

Registered Charity No: 900518

Creech St Michael Community Pre-School.

Unaudited Report and Financial Statements

for the Year Ended 31st August 2024

Creech St Michael Community Pre-School.

**Unaudited Report and Financial Statements
for the Year Ended 31st August 2024**

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Creech St Michael Community Pre-School.

**Annual Report and Financial Statements
for the Year Ended 31st August 2024**

Registered Charity Number 900518

Registered Address: Creech St Michael Community Pre-School
Hyde Lane
Creech St Michael
Taunton
Somerset
TA3 5QQ

Trustees:

Ms Jessica Stoodley – (Resigned 5th October 2023)
Ms Charlotte Cole – Chair (Stood down as chair 3rd May 2024
& resigned 30th September 2024)
Ms Katherine Griffiths – Treasurer & Chair (Appointed chair
8th May 2024 & resigned from treasurer on 30th September
2024)
Ms Samantha Self – Treasurer (Appointed treasurer 30th
September 2024)
Ms Kelly Ridgers – (Resigned 30th September 2024)
Ms Kelly Woodruff – (Resigned 5th October 2023)
Mrs Rachel Winter – (Appointed 5th October 2023)
Miss Emily Lawrence – (Appointed 30th September 2024)
Mr Richard White – (Appointed 30th September 2024)

Independent Examiner:

Miss A Cleaveley F.C.C.A., A.T.T
Michael J. Dodden & Co.
Chartered Certified Accountants
34 North Street
Bridgwater
Somerset
TA6 3YD

Bankers:

National Westminster Bank plc
135 Bishopsgate
London
EC2M 3UR

Creech St Michael Community Pre-School.

Annual Report of the Trustees For the Year Ended 31st August 2024

Creech St Michael Pre-School is an unincorporated Charity registered with the charity commission in England and Wales, number 900518.

The Charity is governed by its PLA P-S constitution dated 15th July 1999.

The Trustees of the Charity as listed on page 1 are appointed by the Committee at the AGM.

Aims and Objectives

The aims of the association shall be to advance the education of children below compulsory school age by (A) Providing safe and satisfying group play, in which parents have the right to take part (B) Encouraging other charitable activities through which parents may help the children (C) Furthering the aims of the pre-school playgroups association.

The objectives of the Charity are to provide education and development of the pre-school through play and learning, and to prepare them for school. The pre-school accepts childcare vouchers operated by employers in addition to the Nursery Education Funding, both of which allow inclusion for children from low-income families.

The Charity operates using standard committee procedures with the financial side being undertaken by an independent officer.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Methods used to Appoint Trustees

The Trustees initially volunteer and are then nominated and seconded by the committee at an AGM/SGM/EGM. An eligibility declaration form is then completed and then the DBS/Ofsted registration process begins.

Reserves Policy

- A minimum of £10,000 should be retained to cover day to day expenditure for a period for 3 months.
- A minimum of £5,000 should be specifically retained for if the building were to become unavailable.
- A minimum of £15,000 should be retained to cover future staff costs.

As of 31 August 2024, the charities unrestricted reserves stood at £108,129 (2023: £101,793) of this £8,931 (2023: £10,574) is held as fixed assets leaving £99,198 (2023: £91,219) of free reserves. This exceeds the targeted minimum level of reserves of £30,000.

Creech St Michael Community Pre-School.

Annual Report of the Trustees (continued) For the Year Ended 31st August 2024

It has been a difficult year for the preschool overall, however I would like to thank my fellow committee members and the wonderful preschool staff for their support and hard work during this period.

Debra, our previous manager, retired last October and was replaced by Lucy. Lucy had some wonderful ideas on how to develop the preschool, however she was unable to continue in the position for personal reasons and had to step down part way through the year. Our deputy Claire had planned to step down once Lucy was settled in but also took the decision to leave at this point. We struggled to find a leadership team to step in on short notice so the committee helped as much as possible with support from Nikki at the council. I would like to particularly thank Emma and Lily who both stepped up to lead the sessions and they did a wonderful job in such a challenging time. I am so grateful to all the staff for stepping up and showing up every day, even though it was a very difficult and uncertain period. We are very lucky to have such a dedicated team supporting our children to grow.

The staff have also been busy with their training and development this year. Lily has completed her SenCo training, and is very passionate about the role. Sam has finished her NVQ2 level 2 and is having a well-deserved rest, and Victoria is nearly finished in her NVQ level 2 as well.

We started the year off with a big fundraising effort, and held a number of successful family events. I hope that this year we will have more volunteers to enable us to put on more of these events. We have also been donated money from the parish magazine, which we are looking to put towards more outside equipment and storage for the preschool. We were able to have another successful Christmas raffle and put on Sports Day and graduation as usual.

I would like to acknowledge the hard work the committee has put in this year, we have lost a few members for personal reasons but I could not have made it through the year without Sam and Rachel's support. I would like to also thank the staff again, Emma, Lily, Mandy, Clair, Sam and Victoria. You make the preschool what it is and we appreciate all your hard work.

I would like to finish by welcoming Mandi, our new manager to the preschool. I can already see she is going to make a wonderful addition to the preschool, and her support since accepting the role has been invaluable. I am looking forward to seeing what the next year brings.

Creech St Michael Community Pre-School.

**Annual Report of the Trustees (continued)
For the Year Ended 31st August 2024**

Statement of trustee’s responsibilities.

The trustees are responsible for preparing the Trustees’ Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102; The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods of principles in the Charities SORP.
- Make judgments and accounting estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper account records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision for the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity’s website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees on 11th July 2025 and signed on their behalf by:

.....
Ms Katherine Griffiths – Chair

.....
Date

Creech St Michael Community Pre-School.

Independent Examiner's Report to the Trustees of Creech St Michael Community Pre-School For the Year Ended 31st August 2024

I report on the accounts of Creech St Michael Community Pre-School for the year ended 31 August 2024 which are set out on pages 6 – 13.

Responsibilities and basis of report.

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiners' statement.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect.

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) The accounts do not accord with those records; or
- (3) The accounts do not comply with the applicable requirements concerning the form and contents of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Miss A Cleaveley F.C.C.A., A.T.T
Michael J Dodden & Co
Chartered Certified Accountants
34 North Street
Bridgwater
Somerset
TA6 3YD

Date.....

Creech St Michael Community Pre-School

Statement of Financial Activities For the year ended 31 August 2024

	Unrestricted Funds £	Restricted Funds £	2024 Total £	2023 Total £
Income				
Donations & legacies	798	-	798	254
Charitable activities – Pre-school income	125,824	-	125,824	131,294
Commissions receivable	-	-	-	-
Other trading activities	1,538	-	1,538	1,356
Investment income	756	-	756	341
	128,916	-	128,916	133,245
Expenditure				
Charitable Activities – Pre-school				
Running costs	122,481	-	122,481	124,324
Other	99	-	99	113
	122,580	-	122,580	124,437
Net Income/(Expenditure)				
Net movement in funds.	6,336	-	6,336	8,808
Reconciliation of funds:				
Total Funds Brought Forward	101,793	100,756	202,549	193,741
Total Funds Carried Forward	108,129	100,756	208,885	202,549

The notes on pages 8 – 13 form part of these financial statements

Creech St Michael Community Pre-School

Balance Sheet at 31 August 2024

	Note	2024 Total £	2023 Total £
Fixed Assets			
Land and Buildings		109,144	109,144
Plant and Machinery		543	2,186
		<hr/>	<hr/>
	3	109,687	111,330
		<hr/>	<hr/>
Current Assets			
Debtors		3,111	8,267
Cash and cash equivalents		103,969	95,782
		<hr/>	<hr/>
		107,080	104,049
		<hr/>	<hr/>
Current Liabilities			
Creditors		7,882	12,830
		<hr/>	<hr/>
Net Current Assets		99,198	91,219
		<hr/>	<hr/>
Net Assets		208,885	202,549
		<hr/>	<hr/>
The Funds of the Charity			
Restricted Funds		100,756	100,756
Unrestricted Funds		108,129	101,793
		<hr/>	<hr/>
Total Charity Funds	4	208,885	202,549
		<hr/>	<hr/>

These accounts have been approved by the committee and are signed on their behalf by:

..... Ms Katherine Griffiths, Chair Date

..... Ms Samantha Self, Treasurer Date

The notes on pages 8 and 13 form part of these financial statements.

Creech St Michael Community Pre-School
Notes to the Financial Statements
For the year ended 31 August 2024

1 Accounting Policies

a) Basis of Accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)) Update Bulletin 1 issued February 2016, Update Bulletin 2 issued October 2018, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity constitutes a public entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) Income Recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measure reliably.

c) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to the expenditure, it is probably that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accrual's basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

d) Expenditure on Charitable Activities

Charitable activities comprise all costs directly incurred in undertaking activities to fulfil the Charity's objects. The cost of charitable activities consists of Pre-School running costs, support costs and governance costs. This includes all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to the independent examination.

e) Taxation

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only.

f) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading to which it was incurred

g) Fund Accounting

Funds are classified according to the manner in which they are allowed to be present. The unrestricted general fund represents the accumulation of the Charity's income and expenditure that has not been earmarked for specific projects and is not considered by the Trustees to be for a restricted purpose. To the extent that the fund is represented by readily realisable assets it provides a means of financing the day-to-day operations.

Creech St Michael Community Pre-School
Notes to the Financial Statements
For the year ended 31 August 2024

g) Fund Accounting (continued)

Restricted funds have been provided to the charity for purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

h) Tangible Fixed Assets

Tangible fixed assets include the pre-school hall and fixtures and fittings.

Individual fixed assets costing £1,000 or more are capitalised at cost.

Land and building are considered to have a high residual value that is equal to the book value of the asset because the residual value of the properties is maintained by the ongoing maintenance of the property. Accordingly, no depreciation is charged.

Works which do not result in enhancement of economic benefits of a property are charged to the Income and Expenditure Account.

Plant and machinery are stated at historical cost less depreciation so as to write off the cost of an asset over the useful economic life of that asset as follows:-

Plant and machinery – by equal instalments over 10 years.

The useful economic lives and residual values of all tangible fixed assets are reviewed annually.

i) Cash and Cash Equivalents

Cash and cash equivalents include cash in hand, deposits and other short-term highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value.

j) Financial Instruments

The charity only has financial assets and liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at amortised cost.

k) Critical Accounting Judgements and Estimation Uncertainty

Estimates and judgements are continually evaluated and are based on historical experience and adjusted for current market conditions or other factors. The Trustees make estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom be the same as related actual results. The estimates, assumptions and management judgements that carry a significant risk of material adjustments to the carrying amounts of assets and liabilities within the next financial year are outlined below.

l) Residual values of land and buildings

Land and buildings are not depreciated on the basis that their residual value is at least equal to their carrying value based on the continual maintenance of these properties. The significant assumptions applied in determining the residual values of our buildings are mainly due to (i) whether it will continue to be necessary to maintain the properties to a certain standard (ii) the market value of the properties.

Creech St Michael Community Pre-School
Notes to the Financial Statements
For the year ended 31 August 2024

2 Trustees Remuneration and Expenses

No remuneration, other benefits or expenses have been paid to any of the trustees during the year (2023 - £nil).

3 Tangible Fixed Assets

	Land & Buildings £	Plant & Machinery £	Total £
<u>Cost</u>			
At 1 September 2023	109,144	16,434	125,578
Additions	—	—	—
At 31 August 2024	<u>109,144</u>	<u>16,434</u>	<u>125,878</u>
<u>Depreciation</u>			
At 1 September 2023	-	14,248	14,248
Charge for year	—	<u>1,643</u>	<u>1,643</u>
At 31 August 2024	<u>-</u>	<u>15,891</u>	<u>15,891</u>
<u>Net Book Value</u>			
At 31 August 2024	<u>109,144</u>	<u>543</u>	<u>109,687</u>
At 31 August 2023	<u>109,144</u>	<u>2,186</u>	<u>111,330</u>

Creech St Michael Community Pre-School
Notes to the Financial Statements
For the year ended 31 August 2024

4 Statement of Funds

	1 September 2023 £	Income £	Expenditure £	31 August 2024 £
<u>Unrestricted Funds</u>	101,793	128,916	122,580	108,129
<u>Restricted Funds</u>				
New Hall fund	100,756	-	-	100,756
	<hr/>	<hr/>	<hr/>	<hr/>
	202,549	128,916	122,580	208,885
	<hr/>	<hr/>	<hr/>	<hr/>
Represented by			Unrestricted Funds £	Restricted Funds £
Fixed Assets			8,931	100,756
Net Current Assets			99,198	-
			<hr/>	<hr/>
			108,129	100,756
			<hr/>	<hr/>

The unrestricted funds represent free funds of the Charity, which are not designed for a particular purpose.

The pre-school purchased a new hall at a cost of £100,756 in the year ended 31 August 2007 out of funds specifically raised for this purpose.

Prior Year Statement of Funds

	1 September 2022 £	Income £	Expenditure £	31 August 2023 £
<u>Unrestricted Funds</u>	92,985	133,245	124,437	101,793
<u>Restricted Funds</u>				
New Hall fund	100,756	-	-	100,756
	<hr/>	<hr/>	<hr/>	<hr/>
	193,741	133,245	124,437	202,549
	<hr/>	<hr/>	<hr/>	<hr/>
Represented by			Unrestricted Funds £	Restricted Funds £
Fixed Assets			10,574	100,756
Net Current Assets			91,219	-
			<hr/>	<hr/>
			101,793	100,756
			<hr/>	<hr/>

Creech St Michael Community Pre-School
Notes to the Financial Statements
For the year ended 31 August 2024

5 Staff Costs

The average number of staff employed during the period was as follows:

2024	2023
8	8
<hr/>	<hr/>

The aggregate payroll costs of these persons were as follows:

	2024	2023
	£	£
Wages and salaries	93,625	94,246
Pensions	1,011	430
	<hr/>	<hr/>
	94,636	94,676
	<hr/>	<hr/>

There were no employees with emoluments above £60,000 in the year.

The Charity considers it keys management personnel to comprise of the nursery Manager.
Total remuneration of key management was: £15,167 (2023 £20,567).

**Creech St Michael Community Pre-School
Trading Income and Expenditure Account
For the year ended 31 August 2024**

Funds	Unrestricted Funds £	Restricted Total £	2024 Total £	2023 £
Income				
Donations	798	-	798	254
Charitable Activities				
Fees	26,905	-	26,905	23,955
Early Years grant	98,919	-	98,919	107,339
Commissions	-	-	-	-
Interest	756	-	756	341
Other Trading Activities				
Fundraising events and appeals	1,538	-	1,538	1,356
	<hr/>	<hr/>	<hr/>	<hr/>
Total Income	128,916	-	128,916	133,245
	<hr/>	<hr/>	<hr/>	<hr/>
Expenditure				
Charitable Activities				
Wages	94,636	-	94,636	94,676
Playgroup supplies	1,864	-	1,864	2,552
Upkeep	1,439	-	1,439	1,667
Establishment	6,168	-	6,168	12,998
Telephone	1,202	-	1,202	772
Refreshments	1,002	-	1,002	1,496
Training	414	-	414	317
Postage, printing & stationery	320	-	320	540
Finance service costs	4,383	-	4,383	4,543
Repairs	7,959	-	7,959	1,278
Uniforms	949	-	949	1,605
Depreciation	1,643	-	1,643	1,643
Other				
Miscellaneous	601	-	601	350
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditure	122,580	-	122,580	124,437
	<hr/>	<hr/>	<hr/>	<hr/>
Net Income	6,336	-	6,336	8,808
Reconciliation of Funds:				
Total Funds Brought Forward	101,793	100,756	202,549	193,741
	<hr/>	<hr/>	<hr/>	<hr/>
Total Funds Carried Forward	108,129	100,756	208,885	202,549
	<hr/>	<hr/>	<hr/>	<hr/>