

## Chairpersons report 2023/24

October 2023 was a rocky one for us all. A lot of 'blood stress and tears' as some would say. Thankfully after a lot of leaflet dropping, begging, pleading and fundraising we managed to secure the monies needed to remain open. We also had the threat of losing a qualified member of staff, but due to our sheer commitment, we managed to keep her for a few extra months. December 2023 was one of our best months with the Christmas fundraisers. Becky did a fabulous job with the grotto and I'm hoping its as big a hit this year as it was last year.

January 2024 bought in 2 children and unfortunately the notice of our dear Pauline who had been here at preschool longer than I've been alive. With Laura also heading on Maternity leave, we recruited and were lucky enough to gain Chelsea and Kelly with start dates of April. Unfortunately, from there we had a rocky few months but again as a committee we powered through and ended up managing to stay afloat. April gave us 5 new children followed shortly by Megan's notice again. In July, we said goodbye to 7 littles ready to start their primary school journey, with 3 local schools continuing that for us.

August was a very difficult month. Unfortunately, we Chelsea handed in her notice but thankfully after a nice long chat with her, we managed to keep her on as a committee member and have her intelligence, knowledge and support in that form. September, we gained 2 new children and a new manager. Donna started with about 16 hours' notice with her start date being pulled forward, she pulled her sleeves up and got stuck in. She's stripped back every little piece of admin (with support from Tamara also) and improved them. We are very lucky to have Kelly permanent and signed up to a qualification and Gemma has re applied.

I look forward to the next 12 months with you all and I just have one request that we work as a team and battle any issues which may arise as a team.

Thank you.

## Treasures report

AGM 22<sup>nd</sup> October 2024 at 18:00pm

October 2023 to October 2024

We had a tough start to the year when we faced closure, However the team did amazing work raising the £20,000 needed to keep the pre-school open over the year 23-24.

This included £4,800 from Kintbury Parish Council, £11,000 from one doner and the rest came from other donations, fundraising and more.

We have made lots of changes from Having two people on the bank account allowing more view of the accounts, I also inform the committee when we have had to transfer money from the savings account to the main account to pay bills, wages etc.

We have changed the phone contract and will be doing that again shortly; we have set up Xero, which allows us to send invoices and have digital accounts.

Included in Xero, we can transfer our payroll over to this also creating a saving.

We have been able to set up online payments & send invoices for events allowing more payments and income.

There have been ups & downs and challenges this year, but I feel going forward with the changes made and being made will keep the pre-school in a good place.

We ended the financial year on £23,959.30 savings & £1,875.74 Giving the total of £25,835.04 account balance at year end 31<sup>st</sup> March 2024.

Total Income - £96,984

Total Expenditure - £84,434

Over/Short - £12,550

Year End - £25,683

The year ahead, following making more changes and adding more funds from fundraising, more fees are coming up for the new children attending the setting and Staff cost savings.

A successful good exchange grant for the furniture, carpet and new toys and equipment for the children.

We are looking to do a new grant for our unqualified staff to start an apprenticeship this new academic year.

Tamara Laing

Treasurer



## Receipts and payments accounts

For the period  
from

01-Apr-23

To

31-Mar-24

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees	54,497	-	-	54,497	51,858
Milk Funding	89	-	-	89	121
Fundraising	21,781	-	-	21,781	1,319
Uniforms	195	-	-	195	150
Donations	-	-	-	-	-
Other	2,230	-	-	2,230	-
Local Grants	18,052	-	-	18,052	925
Intrest Received	140	-	-	140	66
<b>Sub total (Gross income for AR)</b>	<b>96,984</b>	<b>-</b>	<b>-</b>	<b>96,984</b>	<b>54,439</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>96,984</b>	<b>-</b>	<b>-</b>	<b>96,984</b>	<b>54,439</b>
<b>A3 Payments</b>					
Trip	240	-	-	240	-
Fees repaid	593	-	-	593	33
Postage & Stationary	112	-	-	112	217
Garden Expenses	3,455	-	-	3,455	40
Equipment & Supplies	10,770	-	-	10,770	2,347
Fundraising Expenses	526	-	-	526	231
Insurance	-	-	-	-	1,053
DBS Checks	51	-	-	51	59
Leavers & Staff Presents	264	-	-	264	347
External teaching	300	-	-	300	1,075
Ofsted annual fee	50	-	-	50	50
Pension contributions	1,645	-	-	1,645	1,227
Payroll fees	360	-	-	360	360
Subscriptions	1,700	-	-	1,700	238
Snacks & Milk	213	-	-	213	523
Rent	4,376	-	-	4,376	5,672
Staff & Childrens Uniform	405	-	-	405	418
Repairs	-	-	-	-	26
Licences	140	-	-	140	163
Telephone	393	-	-	393	435
Training	376	-	-	376	447
Wages & Salaries	57,864	-	-	57,864	52,387
Waste Collection fees	603	-	-	603	502
	-	-	-	-	-
<b>Sub total</b>	<b>84,434</b>	<b>-</b>	<b>-</b>	<b>84,434</b>	<b>67,850</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>84,434</b>	<b>-</b>	<b>-</b>	<b>84,434</b>	<b>67,850</b>
<b>Net of receipts/(payments)</b>	<b>12,550</b>	<b>-</b>	<b>-</b>	<b>12,550</b>	<b>- 13,411</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,133</b>	<b>-</b>	<b>-</b>	<b>13,133</b>	<b>26,544</b>
<b>Cash funds this year end</b>	<b>25,683</b>	<b>-</b>	<b>-</b>	<b>25,683</b>	<b>13,133</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details			
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	T.Laing	Miss Tamara Laing	22/10/2024	
	C. Bullock	Miss Charlotte Bullock	22/10/2024	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Kintbury Pre School Playgroup

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

900592

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 28/01/2025

Name:

Rachel Barker

Relevant professional  
qualification(s) or body  
(if any):

Address:

15 Bourne Vale

Hungerford

RG17 0LL

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**