

ST MARY'S UNDER FIVES, MARLBOROUGH

England & Wales · Charity number 900445

Details

Other names ST MARY'S PLAYGROUP MARLBOROUGH

Status Registered

Legal form Other

Registered 1990-07-27

Register [View on the Charity Commission register](#)

Contact

Address Marlborough St Marys Primary School
Ducks Meadow
Marlborough
SN8 4BX

Phone 07593928949

Email stmarysunderfives@gmail.com

Website www.stmarysunderfives.com

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2, 3 and 4 year olds in the Marlborough area.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities

Geography

- **Area of benefit:** MARLBOROUGH
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£129,522	£107,831	-	-
2024-03-31	£122,734	£133,263	-	-
2023-03-31	£130,971	£132,234	-	-
2022-03-31	£123,131	£101,883	-	-
2021-03-31	£97,742	£84,691	-	-

Trustees

Name	Role	Appointed
Tom Etheridge	Chair	2023-08-01
Bethanie Bisley		2024-09-01
Eleanor Louise McDowall		2021-09-01
Kerry Reynolds		2024-09-01

ST MARY'S UNDER FIVES, MARLBOROUGH

England & Wales - Charity number 900445

Accounts

St Mary's Under 5's

George Lane, Marlborough, Wiltshire, SN8 4BX
Annual Report for the Year Ended 31 March 2025

Introduction

St Mary's Under 5's is a community pre-school dedicated to providing high-quality early years care and education in a safe, nurturing, and stimulating environment. Our aim is to support children in developing confidence, independence, and curiosity through play-based learning. We operate as a registered charity and rely on a combination of government funding, fees, and community fundraising.

Objectives and Activities

Our charitable objective is to advance the education of children under statutory school age. We do this through:

- Delivering high-quality early years provision aligned with the EYFS framework
- Providing learning opportunities that nurture emotional, social, and physical development
- Maintaining a safe, inclusive, and engaging learning environment
- Working in partnership with parents, carers, and the wider community

Achievements and Performance

It has been another busy and successful year for the pre-school. Highlights include our Easter raffle, joint summer fair with St Mary's School, bake sale, and summer ice-lolly fundraising activities. Children continue to grow in confidence and independence every day, and the staff team have done a fantastic job creating a fun, safe, and welcoming place for all.

We also benefited from the Tesco Blue Coin Scheme, which contributed to essential improvements in the garden, enhancing outdoor learning for the children. Every contribution, whether time, money, or ideas, makes a real difference to the running of the pre-school.

Looking ahead, our aims are to keep the setting financially strong, continue providing the best possible care and education, and increase parent involvement on the committee.

Financial Review

For the year ended 31 March 2025, St Mary's Under 5's reported:

- **Total income:** £129,522
- **Total expenditure:** £107,831.30
- **Surplus for the year:** £21,690.70

Income was primarily from council funding, fees, grants/donations, and fundraising. Expenditure consisted mainly of wages, PAYE/NIC, rent, and operational costs.

The year-end bank and cash balances totalled **£117,946**, up from £96,255 in 2024, strengthening the charity's financial position and ensuring continued sustainability.

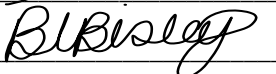
Public Benefit Statement

The trustees confirm that they have complied with their duty to have regard to the Charity Commission's guidance on public benefit. St Mary's Under 5's provides an essential early-years service to local families at accessible rates, contributing to children's development and supporting the wider community.

Signed on behalf of the Trustees

Chairperson:  Date: 27/01/2026

Treasurer:  Date: 27/01/2026

Secretary:  Date: 27/01/2026

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2025

ST MARY'S UNDER FIVES

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

	<u>2025</u>	<u>2024</u>
<u>RECEIPTS</u>		
Council funding	121,314	107,395
Fees	5,287	10,599
Grants and donations	1,840	1,000
Fundraising	358	1,551
Bank interest	223	589
Sundry income/deposits	500	1,600
	<hr/>	<hr/>
TOTAL INCOME	129,522	122,734
<u>PAYMENTS</u>		
Wages	80,874	97,099
PAYE and NIC	7,309	11,480
Rent	6,575	5,700
Pension	2,391	2,649
Toys and equipment	3,819	5,452
Fundraising		0
Snacks	407	531
Training	2,225	1,395
Stationery, postage and telephone	981	961
Insurance	797	765
Professional fees	1,381	4,098
IT Expenses	681	635
Bank charges	34	55
Building and maintenance work	285	667
Other expenses	72	1,776
	<hr/>	<hr/>
TOTAL PAYMENTS	107,831	133,263
Surplus/(Deficit) for the year	<hr/> 21,691 <hr/>	<hr/> (10,529) <hr/>

ST MARY'S UNDER FIVES

BALANCE SHEET AS AT 31ST MARCH 2025

	<u>2025</u>	<u>2024</u>
Bank balances:		
Lloyds Bank	85,836	64,291
Petty cash	130	206
60 day Notice account	31,980	31,758
	<u>117,946</u>	<u>96,255</u>
Represented by:		
Capital brought forward	96,255	106,784
Surplus/(deficit) from income	21,691	(10,529)
	<u>117,946</u>	<u>96,255</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ST MARY'S UNDER FIVES - Charity No. 900445

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31st March 2025, which are set out on pages 3 to 4.

Responsibilities and basis of report

As the Charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

The report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

T A Limond , ATT(Fellow)

Dated 10 December 2025

21 Manton Hollow
Marlborough
Wiltshire
SN8 1RR

ST MARY'S UNDER FIVES, MARLBOROUGH

England & Wales - Charity number 900445

Accounts

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS

FOR THE PERIOD ENDED 31ST MARCH 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

I report to the trustees on my examination of the accounts of St Mary's Under Fives Trust for the year ended 31 March 2023, which are set out on pages 3 to 4.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

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1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 6 September 2023

21 Manton Hollow
Marlborough
Wiltshire
SN8 1RR

ST MARY'S UNDER FIVES
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2023

Charity Registration Number: 900445

Address: Marlborough St Mary's
George Lane
Marlborough
SN8 4BX

Trustees;	Charlotte Sawyer (Chair from 1/9/21)	In role
	Ross Murawski (Ofsted from 1/9/21, Deputy Chair from 12/1/23)	In role
	Eleanor McDowall (Secretary from 1/9/21)	In role
	Coralie Nash (Treasurer from 1/9/21)	In role
	Adele Blay (from 23/11/22)	In role

Structure, governance & management

The charity is an unincorporated association and is governed by its constitution.

Trustees are appointed at the AGM, and if necessary, during the year, in accordance with the constitution and are drawn from the membership of the charity.

Objects of the Charity

The object of the charity is to:

- To establish a partnership between the group and its families.
- To encourage parents to take responsibility for their child's education.
- To provide a broad and balanced curriculum which meets Foundation Stage curriculum.
- To provide a safe, secure and stimulating environment in which a child can develop physically, linguistically, intellectually, socially and emotionally at his/ her own pace.
- To meet the needs of all the children, boys, girls, children with special educational needs, children who are more able and children from all social, ethnic, cultural or linguistic backgrounds.

Activities undertaken during the year.

The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2 to 4-year-olds.

Our number of children on roll remains constant vs last year. The maximum number of children in any specific session is 28.

The pre-school delivered the following number of hours per week supervised on a generous staff/children ratio (prior year figures shown in brackets).

	No of Children	No of hours a week
Summer 2022	43 (45)	696 (793)
Autumn 2022	32 (35)	478 (547)
Spring 2023	43 (44)	658 (679)

Achievements

- We have invested a lot of money on training across all staff members throughout this year. This has been important due to the complexity of the high level of needs of children in the setting. A highlight of this is that all staff are now Makaton trained (level 1).
- Over the last two years we have successfully received grants in order for us to develop a sensory space. Work is underway to ensure that an area of the pre-school setting is transformed within the next school year for this specific purpose.
- Our relationship with St Mary's Primary School has gone from strength to strength.

Staffing

Unfortunately, one of our long-term members of staff retired in December 2022. She had been with the setting for more than 15 years and her experience will be missed. We have a strong base of younger staff members, with a mixture of valuable experience and newly qualified staff beginning a career in early years. Our level 2 apprentice successfully qualified, and this was confirmed at the beginning of the 2023/24 school year.

Throughout the year we experienced a rise in staff absences compared to previous years. The setting had to close on several occasions due to lack of staff ratios and the absences had a financial impact on the setting having to pay for additional cover. Despite several new practices put into place by management to address this, the high levels of sickness/absence remained. To prevent further escalation and to protect the setting financially, we had no choice but to stop paid sick leave for staff, based on certain conditions.

Our wage expenditure increased this year for several reasons:

- An increase in the number of children attending the setting who have required 1-on-1 support.
- A staff pay review was required due to the large increase in National Minimal Wage requirements as well as a recognition within our pay structure for the different levels of qualifications. The committee voted on a new staff pay scale which will come into effect from the end of March 2023.

HR assistance

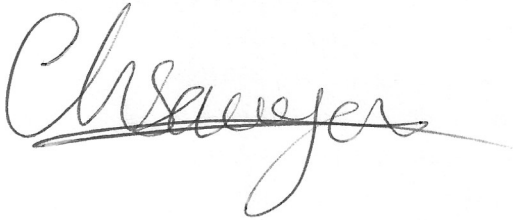
An increase in the number of staff members and support required because of sickness issues led to the committee approving external HR assistance. This has been instrumental in providing extra support to the management. Staff contracts have been revised and updated and their expertise has allowed us to deal with our HR issues in a legal and professional manner. This has enabled management to concentrate on driving staff efficiencies and evaluating training and performance needs of staff.

Reserves policy

It is the charity's policy to keep 3 months running costs in reserve, to ensure the survival of the group for one term should funding fail to be received. In addition to this the group's policy is to keep in reserve enough to cover any redundancy costs should the need arise.

Approved by the Trustees on

and signed on their behalf by:

A handwritten signature in cursive script, appearing to read "Chrisanger", written in black ink. The signature is written over a horizontal line.

ST MARY'S UNDER FIVES

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

	<u>2023</u>	<u>2022</u>
<u>RECEIPTS</u>		
Council funding	122,446	111,424
Fees	6,758	10,586
Grants and donations	948	
Fundraising	413	825
Bank interest	406	198
Sundry income	-	98
	<hr/>	<hr/>
TOTAL INCOME	130,971	123,131
 <u>PAYMENTS</u>		
Wages	103498	81729
PAYE and NIC	5885	4869
Rent	5700	5700
Pension	3117	2286
Toys and equipment	4642	3603
Fundraising	72	17
Snacks	760	388
Training	2,376	782
Stationery, postage and telephone	1,475	599
Insurance	743	721
Professional fees	2,265	406
IT Expenses	821	379
Bank charges	72	96
Building and maintenance work	-	90
Other expenses	808	218
	<hr/>	<hr/>
TOTAL PAYMENTS	132,234	101,883
	<hr/>	<hr/>
Surplus/Deficit) for the year	<u>(1,263)</u>	<u>21,248</u>

ST MARY'S UNDER FIVES

BALANCE SHEET AS AT 31ST MARCH 2023

	<u>2023</u>	<u>2022</u>
Bank balances:		
CAF Cash account	41,655	42,083
CAF Gold account	33,441	33,213
Petty cash	151	1,338
60 day Notice account	31,537	31,412
	<u>106,784</u>	<u>108,046</u>
Represented by:		
Capital brought forward	108,047	86,799
Surplus/(deficit) from income	(1,263)	21,248
	<u>106,784</u>	<u>108,047</u>

ST MARY'S UNDER FIVES, MARLBOROUGH

England & Wales - Charity number 900445

Accounts

ST MARY'S UNDER FIVES
CHARITY REGISTRATION NUMBER 900445

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

I report to the trustees on my examination of the accounts of St Mary's Under Fives Trust for the year ended 31 March 2022, which are set out on pages 3 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 13 September 2022

21 Manton Hollow
Marlborough
Wiltshire
SN8 1RR

ST MARY'S UNDER FIVES
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

Charity
 Registration
 Number: 900445

Address: Marlborough St Mary's
 George Lane
 Marlborough
 SN8 4BX

Trustees;	Sarah Hart (Chair from 29/4/20 – 1/9/21)	No longer in role
	Marie O'Shaugnessy (Vice chair from 14/10/20 – 1/9/21)	No longer in role
	Hannah Mann (Treasurer from 14/10/20 – 1/9/21)	No longer in role
	Ruth Smith (Secretary from 14/10/20 – 1/9/21)	No longer in role
	Katy Sigrist (Ofsted Nominated person 14/10/19 – 1/9/21)	No longer in role
	Rachel Priest (member from 14/10/20 – 1/9/21)	No longer in role
	Kieran Dobie (member from 14/10/20 – 1/9/21)	No longer in role
	Charlotte Sawyer (Chair from 1/9/21)	In role
	Eleanor Field (Secretary from 1/9/21)	In role
	Ross Murawski (Ofsted from 1/9/21)	In role
	Coralie Nash (Treasurer from 1/9/21)	In role

Structure, governance & management

The charity is an unincorporated association and is governed by its constitution.

Trustees are appointed at the AGM, and if necessary, during the year, in accordance with the constitution and are drawn from the membership of the charity.

Objects of the Charity

The object of the charity is to:

- To establish a partnership between the group and its families
- To encourage parents to take responsibility for their child's education
- To provide a broad and balanced curriculum which meets Foundation Stage curriculum
- To provide a safe, secure and stimulating environment in which a child can develop physically, linguistically, intellectually, socially and emotionally at his/ her own pace.

- To meet the needs of all the children, boys, girls, children with special educational needs, children who are more able and children from all social, ethnic, cultural or linguistic backgrounds.

Activities undertaken during the year.

The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2 to 4-year-olds.

This financial year, a level of equilibrium returned to the school following a few years being impacted by Covid. However, issues surrounding Covid remain, and we had to close the pre-school for 5 days throughout the year due to Covid outbreaks amongst the pupils and staff.

We have seen an increase in the number of children on role and believe that this is due to the closure of several local pre-school providers over the last few Covid years. Our maximum number of children in any specific session is 28.

The pre-school delivered the following number of hours per week supervised on a generous staff/children ratio (prior year figures shown in ()).

	No of Children	No of hours a week
Summer 2021	45 (46)	793 (650)
Autumn 2021	35 (27)	547 (433)
Spring 2022	44 (39)	679 (589)

Achievements

- We have been getting to grips with the new Early Years Foundation Stage 2021 which came into effect in September. This led us to giving the pre-school a makeover during the summer holidays to incorporate a natural environment.
- We have introduced loose parts play with open ended resources to inspire the children to use their imaginations and creative skills.
- We have purchased some welcome additions such as water bottles for each child and some extra snack resources to promote more independence from our little learners.
- We have been on Talk Boost training and have started to deliver these lessons to the children to boost communication and listening skills.
- We have also purchased whole setting safeguarding training, including committee members.

Staffing

Unfortunately, we lost three long term members of staff this year with Linda retiring after almost 22 years working at the preschool. Andrea and Claudia also left us for pastures new after a combined total of 21 years at the setting.

This allowed for some fresh blood and Shaunie earned a well-deserved promotion to deputy manager. With increased hours for some members of the remaining staff, we

recruited one qualified staff member, two un-qualified (for one-to-one supervision where required for specific children) and took on a level 2 apprentice who is due to finish her qualification in December 2022.

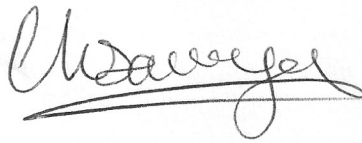
Although it does not impact these accounts, at the end of March 2022 the committee agreed to a generous 7% pay rise for all staff. This came into effect after the Easter holidays and in effect was driven by the increase in National Living Wage rates from 6th April. The level of pay rise was high but the committee stated that this reflected the fact that no pay rise had been given since 2019 and any future pay rise would not be so impressive.

Reserves policy

It is the charity's policy to keep 3 months running costs in reserve, to ensure the survival of the group for one term should funding fail to be received. In addition to this the group's policy is to keep in reserve enough to cover any redundancy costs should the need arise.

Approved by the Trustees on 5th October 2022

and signed on their behalf by: CHARLOTTE SAWYER

A handwritten signature in cursive script, appearing to read 'Charlotte Sawyer', with a horizontal line drawn underneath the signature.

ST MARY'S UNDER FIVES

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

	<u>2022</u>	<u>2021</u>
<u>RECEIPTS</u>		
Council funding	111,424	94,474
Fees	10,586	2,904
Grants and donations		
Fundraising	825	101
Bank interest	198	263
Sundry income	98	
	<hr/>	<hr/>
TOTAL INCOME	123,131	97,742
 <u>PAYMENTS</u>		
Wages	81729	71359
PAYE and NIC	4869	2568
Rent	5700	4750
Pension	2286	1917
Toys and equipment	3603	999
Fundraising	17	-
Snacks	388	153
Training	782	340
Stationery, postage and telephone	599	549
Insurance	721	755
Professional fees	406	178
IT Expenses	379	677
Bank charges	96	69
Building and maintenance work	90	42
Other expenses	218	310
Recruitment	-	25
	<hr/>	<hr/>
TOTAL PAYMENTS	101,883	84,691
	<hr/>	<hr/>
Surplus for the year	<u>21,248</u>	<u>13,051</u>

ST MARY'S UNDER FIVES

BALANCE SHEET AS AT 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
Bank balances:		
CAF Cash account	42,083	22,230
CAF Gold account	33,213	33,207
Petty cash	1,338	143
60 day Notice account	31,412	31,219
	<u>108,046</u>	<u>86,799</u>
Represented by:		
Capital brought forward	86,799	73,748
Surplus/(deficit) from income	21,248	13,051
	<u>108,047</u>	<u>86,799</u>

ST MARY'S UNDER FIVES, MARLBOROUGH

England & Wales - Charity number 900445

Accounts

ST MARY'S UNDER FIVES
CHARITY REGISTRATION NUMBER 900445

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

I report to the trustees on my examination of the accounts of St Mary's Under Fives Trust for the year ended 31st March 2021, which are set out on pages 3 to 6.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

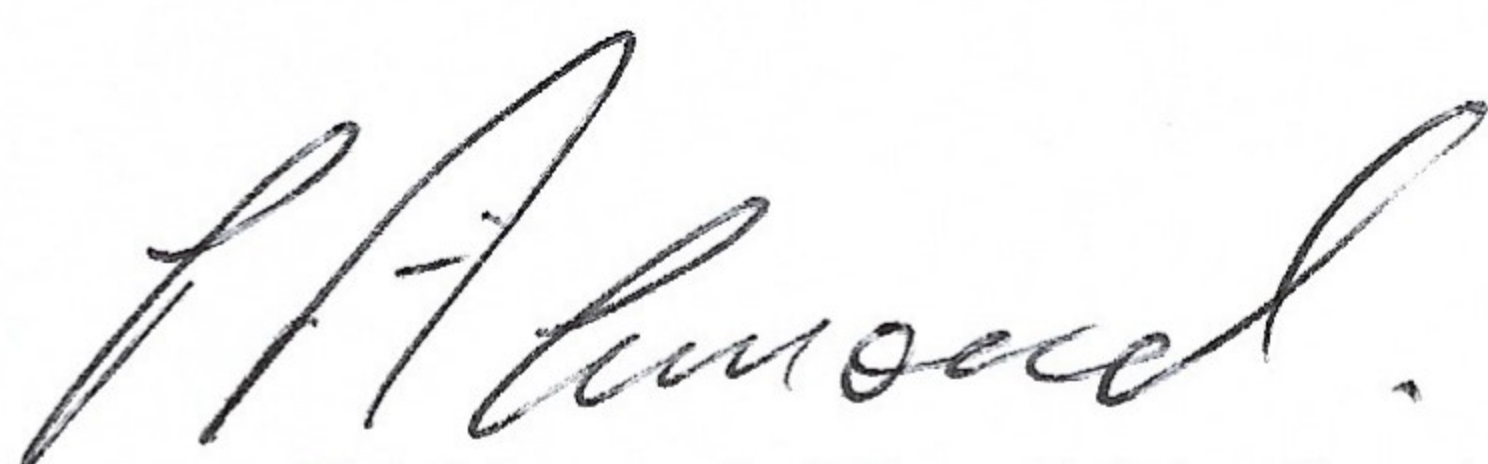
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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 23rd June 2021

21 Manton Hollow
Marlborough
Wiltshire
SN8 1RR

ST MARY'S UNDER FIVES
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

Charity Registration Number: 900445

Address: Marlborough St Mary's
 George Lane
 Marlborough
 SN8 4BX

Trustees;	Sarah Hart (Chair from 29/4/20)	Still in role
	Marie O'Shaugnessy (Vice chair from 14/10/20)	Still in role
	Hannah Mann (Treasurer from 14/10/20)	Still in role
	Ruth Smith (Secretary from 14/10/20)	Still in role
	Katy Sigrist (Ofsted Nominated person 14/10/19)	Still in role
	Rachel Priest (member from 14/10/20)	Still in role
	Kieran Dobie (member from 14/10/20)	Still in role

Structure, governance & management

The charity is an unincorporated association and is governed by its constitution.

Trustees are appointed at the AGM, and if necessary during the year, in accordance with the constitution and are drawn from the membership of the charity.

Objects of the Charity

The object of the charity is to:

- To establish a partnership between the group and its families
- To encourage parents to take responsibility for their child's education
- To provide a broad and balanced curriculum which meets Foundation Stage curriculum
- To provide a safe, secure and stimulating environment in which a child is able to develop physically, linguistically, intellectually, socially and emotionally at his/ her own pace.
- To meet the needs of all the children, boys, girls, children with special educational needs, children who are more able and children from all social, ethnic, cultural or linguistic backgrounds.

Activities undertaken during the year.

The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2, 3 and 4 year. The Covid-19 pandemic has continued to impact the setting across most of the year with only a few periods of "normal" setting life. The

pre-school re-opened on 1st June and we prioritised attendance for Key worker and vulnerable children. Due to reduced, numbers we only opened for Monday, Tuesday and Wednesday sessions.

Sessions resumed as normal in September and during the November/December lockdown (4 weeks), we remained open to all children as per the national guidelines. We returned on January 4th to be greeted with a third national lockdown and that pre-schools should remain open. Following these guidelines, we remained open for all children but due to parental choice we had no more than half attendance from our families.

When running at non-lockdown capacity, the pre-school delivered the following number of hours per week supervised on a generous staff/children ratio (prior year figures shown in ())

	No of Children	No of hours a week
Summer 2020*	46 (32)	650 (501.5)
Autumn 2020*	27 (28)	433 (454)
Spring 2021*	39 (31)	589 (481)

Achievements

- We feel we have successfully navigated the Covid pandemic, staff and children have remained healthy and cleaning routines have meant that we have had no positive cases in staff or children.
- We have introduced a new online Tapestry Learning Journal for staff and parents to support families.

Reserves policy

It is the charity's policy to keep 3 months running costs in reserve, to ensure the survival of the group for one term should funding fail to be received. In addition to this the group's policy is to keep in reserve enough to cover any redundancy costs should the need arise.

Approved by the Trustees on

and signed on their behalf by:

H Mann
HANNAH MANN
6/7/21.

ST MARY'S UNDER FIVES

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

	<u>2021</u>	<u>2020</u>
<u>RECEIPTS</u>		
Council funding	94,474	77,971
Fees	2,904	5,010
Grants and donations		1,250
Fundraising	101	644
Bank interest	263	294
	<hr/>	<hr/>
TOTAL INCOME	97,742	85,169
 <u>PAYMENTS</u>		
Wages	71359	70260
PAYE and NIC	2568	2662
Rent	4750	5700
Pension	1917	1541
Toys and equipment	999	924
Fundraising	-	358
Snacks	153	193
Training	340	548
Stationery, postage and telephone	549	438
Insurance	755	28
Professional fees	178	286
IT Expenses	677	451
Bank charges	69	60
Building and maintenance work	42	9,234
Other expenses	310	508
Recruitment	25	109
	<hr/>	<hr/>
TOTAL PAYMENTS	84,691	93,300
	<hr/>	<hr/>
Surplus /(Deficit) for the year	<u>13,051</u>	<u>(8,131)</u>

ST MARY'S UNDER FIVES

BALANCE SHEET AS AT 31ST MARCH 2021

	<u>2021</u>	<u>2020</u>
Bank balances:		
CAF Cash account	22230	9314
CAF Gold account	33207	33192
Petty cash	143	271
60 day Notice account	31219	30971
	<u>86,799</u>	<u>73,748</u>
Represented by:		
Capital brought forward	73,748	81,879
Surplus/(deficit) from income	13,051	(8,131)
	<u>86,799</u>	<u>73,748</u>