

# CARLISLE HALL PRE-SCHOOL PLAYGROUP

Northern Ireland · Charity number 100137

## Details

Known as	CARLISLE HALL PLAYGROUP
Status	Received
Registered	2014-06-16
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	Downshire Church Victoria Road Bt38 7je BT38 7JE
Phone	07873345356
Email	<a href="mailto:carlislehallpg@hotmail.co.uk">carlislehallpg@hotmail.co.uk</a>

## Activities

**Purposes:** The Aims and Objectives of the Playgroup shall be to provide a safe and satisfying way of learning through play for 3-5 year old pre-school child. The Playgroup shall be open to all children in the area, without regard to the religious affiliation or other beliefs of the families concerned.

**What the charity does:** The advancement of education

**How the charity works:** Education/training,Playgroup/after schools

**Who the charity helps:** Preschool (0-5 year olds)

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£23,276	£23,274	£0	4

# Trustees

Name	Role	Appointed
Miss Clare Lindsay		
Mrs Lauren Gray		
Mrs Louise Craig		
Sarah		

**CARLISLE HALL PRE-SCHOOL PLAYGROUP**

Northern Ireland - Charity number 100137

---

# Accounts

---

**JANUARY 2024 - DECEMBER 2024**

RECEIPTS	£	P
OPENING BALANCE	392.45	
OPENING CASH	34.10	
FEES	16778.11	
FUNDRAISING	1107.40	
UNIFORMS	427.00	
GRANT	800.00	
DONATIONS	2964.00	
BANK INTEREST	2.40	
PHOTOS	94.00	
SNACK MONEY	501.80	
SPONSOR MONEY	175.00	
TOTAL	23276.26	
FUNDRAISING BREAKDOWN		
nativity(xmas sale)	180.40	
FUN DAY	750.00	
FUNDRAISING PETTY CASH	83.50	
FUNDRAISING PETTY CASH	56.50	
FUNDRAISING PETTY CASH	27.00	
FUNDRAISING PETTY CASH	10.00	
TOTAL FUNDRAISING	1107.40	

PAYMENTS	£	P
WAGES	17532.12	
TAX	520.23	
INSURANCE	645.24	
HEATING & ELECTRIC	2137.50	
BANK FEES	35.68	
PHONE	110.64	
EARLY YEARS MEMBERSHIP	96.00	
CINI MEMBERSHIP	50.00	
UNIFORMS	560.00	
EQUIPMENT	507.25	
OTHER	157.20	
REFUND OF FEES	90.00	
P&S	46.11	
FOOD	301.03	
VETTING	50.00	
REFUND OF UNIFORM	18.00	
S & EM	12.80	
CLOSING CASH	-6.10	
CLOSING BALANCE	410.83	
TOTAL	23274.53	

-1.73

**CARLISLE HALL PRE-SCHOOL PLAYGROUP**

Northern Ireland - Charity number 100137

---

# Accounts

---

Carlisle Hall Playgroup Pre-school	100137	
------------------------------------	--------	--

## Receipts and payments accounts

For the period from	01-01-2023	To	31-12-2023	
---------------------	------------	----	------------	--

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FEES	17,747	-	-	17,747	22,617
DONATIONS	200	-	-	200	500
FUNDRAISING	1,364	-	-	1,364	809
BANK INTEREST	3	-	-	3	6
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>A1 Sub total</b> (Gross income for the Annual Return)	<b>19,314</b>	<b>-</b>	<b>-</b>	<b>19,314</b>	<b>23,932</b>
<b>A2 Asset and investment sales</b> (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>19,314</b>	<b>-</b>	<b>-</b>	<b>19,314</b>	<b>23,932</b>
<b>A3 Payments</b>					
WAGES, TAX & BANK FEES	17,423	-	-	17,423	22,430
SUNDRIES	149	-	-	149	184
INSURANCE & MEMBERSHIPS	804	-	-	804	598
UTILITIES	1,925	-	-	1,925	1,040
RUNNING COSTS	769	-	-	769	1,339
EQUIPMENT	567	-	-	567	600
	-	-	-	-	-
	-	-	-	-	-
<b>A3 Sub total</b>	<b>21,637</b>	<b>-</b>	<b>-</b>	<b>21,637</b>	<b>26,191</b>
<b>A4 Asset and investment purchases</b> (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,637</b>	<b>-</b>	<b>-</b>	<b>21,637</b>	<b>26,191</b>
<b>Net of receipts/(payments)</b>	<b>- 2,323</b>	<b>-</b>	<b>-</b>	<b>- 2,323</b>	<b>- 2,259</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	Funds error	-
<b>Cash funds this year end</b>	<b>- 2,323</b>	<b>-</b>	<b>-</b>	<b>Funds error</b>	<b>- 2,259</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	BANK	392	-	-	392	-
	CASH	7	-	-	7	-
		-	-	-	-	-
	<b>Total cash funds</b>	<b>399</b>	<b>-</b>	<b>-</b>	<b>399</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Funds error

OK

OK

Funds error

Funds error

*Make sure that Cash Balances match the Cash Funds in Section A*

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
			-	-	-
	<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use	TABLES, CHAIRS TOYS, EQUIPMENT ETC	UNRESTRICTED	-	-	-
	LAPTOP AND PRINTER	UNRESTRICTED	-	-	-
			-	-	-
			-	-	-
			-	-	-
		<b>Total</b>		<b>-</b>	<b>-</b>

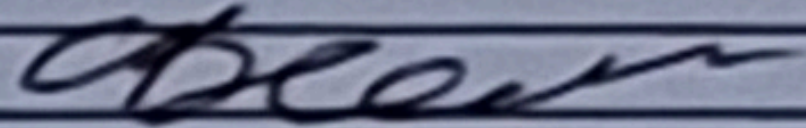
	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
				-	-
	<b>Total</b>			<b>-</b>	<b>-</b>

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



CATHERINE BLACK

26-10-24

**CARLISLE HALL PRE-SCHOOL PLAYGROUP**

Northern Ireland - Charity number 100137

---

# Annual report

---



## **CARLISLE HALL PLAYGROUP**

**CHARITY REGISTRATION NUMBER: NIC100137**

### TRUSTEE ANNUAL REPORT

FOR THE PERIOD 1<sup>ST</sup> JANUARY 2022 – 31<sup>ST</sup> DECEMBER 2022

Carlisle Hall Pre-School Playgroup (Carlisle Hall Playgroup) is based at Carlisle Hall, Downshire Presbyterian Church, Victoria Road, Carrickfergus. Governed by our Constitution, we are community based and self-funding with a parent Management Committee who are the Trustees of the Charity. The Trustees during this reporting period are:

Lauren Rea; Lesley Burnside; Teresa Conner; Lucy Dougan; Louise Craig; Kathryn-Wilson-Stewart; Lauren Keith; Cathy Black.

Part way through this year the committee changed, with additional members coming on including Janis Burnside, Claire Gilmore and Lauren Gray.

Throughout the year the Trustees have considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provided a benefit to the beneficiaries.

The Charity's purpose is to provide a safe and satisfying way of learning through play for 3–5-year-old pre-school children in the area (the beneficiaries), without regard to the religious affiliation or other beliefs of the families concerned.

The direct benefits which flow from this purpose include the preparation of each child for Nursery / Primary Education through mastering the basic skills of expression, communication, problem solving and the ability to relate to other children and adults.

These benefits are evidenced through feedback provided to the parents by the Leader for each child throughout the year. An annual inspection is carried out by the Social Services Trust which requests feedback from parents and this forms part of the report.

A private benefit to Trustees may arise occasionally through attendance at training for management committees, including finance. Through this training Trustees may gain skills and experience which are transferable to other settings. These benefits are incidental and necessary to the provision of the benefit to our beneficiaries.

Throughout the year at each session, the playgroup provided activities through which the children can learn through play: tabletop and floor toys; painting, art & craft; water play; play

dough; physical play (e.g. climbing, trikes); house corner (role play); books and storytelling; music, song and rhymes. These activities improve each child's abilities over the course of the year - hand/eye co-ordination, talking, listening, concentration, muscle development, agility and strength. This year a focus was also put on introducing the children to topics including weather, seasons and starting to recognise their own names.

In addition to this the children enjoyed several special events, including a Christmas play and a visit from Wee Critters – allowing the children to learn more about the interesting animals.

The management committee holds several fund-raising activities throughout the year to support the finances required to keep the Playgroup running smoothly and to ensure sufficient funds are in place for the upkeep and replacement of equipment. The children enjoyed a number of fun activities that also served as fundraising events, including a sponsored trike ride, a sponsored band march and a bake sale, as part of the nativity. Other fundraising events included a fun fair for the whole community.

We continue to focus on updating and enhancing the playgroup as per the annual inspection guideline and this year have included more information boards and ensured the playgroup is sectioned according to activities. We will continue to monitor the wear on toys and books and will replace as necessary. This has all been taken into account with our financial planning.

The Trustees are grateful to all the parents for their support and help throughout the year and to several local businesses that helped our fundraising efforts through sponsorship.

Lauren Gray

Chair

**CARLISLE HALL PRE-SCHOOL PLAYGROUP**

Northern Ireland - Charity number 100137

---

# Annual return

---

## Independent examiner's report to the trustees of Carlisle Hall Pre School Playgroup

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December <sup>2023</sup> 2024, which are attached.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 65(2) of the Charities Act (Northern Ireland) 2008 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

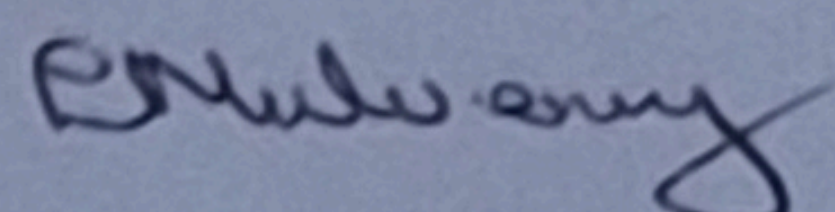
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 63 of the Charities Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2008 and section 44(1)(b) of the 2005 Act and Regulation 9 of the 2006 Regulations

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: LINDA HURLVENNY  
Address: 27 FAIRVIEW PARK, CARRICKFERGUS BT38 7JG  
Date: 23/10/24

OCC RETIRED BANK MANAGER

**CARLISLE HALL PRE-SCHOOL PLAYGROUP**

Northern Ireland - Charity number 100137

---

# Accounts

---

## Receipts and payments accounts

For the period from	01.01.2022	To	31.12.2022
---------------------	------------	----	------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FEES	22,617	-	-	22,617	17,064
DONATIONS	1,647	-	-	1,647	1,606
FUNDRAISING	809	-	-	809	1,467
BANK INTEREST	6	-	-	6	5
HMRC (CJRS) GRANTS	-	-	-	-	3,914
EY SUSTAINABILITY GRANTS	3,030	-	-	3,030	6,060
	-	-	-	-	-
	-	-	-	-	-
<b>A1 Sub total</b> (Gross income for the Annual Return)	<b>28,109</b>	<b>-</b>	<b>-</b>	<b>28,109</b>	<b>30,115</b>
<b>A2 Asset and investment sales</b> (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,109</b>	<b>-</b>	<b>-</b>	<b>28,109</b>	<b>30,115</b>
<b>A3 Payments</b>					
WAGES, TAX, NIC & BANK FEES	23,382	-	-	23,382	22,430
INSURANCE & MEMBERSHIPS	650	-	-	650	598
UTILITIES	2,228	-	-	2,228	1,040
RUNNING COSTS	1,048	-	-	1,048	1,339
EQUIPMENT	1,547	-	-	1,547	600
ED VISIT & ACTIVITIES	610	-	-	610	470
SUNDRIES	579	-	-	579	184
	-	-	-	-	-
	-	-	-	-	-
<b>A3 Sub total</b>	<b>30,043</b>	<b>-</b>	<b>-</b>	<b>30,043</b>	<b>26,660</b>
<b>A4 Asset and investment purchases</b> (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,043</b>	<b>-</b>	<b>-</b>	<b>30,043</b>	<b>26,660</b>
<b>Net of receipts/(payments)</b>	<b>- 1,934</b>	<b>-</b>	<b>-</b>	<b>- 1,934</b>	<b>3,455</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>4,982</b>	<b>-</b>	<b>-</b>	<b>Funds error</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>3,049</b>	<b>-</b>	<b>-</b>	<b>Funds error</b>	<b>3,455</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
<b>B1 Cash funds</b>	BANK	2,993	-	-	2,993	4,950
	CASH	56	-	-	56	32
		-	-	-	-	-
	<b>Total cash funds</b>	<b>3,049</b>	<b>-</b>	<b>-</b>	<b>3,049</b>	<b>4,982</b>
	(agree balances with receipts and payments account(s))	Funds error	OK	OK	Funds error	Funds error

*Make sure that Cash Balances match the Cash Funds in Section A*

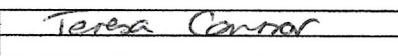
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
<b>B2 Other monetary assets</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
				Total	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
<b>B3 Investment assets</b>			-	-	-
			-	-	-
			-	-	-
			-	-	-
		Total	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
<b>B4 Assets retained for the charity's own use</b>	TABLES, CHAIRS, TOYS, EQUIPMENT ETC	UNRESTRICTED	-	-	-
	LAPTOP AND PRINTER	UNRESTRICTED	-	-	-
			-	-	-
			-	-	-
			-	-	-
			Total	-	-

	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
<b>B5 Liabilities</b>				-	-
				-	-
				-	-
				-	-
		Total		-	-

Signed by one or two trustees on behalf of all the trustees

Signature  


Print Name  
 TERESA CONNOR

Date of approval  
 20.10.2023

**CARLISLE HALL PRE-SCHOOL PLAYGROUP**

Northern Ireland - Charity number 100137

---

# Annual report

---



## **CARLISLE HALL PLAYGROUP**

**CHARITY REGISTRATION NUMBER: NIC100137**

### **TRUSTEE ANNUAL REPORT**

**FOR THE PERIOD 1<sup>ST</sup> JANUARY 2022 – 31<sup>ST</sup> DECEMBER 2022**

Carlisle Hall Pre-School Playgroup (Carlisle Hall Playgroup) is based at Carlisle Hall, Downshire Presbyterian Church, Victoria Road, Carrickfergus. Governed by our Constitution, we are community based and self-funding with a parent Management Committee who are the Trustees of the Charity. The Trustees during the reporting period were:

Lauren Rea; Lesley Burnside; Teresa Connor; Lucy Dougan; Louise Craig; Kathryn Wilson-Stewart; Lauren Keith; Cathy Black.

Throughout the year the Trustees have given careful consideration to the Charity Commission Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provided a benefit to the beneficiaries.

The Charity's purpose is to provide a safe and satisfying way of learning through play for 3-5-year-old pre-school children in the area (the beneficiaries), without regard to the religious affiliation or other beliefs of the families concerned.

The direct benefits which flow from this purpose include the preparation of each child for Nursery / Primary Education through mastering the basic skills of expression, communication, problem solving and the ability to relate to other children and adults.

These benefits are evidenced through feedback provided to the parents by the Leader for each child throughout the year. An annual inspection is carried out by the Northern Health and Social Care Trust, which requests feedback from parents and this forms part of the report.

A private benefit to Trustees may arise occasionally through attendance at training for management committees, including finance. Through this training Trustees may gain skills and experience which are transferable to other settings. These benefits are incidental and necessary to the provision of the benefit to our beneficiaries.

Throughout the year at each session, the playgroup normally provides activities through which the children can learn through play: table top and floor toys; painting, art & craft; water play; play dough; physical play (e.g. climbing, trikes); house corner (role play); books and storytelling; music, song and rhymes. These activities improve each child's abilities over the course of the

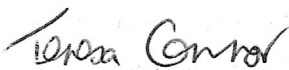
year - hand/eye co-ordination, talking, listening, concentration, muscle development, agility and strength.

The children raised a little money for Children in Need by having a Pyjama Party in November.

The management committee (Trustees) normally holds fund-raising activities throughout the year to support the finances required to keep the Playgroup running smoothly and to ensure sufficient funds are in place for the upkeep and replacement of equipment. We were unable to hold a Christmas "concert" and were able to have parents and families attending. We were also able to hold a sponsored Trike ride. The parents were extremely supportive of the Playgroup, the staff and our fundraising efforts and the Trustees are very appreciative. The total raised from fundraising was £809, including commission of £128 from Whitehall Studios Photography.

The Trustees are grateful for the Sustainability Grant, which helped enable the Playgroup to continue.

The Trustees would like to thank the staff for their hard work and dedication throughout the year. The Trustees would also like to thank the committee of Downshire Presbyterian Church for the use of their premises at Carlisle Hall and for their support throughout the year.



Teresa Connor

Hon. Treasurer

20<sup>th</sup> October 2023

**CARLISLE HALL PRE-SCHOOL PLAYGROUP**

Northern Ireland - Charity number 100137

---

# Annual return

---

## **Independent examiner's report to the trustees of Carlisle Hall Pre School Playgroup**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2022, which are attached.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 65(2) of the Charities Act (Northern Ireland) 2008 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**

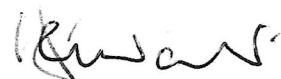
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 63 of the Charities Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2008 and section 44(1)(b) of the 2005 Act and Regulation 9 of the 2006 Regulations

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K L I STEWART

Retired Bank Official

8 Marine Parade, Whitehead. BT38 9QP

Date: 20/10/2023