



## Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	06	2021		31	05	2022

### Section A Reference and administration details

Charity name AVENING PLAYGROUP

Other names charity is known by

Registered charity number (if any) 900618

Charity's principal address SUNGROUND,

AVENING,

TETBURY, GLOUCESTERSHIRE

Postcode

GL8 8NW

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ELIZA FULLER	CHAIR		
2	NAOMI TUDOR	SECRETARY		
3	MOONYEEN GONZALES	TREASURER		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
BOOK-KEEPER	MELANIE PEGLER	CRANMORE COTTAGE, CHAVENAGE, TETBURY,
		GLOUCESTERSHIRE GL8 8XU.

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg. trust, association, company)

CHARITY

Trustee selection methods  
(eg. appointed by, elected by)

NOMINATED & ELECTED AT THE AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

THE TRUSTEES ARE ALL ENHANCED DBS CHECKED.

THE PLAYGROUP OPERATES WITHIN THE PATA NETWORK WITHIN GLOUCESTERSHIRE AND CONFORMS TO THE EYFS STRUCTURE.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE OBJECTIVE OF THE PLAYGROUP IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF PRESCHOOL CHILDREN WITHIN THE EYFS FRAMEWORK.

THE PLAYGROUP OPERATES 5 MORNINGS PER WEEK. A COMMITTEE OF VOLUNTEERS MAINTAIN THE FINANCIAL, LEGAL AND LEGISLATIVE RESPONSIBILITIES WITHIN THE SETTING.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main  
achievements of the charity  
during the year**

OFSTED INSPECTED THE SETTING IN JUNE 2018 AND RATED THE SETTING GOOD OVERALL WITH AN OUTSTANDING IN PERSONAL DEVELOPMENT.



## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

THE PLAYGROUP OWNS AND THEREFORE IS RESPONSIBLE FOR THE BUILDING AND MAINTAINS A RESERVE FUND OF £10,000 FOR EMERGENCY REPAIRS.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

THE PRINCIPAL SOURCE OF FUNDS IS FROM THE GOVERNMENT VOUCHER SCHEME FOR CHILDREN AGED 3 YEARS PLUS.

FUNDRAISING BY PARENTS & STAFF THROUGHOUT THE YEAR COVERS ANY DEFICITS BETWEEN INCOME & EXPENDITURE FOR THE GENERAL RUNNING OF THE SETTING.

GRANT APPLICATIONS ARE MADE TO SOURCE FUNDS FOR ANY IMPROVEMENTS OR EQUIPMENT NEEDED.

## Section F

## Other optional information

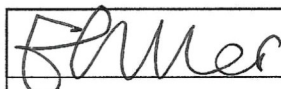
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

ELIZA FULLER

**Position (eg Secretary, Chair, etc)**

CHAIR

**Date**

30 NOV 2022

Date: 01/11/2022  
Time: 10:41:59

Avening Playgroup  
Profit and Loss

Page: 1

From: Month 1, June 2021  
To: Month 12, May 2022

Chart of Accounts:

Default Layout of Accounts

	<u>Period</u>	<u>Year to Date</u>	
Sales			
Donations	38,032.85	38,032.85	
Grants	134.89	134.89	
Standard Earned Income	1.36	1.36	
	38,169.10		38,169.10
Purchases			
	0.00		0.00
Direct Expenses			
Cost of Fund Generation - Fund Raising	153.92	153.92	
	153.92		153.92
Gross Profit/(Loss):	<u>38,015.18</u>		<u>38,015.18</u>
Overheads			
Support Costs - Rent and Rates	461.06	461.06	
Support Costs - Heat, Light and Power	1,320.52	1,320.52	
Support Costs - Printing and Stationery	637.00	637.00	
Support Costs - Telephone and Computer	651.90	651.90	
Support Costs - Equipment Hire and Rental	720.67	720.67	
Support Costs - Maintenance	1,169.97	1,169.97	
Support Costs - General Expenses	1,724.72	1,724.72	
Management & Admin - Gross Wages	29,731.76	29,731.76	
Management & Admin - Professional Fees	1,919.66	1,919.66	
Management & Admin - Bad Debt	(0.02)	(0.02)	
	38,337.24		38,337.24
Net Profit/(Loss):	<u>(322.06)</u>		<u>(322.06)</u>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
AVENING PLAYGROUP

On accounts for the year  
ended

31 MAY 2022

Charity no  
(if any)

900618

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 27-11-2022

Name: Wendy Davis

Relevant professional Chartered Accountant

**qualification(s) or body  
(if any):**

ICAEW

**Address:**

The Lodge, Longridge

Sheepscombe

Stroud, GL6 7QX

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**



Charity name:

**AVENING PLAYGROUP**

Charity Number:

**900618**

Receipts and Payments accounts for the period:

Period start date 01.06.2021

Period end date 31.05.2022

**RECEIPTS AND PAYMENTS****RECEIPTS**

	Previous year		Current year	
	£	p	£	p
Nursery Education Funding		26,281.73		32,885.59
Children's Fees		3,869.08		3,047.45
Milk refund		70.55		0.00
Grants (specify) - Avening PC		0.00		0.00
Grant - Avening C of E Ed Fund		2,500.00		0.00
Grant		191.70		134.89
Fundraising		147.00		2,089.81
Donations		5,105.46		0.00
Interest		1.92		1.36
Other receipts		5.00		10.00
<b>Sub-total</b>		38,172.44		38,169.10
Income from sale of equipment		0.00		0.00
<b>TOTAL RECEIPTS</b>		38,172.44		38,169.10
<b>PAYMENTS</b>				
	Previous year		Current year	
	£	p	£	p
Employment costs (wages + HMRC)		24,934.50		29,098.98
Training		111.40		187.50
Premises (rent, heat, etc)		9,517.10		3,502.79
Subscriptions		256.64		445.28
Insurance		1,236.45		1,375.95
Administration		2,400.89		2,553.92
Refreshments		293.99		348.77
Consumables (paint, paper, etc)		66.48		103.40
Fundraising costs		0.00		119.49
Other		62.30		34.41
<b>Sub-total</b>		38,879.75		37,770.49
Purchases of equipment & other assets		543.77		720.67
<b>TOTAL PAYMENTS</b>		39,423.52		38,491.16
<b>NET OF RECEIPTS &amp; PAYMENTS</b>		-1,251.08		-322.06
<b>Cash funds last year end</b>		30,129.16		26,511.41
<b>Cash funds this year end</b>		26,511.41		28,711.95

**STATEMENT OF ASSETS AND LIABILITIES**

Cash funds (agree with the balance of the receipts and payments account)

Debtors (money owed to the charity on the period end date)

Value of buildings and equipment (original cost)

Liabilities (loans and any other money owed on the period end date)

Signed for the committee .....

Date 27/11/22 .....

Role Book-keeper .....

Current Value

£ p

28,711.95

185.00

100,000.00

-782.49