

# Friends of Armagh Cathedral

Northern Ireland · Charity number 100129

## Details

Status	Received
Registered	2014-04-30
Register	<a href="#">View on the Charity Commission for Northern Ireland register</a>

## Contact

Address	Hamrea House 58 Tamnaghmore Road Tandragee Craigavon County Armagh. BT62 2Is BT62 2LS
Phone	02838840142
Email	<a href="mailto:armaghcathedralfriends@gmail.com">armaghcathedralfriends@gmail.com</a>
Website	<a href="http://www.stpatricks-cathedral.org/friends-of-the-cathedral/">http://www.stpatricks-cathedral.org/friends-of-the-cathedral/</a>

## Activities

**Purposes:** 2(i) bringing together in a fellowship of loyalty and devotion all who care for the ancient foundation of the Cathedral Church of St Patrick Armagh and its continuing witness to the glory of God and 2 (ii) assisting in the maintenance and preservation of the Cathedral for posterity.

**What the charity does:** The advancement of religion, The advancement of the arts, culture, heritage or science

**How the charity works:** Heritage/historical, Religious activities

**Who the charity helps:** General public

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£11,903	£8,343	£0	0

## Trustees

Name	Role	Appointed
Dr Stephen Day		
Lady Brenda Margaret Hale Sheil M.A. Lib Barister At Law		
Mr Andrew White B Arg		
Mr Brett Hannam		
Mr David Hamilton B A		
Mr Don Kerr		
Mr Robert Sommerville		
Mrs Angela Kerr		
Mrs Ann Cassidy		
Mrs Carol Day		
Mrs Mary Caldwell		
Mrs Sylvia Phillips B A		
Very Revd Shane Forster		

**Friends of Armagh Cathedral**

Northern Ireland - Charity number 100129

---

# Accounts

---



**THE FRIENDS OF ARMAGH CATHEDRAL**  
*(The Cathedral Church of Saint Patrick, Armagh)*

**Trustees' Annual Report**  
**for the year ended 31 December 2024**

**Charities Number: NIC100129**

# THE FRIENDS OF ARMAGH CATHEDRAL

## Annual Report for the year ended 31 December 2024

### Contents

	Pages
References and administrative details of the Charity	3
Trustees' report	4 - 6
Independent Examiner's Report to the Trustees	5 -
Receipts and Payments Account	
Statements of assets and liabilities	
Notes to the Financial Statements	

## THE FRIENDS OF ARMAGH CATHEDRAL

### References and administrative details

Charity Name: The Friends of Armagh Cathedral  
Charity Registration Number: NIC100129  
Contact Address: c/o Armagh Robinson Library  
43 Abbey Street  
ARMAGH  
BT61 7DY

### Trustees

The Very Revd Shane Forster (*Chairman*)  
Mrs Mary Caldwell (*Hon. Secretary*)  
Mr David Hamilton (*Hon. Treasurer*)  
Mr Brett Hannam (*Membership Secretary*)  
Dr Stephen Day (*Joint Editor of 'Cathedra'*)  
Mrs Carol Day (*Joint Editor of 'Cathedra'*)  
Lady Sheil (*representing the Cathedral Chapter*)  
Mrs Ann Cassidy  
Mr Andrew White  
Mrs Sylvia Phillips  
Mr Robert Somerville

### Principal Office-bearers

Chairman: The Very Revd Shane Forster, Dean of Armagh  
Hon. Secretary: Mrs Mary Caldwell  
Hon. Treasurer: Mr David Hamilton

### Independent Auditor

Arnold Courtney, FCA  
William Courtney & Co  
26 The Square  
Moy  
DUNGANNON  
Co Tyrone  
BT71 7SG

### Bankers

Primary Account:  
Bank of Ireland  
Beresford House  
11a Upper English Street  
ARMAGH  
BT61 7BH

## **Trustees' Annual Report for the year ended 31 December 2024**

The trustees present the annual report for the year ended 31 December 2024

### **Objectives and Activities**

The Charity's objectives are:

- (i) the advancement of religion, and
- (ii) the advancement of the arts, culture, heritage or science.

The purposes of the Friends of Armagh Cathedral are:

- (i) bringing together in a fellowship of loyalty and devotion all who care for the ancient foundation of the Cathedral Church of St Patrick, Armagh and its continuing witness to the glory of God, and
- (ii) assisting in the maintenance and preservation of the Cathedral.

### **Achievements, Performance & Public Benefit**

#### ***Activities in 2024***

On Sunday 26 May 2024, the Friends Annual Service took place in St Patrick's Cathedral at 3.15pm. The preacher was the Very Reverend Nigel Crossey, Dean of Kilmore.

On Thursday 30 May 2024, the Friends Annual General Meeting was held in Armagh Masonic Hall and was followed by a dinner. The Dean chaired the meeting and provided an overview of the past year in the life of the Cathedral.

The Autumn Event was held in the Armagh Masonic Hall, on Tuesday 8 October 2024. The Guest Speaker was Mr John Nicholson of Cranagael House, who told the story of how his great grandfather had imported the first Bramley seedling apple trees to Armagh in 1884.

The new editorial team of Dr Stephen and Mrs Carol Day produced the seventeenth issue of the Friends' magazine '*Cathedra*'. After reviews of the life of the Cathedral, of the work of the Friends, and of the music of the Cathedral, this issue contained a special article on the talented team of flower arrangers in the Cathedral. '*Cathedra*' was distributed free-of-charge to all members of the Friends. Copies of '*Cathedra*' were also made available at the Diocesan Synod and on the Cathedral website as well as being posted to members at a distance. '*Cathedra*' conveys to members of the Diocese and to all those who are interested in church life on the Hill of Armagh, something of the yearly services, events and activities in and associated with the Cathedral.

The Friends Christmas card this year featured a photograph of the Cathedral 'Nativity Window'. Cards were sold as part of a fundraising venture for the Cathedral.

The Cathedral Shop is operated by members of the Cathedral staff and volunteers. In 2024, the Friends provided stock for the shop, which made a gross profit of £2894.34.

Payments for admission to the Cathedral made through the shop's card reader were forwarded to the Cathedral Treasurer.

## **Benefits Provided**

In the course of the year, the Friends continued their usual support of the Cathedral. They paid for the Cathedral's Wi-Fi broadband account, a new dishwasher in the Music Hall and helped finance other small projects in the Cathedral. They also provided certain consumables, such as Advent and votive candles, candle oil and Communion wafers.

## **Going Concern**

The trustees have reviewed the resources for the year ahead and are satisfied that there are adequate funds in place to ensure that the organization can continue its activities and that the financial statements for the year ended 31 December 2024 can be signed off as a going concern.

## **Governing Document and Constitution of the Charity**

The Friends of Armagh Cathedral are governed by their own governing document, known as the Constitution. It was revised at the Annual General Meeting on Thursday 30 May 2024, when the number of lay members to be elected at the AGM to the Management Committee each year was increased from three to six. The Management Committee shall then at its first meeting after the Annual General Meeting appoint from among its members an Honorary Secretary, an Honorary Treasurer, and a Membership Secretary.

## **Recruitment and Appointment of the Management Committee (Trustees)**

The Dean of Armagh, who is ex-officio Chairperson of the Committee, is appointed by the Archbishop of Armagh.

The Representative of the Cathedral Chapter is one of its members, appointed to the Chapter by the Archbishop of Armagh. The Chapter appoints its representative at one of its meetings, held approximately quarterly, when a vacancy occurs.

The Representative of the Cathedral Board is one of its members, usually but not necessarily one of its lay members, appointed at one of its meetings, held quarterly in the year.

The six lay members of the Friends, are elected at the Annual General Meeting of the Friends, and serve for the ensuing year.

The Editors of '*Cathedra*', being members of the Friends, are members of the committee by virtue of his or her office.

The new Constitution of the Friends also allows for the co-option of up to two people, to hold office until the next Annual General Meeting, and without prejudice to their being co-opted again.

## **Pay and remuneration**

No member of the Management Committee receives any remuneration for work on its behalf. Out-of-pocket expenses may be reclaimed on production of receipts, as arising.

## **Organisational Structure**

The management of the Friends of Armagh Cathedral is vested in its Management Committee, constituted as above. The Management Committee is chaired by the Dean.

The Committee meets as required by the programme of activities.

### **Compliance with Public Benefit**

The Trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the organization's objectives and activities, as well as providing public benefit.

### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the organization's transactions and disclose with reasonable accuracy at any time its assets and liabilities. They are also responsible for safeguarding the assets of the organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Signed on behalf of the Trustees**

**Trustee 1** .....*Shane Forster*.....

**Trustee 2** .....*David Hamilton*.....

**Date** .....27 October 2025.....

**Friends of Armagh Cathedral**

Northern Ireland - Charity number 100129

---

# Accounts

---

**FRIENDS OF ST. PATRICK'S CATHEDRAL CHURCH - ARMAGH**  
**RECEIPTS AND PAYMENTS ACCOUNT - YEAR ENDED 31 DECEMBER 2023**

<b><u>DR</u></b>	<b>£</b>	<b>£</b>	<b>Payments</b>	<b>£</b>	<b><u>CR</u></b>
<b>Receipts</b>					<b>£</b>
Balance in Banks etc. at beginning of year:			Cathedral:		
Bank of Ireland	20,378.95		Magazines	-	
Bank of Ireland Deposit	-		Telephone	420.73	
M & G Investment	10,000.00		Equipment etc	1,834.79	
	<hr/>			<hr/>	
		30,378.95			2,255.52
Subscriptions:			Events:		
Annual	1,350.00		AGM	426.30	
Life Member	165.00		Autumn Event	1,078.74	
	<hr/>			<hr/>	
		1,515.00			1,505.04
Interest:			General Expenses	295.22	
Bank of Ireland	-		Printing, Stationery and Postage	137.60	
M & G	557.99		Choir	-	
	<hr/>		Gift	-	
		557.99		<hr/>	
					558.09
Other Income:			Cathedral Shop:		
Cathedral Shop Sales (Note 1)	3,000.59		Purchases		721.22
Annual Service	146.00				
Adverts	750.00		Balance in Bank, etc at year end:		
Tax Rebate	528.82		Bank of Ireland	24,087.48	
Donations	385.00		Bank of Ireland: Deposit	-	
Autumn Event	1,305.00		M & G Investment	10,000.00	
AGM	560.00			<hr/>	
	<hr/>				
		6,675.41			34,087.48
		<hr/>			<hr/>
		39,127.35			39,127.35
		<hr/> <hr/>			<hr/> <hr/>

**Note 1**

Shop Account: Year ended 31 December 2023

Shop Sales	2,900.59	
Book Sales	100.00	
	<hr/>	
Sales		3,000.59
Less: Cost of Sales		
Stock 1.1.2023	5,470.58	
Purchases	721.22	
	<hr/>	
	6,191.80	
Less: Stock at 31.12.2023	3,789.00	
	<hr/>	
		2,402.80
Gross Profit		<hr/>
		597.79
		<hr/> <hr/>

**FRIENDS OF  
ST. PATRICK'S CATHEDRAL  
ARMAGH****ACCOUNTS**

I have prepared the foregoing accounts from the books,  
Vouchers and information supplied and certify same in  
agreement therewith.

**YEAR ENDED 31 DECEMBER 2023**

---

Arnold Courtney FCA  
Hon Auditor

**Friends of Armagh Cathedral**

Northern Ireland - Charity number 100129

---

# Annual report

---



**THE FRIENDS OF ARMAGH CATHEDRAL**

**Trustees' Annual Report**

**for the year ended 31<sup>st</sup> December 2023**

**Charities Number: NIC100129**

# THE FRIENDS OF ARMAGH CATHEDRAL

## Annual Report for the year ended 31<sup>st</sup> December 2023

### Contents

	Pages
References and administrative details of the Charity	3
Trustees' report	4 - 6
Independent Examiner's Report to the Trustees	
Receipts and Payments Account	
Statements of assets and liabilities	
Notes to the Financial Statements	

## THE FRIENDS OF ARMAGH CATHEDRAL

### References and administrative details

Charity Name: The Friends of Armagh Cathedral  
Charity Registration Number: NIC100129  
Contact Address: c/o Armagh Robinson Library  
43 Abbey Street  
ARMAGH  
BT61 7DY

### Trustees

The Very Revd Shane Forster (*Chairman*)  
Mrs Mary Caldwell (*Hon. Secretary*)  
Mr David Hamilton (*Hon. Treasurer*)  
Mr Brett Hannam (*Membership Secretary*)  
Dr John Faulkner (*Joint Editor of 'Cathedra' – retired April 2023*)  
Dr Gill Faulkner (*Joint Editor of 'Cathedra' – retired April 2023*)  
Dr Stephen Day (*Joint Editor of 'Cathedra' – from April 2023*)  
Mrs Carol Day (*Joint Editor of 'Cathedra' – from April 2023*)  
Lady Sheil (*representing the Cathedral Chapter*)  
Mrs Ann Cassidy  
Mr Tommy Reddick (*retired April 2023*)  
Mr Andrew White  
Mrs Sylvia Phillips  
Mr Robert Somerville  
Mrs Fiona Cleland (*resigned April 2023*)  
Mr Donald Kerr  
Mrs Angela Kerr (*co-opted April 2023*)

### Principal Office-bearers

Chairman: The Very Revd Shane Forster, Dean of Armagh  
Hon. Secretary: Mrs Mary Caldwell  
Hon. Treasurer: Mr David Hamilton

### Independent Auditor

Arnold Courtney, FCA  
William Courtney & Co  
26 The Square  
Moy  
DUNGANNON  
Co Tyrone  
BT71 7SG

### Bankers

Primary Account:  
  
Bank of Ireland  
Beresford House  
11a Upper English Street  
ARMAGH  
BT61 7BH

## **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2023**

The trustees present the annual report for the year ended 31<sup>st</sup> December 2023

### **Objectives and Activities**

The Charity's objectives are:

- (i) the advancement of religion, and
- (ii) the advancement of the arts, culture, heritage or science.

The purposes of the Friends of Armagh Cathedral are:

- (i) bringing together in a fellowship of loyalty and devotion all who care for the ancient foundation of the Cathedral Church of St Patrick, Armagh and its continuing witness to the glory of God, and
- (ii) assisting in the maintenance and preservation of the Cathedral.

### **Achievements, Performance & Public Benefit**

#### ***Activities in 2023***

On Tuesday 25<sup>th</sup> April 2023, the Friends Annual General Meeting was held in Armagh Masonic Hall and was followed by a dinner. The Dean chaired the meeting and provided an overview of the past year in the life of the Cathedral.

On Sunday 14<sup>th</sup> May 2023, the Friends Annual Service took place in St Patrick's Cathedral at 3.15pm. The preacher was the Very Reverend Kenneth Hall, Dean of Clogher and Rector of St Macartin's Cathedral in Enniskillen.

The Autumn Event was held in the Armagh Masonic Hall, on Thursday 10<sup>th</sup> October 2023. The Guest Speaker was Dr Stephen Timpany, Organist and Master of the Choristers at the Cathedral. His chosen subject was music and in particular the workings of the Cathedral's three manual organ.

The editorial team of Drs John and Gill Faulkner produced the sixteenth issue of the Friends' magazine '*Cathedra*'. After reviews of the life of the Cathedral, of the work of the Friends, and of the music of the Cathedral, this issue contained a special article on '*The Parish Churches of Armagh City*' written by Canon W.E.C. Fleming. '*Cathedra*' was distributed free-of-charge to all members of the Friends. Copies of '*Cathedra*' were also made available at the Diocesan Synod and on the Cathedral website as well as being posted to members at a distance. '*Cathedra*' conveys to members of the Diocese and to all those who are interested in church life on the Hill of Armagh, something of the yearly services, events and activities in and associated with the Cathedral.

The Friends Christmas card this year featured a picture of the Cathedral's Christmas tree, lectern and organ pipes. Cards were sold as part of a fundraising venture for the Cathedral.

The Cathedral Shop is operated by members of the Cathedral staff and volunteers. In 2023, the Friends provided stock for the shop, which made a gross profit of £597.79.

Payments for admission to the Cathedral made through the shop's card reader were forwarded to the Cathedral Treasurer.

### ***Benefits Provided***

In the course of the year, the Friends continued their usual support of the Cathedral. They paid for the Cathedral's Wi-Fi broadband account. They also provided certain consumables, such as Advent and votive candles, candle oil and Communion wafers.

### **Going Concern**

The trustees have reviewed the resources for the year ahead and are satisfied that there are adequate funds in place to ensure that the organization can continue its activities and that the financial statements for the year ended 31<sup>st</sup> December 2023 can be signed off as a going concern.

### **Governing Document and Constitution of the Charity**

The Friends of Armagh Cathedral are governed by their own governing document, known as the Constitution. It was last revised at the Annual General Meeting on Tuesday 23<sup>rd</sup> April 2015, when the number of lay members to be elected at the AGM to the Management Committee each year was increased from one to three.

### **Recruitment and Appointment of the Management Committee (Trustees)**

The Dean of Armagh, who is ex-officio Chairperson of the Committee, is appointed by the Archbishop of Armagh.

The Representative of the Cathedral Chapter is one of its members, appointed to the Chapter by the Archbishop of Armagh. The Chapter appoints its representative at one of its meetings, held approximately quarterly, when a vacancy occurs.

The Representative of the Cathedral Board is one of its members, usually but not necessarily one of its lay members, appointed at one of its meetings, held quarterly in the year.

The six lay members of the Friends, the Honorary Secretary, Membership Secretary, and Honorary Treasurer are elected for a two-year term at the annual general meeting of the Friends, half being elected in alternate years.

The Editors of '*Cathedra*', being members of the Friends, are members of the committee by virtue of his or her office.

The Constitution of the Friends also allows for the co-option of up to four people, to hold office until the next Annual General Meeting, and without prejudice to their being co-opted again. In the case of the joint editorship of '*Cathedra*' by Drs John and Gillian Faulkner, one of these is regarded as having been co-opted.

### **Pay and remuneration**

No member of the Management Committee receives any remuneration for work on its behalf. Out-of-pocket expenses may be reclaimed on production of receipts, as arising.

## Organisational Structure

The management of the Friends of Armagh Cathedral is vested in its Management Committee, constituted as above. The Management Committee is chaired by the Dean.

The Committee meets as required by the programme of activities. In the year 2023, the Management Committee met in person and online via zoom.

## Compliance with Public Benefit

The Trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the organization's objectives and activities, as well as providing public benefit.

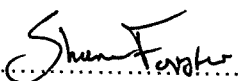
## Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

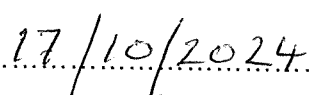
The law applicable to charities in Northern Ireland with income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the organization's transactions and disclose with reasonable accuracy at any time its assets and liabilities. They are also responsible for safeguarding the assets of the organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Signed on behalf of the Trustees

Trustee 1...  .....

Trustee 2...  .....

Date...  .....

**Friends of Armagh Cathedral**

Northern Ireland - Charity number 100129

---

# Annual return

---

## Friends of Armagh Cathedral

### Independent Examiner's Report to the Charity Trustees of Friends of Armagh Cathedral

I report on the accounts of the Charity for the year ended 31 December 2023.

#### Respective responsibilities of charity trustees and examiner:

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. Having satisfied myself that the charity is not subject to audit, and is eligible for Independent Examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report:

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

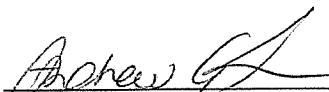
My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Andrew Gilpin ACCA  
WHR Accountants Ltd  
Independent Examiner  
26 The Square  
Moy  
Dungannon  
BT71 7SG

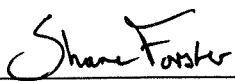
17/10/2024  
Date

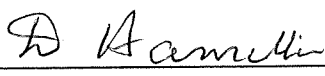
## Friends of Armagh Cathedral

### Statement of Receipts and Payments – Year Ended 31 December 2023

	Restricted Funds £	Unrestricted Funds £	Total 2023 £	Total 2022 £
<b>Receipts</b>				
Voluntary Receipts				
Donations and Gift Aid	-	914		537
Bank Interest	-	558		542
From Charitable Activities				
Fees and Subscriptions	-	1,515		2,406
Activities	-	5,761		4,804
Other	-			
	-	8,748		8,289
<b>Payments</b>				
Cost of Charitable Activities	-	1,942		1,859
Grants/Donations/Gifts	-	-	-	-
Governance Costs	-	1,262		1,465
<b>Asset and investment purchase</b>				
Purchase of Equipment	-	1,835		1,355
Total payments	-	5,039		4,679
<b>Net receipts/(payments)</b>	-	3,709		3,610
Transfers to/(from) funds	-	-	-	-
<b>Surplus for the year</b>	-	3,709		3,610

Approved by the trustees on 25/04/2023 and signed on their behalf by:

  
 \_\_\_\_\_  
 Shane Forster  
 Trustee

  
 \_\_\_\_\_  
 David Hamilton  
 Trustee

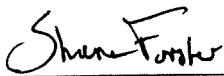
## Friends of Armagh Cathedral


### Statement of Assets and Liabilities – Year Ended 31 December 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Funds Reconciliation</b>				
Cash at bank and in hand 31.12.22	-	30,379	30,379	26,769
Surplus for the year	-	3,709	3,709	3,610
<b>Cash at bank and in hand 31.12.23</b>	-	34,088	34,088	30,379
 <b>Bank and Cash Balances</b>				
Bank Deposit Account			-	-
Bank Current Account			24,088	20,379
Investment			10,000	10,000
			34,088	30,379

Approved by the trustees on 25/04/2023

and signed on their behalf by:

  
 \_\_\_\_\_  
 Shane Forster  
 Trustee

  
 \_\_\_\_\_  
 David Hamilton  
 Trustee

**Friends of Armagh Cathedral**

Northern Ireland - Charity number 100129

---

# Accounts

---

## Friends of Armagh Cathedral

### Statement of Receipts and Payments – Year Ended 31 December 2022

	Restricted Funds £	Unrestricted Funds £	Total 2022 £	Total 2021 £
<b>Receipts</b>				
Voluntary Receipts				
Donations and Gift Aid	-	537	537	325
Bank Interest	-	542	542	269
From Charitable Activities				
Fees and Subscriptions	-	2,406	2,406	2,390
Activities	-	4,804	4,804	1,677
Other	-			
	-	8,289	8,289	4,661
<b>Payments</b>				
Cost of Charitable Activities	-	1,859	1,859	918
Grants/Donations/Gifts	-	-	-	-
Governance Costs	-	1,465	1,465	997
<b>Asset and investment purchase</b>				
Purchase of Equipment	-	1,355	1,355	2,629
Total payments	-	4,679	4,679	4,544
<b>Net receipts/(payments)</b>	-	3,610	3,610	117
Transfers to/(from) funds	-	-	-	-
<b>Surplus/(deficit) for the year</b>	-	3,610	3,610	117

Approved by the trustees on 25-04-2023 and signed on their behalf by:

*Shane Forster*

Shane Forster  
Trustee

*D Hamilton*

David Hamilton  
Trustee

## Friends of Armagh Cathedral

### Statement of Assets and Liabilities – Year Ended 31 December 2022


	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Funds Reconciliation</b>				
Cash at bank and in hand 31.12.21	-	26,769	26,769	26,652
Surplus/(deficit) for the year	-	3,610	3,610	117
<b>Cash at bank and in hand 31.12.22</b>	-	30,379	30,379	26,769
<b>Bank and Cash Balances</b>				
Bank Deposit Account			-	-
Bank Current Account			20,379	16,769
Investment			10,000	10,000
			30,379	26,769

Approved by the trustees on 25-04-2023

and signed on their behalf by:



Shane Forster  
Trustee



David Hamilton  
Trustee

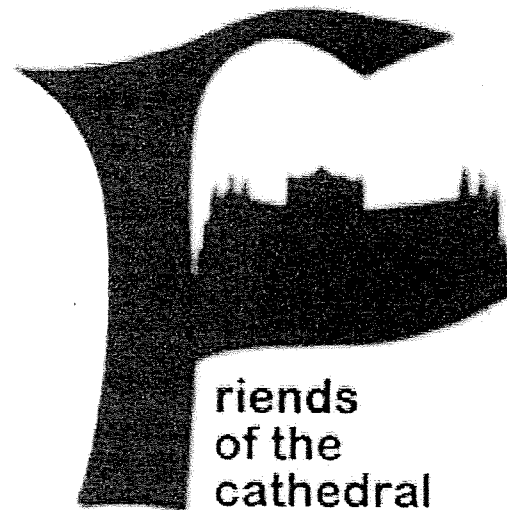
**Friends of Armagh Cathedral**

Northern Ireland - Charity number 100129

---

# Annual report

---



**THE FRIENDS OF ARMAGH CATHEDRAL**

**Trustees' Annual Report**

**for the year ended 31<sup>st</sup> December 2022**

**Charities Number: NIC100129**

# THE FRIENDS OF ARMAGH CATHEDRAL

## Annual Report for the year ended 31<sup>st</sup> December 2022

### Contents

	Pages
References and administrative details of the Charity	3
Trustees' report	4 - 7
Independent Examiner's Report to the Trustees	8
Receipts and Payments Accounts	9
Statements of assets and liabilities	10

## THE FRIENDS OF ARMAGH CATHEDRAL

### References and administrative details

Charity Name: The Friends of Armagh Cathedral  
Charity Registration Number: NIC100129  
Contact Address: c/o Armagh Robinson Library  
43 Abbey Street  
ARMAGH  
BT61 7DY

### Trustees

The Very Revd Shane Forster (*Chairman*)  
Mrs Mary Caldwell (*Hon. Secretary*)  
Mr David Hamilton (*Hon. Treasurer*)  
Mr Brett Hannam (*Membership Secretary*)  
Dr John Faulkner (*Joint Editor of 'Cathedra'*)  
Dr Gill Faulkner (*Joint Editor of 'Cathedra'*)  
Lady Sheil (*representing the Cathedral Chapter*)  
Mrs Ann Cassidy  
Mr Tommy Reddick  
Mr Andrew White  
Mrs Sylvia Phillips  
Mr Robert Somerville  
Mrs Fiona Cleland  
Mr Donald Kerr  
Mr Stephen Hartley (Died 22<sup>nd</sup> October 2022)

### Principal Office-bearers

Chairman: The Very Revd Shane Forster, Dean of Armagh  
Hon. Secretary: Mrs Mary Caldwell  
Hon. Treasurer: Mr David Hamilton

### Independent Examiner

Andrew Gilpin, ACCA  
WHR Accountants Ltd  
26 The Square  
Moy  
DUNGANNON  
Co Tyrone  
BT71 7SG

### Bankers

Primary Account:  
  
Bank of Ireland  
Beresford House  
11a Upper English Street  
ARMAGH  
BT61 7BH

## Trustees' Annual Report for the year ended 31<sup>st</sup> December 2022

The trustees present the annual report for the year ended 31<sup>st</sup> December 2022

### Objectives and Activities

The Charity's objectives are

- (i) the advancement of religion, and
- (ii) the advancement of the arts, culture, heritage or science.

The purposes of the Friends of Armagh Cathedral are:

- (i) bringing together in a fellowship of loyalty and devotion all who care for the ancient foundation of the Cathedral Church of St Patrick, Armagh and its continuing witness to the glory of God, and
- (ii) assisting in the maintenance and preservation of the Cathedral.

### Achievements, Performance & Public Benefit

#### **Activities in 2022**

On Tuesday 24<sup>th</sup> May 2022, the Friends Annual General Meeting was held in St Patrick's Cathedral and was followed by a dinner in the Music Hall. The Guest speaker was the Archbishop of Armagh, the Most Revd John McDowell.

On Sunday 11<sup>th</sup> September 2022, the Friends Annual Service took place in St Patrick's Cathedral at 3.15pm. The preacher was the Very Reverend Gregory Dunstan, as the Dean had to attend, at short notice, the Proclamation of King Charles III at the Palace Demesne, due to the death of Queen Elizabeth II on the previous Thursday.

The Autumn Event was held in the Crozier Hall of St Mark's, Armagh, on Thursday 20<sup>th</sup> October 2022. The Guest Speaker was Mrs Eva Baxter who chosen subject was *'The Life and Times of Mrs Frances Cecil Alexander.'* The evening concluded with the singing of some of Mrs Alexanders more famous hymns and then supper was served.

The editorial team of Drs John and Gill Faulkner produced the Fifteenth issue of the Friends' magazine. After reviews of the life of the Cathedral, of the work of the Friends, and of the music of the Cathedral, this issue contained a special article on *'How Armagh played second fiddle to Drogheda for 500 years'* written by Canon W.E.C. Fleming. 'Cathedra' was distributed free-of-charge to all members of the Friends. Copies of 'Cathedra' were also made available at the Diocesan Synod and on the Cathedral website as well as being posted to members at a distance. 'Cathedra' conveys to members of the Diocese and to all those who are interested in church life on the Hill of Armagh, something of yearly activities of the Cathedral Church of Saint Patrick.

The Friends Christmas card this year featured a picture of the Christmas tree situated on the south side of the Cathedral beside the lectern. This proved to be a very popular card and sales were very good.

The Cathedral Shop is operated by members of the Cathedral staff and volunteers. In 2022, the Friends provided stock for the shop, which made a gross profit of £1.012.

Payments for admission to the Cathedral made through the shop's card reader were forwarded to the Cathedral Treasurer.

### ***Benefits Provided***

In the course of the year, the Friends continued their usual support of the Cathedral. They paid for the Cathedral's Wi-Fi broadband account. They also provided certain consumables, such as Advent and votive candles, candle oil and Communion wafers.

### **Financial Review**

The Trustees of the Friends regard their funds as being available for the support of the Cathedral, in accordance with the purposes of the organization. They employ no staff, and, beyond the overheads of the organization, have no on-going liabilities to cover.

### **Going Concern**

The trustees have reviewed the resources for the year ahead and are satisfied that there are adequate funds in place to ensure that the organization can continue its activities and that the financial statements for the year ended 31<sup>st</sup> December 2022 can be signed off as a going concern.

### **Governing Document and Constitution of the Charity**

The Friends of Armagh Cathedral are governed by their own governing document, known as the Constitution. It was last revised at the Annual General Meeting on Tuesday 23<sup>rd</sup> April 2015, when the number of lay members to be elected at the AGM to the Management Committee each year was increased from one to three.

### **Recruitment and Appointment of the Management Committee (Trustees)**

The Dean of Armagh, who is ex-officio Chairperson of the Committee, is appointed by the Archbishop of Armagh.

The Representative of the Cathedral Chapter is one of its members, appointed to the Chapter by the Archbishop of Armagh. The Chapter appoints its representative at one of its meetings, held approximately quarterly, when a vacancy occurs.

The Representative of the Cathedral Board is one of its members, usually but not necessarily one of its lay members, appointed at one of its meetings, held quarterly in the year.

The six lay members of the Friends, the Honorary Secretary, Membership Secretary, and Honorary Treasurer are elected for a two-year term at the annual general meeting of the Friends, half being elected in alternate years.

The Editor of 'Cathedra', being a member of the Friends, is a member of the committee by virtue of his or her office.

The Constitution of the Friends also allows for the co-option of up to four people, to hold office until the next Annual General Meeting, and without prejudice to their being co-opted again. In the case of the joint editorship of 'Cathedra' by Drs John and Gillian Faulkner, one of these is regarded as having been co-opted.

### **Pay and remuneration**

No member of the Management Committee receives any remuneration for work on its behalf. Out-of-pocket expenses may be reclaimed on production of receipts, as arising.

### **Organisational Structure**

The management of the Friends of Armagh Cathedral is vested in its Management Committee, constituted as above. The Management Committee is chaired by the Dean.

The Committee meets as required by the programme of activities. In the year 2022, the Management Committee met in person and online via zoom.

### **Compliance with Public Benefit**

The Trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the organization's objectives and activities, as well as providing public benefit.

### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the organization's transactions and disclose with reasonable accuracy at any time its assets and liabilities. They are also responsible for safeguarding the assets of the organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

Trustee 1 *Shane Foster*

Trustee 2 *D Hamill*

Date *25/10/23*.....

## Friends of Armagh Cathedral

### Independent Examiner's Report to the Charity Trustees of Friends of Armagh Cathedral

I report on the accounts of the Charity for the year ended 31 December 2022.

#### Respective responsibilities of charity trustees and examiner:

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. Having satisfied myself that the charity is not subject to audit, and is eligible for Independent Examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report:

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Andrew Gilpin ACCA  
WHR Accountants Ltd  
Independent Examiner  
26 The Square  
Moy  
Dungannon  
BT71 7SG

25/10/2023  
Date

## Friends of Armagh Cathedral

### Statement of Receipts and Payments – Year Ended 31 December 2022

	Restricted Funds £	Unrestricted Funds £	Total 2022 £	Total 2021 £
<b>Receipts</b>				
Voluntary Receipts				
Donations and Gift Aid	-	537	537	325
Bank Interest	-	542	542	269
From Charitable Activities				
Fees and Subscriptions	-	2,406	2,406	2,390
Activities	-	4,804	4,804	1,677
Other	-			
	-	8,289	8,289	4,661
<b>Payments</b>				
Cost of Charitable Activities	-	1,859	1,859	918
Grants/Donations/Gifts	-	-	-	-
Governance Costs	-	1,465	1,465	997
<b>Asset and investment purchase</b>				
Purchase of Equipment	-	1,355	1,355	2,629
Total payments	-	4,679	4,679	4,544
<b>Net receipts/(payments)</b>	-	3,610	3,610	117
Transfers to/(from) funds	-	-	-	-
<b>Surplus/(deficit) for the year</b>	-	3,610	3,610	117

Approved by the trustees on 25-04-2023 and signed on their behalf by:

*Shane Forster*

Shane Forster  
Trustee

*D Hamilton*

David Hamilton  
Trustee

## Friends of Armagh Cathedral

### Statement of Assets and Liabilities – Year Ended 31 December 2022

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Funds Reconciliation</b>				
Cash at bank and in hand 31.12.21	-	26,769	26,769	26,652
Surplus/(deficit) for the year	-	3,610	3,610	117
<b>Cash at bank and in hand 31.12.22</b>	<u>-</u>	<u>30,379</u>	<u>30,379</u>	<u>26,769</u>
<b>Bank and Cash Balances</b>				
Bank Deposit Account			-	-
Bank Current Account			20,379	16,769
Investment			10,000	10,000
			<u>30,379</u>	<u>26,769</u>

Approved by the trustees on 25-04-2023

and signed on their behalf by:



Shane Forster  
Trustee



David Hamilton  
Trustee

**Friends of Armagh Cathedral**

Northern Ireland - Charity number 100129

---

# Annual return

---

## Friends of Armagh Cathedral

### Independent Examiner's Report to the Charity Trustees of Friends of Armagh Cathedral

I report on the accounts of the Charity for the year ended 31 December 2022.

#### Respective responsibilities of charity trustees and examiner:

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. Having satisfied myself that the charity is not subject to audit, and is eligible for Independent Examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report:

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.


My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Andrew Gilpin ACCA  
WHR Accountants Ltd  
Independent Examiner  
26 The Square  
Moy  
Dungannon  
BT71 7SG

25/10/2023  
Date