



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	01	04	2020	<b>To</b>	31	03	2021

## Section A Reference and administration details

<b>Charity name</b>	Tetsworth Village Hall
<b>Other names charity is known by</b>	Tetsworth Memorial Hall
<b>Registered charity number (if any)</b>	900419
<b>Charity's principal address</b>	Tetsworth Memorial Hall
	56 High Street
	Tetsworth, Oxfordshire
<b>Postcode</b>	<b>OX9 7AB</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MRS ANITA KATHLEEN ROCKALL	Member		Hall Management Committee
2	MISS CAROLINE CANN	Chair		Hall Management Committee
3	MRS JUDY-ANN THORNTON	Secretary		Hall Management Committee
4	MR MARTIN ANDREWS	Treasurer		Hall Management Committee
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14				
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Written Constitution
How the charity is constituted (eg. trust, association, company)	Management committee, made up of volunteers from village residents.
Trustee selection methods (eg. appointed by, elected by)	Formal nominations at management meetings and confirmed at the annual general meeting.

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

Provide a resource primarily for Tetsworth village which involves general charitable purposes.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

General charitable purposes including the facilitation of:  
Arts and cultural activities  
Indoor sports  
Recreation  
Social purposes, for children, young people and elderly people.  
General public use for surrounding villages.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During the period of this report (2020-21) the management committee have had to close the hall and meeting room for lengthy periods because of the coronavirus pandemic restrictions. At other times, however, it has been able to continue to provide users with some limited access to facilities.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserves only exist to provide an ability to meet our day to day running costs. A small reserve is planned to meet the costs of refurbishing the kitchen.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Martin Andrews	Caroline Cann
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>	12/10/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Tetsworth Memorial Hall

900419

## Receipts and payments accounts

CC16a

For the period  
from

01/04/20

To

31/03/21

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hire of Hall	6,243	-	-	6,243	14,511
Fund Raising	450	-	-	450	5,099
Donations	397	-	-	397	935
Sale of Donated Goods	521	-	-	521	712
Grants	21,911	-	-	21,911	-
VAT Refunds from HMRC	2,467	-	-	2,467	-
Miscellaneous	-	-	-	-	377
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	<b>31,989</b>	<b>-</b>	<b>-</b>	<b>31,989</b>	<b>21,634</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,989</b>	<b>-</b>	<b>-</b>	<b>31,989</b>	<b>21,634</b>
<b>A3 Payments</b>					
Cost of Fundraising Events	20	-	-	20	1,681
Utility Bills, Insurance etc	5,176	-	-	5,176	4,557
Carpets/Flooring/Equipment/Non Recurring	8,118	-	-	8,118	732
All Other Hall Running Costs	1,710	-	-	1,710	3,285
Bank/Loan Interest	-	-	-	-	-
Building Alterations/Costs	7,086	-	-	7,086	-
Hiring Deposit Refunds	-	-	-	-	100
VAT Payments to HMRC	26	-	-	26	1,985
	-	-	-	-	-
<b>Sub total</b>	<b>22,136</b>	<b>-</b>	<b>-</b>	<b>22,136</b>	<b>12,340</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>22,136</b>	<b>-</b>	<b>-</b>	<b>22,136</b>	<b>12,340</b>
<b>Net of receipts/(payments)</b>	<b>9,853</b>	<b>-</b>	<b>-</b>	<b>9,853</b>	<b>9,294</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>30,279</b>	<b>-</b>	<b>-</b>	<b>30,279</b>	<b>20,985</b>
<b>Cash funds this year end</b>	<b>40,132</b>	<b>-</b>	<b>-</b>	<b>40,132</b>	<b>30,279</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Santander A/c	38,891	-	-
	Cash in Hand	1,241	-	-
		-	-	-
	<b>Total cash funds</b>	<b>40,132</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tables/Chairs	Unrestricted	-	-
	Crockery and Kitchen Equipment	Unrestricted	-	-
	Cleaning Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Martin Andrews	12/10/21	
		Caroline Cann	12/10/21	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

ETSWORTH VILLAGE HALL

On accounts for the year  
ended

31st MARCH 2021

Charity no  
(if any)

900419

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20th October '21

Name:

ELISABETH HIRLE MANN

Relevant professional  
qualification(s) or body  
(if any):

Retired ACA

Address:

Wenny farm, Longage Hill,  
Rhodes Minnis, Canterbury, Kent  
CT4 6XS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.