

## **Independent examiner's report to the charity trustees of Pollen Studio & Gallery 2022 - 2023**

I report on the accounts of the Trust for the year ended 1<sup>st</sup> April 2023, which are set out on pages 3 to 7.

### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- ☐ examine the accounts under section 65 of the Charities Act
- ☐ follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- ☐ state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records

3. That the accounts do not comply with the accounting requirements of the Charities Act

4. That there is further information needed for a proper understanding of the accounts to be reached.

CCNI ARR07 – supporting document 5 August 2016

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Peter Gilmour

Relevant professional qualification or body: CIMA

Address: 18 Middleton Park, Islandmagee, Larne BT40 3XA

Date: 31-01-24

## Management Accounts 2nd April 2022 - 1st April 2023

### Income

£

Studio Rent	3565
Projects	5950
Donations	110.2
Total	9625.2

### Expenditure

Rent	3600
Artist Fee	4346.56
Materials	283.45
Equipment	67.99
Bank Fees	10
Misc	611.96
Total	8919.96

Accounting Surplus/Deficit for the year 705.24

Cash in Bank 2nd April 2022 1,611.45

Outstanding income

Balance of accounts (Cash in bank + Income) 11,236.65

Reconciliation (2022 bank balance + income - payments) 2,316.69

Cash in Bank 1st April 2023 2,316.69

Accounts Prepared by Treasurer

Catherine Aimee  
Magee

Signed



Date

31/01/2023

Date	Income heading	Source	Unrestricted funds	Restricted Funds
06/04/2022	studio rent	AM	60.00	
11/04/2022	studio rent	SN	60.00	
13/04/2022	studio rent	LM	60.00	
13/04/2022	studio rent	GF	60.00	
03/05/2022	studio rent	CAM	60.00	
06/05/2022	studio rent	JV	60.00	
10/05/2022	studio rent	SN	60.00	
16/05/2022	studio rent	LM	60.00	
25/05/2022	studio rent	AM	120.00	
01/06/2022	studio rent	GF	120.00	
01/06/2022	studio rent	CAM	60.00	
06/06/2022	studio rent	NI	120.00	
22/06/2022	studio rent	NI	120.00	
01/07/2022	studio rent	CAM	60.00	
01/07/2022	studio rent	ZL - Associate Membership	25.00	
08/07/2022	studio rent	JV	60.00	
18/07/2022	studio rent	AM	120.00	
20/07/2022	studio rent	NI	120.00	
25/07/2022	projects studio	ACNI		5,355.00
01/08/2022	studio rent	CAM	60.00	
01/08/2022	studio rent	GF	60.00	
08/08/2022	studio rent	JV	60.00	
31/08/2022	studio rent	NI	120.00	
01/09/2022	studio rent	CAM	60.00	
01/09/2022	studio rent	GF	60.00	
12/09/2022	studio rent	AM	120.00	
30/09/2022	studio rent	JV	60.00	
30/09/2022	studio rent	GF	60.00	

03/10/2022	studio rent	CAM	60.00	
06/10/2022	studio rent	JG	240.00	
10/10/2022	donations	Market - Niamh Geraldine	10.00	
17/10/2022	donations	Market - James Watson	10.00	
17/10/2022	donations	Market - McLaughlin N	10.00	
20/10/2022	donations	Market - J Gillen	10.00	
26/10/2022	donations	Market - C McGuinness	10.00	
26/10/2022	donations	Market - Leigh	10.00	
01/11/2022	studio rent	CAM	60.00	
09/11/2022	donations	Market - L McWilliams	10.00	
14/11/2022	donations	Market - J Dougherty	10.00	
14/11/2022	donations	Market - T Monterio	10.00	
14/11/2022	donations	Market - Williams J	10.00	
16/11/2022	donations	Market - F E Kelly	10.00	
22/11/2022	donations	Market Baubles	0.20	
30/12/2022	studio rent	GF	60.00	
03/01/2023	studio rent	CAM	60.00	
03/01/2023	studio rent	AM	60.00	
09/01/2023	studio rent	AM	60.00	
31/01/2023	studio rent	NI	120.00	
01/02/2023	studio rent	CAM	60.00	
01/02/2023	studio rent	SMc	60.00	
06/02/2023	studio rent	SPF	180.00	
06/02/2023	studio rent	SPF	120.00	
10/02/2023	studio rent	AM	60.00	
01/03/2023	studio rent	CAM	60.00	
06/03/2023	studio rent	AM	60.00	
28/03/2023	projects	ACNI		595.00

Date	Payment out	Description	Unrestricted funds	Restricted funds
3-May-2022	Rent	Flax standing order	360.00	
1-Jun-2022	Rent	Flax standing order	360.00	
01/07/2022	Rent	Flax standing order	360.00	
01/08/2022	Rent	Flax standing order	360.00	
08/03/2022	Artist fee	no 79		1,479.01
01/09/2022	Rent	Flax standing order	360.00	
28/09/2022	Artist fee	Transfer		418.77
28/09/2022	Misc	no 81	20.00	
30/09/2022	Materials	ACNI Projects		100.00
03/10/2022	Rent	Flax standing order	360.00	
05/10/2022	Artist fee	ArtsFest Aimée		468.62
06/10/2022	Artist fee	ArtsFest Grace		784.00
21/10/2022	Misc	Zara Wix	108.00	
1-Nov-2022	Rent	Flax standing order	360.00	
14-Nov-2022	Misc	Hospitality	7.00	
14-Nov-2022	Misc	Hospitality	7.00	
16-Nov-2022	Materials	Paint- The Works	28.00	
9-Dec-2022	Bank Fees	Cheque fee UB	10.00	
23-Dec-2022	Misc	FB Marketing	1.00	
3-Jan-2023	Rent	Flax standing order	360.00	
13-Jan-2023	Misc	Recovered Rent Payment from Restrictions on UB	360.00	
17-Jan-2023	Materials	ACNI Projects - World of Wool		42.96
20-Jan-2023	Materials	ACNI Projects - Wool Warehouse		13.72
30-Jan-2023	Materials	ACNI Projects - Amazon		15.97
1-Feb-2023	Rent	Flax standing order	360.00	
14-Feb-2023	Materials	ACNI Projects - EBAY		29.45
20-Feb-2023	Misc	ACNI Projects - Fuel/Travel		15.03
20-Feb-2023	Misc	ACNI Projects - UBKA Conference		30.00
20-Feb-2023	Materials	ACNI Projects - Homebase paint		12.00
24-Feb-2023	Materials	ACNI Projects - Amazon		6.99
27-Feb-2023	Equipment	ACNI Projects - Projector		67.99
27-Feb-2023	Materials	ACNI Projects - Materials/Lights		34.36
1-Mar-2023	Rent	Flax standing order	360.00	

3-Mar-2023	Misc	ACNI Projects - Exhibition Costs	47.87
6-Mar-2023	Misc	ACNI Projects - Exhibition Costs	7.07
20-Mar-2023	Artist fee	ACNI Projects	93.00
23-Mar-2023	Artist fee	ACNI Projects	15.74
23-Mar-2023	Artist fee	ACNI Projects	29.57
23-Mar-2023	Misc	ACNI Projects	8.99
23-Mar-2023	Artist fee	ACNI Projects - cheque no83	685.85
24-Mar-2023	Artist fee	ACNI Projects	31.00
24-Mar-2023	Artist fee	ACNI Projects	10.00
24-Mar-2023	Artist fee	ACNI Projects	4.00
24-Mar-2023	Artist fee	ACNI Projects - cheque no 82	319.00
27-Mar-2023	Artist fee	ACNI Projects	1.80
27-Mar-2023	Artist fee	ACNI Projects	2.20
27-Mar-2023	Artist fee	ACNI Projects	4.00