTH BALLYMENA COMMUNITY CLUSTER

## TRUSTEES' REPORT

The Trustees present their Annual Report with the Financial Statements of the Association for the period ended 31 March 2018. The trustees have adopted the provisions of the Statement of Recommended Practice for Charities (SORP), accounting and reporting under UK Generally Accepted Accounting Practice in preparing the Financial Statements.

In setting our objectives and planning for the year the trustees have given careful consideration to the Charity Commission NI's guidance on public benefit to ensure that the activities have helped to achieve the charity's purpose and provide a benefit to the beneficiaries. The following report reflects the work of North Ballymena Community Cluster during the period 1st April 2017 to 31st March 2018.

### Principal Activities

The North Ballymena Community Cluster encourages and promotes working together of the residents, community groups, local authorities and statutory bodies within the North Ballymena area in order to:

- Advance community growth
- Develop a sustainable community infrastructure
- Develop and support community services
- Improve information flow and networking opportunities

As the name suggest the cluster is based within the north Ballymena area.

The member groups are:

Ballymena North Partnership

Doury Road Development Group

Dunclug Partnership

Unfortunately the Rectory Residents Association has now folded.

### Public benefits

The benefits that flow from purpose:

1.1 Increased local knowledge, access to information and education and the opportunity to utilise a local community hub.

- Maintain a community office in Ballymena North Centre where individuals and groups can meet, undertake one-to-one or group training or host meetings themselves.
- Provide support from a community development facilitator on community development matters and signposting to other organisations as different areas of expertise are required.
- Maintain a website on behalf of the cluster and it's groups and either directly or indirectly support their Facebook pages. Regular weekly posting in relation to engagement, training, funding and networking opportunities and utilise local community notice boards.

1.2 Reduce social isolation, improved community infrastructures and improved community life for local people accessing projects and events.

- Delivered a monthly seniors luncheon club, Forever Young, with an average attendance of 35-40 per month. In excess of 400 seniors attended. Activities included:

The provision of a meal and in addition educational talks, reminiscence work, brain fit sessions, musical sessions, workshops to improve physical activity and trips out to both recreational and educational venues.

These events bring together local seniors, providing opportunities for social interaction and help to reduce social isolation; they provide them with information on other services available to them and encourage them to improve both their physical and mental health. Our project has made a great difference to the older people in the North Ballymena area as they had a monthly event to look forward to and they really appreciated the chance to get out and meet up whilst enjoying a speaker/activity and a warm meal. Some attendees say they wouldn't be out in the month if it wasn't for the Forever Young session. The senior communities from the three estates in the area mix well together now and there is always laughter and fun at the events. Before the establishment of this monthly club, these older people had limited opportunities to socialise together.

- Produced and delivered a Schools Fun Challenge Day engaging with four local primary schools in the North Ballymena area. One of the few events that brings standard and special needs schools together targeting P7 children this event provides an engagement opportunity for children who are approaching a move to secondary education and allows for them to build upon the interaction process that takes places between the schools as part of the shared education programme. It also brings a range of partners such as the Police Service for Northern Ireland, Council Good Relations, Active Community Coaches into direct contact with local children and encourages the development of positive relationships between young people and support agencies.



# NORTH BALLYMENA COMMUNITY CLUSTER

## Public benefits - cont'd

- Produced and delivered the OpportuniDAY event - with more than 30 groups networking and presenting their work to statutory agencies and members of the public.
- Undertake regular evaluation of programmes internally and with outside organisations.

1.3 include increased community participation, motivation and experience leading to a confident and sustainable community.

- Action planning sessions undertaken
- Encouraged and developed Volunteering in the North Ballymena area
  - Continued to circulate the "Volunteering in North Ballymena" booklet, distributed to local shops, agencies, organisations, doctors' surgeries and individuals at events
  - Ran engagement days out in the community with local group members to attract new volunteers
  - Publicised volunteering opportunities
  - Support 20 new volunteers into community activity with local groups
- Ran one-to-one training sessions for group members
- Supported the provision of travel expenses relating to voluntary work undertaken
- Provided training sessions around good governance, first aid and child protection undertaken
- Provided direct community development support to the groups that make up the cluster
- Supported estate-based community events and programmes

1.4 Increased confidence for local people in their elected community representatives and more local people benefiting from an effective community infrastructure.

- Invited elected representatives to all events to develop strong working links between groups and council
- Supported community development initiatives, worked to improve on good governance, development of policies

1.5 include an increase in partnership working, developing best practice and ensuring maximised participation and co-operation. Produced and delivered a number of cluster engagement events throughout the year.

- Community Cluster Awards - with more than 120 attendees the awards highlighted and celebrated the hard work of the community and voluntary sector in the area to the wider community.
- Community Cluster Awards - with more than 100 attendees, sharing information about community group work across the whole of Ballymena, encouraging networking and partnership working.

These events provided an opportunity for local groups to engage with each other, to raise awareness of the work being undertaken with the wider public, to start the networking and partnership process to allow for reduction in duplication of services and maximisation of output locally.

1.6 include an increased understanding of good governance and partnership working, effective community representation, influence on policy making and the building of relationships between the community and statutory bodies and local authorities.

- Provided facilitated support around best practice and good governance at each group meeting. Encouraged and supported local volunteers to join training programmes that enabled them to build their confidence and self esteem to allow them to engage in higher level community and statutory meetings.
- Invited representatives from all statutory bodies, local authorities and outside agencies to attend locally based meetings to develop relationships of trust with local residents and support the growth of social capital for the area.

Whilst we are content that we are delivering against the key objectives of our organisation there is still much work to be done to encourage engagement, increase volunteering, to encourage collaboration and partnership working.

We will continue in our efforts to work with other groups to minimise duplication of community services and increase the impact that we can all have collectively in our area of work.

## Policy on reserves

The trustees feel that it is necessary to hold an amount in unrestricted funds to enable them to cover expenditure for a period of nine months to enable the company to continue at its current level of activity

# **NORTH BALLYMENA COMMUNITY CLUSTER**

## **Review of the Business**

The trustees were satisfied with the results for the year.

No taxation is payable as the association is a registered charity, charity number NI00203

## **Future Strategy**

The Association plans to continue the activities as outlined above.

Their aims are as follows :

Community Cluster in order to strengthen the voluntary and community sector within the defined area; ensuring that Cluster needs are serviced through an operational office providing advice and support to local groups in the area including those of emerging groups.

2. To improve information, networking and funding advice to and among groups in the North Ballymena Area by improving information flow on relevant community based social, economic, community and physical infrastructure issues; networking, sharing and collaborative opportunities for all and funding advice to the area in order to improve the quality of life for those who live within the North Ballymena Cluster area

3. To improve community services by developing and supporting services in the Cluster area which address community needs, helping to build better community relations and support community cohesion

## **Risk Assessment**

The Board has conducted a review of major risks to which the charity is exposed and systems have been established to minimise these risks. The findings were low risk.

## **Trustees**

The trustees of the board during the year were :

Mr David McGuckin-Chairman

Mr P J McAvoy-Vice Chairman

Mr Robert McCahon-Secretary


Mr Barry Gordon-Treasurer

Mr John McCandless

Mr Bob Dwyer

This report has been prepared in accordance with the provisions of the Statement of Recommended Practice for Charities.

Approved by the Board and signed on its behalf by:



**Mr Robert McCahon**

**Secretary**

**North Ballymena Community Cluster**

Date: 14th January 2019

## **NORTH BALLYMENA COMMUNITY CLUSTER**

### **INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF NORTH BALLYMENA COMMUNITY CLUSTER**

I report on the accounts for the year ended 31 March 2018, which are set out on pages 6 to 12.

#### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in the general directions given by the Commission under Section 65(9)(b) of the Charities Act
- State whether particular matters have come to our attention.

#### **Basis of independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charity Commission for Northern Ireland under Section 65 (9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

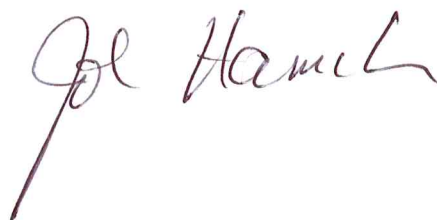
My role is to state whether any material matters have come to my attention giving me cause to believe:

1. The accounting records were not kept in accordance with Section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Mr John Hamilton  
D T Carson & Co  
Chartered Accountants  
Registered Auditor  
51-53 Thomas Street  
Ballymena  
BT43 6AZ



Date: 14<sup>TH</sup> January 2019



# NORTH BALLYMENA COMMUNITY CLUSTER

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT) FOR THE PERIOD ENDED 31 March 2018

	Note	Unrestricted Funds	Restricted Funds	Total Funds 31/03/2018	Total Funds 31/03/2017
		£	£	£	£
<b><u>Incoming Resources</u></b>	2				
Grants received			27,124	27,124	287,124
Donations			4,140	4,140	5,140
Income from activities for generating funds		1,262		1,262	
				0	
<b>Total Incoming Resources</b>		<u>1,262</u>	<u>31,264</u>	<u>32,526</u>	<u>293,264</u>
<b><u>Resources Expended</u></b>	3				
Charitable activities		1,163	32,561	33,724	237,561
Transfers		1,328	(1,328)	0	
<b>Total Resources Expended</b>		<u>2,491</u>	<u>31,232</u>	<u>33,724</u>	<u>237,561</u>
Net Movement in Funds		<u>(1,229)</u>	<u>32</u>	<u>(1,198)</u>	<u>55,543</u>

The notes on pages 8 to 12 form an integral part of these financial statements



# NORTH BALLYMENNA COMMUNITY CLUSTER

## BALANCE SHEET AS AT 31 March 2018

	Note	2018	2017
		£	£
<b>Current Assets</b>			
Debtors	4	11,407	3030
Cash at bank and in hand		<u>14</u>	<u>6,269</u>
		11,421	9299
<b>Creditors Amounts Falling</b>			
Bank Overdraft	5	(3,320)	0
Due Within One Year		<u></u>	<u>0</u>
		(3,320)	0
<b>Net Current Assets</b>		<u>8,101</u>	<u>929</u>
<b>Net Assets</b>		<u><u>8,101</u></u>	<u><u>929</u></u>
<b>Represented by:</b>			
Restricted funds	6	5,597	5565
Unrestricted funds	6	<u>2,504</u>	<u>3734</u>
		<u><u>8,101</u></u>	<u><u>929</u></u>

These accounts have been prepared in accordance with the Statement of Recommended Practice for Charities, accounting and reporting under UK Generally Accepted Accounting Practice

Approved by the board and signed on its behalf by:

  
 .....  
**Mr Robert McCahon**  
**Secretary**  
**North Ballymena Community Cluster**

Date 14th January 2019

The notes on pages 8 to 12 form an integral part of these financial statements

# **NORTH BALLYMENA COMMUNITY CLUSTER**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 March 2018**

### **1. Accounting Policies**

#### **Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice for Charities (SORP).

#### **Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the company.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Incoming resources**

- Grants that provide core funding or are for specific projects are released to the income and expenditure account as the related expenditure is incurred.
- Donations comprise amounts receivable during the year.

#### **Resources expended**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to the expenditure. All expenditure is accounted for on an accruals basis.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities.
- Support costs represents overhead costs attributable to the furtherance of the objects of the charity.
- Management and administration includes all other expenditure not directly allocated above.

# NORTH BALLYMENA COMMUNITY CLUSTER

## NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 March 2018

### 2 Incoming Resources

	Unrestricted	Restricted	Total	Total
	£	£	2018	2017
	£	£	£	£
<b>Grants received</b>				
NIHE	0	935	935	0
Halifax	0	3,000	3,000	0
Lunch Together	0	0	0	1621
Mid & East Antrim Council -Lunch Club	0		0	435
Ballymena North Partnership Ltd	0		0	5000
ARCS Moving Forward Together	0	0	0	0
Volunteer Grant	0	0	0	0
AIV Small Grant	0	811	811	0
Policing and Community Safety Partnership	0	752	752	0
DP Action Plan Facilitation	0	144	144	0
Awards for All	0	0	0	0
Lloyds Grant-lunch club	0	0	0	0
MEA Council Good Relations - School Challenge	0	1,482	1,482	1684
Mid & East Antrim Council	0	20,000	20,000	20013
	0	27,124	27,124	28,753
<b>Donations</b>				
Donations-Ballymena North Partnership Ltd		4,140	4,140	550
<b>Income from activities for Generating Funds</b>				
Money from events	0	1,262	1,262	0
	0	1,262	1,262	0
<b>Total Income from Resources</b>	0	32,526	32,526	29303

# NORTH BALLYMENA COMMUNITY CLUSTER

## NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 March 2018

### 3 Resources Expended

	Unrestricted		Restricted	Total 2018	Total 2017
	£		£	£	£
<b>Charitable activities</b>					
Project Costs -Soapbox Event			0	0	1,859
NIHE			935	935	
Halifax			2,931	2,931	
Policing and Community Safety			720	720	
AIVC Small Grant			811	811	
DP Action Plan Facilitation			144	144	
Awards for All					-75
Lunch club Income			0		2633.75
Ballymena North Partnership Limited			4,140	4,140	
MEA Council Good Relations - School					
Challenge			1,532	1,532	1683.5
Expenses claimed under Mid & East Antrim Borough Council:					
Programme Co-ordination	0	12,656		12,656	10,300
Administration	0	3,005		3,005	3,200
Swimming Lessons	0	204		204	0
Miscellaneous Expenses	0	95		95	0
Forever Young Programme	0	312		312	139
Room hire	0	128		128	400
Postage & Stationery	0	132		132	501
Phone & Fax	0	231		231	244
Insurance	0	662		662	640
Internet expenses	0	0			389
Bank charges	0	136		136	115
Advertising & Publicity	0	172		172	467
Bookclub and craft materials	0	158		158	0
Lunch Club Expenses	0	258		258	0
Mens Fitness Club	0	60		60	0
Senior Club Expenses	0	682		682	0
Networking/publicity	0	0			245
Conferances/courses/seminars	0	(360)		-360	591
Travel	0	14		14	285
Equipment	0	0			139
Events/Activities	0	0			48
Communittee/Volunteer Exp	0	0			59
Equipment	0	601		601	139
Events/Activities	0	172		172	48
Communittee/Volunteer Exp	0	0			59
Training	0	160		160	
DRDG Programmes	0	1,480		1,480	48
Dunclug Partnership Easter Engagement	0	392	21,348	392	59
LC meal and trip	1,077			1,077	
Petty Cash Expenses	86			86	
<b>Total Resources Expended</b>	<b>1,163</b>	<b>32,561</b>		<b>33,724</b>	<b>23,723</b>



# NORTH BALLYMENNA COMMUNITY CLUSTER

## NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 March 2018

### 4 Debtors

		2018 £	2017 £
Sundry Debtors:	Grant income	11407	3030
		<u>11,407</u>	<u>3,030</u>

### 5 Creditors: Amounts Falling due Within One Year

	2018 £	2017 £
Sundry creditors		0
Bank Overdraft	3,320	
	<u>3,320</u>	<u>499</u>

### 6 Analysis of Funds

	Opening Balance £	Receive d/Recei vable £	Utilised £	Transfer from Unrestricted funds	Balance at 31 March 2018 £	Balance at 31 March 2017 £
<b><u>Restricted Income</u></b>						
NIHE	0	935	935		0	0
Age NI	0				0	0
ARCS Moving Forward Together	0				0	0
Volunteer Grant	0				0	0
AIV Small Grant	0				0	0
Health & Happiness	0				0	0
Halifax	0	3,000	2,931	-69	0	0
Lunch Together	564				564	564
lunch club	0				0	0
Mid & East Antrim Council					0	
Policing and Community Safety Partnership	0	752	720		32	0
AIVC Small Grant	0	811	811		0	0
DP Action Plan Faciliation	0	144	144		0	0
Ballymena North Partnership Ltd	5,000	4,140	4,140		5,000	5,000
MEA Council Good Relations -2018 School	0	1,482	1,532	50	0	0
Mid & East Antrim Council 17/18	0	20,000	21,348	1,347	0	0
	<u>5,565</u>	<u>31,264</u>	<u>32,561</u>	<u>1,328</u>	<u>5,597</u>	<u>5,565</u>
<b><u>General Funds</u></b>						
Unrestricted Income Funds	<u>3,734</u>	<u>1,262</u>	<u>1,163</u>	<u>(1,328)</u>	<u>2,504</u>	<u>3,734</u>
<b>Total</b>	<u>9,299</u>	<u>32,526</u>	<u>33,724</u>	<u>-</u>	<u>8,101</u>	<u>9,299</u>

### 7 Movement In Funds

	Opening Balance £	Incoming Resource: £	Outgoing Resources £	Transfer from Unrestricted funds	At 31 March 2018 £	At 31 March 2017 £
Restricted Funds	5,565	31,264	32,561	1,328	5,597	5,565
Unrestricted Funds	3,734	1,262	1,163	(1,328)	2,504	3,734
	<u>9,299</u>	<u>32,526</u>	<u>33,724</u>	<u>0</u>	<u>8,101</u>	<u>9,299</u>

# **NORTH BALLYMENA COMMUNITY CLUSTER**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 March 2018**

### **8 Taxation**

The Association is a registered charity and is, therefore, exempt from taxation

### **9 Trustees' Remuneration**

No trustee received any remuneration during the period.