

Suffolk Community Forum

Northern Ireland · Charity number 100117

Details

Status Received

Registered 2014-05-01

Register [View on the Charity Commission for Northern Ireland register](#)

Contact

Address Suffolk Community Forum
124 Stewartstown Road
Belfast
Bt11 9jq
BT11 9JQ

Phone 02890308198

Email info@suffolkforum.uk

Activities

Purposes: The objects of the group shall be: A) To promote the benefit of the inhabitants of the Suffolk estate and its neighbourhood (hereinafter called 'the area') specifically the area bounded by a line running along the Stewartstown Road from the building now known as O'Neills Funeral Parlour to the line of Colin Glen River, along the line of the river to the farthest point of Suffolk playing fields, along the edge of Suffolk playing fields to Blacks Road including the land formerly Suffolk Primary School. Turning up Blacks Road to a line running between houses on Oranmore Drive and Trenchard from there along the peaceline as existing on 22 March 1995 to O'Neill's Funeral Parlour without distinction of sex, race or of political, religious or other opinions by associating together with the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants. B) To provide or secure the provision of social services, educational and recreational facilities for all sections of the community ie youth, elderly, people with special needs or who are disabled, women, men, children, the unemployed and other disadvantaged groups within the area of benefit. C) To promote any other charitable purpose within the area of benefit with the object of improving the conditions of life for the said inhabitants.

What the charity does: The advancement of education, The advancement of citizenship or community development, The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

How the charity works: Community development, Volunteer development

Who the charity helps: Interface communities, Specific areas of deprivation, Volunteers

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£60,492	£57,589	£0	1

Trustees

Name	Role	Appointed
Brian Mcdougall		
Carl Ewart		
Cathy Wilton		
Jason Spence		
Joanne Moody		
Maureen Appleton		
Missy Spence		
Naomi Cassidy		
Neil Douglas		
Rachel Mcdougall		
Sammy Wilson		
Sandra Craig		

Suffolk Community Forum

Northern Ireland - Charity number 100117

Accounts

Suffolk Community Forum

Management committee report and financial statements

Charity number: 100117

for the year ended 31 March 2025

Suffolk Community Forum

Contents

	Page
Management committee report	1 - 4
Auditors' report	5 - 8
Statement of Financial Activities	9
Balance sheet	10
Notes to the financial statements	11 - 17

Suffolk Community Forum

Management Committee Report for the year ended 31 March 2025

The management committee present their report with the audited financial statements for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's Rules and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019".

Reference and Administrative Information

Charity Name: Suffolk Community Forum

Charity Registration number: HMRC: XR44574/ CCNI: 100117

Business Address: 124 Stewartstown Road, Belfast, BT11 9BQ

Committee of Management

Cathy Wilton (Chair)

Neil Douglas (Vice Chair)

Sandra Craig (Secretary)

Sammy Wilson (Treasurer)

Roby Orr

Maureen Appleton

Lesley Skey

Shalyn McKinley

Naomi Cassidy

Joanne Moody

Missy Spence

Jason Spence

Brian McDougall

Rachel McDougall

Auditors

McCreery Turkington Stockman LTD, 1 Lanyon Quay, Belfast, BT1 3LG

Bankers

First Trust Bank, 35 University Street, Belfast BT7 1ND

Suffolk Community Forum

Management Committee Report for the year ended 31 March 2025

Structure, Governance and Management

Governing Document

The Forum is governed by rules and is constituted as an unincorporated body.

Recruitment and Appointment of Management Committee

The management committee of the group are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the management committee hold office until the next Annual General Meeting and are eligible for re-election.

Individuals are invited to serve as management committee on the basis of their abilities and background so as to achieve a balance between those from the business, voluntary and charity sectors.

Management committee Induction and Training

The management committee have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Organisational Structure

At present Suffolk Community Forum has a management committee of 14 members who meet regularly and are responsible for the strategic direction and policy of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the manager.

Suffolk Community Forum

Management Committee Report for the year ended 31 March 2025

Objectives and Activities

The Suffolk Community Forum will work towards creating a stable, secure, confident community in Suffolk. The objective of the Group shall be to promote the benefit of the inhabitants of the Suffolk estate and its neighbourhood by associating together with said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide or secure the provision of social services, educational and recreational facilities for all sections of the community i.e. youth, elderly, people with special needs or who are disabled, women, men, children, the unemployed and other disadvantaged groups within the area in the interest of social welfare.

Achievements and Performance

The group believes it achieved its goals of promoting good community relations throughout the Suffolk area.

Financial Review

The forum had a successful year. The results are set out in full in the audited accounts.

Principal Funding Sources

The principle source of funding was the DFC, BCC and SRRP.

Investment policy

Any surplus funds are transferred into short term savings accounts for investment.

Reserves Policy

The committee retain funds in the charity in order to provide sufficient working capital to facilitate the ongoing activities. The target for unrestricted fund reserves is six months support costs.

Volunteers

The charity is appreciative of the efforts of its volunteers who are involved in service provision.

Suffolk Community Forum

**Management Committee Report
for the year ended 31 March 2025**

We approve the financial statements

We confirm that:-

The management committee are responsible for the preparation of the financial statements so as to give a true and fair view of the state of affairs of the group and of the income and expenditure of the group for the financial year. In preparing those financial statements, the management committee is required to:

--- select suitable accounting policies and then apply them consistently;

--- make judgements and estimates that are reasonable and prudent;

--- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the group will continue in business.

The management committee are also responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the group and that help ensure that the financial statements comply with generally accepted standards and the SORP recommendations. They are also responsible for safeguarding the assets of the group and taking reasonable steps for the prevention and detection of fraud and other irregularities.



For and on behalf of Committee
Cathy Wilton (Chair) 17th October 2025

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum

Opinion

We have audited the financial statements of Suffolk Community Forum for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2025 and of its incoming resources and application of resources, for the Year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the Company will continue in operation. Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum continued

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Act requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; and
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of trustees' Responsibilities the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the committee determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Suffolk Community Forum

Extent to which the audit was capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We gained an understanding of the legal and the regulatory framework applicable to the company and the industry in which it operates and considered the risk of acts by the company which were contrary to applicable laws and regulations, including fraud. These included but were not limited to compliance with Companies Act 2006, FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

We focused on laws and regulations that could give rise to material misstatement in the financial statements.

Our tests included but were not limited to:

- Agreement of the financial statement disclosures to underlying supporting documentation;
- Enquiries of management;
- Review of minutes of board meetings throughout the period; and
- Considering the effectiveness of the control environment and monitoring compliance with laws and regulations.

We also communicated relevant identified laws and regulations and potential fraud risk to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from events and transaction reflected in the financial statements, the less likely we would become aware of it. As in all of our audits we addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Charity's trustees, as a body. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Suffolk Community Forum

**Richard McClay FCA (Senior Statutory Auditor)
For and on behalf of McCreery Turkington Stockman LTD
Chartered Accountants
Registered Auditors
1 Lanyon Quay
Belfast
BT1 3LG**

A handwritten signature in black ink, appearing to be 'RMS', is written over the address text.

17th October 2025

Suffolk Community Forum

**Statement of Financial Activities (Including Summary Income and Expenditure Account)
for the year ended 31 March 2025**

		Unrestricted Funds	Restricted Funds	Total	Total
		2025	2025	2025	2024
		£	£	£	£
Incoming Resources	Notes				
<i>Activities to further the charity's objectives:</i>					
Grants received and events	3	19,490	41,002	60,492	59,114
Total incoming resources		<u>19,490</u>	<u>41,002</u>	<u>60,492</u>	<u>59,114</u>
Charitable expenditure					
Management and administration	4	(19,490)	(38,099)	(57,589)	(56,926)
Total resources expended		<u>(19,490)</u>	<u>(38,099)</u>	<u>(57,589)</u>	<u>(56,926)</u>
Net income before transfers		<u>-</u>	<u>2,903</u>	<u>2,903</u>	<u>2,188</u>
Transfer between funds		-	-	-	-
Net incoming resources		<u>-</u>	<u>2,903</u>	<u>2,903</u>	<u>2,188</u>
Fund balances brought forward		-	28,338	28,338	26,150
Fund balances carried forward		<u>-</u>	<u>31,241</u>	<u>31,241</u>	<u>28,338</u>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

The notes on pages 11 to 17 form an integral part of these financial statements.

Suffolk Community Forum

**Balance sheet
as at 31 March 2025**

		2025		2024	
Notes	£	£	£	£	£
Fixed assets					
Tangible assets	6		432		575
Current assets					
Cash at bank and in hand		32,918		29,843	
		32,918		29,843	
Creditors: amounts falling due within one year	7				
		(2,109)		(2,080)	
Net current assets			30,809		27,763
Net assets			31,241		28,338
Capital and reserves					
Restricted funds	8		31,241		28,338
General funds			31,241		28,338

The financial statements were approved by the Committee on 17 October 2025 and signed and approved for issue on its behalf by

Sammy Wilson
Treasurer



The notes on pages 11 to 17 form an integral part of these financial statements.

Suffolk Community Forum

Notes to the financial statements for the year ended 31 March 2025

1. Accounting policies

1.1. Basis of preparation

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019".. The charity is a Public Benefit Entity as defined by FRS 102.

1.2. Resources expended

All expenditure is accounted for on an accruals basis.

Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

1.3. Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Investment income is recognised once the income has been declared and notified to bank accounts.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	-	25% reducing balance
-------------------------------------	---	----------------------

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2025**

..... continued

At each reporting period end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Charity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit and loss, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

1.5. Cash at bank and in hand

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2025**

..... continued

1.6. Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Suffolk Community Forum

Notes to the financial statements for the year ended 31 March 2025

..... continued

1.7. Provisions

Provisions are recognised when the Charity has a legal or constructive present obligation as a result of a past event, it is probable that the Charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in profit and loss in the period it arises.

1.8. Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.9. Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. Employees

(including the management committee) during the year were:

Employment costs	2025	2024
	£	£
Wages and salaries	<u>24,813</u>	<u>30,452</u>

There were no employees earning over £60,000 in the two years ended 31 March 2025.

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2025**

..... continued

	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
3. Total income received				
SRRP	19,490	-	19,490	18,650
DFC	-	33,238	33,238	30,019
Sundry	-	118	118	431
Belfast City Council	-	7,646	7,646	4,984
Community Foundation	-	-	-	5,030
	19,490	41,002	60,492	59,114
			Total 2025 £	Total 2024 £
4. Total resources expended				
Wages and salaries			24,813	30,452
Insurance			926	961
Rent, light and heat			2,283	3,242
Printing, postage and stationery			1,642	946
Returned to funder			4,114	-
Direct project costs			11,346	9,399
Telephone			1,744	2,070
Computer costs			626	371
Book keeping			6,760	6,530
Audit			1,680	1,680
Bank charges			274	232
General expenses			518	301
Charitable donations			720	550
Depreciation on fixtures & equipment			143	192
			57,589	56,926
Analysis by fund				
Restricted			38,099	38,276
Unrestricted			19,490	18,650
			57,589	56,926

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2025**

..... continued

5. Taxation

No liability to UK corporation tax arises on ordinary activities for the year. The forum is a registered charity .

6. Tangible fixed assets

	Fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2024	10,466	10,466
At 31 March 2025	10,466	10,466
Depreciation		
At 1 April 2024	9,891	9,891
Charge for the year	143	143
At 31 March 2025	10,034	10,034
Net book values		
At 31 March 2025	432	432
At 31 March 2024	575	575

**7. Creditors: amounts falling due
within one year**

	2025 £	2024 £
Accruals and deferred income	2,109	2,080

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2025**

..... continued

8. Statement of funds	Restricted reserve account £	General reserve account £	Total £
Total reserves at 1 April 2024	28,338	-	28,338
Total income for the year	41,002	19,490	60,492
Total expenditure for the year	(38,099)	(19,490)	(57,589)
Total reserves at 31 March 2025	<u>31,241</u>	<u>-</u>	<u>31,241</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

9. Analysis of net assets between funds	Restricted reserve fund £	Total £
Fund Balances at 31 March 2025 represented by:		
Tangible fixed assets	432	432
Current assets	32,918	32,918
Current liabilities	(2,109)	(2,109)
Total net assets	<u>31,241</u>	<u>31,241</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

Suffolk Community Forum

Northern Ireland - Charity number 100117

Accounts

Suffolk Community Forum

Management committee report and financial statements

Charity number: 100117

for the year ended 31 March 2024

Suffolk Community Forum

Contents

	Page
Management committee report	1 - 4
Auditors' report	5 - 8
Statement of Financial Activities	9
Balance sheet	10
Notes to the financial statements	11 - 17

Suffolk Community Forum

Management Committee Report for the year ended 31 March 2024

The management committee present their report with the audited financial statements for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's Rules and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019".

Reference and Administrative Information

Charity Name: Suffolk Community Forum

Charity Registration number: HMRC: XR44574/ CCNI: 100117

Business Address: 124 Stewartstown Road, Belfast, BT11 9BQ

Committee of Management

Cathy Wilton (Chair)

Neil Douglas (Vice Chair)

Sandra Craig (Secretary)

Sammy Wilson (Treasurer)

Roby Orr

Maureen Appleton

Lesley Skey

Shalyn McKinley

Naomi Cassidy

Joanne Moody

Missy Spence

Jason Spence

Brian McDougall

Rachel McDougall

Auditors

McCreery Turkington Stockman LTD, 1 Lanyon Quay, Belfast, BT1 3LG

Bankers

First Trust Bank, 35 University Street, Belfast BT7 1ND

Suffolk Community Forum
Management Committee Report
for the year ended 31 March 2024

Structure, Governance and Management

Governing Document

The Forum is governed by rules and is constituted as an unincorporated body.

Recruitment and Appointment of Management Committee

The management committee of the group are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the management committee hold office until the next Annual General Meeting and are eligible for re-election.

Individuals are invited to serve as management committee on the basis of their abilities and background so as to achieve a balance between those from the business, voluntary and charity sectors.

Management committee Induction and Training

The management committee have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Organisational Structure

At present Suffolk Community Forum has a management committee of 14 members who meet regularly and are responsible for the strategic direction and policy of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the manager.

Suffolk Community Forum

Management Committee Report for the year ended 31 March 2024

Objectives and Activities

The Suffolk Community Forum will work towards creating a stable, secure, confident community in Suffolk. The objective of the Group shall be to promote the benefit of the inhabitants of the Suffolk estate and its neighbourhood by associating together with said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide or secure the provision of social services, educational and recreational facilities for all sections of the community i.e. youth, elderly, people with special needs or who are disabled, women, men, children, the unemployed and other disadvantaged groups within the area in the interest of social welfare.

Achievements and Performance

The group believes it achieved its goals of promoting good community relations throughout the Suffolk area.

Financial Review

The forum had a successful year. The results are set out in full in the audited accounts.

Principal Funding Sources

The principle source of funding was the DFC, BCC and SRRP.

Investment policy

Any surplus funds are transferred into short term savings accounts for investment.

Reserves Policy

The committee retain funds in the charity in order to provide sufficient working capital to facilitate the ongoing activities. The target for unrestricted fund reserves is six months support costs.

Volunteers

The charity is appreciative of the efforts of its volunteers who are involved in service provision.

Suffolk Community Forum
Management Committee Report
for the year ended 31 March 2024

We approve the financial statements

We confirm that:-

The management committee are responsible for the preparation of the financial statements so as to give a true and fair view of the state of affairs of the group and of the income and expenditure of the group for the financial year. In preparing those financial statements, the management committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the group will continue in business.

The management committee are also responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the group and that help ensure that the financial statements comply with generally accepted standards and the SORP recommendations. They are also responsible for safeguarding the assets of the group and taking reasonable steps for the prevention and detection of fraud and other irregularities.



For and on behalf of Committee
Cathy Wilton (Chair) 8th January 2025

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum

We have audited the financial statements of Suffolk Community Forum for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the Year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

The trustees' have prepared the financial statements on the going concern basis as they do not intend to liquidate the Charity or to cease their operations. They have also concluded that there are no material uncertainties that could have cast significant doubt over their ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustees' conclusions, we considered the inherent risks to the Charity's business model and analysed how those risks might affect the Charity's financial resources or ability to continue operations over the going concern period.

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the Charity will continue in operation.

Our responsibilities and the responsibilities of the trustees' with respect to going concern are described in the relevant sections of this report.

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum continued

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the committee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of trustees' Responsibilities the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the committee determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Suffolk Community Forum

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Detecting irregularities including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We gained an understanding of the legal and the regulatory framework applicable to the company and the industry in which it operates and considered the risk of acts by the company which were contrary to applicable laws and regulations, including fraud. These included but were not limited to compliance with Companies Act 2006, FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

We focused on laws and regulations that could give rise to material misstatement in the financial statements.

Our tests included but were not limited to:

- Agreement of the financial statement disclosures to underlying supporting documentation;
- Enquiries of management;
- Review of minutes of board meetings throughout the period; and
- Considering the effectiveness of the control environment and monitoring compliance with laws and regulations.

We also communicated relevant identified laws and regulations and potential fraud risk to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from events and transaction reflected in the financial statements, the less likely we would become aware of it. As in all of our audits we addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Charity's trustees, as a body. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Suffolk Community Forum

**Richard McClay FCA (Senior Statutory Auditor)
For and on behalf of McCreery Turkington Stockman LTD
1 Lanyon Quay
BELFAST
BT1 3LG**

Chartered Accountants

8th January 2025

A handwritten signature in black ink, appearing to be 'RM', is located below the date.

Suffolk Community Forum

**Statement of Financial Activities (Including Summary Income and Expenditure Account)
for the year ended 31 March 2024**

		Unrestricted Funds	Restricted Funds	Total	Total
		2024	2024	2024	2023
		£	£	£	£
Incoming Resources	Notes				
<i>Activities to further the charity's objectives:</i>					
Grants received and events	3	18,650	40,464	59,114	68,697
Total incoming resources		<u>18,650</u>	<u>40,464</u>	<u>59,114</u>	<u>68,697</u>
Charitable expenditure					
Management and administration	4	(18,650)	(38,276)	(56,926)	(68,465)
Total resources expended		<u>(18,650)</u>	<u>(38,276)</u>	<u>(56,926)</u>	<u>(68,465)</u>
Net income before transfers		<u>-</u>	<u>2,188</u>	<u>2,188</u>	<u>232</u>
Transfer between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net incoming resources		<u>-</u>	<u>2,188</u>	<u>2,188</u>	<u>232</u>
Fund balances brought forward		<u>-</u>	<u>26,150</u>	<u>26,150</u>	<u>25,918</u>
Fund balances carried forward		<u>-</u>	<u>28,338</u>	<u>28,338</u>	<u>26,150</u>

All of the above results are derived from from continuing activities. All gains and losses recognised in the year are included above.

The notes on pages 11 to 17 form an integral part of these financial statements.

Suffolk Community Forum

**Balance sheet
as at 31 March 2024**

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	6		575		767
Current assets					
Cash at bank and in hand		29,843		27,463	
		<u>29,843</u>		<u>27,463</u>	
Creditors: amounts falling due within one year	7	(2,080)		(2,080)	
Net current assets			<u>27,763</u>		<u>25,383</u>
Net assets			<u>28,338</u>		<u>26,150</u>
Capital and reserves					
Restricted funds	8		<u>28,338</u>		<u>26,150</u>
General funds			<u>28,338</u>		<u>26,150</u>

The financial statements were approved by the Committee on 8 January 2025 and signed and approved for issue on its behalf by

Sammy Wilson
Treasurer



The notes on pages 11 to 17 form an integral part of these financial statements.

Suffolk Community Forum

Notes to the financial statements for the year ended 31 March 2024

1. Accounting policies

1.1. Basis of preparation

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019".. The charity is a Public Benefit Entity as defined by FRS 102.

1.2. Resources expended

All expenditure is accounted for on an accruals basis.

Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

1.3. Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Investment income is recognised once the income has been declared and notified to bank accounts.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	-	25% reducing balance
-------------------------------------	---	----------------------

Suffolk Community Forum
Notes to the financial statements
for the year ended 31 March 2024

..... continued

At each reporting period end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Charity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit and loss, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

1.5. Cash at bank and in hand

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Suffolk Community Forum

Notes to the financial statements for the year ended 31 March 2024

..... continued

1.6. Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Suffolk Community Forum
Notes to the financial statements
for the year ended 31 March 2024

..... continued

1.7. Provisions

Provisions are recognised when the Charity has a legal or constructive present obligation as a result of a past event, it is probable that the Charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in profit and loss in the period it arises.

1.8. Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.9. Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. Employees

(including the management committee) during the year were:

Employment costs	2024	2023
	£	£
Wages and salaries	30,452	29,772
	<u> </u>	<u> </u>

There were no employees earning over £60,000 in the two years ended 31 March 2024.

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2024**

..... continued

	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Total 2023 £
3. Total income received				
SRRP	18,650	-	18,650	19,500
DFC	-	30,019	30,019	34,303
Sundry	-	431	431	100
PHA	-	-	-	1,000
Belfast City Council	-	4,984	4,984	10,772
Solace Women's Aid	-	-	-	102
Community Foundation	-	5,030	5,030	1,674
NIHE	-	-	-	1,246
	18,650	40,464	59,114	68,697
			Total 2024 £	Total 2023 £
4. Total resources expended				
Wages and salaries			30,452	29,772
Insurance			961	1,186
Rent, light and heat			3,242	1,618
Printing, postage and stationery			946	1,142
Direct project costs			9,399	19,473
Telephone			2,070	1,828
Computer costs			371	1,016
Book keeping			6,530	6,240
Audit			1,680	1,650
Bank charges			232	301
General expenses			301	59
Charitable donations			550	3,925
Depreciation on fixtures & equipment			192	255
			56,926	68,465
Analysis by fund				
Restricted			38,276	43,520
Unrestricted			18,650	24,945
			56,926	68,465

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2024**

..... continued

5. Taxation

No liability to UK corporation tax arises on ordinary activities for the year. The forum is a registered charity .

6. Tangible fixed assets	Fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2023	10,466	10,466
At 31 March 2024	<u>10,466</u>	<u>10,466</u>
Depreciation		
At 1 April 2023	9,699	9,699
Charge for the year	192	192
At 31 March 2024	<u>9,891</u>	<u>9,891</u>
Net book values		
At 31 March 2024	<u>575</u>	<u>575</u>
At 31 March 2023	<u>767</u>	<u>767</u>

7. Creditors: amounts falling due within one year	2024 £	2023 £
Accruals and deferred income	<u>2,080</u>	<u>2,080</u>

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2024**

..... continued

8. Statement of funds	Restricted reserve account £	General reserve account £	Total £
Total reserves at 1 April 2023	26,150	-	26,150
Total income for the year	40,464	18,650	59,114
Total expenditure for the year	(38,276)	(18,650)	(56,926)
Total reserves at 31 March 2024	<u>28,338</u>	<u>-</u>	<u>28,338</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

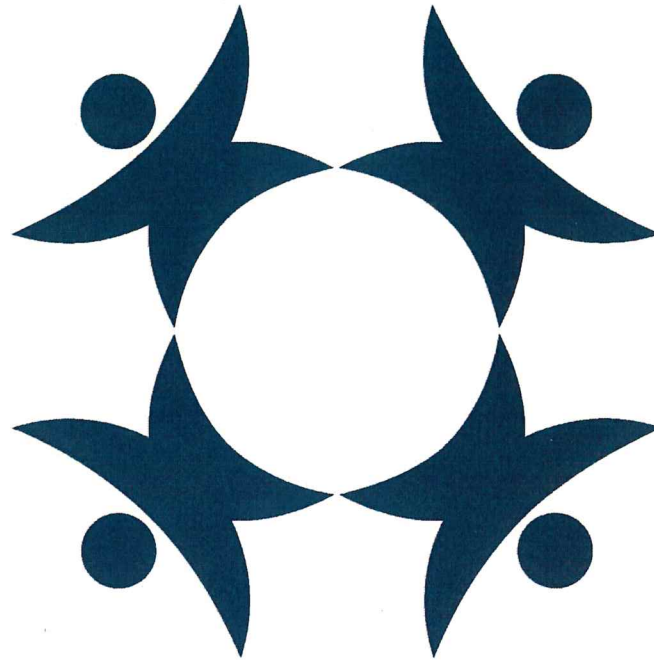
9. Analysis of net assets between funds	Restricted reserve fund £	Total £
Fund Balances at 31 March 2024 represented by:		
Tangible fixed assets	575	575
Current assets	29,843	29,843
Current liabilities	(2,080)	(2,080)
Total net assets	<u>28,338</u>	<u>28,338</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

Suffolk Community Forum

Northern Ireland - Charity number 100117

Annual report



SUFFOLK
COMMUNITY FORUM

Annual General Meeting

Wednesday, 8th January 2025 at 6.30pm
124 Stewartstown Road, Belfast, BT11 9LY



**The Queen's Award
for Voluntary Service**

The MBE for volunteer groups

Suffolk Community Forum Annual General Meeting

Agenda

Wednesday 8th January 2025 at 6.30pm

Welcome & Apologies:

Minutes of previous:

(AGM) 22nd November 2024

Presentation of Annual Report:

Cathy Wilton - Outgoing Chairperson

Presentation of Annual Accounts:

Sammy Wilson - Outgoing Treasurer

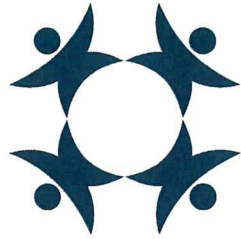
Accounts have been compiled and audited by McCreery, Turkington Stockman LTD. (Chartered Accountants)

Update on Projects:

Nominations for new Committee:

Election of officers will take place at next Forum meeting.

Any other business:



SUFFOLK
COMMUNITY FORUM

CHAIRPERSON'S ADDRESS

Suffolk Community Forum is pleased to present its Annual General Report for the year 2024 and whilst it can only provide a snapshot of work, we hope you find it encouraging. Over the year we have welcomed new faces on our management committee and want to thank all of those who have given of their time and energy to serve the community well. We would also like to thank our staff, without whom most of what we do would not be possible.

Over the past year we have seen some big changes in the Forum. Our previous employee Caroline Murphy retired, and Terry Donaghy took over the position of Community Development Worker. Caroline sadly passed away in March. I want to remark on the dedication she showed Suffolk over the years. Caroline worked hard for the betterment of Suffolk's residents. She will be sadly missed by the people who knew her.

One of our biggest roles continues to be that of making sure that Suffolk is represented and has an opportunity to have its voice heard in the broader arena. This is critical as we want to bring the best benefit to the community that we can. I personally would like to thank the Forum staff along with Committee Members who have represented our community and are willing to give up valuable personal time.

Our current core funding with DfC through the Neighbourhood Renewal Programme has been extended several times but we are expecting that a new strategy will be implemented in April 2025.

The reality is we are continuing to live in difficult Financial Times, and it is unrealistic to think this will not impact on our organisation. Funding is increasingly difficult to find for everyone and we have been extremely fortunate to have access to significant funding from SRRP over the past number of years that others have not. However, as the following report will show, we are responding to the new challenges with creative and realistic solutions.

Cathy Wilton
Chairperson

Annual Accounts 2023-2024

Sammy Wilson went through the accounts from last year with the group and asked members to read through them.

Cross-community Projects:

For a number of years Suffolk and the Men's Sheds, particularly the Half Moon Lake and The Plough, have been working together on a range of projects. Friendships have been made and trust built. We have received various amounts of funding from BCC Good Relations and through these funds, have been able to run courses, making traditional Leather Satchels which have been very popular. We have been successful with a second application. The next round will see thirty students attending Leather Workshop classes. Classes begin in January 2025.

<https://www.facebook.com/share/p/rpPxjGkvCioazLjv/?mibextid=WC7FNe>



Fight2Thrive boxing programme. This is a mental health program delivering help to young people using boxing as a bonding mechanism. This programme has been cross community with kids from Colindale. Fight2Thrive founder Colin Ward is running three cross community programs at the moment. We are currently looking at bringing the three classes together for a day. This will bring Suffolk children together with children from Londonderry and Dungannon.

<https://www.facebook.com/share/p/1CYy8nN9tb/?mibextid=wwXlfr>



The Forum applied to the National Lottery for funding on behalf of the Children's Project. The application was successful, and it assisted the Group in running Circus Skills classes. This funding seen our kids take part in the St Patrick's Day Parade. For some of Suffolk's children it was the first time experiencing a St Patrick's Day Parade.



This successful application enabled the Group to develop and grow. With the Forum's help they successfully applied for their own funding for a second Circus Skills programme. We are delighted to announce that they have been awarded funding from Belfast City Council for a second term. Congratulations to the Committee and volunteers.

Lidl:

This year has seen big changes and challenges for the residents of Suffolk. Lidl closed in July and began construction of its new store. The distribution on residents was inevitable. Lidl completed the new store and reopened in December. One week ahead of schedule.

The distribution of the new build was greater than anticipated. Cars, vans and lorries parked everywhere.



Construction was heavy and noisy. Residents had to endure it for several months.



Thankfully the new store opened ahead of schedule and looks great. I think everyone is happy it's over and the new store looks great

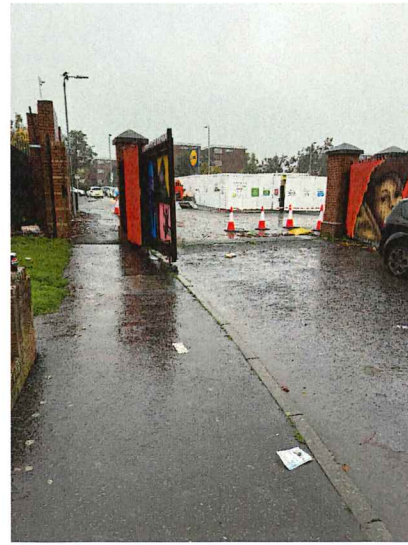


Malinmore Land:

During the construction of the new Lidl store, Suffolk Community Forum insisted the remaining part of the Malinmore Land gets a facelift. The work has begun and will finish when the weather turns a little better for planting trees.



During this part of the development the Kells Avenue peace gates were opened of heavy machinery. These gates have never been opened before.



MUGA:

The plans for our MUGA development are with Belfast City Council planning committee.

There have been a few obstacles to overcome and it's taking a little longer than anticipated to get the planning permission we need. We are confident that we can meet these obstacles and get the permission. It is just taking a little longer than expected.

The link and reference are below for anyone to look at.

<https://planningregister.planningsystemni.gov.uk/simple-search>

LA04/2024/1281/F

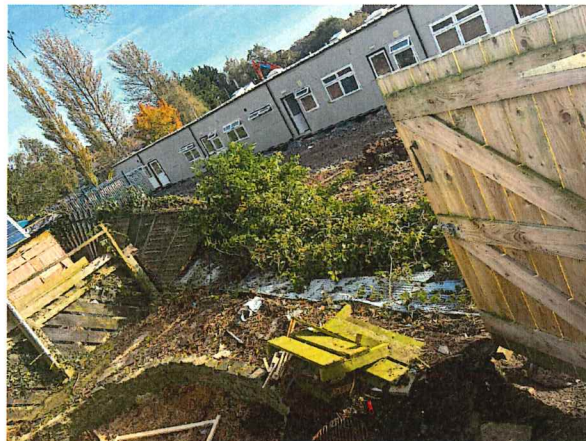


School Site:

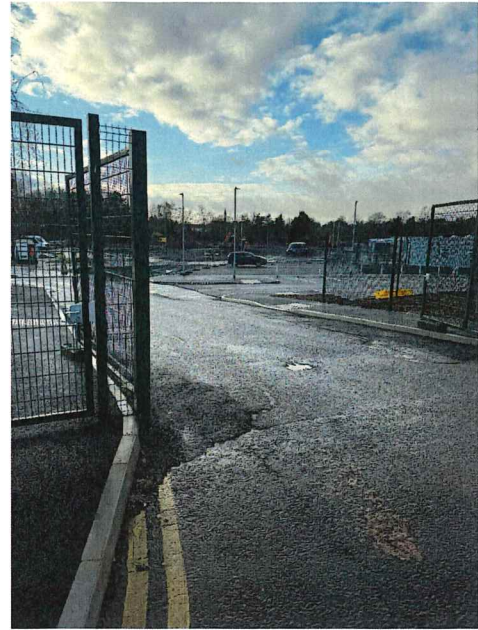
Suffolk primary school site has seen big change's also this past year. This whole new development has been very quick and unexpected. No real consultation took place and everyone we asked for help with the new St. Gerard's School ignored our requests or didn't bother to help. No planning permission was granted before the work began. Suffolk residents basically woke up one morning with a new school being constructed on their doorstep.



Damage has been reported to resident's properties and still no response from the Education Authority.



No one from Suffolk opposed the new school development. It just would have been nice if they had of engaged with residents to make the process easier for everyone.



Representation of Committee:

Each Group within Suffolk was asked to nominate two representatives to the Forum.

Group	First Nomination	Second Nomination
Suffolk Woman's Group	Lesley Skey	Shalyn McKinley
Ladies Dart Team	Cathy Wilton	Maureen Appleton
Suffolk Children's Project	Joanne Moody	Naomi Cassidy
U.F.P.B. Flute Band	Sammy Wilson	To be decided
Suffolk Football Club	Roby Orr	To be decided
17th Boys Brigade	Neil Douglas	To be decided
St. John the Baptist Church	Sandra Craig	To be decided
Suffolk Residents Association	Missy Spence	To be decided
Suffolk Bonfire Committee	Jason Spence	To be decided
Suffolk Events Circle	Rachel McDougall	To be decided
Upp/Falls Historical Society	Brian McDougall	To be decided

Election of Officers will take place at the next Forum Meeting on Wednesday 11th February 2025.

Meetings Attended:

- SRRP Board of Directors
- NIHE Central Housing Community Network
- Lenadoon Neighbourhood Partnership Board
- West Belfast and Shankill Housing Community Network
- PSNI Neighbourhood Teams
- David Robinson, Chief Executive, BCC Good Relations
- South-West Community Project
- Lenadoon Housing Environment Community Safety Group
- Belfast Bands Forum
- Areema Advisory Group

We wish to thank the following:

- Edwin Poots, MLA
- Councillor, Sarah Bunting
- Councillor, Tracy Kelly
- Henderson's Spar
- Jim and Matthew Walker, Henderson's
- Michael McCorry, BCC Community Outreach Officer
- South-West Foodbank
- South City Resource Centre
- John Hoey, Stewartstown Road Regeneration Project
- WB Cleaning Services
- Department for Communities
- BCC – various funding mechanisms including Good Relations
- David Robinson, Belfast City Council
- Grainne O'Hare, Belfast City Council
- Suffolk Community Centre
- The National Lottery
- Norman McCleery

Our thanks go to Stewartstown Road Regeneration Project for their special funding arrangement.



**Belfast
City Council**



**Housing
Executive**

Suffolk Community Forum

Northern Ireland - Charity number 100117

Annual return

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum

We have audited the financial statements of Suffolk Community Forum for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the Year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

The trustees' have prepared the financial statements on the going concern basis as they do not intend to liquidate the Charity or to cease their operations. They have also concluded that there are no material uncertainties that could have cast significant doubt over their ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustees' conclusions, we considered the inherent risks to the Charity's business model and analysed how those risks might affect the Charity's financial resources or ability to continue operations over the going concern period.

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the Charity will continue in operation.

Our responsibilities and the responsibilities of the trustees' with respect to going concern are described in the relevant sections of this report.

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum continued

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the committee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of trustees' Responsibilities the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the committee determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Suffolk Community Forum

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Detecting irregularities including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We gained an understanding of the legal and the regulatory framework applicable to the company and the industry in which it operates and considered the risk of acts by the company which were contrary to applicable laws and regulations, including fraud. These included but were not limited to compliance with Companies Act 2006, FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

We focused on laws and regulations that could give rise to material misstatement in the financial statements. Our tests included but were not limited to:

- Agreement of the financial statement disclosures to underlying supporting documentation;
- Enquiries of management;
- Review of minutes of board meetings throughout the period; and
- Considering the effectiveness of the control environment and monitoring compliance with laws and regulations.

We also communicated relevant identified laws and regulations and potential fraud risk to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from events and transaction reflected in the financial statements, the less likely we would become aware of it. As in all of our audits we addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Charity's trustees, as a body. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Suffolk Community Forum

**Richard McClay FCA (Senior Statutory Auditor)
For and on behalf of McCreery Turkington Stockman LTD
1 Lanyon Quay
BELFAST
BT1 3LG**

Chartered Accountants

8th January 2025

A handwritten signature in black ink, appearing to be 'RM', located below the date.

Suffolk Community Forum

Northern Ireland - Charity number 100117

Accounts

Suffolk Community Forum

Charity

Suffolk Community Forum

Management committee report and financial statements

Charity number: 100117

for the year ended 31 March 2023

Suffolk Community Forum

Contents

	Page
Management committee report	1 - 4
Auditors' report	5 - 8
Statement of Financial Activities	9
Balance sheet	10
Notes to the financial statements	11 - 18

Suffolk Community Forum

**Management Committee Report
for the year ended 31 March 2023**

The management committee present their report with the audited financial statements for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's Rules and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019".

Reference and Administrative Information

Charity Name: Suffolk Community Forum
Charity Registration number: HMRC: XR44574/ CCNI: 100117
Business Address: 124 Stewartstown Road, Belfast, BT11 9BQ

Committee of Management

Terry Donaghy (Chair)
Neil Douglas (Treasurer)
Sammy Wilson
Sandra Craig
Roby Orr
Ewan Suttie
Maureen Appleton
Brian McDougall
Rachel McDougall
Jason Spence

Auditors

McCreery Turkington Stockman LTD, 1 Lanyon Quay, Belfast, BT1 3LG

Bankers

First Trust Bank, 35 University Street, Belfast BT7 1ND

Suffolk Community Forum

Management Committee Report for the year ended 31 March 2023

Structure, Governance and Management

Governing Document

The Forum is governed by rules and is constituted as an unincorporated body.

Recruitment and Appointment of Management Committee

The management committee of the group are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the management committee hold office until the next Annual General Meeting and are eligible for re-election.

Individuals are invited to serve as management committee on the basis of their abilities and background so as to achieve a balance between those from the business, voluntary and charity sectors.

Management committee Induction and Training

The management committee have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Organisational Structure

At present Suffolk Community Forum has a management committee of 7 members who meet regularly and are responsible for the strategic direction and policy of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the manager.

Suffolk Community Forum

Management Committee Report for the year ended 31 March 2023

Objectives and Activities

The Suffolk Community Forum will work towards creating a stable, secure, confident community in Suffolk. The objective of the Group shall be to promote the benefit of the inhabitants of the Suffolk estate and its neighbourhood by associating together with said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide or secure the provision of social services, educational and recreational facilities for all sections of the community i.e. youth, elderly, people with special needs or who are disabled, women, men, children, the unemployed and other disadvantaged groups within the area in the interest of social welfare.

Achievements and Performance

The group believes it achieved its goals of promoting good community relations throughout the Suffolk area.

Financial Review

The forum had a successful year. The results are set out in full in the audited accounts.

Principal Funding Sources

The principle source of funding was the DFC, BCC and SRRP.

Investment policy

Any surplus funds are transferred into short term savings accounts for investment.

Reserves Policy

The committee retain funds in the charity in order to provide sufficient working capital to facilitate the ongoing activities. The target for unrestricted fund reserves is six months support costs.

Volunteers

The charity is appreciative of the efforts of its volunteers who are involved in service provision.

Suffolk Community Forum
Management Committee Report
for the year ended 31 March 2023

We approve the financial statements

We confirm that:-

The management committee are responsible for the preparation of the financial statements so as to give a true and fair view of the state of affairs of the group and of the income and expenditure of the group for the financial year. In preparing those financial statements, the management committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the group will continue in business.

The management committee are also responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the group and that help ensure that the financial statements comply with generally accepted standards and the SORP recommendations. They are also responsible for safeguarding the assets of the group and taking reasonable steps for the prevention and detection of fraud and other irregularities.

For and on behalf of Committee
Terry Donaghy (Chairperson) 13th December 2023



Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum

We have audited the financial statements of Suffolk Community Forum for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the Year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

The trustees have prepared the financial statements on the going concern basis as they do not intend to liquidate the Charity or to cease their operations. They have also concluded that there are no material uncertainties that could have cast significant doubt over their ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustees' conclusions, we considered the inherent risks to the Charity's business model and analysed how those risks might affect the Charity's financial resources or ability to continue operations over the going concern period.

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the Charity will continue in operation.

Our responsibilities and the responsibilities of the trustees' with respect to going concern are described in the relevant sections of this report.

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum continued

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the committee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of trustees' Responsibilities the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the committee determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Suffolk Community Forum

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Detecting irregularities including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We gained an understanding of the legal and the regulatory framework applicable to the company and the industry in which it operates and considered the risk of acts by the company which were contrary to applicable laws and regulations, including fraud. These included but were not limited to compliance with Companies Act 2006, FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland". We focused on laws and regulations that could give rise to material misstatement in the financial statements. Our tests included but were not limited to:

- Agreement of the financial statement disclosures to underlying supporting documentation;
- Enquiries of management;
- Review of minutes of board meetings throughout the period; and
- Considering the effectiveness of the control environment and monitoring compliance with laws and regulations.

We also communicated relevant identified laws and regulations and potential fraud risk to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from events and transaction reflected in the financial statements, the less likely we would become aware of it. As in all of our audits we addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Charity's trustees, as a body. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Suffolk Community Forum

Richard McClay FCA (Senior Statutory Auditor)
For and on behalf of McCreery Turkington Stockman LTD
1 Lanyon Quay
BELFAST
BT1 3LG

Chartered Accountants

13th December 2023



Suffolk Community Forum

Statement of Financial Activities (Including Summary Income and Expenditure Account)
for the year ended 31 March 2023

	Notes	Unrestricted	Restricted	Total	Total
		Funds	Funds		
		2023	2023		
		£	£	£	£
Incoming Resources					
<i>Activities to further the charity's objectives:</i>					
Grants received and events	3	19,500	49,197	68,697	69,215
Total incoming resources		<u>19,500</u>	<u>49,197</u>	<u>68,697</u>	<u>69,215</u>
Charitable expenditure					
Management and administration	4	(24,945)	(43,520)	(68,465)	(58,186)
Total resources expended		<u>(24,945)</u>	<u>(43,520)</u>	<u>(68,465)</u>	<u>(58,186)</u>
Net income before transfers		<u>(5,445)</u>	<u>5,677</u>	<u>232</u>	<u>11,029</u>
Transfer between funds		-	-	-	-
Net incoming resources		<u>(5,445)</u>	<u>5,677</u>	<u>232</u>	<u>11,029</u>
Fund balances brought forward		5,445	20,473	25,918	14,889
Fund balances carried forward		<u>-</u>	<u>26,150</u>	<u>26,150</u>	<u>25,918</u>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

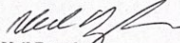
The notes on pages 11 to 18 form an integral part of these financial statements.

Suffolk Community Forum

Balance sheet
as at 31 March 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	6		767		1,022
Current assets					
Cash at bank and in hand		27,463		28,626	
		<u>27,463</u>		<u>28,626</u>	
Creditors: amounts falling due within one year	7	<u>(2,080)</u>		<u>(3,730)</u>	
Net current assets			25,383		24,896
Net assets			<u>26,150</u>		<u>25,918</u>
Capital and reserves					
Unrestricted funds	8		-		5,445
Restricted funds	8		26,150		20,473
General funds			<u>26,150</u>		<u>25,918</u>

The financial statements were approved by the Committee on 13 December 2023 and signed and approved for issue on its behalf by


Neil Douglas
Treasurer

The notes on pages 11 to 18 form an integral part of these financial statements.

Suffolk Community Forum

Notes to the financial statements for the year ended 31 March 2023

1. Accounting policies

1.1. Basis of preparation

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019". The charity is a Public Benefit Entity as defined by FRS 102.

1.2. Resources expended

All expenditure is accounted for on an accruals basis.

Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

1.3. Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Investment income is recognised once the income has been declared and notified to bank accounts.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	- 25% reducing balance
-------------------------------------	------------------------

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2023**

..... continued

At each reporting period end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Charity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit and loss, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

1.5. Cash at bank and in hand

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Suffolk Community Forum

**Notes to the financial statements
for the year ended 31 March 2023**

..... continued

1.6. Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Suffolk Community Forum
Notes to the financial statements
for the year ended 31 March 2023

..... continued

1.7. Provisions

Provisions are recognised when the Charity has a legal or constructive present obligation as a result of a past event, it is probable that the Charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value the unwinding of the discount is recognised as a finance cost in profit and loss in the period it arises.

1.8. Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

1.9. Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. Employees

(including the management committee) during the year were:

Employment costs	2023	2022
	£	£
Wages and salaries	<u>29,772</u>	<u>28,327</u>

There were no employees earning over £60,000 in the two years ended 31 March 2023.

Suffolk Community Forum
Notes to the financial statements
for the year ended 31 March 2023

..... continued

3. Total income received

	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
SRRP	19,500	-	19,500	16,000
DFC	-	34,303	34,303	29,056
Sundry	-	100	100	792
PHA	-	1,000	1,000	4,000
Belfast City Council	-	10,772	10,772	13,600
Solace Women's Aid	-	102	102	1,000
Community Foundation	-	1,674	1,674	-
NIHE	-	1,246	1,246	-
Co-operation Ireland	-	-	-	1,585
Neighbourly Community Fund	-	-	-	1,800
Arnold Clark Community Fund	-	-	-	1,382
	<u>19,500</u>	<u>49,197</u>	<u>68,697</u>	<u>69,215</u>

Suffolk Community Forum

Notes to the financial statements
for the year ended 31 March 2023

..... continued

	Total 2023 £	Total 2022 £
4. Total resources expended	29,772	28,327
Wages and salaries	1,186	1,770
Insurance	1,618	2,459
Rent, light and heat	1,142	519
Printing, postage and stationery	19,473	11,919
Direct project costs	1,828	1,486
Telephone	1,016	306
Computer costs	6,240	6,360
Book keeping	1,650	1,650
Audit	301	292
Bank charges	59	58
General expenses	3,925	2,700
Charitable donations	255	340
Depreciation on fixtures & equipment	<u>68,465</u>	<u>58,186</u>
Analysis by fund	43,520	41,245
Restricted	<u>24,945</u>	<u>16,941</u>
Unrestricted	<u>68,465</u>	<u>58,186</u>

5. **Taxation**

No liability to UK corporation tax arises on ordinary activities for the year. The forum is a registered charity.

Suffolk Community Forum
Notes to the financial statements
for the year ended 31 March 2023

..... continued

	Fixtures, fittings and equipment £	Total £
6. Tangible fixed assets		
Cost	10,466	10,466
At 1 April 2022	<u>10,466</u>	<u>10,466</u>
At 31 March 2023		
Depreciation	9,444	9,444
At 1 April 2022	255	255
Charge for the year	<u>9,699</u>	<u>9,699</u>
At 31 March 2023		
Net book values	<u>767</u>	<u>767</u>
At 31 March 2023	<u>1,022</u>	<u>1,022</u>
At 31 March 2022		

	2023 £	2022 £
7. Creditors: amounts falling due within one year	<u>2,080</u>	<u>3,730</u>
Accruals and deferred income		

	Restricted reserve account £	General reserve account £	Total £
8. Statement of funds			
Total reserves at 1 April 2022	20,473	5,445	25,918
Total income for the year	49,197	19,500	68,697
Total expenditure for the year	<u>(43,520)</u>	<u>(24,945)</u>	<u>(68,465)</u>
Total reserves at 31 March 2023	<u>26,150</u>	<u>-</u>	<u>26,150</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

Suffolk Community Forum
Notes to the financial statements
for the year ended 31 March 2023

..... continued

9. Analysis of net assets between funds

**Fund Balances at 31 March 2023
represented by:**

Tangible fixed assets
Current assets
Current liabilities
Total net assets

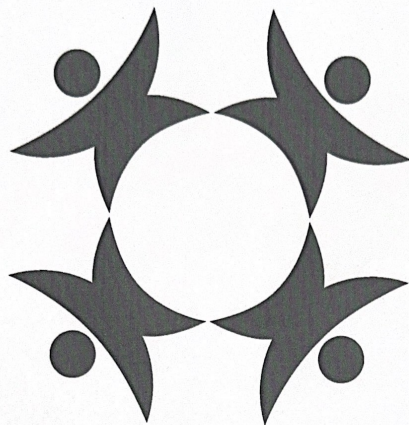
	Restricted reserve fund £	Total £
	767	767
	27,463	27,463
	(2,080)	(2,080)
	<u>26,150</u>	<u>26,150</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

Suffolk Community Forum

Northern Ireland - Charity number 100117

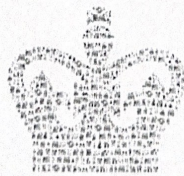
Annual report



SUFFOLK
COMMUNITY FORUM

Annual General Meeting

Wednesday 22nd November 2023 at 6.30pm
124 Stewartstown Road, Belfast



**The Queen's Award
for Voluntary Service**

The MBE for volunteer groups

Suffolk Community Forum Annual General Meeting

Agenda

Wednesday 22nd November 2023 at 6.30pm

Welcome & Apologies

Presentation of Annual Report

Sammy Wilson – Interim / Outgoing Chair

Presentation of Annual Accounts

Neil Douglas - Outgoing Treasurer

Nominations for new Committee

Nominations of two reps for each group

Election of officers will take place at next Forum meeting.

Any other business



SUFFOLK
COMMUNITY FORUM

CHAIRPERSON'S REPORT

Suffolk Community Forum is pleased to present its Annual General Report for the year 2023.

This has been a difficult period for the Forum and for society in General, coming straight out of the Covid situation we have seen the much talked about cost of living, protocol issues, non-existence of local Government. All these issues have made the procurement of funding even more difficult for the Forum and for the individual groups.

Change has also taken place within the forum, with the resignation of both our Community Development Manager Carolyn, which I would like to place on record and acknowledge her massive contribution to the Forum and the estate during her period with us. Also, to our Chair Terry after many years of service and dedication to the Forum and again we wish to pass on our thanks to Terry for this.

I would like to thank each and every member of the Forum for attending meetings and the work they have committed themselves to in ensuring the work of the Forum has continued despite major challenges.

The biggest challenge over the last year has been the finalising of the deal with LIDL around providing funding for us to develop the MUGA social enterprise. There was a lot of hard work by members of the Forum on this and sometimes felt like it would never get over the line. This project will be key to the sustainability of this estate and there is much hard work to come over the coming months to get this seen through to the end, a special mention on this goes to Sara Bunting and Edwin Poots who provided much needed help on this particularly over the final stages and I know they are still very much on board with this project.

Our current core funding with DFC through the Neighbourhood Renewal Programme has been extended several times, It has been agreed to April 2024 with the expectation that this will be extended to April 2025, however this has not been officially confirmed.

The access to funding from SRRP has been maintained and will continue to be maintained and this does help to keep the Forum afloat year to year.

Going forward I feel we need to keep on with the momentum built up on the MUGA, we have seen much change over the year and we now need a period of stability, we need to get our worker in place, update our policies and

procedures and every representative to work together for the good of the Forum and our Community.

I believe we have good people on the forum with good hearts for this community and together we can help to build and strengthen Suffolk.

A final thanks to anyone who contributed or helped in anyway to the work of the Forum this year.

Sammy Wilson
Chairperson

A Charity with the Northern Ireland Charities Commission No NIC100117
124124
Stewartstown Road, Belfast, BT11 9TA Tel: 028208108 Email:

Annual Accounts 2021-2022

Neil Douglas went through the accounts from last year with the group and asked members to read through them.

Updates on Projects:

An update of the projects of 2023 will be added to this report when the new Community Development Manager is in place.

Meetings Attended:

We have continued the following meetings throughout the year

- SRRP Board of Directors
- NIHE Housing Community Network
- Lenadoon Neighbourhood Partnership
- Housing and Community Network
- PSNI Neighbourhood Teams
- David Robinson, Chief Executive, BCC Good Relations

Suffolk Community Forum

Northern Ireland - Charity number 100117

Annual return

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum

We have audited the financial statements of Suffolk Community Forum for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the Year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

The trustees have prepared the financial statements on the going concern basis as they do not intend to liquidate the Charity or to cease their operations. They have also concluded that there are no material uncertainties that could have cast significant doubt over their ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustees' conclusions, we considered the inherent risks to the Charity's business model and analysed how those risks might affect the Charity's financial resources or ability to continue operations over the going concern period.

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the Charity will continue in operation.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Suffolk Community Forum

Independent auditors' report to the trustees of Suffolk Community Forum continued

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the committee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of trustees' Responsibilities the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the committee determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Suffolk Community Forum

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Detecting irregularities including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We gained an understanding of the legal and the regulatory framework applicable to the company and the industry in which it operates and considered the risk of acts by the company which were contrary to applicable laws and regulations, including fraud. These included but were not limited to compliance with Companies Act 2006, FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

We focused on laws and regulations that could give rise to material misstatement in the financial statements.

Our tests included but were not limited to:

- Agreement of the financial statement disclosures to underlying supporting documentation;
- Enquiries of management;
- Review of minutes of board meetings throughout the period; and
- Considering the effectiveness of the control environment and monitoring compliance with laws and regulations.

We also communicated relevant identified laws and regulations and potential fraud risk to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from events and transaction reflected in the financial statements, the less likely we would become aware of it. As in all of our audits we addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the Charity's trustees, as a body. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Suffolk Community Forum

Richard McClay FCA (Senior Statutory Auditor)
For and on behalf of McCreery Turkington Stockman LTD
1 Lanyon Quay
BELFAST
BT1 3LG

Chartered Accountants

13th December 2023

