

1ST THORNBURY SCOUT GROUP

England & Wales - Charity number 900432

Details

Status Registered

Legal form Other

Registered 1990-04-17

Register [View on the Charity Commission register](#)

Contact

Address 59 Ten Acres Road
Thornbury
Bristol
BS352FU

Phone 07949982903

Email groupsecretary1tsg@gmail.com

Activities

Objects: THE INSTRUCTION OF BOYS AT ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE LOYALTY AND GOOD CITIZENSHIP.

Activities: Provision of Scouting

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** THORNBURY
- South Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£38,122	£32,305	-	-
2024-03-31	£26,822	£27,817	-	-
2023-03-31	£25,630	£22,866	-	-
2022-03-31	£33,705	£21,409	-	-
2021-03-31	£31,824	£27,948	-	-

Trustees

Name	Role	Appointed
Helen Claire Chapman	Chair	2022-11-29
Andrew Covell		2016-06-10
Hayley Gibson		2020-09-24
Jessica Johns		2024-01-01
Kathryn Gow		2020-09-24
LAURENCE BLACKWELL		2012-01-05
Rob Mills		2013-10-25

1ST THORBURY SCOUT GROUP

England & Wales - Charity number 900432

Accounts

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

3 1 0 3 2 5

Section A

Reference and administration details

Charity name 1st Thornbury Scout Group

Registered charity number (if any)

900432

Charity's principal address

59 Ten Acres Road

Thornbury

Bristol

South Gloucestershire

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Helen Chapman	Group Chair	
2	Fiona Rees	Group Secretary	until 27/09/2024
3	Rob Mills	Group Scout Leader	
4	Kathryn Gow	Treasurer	
5	Hayley Gibson	Deputy Treasurer	
6	Andrew Covell	Trustee	
7	Laurence Blackwell	Trustee	
8	Jessica Johns	Trustee	

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 5 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 2 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B

Structure, governance and management (continued)

Our March 2025 Trustee meeting was dedicated to reviewing a Risk Register for the group. By taking time to understand the risks to the group we identified and put in place improvements to make the group safer and more resilient. The group's Number 1 risk, in terms of likelihood and severity, 'Adults having less time to volunteer'.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Section programmes this year, as always, have been full and varied, with plenty of traditional scouting activities, across all age ranges according to their abilities.

One of the primary objectives of the scouting programme is to give young members the opportunity of at least one night away from home. We have almost achieved this in the last year, with a Beaver hut sleepover, two cub sleepovers, a joint weekend camp for cubs, two joint weekend camps for Scouts and the traditional week's summer camp. A limiting factor for this has been the lack of leaders with the appropriate 'nights away permit' which is issued by the Scout Association and authorises the holder to lead camps and sleepovers. Thanks to the enthusiasm of several leaders we are now in a much more healthy position with the number of permit holders.

There have been plenty of outside activities, at Filnore woods, Mundy playing fields, Woodhouse, as well as local hikes. There's also been lots of exciting activities across all sections, - Airhop, Ninja warrior, climbing, reptile encounters, archery, abseiling and assault course at Woodhouse and of course plenty of firemaking, and outdoor cooking .

These are all the activities which makes Scouting what it is – challenging our young people to get out of their comfort zones, learning and doing stuff with others and

achieving their goals. The highest award a youngster can gain in Scouting is the Chief Scouts Award, bronze for beavers, silver for cubs and gold for Scouts. To earn this award takes a good deal of effort by our members, and shows real keen-ness and commitment. We have awarded 29 Chief Scouts Awards across the sections in the last year.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Our Scout Group is entirely run by volunteers: so none of this could happen without volunteers: our fantastic Scout Leaders who volunteer their time every week as well as for camps, the Trustee Board, support from the Scout District, and all the parents and carers who have supported weekly sessions as well as one off events.

The Board are very grateful to those families who have supported the May gardening day and the Christmas tree sale this year. It's been great to see those of you who regularly support these as well as some new faces who have joined in for the first time.

In the months after we reviewed our Risk Register exercise (and found volunteers having less time to volunteer is our number 1 risk) our Chair asked the group' volunteers why they do it. Why do people volunteer for 1st Thornbury Scout Group?

She was amazed and inspired by the responses, because it turns out that everyone has their own personal reasons for volunteering, but also when people were sharing what their reason was, they also ended up talking about other fun/great experiences, and the funny things that happened at the same time.

- A shared answer among lots of people was that they loved Scouting when they were young and wanted their children to have those experiences and opportunities too.

- Several people said it's fun, and a good way to relax and be in the moment. This is backed up by several studies that have shown that volunteering can improve mental health and a sense of well-being.

- Some people used it to push themselves to grow and to develop skills and experiences which they use on their CV or CPD records.

Almost everyone said that because of volunteering they had grown in confidence and developed skills that were also useful in their non-scout life, and that they had tried something new that they'd never tried before. Everyone said that through volunteering they had spoken to and got to know someone else who lives in Thornbury that they didn't know very well or at all before.

Scouting helps us provide wonderful and fun opportunities to youngsters and helps build our community networks. Every one of us that volunteers makes an impact by bringing their experiences and capabilities to the Group, which helps us as a Group to continue to provide great quality scouting, as the group has done in Thornbury since 1911.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In our annual census as at the end of January, we returned a total of 133 young members, a decrease of 12 compared to 2024.

Currently: 48 Beavers, 51 Cubs and 52 Scouts (more than census but figures skewed by movements cycle)

We are running at full capacity and have a waiting list of 34 Beaver age, and many more below

Under the new team concept, as promoted by our HQ, the Scout Association, there are now fewer distinctions in the adult volunteers roles. There is just a section team leader, and team members, all of whom are expected to be uniformed. There are no longer non-uniformed 'section assistants' and 'occasional helpers'. The team ethos has also changed, with more emphasis on sharing the load of running the section amongst the whole team, although 1st Thornbury has always been good at that.

Trustee Board Overview

To provide confidence that we satisfy the Charity Commission requirements and National Scouting guidance to do the best we can as efficiently as possible, in November 2024 we used Scouts training and guidance to draw up a tick list of Trustee Board responsibilities. We then restructured our meetings to focus in on these.

In January 2025 we watched a Scouts video together about 'How to be a great Trustee Board' and then discussed what we could learn and improve from this. In many ways this was quite reassuring because most things we were doing anyway, but our discussion afterwards we agreed to make some improvements. We agreed an annual agenda plan so that we can focus in on progressing key issues at each meeting.

The four core responsibilities of a Scouts Trustee Board are for People, Premises, Financial and Compliance monitoring of the Group as a Charity, and to maintain a group Risk Assessment.

In March 2025 our meeting was dedicated to carrying out a Risk Register for the group. By understanding the risks to the group we can identify improvements to make the group safer and more resilient.

Financial Overview

There was no drawdown from the Reserves in the accounting period. Total interest of £417.61 was earned on reserve account deposits, a small increase compared to the previous year. The reserves include money earmarked for the works on the bathrooms. We are currently asking for volunteer support to help arrange and project manage these improvement to the Scout Hut.

Income in the accounting period represented an increase of £11,300 compared with the previous accounting period. This is largely due to backdated claims for Gift Aid relating to the 2022/23 and 2023/24 periods totalling £7,646. In 2024/25, the Group continued to rent the hall to local groups to raise some additional funds, resulting in an increase in property rent received of £1,398. Donations have increased a little year on year due to a donation of £1,000 gratefully received to refresh our camping items.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 4 months running costs, circa £10,000.

The Group held reserves of approximately £39,677 against this at year end. This is above the level required for operating expenses. However this can be explained by the Group raising funds for future developments to the scout hut.

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

Quantify and explain any designations

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Current Account
Expenditure in the accounting period represented an increase of £4,488 compared with the previous accounting period.
Premises costs have increased by £2,037. This is largely due to undergoing £1,686 of remedial electrical works in response to the Electrical Safety assessment completed in the previous year. In addition £807 to complete a Fire Risk Assessment and install new fire extinguishers throughout the Scout Hut.
The group has undergone a variety of Scouting Activities, Events and Camps throughout the year, reflected by an increase in expenditure of £1,893 for these activities, including badges.

Investment Policy
The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

In addition to our usual tasks in the coming year, we will be looking at ways we can improve the efficiency of the Group Treasury by employing the OSM Accounting Software to support processing of receipts and payments, and to automate reporting.
We will also be seeking to assign a new Scrutineer to review the accounts after Year End, as our current Scrutineer, Matt Pearce, has decided to step down from the role, as is best practice after an extended time.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Kate Gow	Helen Chapman
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Position (eg Secretary, Chair)

Group Treasurer	Group Chair
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Date

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1st Thornbury Scout Group
1st April 2024 - 31st March 2025

	Year to 31st March 2025	Year to 31st March 202
	£	£
Total receipts for the year	38,122.24	26,822.15
Total payments for the year	<u>(32,305.30)</u>	<u>(27,817.48)</u>
Net receipts (payments) for the year	<u>5,816.94</u>	<u>(995.33)</u>
Write Off/Outstanding Payment from Prev Yrs Accts	<u>0.00</u>	<u>0.00</u>
Cash, bank and similar funds brought forward	<u>36,657.07</u>	<u>37,652.40</u>
Cash, bank and similar funds carried forward	<u>42,474.01</u>	<u>36,657.07</u>

The above account and accompanying statement of assets and liabilities
were approved by the Trustees

on and signed on their behalf by

Group Executive Chair

1st Thornbury Scout Group
1st April 2024 - 31st March 2025

RECEIPTS

	This Year 24-25	Last Year 23-24
	£	£
MEMBERSHIP SUBSCRIPTIONS	15,694.33	15,852.24
INVESTMENT INCOME RECEIVED		
Bank Interest	417.61	387.94
Property Rents	2,459.00	1,061.00
CAPITATION REFUND	0.00	0.00
DONATIONS GRANTS	1,020.00	691.30
TRANSPORT	0.00	0.00
FUND RAISING	3,022.48	2,497.56
GIFT AID	7,645.70	1,481.99
SECTION LOAN	0.00	0.00
INSURANCES (Explorer Contribution)	570.00	1,691.00
RESERVE ACCOUNT DRAWDOWN	0.00	0.00
HALL MAINT/UTILITY REFUNDS	0.00	0.00
SCOUTING REFUNDS (Badges , Events and Camps	7,133.12	3,159.12
SECTION ALLOTMENT REFUND	0.00	0.00
BANK CHARGE REFUND	0.00	0.00
SUNDRY RECEIPTS	160.00	0.00
TOTAL RECEIPTS	38,122.24	26,822.15

1st Thornbury Scout Group
1st April 2024 - 31st March 2025

PAYMENTS

	This Year 24-25	Last Year 23-24
	£	£
PREMISES		
Water/Sewage	(255.00)	(252.00)
Council Charges	(27.76)	(28.48)
Light/Heat	(3,563.92)	(3,783.23)
Insurance (Bldg & Eqpt)	(1,497.60)	(1,456.93)
Cleaning/Maint/Cap Expenditure	(4,428.71)	(2,254.93)
Hire Charges	0.00	0.00
Wi-fi	(189.68)	(150.60)
	<u>(9,962.67)</u>	<u>(7,926.17)</u>
SECTION ALLOTMENT	0.00	0.00
SECTION LOAN	0.00	0.00
SUBS REFUNDS	0.00	(40.00)
GIFT AID COSTS	0.00	0.00
TRANSPORT	0.00	0.00
LEADER TRAINING	(310.00)	(134.00)
SECTION ACTIVITIES	(4,012.80)	(4,258.52)
LEADER UNIFORM	(72.99)	(160.98)
BADGES	(2,057.39)	(1,172.28)
CAMP / EVENTS	(5,006.03)	(3,751.95)
PRINT/POSTAGE/STATIONERY	(28.12)	(6.95)
EQUIPMENT REPAIR	0.00	0.00
EQUIPMENT PURCHASE	(75.58)	(146.38)
SUNDRY COSTS & AGM COSTS	(341.92)	(161.57)
CAPITATION	(8,107.00)	(7,975.00)
FUND RAISING EXPENSES	(2,254.80)	(1,988.68)
DONATIONS	0.00	0.00
BANK CHARGES	0.00	0.00
RESERVE ACCOUNT DEPOSIT	0.00	0.00
OSM FEES	<u>(76.00)</u>	<u>(95.00)</u>
TOTAL PAYMENTS	(32,305.30)	(27,817.48)

1st Thornbury Scout Group
1st April 2024 - 31st March 2025

TOTAL ASSETS

	This Year 24-25	Last Year 23-24
	£	£
Bank Deposit Account(s):		
Current Account	2,797.23	7,397.90
(Capital) Reserve Account	39,676.78	29,259.17
Cash in hand	0.00	0.00
	42,474.01	36,657.07
Outstanding Receipts	0.00	0.00
Outstanding Payments	0.00	0.00
Accrual For Ground Rent	0.00	0.00
Total Carried Forward	42,474.01	36,657.07
Land and Buildings (Lease) - Note 1	148,000.00	148,000.00
Motor vehicles (owned)	3,000.00	3,000.00
Scout Equipt, furniture, etc (owned) - Replacement Value - Note 2	27,789.00	18,770.27

- Notes:**
1. L&B based on 2012 revaluation for Insurance (£109,000 "Main HQ", £39,000 for "New HQ", £7,000 for Main HQ "Building Contents")
 2. Reflects Scouting Equipment and "Loose" Building Contents



Notes to Accompany the 2024-25 Annual Accounts

Summary

The accounts presented cover the period from the 1st April 2024 to the 31st March 2025

At the start of the accounting period the Group had £7,397.90 in its current account and £29,259.17 in its reserve account.

Expenditure during the year amounted to £32,305.30, whilst Income received was £38,122.24 a net increase of £5,816.94. At the end of the accounting period the Group had £2,797.23 in its current account and £39,676.78 in its reserve account.

In November 2024 we reassessed the value of assets held by the group from £169,770.27, to £178,789.00. This is an assessment of perceived replacement value, in light of recent purchases of Camping equipment.

Expenditure

Total expenditure in the accounting period was £32,305. this is summarised as follows:

Capitation	8,107
Camps / Events	5,006
Cleaning / Maintenance	4,429
Utilities / Rates / Wifi	4,036
Section Activities	4,013
Christmas Trees	2,255
Badges	2,057
Insurance	1,498
Other	905
Total Payments	32,305

Current Account

Expenditure in the accounting period represented an increase of £4,488 compared with the previous accounting period.

Premises costs have increased by £2,037. This is largely due to undergoing £1,686 of remedial electrical works in response to the Electrical Safety assessment completed in the previous year. In addition £807 to complete a Fire Risk Assessment and install new fire extinguishers throughout the Scout Hut.

The group has undergone a variety of Scouting Activities, Events and Camps throughout the year, reflected by an increase in expenditure of £1,893 for these activities, including badges.

Reserve Account

There was no drawdown from the Reserves in the accounting period.



1st Thornbury Scout Group
HQ: Sinclair Hall, Park Road, Thornbury BS35 1HT

Income

Total receipts in the accounting period were £38,122. This summarised as follows:

Subscriptions	15,694
Gift Aid	7,646
Camp / Event Contributions	7,133
Xmas Tree Sales	3,022
Property Rents	2,459
Donations	1,020
Explorer Contributions	570
Bank Interest	418
Refunds	160
Total Receipts	38,122

Current Account

Income in the accounting period represented an increase of £11,300 compared with the previous accounting period.

This is largely due to backdated claims for Gift Aid relating to the 2022/23 and 2023/24 periods totalling £7,646.

In 2024/25, the Group continued to rent the hall to local groups to raise some additional funds, resulting in an increase in property rent received of £1,398.

Donations have increased a little year on year due to a donation of £1,000 gratefully received to refresh our camping items.

Reserve Account

Total interest of £417.61 was earned on reserve account deposits, a small increase compared to the previous year.



1st Thornbury Scout Group
HQ: Sinclair Hall, Park Road, Thornbury BS35 1HT

Assets

The value of the group's assets were reviewed by the Trustees in October 2024 and subsequently increased by £9,019 to £178,789 as follows:

Land & Property	£148,000.00
Equipment	£ 27,789.00
Vehicles (Trailer)	<u>£ 3,000.00</u>
TOTAL	£178,789.00

2025-26 Look Ahead

In addition to our usual tasks in the coming year, we will be looking at ways we can improve the efficiency of the Group Treasury by employing the OSM Accounting Software to support processing of receipts and payments, and to automate reporting.

We will also be seeking to assign a new Scrutineer to review the accounts after Year End, as our current Scrutineer, Matt Pearce, has decided to step down from the role, as is best practice after an extended time.

Kate Gow
Group Treasurer, 1st Thornbury Scout Group
treasurer.thornbury1st@gmail.com

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Thornbury Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Thornbury Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 1st Thornbury Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Thornbury Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

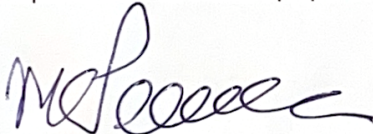
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Thornbury Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Matthew Estcourt Pearce

Relevant professional qualification or membership of professional bodies (if any): Bank Manager, ACIB (lapsed)

Address: 17 Chatsworth Park, Thornbury, Bristol, BS35 1JF

Date:

7th July 2025

1ST THORBURY SCOUT GROUP

England & Wales - Charity number 900432

Accounts

Trustees' Annual Report

For the period from 1st April 2023 to 31st March 2024

Section A Reference and administration details

Charity name: 1st Thornbury Scout Group

Registered charity number: 900432

Charity's principal address: c/o 4 Mallow Close
Thornbury
Bristol
South Gloucestershire
BS35 1UE

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Helen Chapman	Group Chair	
2	Fiona Rees	Group Secretary	
3	Rob Mills	Group Scout Leader	
4	Kathryn Gow	Group Treasurer	
5	Hayley Gibson	Deputy Treasurer	
6	Andrew Covell	Trustee - Section Leader	
7	Ruth Wong	Trustee - Section Leader	until 31/07/2023
8	Laurence Blackwell	Trustee - Section Leader	
9	Owen Luke	Trustee - Section Leader	until 31/12/2023
10	Jessica Johns	Trustee	

Section B Structure, governance and management

Description of the Charity's Trusts

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy,

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 5 Trustees (including the Group Scout Leader, 2 individual section leaders and parent's representation) and meets every 6 times a year.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Controls

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Section programmes have been full and varied, with plenty of traditional scouting activities, across all age ranges according to their abilities. One of the primary objectives of the scouting programme is to give young members the opportunity of at least one night away from home. We have achieved this in the last year, with two joint Beaver hut sleepover, two joint cub sleepovers, a joint weekend camp for cubs, three joint weekend camps for Scouts and Laurence is off at the end of term for the traditional week's summer camp.

Plenty of time has been spent out of the hut, at Filnore woods, Mundy playing fields, Woodhouse, as well as local hikes. There's also been lots of exciting activities across all sections, - Airhop, Ninja warrior, climbing, Woodhouse assault course and of course plenty of fire making, and outdoor cooking. These are all the activities which makes Scouting what it is – challenging our young people to get out of their comfort zones, learning and doing stuff with others and achieving their goals.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

In our annual census as at the end of January, we returned a total of 145 young members, an increase of 10 over the previous year
Currently - 51 Beavers, 38 Cubs, and 63 Scouts
(more than census but figures skewed by movements cycle)
We are running at full capacity and we have a waiting list of 57 Beaver age children and below.

Trustee Board Overview.

- This year, there has been an update and renewal of our lease for the land at Park Road where our Scout Hut (Sinclair Hall) is located and where the Beavers, Cubs and Scouts meet,
- AtkinsRéalis who funded a full building condition survey of Sinclair Hall and the Ron Paine Annex. This enables us to understand where investment is most likely to be required in the future.
- We have commissioned an electrical survey, asbestos survey and fire risk assessment. All electrical actions have been carried out, there were no actions from the Asbestos survey and the fire risk assessment is still being finalised but all immediate suggestions were actioned the same day.

Financial Overview

In 2023/24 we have completed the integration of the section bank accounts into the Group Account which has enabled full visibility of the Scout Group's finances, as required by both the Scout Association and the Charities Commission.

Whilst there is still some work to be done to streamline the processes, it is vastly improved on previous years.

This new visibility of funds allows us to provide some extra information around how the Scout Group is funded and how those funds are then used to create a meaningful experience for all the Young People and Volunteers who are associated with the group. For this year, it will be a snapshot only, but in future years we will have the ability to compare year on year.

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 4 months running costs, circa £10,000.

The Group held reserves of approximately £29,259 against this at year end. This is above the level required for operating expenses. However this can be explained by the Group raising funds for future developments to the scout hut.

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Kate Gow	Helen Chapman
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Position (eg Secretary, Chair)

Group Treasurer	Chair
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Date

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1st Thornbury Scout Group
1st April 2023 - 31st March 2024

	Year to 31st March 2024	Year to 31st March 202
	£	£
Total receipts for the year	26,822.15	25,629.50
Total payments for the year(27,817.48).....(22,866.42).....
Net receipts (payments) for the year(995.33).....2,763.08.....
Write Off/Outstanding Payment from Prev Yrs Accts0.00.....0.00.....
Cash, bank and similar funds brought forward37,652.40.....	<u>34,889.32</u>
Cash, bank and similar funds carried forward	<u>36,657.07</u>	<u>37,652.40</u>

The above account and accompanying statement of assets and liabilities
were approved by the Trustees

on and signed on their behalf by

Group Executive Chair

1st Thornbury Scout Group
1st April 2023 - 31st March 2024

RECEIPTS

	This Year 23-24	This Year 22-23
	£	£
MEMBERSHIP SUBSCRIPTIONS	15,852.24	16,238.96
INVESTMENT INCOME RECEIVED		
Bank Interest	387.94	126.42
Property Rents	1,061.00	230.00
CAPITATION REFUND	0.00	0.00
DONATIONS GRANTS	691.30	1,605.00
TRANSPORT	0.00	0.00
FUND RAISING	2,497.56	2,723.47
GIFT AID	1,481.99	0.00
SECTION LOAN	0.00	0.00
INSURANCES (Explorer Contribution)	1,691.00	1156.00
RESERVE ACCOUNT DRAWDOWN	0.00	0.00
HALL MAINT/UTILITY REFUNDS	0.00	0.00
SCOUTING REFUNDS (Badges , Events and Camps	3,159.12	1528.56
SECTION ALLOTMENT REFUND	0.00	2021.09
BANK CHARGE REFUND	0.00	0.00
SUNDRY RECEIPTS	0.00	0.00
TOTAL RECEIPTS	26,822.15	25,629.50

1st Thornbury Scout Group
1st April 2023 - 31st March 2024

PAYMENTS

	This Year 23-24	This Year 22-23
	£	£
PREMISES		
Water/Sewage	(252.00)	(219.00)
Council Charges	(28.48)	(89.60)
Light/Heat	(3,783.23)	(1,917.29)
Insurance (Bldg & Eqpt)	(1,456.93)	(1,789.90)
Cleaning/Maint/Cap Expenditure	(2,229.94)	(1,590.59)
Hire Charges	0.00	0.00
Wifi	(150.60)	(150.90)
	(7,901.18)	(5,757.28)
SECTION ALLOTMENT	0.00	(1,880.00)
SECTION LOAN	0.00	0.00
SUBS REFUNDS	(40.00)	(30.03)
GIFT AID COSTS	0.00	0.00
TRANSPORT	0.00	0.00
LEADER TRAINING	(134.00)	(60.00)
SECTION ACTIVITIES	(4,258.52)	0.00
LEADER UNIFORM	(160.98)	0.00
BADGES	(1,172.28)	(780.34)
CAMP / EVENTS	(3,751.95)	0.00
PRINT/POSTAGE/STATIONERY	(12.94)	0.00
EQUIPMENT REPAIR	0.00	0.00
EQUIPMENT PURCHASE	(146.38)	(3,428.57)
SUNDRY COSTS & AGM COSTS	(161.57)	(922.20)
CAPITATION	(7,975.00)	(7,888.00)
FUND RAISING EXPENSES	(1,988.68)	(2,025.00)
DONATIONS	0.00	0.00
BANK CHARGES	0.00	0.00
RESERVE ACCOUNT DEPOSIT	0.00	0.00
OSM FEES	(114.00)	(95.00)
TOTAL PAYMENTS	(27,817.48)	(22,866.42)

1st Thornbury Scout Group
1st April 2023 - 31st March 2024

TOTAL ASSETS

	This Year 23-24	This Year 22-23
	£	£
Bank Deposit Account(s):		
Current Account	7,397.90	8,781.17
(Capital) Reserve Account	29,259.17	28,871.23
Cash in hand	0.00	0.00
	36,657.07	37,652.40
Outstanding Receipts	0.00	0.00
Outstanding Payments	0.00	0.00
Accrual For Ground Rent	0.00	0.00
Total Carried Forward	36,657.07	37,652.40
Land and Buildings (Lease) - Note 1	148,000.00	148,000.00
Motor vehicles (owned)	3,000.00	3,000.00
Scout Equipt, furniture, etc (owned) - Replacement Value - Note 2	18,770.27	18,770.27

- Notes:**
1. L&B based on 2012 revaluation for Insurance (£109,000 "Main HQ", £39,000 for "New HQ", £7,000 for Main HQ "Building Contents")
 2. Reflects Scouting Equipment and "Loose" Building Contents; £19,000 Insurance Cover

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Thornbury Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Thornbury Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 1st Thornbury Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

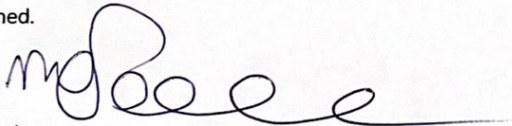
I report in respect of my examination of the 1st Thornbury Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Thornbury Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Matthew Estcourt Pearce

Relevant professional qualification or membership of professional bodies (if any): Bank Manager, ACIB (lapsed)

Address: 17 Chatsworth Park, Thornbury, Bristol, BS35 1JF

Date: 27th June 2024

1ST THORBURY SCOUT GROUP

England & Wales - Charity number 900432

Accounts

Trustees' Annual Report

For the period from 1st April 2022 to 31st March 2023

Section A Reference and administration details

Charity name: 1st Thornbury Scout Group

Registered charity number: 900432

Charity's principal address: c/o 4 Mallow Close
Thornbury
Bristol
South Gloucestershire
BS35 1UE

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Dave Johns	Group Chair	Until 15/07/22
2	Fiona Rees	Group Secretary	
3	Rob Mills	Group Scout Leader	
4	Kathryn Gow	Group Treasurer	
5	Hayley Gibson	Deputy Treasurer	
6	Andrew Covell	Member - Section Leader	
7	Ruth Wong	Member - Section Leader	
8	Laurence Blackwell	Member - Section Leader	
9	Owen Luke	Member - Section Leader	
10	Helen Chapman	Group Chair	From 29/11/22

Section B Structure, governance and management

Description of the Charity's Trusts

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 6 times a year.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Controls

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the

values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

The provision of scouting to approximately 160 young people throughout the year in accordance with the Policy, Organisation and Rules of the Scout Association and with sound financial management.

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 4 months running costs, circa £10,000.

The Group held reserves of approximately £28,871 against this at year end. This is above the level required for operating expenses. However this can be explained by the Group raising funds for future developments to the scout hut.

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date

1st Thornbury Scout Group
1st April 2022 - 31st March 2023

	Year to 31st March 2023	Year to 31st March 2022
	£	£
Total receipts for the year	25,629.50	33,705.36
Total payments for the year	<u>(22,866.42)</u>	<u>(21,409.42)</u>
Net receipts (payments) for the year	<u>2,763.08</u>	<u>12,295.94</u>
Write Off/Outstanding Payment from Prev Yrs Accts	<u>0.00</u>	<u>0.00</u>
Cash, bank and similar funds brought forward	<u>34,889.32</u>	<u>22,593.38</u>
Cash, bank and similar funds carried forward	<u>37,652.40</u>	<u>34,889.32</u>

The above account and accompanying statement of assets and liabilities
were approved by the Trustees

on and signed on their behalf by

Group Executive Chair

1st Thornbury Scout Group
1st April 2022 - 31st March 2023

RECEIPTS

	This Year 22-23	Last Year 21-22
	£	£
MEMBERSHIP SUBSCRIPTIONS	16,313.68	14,849.12
INVESTMENT INCOME RECEIVED		
Bank Interest	126.42	1.62
Property Rents	230.00	205.00
CAPITATION REFUND	0.00	0.00
DONATIONS GRANTS	1,605.00	4,040.21
TRANSPORT	0.00	0.00
FUND RAISING	2,723.47	2,731.60
GIFT AID	0.00	10,842.46
SECTION LOAN	0.00	0.00
INSURANCES (Explorer Contribution)	1,156.00	1003.00
RESERVE ACCOUNT DRAWDOWN	0.00	0.00
HALL MAINT/UTILITY REFUNDS	0.00	32.35
SCOUTING REFUNDS (Badges and Camps)	1,453.84	0.00
SECTION ALLOTMENT REFUND	2021.09	0.00
BANK CHARGE REFUND	0.00	0.00
SUNDRY RECEIPTS	0.00	0.00
TOTAL RECEIPTS	25,629.50	33,705.36

1st Thornbury Scout Group
1st April 2022 - 31st March 2023

PAYMENTS

	This Year 22-23	Last Year 21-22
	£	£
PREMISES		
Water/Sewage	(219.00)	(141.00)
Council Charges	(89.60)	(45.74)
Light/Heat	(1,917.29)	(1,157.94)
Insurance (Bldg & Eqpt)	(1,789.90)	(1,543.30)
Cleaning/Maint/Cap Expenditure	(1,590.59)	(4,797.28)
Hire Charges	0.00	0.00
Wifi	(150.90)	(159.80)
	(5,757.28)	(7,845.06)
SECTION ALLOTMENT	(1,880.00)	(2,697.92)
SECTION LOAN	0.00	0.00
SUBS REFUNDS	(30.03)	0.00
GIFT AID COSTS	0.00	0.00
TRANSPORT	0.00	0.00
LEADER TRAINING	(60.00)	(110.00)
LEADER UNIFORM	0.00	(92.99)
BADGES	(758.20)	(246.20)
SCOUTING EVENTS	0.00	0.00
PRINT/POSTAGE/STATIONERY	0.00	(20.62)
EQUIPMENT REPAIR	0.00	0.00
EQUIPMENT PURCHASE	(3,388.16)	(188.27)
SUNDRY COSTS & AGM COSTS	(984.75)	(53.86)
CAPITATION	(7,888.00)	(7,740.50)
FUND RAISING EXPENSES	(2,025.00)	(2,276.00)
DONATIONS	0.00	0.00
BANK CHARGES	0.00	0.00
RESERVE ACCOUNT DEPOSIT	0.00	0.00
OSM FEES	(95.00)	(138.00)
TOTAL PAYMENTS	(22,866.42)	(21,409.42)

1st Thornbury Scout Group
1st April 2022 - 31st March 2023

TOTAL ASSETS

	This Year 22-23	Last Year 21-22
	£	£
Bank Deposit Account(s):		
Current Account	8,781.17	6,144.51
(Capital) Reserve Account	28,871.23	28,744.81
Cash in hand	0.00	0.00
	37,652.40	34,889.32
Outstanding Receipts	0.00	0.00
Outstanding Payments	0.00	0.00
Accrual For Ground Rent	0.00	0.00
Total Carried Forward	37,652.40	34,889.32
Land and Buildings (Lease) - Note 1	148,000.00	148,000.00
Motor vehicles (owned)	3,000.00	3,000.00
Scout Equipt, furniture, etc (owned) - Replacement Value - Note 2	18,770.27	18,770.27

Notes:

1. L&B based on 2012 revaluation for Insurance (£109,000 "Main HQ", £39,000 for "New HQ", £7,000 for Main HQ "Building Contents")
2. Reflects Scouting Equipment and "Loose" Building Contents; £19,000 Insurance Cover

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Thornbury Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Thornbury Scout Group for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the 1st Thornbury Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Thornbury Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Thornbury Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Matthew Estcourt Pearce

Relevant professional qualification or membership of professional bodies (if any): Bank Manager, ACIB (lapsed)

Address: 17 Chatsworth Park, Thornbury, Bristol, BS35 1JF

Date:

3/6/2023

1ST THORBURY SCOUT GROUP

England & Wales - Charity number 900432

Accounts

Trustees' Annual Report

For the period from 1st April 2021 to 31st March 2022

Section A

Reference and administration details

Charity name: 1st Thornbury Scout Group

Registered charity number: 900432

Charity's principal address: c/o 4 Mallow Close
Thornbury
Bristol
South Gloucestershire
BS35 1UE

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Dave Johns	Group Chair	
2	Chrissy Drury	Group Secretary	
3	Rob Mills	Group Scout Leader	
4	Kathryn Gow	Group Treasurer	
5	Hayley Gibson	Deputy Treasurer	
6	Fiona Rees	Membership Secretary	
7	Andrew Covell	Member - Section Leader	
8	Ruth Wong	Member - Section Leader	
9	Laurence Blackwell	Member - Section Leader	
10	Owen Luke	Member - Section Leader	

Section B

Structure, governance and management

Description of the Charity's Trusts

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 6 times a year.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Controls

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C

Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the

values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

The provision of scouting to approximately 160 young people throughout the year in accordance with the Policy, Organisation and Rules of the Scout Association and with sound financial management.

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 4 months running costs, circa £10,000.

The Group held reserves of approximately £28,745 against this at year end. This is above the level required for operating expenses. However this can be explained by the Group raising funds for future developments to the scout hut.



The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KATHRYN GOW	FIONA REES
Position (eg Secretary, Chair)	GROUP TREASURER	GROUP SECRETARY
Date	3 1 0 1 2 3	

	Year to 31st March 2022		Year to 31st March 2021
	£		£
Total receipts for the year	33,705.36		31,824.11
Total payments for the year	(21,409.42)		(27,948.38)
Net receipts (payments) for the year	12,295.94		3,875.73
Write Off/Outstanding Payment from Prev Yrs Accts	0.00		0.00
Cash, bank and similar funds brought forward	22,593.38	←	18,717.65
Cash, bank and similar funds carried forward	<u>34,889.32</u>		<u>22,593.38</u>

The above account and accompanying statement of assets and liabilities
 were approved by the Trustees

on 31/01/2023 and signed on their behalf by



Group Treasurer

RECEIPTS

	This Year 21-22	This Year 20-21
	£	£
MEMBERSHIP SUBSCRIPTIONS	14,849.12	5,896.78
INVESTMENT INCOME RECEIVED		
Bank Interest	1.62	5.60
Property Rents	205.00	0.00
CAPITATION REFUND	0.00	0.00
DONATIONS GRANTS	4,040.21	22,445.00
TRANSPORT	0.00	0.00
FUND RAISING	2,731.60	2,700.80
GIFT AID	10,842.46	0.00
SECTION LOAN	0.00	0.00
INSURANCES (Explorer Contribution)	1,003.00	289.00
RESERVE ACCOUNT DRAWDOWN	0.00	0.00
HALL MAINT/UTILITY REFUNDS	32.35	33.13
SCOUTING REFUNDS (Badges and Camps)	0.00	453.80
SECTION ALLOTMENT REFUND	0.00	0.00
BANK CHARGE REFUND	0.00	0.00
SUNDRY RECEIPTS	0.00	0.00
TOTAL RECEIPTS	33,705.36	31,824.11

PAYMENTS

	This Year 21-22	This Year 20-21
	£	£
PREMISES		
Water/Sewage	(141.00)	(165.00)
Council Charges	(45.74)	0.00
Light/Heat	(1,157.94)	(655.30)
Insurance (Bldg & Eqpt)	(1,543.30)	(1,498.03)
Cleaning/Maint/Cap Expenditure	(4,797.28)	(14,785.99)
Hire Charges	0.00	0.00
Wifi	(159.80)	(117.64)
	<u>(7,845.06)</u>	<u>(17,221.96)</u>
SECTION ALLOTMENT	(2,697.92)	(500.00)
SECTION LOAN	0.00	0.00
SUBS REFUNDS	0.00	0.00
GIFT AID COSTS	0.00	0.00
TRANSPORT	0.00	0.00
LEADER TRAINING	(110.00)	0.00
LEADER UNIFORM	(92.99)	0.00
BADGES	(246.20)	0.00
SCOUTING EVENTS	0.00	0.00
PRINT/POSTAGE/STATIONERY	(20.62)	(17.12)
EQUIPMENT REPAIR	0.00	0.00
EQUIPMENT PURCHASE	(188.27)	(753.30)
SUNDRY COSTS & AGM COSTS	(53.86)	0.00
CAPITATION	(7,740.50)	(7,276.00)
FUND RAISING EXPENSES	(2,276.00)	(2,025.00)
DONATIONS	0.00	0.00
BANK CHARGES	0.00	0.00
RESERVE ACCOUNT DEPOSIT	0.00	0.00
OSM FEES	(138.00)	(155.00)
TOTAL PAYMENTS	(21,409.42)	(27,948.38)

TOTAL ASSETS

	This Year 21-22	This Year 20-21
	£	£
Bank Deposit Account(s):		
Current Account	6,144.51	8,850.19
(Capital) Reserve Account	28,744.81	13,743.19
Cash in hand	<u>0.00</u>	<u>0.00</u>
	34,889.32	22,593.38
Outstanding Receipts	0.00	0.00
Outstanding Payments	0.00	0.00
Accrual For Ground Rent	0.00	0.00
Total Carried Forward	<u>34,889.32</u>	<u>22,593.38</u>
Land and Buildings (Lease) - Note 1	148,000.00	148,000.00
Motor vehicles (owned)	3,000.00	3,000.00
Scout Equipt, furniture, etc (owned) - Replacement Value - Note 2	18,770.27	18,770.27

Notes:

1. L&B based on 2012 revaluation for Insurance (£109,000 "Main HQ", £39,000 for "New HQ", £7,000 for Main HQ "Building Contents")
2. Reflects Scouting Equipment and "Loose" Building Contents; £19,000 Insurance Cover

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Thornbury Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Thornbury Scout Group for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the 1st Thornbury Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Thornbury Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Thornbury Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Matthew Estcourt Pearce

Relevant professional qualification or membership of professional bodies (if any): Bank Manager, ACIB (lapsed)

Address: 17 Chatsworth Park, Thornbury, Bristol, BS35 1JF

Date: 25 January 2023

1ST THORBURY SCOUT GROUP

England & Wales - Charity number 900432

Accounts

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st Thornbury Scout Council

I report to the trustees on my examination of the accounts of the 1st Thornbury Scout Group for the year ended 31st March ~~2019~~ 2021 *ME*

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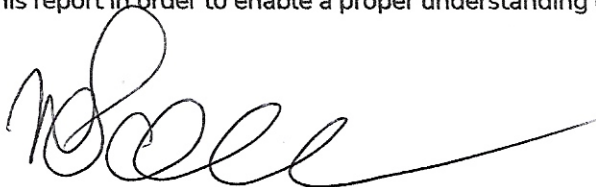
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2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: MATTHEW E. PEARCE

Relevant professional qualification or membership of professional bodies (if any): BANK MANAGER / ASS. CHARTERED INSTITUTE OF BANKERS [retired]

Address: 17 Chatsworth Park, Thornbury, BRISTOL, BS35 1JF

Date: 10/10/21.