



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2019 Period start date To 31/07/2020 Period end date

Charity name: Brightwell Pre-school (name changed this financial year from Allsorts Preschool)

Charity registration number: 900373

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Preschool are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the need of their children through community groups and by: A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; B) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; C) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>All permanently employed staff are qualified above the minimum standards and all staff attend first aid training which is regularly refreshed.</p> <p>The preschool works closely with the school on a programme to support the transition of children from the preschool to school incorporating information evenings, guidance to parents, settling in sessions, opportunities to get involved in school activities such as sports day and the use of the school grounds for music lessons, all helping children to get used to the environment and feel supported during the transition. Many of the usual settling activities were not possible this year owing to the pandemic, so settling in activities communicating with the primary school were</p>

		<p>done over the internet – such as yoga, music lessons and watching the children going into school.</p> <p>The Trustees of the preschool seek different ways of involving the parent community in the running of the preschool such as:</p> <ul style="list-style-type: none"> - invitations to parents to attend general meetings and sit on the committee - invitations to parents to participate in the parent survey - supporting the maintenance of the preschool - involvement in community events such as representation in the children's zone at the Brightwell music festival (not this financial year owing to pandemic).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • Rebranding of preschool including a name change from Allsorts to Brightwell Preschool, new website, new uniforms for staff • September 2020 saw a big intake of new starters (potentially due to the rebrand) • Two new staff members employed • Two members of staff enrolled on leadership and management course • Preschool has remained financially viable despite a low Sept 2019 intake and decrease in income from Covid • The preschool stayed open to children of key workers during lockdown (operated on neighbouring school site). • Staff supported remote learning activities for all children of the preschool throughout lockdown • Staff worked exceptionally hard to ensure that preschool was opened as soon as possible and in accordance with government Covid safety guidelines for Summer term 2020. • Vulnerable children who were learning remotely in the summer term were supported – praise received from Oxfordshire County Council for the staff's dedication here • Successful grant application for fees lost during the pandemic (money not received until after this financial year so is not reflected in the 2019-20 accounts).
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Fundraising total was not as high as in previous years because the Covid pandemic prevented many of our usual fundraising activities from taking place
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Position at year end was not as strong as the previous year owing to: <ul style="list-style-type: none"> a. Pandemic closure –loss in fees. (NB Successful grant application pulled this back but went into 20-2021 financial year so is not reflected in this financial year) b. 2019-20 was a lower intake year compared to previous years resulting in lower income from fees and funding c. Increase in salaries arising from various mandatory pay rises throughout the year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to have £19,000 in reserves, the equivalent of 3 months running costs of the preschool. Funds held in the fundraising account (see accounts) were kept in reserve this year in order that they could be added to the total funds in the deposit account, providing the total reserve amount recommended by the Charities Commission). We are still in line with the preschool learning alliance recommendations of 3 months operating costs.
Amount of reserves held	Para 1.22	£12,149.35 in deposit account plus £7,386 in fundraising account
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal funding sources are: Government funding Private fees Fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution – Preschool Learning Alliance Model Preschool Constitution 2011
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Brightwell Preschool (formerly Allsorts Preschool and changed in this financial year)
Other name the charity uses	Allsorts Preschool for part of this financial year – changed in December 2019
Registered charity number	900373
Charity's principal address	BRIGHTWELL CoE PRIMARY SCHOOL BRIGHTWELL-CUM-SOTWELL WALLINGFORD OX10 0QH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caitriona Woolhouse	Co-chair	18/9/19-(still a trustee)	
2	Jacqueline Cox	Co-chair	18/9/19-19/10/20	
3	Sarah Vickers	Treasurer	18/9/19-19/10/20	
4	Christopher Smith	Secretary	18/9/19-(still a trustee)	
5	Laura Harding	Fundraising	18/9/19-19/10/20	
6	Alexa Tapping	Committee member	18/9/19-19/10/20	
7	Madelaine Lowe	Co-chair	25/09/18-18/9/19	
8	Charlotte Todd	Co-chair	25/09/18-18/9/19	
9	Will Jackson	Treasurer	3/10/17-18/9/19	
10	Natasha Hillier	Manager		
11	Laura Woodford	Fundraiser	25/09/18-18/9/19	
12	Charlotte Smith	Committee member	25/09/18-18/9/19	
13	Jenna Horrocks	Committee member	25/09/18-18/9/19	
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Ruth Kimber		
Angus Dart		
Caroline Annetts		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>SVV</i>	
Full name(s)	Sarah Vickers	
Position (eg Secretary, Chair, etc)	Former treasurer	
Date	15/3/21	

ALLSORTS PRESCHOOL FINANCIAL ACCOUNTS
YEAR ENDING 31 JULY 2020

Current Account

Income	£
Fees	8,149.88
Funding	60,047.02
Other	728.17
Total	£68,925.07

Expenditure	£
Salaries	69,536.39
Rents/rates	300.00
Premises costs	2,281.15
Catering	574.05
Consumables & Equipment	3,347.31
Training	428.29
Admin company	678.75
Other	2,022.05
Total	£79,167.99

Deficit for period = £10,242.92

Statement of condition

	31-Jul-19	31-Jul-20
Balance a/c	£21,816.20	£11,573.28

Deposit account

No change in the period.

Statement of condition

	31-Jul-19	31-Jul-20
Balance a/c	£12,149.35	£12,149.35

Total of Current account and Deposit account

31-Jul-19
£ 33,965.55

31-Jul-20
£23,722.63

Fundraising account

Income	£
Fundraising/donations	1,740.90
Other	18.00
Total	£1,758.90

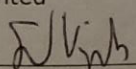
Expenditure	£
Consumables and equipment	138.00
Other	353.82
Total	£491.82

Surplus for period = £1267.08

Statement of condition

	31-Jul-19	31-Jul-20
Balance a/c	£ 6,118.95	£ 7,386.03

I confirm that I have examined the books, vouchers and bank statements ("the accounting records") presented to me by Allsorts Preschool and the Statement of condition as of 31st July 2020, together with the income and expenditure account for the year to 31st July 2020, represent a fair and reasonable view of the accounting records so presented


Treasurer

Dated

15/3/21

Signed on behalf of all the trustees on

15/3/21



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ALLSORTS PRESCHOOL

On accounts for the year
ended

31 July 2020

Charity no
(if any)

900373

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19 November 2020

Name:

SOPHIE SMITH

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (CA)

Address:

Croft House, Brightwell cum Sotwell

Wallingford

OX10 0RJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.