

# Independent Examiner's Report

To the Trustees of Pollen Studios and Gallery  
For the year ended 31 March 2025

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I report on the accounts of **Pollen Studios and Gallery** for the year ended **31 March 2025**, which comprise the Statement of Assets and Liabilities and the related notes to the accounts.

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## Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of charity law and for ensuring that they give a true and fair view.

My responsibility is to examine the accounts under section 145 of the Charities Act 2011 and to state whether particular matters have come to my attention in carrying out my examination.

My examination was carried out in accordance with the **Charity Commission's guidance on independent examination of charity accounts**. An independent examination involves a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures identified during the examination.

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## Independent examiner's statement

In the course of my examination, **no matter has come to my attention:**

1. which gives me reasonable cause to believe that, in any material respect:
    - accounting records have not been kept in accordance with section 130 of the Charities Act 2011; or
    - the accounts do not accord with the accounting records; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.
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## Conclusion

Based on my examination, the accounts of **Pollen Studios and Gallery** for the year ended **31 March 2025** have been prepared in accordance with applicable guidance for charities using a receipts and payments basis and are consistent with the accounting records.


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## Independent Examiner:

Name: \_\_\_\_\_Matthew Sharpe\_\_\_\_\_

Professional qualification (if any): \_\_\_\_\_N/A\_\_\_\_\_

Address: \_\_\_\_\_23 Foxton PlaceBT36 5FS\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_20/01/2026\_\_\_\_\_

## Management Accounts 1st April 2024 - 31st March 2025

Income	£
Studio Rent	3875
	7,812.7
Projects	1
Donations	400.08
Misc	54.07
	12141.8
Total	6

Expenditure	
Rent	3960
Projects	8407.62
Insurance	408.77
Misc	55
	12831.3
Total	9

Accounting Surplus/Deficit for the year	
Cash in Bank 1st April 2024	5182.38
Income less expenditure	-689.93
Cash in Bank 31st March 2025	4132.6

Accounts Prepared by Treasurer  
Signed

Date



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# Income

Date	Income heading	Source	Unrestricted funds	Restricted Funds	Notes/Description
02/04/2024	studio rent	CD	60.00		
02/04/2024	studio rent	CAM	60.00		
02/04/2024	studio rent	EA	60.00		
05/05/2024	Donations	Tara Whitcroft	10.00		
26/04/2024	studio rent	CMcG	120.00		
01/05/2024	studio rent	CAM	60.00		
01/05/2024	studio rent	CD	60.00		
01/05/2024	studio rent	EA	60.00		
03/05/2025	studio rent	AM	60.00		
03/06/2024	studio rent	CAM	60.00		
03/06/2024	studio rent	CD	60.00		
03/06/2024	studio rent	EA	60.00		
03/06/2024	studio rent	CMcG	120.00		
24/06/2024	studio rent	AM	120.00		
01/07/2024	studio rent	CAM	60.00		
01/07/2024	studio rent	EA	60.00		
08/07/2024	Misc	SUM UP	54.07		LNA Transaction CMcG
24/07/2024	Projects	Belfast City Council		4,961.27	Elevate & Connect Project

26/07/2024	Project s	ACB& CB Council		1,998.55	<b>Anne Acheson BAPS Project - Millenium Court</b>
01/08/2024	studio rent	CAM	60.00		
01/08/2024	studio rent	EA	60.00		
05/08/2024	studio rent	AM	60.00		
07/08/2024	studio rent	CMcG	120.00		
07/08/2024	Project s	Belfast City Council		90.00	<b>ArtsFest - Bank of Ideas Programme</b>
21/08/2024	Project s	Amazon - REFUND		22.99	
27/08/2024	studio rent	SF	240.00		
02/09/2024	studio rent	SF	60.00		
02/09/2024	studio rent	CAM	60.00		
02/09/2024	studio rent	EA	60.00		
09/09/2024	studio rent	AM	60.00		
01/10/2024	Donations	RS Wilson	350.00		
01/10/2024	studio rent	CAM	60.00		
01/10/2024	studio rent	EA	60.00		
03/10/2024	studio rent	AM	60.00		
15/10/2024	Project s	Arts Council Northern Ireland		729.90	<b>ACNI - Rural Engagement</b>
01/11/2024	studio rent	CAM	60.00		
01/11/2024	studio rent	EA	60.00		
04/11/2024	studio rent	SF	120.00		
20/11/2024	studio rent	AM	120.00		
25/11/2024	studio rent	CD	90.00		
25/11/2024	Donations	Jodie Deveney	15.00		

25/11/2024	studio rent	CD	150.00	
02/12/2024	studio rent	CAM	60.00	
02/12/2024	studio rent	CD	65.00	
02/12/2024	studio rent	EA	60.00	
		Belfast City Council		
02/12/2024	Project s			ArtsFest - Bank of Ideas Programme
06/12/2024	Donations	SUM UP	25.08	
02/01/2025	studio rent	CAM	60.00	LNA Transaction
02/01/2025	studio rent	EA	60.00	
13/01/2025	studio rent	JMcG	70.00	
16/01/2025	studio rent	AM	60.00	
29/01/2025	studio rent	CMcG	200.00	
03/02/2025	studio rent	CAM	60.00	
03/02/2025	studio rent	JMcG	70.00	
03/02/2025	studio rent	EA	60.00	
03/02/2025	studio rent	CMcG	220.00	
03/03/2025	studio rent	JMcG	70.00	
03/03/2025	studio rent	CAM	60.00	
03/03/2025	studio rent	EA	60.00	

Unrestricted

Total 4,329.15

Restricted

Total 7,812.71

Total

Income 12,141.86

# Expenditure

Date	Payment out	Description	Project	Unrestricted funds	Restricted funds	Paid to	Method
2-Apr-2024	Project	ACNI - Petrol	ACNI - Rural Engagement		30.04	LD	BACS
2-Apr-2024	Project		ACNI - Rural Engagement				
2-Apr-2024	Project	ACNI - 6hrs workshop	ACNI - Rural Engagement		270	LD	BACS
2-Apr-2024	Project		ACNI - Rural Engagement				
2-Apr-2024	Project	ACNI - 3hrs workshop	ACNI - Rural Engagement		135	ED	BACS
2-Apr-2024	Re nt					Flax Artist Studios	Standing Order
03/06/2024	Re nt	Flax Standing Order		360		Flax Artist Studios	Standing Order
03/06/2024	Re nt	Flax Standing Order		360		Flax Artist Studios	Standing Order
10/06/2024	Project		ACNI - Elevate & Connect				
10/06/2024	Project	ACNI - Solo Show Artist Fee-Elevate & Connect Project	ACNI - Elevate & Connect		499.95	CAM	BACS
01/07/2024	Re nt					Flax Artist Studios	Standing Order
01/07/2024	Re nt	Flax Standing Order		360		Flax Artist Studios	Standing Order

16/07/2024	Project	ACNI Materials - World of Wool	ACNI - Rural Engagement	182.11	World of Wool	Card
17/07/2024	Project	ACNI Materials - wool, bubble wrap, spray bottles for felting	ACNI - Rural Engagement	124.11	Amazon Flax Artist Studios	Card Standing Order
01/08/2024	Rent	Flax Standing Order		360		
13/08/2024	Project	ACB&BC Council - BAPS Materials	BAPS x Anne Acheson, Millenium Court	24.79	Susan McK	BACS
30/08/2024	Project	ACB&BC Council - BAPS Materials - plaster, modroc, wire	BAPS x Anne Acheson, Millenium Court	45.96	Amazon Flax Artist Studios	Card Standing Order
02/09/2024	Rent	Flax Standing Order		360		
03/09/2024	Project	ACB&BC Council - BAPS Materials - Paint pens	BAPS x Anne Acheson, Millenium Court	19.98	Sue C	BACS
03/09/2024	Project	ACB&BC Council - BAPS Materials - scissors, card, paper, bags	BAPS x Anne Acheson, Millenium Court	75.09	Susan McK	BACS
10/09/2024	Project	ACB&BC Council - BAPS Materials - pens, paper, fasteners, glue	BAPS x Anne Acheson, Millenium Court	193.03	JC	BACS
20/09/2024	Project	ACNI - 6hrs workshop, minus studio rent £60	ACNI - Rural Engagement	210.00	CD Henci	BACS
27/09/2024	Insurance	PPL Insurance		408.77	Canworth	BACS

01/10/2024	Re nt	Flax Standing Order	360	Flax Artist Studios	Stan ding Orde r
02/10/2024	Pro ject s	ACNI - 17hrs workshop	750.00	AM	BAC S
04/10/2024	Pro ject s	ACNI - 12hrs workshop	420.00	Cono r Mc	BAC S
04/10/2024	Pro ject s	ACNI - Materials and travel	82.97	AM	BAC S
01/11/2024	Re nt	Flax Standing Order	360	Flax Artist Studios	Stan ding Orde r
14/11/2024	Pro ject s	Solo Show Refreshments	38.17	EA	BAC S
25/11/2024	Pro ject s	ACB&BC Council - BAPS Facilitation	252	Susa n McK	BAC S
25/11/2024	Pro ject s	ACNI - 10hrs workshop	450.00	Ste Gil	BAC S
26/11/2024	Pro ject s	ACB&BC Council - BAPS Facilitation	504.00	Adele P	BAC S
26/11/2024	Pro ject s	ACB&BC Council - BAPS Facilitation	504.00	Sue C	BAC S
27/11/2024	Pro ject s	Solo Show Materials	25.24	Sew n Sew	Card
02/12/2024	Re nt	Flax Standing Order	360	Flax Artist Studios	Stan ding Orde r
01/02/2025	Re nt	Flax Standing Order	360	Flax Artist	Stan ding



2025					Studios	Order
29/01/2025	Projects	ACB&BC Council - BAPS Materials for print	BAPS x Anne Acheson, Millenium Court	23.50	Adele P	BACS
29/01/2025	Projects	ACB&BC Council - BAPS Materials for print	BAPS x Anne Acheson, Millenium Court	14.00	Susan McK	BACS
30/01/2025	Projects	ACB&BC Council - BAPS Art Materials	BAPS x Anne Acheson, Millenium Court	199.27	CAM	BACS
03/02/2025	Misc Receipt	T-Shirt Sale LNA		55	Conor Mc	BACS
03/02/2025		Flax Standing Order		360	Flax Artist Studios	Standing Order
10/03/2025	Projects	Studio heater	BCC - Elevate & Connect	38.40	Argos	Card
17/03/2025	Projects	Studio materials - mould remover, paint	BCC - Elevate & Connect	72.95	Screwfix	Card
24/03/2025	Projects	Studio materials - cleaning products	BCC - Elevate & Connect	2.80	Tesco	Card
24/03/2025	Projects	Studio heaters	BCC - Elevate & Connect	76.00	Argos	Card
27/03/2025	Projects	Workshop Materials-Zoom	BCC - Elevate & Connect	15.59	Zoom	Card
03/03/2025	Receipt	Flax Standing Order		360	Flax Artist Studios	Standing Order
11/03/2025	Projects	Studio Equipment- Canon printer, paper, aprons, inks, paintbrushes, table	BCC - Elevate & Connect	958.46	Amazon	Card

18/03/2025	Project s	Artist Workshop Fee	BCC - Elevate & Connect BAPS x Anne Acheson, Millenium Court	200.00	R Kearns	BACS
18/03/2025	Project s	Art Materials unused		179.02	ABC Council	BACS
18/03/2025	Project s	Artist Workshop Fee	BCC - Elevate & Connect	200.00	H Richardson	BACS
18/03/2025	Project s	Studio Materials - shelving, white paint	BCC - Elevate & Connect	161.96	Screenfix	Card
19/03/2025	Project s	Studio Equipment/Materials - tablet, cover, stylus, screen protector, air blowers	BCC - Elevate & Connect	275.88	Amazon	Card
20/03/2025	Project s	Studio Equipment - Drill	BCC - Elevate & Connect	47.49	Amazon	Card
26/03/2025	Project s	Artist Workshop Fee	BCC - Elevate & Connect	207.90	H Martyn	BACS
27/03/2025	Project s	Artist Workshop Fee	BCC - Elevate & Connect	200.00	B McM	BACS
27/03/2025	Project s	Workshop Materials-Zoom	BCC - Elevate & Connect	15.59	Zoom	Card
27/03/2025	Project s	Studio Equipment - Printer	BCC - Elevate & Connect	39.99	Argos	Card
28/03/2025	Project s	Artist Workshop Fee and materials	BCC - Elevate & Connect	287.38	G Mullan	BACS
28/03/2025	Project s	Studio Equipment - badge maker	BCC - Elevate & Connect	155.00	Amazon	Card
28/03/2025	Project s	Artist Workshop Fee	BCC - Elevate & Connect	200.00	M Lopes	BACS

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Total Unrestricted Outgoings	4,423.77
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Total Restricted Outgoings	8,407.62
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Total Outgoings	12,831.39
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