



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2020 Period start date To 31/07/2021 Period end date

Charity name: Brightwell Pre-school (name changed this financial year from Allsorts Preschool)

Charity registration number: 900373

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Preschool are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the need of their children through community groups and by: A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; B) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; C) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	All permanently employed staff are qualified above the minimum standards and all staff attend first aid training which is regularly refreshed. The preschool works closely with the school on a programme to support the transition of children from the preschool to school incorporating information evenings, guidance to parents, settling in sessions, opportunities to get involved in school activities such as sports day and the use of the school grounds for music

		<p>lessons, all helping children to get used to the environment and feel supported during the transition.</p> <p>The Trustees of the preschool seek different ways of involving the parent community in the running of the preschool such as:</p> <ul style="list-style-type: none"> - invitations to parents to attend general meetings and sit on the committee - invitations to parents to participate in the parent survey - supporting the maintenance of the preschool - involvement in community events such as representation in the children's zone at the Brightwell music festival (not this financial year owing to pandemic).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • New branded preschool tops for the children • Continued high intake of children into the preschool • Two new bank staff members employed • One member of staff completed the Early Years teacher training scheme • Preschool remained financially viable despite the continued impact of Covid on expenditure. • The preschool stayed open despite continued pressure of staff illness from Covid. • Staff worked exceptionally hard to ensure that preschool remained a happy and safe environment.
---	-----------	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Fundraising was minimal due to the Covid pandemic restrictions that prevented many of our usual fundraising activities from taking place
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Position at year end was positive and showing some recovery following the previous difficult year: <ul style="list-style-type: none"> a. Intake was close to capacity, increasing the preschool income; and b. Spending only on essential items this year has limited expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to have £19,000 in reserves, the equivalent of 3 months running costs of the preschool. Funds held in the fundraising account (see accounts) were kept in reserve this year in order that they could be added to the total funds in the deposit account, providing the total reserve amount recommended by the Charities Commission). We are still in line with the preschool learning alliance recommendations of 3 months operating costs.
Amount of reserves held	Para 1.22	£12,149 in deposit account plus £7,395 in fundraising account
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal funding sources are: Government grant funding Private fees Fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution – Preschool Learning Alliance Model Preschool Constitution 2011
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Brightwell Preschool
Other name the charity uses	Previously Allsorts Preschool (changed in December 2019)
Registered charity number	900373

Charity's principal address	BRIGHTWELL CoE PRIMARY SCHOOL BRIGHTWELL-CUM-SOTWELL WALLINGFORD OX10 0QH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caitriona Woolhouse	Co-chair	Whole year	
2	Sarah-Jane Mollier	Co-chair	Whole year	
3	Naomi Lamb	Treasurer	Whole year	
4	Christopher Smith	Secretary	Whole year	
5	Sophie George	Co-Fundraising	Whole year	
6	Clare Thomson	Co-Fundraising	Whole year	
7	Charlotte Todd	Ordinary member	Whole year	
8	Ruth Wakefield	Ordinary member	Whole year	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Ruth Kimber		
Angus Dart		
Caroline Annetts		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

--	--

Full name(s)

Naomi Lamb

--	--

**Position (eg
Secretary, Chair, etc)**

Treasurer

--	--

Date

--

ALLSORTS PRESCHOOL FINANCIAL ACCOUNTS
YEAR ENDING 31 JULY 2021

Current Account

Income	£
Fees	21,125.46
Grant	72,264.18
Donations	604.50
Other	5,053.41
Total	£99,047.55

Expenditure	£
Salaries	81,044.69
Premises costs	3,972.97
Catering	514.00
Consumables & Equipment	5,730.78
Training	162.00
Payroll company	656.89
Other	3,259.43
Total	£95,340.76

Surplus for period = £3,706.79

Statement of condition

	31-Jul-20	31-Jul-21
Balance a/c	£11,573.28	£15,795.32

Deposit account

No change in the period.

Statement of condition

	31-Jul-19	31-Jul-20
Balance a/c	£12,149.35	£12,149.35

	31-Jul-20	31-Jul-21	
Total of Current account and Deposit account	£ 23,722.63		£27,944.67

Fundraising account

Income	£
Fundraising/donations	66.79*
Other	58.51
Total	£125.30

Expenditure	£
Consumables and equipment	0.00
Other	116.00
Total	£116.00

* Note cash donations received close to year end will be added to 2021/22 total

Surplus for period = £9.30

Statement of condition

	31-Jul-19	31-Jul-20
Balance a/c	£ 7,386.03	£ 7,395.33

I confirm that I have examined the books, vouchers and bank statements ("the accounting records") presented to me by Brightwell Preschool and the Statement of condition as of 31st July 2021, together with the income and expenditure account for the year to 31st July 2021, represent a fair and reasonable view of the accounting records so presented

Treasurer

Dated _____

Signed on behalf of all the trustees on _____



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name
BRIGHTWELL PRESCHOOL

**On accounts for the
year ended**

31 July 2021

**Charity
no (if
any)**

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

23 May 2023

Name:

SOPHIE SMITH

Relevant professional qualification(s) or body (if any):

Chartered Accountant (CA)

Address:

Croft House, Brightwell cum Sotwell

Wallingford

OX10 0RJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

