

PETERSFIELD MUSICAL FESTIVAL

England & Wales · Charity number 900489

Details

Status Registered

Legal form Other

Registered 1990-05-16

Register [View on the Charity Commission register](#)

Contact

Address 6 Stoneham Park
Petersfield
GU32 3BT

Phone 01730 260344

Email simonmason8@gmail.com

Website www.petersfieldmusicalfestival.org.uk

Activities

Objects: TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN THE APPRECIATION OF MUSIC IN ALL ITS ASPECTS BY THE PRESENTATION OF PUBLIC CHORAL CONCERTS AND RECITALS, INCLUDING AN ANNUAL FESTIVAL TO BE HELD IN AND AROUND PETERSFIELD ("THE FESTIVAL"), AND BY SUCH OTHER WAYS AS HE SOCIETY, THROUGH THE COMMITTEE, SHALL DETERMINE FROM TIME TO TIME.

Activities: To run an annual music festival in Petersfield in March, which consists of concerts by local choral societies and orchestras, celebrity concerts, recitals, and youth concerts for young singers and musicians from local schools. To run choral workshops and competitions for young composers. To assist young musicians by making financial awards towards their tuition or instruments.

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Hampshire
- Surrey
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£58,758	£52,085	-	-
2024-05-31	£51,730	£52,113	-	-
2023-05-31	£47,651	£48,545	-	-
2022-05-31	£41,945	£40,242	-	-
2021-05-31	£4,781	£2,836	-	-

Trustees

Name	Role	Appointed
Pamela Jeanne Buckley	Chair	2020-09-24
ADRIAN PHILIP YOUNG		
Charlotte Anne Beck		2023-09-21
Geoffrey Michael John Culbertson		2017-09-15
MARCIA JANE FIELDEN		2011-12-07
MS SALLY MAYBURY		
NANCY ELIZABETH BUCK		
Richard Charles Innes Stoneman		2023-05-10
SARAH HARD		2019-09-19
Sheila Kay Rowe		2016-09-23
Simon Jonathan Mason		2020-09-24
Simon O'Hea		2022-01-26
Susan Wyn Bint		2020-11-11
Tony Newberry		2015-01-21

PETERSFIELD MUSICAL FESTIVAL

England & Wales - Charity number 900489

Accounts



Registered Charity No. 900489

Trustees' Report and Financial Statements
For the year ended 31st May 2025



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MEMBERSHIP AND OTHER INFORMATION for the year ended 31st May 2025

Charity Name Petersfield Musical Festival

Charity Registration Number 900489

Petersfield Musical Festival is an unincorporated association whose governing document is its Constitution, adopted 15th July 1982, as amended 18th July 2005, 15th September 2017, 21st September 2018, 16th September 2021 and 19th September 2024.

Aims of the Charity as set out in the Constitution To promote, improve, develop and maintain the appreciation of music in all its aspects. This is to be achieved by the presentation of public choral concerts, orchestral concerts and recitals, including an annual Festival to be held in and around Petersfield (“the Festival”), and by such other ways as the Society, through its Committee, shall determine from time to time.

During the year, the Trustees continued with the duty in Section 4 of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission.

The charity is managed by a Committee of Trustees, consisting of a Chairman, an Honorary Secretary, and an Honorary Treasurer (the Society’s Officers), and a maximum of fourteen other members. These members are elected at a General Meeting of the Society, hold office until the next Annual General Meeting (AGM), and are eligible for re-election. The Committee may co-opt an appropriately qualified person on to the Committee to serve until the next AGM. One representative from each adult amateur musical group or society that intends to participate in the next Festival may be invited to attend Committee meetings, but these representatives are not *ex officio* Trustees.

President Jonathan Willcocks

Trustees as elected at the AGM held on 19th September 2024:

Officers

Chair	Pamela Buckley
Secretary	Simon Mason
Treasurer	Richard Stoneman

Committee Members

Steve Bartholomew, Charlotte Beck, Nancy Buck, Geoff Culbertson, Louise Douglas, Sarah Hard, Sally Maybury, Tony Newberry, Simon O’Hea, Sheila Rowe

Representatives of participating societies during 2024 and 2025

Fernhurst Choral Society	Nigel Roberts
Petersfield Choral Society	Sue Upton
Petersfield Orchestra	Louise Wilson
Rogate Choral Society	Richard Woodhams



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Music Committee

Steve Bartholomew, Pamela Buckley, Mark Dancer (Petersfield Choral Society), Sally Maybury, Tim Ravalde (Fernhurst Choral Society), Paul Spicer, Giles White (Rogate Choral Society), Jonathan Willcocks, Philip Young

Michael Hurd Fund for Young Musicians

Louise Douglas, (Administrator), Sarah Hard, Lucy Flint, Philip Young

Correspondent

The Secretary: Simon Mason, 6 Stoneham Park, Petersfield, Hants GU32 3BT

Telephone: 01730 260344

Email: info@petersfieldmusicalfestival.org.uk

Website

www.petersfieldmusicalfestival.org.uk

Bankers

HSBC Bank plc, 1 Centenary Square, Birmingham, B1 1HQ, and United Trust Bank, One Ropemaker Street, London EC2Y 9AW

Independent Examiner

Gordon R Beer, MA FCA; 4 Chilgrove House, Marden Way, Petersfield, GU31 4PU

Insurance

Covea Insurance plc, A & B Mills, Dean Clough, Halifax, HX3 5AX



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TRUSTEES' REPORT for the year ended 31st May 2025

Statement of Public Benefit

Petersfield Musical Festival aims every year to fulfil its purpose – to promote, improve, develop and maintain the appreciation of music in all its aspects – in a variety of ways.

Specifically, the charity

- supports the activities of local choral and orchestral societies and individual local amateur and professional singers and instrumentalists.
- offers a platform to other locally-based performing groups.
- promotes music-making among young people by bringing local primary and secondary schools together in large-scale combined-school concerts.
- seeks to give opportunities to young professional musicians.
- brings groups of national and international standing to this part of Hampshire.
- caters for audiences with a variety of ages, tastes, and means.
- provides for people with disabilities, including wheelchair access to all concerts.
- helps young music students through grants from the Michael Hurd Fund for Young Musicians.

Organisation

The charity's activities are organised by a team of volunteers led by the voluntary Committee listed on page 3. For the Festival, this includes the artistic planning, financial administration, engagement of professional musicians, co-ordination of rehearsals, advertising and publicity, ticket sales and the supervision of the stage and auditorium throughout the Festival period.

The full Festival Committee met for four scheduled meetings, on 9th October and 29th November 2024, and 22nd January and 7th May 2025. Committee sub-groups met as required to discuss operational matters.

The 2024-2025 Season

Autumn Workshop

About 100 participants enjoyed an all-day workshop singing Vaughan Williams's *Dona Nobis Pacem*, led by Paul Spicer, Festival Conductor. held in Petersfield Methodist Church on Saturday 28th September 2024.

The 2025 Festival

With ten concerts over nine days, the Festival welcomed a record audience to enjoy a diverse range of music from brass to operetta, choral works to film themes. A total of 800 performers took to the stage including 14 conductors, 7 choirs, 4 orchestras, 3 bands, 11 soloists, 2 readers and an opera company. Ticket sales were excellent and all concerts in the Festival Hall sold out. Two concerts in St Peter's, as usual, were free entry, making music accessible to all.

Friday 14th March: Liss Band with Hampshire Police Male Voice Choir

The Festival was splendidly launched with an enthusiastic capacity audience entertained by two long-standing groups based in the area: Liss Band, conducted by Mike Pennicotte-Henrie, in its 50th anniversary season, and the Hampshire Police Male Voice Choir, conducted by Geoffrey Porter,



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which has origins stretching back to 1940. The band's sets included a variety of works sometimes featuring excellent soloists and at others put the band through its paces, with every section coming to the fore. The choir performed a broad mix of songs with jazzy rhythms, close-harmony and lively renditions of opera choruses. Enthusiastic applause was rewarded with an encore from Liss Band – a final burst of the 'Floral Dance' – to send everyone happily on their way home, or to the bar, where, as is their custom, the members of the Police Choir enjoyed their sense of camaraderie and entertained the drinkers with unaccompanied songs, just for the pleasure of it.
Attendance 264, 100%

Saturday 15th March: Gloria!

Vivaldi *Gloria*, Haydn 'Creation' *Mass in B flat*, Corelli *Concerto Grosso in G minor*. Soloists: Harriet Cameron, Soprano; Helena Paish, Mezzo-Soprano; Harun Tekin, Tenor; Alexander Bower-Brown, Baritone; Festival Chorus with Petersfield Choral Society and Rogate Choral Society; Southern Pro Musica. Conductor: Paul Spicer

The first choral concert showcased two audience favourites from the Baroque era and introduced many to an overlooked masterpiece, Haydn's *Schöpfungsmesse*. Conductor Paul Spicer brought out all the colours, fun and drama of the piece, highlighting contrasting textures. The balance in the orchestra and ensemble with the choir were excellent and all four soloists projected the characterful music with style and confidence. Despite being a sacred work, the 'Creation' Mass was made to feel almost operatic in its drama and mood changes.

Under the assured baton of conductor Paul Spicer, the chamber string orchestra characterised each movement of Corelli's much-loved *Concerto Grosso in G minor*, known as the 'Christmas' Concerto, then the orchestra was joined by oboes, trumpets, organ, bassoons and the two soprano soloists for the *Gloria* by Vivaldi, an instantly recognisable highlight of the choral repertoire.

Paul Spicer said of the evening: 'It was one of the most uplifting concerts I can remember at Petersfield. The orchestra played wonderfully and our team of soloists was outstanding.'

Audience 267, 100%

Sunday 16th March: Family Concert

This year's Family Concert, given by the local professional string orchestra SouthDowns Camerata, directed by Sara Deborah Timossi, was titled 'Dancing through the Movies' and lived up to its name in an hour of delightful music and dance equally appealing to all ages in the capacity audience – no doubt including, for many of the younger children, their first experience of a live orchestra. Compere Steve Sargent introduced the four groups of string instruments and the individual trumpet, piano and percussion players brought in to supplement the strings for the occasion. (The children would perhaps have enjoyed hearing more from them, particularly the trumpet.) Steve went on to introduce a narrative that linked all the musical numbers – a fairy tale of young Mia and the squirrel Zigzag, who would be her guide through a day's adventures. 14 young dancers from the MD Dance Academy in a rainbow of brilliant-coloured costumes danced in a circle round the band joined in the Encore by children and parents - a perfect finale to a well-planned and thoroughly engaging programme.

Audience 247, 100%

Monday 17th and Wednesday 19th March: Youth Concerts

Twelve schools and youth music organisations took part: Bedales Prep, Dunhurst; Churcher's College; Churcher's College Junior School; Ditcham Park; Froxfield C E Primary; Herne Junior; Langrish Primary; Rake C E Primary; Sheet Primary; Steep C E Primary; The Petersfield School (TPS); with the Petersfield Area Schools String Orchestra (PASSO).

The 173 strong combined schools' choir enjoyed their music, conducted by teachers from Bedales, Ditcham Park and TPS. The round 'A la Cart' went very well, giving a chance for some part-singing.



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The Simon and Garfunkel and (especially) Matilda songs were popular, and there were good young vocal soloists. Instrumental ensembles included the combined schools' jazz and wind bands. On Monday night the audience enjoyed the special treat of hearing solos from two outstanding young percussionists. Drummer Arlo Cairns played with an energy and confidence that belied his youth. Then Henry Milne, accompanied by Nicholas Gleed, brought the house down with a virtuoso rendering on the marimba of Goff Richards' *Zimba Zamba*. Trustees thank the teachers, conductors, parents, and performers, all of whom play their part in making the Youth Concerts such a success, but mainly Philip Young who coordinates, directs and comperes so splendidly. Attendances 304 and 304 (100%)

Tuesday 18th March: Michael Hurd Fund for Young Musicians Lunchtime Recital

Two young recipients of bursaries given by the Festival's Michael Hurd Fund delighted the audience at St. Peter's Church. Elliot Cundy, a music scholar at Bedales gave a truly virtuosic performance on double bass, while Ukrainian violinist Mariia Liaskovets both entranced and engaged with her contrasting programme of pieces. Elliot was accompanied by Margaret Roberts, and Mariia by Jeffrey Leo Au, also studying at the Royal College of Music. Attendance was free and the retiring collection raised money for the fund in order to help more young musicians. Attendance 84

Wednesday 19th March: Vox Cantab in St Peter's Church

Vox Cantab, a chamber choir drawn mainly from former choral scholars at Cambridge University, founded and directed by Louisa Denby, a former recipient of an award from the Michael Hurd Fund, presented a concert of music and readings featuring composers, writers and poets with strong connections to Petersfield and the surrounding area, including three works by Michael Hurd. The readings, between the musical items, several of them by or concerning local poet Edward Thomas, were given by Debbie and Jeremy Whitton Spriggs. The shorter second part of the concert opened with John Ireland's *Greater Love Hath No Man*, followed by four of Hubert Parry's well-known *Songs Of Farewell*. There was some fine solo singing in both. Finzi's stirring *God Is Gone Up* brought the concert to a rousing conclusion. The concert was generously supported by The British Music Society Charitable Trust (Michael Hurd Bequest). Audience 96

Thursday 20th March: Petersfield Orchestra

Beethoven *'Emperor' Piano Concerto No. 5*, Shostakovich *Symphony No. 10*, Liadov *Baba Yaga*. Soloist: Ariel Lanyi, Conductor: Robin Browning.

The audience was treated to a blockbuster programme of orchestral music. A full-scale symphony orchestra, including at various points triple woodwind, bass clarinet and contrabassoon, snare drum, tam-tam and xylophone, gave every ounce of energy to deliver a rousing and emotionally charged performance. Ariel Lanyi, a young award-winning pianist, showed an ability to lift his playing to powerful heights with firm and sure finger-work, only to drop down into hushed pianissimos which the audience clearly found spellbinding.

Audience 239, 100%

Friday 21st March: The Merry Opera Company, *Die Fledermaus*

The Merry Opera Company made a welcome return to the Festival following their successful debut in 2022. This time they chose to perform Johann Strauss's most celebrated operetta, *Die Fledermaus*. Merry Opera has only just seven in the cast, yet the operatic quality of their voices ensured they could deal with the challenging vocal requirements with ease. Some of the performers doubled up the minor roles and also provided the chorus backing when required. The rapturous ovation at the end was



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indicative of how much the audience enjoyed it, and many said they hope to see them back at the Festival Hall before too long.

Audience 249, 100%

Saturday 22nd March: Dona Nobis Pacem

Parry *Blest Pair of Sirens*, Delius *Summer Evening*, Saint-Saens *Cello Concerto*, Vaughan Williams *Dona Nobis Pacem*. Soloists: Caroline Taylor, soprano; Thomas Humphreys, baritone; Lucy Scotchmer, cello. Festival chorus including Petersfield Choral Society and Fernhurst Choral Society; Conductors: Paul Spicer and Stephen Scotchmer.

In the Festival's concluding concert, conductor Paul Spicer took the baton at either end for a pair of choral masterpieces, yielding place to Stephen Scotchmer to guide the Basingstoke Symphony Orchestra through a cello concerto by Saint-Saëns and a short work by Frederick Delius. The Festival Chorus began proceedings with a spirited account of Parry's *Blest Pair of Sirens*. The cantata *Dona Nobis Pacem* by Vaughan Williams moved from anguished suffering at the outset, to an impassioned prayer for peace at the close. Between the choral pieces came the Cello Concerto No.1 by Saint-Saëns, in which Lucy Scotchmer (daughter of the conductor Stephen Scotchmer) matched its various quicksilver changes of mood and tempo every inch of the way.

Audience 230, 100%

The Michael Hurd Fund for Young Musicians

This fund, set up in 2007 in memory of composer and musician Michael Hurd, is a Restricted Fund within the charity. Awards (currently of up to £500) are considered for any project to further the musical skills of applicants of 25 years and under, who live or attend school or college within the whole of Hampshire and the Isle of Wight, or within 25 miles of Petersfield. Applicants should already have shown aptitude in their field of music and must be endorsed by a sponsor who has specific knowledge of their musical experience.

Festival of Young Composers

This is a biennial event and is due again to be held on Sunday 8 February 2026.

Entrants may present their music either through a live performance or as a digital recording. Works are performed to an adjudicating panel at a public performance. Information on the 2026 Festival of Young Composers has been sent to schools and colleges and is on the Festival website. The closing date for entries is 5th December 2025, and the performance and adjudication day is Sunday, 8th February 2026, at The Studio, TPS. The adjudicating panel will be Dr Jill Jarman, Jonathan Willcocks and Philip Young.

Awards

Trustees approved ten applications for grants:

- £250 towards the cost of Conservatoire auditions.
- £250 towards the purchase of a bassoon.
- £250 towards membership of the NYO.
- £200 for a singer to attend the NYC course.
- £250 to a violinist to assist with the cost of the HCYO Bryanston residential course.
- £250 to a trombonist to assist with the cost of the HCYO Bryanston residential course.
- £500 towards the purchase of a new flute.
- £300 to attend the NYWO course.
- £300 towards the purchase of a digital piano.
- £200 to attend the ACM summer school.



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Lunchtime concert 2025

A large audience was present for the excellent concert given by award recipients Elliot Cundy (double bass) accompanied by Margaret Roberts, and Mariia Liaskovets (violin) accompanied by Jeffrey Leo Au at St Peter's Church, Petersfield on Tuesday 18th March, with the retiring collection providing a greatly appreciated boost to the Fund.

Finance

Firstly, Trustees thank Rob Walker, for his enormous contribution serving as treasurer for the last seven years and record their gratitude for the exemplary records he kept and a very well planned and executed handover.

The financial statements following this report show a deficit arising on the Concert Account of £316 and a surplus arising on the General Account of £8,854 resulting in a positive net movement of funds of £8,538 which has increased the festival's reserves from £33,142 to £41,680

The attached accounts provide the detail of this, but the following observations are made in summary.

Budgets were prepared as the Festival programme was taking shape and a review of these indicated that a potential deficit was looming and in mitigation some concert ticket prices were raised, albeit by as little as possible. However, the family ticket prices were not, as we believe these concerts are of great value to the families who attend and are important for the future of not only the Festival but also of the appreciation of classical music. However, happily the level of ticket sales taken in the budget proved to be somewhat pessimistic and an exciting programme meant concerts were sold out resulting in higher revenues than expected.

One of the issues that had to be coped with was the loss of the East Hampshire District Council Grant of £4,000. This was partially redressed by grants from the Vaughan Williams Society of £1,400, and the British Music Society of £500. A major new source of revenue, the result of considerable effort by Michael Buckley, has been the £3,000 raised from sponsorship by local Petersfield businesses.

A review of the last three years' accounts show that the Festival has essentially broken even. That this year has produced a surplus is testament to the hard work all of those involved to ensure the success of the Festival. This surplus has strengthened the balance sheet of the Festival and ensures that it has a bright and more secure future.

Future plans

2025 Autumn Workshop

Saturday 27th September Open choral workshop directed by Paul Spicer at Petersfield
Methodist Church: *Verdi Requiem*

2026 Festival of Young Composers

Sunday 8 February Performance and adjudication day at The Studio, The Petersfield School



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2026 Festival

Friday 13 th March	St Cat's Ensemble, platinum award-winning wind band based near Winchester
Saturday 14 th March	Duke Ellington's Sacred Concert: Froxfield Choir with Brass Breakout Jazz Orchestra, Soloist & Tap Dancer
Sunday 15 th March	Family Concert: Basingstoke Symphony Orchestra
Monday 16 th March & Wednesday 18 th March	Youth concerts: singers and instrumentalists from local schools and youth music organisations
Tuesday 17 th March	St Peter's Church Lunchtime Recital: 'World Postcards'- chamber music by Francis Poulenc, George Venner, and Gerald Finzi. Karen Kingsley and Nick Saunders (piano), Rob Blanken, Jen Flatman (clarinet)
Wednesday 18 th March	In St Peter's Church: gemini consort with SouthDowns Camerata
Thursday 19 ^h March	Petersfield Orchestra: Bernstein <i>Candide Overture</i> , Gershwin <i>Piano Concerto in F</i> , Rachmaninov <i>Symphonic Dances</i> Conductor: Robin Browning, Soloist: tba
Friday 20 st March	Red Priest: Truly, Madly Baroque. A dynamic ensemble with a lively programme of baroque masters
Saturday 21 st March	Verdi <i>Requiem</i> . Soloists tba, Festival Chorus with Fernhurst, Petersfield and Rogate Choral Societies; Southern Pro Musica, Conductor: Paul Spicer

Trustees

Responsibility of the Trustees

The Trustees are responsible for maintaining proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the accounts comply with the necessary regulation. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of error, fraud and other irregularities. The Trustees have followed guidance issued by the Charity Commission on recommended best practice for these records and procedures.

As required by the charity's constitution, the Trustees have submitted the charity's accounts for independent examination to an examiner appointed by the Annual General Meeting who meets the qualification requirements of the Charity Commission.

Incidents and Risk Statement

When significant incidents arise that have involved or could involve such things as a significant loss of funds and/or significant risks to the Society's property, work, beneficiaries, or reputation then the Trustees are required to report them without delay to the Charity Commission for England and Wales.

The Trustees confirm that there have been no such incidents in the year under report that should have been brought to the Commission's attention.



This report was approved by the Trustees at a meeting on 23rd July 2025.

Signed Pamela Buckley (Chairman)



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STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 May 2025						
		2025			2024	
		Unrestricted General Reserve	Restricted Michael Hurd Fund for Young Musicians	Total		Total
		£	£	£		£
	Notes					
Income						
Donations and legacies	20, 21	14,950	576	15,526		14,028
Charitable activities	22	42,337	-	42,337		36,414
Investments	23	363	165	528		1,017
Other Income		223	144	367		270
Total Income		£57,873	£885	£58,758		£51,730
Expenditure						
Charitable activities	24, 25	46,289	2,750	49,039		49,209
Other	26	3,046	-	3,046		2,904
Total Expenditure		£49,335	£2,750	£52,085		£52,113
Net income (expenditure)		£8,538	£(1,865)	£6,673		£(383)
Transfers between funds		-	-	-		-
Net movement in funds		8,538	(1,865)	6,673		(383)
Reconciliation of funds						
Total funds brought forward		33,142	9,618	42,760		43,143
Total funds carried forward		£41,680	£7,753	£49,433		£42,760
The Notes on pages 17 to 19 form part of these accounts.						



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CONCERT ACCOUNT for the year ended 31 May 2025							
				<u>2025</u>			<u>2024</u>
				£			£
INCOME							
Festival							
Ticket sales				31,760			24,569
Donations to Festival via retiring collections				576			526
Programme sales				1,563			1,321
Programme advertisements				2,980			3,040
Choir member subscriptions				4,845			4,176
Hampshire CC members' (councillors') grants				500			1,000
Grants & sponsorship for specific concerts				2,560			1,080
Contribution from Bar Sales				845			684
Contribution from Ice Cream Sales				344			208
Sundry income				-			-
				£45,973			£36,604
EXPENDITURE							
Festival							
Venue hire				6,483			6,265
Conductor's fees and expenses				6,460			4,983
Rehearsal accompanists				800			750
Orchestra & musicians' fees				18,150			15,140
Soloists fees & expenses				2,810			2,017
Celebrity and other artistes' fees & expenses				3,060			5,922
Music purchase/hire/printing				679			792
Instrument hire				50			50
Performing Rights Society licence fees				1,242			766
Lighting & audio expenses				2,013			2,284
Programme and insert printing				2,101			2,004
Advertising & publicity				1,983			2,511
Piano tuning and maintenance				306			205
Other direct concert costs				152			366
Sundry expenses				-			30
				£46,289			£44,084
Concert Account surplus (deficit) for the year				£(316)			£(7,480)
The Notes on pages 17 to 19 form part of these accounts.							



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GENERAL ACCOUNT for the year ended 31 May 2024			
		<u>2025</u>	<u>2024</u>
		£	£
INCOME			
Grants and sponsorship			
Petersfield Town Council		1,500	750
East Hampshire District Council		-	4,000
Gold, Silver & Bronze Sponsorships		3,000	-
Other grants, donations & sponsorship receipts		3,233	2,067
		<u>£7,733</u>	<u>£6,817</u>
Friends' and other donations			
Friends' donations		2,728	2,865
JustGiving & EHDC lottery		27	39
		<u>£2,755</u>	<u>£2,904</u>
Other income			
Gift Aid recovered		826	843
Mayor's Market stalls		208	240
Bank interest		363	837
Sundry income		15	30
		<u>£1,412</u>	<u>£1,950</u>
	Total income	£11,900	£11,671
EXPENDITURE			
Festival			
Making Music & other subscriptions		201	459
Independent Examiner's fees		470	520
Insurance		168	395
Committee and AGM expenses		294	115
Office costs		424	445
Website		374	619
Bank charges		89	95
Depreciation		999	-
Sundry expenses		27	22
		<u>£3,046</u>	<u>£2,670</u>
Michael Hurd Fund for Young Musicians			
Operating costs		-	1,242
		<u>-</u>	<u>1,242</u>
	Total expenditure	£3,046	£3,912
	General Account surplus (deficit) for the year	£8,854	£7,759

The Notes on pages 17 to 19 form part of these accounts.



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BALANCE SHEET at 31 May 2025						
			31 May 2025		31 May 2024	
			£	£	£	£
	Notes					
Fixed Assets						
Bluthner grand piano	27			1		1,000
				£1		£1,000
Current Assets						
HSBC Bank - current account	28	21,178			14,630	
HSBC Bank - Money Manager re Michael Hurd Fund	28	6,862			9,447	
United Trust Bank - Charity 100-day notice account	28	20,000			20,000	
Total cash at bank		£48,040			£44,076	
Sundry Debtors and Accrued Revenue		4,570			1,510	
Prepaid Expenses and Accrued Revenue		635			175	
Total Current Assets		£53,245			£45,761	
Current Liabilities (due within one year)						
Sundry Creditors and Accrued Charges		657			1,465	
Accrued Charges		3,156			2,536	
Total Current Liabilities		£3,813			£4,001	
NET CURRENT ASSETS				£49,432		£41,760
TOTAL ASSETS				£49,433		£42,760
REPRESENTED BY						
General Reserve (Unrestricted)						
Balance brought forward		33,142			32,863	
Concert Account surplus (deficit) for the year		(316)			(7,246)	
General Account surplus (deficit) for the year		8,854			7,525	
Balance carried forward				£41,680		£33,142
Michael Hurd Fund for Young Musicians (Restricted)				£7,753		£9,618
TOTAL FUNDS				£49,433		£42,760
The Accounts for the year ended 31 May 2025 and the Balance Sheet at 31 May 2025 were approved by the Trustees at a meeting on 24th July 2025 and signed by						
						
Pam Buckley, Chairman		Richard Stoneman, Treasurer				
The Notes on pages 17 to 19 form part of these accounts.						



PETERSFIELD
MUSICAL
FESTIVAL

Registered charity no. 900489

MOVEMENTS IN RESTRICTED RESERVES for the year ended 31 May 2025							
				31 May 2025	31 May 2024		
				£	£		
				Notes			
Michael Hurd Fund for Young Musicians							
Opening balance				9,618	10,280		
Retiring collections				576	686		
Bequests and donations				-	-		
Bank interest				165	180		
Gift Aid recovered				144	172		
(less) Awards		29		(2,750)	(1,250)		
(less) Young Composers' prizes				-	(450)		
(less) transfers to current account				-	-		
Balance carried forward				£7,753	£9,618		
The Michael Hurd Fund for Young Musicians does not have any liabilities.							
The Notes on pages 17 to 19 form part of these accounts.							



Registered charity no. 900489

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2025

Basis of Preparation

1. These accounts have been prepared on a going concern basis under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the notes below.
2. The accounts have been prepared in accordance with:
 - a) *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*; and
 - b) *Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)*; and
 - c) *The Charities Act 2011*.
3. Petersfield Musical Festival constitutes a public benefit charity as defined by FRS 102.
4. There have been no changes to the charity's accounting policies in the reporting period, and no material prior year errors have been identified.
5. No accounting estimates have been made in either this or the previous reporting period.
6. The accounts are presented in sterling, which is the functional currency of the charity, and amounts are rounded to the nearest pound.

Funds

7. The General Reserve is an unrestricted fund that is available for use at Trustees' discretion in furtherance of the charity's objectives. This fund is used for income and expenditure transactions that support the charity's operations. The Trustees' objective is that the balance in this fund at the end of a financial year should be equivalent to one year's Concert Account expenditure, thus helping to prove that the charity is a going concern.
8. The Michael Hurd Fund for Young Musicians, the renamed Michael Hurd Memorial Fund, is a restricted fund whose objective is to encourage young people of 25 years of age and under within the broad catchment area of the Petersfield Musical Festival to create and perform music of all kinds. It provides grants to individuals and groups and organises events where prizes may be awarded to young composers, singers and instrumentalists.
9. The Trustees have decided that the operating costs of the Michael Hurd Fund for Young Musicians during the reporting period shall be borne by the General Reserve.



Registered charity no. 900489

Accounting Policies

10. Income is recognised when the charity becomes entitled to the resources, it is probable that the Trustees will receive the resources, and the monetary value can be measured reliably. The charity's accounting records show the date that each income amount is received.
11. Grants, sponsorships, donations, bequests and legacies are only included as income when the monies have been received.
12. Gift Aid is included as income when a Gift Aid claim has been made to HM Revenue & Customs and either there is a valid Gift Aid Declaration from the donor or a donation has been made that complies with the Gift Aid Small Donations Scheme. Any Gift Aid amount recovered on a donation is considered part of the original gift; it is treated as an addition to the same fund as the initial donation unless the donor has specified otherwise.
13. Donated goods are recognised as income when the goods are sold and the money has been credited to the charity.
14. The charity is run by its Trustees and by other unpaid volunteers and it has no employees. The value of the voluntary work performed is not shown as income in the accounts.
15. Expenditure is recognised when there is an obligation that commits the charity to make a payment and the monetary value of this payment can be measured reliably. The charity's accounting records show the date that each payment is made.
16. Liabilities are recognised when there is an obligation that commits the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
17. Debtors and creditors are valued and measured at the actual settlement amounts to be received or paid.
18. Fixed assets are capitalised if they can be used for more than one year and they cost at least £250. They are valued at cost and are depreciated on a straight-line basis over three years.
19. There has been no offsetting of assets and liabilities or income and expenses in this reporting period.

Statement of Financial Activities

20. The General Reserve's income from donations and legacies is the sum of:
 - a) Concert Account income: Donations to Festival via retiring collections.
 - b) Concert Account income: Hampshire County Council members' (councillors') grants.
 - c) Concert Account income: Grants & sponsorship for specific concerts.
 - d) General Account income: Grants and sponsorship.
 - e) General Account income: Friends' and other donations.



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21. The Michael Hurd Fund for Young Musicians' income from donations and legacies is the sum of the fund's income from Retiring collections, Bequests and donations and Gift Aid recovered.
22. The General Reserve's income from charitable activities is the sum of all the income from the Concert Account except for Donations to Festival via retiring collections, Hampshire County Council members' (councillors') grants, Grants & sponsorship for specific concerts, and Sundry income.
23. Income from investments derives from the bank interest arising on the charity's and the Michael Hurd Fund bank account deposit balances.
24. The General Reserve's expenditure on charitable activities is the sum of [all] the expenditure in the Concert Account and the General Account's Michael Hurd Fund for Young Musicians' Operating costs.
25. The Michael Hurd Fund for Young Musicians' expenditure on charitable activities is the sum of the fund's Awards and Young Composers' prizes.
26. The General Reserve's other expenditure is all the General Account's Festival expenditure except for Friends & other discounts.

Concert Account and General Account Summaries

These schedules provide further summaries of the financial activities of the charity with an analysis of Concert Income and Expenditure and other General Income and Expenditure during the year under review.

Balance Sheet

27. The value shown for the Bluthner grand piano is the residual, nominal, value of the asset reflecting its current condition.
28. Cash at bank is not at risk as it is held with banks that are members of the Financial Services Compensation Scheme.

Michael Hurd Fund for Young Musicians

29. The awards given by the Michael Hurd Fund for Young Musicians, all of which were given to individuals, were fully compatible with the fund's objectives.

The fund's operating costs are shown in the General Account.

Miscellaneous

No events have occurred after the end of the reporting period.



**PETERSFIELD
MUSICAL
FESTIVAL**

Registered charity no. 900489

**PETERSFIELD MUSICAL FESTIVAL
INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES
ON THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2025**

I report to the trustees on my examination of the accounts of Petersfield Musical Festival for the year ended 31 May 2025.

Responsibilities and Basis of Report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)b of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G R Beer MA (Cantab) FCA
Chartered Accountant
4, Chilgrove House, Marden Way
Petersfield, Hampshire GU31 4PU

3rd. September 2025

PETERSFIELD MUSICAL FESTIVAL

England & Wales - Charity number 900489

Accounts



Registered Charity No. 900489

Trustees' Report and Financial Statements
For the year ended 31st May 2024



Registered charity no. 900489

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Registered charity no. 900489

MEMBERSHIP AND OTHER INFORMATION for the year ended 31st May 2024

Charity Name Petersfield Musical Festival

Charity Registration Number 900489

Petersfield Musical Festival is an unincorporated association whose governing document is its Constitution, adopted 15th July 1982, as amended 18th July 2005, 15th September 2017, 21st September 2018 and 16th September 2021.

Aims of the Charity as set out in the Constitution To promote, improve, develop and maintain the appreciation of music in all its aspects. This is to be achieved by the presentation of public choral concerts, orchestral concerts and recitals, including an annual Festival to be held in and around Petersfield (“the Festival”), and by such other ways as the Society, through its Committee, shall determine from time to time.

During the year, the Trustees continued with the duty in Section 4 of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission.

The charity is managed by a Committee of Trustees, consisting of a Chairman, an Honorary Secretary, and an Honorary Treasurer (the Society’s Officers), and a maximum of fourteen other members. These members are elected at a General Meeting of the Society, hold office until the next Annual General Meeting (AGM), and are eligible for re-election. The Committee may co-opt an appropriately qualified person on to the Committee to serve until the next AGM. One representative from each adult amateur musical group or society that intends to participate in the next Festival may be invited to attend Committee meetings, but these representatives are not *ex officio* Trustees.

President Jonathan Willcocks

Trustees as elected at the AGM held on 21st September 2023:

Chairman	Pamela Buckley
Secretary	Simon Mason
Treasurer	Rob Walker

Committee Members

Charlotte Beck, Sue Bint, Nancy Buck, Geoff Culbertson, Marcia Fielden, Sarah Hard, Sally Maybury, Tony Newberry, Simon O’Hea, Sheila Rowe, Richard Stoneman, Philip Young.

Representatives of participating societies during 2023 and 2024

Fernhurst Choral Society	Nigel Roberts
Petersfield Choral Society	Sue Upton
Petersfield Orchestra	Steve Bartholomew / Louise Wilson
Rogate Choral Society	Gerard McCloskey / Richard Woodhams



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Music Committee

Mark Dancer (Petersfield Choral Society), Marcia Fielden, Sally Maybury, Tim Ravalde (Fernhurst Choral Society), Paul Spicer, Giles White (Rogate Choral Society), Jonathan Willcocks, Philip Young

Michael Hurd Fund for Young Musicians

Sue Bint (Administrator), Marcia Fielden, Philip Young

Correspondent

The Secretary: Simon Mason, 6 Stoneham Park, Petersfield, Hants GU32 3BT

Telephone: 01730 260344

Email: info@petersfieldmusicalfestival.org.uk

Website

www.petersfieldmusicalfestival.org.uk

Bankers

HSBC Bank plc, 1 Centenary Square, Birmingham, B1 1HQ, and United Trust Bank, One Ropemaker Street, London EC2Y 9AW

Independent Examiner

Gordon R Beer, MA FCA; 4 Chilgrove House, Marden Way, Petersfield, GU31 4PU

Insurance

Covea Insurance plc, A & B Mills, Dean Clough, Halifax, HX3 5AX



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TRUSTEES' REPORT for the year ended 31st May 2024

Statement of Public Benefit

Petersfield Musical Festival aims every year to fulfil its purpose – to promote, improve, develop and maintain the appreciation of music in all its aspects – in a variety of ways.

Specifically, the charity

- supports the activities of local choral and orchestral societies and individual local amateur and professional singers and instrumentalists.
- offers a platform to other locally-based performing groups.
- promotes music-making among young people by bringing local primary and secondary schools together in large-scale combined-school concerts.
- seeks to give opportunities to young professional musicians.
- brings groups of national and international standing to this part of Hampshire.
- caters for audiences with a variety of ages, tastes, and means.
- provides for people with disabilities, including wheelchair access to all concerts.
- helps young music students through grants from the Michael Hurd Fund for Young Musicians.

Organisation

The charity's activities are organised by a team of volunteers led by the voluntary Committee listed on page 3. For the Festival, this includes the artistic planning, financial administration, engagement of professional musicians, co-ordination of rehearsals, advertising and publicity, ticket sales and the supervision of the stage and auditorium throughout the Festival period.

The full Festival Committee met for four scheduled meetings, on 11th October and 29th November 2023, and 31st January and 8th May 2024. Committee sub-groups met as required to discuss operational matters.

The 2023-2024 Season

Autumn Workshop

About 60 participants enjoyed an all-day workshop singing works from *The Bob Chilcott Songbook*, led by Jeremy Backhouse, conductor of the Vasari Singers and Vivace Chorus, held in Petersfield Methodist Church on Saturday 23rd September 2023.

The 2024 Festival

The largest Festival to date, with eleven concerts over nine days, welcomed a record number of participants and audience to enjoy a diverse range of music from pop songs to organ fugues, choral works to jazz standards. Ticket sales were excellent and several concerts sold-out.



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Friday 15th March, Encore Choirs + Legends

Enthusiastically directed by Josh Robinson, Encore Choirs sang a programme that ranged from pop classics to musical theatre and film. Legends are a vocal trio who bring tremendous energy and a polished presentation to their performances of boy band hits. Both performed for the first time at a Festival to an enthusiastic audience, which enjoyed singing along and joining in the actions. Mayor J C Crissey brought along representatives of each of his four mayoral charities, including young RAF cadets who encouraged the audience to contribute.

Attendance 180 (70%)

Saturday 16th March, Mozart

Symphony no. 40 in G minor; Mass in C minor. Soloists: Sofia Ticciati, soprano; Clara Orif, soprano; Henry Ross, tenor; Giles White, baritone. Festival Chorus with Fernhurst Choral Society and Petersfield Choral Society; Southern Pro Musica. Conductor: Jonathan Willcocks.

Our Festival Conductor, Paul Spicer, warned of his heart problems in January, and having led almost all the combined choir rehearsals, achieving high standards in the challenging Mass, he reluctantly took the decision at the end of February to stand down from both choral concerts. Fortunately, our President, Jonathan Willcocks, was available to lead his orchestra, soloists and chorus in a first-rate performance.

During the concert's interval, Philip Young was presented with gifts from Friends and participants in the Festival to mark the end of his over 40-year tenure as either Chairman, Musical Director or Committee member, and Mayor J C Crissey presented him with a well-deserved Town Mayor's Medal.

Attendance 252 (100%)

Sunday 17th March, Family Concert with Basingstoke Symphony Orchestra

There was a royal theme and children were invited to come dressed as their favourite king or queen, prince or princess. There were some splendid costumes among the capacity audience of parents, grandparents and children. The image of King Charles III was there to greet them at the door; there was a card for the children to send 'get well soon' messages, and a crown for each to wear during the concert. The 55-strong orchestra, under their conductor Stephen Scotchmer, with compere Sarah Scotchmer, delighted all ages in the audience with a programme that presented royalty in many forms.

Attendance 240 (100%)

Sunday 17th March, the gemini consort in St Peter's Church

This concert was planned with Ann Pinhey and was performed in her memory under the direction of Lucy Humphris, whose own career as a trumpeter, composer and conductor had been so encouraged by Ann. From the opening of the most substantial work in the programme, Pergolesi's *Stabat Mater*, the fine tonal qualities of this small ensemble of upper-voice singers were evident. Nicholas Gleed was the accompanist. The second half of the concert had a commendable emphasis on living composers.



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A substantial collection was taken on behalf of The Rosemary Foundation, according to Ann's wishes.

Attendance 130

Monday 18th and Wednesday 20th March, Youth Concerts

Twelve schools and youth music organisations took part: Bedales Prep, Dunhurst; Churcher's College; Churcher's College Junior School; Ditcham Park; Froxfield C of E Primary; Herne Junior; Langrish Primary; Liss Primary; Sheet Primary; Steep C of E Primary; The Petersfield School (TPS); together with the Petersfield Area Schools String Orchestra (PASSO).

Three conductors came forward from TPS, Churcher's and Ditcham Park to conduct the combined schools' choir, and Sue Riggs composed songs about Petersfield. Two Festival of Young Composers prize winners had their pieces performed on Monday. Instrumental ensembles included the combined schools' jazz and wind bands. The opening theme was "Thank you for the music", and the 200-strong choir sang the popular ABBA song with great joy, to the delight of the capacity audiences.

Attendances 303 and 304 (100%)

Tuesday 19th March, Lunchtime Recital in St Peter's Church

Recipients of grants from the Michael Hurd Fund for Young Musicians, Rachel Newberry (soprano) and Rebecca McNaught (cello) gave stellar performances. Rachel sang a selection of songs and operatic arias, expertly accompanied by Mark Dancer, interspersed with challenging pieces for cello by Rebecca, accompanied by Emily Hoh. Attendance was free, and the retiring collection raised money for the fund in order to help more young musicians.

Attendance 101

Wednesday 20th March, Organ Recital in St Peter's Church

At this, the third concert in St Peter's, the Festival proudly welcomed renowned organist and choral conductor Richard Pearce, who gave a splendid recital, book-ended by Bach, and introduced the audience to works by several French composers. This was the first organ recital since 2018. Attendance was free, with a retiring collection on behalf of the charity.

Attendance 79

Thursday 21st March, Petersfield Orchestra

Smetana *Blanik*; Rachmaninov *Piano Concerto no. 2*; Dvořák *Symphony no. 8*. Soloist: Jamie Cochrane. Conductor: Robin Browning.

A popular programme, resulting in tickets selling out several weeks in advance. The soloist and conductor knew each other well and gave a fascinating pre-concert interview to Piers Burton-Page. Jamie Cochrane played Rachmaninov's second piano concerto flawlessly, ably supported by a responsive orchestra.

Attendance 228 (100%)



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Friday 22nd March, National Youth Jazz Orchestra, The Music of Art Blakey

The Festival regularly receives pleas for jazz, so this concert gave the opportunity both to satisfy those requests and to provide a platform for a young sextet from NYJO, who performed traditional solos to demonstrate their prowess to an appreciative audience. Details of capacity, audience size and box office takings were passed on for their Arts Council evaluation.

Audience 154 (60%)

Saturday 23rd March, A Century of English Music

Elgar *Serenade for Strings*; Dyson *Hierusalem*; Ireland, *Downland Suite*; Rutter *Magnificat*. Festival chorus including Petersfield Choral Society and Rogate Choral Society; Milly Forrest, soprano; Nova Foresta Classical Players. Conductors: Giles White and Phil Daish-Handy.

The Festival was very fortunate that Giles White was able to take over the choral conducting, much supported by Mark Dancer, who accompanied Rogate Choral Society after Christmas, and he was the organist for the choral pieces. Giles took some very enjoyable and upbeat combined rehearsals and managed these pieces excellently. Phil Daish-Handy shared the conducting, profiting from his familiarity with Nova Foresta Classical Players, who were performing at the Festival for the first time. Ticket sales for this less familiar programme were slow but picked up during the week to near capacity.

Mayor J C Crissey presented the Festival, as one of his mayoral charities, with a cheque for £1,000.

Attendance 219 (82%)

The Michael Hurd Fund for Young Musicians

This fund, set up in 2007 in memory of composer and musician Michael Hurd, is a Restricted Fund within the charity. Awards (currently of up to £250) are considered for any project to further the musical skills of applicants of 25 years and under, who live or attend school or college within the whole of Hampshire and the Isle of Wight, or within 25 miles of Petersfield. Applicants should already have shown aptitude in their field of music, and must be endorsed by a sponsor who has specific knowledge of their musical experience.

The performance and adjudication day of the biennial Festival of Young Composers competition took place on Sunday 4th February at The Studio, TPS, Petersfield, where the adjudicators were Dr Jill Jarman, Jonathan Willcocks and Philip Young. The competition attracted six entries that were heard on the day; the winning compositions in the Live Performance categories - William Sharps's Variations on an original theme for solo violin and Laurence Horwood's Song of an age for flute, clarinet, violin and cello - were performed at the Youth Concert on Monday 18th March during the 2024 Festival.



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In the “14 and under Live Performance” category the first prize was won by William Sharps and the second prize by Jude Gillham; in the “17 and under Recorded Performance” category the winner was Joe Jolliffe and a Certificate of Merit was given to Ava Groves; in the “17 and under Live Performance” category the first prize was awarded to Laurence Horwood and the second prize to William Hammond.

Trustees approved five applications for awards by young musicians during the financial year: £250 towards the cost of Logic Pro composing software and laptop for an A level student; £250 to a violist to assist with Junior Royal Academy of Music fees; £250 towards the purchase of a double bass; and £250 each to a percussionist and cellist to assist with the costs of attending the Hampshire County Youth Orchestra (HCYO) Bryanston residential course.

A large audience was present for the excellent lunchtime concert given by Rachel Newberry, Mark Dancer, Rebecca McNaught and Emily Hoh at St Peter’s Church, Petersfield on Tuesday 19th March; a retiring collection of £686 (plus Gift Aid) provided a greatly appreciated boost to the Fund.

Sue Bint is retiring as the Fund’s Administrator, and she thanks her Review Panel colleagues, Philip Young and Marcia Fielden, for their marvellous support during her time in the role. She also thanks the Petersfield Musical Festival Committee for its continuing support of the Fund. After her retirement, the Fund will be in the “good hands” of Louise Douglas and Lucy Flint, supported by Philip Young.

Finance

Financial systems, accounting methods, procedures and other changes

There were no major changes to the charity’s financial systems and accounting methods during the financial year. Some other changes were made, however, to:

- Appoint Gordon Beer as the Independent Examiner of the charity’s Accounts, with agreed fees of £520, less than half of those envisaged by our previous examiner, A. J. Bennewith & Co, who had performed the role well for four financial years but whose fees had increased significantly during this period.
- (As part of gradual hand-over of the Treasurer role) add Richard Stoneman to the list of signatories on the charity’s bank accounts with HSBC UK and United Trust Bank, and provide him with a HSBC business debit card.
- Increase the single payment, per transaction and per day limits for a Secondary User for [HSBC] internet banking to enable such a user to operate more effectively in the absence of the Treasurer, the Primary User.
- Take [Zettle] card payments for ice cream and programme purchases at Petersfield Festival Hall during the Festival.
- Sell tickets for the annual choral workshop exclusively through TicketSource, whilst still allowing people to pay by cheque and apply manually via a nominated Committee member.



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Budgets and ticket prices

Budgets based upon reasonable and 95% attendance levels at Festival concerts were prepared early in the financial year and agreed by Trustees. Any significant changes to these budgets were presented to Trustees for their review and approval.

Ticket prices were set at appropriate levels to attract audiences, cover costs if possible, and meet the Festival's charitable objectives. All tickets for the Family concert were £5; and this £5 price applied to anyone aged 18 years or under for all other concerts.

After nearly a decade when they had remained constant, the schools' concessionary ticket prices for the Youth concerts were increased from £7 to £8 for adults and from £3 to £4 for children.

Financial results

The result this financial year was much better than expected. The charity's Balance Sheet reduced by just £383, and the Concert and General Accounts together had a surplus of £279, which was a significant improvement on the [latest] reasonable budget estimate of a £2,789 deficit, although for mainly technical reasons it was smaller than the [latest] 95% budget estimate of a £1,430 surplus.

As in the previous financial year, underpinning this impressive outcome was the receipt of the third and final £4,000 tranche of East Hampshire District Council's generous £12,000 grant from its Supporting Communities Fund; Friends' donations of £2,865; £1,000 from Hampshire County Council members' (councillors') grants; a donation of £1,000 via the UK Online Giving Foundation (Benevity); an award of £750 from Petersfield Town Council; and £106 in donations from other [non-Friend] individuals. The charity also received £1,000 from an anonymous donor. Without these secondary sources of funds, the charity's Balance Sheet would have reduced by £10,468.

Concert Account income this financial year was £39,020 (2023: £34,905), which covered 84% (2023: 83%) of the year's expenditure on the Festival's concerts and the choral workshop. The Concert Account deficit was £7,246 (2023: £7,198).

Noteworthy aspects of the Concert Account are:

- The Mozart choral concert, the Youth concerts, the Family concert, and the Petersfield Orchestra concert all sold out.
- There was a 10% increase in ticket sales income, the result of outstanding ticket sales and the increases in the schools' concessionary ticket prices for the Youth concerts.
- Both choral concerts and the Family concert incurred substantial losses, as expected, and in the case of the Family concert because of a deliberate decision to minimise the ticket price to make the concert accessible to everybody. Each concert's loss was, however, less than budgeted.
- Each Youth concert produced a significant surplus, while the Encore Choirs with Legends and the Petersfield Orchestra concerts each had a surplus of several hundred Pounds.



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- There was an 120% increase in income from programme advertisements, due to the recruitment of twelve new advertisers and a rise in advertisement prices to reflect the production, for the first time, of a full-colour programme.
- There was a 23% increase in choir member subscriptions income, partly the result of increasing the subscription fee from £22 to £24 per singer and partly from a rise in the number of Festival singers from 154 to 174.
- We received £330 in grants from the Josephine Baker Trust towards soloists' fees and expenses for the Mozart concert, plus a £750 grant from the Sir George Dyson Trust towards the costs associated with the performance of *Hierusalem* during the *A Century of English Music* concert.
- The Festival bar produced a final surplus of £685, after we donated the same amount to Petersfield Lions as their agreed 50% share of the bar's prior gross surplus.
- Lighting and audio expenses rose from £324 to £2,284. This was mainly because the Green "A" Team did not receive an EHDC Supporting Communities Fund grant this year, and thus were unable to transfer some of this to us as a discount on their standard fees. In addition, we spent £500 on hiring specialist audio equipment from a separate source.
- There was a 58% increase in advertising and publicity costs, from £1,588 to £2,511. Around four-fifths of this year's expenditure was for a highly-successful campaign to raise the charity's profile in newspaper and other adverts, for leaflet printing and banners and boards, including expenditure on three new boards that were hung at the back of the stage during concerts in Petersfield Festival Hall.

General Account income was £11,671 (2023: £11,163). There was a £1,000 increase in other grants, donations & sponsorship and a £339 increase in bank interest on the charity's 100-day notice savings account at United Trust Bank, as the bank paid an interest rate of 4.3% for much of the financial year.

General Account expenditure was £4,146 (2023: £4,992). Insurance costs rose by £252, as we took out a customised insurance policy via Making Music that had cancellation/abandonment cover of £25,000 in response to some deleterious changes in Making Music's standard insurance policy. The operating costs for the Michael Hurd Fund for Young Musicians were £1,242, compared to £2 last year, because of the biennial Festival of Young Composers in February 2024.

Increases in General Account expenditure were more than off-set by a £440 reduction in Independent Examiner's fees and a £2,158 decrease in website costs; the new website is now operational and this year's website expenditure was just for charges and fees associated with the domain name, website hosting, maintenance and occasional one-off assistance.

The General Account had a surplus of £7,525 (2023: £6,171).



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The total income of the charity was £51,730 (2023: £47,651). Major sources of income were ticket sales (45.8%); grants and sponsorship (13.2%); choir member subscriptions (8.1%); programme advertisements (5.9%); Friends' donations (5.5%); bar sales (4.5%); and programme sales (2.6%).

The charity's administration costs, including the costs of the Festival of Young Composers, were £3,912, representing just 7.6% of income.

The Unrestricted General Reserve had a balance of £33,141 (2023: £32,863) at financial year end. This represented 72% of Concert Account expenditure, which is reasonable but less than the Trustees' objective to have a balance equivalent to one year's such expenditure.

The Michael Hurd Fund for Young Musicians' income was £1,038, which consisted of a retiring collection of £686, bank interest of £180 and £172 in Gift Aid. Five awards were made, totalling £1,250. The fund's value decreased by £662 to £9,618 at financial year end.

Future plans

2024 Autumn Workshop

Saturday 28th September Open choral workshop directed by Paul Spicer at Petersfield Methodist Church: Vaughan Williams *Dona Nobis Pacem*

2025 Festival

Friday 14th March Liss Band with Hampshire Police Male Voice Choir
Saturday 15th March Vivaldi *Gloria in D*; Haydn 'Creation' Mass; Festival Chorus with Petersfield and Rogate Choral Societies; Southern Pro Musica. Conductor: Paul Spicer
Sunday 16th March Family Concert: SouthDowns Camerata
Monday 17th March,
Wednesday 19th March Youth concerts
Tuesday 18th March Lunchtime Recital in St Peter's Church by recipients of awards from the Michael Hurd Fund for Young Musicians
Wednesday 19th March Vox Cantab, in St Peter's Church
Thursday 20th March Petersfield Orchestra: Liadov *Baba Yaga*; Beethoven *Piano Concerto no. 5 (Emperor)*; Shostakovich *Symphony no. 10*. Conductor: Robin Browning
Friday 21st March Merry Opera: *Die Fledermaus*
Saturday 22nd March Parry *Blest Pair of Sirens*; Vaughan Williams *Dona Nobis Pacem*; Festival Chorus with Petersfield and Fernhurst Choral Societies; Basingstoke Symphony Orchestra. Conductor: Paul Spicer



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Trustees

The Festival gratefully acknowledges the dedicated service of four trustees who are not offering themselves for re-election at the forthcoming AGM:

Philip Young, former Chairman and Musical Director, who first joined the Committee in 1980 and has been pivotal in maintaining high musical standards in the Festival and coordinating the wonderful Youth Concerts. Thankfully, Philip has agreed to remain on the Music Committee so the Festival will continue to benefit from his knowledge, experience and extensive contacts.

Rob Walker, Treasurer for the past seven years, has not only meticulously prepared and supervised annual budgets and accounts, but has developed and documented formal policies to ensure the Festival complies with charity regulations. He has also been the Festival's liaison with Making Music, ensuring full advantage is taken of their resources, such as their insurance policy.

Marcia Fielden, former Secretary, has been on the Committee for fourteen years and served on both the Music Committee and the Michael Hurd Fund panel, bringing her extensive choral experience and delight in the development of young musicians. Marcia has undertaken a broad range of tasks, including coordinating the flower displays at the Festival. She was also behind the initiative of the Wednesday evening concerts in St Peter's and has reviewed the concerts there.

Sue Bint, administrator of the Michael Hurd Fund for Young Musicians for the last six years, has brought her music and education experience as well as her enthusiasm to ensure awards have been made to deserving candidates, broadening the reach to all schools in the catchment area and encouraging awardees to perform in the Festival's lunchtime recitals.

During the year, Steve Bartholomew and Gerard McCloskey stood down from the Committee as representatives of the Petersfield Orchestra and Rogate Choral Society respectively. The Festival thanks them for their enthusiastic service, and welcomes Louise Wilson and Richard Woodhams who have replaced them.

Responsibility of the Trustees

The Trustees are responsible for maintaining proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the accounts comply with the necessary regulation. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of error, fraud and other irregularities. The Trustees have followed guidance issued by the Charity Commission on recommended best practice for these records and procedures.

As required by the charity's constitution, the Trustees have submitted the charity's accounts for independent examination to an examiner appointed by the Annual General Meeting who meets the qualification requirements of the Charity Commission.



Registered charity no. 900489

Incidents and Risk Statement

When significant incidents arise that have involved or could involve such things as a significant loss of funds and/or significant risks to the Society's property, work, beneficiaries, or reputation then the Trustees are required to report them without delay to the Charity Commission for England and Wales.

The Trustees confirm that there have been no such incidents in the year under report that should have been brought to the Commission's attention.

This report was approved by the Trustees at a meeting on 24th July 2024.

A handwritten signature in black ink, appearing to read "P Buckley", is placed on a small, light-colored rectangular background.

Signed Pamela Buckley (Chairman)



Registered Charity No. 900489

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 May 2024

	Notes	<u>2024</u>		Total	<u>2023</u>
		Unrestricted General Reserve	Restricted Michael Hurd Fund for Young Musicians		Total
		£	£	£	£
Income					
Donations and legacies	20, 21	13,170	858	14,028	14,308
Charitable activities	22	36,414	-	36,414	32,449
Other trading activities	23	240	-	240	280
Investments	24, 25	837	180	1,017	562
Other	26	30	-	30	52
Total Income		£50,691	£1,038	£51,730	£47,651
Expenditure					
Raising funds	27	234	-	234	247
Charitable activities	28, 29	47,509	1,700	49,209	43,555
Other	30	2,670	-	2,670	4,743
Total Expenditure		£50,413	£1,700	£52,113	£48,545
Net income (expenditure)		£ 279	(£662)	(£383)	(£894)
Transfers between funds		-	-	-	-
Net movement in funds		£ 279	(£662)	(£383)	(£894)
Reconciliation of funds					
Total funds brought forward		£32,863	£10,280	£43,143	£44,037
Total funds carried forward		£33,141	£9,618	£42,760	£43,143

Notes 1 to 19 define the basis of preparation of the Accounts, the various funds and the accounting policies.

The Notes on pages 20 to 26 form part of these Accounts. Amounts are rounded to the nearest pound.



Registered Charity No. 900489

CONCERT ACCOUNT for the year ended 31 May 2024

	<u>2024</u>	<u>2023</u>
	£	£
Notes		
INCOME		
Festival		
Ticket sales	23,696	21,556
Donations to Festival via retiring collections	526	559
Programme sales	1,321	1,138
Programme advertisements	31 3,040	1,380
Choir member subscriptions	4,176	3,388
Hampshire CC members' (councillors') grants	32 1,000	1,000
Grants & sponsorship for specific concerts	1,080	875
Piano hire & tuning	-	-
Bar sales	33 2,340	2,337
Ice cream sales	734	615
Sundry income	-	22
Choral Workshop	1,107	2,035
	£39,020	£34,905
EXPENDITURE		
Festival		
Venue hire	6,265	5,877
Conductor's fees and expenses	3,700	4,890
Rehearsal accompanists	750	720
Orchestra & musicians' fees	15,140	13,070
Soloists fees & expenses	2,017	2,823
Celebrity and other artistes' fees & expenses	5,922	4,540
Music purchase/hire/printing	792	950
Instrument hire	50	-
Performing Rights Society licence fees	766	549
Lighting & audio expenses	2,284	324
Programme and insert printing	2,004	1,288
Advertising & publicity	34 2,511	1,588
First Aid	-	-
Piano tuning and maintenance	205	195
Bar costs	33 1,656	1,653
Ice cream costs	527	505
Other direct concert costs	35 366	367
Sundry expenses	30	728
Choral Workshop	1,283	2,037
	£46,267	£42,103
Concert Account surplus (deficit) for the year	(£7,246)	(£7,198)

The Notes on pages 20 to 26 form part of these Accounts. Amounts are rounded to the nearest pound.



Registered Charity No. 900489

GENERAL ACCOUNT for the year ended 31 May 2024

	<u>2024</u>	<u>2023</u>
	£	£
Notes		
INCOME		
Grants and sponsorship		
Petersfield Town Council	750	1,000
East Hampshire District Council	4,000	4,000
Other grants, donations & sponsorship	36 2,067	1,068
	£6,817	£6,068
Friends' and other donations		
Friends' donations	2,865	3,087
JustGiving & EHDC lottery	39	18
	£2,904	£3,106
Other income		
Gift Aid recovered	843	832
Petersfield Lions Club donation re bar	-	250
Sheet WI donation re tea & coffee	-	100
Mayor's Market stalls	240	280
Bank interest	837	498
Sundry income	30	30
	£1,950	£1,989
Total income	£11,671	£11,163
EXPENDITURE		
Festival		
Making Music & other subscriptions	37 459	385
Independent Examiner's fees	38 520	960
Insurance	395	143
Committee and AGM expenses	115	148
Office costs	445	148
Website	39 619	2,777
Friends & other discounts	234	247
Bank charges	40 95	116
Sundry expenses	22	67
	£2,904	£4,990
Michael Hurd Fund for Young Musicians		
Operating costs	41 1,242	2
	£1,242	£2
Total expenditure	£4,146	£4,992
General Account surplus (deficit) for the year	£7,525	£6,171

The Notes on pages 20 to 26 form part of these Accounts. Amounts are rounded to the nearest pound.



Registered Charity No. 900489

BALANCE SHEET at 31 May 2024

		31 May 2024		31 May 2023	
	Notes	£	£	£	£
Fixed Assets					
Bluthner grand piano	44		1,000		1,000
			<u>£1,000</u>		<u>£1,000</u>
Current Assets					
HSBC Bank - current account		14,630		11,993	
HSBC Bank - Money Manager re Michael Hurd Fund		9,447		9,976	
United Trust Bank - Charity 100-day notice account		20,000		20,000	
Total cash at bank		<u>£44,076</u>		<u>£41,969</u>	
Sundry debtors	45	£1,510		1,528	
Advance payments made	46	175		296	
Total Current Assets	47	<u>£45,761</u>		<u>£43,794</u>	
Current Liabilities (due within one year)					
Sundry creditors	48	£1,465		1,544	
Advance payments received	49	£2,536		108	
Total Current Liabilities		<u>£4,001</u>		<u>£1,652</u>	
NET CURRENT ASSETS			<u>£41,760</u>		<u>£42,143</u>
TOTAL ASSETS			<u>£42,760</u>		<u>£43,143</u>
REPRESENTED BY					
General Reserve (Unrestricted)					
Balance brought forward		32,863		33,890	
Concert Account surplus (deficit) for the year		(7,246)		(7,198)	
General Account surplus (deficit) for the year		7,525		6,171	
Balance carried forward			<u>£33,141</u>		<u>£32,863</u>
Michael Hurd Fund for Young Musicians (Restricted)			<u>£9,618</u>		<u>£10,280</u>
TOTAL FUNDS			<u>£42,760</u>		<u>£43,143</u>

The Accounts for the year ended 31 May 2024 and the Balance Sheet at 31 May 2024 were approved by the Trustees at a meeting on 24th July 2024 and signed by

Pam Buckley, Chairman

Rob Walker, Treasurer

The Notes on pages 20 to 26 form part of these Accounts. Amounts are rounded to the nearest pound.



Registered Charity No. 900489

MOVEMENTS IN RESTRICTED RESERVES for the year ended 31 May 2024

	31 May 2024	31 May 2023
	£	£
Notes		
Michael Hurd Fund for Young Musicians		
Opening balance	10,280	10,147
Retiring collections	50 686	1,215
Bequests and donations	-	-
Bank interest	180	64
Gift Aid recovered	172	304
(less) Awards	51 (1,250)	(1,450)
(less) Young Composers' prizes	52 (450)	-
(less) transfers to current account	-	-
Balance carried forward	£9,618	£10,280

The Michael Hurd Fund for Young Musicians does not have any liabilities.

Amounts are rounded to the nearest pound.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2024

Basis of Preparation

1. These accounts have been prepared on a going concern basis under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the notes below.
2. The accounts have been prepared in accordance with:
 - a) *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*; and
 - b) *Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)*; and
 - c) *The Charities Act 2011*.
3. Petersfield Musical Festival constitutes a public benefit charity as defined by FRS 102.
4. There have been no changes to the charity's accounting policies in the reporting period, and no material prior year errors have been identified.
5. No accounting estimates have been made in either this or the previous reporting period.
6. The accounts are presented in sterling, which is the functional currency of the charity, and amounts are rounded to the nearest pound.

Funds

7. The General Reserve is an unrestricted fund that is available for use at Trustees' discretion in furtherance of the charity's objectives. This fund is used for income and expenditure transactions that support the charity's operations. The Trustees' objective is that the balance in this fund at the end of a financial year should be equivalent to one year's Concert Account expenditure, thus helping to prove that the charity is a going concern.
8. The Michael Hurd Fund for Young Musicians, the renamed Michael Hurd Memorial Fund, is a restricted fund whose objective is to encourage young people of 25 years of age and under within the broad catchment area of the Petersfield Musical Festival to create and perform music of all kinds. It provides grants to individuals and groups and organises events where prizes may be awarded to young composers, singers and instrumentalists.



9. The Trustees have decided that the operating costs of the Michael Hurd Fund for Young Musicians during the reporting period shall be borne by the General Reserve.

Accounting Policies

10. Income is recognised when the charity becomes entitled to the resources, it is probable that the Trustees will receive the resources, and the monetary value can be measured reliably. The charity's accounting records show the date that each income amount is received.
11. Grants, sponsorships, donations, bequests and legacies are only included as income when the monies have been received.
12. Gift Aid is included as income when a Gift Aid claim has been made to HM Revenue & Customs and either there is a valid Gift Aid Declaration from the donor or a donation has been made that complies with the Gift Aid Small Donations Scheme. Any Gift Aid amount recovered on a donation is considered part of the original gift; it is treated as an addition to the same fund as the initial donation unless the donor has specified otherwise.
13. Donated goods are recognised as income when the goods are sold and the money has been credited to the charity.
14. The charity is run by its Trustees and by other unpaid volunteers and it has no employees. The value of the voluntary work performed is not shown as income in the accounts.
15. Expenditure is recognised when there is an obligation that commits the charity to make a payment and the monetary value of this payment can be measured reliably. The charity's accounting records show the date that each payment is made.
16. Liabilities are recognised when there is an obligation that commits the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
17. Debtors and creditors are valued and measured at the actual settlement amounts to be received or paid.
18. Fixed assets are capitalised if they can be used for more than one year and they cost at least £250. They are valued at cost and are depreciated on a straight-line basis over three years.
19. There has been no offsetting of assets and liabilities or income and expenses in this reporting period.



Statement of Financial Activities

20. The General Reserve's income from donations and legacies is the sum of:
 - a) Concert Account income: Donations to Festival via retiring collections.
 - b) Concert Account income: Hampshire County Council members' (councillors') grants.
 - c) Concert Account income: Grants & sponsorship for specific concerts.
 - d) General Account income: Grants and sponsorship.
 - e) General Account income: Friends' and other donations.
 - f) General Account income: Gift Aid recovered, Petersfield Lions Club donation re bar, and Sheet WI donation re tea & coffee.
21. The Michael Hurd Fund for Young Musicians' income from donations and legacies is the sum of the fund's income from Retiring collections, Bequests and donations and Gift Aid recovered.
22. The General Reserve's income from charitable activities is the sum of all the income from the Concert Account except for Donations to Festival via retiring collections, Hampshire County Council members' (councillors') grants, Grants & sponsorship for specific concerts, and Sundry income.
23. The General Reserve's income from other trading activities is the General Account income from Mayor's Market stalls.
24. The General Reserve's income from investments derives from the bank interest on the charity's 100-day notice [savings] account with United Trust Bank, which is shown as Bank interest in the General Account.
25. The Michael Hurd Fund for Young Musicians' income from investments derives from the bank interest on the fund's Money Manager account with HSBC Bank, which is shown as the fund's Bank interest.
26. The General Reserve's other income is the sum of the Concert Account's [Festival] Sundry income and the General Account's Sundry income.
27. The General Reserve's expenditure on raising funds is the General Account's expenditure on Friends & other discounts.



28. The General Reserve's expenditure on charitable activities is the sum of [all] the expenditure in the Concert Account and the General Account's Michael Hurd Fund for Young Musicians' Operating costs.
29. The Michael Hurd Fund for Young Musicians' expenditure on charitable activities is the sum of the fund's Awards and Young Composers' prizes.
30. The General Reserve's other expenditure is all the General Account's Festival expenditure except for Friends & other discounts.

Concert Account

31. Income from Programme advertisements includes £100 from an organisation that paid to advertise in Festival's tri-fold publicity leaflets.
32. To meet the grants' terms and conditions, income from Hampshire County Council members' (councillors') grants is shown in the Concert Account and not the General Account.
33. The charity managed the 2024 Festival's bar in Petersfield Festival Hall's Rose Room, and Petersfield Lions Club provided volunteers to staff the bar. Income from Bar sales and expenditure on Bar costs both relate to this; the Bar costs expenditure includes a £684.76 donation to Petersfield Lions Club as its agreed 50% share of the bar's net surplus.
34. Advertising & publicity expenditure consists of £680 on newspaper and other advertisements; £657 on banners and boards, including £380 for three new boards that are hung at the back of the stage during the Festival and £65 for the licence fee paid to Hampshire County Council for hanging Festival banners around Petersfield; £211 on posters; £694 on printing publicity leaflets; £150 on event photography; and £119 on other costs.
35. Other direct concert costs include those for the conductors' briefing; postage, stationery and printer paper costs; and the fees charged by PayPal (for Zettle transactions) and One Tree Books (for payment card transactions).

General Account

36. Income from Other grants, donations & sponsorship consists of £1,000 via the UK Online Giving Foundation (Benevity); a £1,000 donation from an unknown entity received via CAF Bank; and £67 in donations from individuals.



37. Expenditure on Making Music & other subscriptions relates to the annual membership fees for Making Music, the Hampshire Library Service, the Petersfield Library and the Music in Portsmouth website, plus the cost of registering with the NewSPAL library service.
38. Expenditure on Independent Examiner's fees is a provision for Gordon R Beer's fees for examining the financial year's accounts.
39. Expenditure on the Website consists of Zen Internet's charge for the domain name and Agent 8 Design Ltd.'s fees for website hosting, maintenance and other assistance.
40. Expenditure on Bank charges consists of HSBC UK's charges on the charity's current account.
41. Expenditure on the Operating costs of the Michael Hurd Fund for Young Musicians are those associated with the Festival of Young Composers in February 2024, including adjudicators' fees and expenses, postage costs re sending information to schools and colleges, and the hire of the TPS studio.

Concert and General Accounts

42. Concert and General Account expenditure includes a total of £1,190.90 [2023: £940.20] paid to 8 Trustees [2023: 6] to reimburse them for postage (£406.92), stationery (£75.93), computer (£84.81), printing and publicity (£98.50), music hire/purchase (£102.60) and other (£422.14) expenses and fees. Other expenses and fees consist of:
 - a. £9.52 paid to Sheila Rowe re expenditure on refreshments for the choral workshop.
 - b. £43.40 paid to Philip Young re expenditure on the lunches for the choral workshop's conductor and accompanist.
 - c. £15 paid to Philip Young re expenditure on registration with the NewSPAL library service.
 - d. £30 paid to Philip Young re expenditure on a subscription to the Petersfield Library.
 - e. £22 paid to Simon O'Hea re a donation to the Music in Portsmouth website.
 - f. £250 paid to Philip Young re his fees for adjudicating at the Festival of Young Composers.
 - g. £21.99 paid to Tony Newberry re expenditure on a "thank you" present for One Tree Books.
 - h. £30.23 paid to Sheila Rowe re expenditure on refreshments for Festival musicians.



In addition, £182 was paid to Rob Walker to repay him for [part of] the cash float for the Festival bar.

43. There have been no related party transactions in the reporting period that require disclosure.

Balance Sheet

44. The value shown for the Bluthner grand piano is the residual, nominal, value of the asset.
45. Sundry debtors are £1,010.13 owed by HM Revenues and Customs re Gift Aid; and £499.48 owed by United Trust Bank re interest on the charity's 100-day notice savings account.
46. Advanced payments made consist of:
- i) The £27 fee for hiring St. Peter's Church hall for the Trustees meeting on 24th July 2024.
 - ii) £48 paid to petaprint for printing leaflets on the 2025 Festival's choral music, including an advertisement for the choral workshop in September 2024.
 - iii) £99.95 paid to Agent 8 Design Ltd for web hosting services from 1st June 2024 to 31st March 2025.
47. All current assets are cash amounts held or due. Cash at bank is not at risk as it is held with banks that are members of the Financial Services Compensation Scheme.
48. Sundry creditors consist of:
- i) £520 owed to Gordon Beer re his independent examination of the accounts for the year ended 31st May 2024.
 - ii) £750.49 owed to Petersfield Town Council and PRS for Music re the PRS licence fees for the 2024 Festival.
 - iii) £60 owed to Agent 8 Design Ltd. for the maintenance of the charity's website from 1st April to 31st May 2024.
 - iv) £5 owed to HSBC UK re bank charges on the charity's current account from 27th April to 26th May 2024.
 - v) £130 owed to Venn Pianos for their tuning of the Bluthner piano on 21st March.



49. Advanced payments received consist of Petersfield Town Council's £1,500 "perennial" grant re the 2025 Festival, £1,000 from the Petersfield Mayor as one of his "sponsored" charities, and £36 in participation fees for the choral workshop in September 2024.

Michael Hurd Fund for Young Musicians

50. The Retiring collections amount consists of cash and contactless card payment donations at and after the concert at St. Peter's Church, Petersfield, on Tuesday 19th March 2024.
51. The awards given by the Michael Hurd Fund for Young Musicians, all of which were given to individuals, were fully compatible with the fund's objectives. The awards were:
- a. £250 to a young composer to cover the costs of LogicPro X composing software, associated guidebooks, and some laptop hardware costs.
 - b. £250 to a young musician towards her fees at the Junior Royal Academy of Music.
 - c. £250 to a young musician towards the costs of a new double bass.
 - d. £250 each to two young Hampshire County Youth Orchestra musicians towards the costs of a residential course at Bryanston.

The fund's operating costs are shown in the General Account.

52. This is the total of the five prizes awarded to winners of the biennial Festival of Young Composers at the TPS Studio, Petersfield, on Sunday 4th February.

Miscellaneous

53. No events have occurred after the end of the reporting period.

**PETERSFIELD MUSICAL FESTIVAL
INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES
ON THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2024**

I report to the trustees on my examination of the accounts of Petersfield Musical Festival for the year ended 31 May 2024.

Responsibilities and Basis of Report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)b of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a “true and fair view” which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G R Beer MA (Cantab) FCA
Chartered Accountant
4, Chilgrove House, Marden Way
Petersfield, Hampshire GU31 4PU

24th. July 2024

PETERSFIELD MUSICAL FESTIVAL

England & Wales - Charity number 900489

Accounts



Registered Charity No. 900489

Trustees' Report and Financial Statements
For the year ended 31 May 2023



Registered charity no. 900489

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Registered charity no. 900489

MEMBERSHIP AND OTHER INFORMATION for the year ended 31 May 2023

Charity Name Petersfield Musical Festival

Charity Registration Number 900489

Petersfield Musical Festival is an unincorporated association whose governing document is its Constitution, adopted 15 July 1982, as amended 18 July 2005, 15 September 2017, 21 September 2018 and 16 September 2021.

Aims of the Charity as set out in the Constitution To promote, improve, develop and maintain the appreciation of music in all its aspects. This is to be achieved by the presentation of public choral concerts, orchestral concerts and recitals, including an annual Festival to be held in and around Petersfield (“the Festival”), and by such other ways as the Society, through its Committee, shall determine from time to time.

During the year, the Trustees continued with the duty in Section 4 of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission.

The charity is managed by a Committee of Trustees, consisting of a Chairman, an Honorary Secretary, and an Honorary Treasurer (the Society’s Officers), and a maximum of fourteen other members. These members are elected at a General Meeting of the Society, hold office until the next Annual General Meeting (AGM), and are eligible for re-election. The Committee may co-opt an appropriately qualified person on to the Committee to serve until the next AGM. One representative from each adult amateur musical group or society that intends to participate in the next Festival may be invited to attend Committee meetings, but these representatives are not *ex officio* Trustees.

President Jonathan Willcocks

Trustees as elected at the AGM held on 15 September 2022:

Chairman	Pamela Buckley
Secretary	Simon Mason
Treasurer	Rob Walker

Committee Members

Sue Bint, Nancy Buck, Geoff Culbertson, Marcia Fielden, Sarah Hard, Sally Maybury, Tony Newberry, Simon O’Hea, Sheila Rowe, Philip Young.

Co-opted Member

Richard Stoneman (from 10/05/2023)

Representatives of participating societies

Fernhurst Choral Society	Nigel Roberts
Petersfield Choral Society	Sue Upton
Petersfield Orchestra	Steve Bartholomew
Rogate Choral Society	Gerard McCloskey



Registered charity no. 900489

Music Committee

Marcia Fielden, Sally Maybury, Paul Spicer, Jonathan Willcocks, Philip Young

Michael Hurd Fund for Young Musicians

Sue Bint (Administrator), Marcia Fielden, Philip Young

Correspondent

The Secretary: Simon Mason, 6 Stoneham Park, Petersfield, Hants GU32 3BT

Telephone: 01730 260344

Email: info@petersfieldmusicalfestival.org.uk

Website

www.petersfieldmusicalfestival.org.uk

Bankers

HSBC Bank plc, 1 Centenary Square, Birmingham, B1 1HQ, and United Trust Bank, One Ropemaker Street, London EC2Y 9AW

Independent Examiner

Tony Bennewith, A.J. Bennewith & Co., 3 Wey Court, Mary Road, Guildford, Surrey GU1 4QU

Insurance

Royal & Sun Alliance Insurance PLC, St Mark's Court, Chart Way, Horsham, West Sussex RH12 1XL



Registered charity no. 900489

TRUSTEES' REPORT for the year ended 31 May 2023

Statement of Public Benefit

Petersfield Musical Festival aims every year to fulfil its purpose – to promote, improve, develop and maintain the appreciation of music in all its aspects – in a variety of ways.

Specifically, the charity

- supports the activities of local choral and orchestral societies and individual local amateur and professional singers and instrumentalists.
- offers a platform to other locally-based performing groups.
- promotes music-making among young people by bringing local primary and secondary schools together in large-scale combined-school concerts.
- seeks to give opportunities to young professional musicians.
- brings groups of national and international standing to this part of Hampshire.
- caters for audiences with a variety of ages, tastes, and means.
- provides for people with disabilities, including wheelchair access to all concerts.
- helps young music students through awards from the Michael Hurd Fund for Young Musicians.

Organisation

The charity's activities are organised by a team of volunteers led by the voluntary Committee listed on page 3. For the Festival, this includes the artistic planning, financial administration, engagement of professional musicians, co-ordination of rehearsals, advertising and publicity, ticket sales and the supervision of the stage and auditorium throughout the Festival period.

The full Committee met for four scheduled meetings, on 5 October and 23 November 2022, and 25 January and 10 May 2023. Sub-groups of the Committee met as required to discuss operational matters and the charity's future strategy and plans after 2024.

The 2022-23 season

Autumn workshop

About 80 participants enjoyed an all-day workshop on Mozart's *Mass in C minor*, led by Paul Spicer and held in the quad at Bedales School on Saturday 24 September 2022.

The 2023 Festival

This was the first full Festival of ten concerts over nine days since 2019. 700 participants and 2,000 audience members enjoyed a broad range of music, from chamber music to song and dance routines. Ticket sales began slowly, possibly affected by a local Covid outbreak and an unwillingness to gather in close proximity, but the final numbers of attendees were more than satisfactory, with several concerts sold out.



Registered charity no. 900489

Friday 17 March, Liss Band and Petersfield Community Choir

These popular local groups finally performed, having had to cancel their concert in 2022. They launched the Festival with great gusto, beginning with the National Anthem, then a varied group of pieces from Liss Band from the well-known to the less familiar. Petersfield Community Choir made its debut at the Festival with a mixture of pieces that included folk songs, gospel, and sea shanties. As an encore, band and choir joined forces to cap a hugely enjoyable evening.

Local family-support charity Home-Start Butser included the Festival in its 25th anniversary celebrations, and raised over £400 in a retiring collection after the opening concert.

Attendance 209 (78%)

Saturday 18 March, ‘Jephtha’

Handel: *Jephtha*. Soloists: Clara Orif, soprano (Iphis); Rachel Newberry, soprano (Angel); Anna Patterson, mezzo soprano (Storge); Matthias Daehling, countertenor (Hamor); Magnus Walker, tenor (Jephtha); Alexander Bower-Brown, bass (Zebul). Festival Chorus with Petersfield and Rogate Choral Societies; Southern Pro Musica. Conductor: Paul Spicer.

A huge undertaking, but the chorus, orchestra and soloists all rose to the occasion under the inspiring leadership of our Festival conductor. Previous Handel oratorios have been better attended, but the performance was greatly appreciated by the audience. The concert presented a wonderful opportunity for the young soloists, five of whom were supported by the Josephine Baker Trust.

Attendance 166 (76%)

Sunday 19 March, Family Concert with SouthDowns Camerata

Musically a very successful event, with a well-chosen theme, a varied repertoire of short pieces and excellent performances. The dancers from Petersfield Academy of Dance demonstrated the theme of “dancing through time” to the delight of the children. Attendance was better than last year but still somewhat disappointing, possibly because the date coincided with Mothers’ Day.

Attendance 181 (67%)

Monday 20 and Wednesday 22 March, Youth Concerts

Eleven schools took part: Bedales Junior School Dunhurst, Churcher’s College, Churcher’s College Junior School, Ditcham Park, Froxfield Primary, Herne Junior, Langrish Primary, Liss Junior, The Petersfield School, Sheet Primary and Steep Primary, together with the Petersfield Area Schools String Orchestra. The repertoire for the combined junior schools’ choir included a Ukrainian folksong, songs by Jonathan Dove and a fun Disney medley. Instrumental ensembles included combined schools wind and jazz bands. A student composition was performed at the Monday concert.

Attendance 608 at the two concerts (100%)



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Tuesday 21 March, Lunchtime lecture-recital in St Peter's Church

Angela Zanders' fascinating talk on Shostakovich's *Piano Trio no 2* was followed by a moving performance by the popular local pianist and by Mikhail Lezdkan, cellist, and Catherine Lawlor on violin. The church was full, with extra chairs at the back of the nave. Attendance was free, with a retiring collection on behalf of the Michael Hurd Fund for Young Musicians.

Attendance 171

Wednesday 22 March, Anemos Wind Ensemble with Karen Kingsley (piano) in St Peter's Church

After two years of postponements, a much-anticipated concert of popular and lesser-known pieces was played by this local ensemble to an enthusiastic audience. Attendance was free, with a retiring collection on behalf of the charity.

Attendance 85

Thursday 23 March, Petersfield Orchestra

Mendelssohn: *Calm Sea & Prosperous Voyage*; Schumann: *Piano Concerto in A minor*; Elgar: *Enigma Variations*. Soloist: Cordelia Williams. Conductor: Robin Browning.

This concert attracted a large and extremely appreciative audience, selling out several days before. Cordelia Williams, a Hampshire-based rising star, played flawlessly, delivering Schumann's romantic masterpiece with delicacy and beauty. The orchestra performed with confidence, commitment, and huge energy.

Attendance 237 (100%)

Friday 24 March, The GSA Singers

Twenty-four members of The GSA Singers from the Guildford School of Acting, University of Surrey, delighted the audience with a packed evening of songs from a huge range of musicals. The group's choreography and energetic singing ought to have filled the original seating plan – but evidently their reputation hadn't spread this far south and there was competition elsewhere from the Ukrainian Women's Choir's fundraising event with local celebrity Hugh Bonneville.

Attendance 163 (75%)

Saturday 25 March, Grieg, Puccini, Stanford

Stanford: *Songs of the Fleet*; Grieg: *Peer Gynt Suite No 1*; Puccini: *Messa di Gloria*. Soloists: Ed Ballard, baritone; Samuel Stopford, tenor. Festival Chorus with Fernhurst and Petersfield Choral Societies; Basingstoke Symphony Orchestra. Conductors: Paul Spicer and Stephen Scotchmer.



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A contrasting and varied choral and orchestral programme rounded off the Festival. Stanford's five songs featured the rich baritone voice of Ed Ballard, making a return visit to Petersfield after his splendid performance in *The Canterbury Pilgrims* in 2019. Stephen Scotchmer led the orchestra in an energetic rendition of Grieg's well-known suite. Samuel Stopford, who sang in last year's Festival, was outstanding in his arias in the Puccini *Messa di Gloria*. Orchestra and chorus gave heartfelt performances, and the solos soared effortlessly above. Festival Conductor Paul Spicer thought it was one of the best concerts in his almost twenty-year tenure, and the capacity audience thoroughly enjoyed it.

Attendance 224 (100%)

The Michael Hurd Fund for Young Musicians

This fund, set up in 2007 in memory of composer and musician Michael Hurd, is a Restricted Fund within the assets of the charity. Awards (of up to £250) are considered for any project to further the musical skills of applicants of 25 years and under, who live or attend school or college within the whole of Hampshire and the Isle of Wight, or within 25 miles of Petersfield. Applicants should already have shown aptitude in their field of music, and must be endorsed by a sponsor who has specific knowledge of their musical experience.

Trustees approved six applications for awards by young musicians during the financial year: £250 to a double bassist towards the costs associated with National Youth Orchestra courses; £250 each to a Ukrainian musician and a violinist to assist with the costs of their Hampshire County Youth Orchestra (HCYO) residential courses at Bryanston; £200 to a musician to buy a bass guitar through her school's assisted instrument purchase scheme; £250 to a violinist towards the likely overall cost of £6,000 for a superior quality violin; and £250 to a singer to assist with her tuition fees at the Saluzzo Opera Academy.

A lunchtime lecture-recital on Shostakovich's *Piano Trio no 2* was given by Angela Zanders, Catherine Lawlor and Mikhail Lezdkan at St Peter's Church during this year's Festival. Its retiring collection raised £1,215 (plus Gift Aid) for the Fund.

Biennially the fund hosts a Festival of Young Composers competition. Entrants may present their music either through a live performance or as a digital recording. Works are performed to an adjudicating panel at a public performance. Information on the 2024 Festival of Young Composers, and general information on the Michael Hurd Fund for Young Musicians and Petersfield Musical Festival, has been sent to 120 schools and colleges. The closing date for entries is 4th December 2023, and the performance and adjudication day is Sunday, 4th February 2024, at The Studio, TPS. The adjudicating panel will be Dr Jill Jarman, Jonathan Willcocks and Philip Young.



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Branding, website and social media

In Autumn 2022, the charity launched its new logo and corporate colour scheme that had been developed by the locally-based Paul Martin Studios in consultation with the Committee, with generous sponsorship from Lanzante Limited. The new logo, with its swirling shape like a musical stave in the form of the letter “P”, represents music as an integral part of Petersfield’s cultural life. The logo’s three variants and approved colourways have subsequently been used extensively, on the charity’s website, the 2023 Festival programme, on publicity and other leaflets and on other documentation.

A new website was developed with a more modern and improved design, structure and content, which provides more information, is more attractive and accessible to users, participants and potential volunteers, and has the potential to hold a wider range of records about the charity and its activities. The new website went live at the end of November 2022. The website’s news page is now updated more frequently, and during the 2023 Festival it included profiles of the choral concerts’ young soloists. Website usage has increased by 60% compared to last year.

The new website has been migrated to a better hosting service, and there are now formal, professional and regular site maintenance procedures.

The charity’s social media presence was re-launched, with new Facebook and Twitter pages.

Finance

Financial systems, accounting methods, procedures and other changes

There were no major changes to the charity’s financial systems or accounting methods during the financial year. However:

- Two additional categories – Bar sales and Bar costs – were added to the Concert Account to reflect changed circumstances: this year the charity took over formal responsibility for the Festival bar in Petersfield Festival Hall’s Rose Room, including all monetary and accounting aspects, while members of Petersfield Lions staffed the bar and ordered the drinks and snacks that were sold there.
- People who bought tickets for the 2023 Festival via TicketSource were able to buy a Festival programme and donate to the charity at the same time.
- The charity has applied new guidance from Making Music, and as a result Gift Aid has been claimed on the whole amount of independent singers’ choir membership subscriptions.
- The AmazonSmile scheme was discontinued in May 2023; and in the same month Trustees agreed that the charity should deregister from easyfundraising as only one person had subscribed to it with Petersfield Musical Festival as their designated charity.
- Rob Walker announced that he will be standing down as Treasurer at the AGM in September 2024. A gradual hand-over of his role to Richard Stoneman, who became a Trustee in May 2023, is planned over the next financial year.



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Budgets and ticket prices

Budgets based upon reasonable and 95% attendance levels at Festival concerts were prepared early in the financial year and agreed by Trustees. Any significant changes to these budgets were presented to Trustees for their review and approval.

Ticket prices were set at appropriate levels to attract audiences, cover costs if possible, and meet the Festival's charitable objectives. There were concessionary prices for schools for both Youth concerts; all tickets at the Family concert were £5; and this £5 price applied to anyone aged 18 years or under for all other concerts.

After many years when they had remained constant, the ticket prices for tiered seats at the two choral concerts and the Petersfield Orchestra concert were increased by £2, to £22 and £20, respectively, although the ticket prices for flat seats at these concerts were unchanged.

Financial results

The overall financial result this financial year was much better than expected. The charity's Balance Sheet reduced by just £894, and the Concert and General Accounts together had a shortfall of only £1,027, which was a significant improvement on the [latest] reasonable budget estimate of a £4,914 deficit, although it was larger than the [latest] 95% budget estimate of a £206 deficit.

Underpinning this impressive result was the second £4,000 tranche of East Hampshire District Council's generous £12,000 grant from its Supporting Communities Fund; £1,000 from Hampshire County Council members' (councillors') grants; an award of £1,000 from Petersfield Town Council; a donation of £1,000 via the UK Online Giving Foundation (Benevity); and £3,087 in Friends' donations. Without these secondary sources of funds, the charity's Balance Sheet would have reduced by £9,193.

Concert Account income was £34,905 (2022: £28,234), which covered 83% (2022: 82%) of the year's expenditure on the Festival's concerts and the choral workshop. The Concert Account deficit was £7,198 (2022: £6,197 deficit). Substantial losses were incurred on the Family concert and both the choral concerts, but these were partly counterbalanced by surpluses on the Liss Band and Petersfield Community Choir concert, the two Youth concerts, the Petersfield Orchestra concert and the performance by The GSA Singers.

Other noteworthy aspects of the Concert Account were:

- A 12% increase in income from ticket sales, which partly resulted from having a complete Festival in 2023 – for the first time since 2019 - whereas in 2022 the Liss Band and Petersfield Community Choir concert was cancelled because of the coronavirus pandemic.
- Programme sales of £1,138 (2022: £840), which were much higher than the forecast £900.
- The £825 received in grants from the Josephine Baker Trust, towards soloists' fees and expenses for Handel's *Jephtha* (included under Grants & Sponsorship for specific concerts).
- A final surplus of £684 from the Festival bar, where the Bar costs amount includes a donation of £684 to Petersfield Lions Club as their agreed 50% share of the activity's prior net surplus.



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- Although music purchase/hire/printing costs almost doubled, such costs vary each year and are dependent upon commercial rates outside of the charity's control. Around two-thirds of this year's expenditure of £950 was incurred hiring orchestral scores for the two choral concerts.
- Lighting and audio expenses of just £324, as the Green "A" Team gave the charity a £1,200 reduction on their original invoice amount of £1,524 in recognition of the company's grant from East Hampshire District Council's Supporting Communities Fund. The Green "A" Team have indicated that this discount will not be available next year as their EHDC grant will have ended.
- The higher expenditure on programme and insert printing included a new cost for programme design.
- A 38% increase in advertising and publicity costs, much of which was spent on a highly successful campaign of newspaper advertisements.
- Sundry expenses of £726 (2022: zero) included £606 on the staging and front boards in Petersfield Festival Hall.

General Account income was £11,163 (2022: £10,891). Friends' donations were £352 more than in 2022; we received a £250 donation from Petersfield Lions Club re their operation of the bar during the 2022 Festival; and bank interest on the charity's 100-day notice account with United Trust Bank was £498 (2022: £159), the result of eight separate interest rate rises during the financial year. As Lanzante Limited had repaid the full cost of Paul Martin Studios' work on designing the charity's new branding and logo last year, there was no income this year from this source, as shown by the lower amount of Other grants, donations & sponsorship.

General Account expenditure was £4,992 (2022: £4,168). Most of the increase was due to higher Independent Examiner's fees of £960 (2022: £780), and greater website expenditure of £2,777 (2022: £96), most relating to Agent8 Ltd.'s one-off fees for re-designing the website, migrating it to a new hosting service, and website optimisation. The increased expenditure on the website was offset by the absence of the sundry expenses [of £1,200 in 2022] re the cost of Paul Martin Studios' work on designing the charity's new branding and logo, and the fact that there was no Festival of Young Composers, which meant the operating costs for the Michael Hurd Fund for Young Musicians were only £2.

The General Account had a surplus of £6,171 (2022: £6,723).

The total income of the charity was £47,651. Major sources of income were ticket sales (45.2%); grants and sponsorship (12.7%); choir member subscriptions (7.1%); Friends' donations (6.5%); bar sales (4.9%); the choral workshop (4.3%); and programme advertisements (2.9%). The charity's administration costs, including the one-off costs for its new website, were £4,745, or 10% of income.

The Unrestricted General Reserve had a balance of £32,863 (2022: £33,890) at financial year end. This represented 80.5% of Concert Account expenditure, which is acceptable but less than the Trustees' objective to have a General Reserve balance equivalent to one year's such expenditure.

The Michael Hurd Fund for Young Musicians' income was £1,583, which included a retiring collection of £1,215 and Gift Aid of £304. Six awards were given, totalling £1,450. The fund's value increased by £133 to £10,280 at financial year end.

The charity's Balance Sheet at financial year end reduced by £894 (2%) to £43,143.



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Future plans

2023 Autumn Workshop

Saturday 23 September Open choral workshop directed by Jeremy Backhouse at Petersfield Methodist Church: *The Bob Chilcott Songbook*

2024 Festival of Young Composers

Sunday 4 February Performance and adjudication day at The Studio, TPS

2024 Festival

Friday 15 March Encore Choirs with Legends (boy band tribute trio)
Saturday 16 March Mozart: *Mass in C minor*. Festival Chorus with Fernhurst and Petersfield Choral Societies; Southern Pro Musica. Mozart: *Symphony no. 40*. Conductor: Paul Spicer
Sunday 17 March Family Concert. Basingstoke Chamber Orchestra
Monday 18 March Youth Concert
Tuesday 19 March Lunchtime Concert. Rebecca McNaught (cello) and Mariia Liaskovets (violin), recipients of Michael Hurd Fund for Young Musicians awards
Wednesday 20 March Youth Concert
Wednesday 20 March Organ recital. Richard Pearce
Thursday 21 March Petersfield Orchestra. Smetana: '*Blanik*' from *Má vlast*; Rachmaninov: *Piano Concerto no. 2*; Dvorak: *Symphony no. 8*. Conductor: Robin Browning
Friday 22 March National Youth Jazz Orchestra Ensemble
Saturday 23 March Dyson: *Hierusalem*; Rutter: *Magnificat*. Festival Chorus with Petersfield and Rogate Choral Societies; Nova Foresta Classical Players. Conductor: Paul Spicer

Philip Young

Philip Young has said that he will be standing down as Musical Director and Trustee after the 2024 Festival. He has had a longstanding, distinguished and valuable association with the charity, including 40 years involvement with the Youth concerts. The Committee has an unenviable task of finding people to take on his myriad tasks, which it intends to do as part of its continued discussions on the charity's future strategy and plans.

Responsibility of the Trustees

The Trustees are responsible for maintaining proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the accounts comply with the necessary regulation. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of error, fraud and other irregularities. The Trustees have followed guidance issued by the Charity Commission on recommended best practice for these records and procedures.



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As required by the charity's Constitution, the Trustees have submitted the charity's accounts for independent examination to an examiner appointed by the Annual General Meeting who meets the qualification requirements of the Charity Commission.

INCIDENTS AND RISK STATEMENT

When significant incidents arise that have involved or could involve such things as a significant loss of funds and/or significant risks to the Society's property, work, beneficiaries, or reputation then the Trustees are required to report them without delay to the Charity Commission for England and Wales.

The Trustees confirm that there have been no such incidents in the year under report that should have been brought to the Commission's attention.

This report was approved by the Trustees at a meeting on 5 July 2023.

Signed Pamela Buckley (Chairman)



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STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 May 2023

		<u>2023</u>		<u>Total</u>	<u>2022</u>
		Unrestricted General Reserve	Restricted Michael Hurd Fund for Young Musicians		Total
		£	£	£	£
	Notes				
Income					
Donations and legacies	20, 21	12,790	1,519	14,308	14,295
Charitable activities	22	32,449	-	32,449	26,470
Other trading activities	23	280	-	280	185
Investments	24, 25	498	64	562	160
Other	26	52	-	52	39
Total Income		£46,068	£1,583	£47,651	£41,149
Expenditure					
Raising funds	27	247	-	247	264
Charitable activities	28, 29	42,105	1,450	43,555	37,328
Other	30	4,743	-	4,743	2,650
Total Expenditure		£47,095	£1,450	£48,545	£40,242
Net income (expenditure)		(£1,027)	£ 133	(£894)	£907
Transfers between funds		-	-	-	£0
Net movement in funds		(£1,027)	£ 133	(£894)	£907
Reconciliation of funds					
Total funds brought forward		£33,890	£10,147	£44,037	£43,130
Total funds carried forward		£32,863	£10,280	£43,143	£44,037

Notes 1 to 19 define the basis of preparation of the Accounts, the various funds and the accounting policies.

The Notes on pages 19 to 24 form part of these Accounts. Amounts are rounded to the nearest pound.



**PETERSFIELD
MUSICAL
FESTIVAL**

Registered Charity No. 900489

CONCERT ACCOUNT for the year ended 31 May 2023

	<u>2023</u>	<u>2022</u>
	£	£
Notes		
INCOME		
Festival		
Ticket sales	21,556	19,212
Donations to Festival via retiring collections	559	757
Programme sales	1,138	840
Programme advertisements	31 1,380	1,360
Choir member subscriptions	3,388	3,232
Hampshire CC members' (councillors') grants	32 1,000	1,000
Grants & sponsorship for specific concerts	875	-
Piano hire & tuning	-	-
Bar sales	33 2,337	-
Ice cream sales	615	363
Sundry income	22	7
Choral Workshop	2,035	1,463
	£34,905	£28,234
EXPENDITURE		
Festival		
Venue hire	5,877	5,779
Conductor's fees and expenses	4,890	4,810
Rehearsal accompanists	720	740
Orchestra & musician fees	13,070	10,860
Soloists fees & expenses	2,823	2,460
Celebrity and other artistes' fees & expenses	4,540	4,240
Music purchase/hire/printing	950	481
Instrument hire	-	50
Performing Rights Society licence fees	549	446
Lighting & audio expenses	324	-
Programme and insert printing	1,288	737
Advertising & publicity	34 1,588	1,149
First Aid	-	163
Piano tuning and maintenance	195	240
Bar costs	33 1,653	-
Ice cream costs	505	311
Other direct concert costs	35 367	371
Sundry expenses	36 728	-
Choral Workshop	2,037	1,593
	£42,103	£34,431
Concert Account surplus (deficit) for the year	(£7,198)	(£6,197)

The Notes on pages 19 to 24 form part of these Accounts. Amounts are rounded to the nearest pound.



Registered Charity No. 900489

GENERAL ACCOUNT for the year ended 31 May 2023

	<u>2023</u>	<u>2022</u>
	£	£
Notes		
INCOME		
Grants and sponsorship		
Petersfield Town Council	1,000	1,000
East Hampshire District Council	4,000	4,000
Other grants, donations & sponsorship	37 1,068	1,686
	£6,068	£6,686
Friends' and other donations		
Friends' donations	3,087	2,735
JustGiving & AmazonSmile donations	38 18	129
	£3,106	£2,864
Other income		
Gift Aid recovered	832	891
Petersfield Lions Club donation re bar	39 250	-
Sheet WI donation re tea & coffee	100	75
Mayor's Market stalls	280	185
Bank interest	498	159
Sundry income	30	32
	£1,989	£1,341
Total income	£11,163	£10,891
EXPENDITURE		
Festival		
Making Music & other subscriptions	40 385	148
Independent Examiner's fees	41 960	780
Insurance	143	95
Committee and AGM expenses	148	69
Office costs	148	131
Website	42 2,777	96
Friends & other discounts	247	264
Bank charges	43 116	52
Sundry expenses	67	1,279
	£4,990	£2,914
Michael Hurd Fund for Young Musicians		
Operating costs	44 2	1,255
	£2	£1,255
Total expenditure	£4,992	£4,168
General Account surplus (deficit) for the year	£6,171	£6,723

The Notes on pages 19 to 24 form part of these Accounts. Amounts are rounded to the nearest pound.



Registered Charity No. 900489

BALANCE SHEET at 31 May 2023

		31 May 2023		31 May 2022	
	Notes	£	£	£	£
Fixed Assets					
Bluthner grand piano	47		1,000		1,000
			<u>£1,000</u>		<u>£1,000</u>
Current Assets					
HSBC Bank - current account		11,993		13,187	
HSBC Bank - Money Manager re Michael Hurd Fund		9,976		10,023	
United Trust Bank - Charity 100-day notice account		20,000		20,000	
Total cash at bank		<u>£41,969</u>		<u>£43,209</u>	
Sundry debtors	48	1,528		1,115	
Advance payments made	49	296		58	
Total Current Assets	50	<u>£43,794</u>		<u>£44,382</u>	
Current Liabilities (due within one year)					
Sundry creditors	51	1,544		786	
Advance payments received	52	108		559	
Total Current Liabilities		<u>£1,652</u>		<u>£1,345</u>	
NET CURRENT ASSETS			<u>£42,143</u>		<u>£43,037</u>
TOTAL ASSETS			<u><u>£43,143</u></u>		<u><u>£44,037</u></u>
REPRESENTED BY					
General Reserve (Unrestricted)					
Balance brought forward		33,890		32,568	
Concert Account surplus (deficit) for the year		(7,198)		(6,197)	
General Account surplus (deficit) for the year		6,171		6,723	
Transfer from Festival Hall Reserve		-		796	
Balance carried forward			<u>£32,863</u>		<u>£33,890</u>
Festival Hall Reserve (Designated Unrestricted)			-		-
Michael Hurd Fund for Young Musicians (Restricted)			£10,280		£10,147
TOTAL FUNDS			<u><u>£43,143</u></u>		<u><u>£44,037</u></u>

The Accounts for the year ended 31 May 2023 and the Balance Sheet at 31 May 2023 were approved by the Trustees at a meeting on 5th July 2023 and signed by

Pam Buckley, Chairman

Rob Walker, Treasurer

The Notes on pages 19 to 24 form part of these Accounts. Amounts are rounded to the nearest pound.



Registered Charity No. 900489

MOVEMENTS IN RESERVES for the year ended 31 May 2023

	31 May 2023 £	31 May 2022 £
Notes		
Festival Hall Reserve		
Opening balance	-	796
Transfer to General Reserve	-	(796)
Balance carried forward	£0	£0
 Michael Hurd Fund for Young Musicians		
Opening balance	10,147	9,766
Retiring collections	53 1,215	498
Bequests and donations	-	1,400
Bank interest	64	2
Gift Aid recovered	304	125
(less) Awards	54 (1,450)	(1,268)
(less) Young Composers' prizes	-	(375)
Balance carried forward	£10,280	£10,147

The Michael Hurd Fund for Young Musicians does not have any liabilities.

Amounts are rounded to the nearest pound.



Registered Charity No. 900489

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2023

Basis of Preparation

1. These accounts have been prepared on a going concern basis under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the notes below.
2. The accounts have been prepared in accordance with:
 - a) *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*; and
 - b) *Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)*; and
 - c) *The Charities Act 2011*.
3. Petersfield Musical Festival constitutes a public benefit charity as defined by FRS 102.
4. There have been no changes to the charity's accounting policies in the reporting period, and no material prior year errors have been identified.
5. No accounting estimates have been made in either this reporting period or the previous reporting period.
6. The accounts are presented in sterling, which is the functional currency of the charity, and amounts are rounded to the nearest pound.

Funds

7. The General Reserve is an unrestricted fund that is available for use at Trustees' discretion in furtherance of the charity's objectives. This fund is used for income and expenditure transactions that support the charity's operations. The Trustees' objective is that the balance in this fund at the end of a financial year should be equivalent to one year's Concert Account expenditure, thus helping to prove that the charity is a going concern.
8. The Michael Hurd Fund for Young Musicians, the renamed Michael Hurd Memorial Fund, is a restricted fund whose objective is to encourage young people of 25 years of age and under within the broad catchment area of the Petersfield Musical Festival to create and perform music of all kinds. It provides grants to individuals and groups and organises events where prizes may be awarded to young composers, singers and instrumentalists.
9. The Trustees have decided that the operating costs of the Michael Hurd Fund for Young Musicians during the reporting period shall be borne by the General Reserve.



Registered Charity No. 900489

Accounting Policies

10. Income is recognised when the charity becomes entitled to the resources, it is probable that the Trustees will receive the resources, and the monetary value can be measured reliably. The charity's accounting records show the date that each income amount is received.
11. Grants, sponsorships, donations, bequests and legacies are only included as income when the monies have been received.
12. Gift Aid is included as income when there is a valid Gift Aid Declaration from the donor and when a Gift Aid claim has been made to HM Revenue & Customs. Any Gift Aid amount recovered on a donation is considered part of the original gift; it is treated as an addition to the same fund as the initial donation unless the donor has specified otherwise.
13. Donated goods are recognised as income when the goods are sold and the money has been credited to the charity.
14. The charity is run by its Trustees and by other unpaid volunteers and it has no employees. The value of the voluntary work performed is not shown as income in the accounts.
15. Expenditure is recognised when there is an obligation that commits the charity to make a payment and the monetary value of this payment can be measured reliably. The charity's accounting records show the date that each payment is made.
16. Liabilities are recognised when there is an obligation that commits the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
17. Debtors and creditors are valued and measured at the actual settlement amounts to be received or paid.
18. Fixed assets are capitalised if they can be used for more than one year and they cost at least £250. They are valued at cost and are depreciated on a straight-line basis over three years.
19. There has been no offsetting of assets and liabilities or income and expenses in this reporting period.

Statement of Financial Activities

20. The General Reserve's income from donations and legacies is the sum of:
 - a) Concert Account income: Donations to Festival via retiring collections.
 - b) Concert Account income: Hampshire County Council members' (councillors') grants
 - c) Concert Account income: Grants & sponsorship for specific concerts.
 - d) General Account income: Grants and sponsorship.
 - e) General Account income: Friends' and other donations.
 - f) General Account income: Gift Aid recovered, Petersfield Lions Club donation re bar, and Sheet WI donation re tea & coffee.



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21. The Michael Hurd Fund for Young Musicians' income from donations and legacies is the sum of the fund's income from Retiring collections, Bequests and donations and Gift Aid recovered.
22. The General Reserve's income from charitable activities is the sum of all the income from the Concert Account except for Donations to Festival via retiring collections, Hampshire County Council members' (councillors') grants, Grants & sponsorship for specific concerts, and Sundry income.
23. The General Reserve's income from other trading activities is the General Account income from Mayor's Market stalls.
24. The General Reserve's income from investments derives from the bank interest on the charity's 100-day notice [savings] account with United Trust Bank, which is shown as Bank interest in the General Account.
25. The Michael Hurd Fund for Young Musicians' income from investments derives from the bank interest on the fund's Money Manager account with HSBC Bank, which is shown as the fund's Bank interest.
26. The General Reserve's other income is the sum of the Concert Account's [Festival] Sundry income and the General Account's Sundry income.
27. The General Reserve's expenditure on raising funds is the General Account's expenditure on Friends & other discounts.
28. The General Reserve's expenditure on charitable activities is the sum of [all] the expenditure in the Concert Account and the General Account's Michael Hurd Fund for Young Musicians' Operating costs.
29. The Michael Hurd Fund for Young Musicians' expenditure on charitable activities is the sum of the fund's Awards and Young Composers' prizes.
30. The General Reserve's other expenditure is all the General Account's Festival expenditure except for Friends & other discounts.

Concert Account

31. Income from Programme advertisements includes £100 from an organisation that paid to advertise in Festival's publicity leaflets.
32. To meet the grants' terms and conditions, income from Hampshire County Council members' (councillors') grants is shown in the Concert Account and not the General Account.
33. The charity managed the 2023 Festival's bar in Petersfield Festival Hall's Rose Room, and Petersfield Lions Club provided volunteers to staff the bar. Income from Bar sales and expenditure on Bar costs both relate to this; the Bar costs expenditure includes a £683.50 payment to Petersfield Lions Club as its agreed 50% share of the net surplus on the bar.
34. Advertising & publicity expenditure includes the cost of publicity leaflets, posters, banners and the new front boards for the Festival; advertisements in newspapers and in the programmes for Petersfield-based theatre productions; and the Hampshire County Council licence for hanging Festival banners around Petersfield.



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35. Other direct concert costs include the Festival conductor's fees and the venue hire charges for the conductors' briefing, postage and stationery costs, and the fees charged by PayPal (for Zettle transactions) and One Tree Books, (for payment card transactions).
36. Sundry expenses include £35 on a second Zettle card reader; the £390 cost of additional brackets/spacing blocks for the staging in Petersfield Festival Hall; the £216 cost of the new logos for the front boards; and £70 spent on lunches and refreshments for Festival musicians. The brackets/spacing blocks are not considered to be fixed assets as per note 18.

General Account

37. Income from Other grants, donations & sponsorship consists of £1,000 via the UK Online Giving Foundation (Benevity) and eight donations from individuals.
38. Income from JustGiving & AmazonSmile donations consists of two donations from AmazonSmile, including a final donation on termination of the scheme.
39. Income from Petersfield Lions Club donation re bar relates to the 2022 Festival.
40. Expenditure on Making Music & other subscriptions relates to the annual membership fees for Making Music, the Hampshire Library Service and Music in Portsmouth.
41. Expenditure on Independent Examiner's fees is a provision for the fees of A J Bennewith & Co for examining the financial year's accounts.
42. Expenditure on the Website consists of Zen Internet's net charges for the domain name and hosting services, plus Agent 8 Design Ltd.'s fees for re-designing the website (£2,400); migrating the website to Layershift and optimising the new website (£240); and hosting and maintenance services re the new website (£70).
43. Expenditure on Bank charges consists of HSBC's charges on the charity's current account.
44. Expenditure on the Operating costs of the Michael Hurd Fund for Young Musicians consists of HSBC's bank charges on the fund's Money Manager savings account.

Concert and General Accounts

45. Concert and General Account expenditure includes a total of £940.20 [2022: £1,221.34] paid to 6 Trustees [2022: 5] to reimburse them for postage (£175.21), stationery (£33.79), printing and publicity (£229.29), music hire/purchase (£201.30) and other (£300.61) expenses and fees. Other expenses and fees consist of:
 - a. £34.80 paid to Tony Newberry to reimburse him for the cost of purchasing a second Zettle card reader.
 - b. £40 paid to Geoff Culbertson re the Hampshire County Council licence to allow the Festival's banners to be hung around Petersfield.
 - c. £89 paid to Philip Young re the paint for the new front boards for the Festival Hall.



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- d. £30.90 paid to Tony Newberry re the chocolates he bought as a thank-you gift to One Tree Books.
- e. £69.93 paid to Sheila Rowe re her expenditure on lunches and refreshments for Festival musicians.
- f. £35.98 paid to Philip Young re the thank-you presents he bought for Piers Burton-Page and Rachel Newberry.

46. There have been no related party transactions in the reporting period that require disclosure.

Balance Sheet

- 47. The value shown for the Bluthner grand piano is the residual, nominal, value of the asset.
- 48. Sundry debtors are £1,135 owed by HM Revenues and Customs re Gift Aid; £352 owed by United Trust Bank re interest on the charity's 100-day notice savings account; and £41 owed by Zen Internet re a refund on cancelled website hosting services.
- 49. Advanced payments made consist of the £23 fee for hiring St. Peter's Church hall for the Trustees meeting on 5th July 2023; £173 paid to Petaprint for printing leaflets on the choral workshop in September 2023 and the 2024 Festival; and £100 paid to Agent8 for website hosting services until 31st March 2024.
- 50. All current assets are cash amounts held or due. Cash at bank is not at risk as it is held with banks that are members of the Financial Services Compensation Scheme.
- 51. Sundry creditors consist of £960 owed to A J Bennewith & Co. re their independent examination of the accounts for the year ended 31st May 2023; £553 owed to Petersfield Town Council and PRS for Music re the PRS licence fees for the 2023 Festival; £26 owed to Agent8 re website maintenance; and £5 owed to HSBC re bank charges on the charity's current account.
- 52. Advanced payments received are participation fees for the choral workshop in September 2023.

Michael Hurd Fund for Young Musicians

- 53. The Retiring collections amount consists of cash and contactless card payment donations at and after the concert at St. Peter's Church, Petersfield, on Tuesday 21st March 2023.
- 54. The awards given by the Michael Hurd Fund for Young Musicians, all of which were given to individuals, were fully compatible with the fund's objectives. The awards were:
 - a. £250 to a young double bassist towards the costs associated with National Youth Orchestra courses.
 - b. £250 to a young Ukrainian musician for assistance towards the cost of a HCYO Bryanston residential course.
 - c. £250 to a young violinist for assistance towards the cost of a HCYO Bryanston residential course.
 - d. £200 to a young musician to pay for a bass guitar through her school's assisted instrument purchase scheme.



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- e. £250 to a young violinist towards the substantial cost of a better violin.
- f. £250 to a young singer re attending the tuition fees for a course at the Saluzzo Opera Academy.

The fund's operating costs are shown in the General Account.

Miscellaneous

- 55. No events have occurred after the end of the reporting period.

**Independent Examiner's Report to the Trustees of
Petersfield Musical Festival**

Independent examiner's report to the trustees of Petersfield Musical Festival

I report to the Charity trustees on my examination of the accounts of Petersfield Musical Festival (the Charity) for the year ended 31 May 2023.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

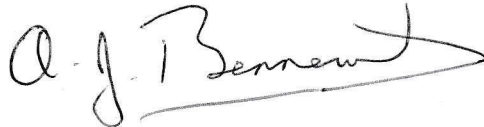
I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A J Bennewith FCA, FCPA, FFA, FFTA,
FIPA, DChA, FRSA
3 Wey Court
Mary Road
Guildford
Surrey
GU1 4QU

Dated: 26 July 2023

PETERSFIELD MUSICAL FESTIVAL

England & Wales - Charity number 900489

Accounts

PETERSFIELD MUSICAL FESTIVAL

Registered Charity No. 900489

Trustees' Report and Financial Statements
For the year ended 31 May 2022

PETERSFIELD MUSICAL FESTIVAL

Registered charity no. 900489

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PETERSFIELD MUSICAL FESTIVAL

Registered charity no. 900489

MEMBERSHIP AND OTHER INFORMATION for the year ended 31 May 2022

Charity Name Petersfield Musical Festival

Charity Registration Number 900489

Petersfield Musical Festival is an unincorporated association whose governing document is its Constitution, adopted 15 July 1982, as amended 18 July 2005, 15 September 2017, 21 September 2018 and 16 September 2021.

Aims of the Charity as set out in the Constitution To promote, improve, develop and maintain the appreciation of music in all its aspects. This is to be achieved by the presentation of public choral concerts, orchestral concerts and recitals, including an annual Festival to be held in and around Petersfield (“the Festival”), and by such other ways as the Society, through its Committee, shall determine from time to time.

During the year, the Trustees continued with the duty in Section 4 of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission.

The charity is managed by a Committee of Trustees, consisting of a Chairman, an Honorary Secretary, and an Honorary Treasurer (the Society’s Officers), and a maximum of fourteen other members. These members are elected at a General Meeting of the Society, hold office until the next Annual General Meeting (AGM), and are eligible for re-election. The Committee may co-opt an appropriately qualified person on to the Committee to serve until the next AGM. One representative from each adult amateur musical group or society that intends to participate in the next Festival may be invited to attend Committee meetings, but these representatives are not *ex officio* Trustees.

President Jonathan Willcocks

Trustees as elected at the AGM held on 16 September 2021

Chairman Philip Young
Secretary Simon Mason
Treasurer Rob Walker

Committee Members

Sue Bint, Nancy Buck, Pamela Buckley, Geoff Culbertson, Marcia Fielden, Sarah Hard, Sally Maybury, Tony Newberry, Sheila Rowe.

Co-opted Member

Simon O’Hea (from 26/01/2022)

Representatives of participating societies

Fernhurst Choral Society Hugh Russell (to January 2022), Nigel Roberts (from February 2022)
Petersfield Choral Society Sue Upton
Petersfield Orchestra Steve Bartholomew / Louise Wilson
Rogate Choral Society Sally Maybury

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Music Committee

Marcia Fielden, Sally Maybury, Paul Spicer, Jonathan Willcocks, Philip Young

Michael Hurd Fund for Young Musicians

Sue Bint (Administrator), Marcia Fielden, Philip Young

Correspondent

The Secretary: Simon Mason, 6 Stoneham Park, Petersfield, Hants GU32 3BT

Telephone: 01730 260344

Website

www.petersfieldmusicalfestival.org.uk

Bankers

HSBC Bank plc, 30 The Square, Petersfield GU32 3HQ and United Trust Bank, One Ropemaker Street, London EC2Y 9AW

Independent Examiner

Tony Bennewith, A.J. Bennewith & Co., 3 Wey Court, Mary Road, Guildford, Surrey GU1 4QU

Insurance

Royal & Sun Alliance Insurance PLC, St Mark's Court, Chart Way, Horsham, West Sussex RH12 1XL

PETERSFIELD MUSICAL FESTIVAL

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TRUSTEES' REPORT for the year ended 31 May 2022

Statement of Public Benefit

Petersfield Musical Festival aims every year to fulfil its purpose – ‘to promote, improve, develop and maintain the appreciation of music in all its aspects’ – in a variety of ways.

Specifically, the charity

- supports the activities of local choral and orchestral societies and individual local amateur and professional singers and instrumentalists.
 - offers a platform to other locally-based performing groups.
 - promotes music-making among young people by bringing local primary and secondary schools together in large-scale combined-school concerts.
 - seeks to give opportunities to young professional musicians.
 - brings groups of national and international standing to this part of Hampshire.
 - caters for audiences with a variety of ages, tastes, and means.
 - provides for people with disabilities, including wheelchair access to all concerts.
 - helps young music students through grants from its Michael Hurd Fund for Young Musicians.
-

Organisation

All the charity's activities are organised by a team of volunteers led by the voluntary Committee listed on page 3. For the Festival, this includes artistic planning, financial administration, engagement of professional musicians, co-ordination of rehearsals, advertising and publicity, ticket sales and the supervision of the stage and auditorium during Festival concerts.

The full Festival Committee met for four scheduled meetings, on 6 October and 17 November 2021, and 26 January and 4 May 2022. Sub-groups of the Committee met as needed to discuss operational matters, and a number of meetings were held in connection with the website and logo development.

THE 2021-22 SEASON

Autumn workshop

About 70 participants enjoyed an all-day workshop on Mendelssohn's *Hymn of Praise*, led by Paul Spicer and held in the quad at Bedales School on Saturday 25 September 2021.

The 2022 Festival

Throughout 2021, the continuing uncertainty about Covid-19 restrictions, and doubts over the availability of Petersfield Festival Hall (then in use as a vaccination centre), cast a shadow over preparations for the 2022 Festival. Plans were made for a full series of events on the usual lines, with cancellation still a looming possibility. In late November, the availability of the Festival Hall was confirmed, and the gradual relaxation of regulations in the new year encouraged the Committee to be optimistic. By the time of the Festival, legal restrictions had been lifted, but guidance about testing and isolation continued.

The Festival's risk assessment included additional cleaning and ventilation and other measures to minimise the spread of the disease at rehearsals and concerts. The run-up to the Festival and the nine-

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day concert period coincided with a national spike in Covid-19 cases that led to reduced numbers of performers and probably affected audience attendance, as well as causing various emergencies, most of which were fixed so that events could go ahead as planned.

Friday 18 March, Liss Band and Petersfield Community Choir.

Sadly, this concert had to be cancelled as indispensable members of the band tested positive less than five days beforehand. Tickets were refunded but some audience members generously donated their ticket payments to the charity.

Saturday 19 March, 'Eighteenth Century Masters'.

Vivaldi: Dixit Dominus RV594; Bach: Brandenburg concerto no. 2; Haydn: 'Mariazeller' Mass. Soloists: Aimee Fisk, soprano; Amy Holyland, contralto; Ryan Williams, tenor; Michael Ronan, bass. Sara Deborah Timossi, violin; Lucy Humphris, trumpet; Luiz de Campos, oboe; Sophie Middleditch, recorder. Festival Chorus with Fernhurst and Petersfield Choral Societies. SouthDowns Camerata Conductor: Paul Spicer.

This concert had been scheduled for 2020 and was cancelled at a few days' notice at the start of the pandemic. Fortunately, we were able to re-engage all the original soloists. Covid issues reduced choir numbers, but the smaller choral forces, together with a small orchestra, suited both the music and the size of the hall. After the two-year wait the concert was much enjoyed.

Attendance 193 (74%)

Sunday 20 March, Family Concert with Meridian Winds

A programme of wind band ensemble pieces, with several outstanding young instrumental and vocal soloists. The audience was much smaller than for previous concerts in this series, perhaps because the programme did not include many well-known titles, and the date coincided with Mothers' Day.

Attendance 103 (38%)

Monday 21 and Wednesday 23 March, Youth Concerts

Ten schools took part: Churcher's College, Churcher's College Junior School, Ditcham Park, Froxfield Primary, Herne Junior, Langrish Primary, Liss Junior, The Petersfield School, Sheet Primary and Steep Primary, together with the Petersfield Area Schools String Orchestra and the SOS from the Kids choir. The repertoire was based on the 2020 programme, which had to be abandoned on the morning before the first performance.

The music for the combined junior schools' choir had an environmental theme and included a video of music by SOS from the Kids recorded by a choir in West Papua. Instrumental ensembles included combined schools wind and jazz bands. Two prize-winning student compositions from this year's Festival of Young Composers were performed at the Monday concert.

Attendance 595 at the two concerts (100%)

Tuesday 22 March, Lunchtime recital in St Peter's Church

Performances were given by Shoshana Yugin-Power, flute, and Kenji Luc, cello, who have received awards from the Michael Hurd Fund for Young Musicians. Their programmes ranged from the 18th to the 21st century and their impressive musicianship was much appreciated by the audience. The accompanists were Hiroko Nagatomo-Banks and Imy Luc. The audience included a party of children from the local junior school. Attendance was free, with a retiring collection on behalf of the Michael Hurd Fund for Young Musicians.

Attendance 98

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Wednesday 23 March, Viennese Piano Duets in St Peter's Church

Mozart: Sonata in F K. 497; Schubert: Fantasia in F minor; Beethoven: Symphony no. 5 arr. Ulrich. Emilie Capulet and Mark Dancer.

This concert had been scheduled for 2020 as part of the Beethoven 250th anniversary commemorations and was enthusiastically received. Attendance was free, with a retiring collection on behalf of the charity.

Attendance 87

Thursday 24 March, Petersfield Orchestra

Schumann: Overture, Scherzo and Finale; Saint-Saëns: Piano Concerto no. 2; Brahms Symphony no. 4 in E minor. Soloist: Valentina Seferinova. Conductor: Robin Browning.

This was the orchestra's first full-scale concert since November 2019, and it attracted a large and hugely appreciative audience. In the light of current events, the concert was prefaced by the Ukrainian national anthem and the soloist gave an encore of music by the Ukrainian composer Viktor Kosenko.

Attendance 223 (95%)

Friday 25 March, The Merry Opera Company: The Mikado

This group had been scheduled for 2020 with *Don Giovanni*. Their eagerly-awaited *Mikado* was the Festival's first ever staged opera, and its fast pace, excellent singing and zany comic production made it a great hit with the audience. The original Nanki-Poo tested positive for Covid-19 and a replacement was found with 36 hours notice.

Attendance 261 (98%)

Saturday 26 March, 'In Praise of Singing'

Smetana: Vltava; Willcocks: In Praise of Singing; Rossini/Britten: Soirées Musicales; Mendelssohn: Hymn of Praise.

Festival Chorus with Petersfield and Rogate Choral Societies; Basingstoke Symphony Orchestra
Conductors: Paul Spicer and Stephen Scotchmer

The programme was chosen to celebrate the return of choral singing after two years of lockdown or constrained rehearsal arrangements. Some last-minute recruiting was needed to cover all parts in the orchestra, and the performance came off with great energy though the audience was disappointingly small.

Attendance 149 (61%)

The Michael Hurd Fund for Young Musicians

This fund, set up in 2007 in memory of composer and musician Michael Hurd, is a Restricted Fund within the assets of the charity. Awards (of up to £250) are considered for any project to further the musical skills of applicants of 25 years and under, who live or attend school or college within the whole of Hampshire and the Isle of Wight, or within 25 miles of Petersfield. Applicants should already have shown aptitude in their field of music, and must be endorsed by a sponsor who has specific knowledge of their musical experience.

Trustees approved five applications for grants during the financial year: one towards the costs of a young musician attending a National Youth Music Theatre summer course on their mentorship scheme as Associate Musical Director; one to assist a young musician with the cost of singing lessons;

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another to help a young brass player purchase a cornet; the other two to assist with costs associated with the Hampshire County Youth Orchestra's residential course at Bryanston.

Biennially the fund hosts a 'Festival of Young Composers' competition. Entrants may present their music either through a live performance or as a digital recording. Works are performed to an adjudicating panel at a public performance. This year's competition attracted six entrants with prizes awarded amounting to £375. The Performance and Adjudication Day was held at The Studio, TPS on Sunday 6th February 2022 and two winning compositions were performed live at one of the Youth concerts.

A lunchtime concert given by previous award holders Kenji Luc and Shoshana Yugin-Power was given in St Peter's Church during this year's Festival.

A donation to the Fund was made by Midhurst Music Society.

Website and branding

During the year the Committee has worked on two projects to improve the charity's corporate image, publicity and media reach. A new logo has been developed in association with the locally-based Paul Martin Studios, with sponsorship from a local business. A new website is being developed, to provide more information, attract participants and volunteers, and hold a wider range of records about the charity and its activities. It is hoped that both can be launched at the charity's 2022 AGM.

Finance

Financial systems, accounting methods, procedures and other changes

There were no major changes to the charity's financial systems or accounting methods during the financial year. However:

- The Trustees' meeting on 30th June 2021 agreed to close the Festival Hall Reserve, whose funds had remained untouched since March 2016, and transfer its £796 balance to the General Reserve.
- There were minor updates to the charity's Financial Policies and Procedures, for "housekeeping" reasons and to reflect the Michael Hurd Memorial Fund's name change to the Michael Hurd Fund for Young Musicians.
- New procedures were implemented to make more payment methods available and to modernise the charity's systems. Independent singers are now able to pay their choir member subscriptions by credit transfer and payment card, as well as by cash and cheque. Festival concert tickets may now be obtained from the Festival Booking Office during the priority booking periods by supplying ticket request details by e-mail and paying the amount due by credit transfer. Applications for attendance at a choral workshop may now be submitted by e-mail with the associated fees paid by credit transfer, in addition to the traditional method of posting the application and paying by cheque; and all workshop attendees have their attendance confirmed by e-mail, or, in exceptional circumstances, by telephone, instead of receiving paper tickets.
- Changes have been made to some income and expenditure categories: to show Hampshire County Council members' (councillors') grants in the Concert Account instead of the General Account; to add a new Concert Account income category of *Donations to the Festival via retiring collections*; and to add a new General Account expenditure category of *Bank charges*, the latter after HSBC's introduction in January 2022 of such charges on the charity's bank accounts.

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- The charity has new facilities to accept donations via AmazonSmile, easyfundraising and the East Hampshire Community Lottery.
- Following the announcement that HSBC's bank branch in Petersfield will close in September 2022, additional debit cards have been issued to two Trustees to enable them to deposit cash at Post Offices.

Budgets and ticket prices

Budgets based upon reasonable and 95% attendance levels at Festival concerts were prepared early in the financial year and were agreed by Trustees. Any significant changes to these budgets were presented to Trustees' meetings for approval.

Ticket prices were set at appropriate levels to attract audiences, cover costs if possible, and meet the charity's charitable objectives. There were concessionary prices for schools for both Youth concerts; and the ticket price for other concerts for someone of 18 years or under was just £5.

Financial results

The 2022 Festival was the first time since 2019 that the charity was able to present an almost complete programme, as just one concert was cancelled, in contrast to 2020 when the Festival was curtailed after just three concerts and 2021 when there was no Festival, in all cases because of the pandemic. The Concert Account comparisons below are therefore made against both the last financial year and that ended 31st May 2019.

Concert Account income was £28,234 (2021: £108; 2019: £37,659), which covered 82% (2021: 11%; 2019: 89%) of the year's expenditure on the Festival's concerts and choral workshop. The Concert Account deficit was £6,197 (2021: £857 deficit; 2019: £4,820 deficit). Significant losses were incurred on both the choral concerts, but these were partly counterbalanced by significant surpluses on the two Youth concerts and the Merry Opera Company's production of *The Mikado*.

Compared to 2019, there were significant decreases in income from ticket sales and programme sales (both affected by the cancellation of the concert on 18th March 2022), choir member subscriptions, and ice cream sales; and there was no income from grants and sponsorship for specific concerts this year compared to £2,600 in 2019.

The reduction in Concert Account income was offset to some extent by lower Concert Account expenditure of £34,431 (2021: £965; 2019: £42,479), with material reductions compared to 2019 in orchestra and musician fees, celebrity and other artistes' fees and expenses, music purchase/hire/printing, PRS licence fees, programme and insert printing costs, and advertising and publicity expenses. Lighting and audio expenses this year were zero compared to £1,153 in 2019, because the Green "A" team gave the charity a 100% discount on their invoice for the 2022 Festival in recognition of their grant from East Hampshire District Council's Supporting Communities Fund.

General Account income was £10,891 (2021: £4,672). Most of this increase emanated from a £1,000 grant from Petersfield Town Council, a £4,000 grant from East Hampshire District Council's Supporting Communities Fund, and a £1,200 donation from Lanzante Limited to repay the cost of Paul Martin Studios' work on designing the charity's new branding and logo. Friends' donations and JustGiving & AmazonSmile donations this year were £250 and £124 lower respectively, but these reductions were offset by a £210 increase in Gift Aid recovered and £160 more income from Mayor's Market stalls.

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General Account expenditure was £4,168 (2021: £1,121). Most of the increase was due to higher Independent Examiner's fees of £780 rather than £360; the £264 in discounts on Friends' purchases of Festival concert tickets; the £1,200 of sundry expenses related to the cost of Paul Martin Studios' work on designing the charity's new branding and logo; and the £1,255 in operating costs for the Michael Hurd Fund for Young Musicians (most of which were the preparation and venue hire expenses and adjudication fees for the Festival of Young Composers in February 2022).

The General Account had a surplus of £6,723 (2021: £3,551); and the Concert and General Accounts combined had a surplus of £526 (2021: surplus of £2,694). This overall surplus was slightly lower than the predicted surplus in the 95% budget for the financial year (£739), but considerably better than the £2,986 deficit predicted in the reasonable budget.

The total income of the charity was £41,149, with major sources of income being ticket sales (46.7%); grants and sponsorship (18.7%); choir member subscriptions (7.9%); Friends' donations (6.6%); the choral workshop (3.6%); and programme advertisements (3.3%). The charity's administration costs – excluding the operating costs for the Michael Hurd Fund for Young Musicians but including those relating to its new branding and logo – were £2,650, or just 6.4% of income.

The Unrestricted General Reserve had a balance of £33,890 [2021: £32,568] at financial year end. This represented 98.4% of Concert Account expenditure, slightly less than the Trustees' objective to have a General Reserve balance equivalent to one year's such expenditure.

The Michael Hurd Fund for Young Musicians' income was £2,024, which included a £1,400 donation from Midhurst Music Society, a retiring collection of £498, and Gift Aid of £125. Young Composer prizes totalling £375 were given; five awards each of £250 were made; and the fund paid for one student to attend the choral workshop in September 2021. The fund's value increased by £381 to £10,147 at the end of the financial year.

Overall, the Balance Sheet value of the charity increased by £907 (2.1%) to £44,037.

FUTURE PLANS

2022 Autumn Workshop

Saturday 24 September 2022

Open choral workshop directed by Paul Spicer at Bedales School: Mozart: Mass in C minor

Festival 2023

Friday 17 March 2023

Liss Band and Petersfield Community Choir

Saturday 18 March

Handel: Jephtha. Festival Chorus with Petersfield and Rogate Choral Societies; Southern Pro Musica. Conductor: Paul Spicer.

Sunday 19 March

Family concert. SouthDowns Camerata

Monday 20 March

Youth Concert

Tuesday 21 March

St Peter's Church. Lunchtime lecture-recital by Angela Zanders

Wednesday 22 March

Youth Concert

Thursday 23 March

The Petersfield Orchestra. Mendelssohn: Overture, A Calm Sea and a Prosperous Voyage; Schumann: Piano Concerto in A minor (soloist Cordelia Williams); Elgar: 'Enigma' Variations. Conductor: Robin Browning

PETERSFIELD MUSICAL FESTIVAL

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Friday 24 March

An Evening of Musical Theatre with GSA Singers (Guildford School of Acting)

Saturday 25 March

Choral concert. Stanford: Songs of the Fleet; Puccini: Messa di Gloria, with orchestral works. Festival Chorus with Fernhurst and Petersfield Choral Societies. Basingstoke Symphony Orchestra.

Conductors: Paul Spicer and Stephen Scotchmer.

Responsibility of the Trustees

The Trustees are responsible for maintaining proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the accounts comply with the necessary regulation. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of error, fraud and other irregularities. The Trustees have followed guidance issued by the Charity Commission on recommended best practice for these records and procedures.

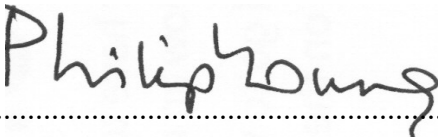
As required by the charity's Constitution, the Trustees have submitted the charity's accounts for independent examination to an examiner appointed by the Annual General Meeting who meets the qualification requirements of the Charity Commission.

Incidents and Risk Statement

When significant incidents arise that have involved or could involve such things as a significant loss of funds and/or significant risks to the Society's property, work, beneficiaries, or reputation then the Trustees are required to report them without delay to the Charity Commission for England and Wales.

The impact of the Covid-19 pandemic in 2021–2022 is detailed in this report. Apart from that, the Trustees confirm that there have been no such incidents in the year under report that should have been brought to the Commission's attention.

This report was approved by the Trustees at a meeting on 29th June 2022

Signed  Philip Young (Chairman)

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STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 May 2022

	Notes	2022			2021	
		Unrestricted General Reserve	Designated Unrestricted Festival Hall Reserve	Restricted Michael Hurd Fund for Young Musicians	Total	Total
		£	£	£	£	£
Income						
Donations and legacies	21, 22	12,273	-	2,023	14,295	4,419
Charitable activities	23	26,470	-	-	26,470	-
Other trading activities	24	185	-	-	185	25
Investments	25, 26	159	-	2	160	230
Other	27	39	-	-	39	108
Total Income		£39,125	-	£2,024	£41,149	£4,781
Expenditure						
Raising funds	28	264	-	-	264	-
Charitable activities	29, 30	35,685	-	1,643	37,328	1,715
Other	31	2,650	-	-	2,650	1,121
Total Expenditure		£38,599	-	£1,643	£40,242	£2,836
Net income (expenditure)		£526	-	£381	£907	£1,945
Transfers between funds	8	£796	(£796)	-	£0	-
Net movement in funds		£1,322	(£796)	£381	£907	£1,945
Reconciliation of funds						
Total funds brought forward		£32,568	£796	£9,766	£43,130	£41,185
Total funds carried forward		£33,890	£0	£10,147	£44,037	£43,130

Notes 1 to 20 define the basis of preparation of the Accounts, the various funds and the accounting policies.

The Notes on pages 17 to 22 form part of these Accounts. Amounts are rounded to the nearest pound.

PETERSFIELD MUSICAL FESTIVAL

Registered Charity No. 900489

CONCERT ACCOUNT for the year ended 31 May 2022

		<u>2022</u>	<u>2021</u>
		£	£
	Notes		
INCOME			
Festival			
Ticket sales		19,212	-
Donations to Festival via retiring collections		757	-
Programme sales		840	-
Programme advertisements		1,360	-
Choir member subscriptions		3,232	-
Hampshire CC members' (councillors') grants	32	1,000	-
Grants & sponsorship for specific concerts		-	-
Piano hire & tuning		-	-
Ice cream sales		363	-
Sundry income		7	108
Choral Workshop		1,463	-
		<hr/> £28,234	<hr/> £108
EXPENDITURE			
Festival			
Venue hire		5,779	-
Conductor's fees and expenses		4,810	225
Rehearsal accompanists		740	-
Orchestra & musician fees		10,860	-
Soloists fees & expenses		2,460	-
Celebrity and other artistes' fees & expenses		4,240	-
Music purchase/hire/printing		481	-
Instrument hire		50	-
Performing Rights Society licence fees	33	446	-
Lighting & audio expenses		-	-
Programme and insert printing		737	-
Advertising & publicity		1,149	330
First Aid	34	163	-
Piano tuning and maintenance		240	-
Ice cream costs		311	-
Other direct concert costs	35	371	380
Sundry expenses		-	-
Choral Workshop		1,593	30
		<hr/> £34,431	<hr/> £965
Concert Account surplus (deficit) for the year		<hr/> (£6,197)	<hr/> (£857)

The Notes on pages 17 to 22 form part of these Accounts. Amounts are rounded to the nearest pound.

PETERSFIELD MUSICAL FESTIVAL

Registered Charity No. 900489

GENERAL ACCOUNT for the year ended 31 May 2022

		<u>2022</u>	<u>2021</u>
		£	£
	Notes		
INCOME			
Grants and sponsorship			
Petersfield Town Council		1,000	-
East Hampshire District Council		4,000	-
Other grants, donations & sponsorship	36	1,686	500
		<hr/> £6,686	<hr/> £500
Friends' and JustGiving donations			
Friends' donations		2,735	2,985
JustGiving & AmazonSmile donations	37	129	253
		<hr/> £2,864	<hr/> £3,238
Other income			
Gift Aid recovered		891	681
Petersfield Lions Club donation re bar		-	-
Sheet WI donation re tea & coffee		75	-
Mayor's Market stalls		185	25
Bank interest		159	229
Sundry income		32	-
		<hr/> £1,341	<hr/> £934
Total income		<hr/> £10,891	<hr/> £4,672
EXPENDITURE			
Festival			
Making Music & other subscriptions	38	148	275
Independent Examiner's fees	39	780	360
Insurance		95	132
Committee and AGM expenses		69	103
Office costs		131	109
Website licences		96	81
Friends & other discounts		264	-
Bank charges	40	52	-
Sundry expenses	41	1,279	60
		<hr/> £2,914	<hr/> £1,121
Michael Hurd Fund for Young Musicians			
Operating costs		1,255	-
		<hr/> £1,255	<hr/> £0
Total expenditure		<hr/> £4,168	<hr/> £1,121
General Account surplus (deficit) for the year		<hr/> £6,723	<hr/> £3,551

The Notes on pages 17 to 22 form part of these Accounts. Amounts are rounded to the nearest pound.

PETERSFIELD MUSICAL FESTIVAL

Registered Charity No. 900489

BALANCE SHEET at 31 May 2022

		31 May 2022		31 May 2021	
	Notes	£	£	£	£
Fixed Assets					
Bluthner grand piano	44		1,000		1,000
			<u>£1,000</u>		<u>£1,000</u>
Current Assets					
HSBC Bank - current account		13,187		12,917	
HSBC Bank - Money Manager re Michael Hurd Fund		10,023		9,766	
United Trust Bank - Charity 100-day notice account		20,000		20,000	
Total cash at bank		<u>£43,209</u>		<u>£42,683</u>	
Sundry debtors	45	1,115		119	
Advance payments made		58		-	
Total Current Assets	46	<u>£44,382</u>		<u>£42,802</u>	
Current Liabilities (due within one year)					
Sundry creditors	47	786		672	
Advance payments received	48	559		-	
Total Current Liabilities		<u>£1,345</u>		<u>£672</u>	
NET CURRENT ASSETS			<u>£43,037</u>		<u>£42,130</u>
TOTAL ASSETS			<u><u>£44,037</u></u>		<u><u>£43,130</u></u>
REPRESENTED BY					
General Reserve (Unrestricted)					
Balance brought forward		32,568		29,874	
Concert Account surplus (deficit) for the year		(6,197)		(857)	
General Account surplus (deficit) for the year		6,723		3,551	
Transfer from Festival Hall Reserve	8	796		-	
Balance carried forward			<u>£33,890</u>		<u>£32,568</u>
Festival Hall Reserve (Designated Unrestricted)			£0		£796
Michael Hurd Fund for Young Musicians (Restricted)			£10,147		£9,766
TOTAL FUNDS			<u><u>£44,037</u></u>		<u><u>£43,130</u></u>

The Accounts for the year ended 31 May 2022 and the Balance Sheet at 31 May 2022 were approved by the Trustees at a meeting on 29 June 2022 and signed by

Philip Young

Rob Walker

Philip Young, Chairman

Rob Walker, Treasurer

The Notes on pages 17 to 22 form part of these Accounts. Amounts are rounded to the nearest pound.

PETERSFIELD MUSICAL FESTIVAL

Registered Charity No. 900489

MOVEMENTS IN RESERVES for the year ended 31 May 2022

		31 May 2022	31 May 2021
		£	£
	Notes		
Festival Hall Reserve			
Opening balance		796	796
Transfer to General Reserve	8	(796)	-
Balance carried forward		<u>£0</u>	<u>£796</u>
 Michael Hurd Fund for Young Musicians			
Opening balance		9,766	10,515
Bequests and donations	49	1,400	-
Retiring collections		498	-
Bank interest		2	1
Gift Aid recovered		125	-
(less) Awards	50	(1,268)	(750)
(less) Young Composers' prizes	51	(375)	-
Balance carried forward		<u>£10,147</u>	<u>£9,766</u>

The Michael Hurd Fund for Young Musicians does not have any liabilities.

Amounts are rounded to the nearest pound.

PETERSFIELD MUSICAL FESTIVAL

Registered Charity No. 900489

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2022

Basis of Preparation

1. These accounts have been prepared on a going concern basis under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the notes below.
2. The accounts have been prepared in accordance with:
 - a) *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*; and
 - b) *Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)*; and
 - c) *The Charities Act 2011*.
3. Petersfield Musical Festival constitutes a public benefit charity as defined by FRS 102.
4. In the reporting period there have been no changes to the charity's accounting policies and no material prior year errors have been identified.
5. No accounting estimates have been made in either this reporting period or the previous reporting period.
6. The accounts are presented in sterling, which is the functional currency of the charity, and amounts are rounded to the nearest pound.

Funds

7. The General Reserve is an unrestricted fund that is available for use at Trustees' discretion in furtherance of the charity's objectives. This fund is used for income and expenditure transactions that support the charity's operations. The Trustees' objective is that the balance in this fund at the end of a financial year should be equivalent to one year's Concert Account expenditure, thus helping to prove that the charity is a going concern.
8. The Festival Hall Reserve was an unrestricted fund that was designated by the Trustees to meet a possible future contribution by the charity towards the costs of essential repairs to the staging in the venue that is used for most of the Festival's concerts. The Trustees' meeting on 30th June 2021 agreed to move the fund's balance to the General Reserve.
9. The Michael Hurd Fund for Young Musicians, the renamed Michael Hurd Memorial Fund, is a restricted fund whose objective is to encourage young people of 25 years of age and under within the broad catchment area of the Petersfield Musical Festival to create and perform music of all kinds. It provides grants to individuals and groups and organises events where prizes may be awarded to young composers, singers and instrumentalists.
10. The Trustees have decided that the operating costs of the Michael Hurd Fund for Young Musicians during the reporting period shall be borne by the General Reserve.

PETERSFIELD MUSICAL FESTIVAL

Registered Charity No. 900489

Accounting Policies

11. Income is recognised when the charity becomes entitled to the resources, it is probable that the Trustees will receive the resources, and the monetary value can be measured reliably. The charity's accounting records show the date that each income amount is received.
12. Grants, sponsorships, donations, bequests and legacies are only included as income when the monies have been received.
13. Gift Aid is included as income when there is a valid Gift Aid Declaration from the donor and when a Gift Aid claim has been made to HM Revenue & Customs. Any Gift Aid amount recovered on a donation is considered part of the original gift; it is treated as an addition to the same fund as the initial donation unless the donor has specified otherwise.
14. Donated goods are recognised as income when the goods are sold and the money has been credited to the charity.
15. The charity is run by its Trustees and by other unpaid volunteers and it has no employees. The value of the voluntary work performed is not shown as income in the accounts.
16. Expenditure is recognised when there is an obligation that commits the charity to make a payment and the monetary value of this payment can be measured reliably. The charity's accounting records show the date that each payment is made.
17. Liabilities are recognised when there is an obligation that commits the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
18. Debtors and creditors are valued and measured at the actual settlement amounts to be received or paid.
19. Fixed assets are capitalised if they can be used for more than one year and they cost at least £250. They are valued at cost and are depreciated on a straight-line basis over three years.
20. There has been no offsetting of assets and liabilities or income and expenses in this reporting period.

Statement of Financial Activities

21. The General Reserve's income from donations and legacies is the sum of:
 - a) Concert Account income: Donations to Festival via retiring collections.
 - b) Concert Account income: Hampshire County Council members' (councillors') grants
 - c) Concert Account income: Grants & sponsorship for specific concerts.
 - d) General Account income: Grants and sponsorship.
 - e) General Account income: Friends' donations and JustGiving & AmazonSmile donations.
 - f) General Account income: Gift Aid recovered, Petersfield Lions Club donation re bar, and Sheet WI donation re tea & coffee.

PETERSFIELD MUSICAL FESTIVAL

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22. The Michael Hurd Fund for Young Musicians' income from donations and legacies is the sum of the fund's income from Bequests and donations, Retiring collections and Gift Aid recovered.
23. The General Reserve's income from charitable activities is the sum of all the income from the Concert Account except for Donations to Festival via retiring collections, Hampshire County Council members' (councillors') grants, Grants & sponsorship for specific concerts, and Sundry income.
24. The General Reserve's income from other trading activities is the General Account income from Mayor's Market stalls.
25. The General Reserve's income from investments derives from the bank interest on the charity's 100-day notice [savings] account with United Trust Bank, which is shown as Bank interest in the General Account.
26. The Michael Hurd Fund for Young Musicians' income from investments derives from the bank interest on the fund's Money Manager account with HSBC Bank, which is shown as the fund's Bank interest.
27. The General Reserve's other income is the sum of the Concert Account's [Festival] Sundry income and the General Account's Sundry income.
28. The General Reserve's expenditure on raising funds is the General Account's expenditure on Friends & other discounts.
29. The General Reserve's expenditure on charitable activities is the sum of [all] the expenditure in the Concert Account and the General Account's Michael Hurd Fund for Young Musicians' Operating costs.
30. The Michael Hurd Fund for Young Musicians' expenditure on charitable activities is the sum of the fund's Awards and Young Composers' prizes.
31. The General Reserve's other expenditure is all the General Account's Festival expenditure except for Friends & other discounts.

Concert Account

32. To meet the grants' terms and conditions, income from Hampshire County Council members' (councillors') grants is shown in the Concert Account, unlike in previous financial years when it was shown in the General Account.
33. Performing Rights Society licence fees expenditure consists of the PRS fees for the 2022 Festival plus additional PRS fees of £7 for the 2020 Festival (above the £312 shown as a Sundry Creditor in the Accounts for the year ended 31st May 2021).
34. First Aid expenditure is the cost of a training course net of a £200 donation from the Winton Players, six of whose members attended the course.
35. Other direct concert costs include agency fees for obtaining musicians, the payment card fees charged by PayPal (for Zettle transactions) and One Tree Books, the cost of miscellaneous cleaning materials for concert venues, and the cost of surgical masks and visors for Front of House volunteers.

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General Account

36. Income from Other grants, donations & sponsorship consists of a grant of £350 from Shell UK Employee Action, a £36 donation from Robert Mocatta, a £100 donation from members of Petersfield Choral Society in repayment of their refunds for a cancelled concert during the 2020 Festival, and a £1,200 donation from Lanzante Limited to repay the cost of Paul Martin Studios' work on designing the charity's new branding and logo.
37. Income from JustGiving & AmazonSmile donations, which are £124 and £5 respectively, is net of JustGiving's processing fees. As the charity has a free, basic, JustGiving account that has no reporting facilities, the amount also includes any Gift Aid that JustGiving recovered on the charity's behalf.
38. Expenditure on Making Music & other subscriptions relates to the annual membership fees for Making Music, the Hampshire Library Service and Music in Portsmouth.
39. Expenditure on Independent Examiner's fees includes £60 for the examination of the accounts for the year ended 31st May 2021 by A J Bennewith & Co, in addition to the £360 shown as a Sundry Creditor in last year's accounts, plus a provision of £720 for the company's fees for examining this year's accounts. The Independent Examiner's fees for the year ended 31st May 2021 were therefore a total of £420, an agreed reduction from the previous financial year's fees of £600 that was based upon the small number of transactions.
40. Expenditure on Bank charges consists of HSBC's charges on the charity's current account, including a maintenance charge of £5 per month from January 2022.
41. Expenditure on Sundry expenses includes £1,200 paid to Paul Martin Studios for its work on designing the charity's new branding and logo.

Concert and General Accounts

42. Concert and General Account expenditure includes a total of £1,221.34 [2021: £216.66] paid to five Trustees [2021: 3] to reimburse them for postage (£179.25), stationery (£45.80), printing and publicity (£85.83), music hire/purchase (£199.28) and other (£711.18) expenses and fees. Other expenses and fees consist of:
 - a. £310 paid to Philip Young re his fees for conducting two rehearsals of the Basingstoke Symphony Orchestra, on 3rd December 2021 and 4th March 2022, and for being the accompanist at a joint choral rehearsal on 29th January 2022.
 - b. £250 paid to Philip Young re his fees for being an adjudicator for the Michael Hurd Fund for Young Musicians' Festival of Young Composers in February 2022.
 - c. £58.49 paid to Philip Young to repay him for expenditure on leaving gifts for Tracey Howe, to thank her for work as [graphics] designer for the charity since 2011.
 - d. £30 paid to Philip Young re his payment to Petersfield Library for membership of the Hampshire Library Service.

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- e. £23.48 paid to Philip Young to repay him for expenditure at Lloyds Pharmacy on surgical masks and visors.
 - f. £21 paid to Tony Newberry to repay him for his purchase at Waitrose of chocolates for the staff in One Tree Books.
 - g. £12.89 paid to Philip Young to repay him for cleaning materials bought at Lidl, Poundland and Tesco.
 - h. £5.32 paid to Philip Young to repay him for expenditure at Tesco on biscuits for a Youth Concert rehearsal.
43. There have been no related party transactions in the reporting period that require disclosure.

Balance Sheet

44. The value shown for the Bluthner grand piano is the residual, nominal, value of the asset.
45. Sundry debtors are £1,015 owed by HM Revenues and Customs re Gift Aid and £100 owed by United Trust Bank re interest on the charity's 100-day notice savings account.
46. All current assets are cash amounts held or due. Cash at bank is not at risk as it is held with banks that are members of the Financial Services Compensation Scheme.
47. Sundry creditors consist of £720 owed to A J Bennewith & Co. re their independent examination of the accounts for the year ended 31st May 2022, and £66 owed to PRS for Music re the PRS licence fees for two recitals within the 2022 Festival that were held in St. Peter's Church, Petersfield.
48. Advanced payments received relate to the Mozart *Mass in C minor* choral workshop in September 2022, and consist of £355 in attendance fees and £204 for providing lunches.

Michael Hurd Fund for Young Musicians

49. The Bequests and donations' amount of £1,400 is a donation from Midhurst Music Society.
50. The awards given by the Michael Hurd Fund for Young Musicians, all of which were given to individuals, were fully compatible with the fund's objectives. The awards were:
- a. £250 towards the costs of a young musician attending a National Youth Music Theatre summer course on their mentorship scheme as Associate Musical Director.
 - b. £18, which was transferred to the Concert Account, to pay the fees for a student who attended the choral workshop in September 2021.
 - c. £250 to enable a young singer to continue singing lessons at her school.
 - d. £250 to a young musician towards the cost of buying a new cornet.
 - e. Two awards of £250 towards the cost of young instrumentalists attending a residential course for members of Hampshire County Youth Orchestra.

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51. Prizes totalling £375 were awarded to four young musicians at the Festival of Young Composers on 6th February 2022.

The fund's operating costs are shown in the General Account.

Miscellaneous

52. No events have occurred after the end of the reporting period.

**Independent Examiner's Report to the Trustees of
Petersfield Musical Festival**

Independent examiner's report to the trustees of Petersfield Musical Festival

I report to the Charity trustees on my examination of the accounts of Petersfield Musical Festival (the Charity) for the year ended 31 May 2022.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

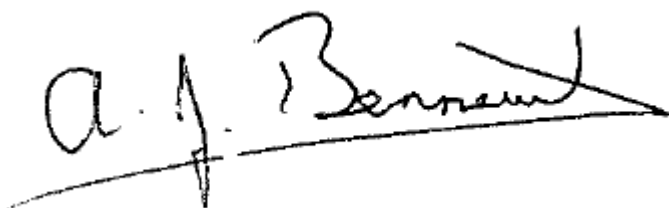
I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink that reads "A. J. Bennewith". The signature is written in a cursive style and is underlined with a single horizontal line.

A J Bennewith FCA, FCPA, FFA, FFTA,
FIPA, DChA, FRSA
3 Wey Court
Mary Road
Guildford
Surrey
GU1 4QU

Dated: 18 July 2022