

SUMMERTOWN CHORAL SOCIETY

England & Wales · Charity number 900317

Details

Other names SCS

Status Registered

Legal form Other

Registered 1990-01-25

Register [View on the Charity Commission register](#)

Contact

Address 47 Templar Road
Oxford
OX2 8LS

Phone 07999 297746

Email info@summertownchoral.org.uk

Website www.summertownchoral.org.uk

Activities

Objects: TO EDUCATE THE PUBLIC IN THE ART AND SCIENCE OF MUSIC BY THE REHEARSAL OF CHORAL MUSIC, THE PRESENTATION OF PUBLIC CONCERTS AND OTHER CHARITABLE ACTIVITIES.

Activities: Educating the public in the Art and Science of Music by the rehearsal of choral music, the presentation of public concerts and other charitable activities.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£37,507	£31,645	-	-
2024-07-31	£39,088	£31,756	-	-
2023-07-31	£29,352	£30,042	-	-
2022-07-31	£24,984	£24,308	-	-
2021-07-31	£6,759	£10,232	-	-

Trustees

Name	Role	Appointed
Caroline Best		2023-10-12
Deborah Mary Lawrence-Wilson		2024-11-28
Dr Alison Maynard Hill		2025-11-20
Felicity Record		2023-10-12
Lindsey Charles		2023-10-12
Maria Scott		2022-11-10
Mary Elizabeth Cole Fox		2025-11-20
Sean Padraic Wilson		2023-10-12

SUMMERTOWN CHORAL SOCIETY

England & Wales - Charity number 900317

Accounts



Trustees' Annual Report for the period

From 1 August 2024 To 31 July 2025

Charity name: **Summertown Choral Society**

Charity registration number: **900317**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	From the SCS Constitution: 'The objects of the Society shall be to educate the public in the art and science of music by the rehearsal of choral music, the presentation of public concerts and other charitable activities.'
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities in FY 2024-25 were:</p> <p>A total of 36 rehearsals over the year, leading to two public concerts. These gave opportunities for members to work with professional musicians to achieve the standard required for public performance.</p> <p>Concert on 1 February 2025 The choir were joined by a leading professional orchestra, the Instruments of Time and Truth, and professional soloists in performing J S Bach's <i>St John Passion</i>.</p> <p>Concert on 17 May 2025 The choir and professional soloists were accompanied on piano and performed: <i>Dvořák Mass in D</i> <i>Tippett Five Spirituals</i> <i>Holst Five Partsongs</i></p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the Charity Commission's guidance on public benefit and ensure that the activities we undertake comply with and support our charitable aims.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The choir is run by volunteers. The trustees are elected from and by choir members and form a Committee which is also responsible for managing the choir. They are assisted by other members, together with volunteers from outside the choir, who help with essential tasks such as organising seating and staging in concert venues, stewarding, programme sales and refreshments. Two professional freelance musicians are commissioned and paid to train the choir and lead it in performances.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity provides for its members:</p> <ul style="list-style-type: none"> • Proven benefits of singing for physical and mental health • Increased musical expertise and singing ability through rehearsing and performing • Wide access with no auditions and subscription reductions for young people, all students and people in financial difficulties to enable their participation • A variety of choral music to appeal to a range of tastes and so interest more people in singing <p>For the wider public:</p> <ul style="list-style-type: none"> • High quality concerts at affordable prices with free entry for children • Support of young professional musicians starting out by paying them to sing/play with us and professional groups such as the <i>Instruments of Time and Truth</i> orchestra.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<ul style="list-style-type: none"> • Two successful concerts held with good attendance, one with a near capacity audience of over 300, fulfilling the object to educate the public in choral music.
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		<ul style="list-style-type: none"> • A mixed programme of music, ranging from the eighteenth to the twentieth centuries, from J S Bach to Dvorak, Holst and Tippett, appealing to a range of singers and audience members • The choir maintained a healthy size with over 130 members at its height.
Performance of fundraising activities against objectives set	Para 1.41	The principal fundraising activities are membership subscriptions and sales of tickets for concerts which together comprised 88% of revenue in this year. The total income was very close to budget and there was also a decrease of 3% in budgeted expenditure .
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is sound, with funds of £29,764 in the bank at year end, representing 25% growth in funds for 2024-25 over the previous year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to: <ul style="list-style-type: none"> • fund expenditure needed before revenue is received or meet smaller annual losses incurred as part of normal activities when annual revenue does not meet expectations (operational reserves) • cover extraordinary events which cause major disruption to the choir's activities and income and which cannot be covered by other sources such as insurance (emergency reserves) • invest in future projects which cannot be met out of annual income (discretionary spend reserves)
Amount of reserves held	Para 1.22	£29,764 at end of FY 24-25, breaking down roughly as: <ul style="list-style-type: none"> • operational £12,000 • emergency £12,000 • discretionary £5,764

Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	As above, the principal sources were membership subscriptions and ticket sales. These were supplemented by small amounts of sponsorship, bank interest, money made by sales of concert refreshments and of scores to members.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Risks to charity include: <ul style="list-style-type: none"> • rising costs due to inflation, especially of professional performers and venues • ageing membership • potential loss of charity discounts due to financial problems of suppliers
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ul style="list-style-type: none"> • Trustees are elected every year from and by choir members in an Annual General Meeting on a one member, one vote basis. Choir membership is open to anyone interested in furthering the objects of the Society and pays its subscription. • After five continuous years in office trustees are not re-eligible for election until a year has elapsed. • There are three officers (Chair, Treasurer and Secretary) and a minimum of three and maximum of six other members who all have specific management roles and responsibilities

		(eg concert manager, membership secretary, publicity coordinator).
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The choir's organisational structure has been described above. It is a member of the National Association of Choirs.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Summertown Choral Society
Other name the charity uses	N/A
Registered charity number	900317
Charity's principal address	47 Templar Road Oxford OX2 8LS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sean Wilson	Chair		Choir AGM (by election)
2	Keith Young	Secretary		"
3	Lindsey Charles	Treasurer		"
4	Maria Scott	Membership Secretary		"
5	Caroline Best	Librarian		"
6	Felicity Record	Social Secretary		"
7	Sue Palmer	Concert Manager		"
8	Julia Wigg	Publicity Coordinator	1/8/2024 – 28/11/2024	"
9	Deborah Lawrence-Wilson	Publicity Coordinator	28/11/2024 – 31/07/2025	"
10				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sean Wilson</i>	<i>Lindsey Charles</i>
Full name(s)	Sean Padraic Wilson	Lindsey Charles
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date	1 March 2026
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SUMMERTOWN CHORAL SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2025

All funds are unrestricted

	2023-24 Term 1	2024-25 Term 1	2023-24 Term 2	2024-25 Term 2	2023-24 Totals	2024-25 Totals
Receipts						
Subscriptions	£11,922.50	£12,350.00	£8,658.69	£8,062.50	£20,581.19	£20,412.50
Concert tickets	£5,941.43	£5,575.84	£4,267.83	£3,147.69	£10,209.26	£8,723.53
Gift Aid		£0.00	£3,992.26	£3,929.81	£3,992.26	£3,929.81
Sponsorship	£1,000.00	£1,000.00			£1,000.00	£1,000.00
Score sales for 2024-25	£316.73		£477.24	£581.00	£793.97	£581.00
Score sales for 2025-26			£343.52	£802.00	£343.52	£802.00
Concert refreshments	£282.90	£270.59	£254.00	£248.00	£536.90	£518.59
Programme sales	£330.19	290.92	£254.10	£178.45	£584.29	£469.37
Bank interest	£500.77	£530.70	£345.92	£368.21	£846.69	£898.91
Misc	£0.00	£0.00	£200.00	£171.39	£200.00	£171.39
Total receipts	£20,294.52	£20,018.05	£18,793.56	£17,489.05	£39,088.08	£37,507.10
Expenditure						
Rehearsals:						
Professional fees	£4,835.00	£5,203.00	£3,525.00	£3,745.00	£8,360.00	£8,948.00
Hire of venue	£1,752.00	£1,578.00	£1,298.00	£953.00	£3,050.00	£2,531.00
Scores hire/printing	£772.55	£421.00	£272.00	£857.93	£1,044.55	£1,278.93
Score to sell 2023-24	£536.19	£0.00	£117.87		£654.06	£0.00
Scores to sell for 2024-25		£0.00	£318.54	£493.20	£318.54	£493.20
Scores to sell for 2025-26				£759.48		£759.48
Rehearsal refreshments	£40.95	£52.35	£100.86	£52.53	£141.81	£104.88
Total rehearsals:	£7,936.69	£7,254.35	£5,632.27	£6,861.14	£13,568.96	£14,115.49
Concerts:						
Singers and conductor	£2,375.64	£3,691.88	2301.39	£2,719.21	£4,677.03	£6,411.09
Instrumentalists and music	£7,643.36	£5,198.40	£450.00	£450.00	£8,093.36	£5,648.40
Venue, lights, organ	£1,174.24	£1,107.74	£979.16	£961.76	£2,153.40	£2,069.50
Audience drinks, soloist gifts	£231.18	£225.98	£125.59	£205.51	£356.77	£431.49
Printing, publicity, programme	£653.60	£661.60	£605.60	£704.00	£1,259.20	£1,365.60
Total concerts:	£12,078.02	£10,885.60	£4,461.74	£5,040.48	£16,539.76	£15,926.08
General:						
Stationery, postage, printing	£96.58	£0.00	£0.00	£0.00	£96.58	£0.00
Additional/replacement music	£32.85	£0.00	£0.00	£0.00	£32.85	£0.00
Choir socials	£421.04	£374.71	£80.00	£263.90	£501.04	£638.61
Gifts	£83.75	£0.00	£0.00	£0.00	£83.75	£0.00
NAC sub & insurance	£236.18	£251.86	£0.00	£0.00	£236.18	£251.86
John Fletcher	£242.00	£242.00	£0.00	£0.00	£242.00	£242.00
Web costs	£156.26	£269.22	£201.19	£0.00	£357.45	£269.22
Sundries	£16.02	£28.40	£81.47	£173.06	£97.49	£201.46
Total general expenditure:	£1,284.68	£1,166.19	£362.66	£436.96	£1,647.34	£1,603.15
Total expenditure:	£21,299.39	£19,306.14	£10,456.67	£12,338.58	£31,756.06	£31,644.72
					0	
Surplus/loss	-£1,004.87	£711.91	£8,336.89	£5,150.47	£7,332.02	£5,862.38

Summary	2023-24	2024-25
Cash funds brought forward	£16,569.73	£23,901.75
Surplus/loss	£7,332.02	£5,862.38
Cash funds taken over	23901.75	£29,764.13

Statement of assets at end of FY		
CCLA	£16,427.95	£26,326.86
NatWest	£7,473.80	£3,437.27
Total Assets	£23,901.75	£29,764.13

Approved by the Summertown Choral Society at its Annual General Meeting on 20 November 2025 and signed on its behalf by:

Chair: *Sean Wilson*

Secretary: *Keith Young*



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Summertown Choral Society

**On accounts for the year
ended**

31st July 2025

**Charity no
(if any)**

900317

Set out on pages

Pages 1-2 attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *David L Thomas*

Date: 21/10/2025

Name: David Lloyd Thomas

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales.

Address: 17 Cornwallis Close

Oxford

OX4 3NJ

SUMMERTOWN CHORAL SOCIETY

England & Wales - Charity number 900317

Accounts



Trustees' Annual Report for the period

From 1 August 2023 To 31 July 2024

Charity name: **Summertown Choral Society**

Charity registration number: **900317**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Society shall be to educate the public in the Art and Science of Music by the rehearsal of choral music, the presentation of public concerts and other charitable activities. (Clause 2 of the Constitution)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities in FY 2023-24 were:</p> <p>A total of thirty-six evening rehearsals over the year, leading to two public concerts. These gave opportunities for members to be coached by and to work with professional musicians to the standard required for public performances.</p> <p>Concert on 3 February 2024</p> <p>The choir and professional soloists were accompanied by the Orchestra of the Instruments of Time and Truth (ITT) and performed:</p> <p>Mozart - Mass in C Minor Purcell - Funeral Sentences - They That Go Down to the Sea In Ships</p> <p>Concert on 18 May 2024</p> <p>The choir and professional soloists were accompanied on the piano and performed:</p> <p>Brahms - German Requiem Vaughan Williams - Five Mystical Songs Cesar Franck – Prelude, Choral et Fugue.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting our programme each year we have regard to the Charity Commission's guidance on public benefit. The trustees ensure that the activities we undertake comply with and support our charitable objects and aims.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>The choir is run by volunteers.</p> <p>The elected members of the Committee are all volunteers and unpaid and, with the professional Music Director, manage the Choir.</p> <p>“The members of the Committee are the charity trustees, and shall not be paid”.</p> <p>(From Clause 4 of the Constitution)</p> <p>We are grateful to all members of the choir, who volunteer as needed for other tasks, for rehearsals and the two concerts that the choir organises each year.</p> <p>These include erecting and then removing staging with seating, stewarding, publicity and sales of tickets, programmes, and refreshments.</p> <p>These rehearsals and concerts would not be feasible without the involvement of volunteer helpers.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity provides these benefits to members, and other members of the public:</p> <ul style="list-style-type: none"> • Proven benefits of choral singing for physical and mental health of members of all ages. • Professional musicians guide and coach members in rehearsals and in concerts thereby increasing their musical expertise • Subscription reductions for young people, all students and people in financial difficulties to enable their participation. • Support of young professional musicians starting out by providing opportunities to perform with the choir and local professional groups such as ITT. • Providing opportunities for the public to experience a range of music, performed to the highest standards, that may not otherwise be seen.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The Society sets its activities each year to achieve the objects in Cl 2 of the Constitution.</p> <p>The programme of music selected must be such that will attract and retain membership numbers and will also attract good audiences at the two public concerts.</p> <p>Rehearsals were planned and provided a suitable environment where members may be supported to learn the music to the high-performance standards required.</p> <p>The two public concerts in the year involve considerable organisation and commitment of funds. The performance standards achieved must be high to ensure future membership and audiences.</p> <p>Retention of membership, achievement of good audiences, consistent high-performance standards, and financial stability were all achieved during FY 2023-24 to ensure the continuity of the Choir.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>The principal fundraising activities are membership subscriptions and sales of tickets to concerts which together comprised 89% of revenue in this year. These exceeded budget expectations by 12% due to a higher membership than expected and bigger ticket sales.</p>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is sound, with funds of £23900 in the bank at year end, representing 61% of 2023-24 revenue. At the end of the previous FY this ratio was 56%.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to: <ul style="list-style-type: none"> • fund expenditure needed before revenue is received or meet smaller annual losses incurred as part of normal activities when annual revenue does not meet expectations (operational reserves) • cover extraordinary events which cause major disruption to the choir's activities and income and which cannot be covered by other sources such as insurance (emergency reserves) • Invest in future projects which cannot be met out of annual income (discretionary spend reserves)
Amount of reserves held	Para 1.22	£23900 at end of FY 23-24, breaking down roughly as: <ul style="list-style-type: none"> • operational £ 8000 • emergency £12000 • discretionary £ 4000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	As above, the principal sources were membership subscriptions and ticket sales. These were supplemented by small amounts of sponsorship, bank interest, money made by sales of concert refreshments and of scores to members.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Risks to the charity include: <ul style="list-style-type: none"> • rising costs due to inflation, especially of professional performers and venues • ageing membership • potential loss of charity discounts due to financial problems of suppliers • Cancellations and Loss of Income due to sickness/ Lockdowns • Safety and Security issues
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(From Clauses 3 and 4 of the Constitution):</p> <p>Membership of the Society shall be open to any person interested in furthering the objects of the Society, and who has paid the annual subscription at the beginning of each season (or a proportionate subscription at the start of each term) of an amount approved at a General Meeting.</p> <p>Every member shall have one vote.</p> <p>The management of the Society shall be in the hands of a Committee consisting of the following officers: a Chairperson, a Secretary and a Treasurer, and not fewer than three and not more than six other members.</p> <p>The officers and the other Committee members shall be elected by and out of the Society's members at the Annual General Meeting ("AGM"); they shall hold office until the next AGM and be eligible for re-election, provided that after five continuous years' membership of the Committee such person shall not be eligible for re-election until at least a further year shall have elapsed.</p> <p>The members of the Committee are the charity trustees, and shall not be paid.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The management of the Society shall be in the hands of a Committee consisting of the following officers: a Chairperson, a Secretary and a Treasurer, and not fewer than three and not more than six other members.</p> <p>(From Clause 4 of the Constitution)</p>
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Summertown Choral Society
Other name the charity uses	N/A
Registered charity number	900317
Charity's principal address	118 Coopers Gate Banbury Oxfordshire OX16 2WD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sean Wilson	Chair	12/10/23 to 31/7/24	
2	Keith Young	Secretary	1/8/23 to 31/7/24	
3	Lindsey Charles	Treasurer	12/10/23 to 31/7/24	
4	Sue Palmer	Concert Manager	12/10/23 to 31/7/24	
5	Maria Scott	Membership Secretary	1/8/23 to 31/7/24	
6	Caroline Best	Librarian	12/10/23 to 31/7/24	
7	Felicity Record	Social Secretary	12/10/23 to 31/7/24	
8	Julia Wigg	Publicity Co-ordinator	1/8/23 to 31/7/24	
9	Philip Booth	Chair	1/8/23 to 12/10/23	
10	Kirsten Smith	Treasurer	1/8/23 to 12/10/23	
11	Catrin Roberts	Concert Manager	1/8/23 to 12/10/23	
12	Simon Wratten	Librarian	1/8/23 to 12/10/23	
13	Sue Palmer	Social Secretary	1/8/23 to 12/10/23	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sean Wilson</i>	<i>Keith Young</i>
Full name(s)	Sean Padraic Wilson	Keith Graham Young
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date 27 April 2025

SUMMERTOWN CHORAL SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2024

All funds are unrestricted

	2022-23 Term 1	2023-24 Term 1	2022-23 Term 2	2023-24 Term 2	2022-23 Totals	2023-24 Totals
Receipts						
Subscriptions	£9,252.50	£11,922.50	£8,304.00	£8,658.69	£17,556.50	£20,581.19
Concert tickets	£4,731.16	£5,941.43	£2,280.43	£4,267.83	£7,011.59	£10,209.26
Gift Aid			£3,348.23	£3,992.26	£3,348.23	£3,992.26
Sponsorship		£1,000.00			£0.00	£1,000.00
Score sales for 2023-24		£316.73		£477.24	£0.00	£793.97
Score sales for 2024-25				£343.52	£0.00	£343.52
Concert refreshments	£272.35	£282.90	£200.05	£254.00	£472.40	£536.90
Programme sales	£320.90	£330.19	£255.00	£254.10	£575.90	£584.29
Bank interest	£141.97	£500.77	£222.85	£345.92	£364.82	£846.69
Misc	£5.00	£0.00	£18.50	£200.00	£23.50	£200.00
Total receipts	£14,723.88	£20,294.52	£14,629.06	£18,793.56	£29,352.94	£39,088.08
Expenditure						
Rehearsals:						
Professional fees	£4,433.00	£4,835.00	£3,689.00	£3,525.00	£8,122.00	£8,360.00
Hire of venue	£1,445.00	£1,752.00	£1,430.00	£1,298.00	£2,875.00	£3,050.00
Scores hire/printing	£652.00	£772.55	£713.00	£272.00	£1,365.00	£1,044.55
Score to sell 2023-24		£536.19		£117.87		£654.06
Scores to sell for 2024-25				£318.54		£318.54
Rehearsal refreshments	£57.75	£40.95	£16.90	£100.86	£74.65	£141.81
Total rehearsals:	£6,587.75	£7,936.69	£5,848.90	£5,632.27	£12,436.65	£13,568.96
Concerts:						
Singers and conductor	£2,375.07	£2,375.64	2250	£2,301.39	£4,625.07	£4,677.03
Instrumentalists and music	£5,350.00	£7,643.36	£525.00	£450.00	£5,875.00	£8,093.36
Venue, lights, organ	£1,192.24	£1,174.24	£745.60	£979.16	£1,937.84	£2,153.40
Audience drinks, soloist gifts	£215.50	£231.18	£241.90	£125.59	£457.40	£356.77
Printing, publicity, programmes	£566.00	£653.60	£559.00	£605.60	£1,125.00	£1,259.20
Total concerts:	£9,698.81	£12,078.02	£4,321.50	£4,461.74	£14,020.31	£16,539.76
Capital purchases:						
Staging	£1,806.99	£0.00	£0.00	£0.00	£1,806.99	£0.00
Total capital purchases	£1,806.99	£0.00	£0.00	£0.00	£1,806.99	£0.00
General:						
Stationery, postage, printing	£18.99	£96.58		£0.00	£18.99	£96.58
Additional/replacement music		£32.85	£4.90	£0.00	£4.90	£32.85
Choir socials	£359.45	£421.04	£121.00	£80.00	£480.45	£501.04
Gifts (cttee retirees & JL's 25th)	£36.00	£83.75	£250.00		£286.00	£83.75
NAC sub & insurance	£228.84	£236.18			£228.84	£236.18
John Fletcher	£220.00	£242.00			£220.00	£242.00
Web costs	£47.64	£156.26	£192.53	£201.19	£240.17	£357.45
Sundries	£192.73	£16.02	£105.90	£81.47	£298.63	£97.49
Total general expenditure:	£1,103.65	£1,284.68	£674.33	£362.66	£1,777.98	£1,647.34
Total expenditure:	£19,197.20	£21,299.39	£10,844.73	£10,456.67	£30,041.93	£31,756.06
Surplus/loss	-£4,473.32	-£1,004.87	£3,784.33	£8,336.89	-£688.99	£7,332.02

Summary

	2022-23	2023-24
Cash funds bought forward	£17,258.72	£16,569.73
Surplus/loss	-£688.99	£7,332.02
Cash funds taken over	£16,569.73	£23,901.75

Statement of assets at end of FY

	31/07/2023	31/07/2024
CCLA	£11,081.26	£16,427.95
NatWest	£5,488.47	£7,473.80
Total Assets	£16,569.73	£23,901.75

Approved by the Summertown Choral Society at its Annual General Meeting on 28 November 2024 and signed on its behalf by:

Chair: *Sean Wilson*

Secretary: *Keith Young*



Section A

Independent Examiner's Report

Report to the trustees/
members of

Summertown Choral Society

On accounts for the year
ended

31st July 2024

Charity no
(if any)

900317

Set out on pages

Pages 1-2 attached

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *David L Thomas*

Date: 26/10/2024

Name: David Lloyd Thomas

Relevant professional
qualification(s) or body
(if any):

Fellow of the Institute of Chartered Accountants in England and Wales.

Address: 17 Cornwallis Close

Oxford

OX4 3NJ

SUMMERTOWN CHORAL SOCIETY

England & Wales - Charity number 900317

Accounts



ANNUAL REPORT

**To be presented at the Annual General Meeting
12 October 2023 at 8pm**

**St Michael and All Angels Church, Lonsdale Road,
Summertown,
Oxford OX2 7ES**

1. Legal and Administrative Information

<i>Registered charity number</i>	900317
<i>Principal address</i>	118 Coopers Gate Banbury OX16 2WD
<i>Trustees and Officers 2022-23</i>	Philip Booth (Chair) Keith Young (Secretary) Kirsten Smith (Treasurer) Maria Scott (Membership Secretary) Catrin Roberts (Concert Manager) Sue Palmer (Social Secretary) Julia Wigg (Publicity Coordinator) Branwen Ebsworth (Librarian) (Part of year) Jean-Louis Metzger (Webmaster) (Part of year) Emma Britton (Web Support – non-committee)
<i>Music Director</i>	Duncan Saunderson
<i>Accompanist</i>	Julian Littlewood
<i>Governing document</i>	The Constitution of Summertown Choral Society 2021
<i>Bankers</i>	Nat West Bank, Oxford COIF Charities Deposit Fund 85 Queen Victoria Street, London EC4V 4ET
<i>Independent examiner</i>	Jacqueline Bowman 2B Sandfield Road Headington Oxford OX3 7RG

Objects (from clause 2 of the Constitution)

The objects of the Society shall be to educate the public in the Art and Science of Music by the rehearsal of choral music, the presentation of public concerts and other charitable activities.

2. Treasurer's report

This is my last report, after a challenging 5 years in the post. I have by now got to grips with the routine of the management of the accounts and it is pleasing that we have had a smaller loss than anticipated this year. I must thank Philip for his unfailing support and patience in the day to day business and particularly in the preparation of the accounts.

I should say that the bank balances at the end of this year are around a healthy £16,500, thanks to a timely rise in the subscriptions, agreed for the summer term. This figure is a prudent amount of working capital, necessary in the event of a disaster befalling us. You will notice that the concert costs were over £9,600 for Term 1, and £14,000 for the full year. The latest budget for the scheduled Mozart concert in February 2024 is £13,000. We are contractually bound to honour these costs whatever happens. We are also obliged, as a charity, to ensure that we are never in danger of being insolvent. Hopefully the increased subscription charge for Term 1 and ticket sales will ensure a healthy financial position is maintained.

As we are all aware, prices for everyone and everything have been rising relentlessly, and this has been the case for us, most noticeably for our venues, with St Michael's raising our fee by 257%. We had not paid an increase for more than a decade, so could hardly protest. We have saved money, by the splendid efforts of Philip in getting us free heating, the benefit of which we welcomed last winter. Philip too was the instigator of ordering more staging, thus providing more raking for the choir, and this was a good use of some surplus capital.

The sell-out concert in February was loss-making, as it usually is, but the expense of the professional orchestra justified. The summer concert was profitable, helping our overall financial situation. I would like to thank Julian in his anniversary year for his amazing contribution to that concert. This year we made a little extra from bringing back the provision of drinks and programmes at concerts, much to the audiences' delight. Again, we have cut down on the costs of publicity and that seems to have had no adverse impact on attendance.

Thanks are due to our Independent Examiner, Jacqueline Bowman, for again auditing our accounts this year.

Kirsten Smith
August 2023

	2021-22	2022-23	2021-22	2022-23	2021-22	2022-23
	TERM 1	TERM 1	TERM 2	TERM 2	TOTALS	TOTALS
Receipts						
Subscriptions	8,925.00	9,252.50	7,477.50	8,304.00	16,402.50	17,556.50
Concert Tickets	3,121.60	4,731.16	2,251.33	2,280.43	5,372.93	7,011.59
Gift Aid			3,165.00	3,348.23	3,165.00	3,348.23
Concert Refreshments		272.35		200.05		472.40
Programme Sales		320.90		255.00		575.90
Bank Interest	0.91	141.97	20.57	222.85	21.48	364.82
Advertising						
Misc.	10.00	5.00	12.37	18.50	22.37	23.50
Total Receipts	12,057.51	14,723.88	12,926.77	14,629.06	24,984.28	29,352.94
Payments						
<i>Rehearsals:</i>						
Professional Fees	4,265.00	4,433.00	3,880.00	3,689.00	8,145.00	8,122.00
Hire of Hall	809.60	1,445.00	490.00	1,430.00	1,299.60	2,875.00
Music Purchase/Hire/Printing	219.00	652.00	654.25	713.00	873.25	1,365.00
Rehearsal refreshments		57.75		16.90		74.65
Total Rehearsals:	5,293.60	6,587.75	5,024.25	5,848.90	10,317.85	12,436.65
<i>Concerts:</i>						
Soloists and Instrumentalists	6,584.75	7,725.07	3,035.00	2,775.00	9,619.75	10,500.07
Hall and Staging	1,160.76	1,192.24	503.16	745.60	1,663.92	1,937.84
Refreshments, Gifts for soloists	209.95	215.50	133.79	241.90	343.74	457.40
Printing, publicity, programmes	218.79	566.00	443.37	559.00	662.16	1,125.00
Total Concerts:	8,174.25	9,698.81	4,115.32	4,321.50	12,289.57	14,020.31
<i>Capital Purchases:</i>						
Staging		1,806.99				1,806.99
Sundries	50.04	57.14	82.80	43.80	132.84	100.94
Total Capital Purchases	50.04	1,864.13	82.80	43.80	132.84	1,907.93
<i>One-offs</i>						
Duncan's Party, 25years: Gifts, food and drink			453.28			
Duncan's Party, 25years: Hall hire and other costs			195.00			
Julian's 25th Gift				250.00		250.00
Total One-offs:			648.28	250.00	648.28	250.00
<i>Administration:</i>						
Stationary, postage, photocopying	16.05	18.99	0.00		16.05	18.99
Additional/replacement music			19.98	4.90	19.98	4.90
Social	50.87	359.45		121.00	50.87	480.45
Retiring Committee gifts	124.50	36.00			124.50	36.00
Subscription N.A.C.	40.00	53.00			40.00	53.00
Insurance	137.35	175.84			137.35	175.84
John Fletcher	240.00	220.00			240.00	220.00
Sundry, Web	107.09	183.23	184.24	254.63	291.33	437.86
Total Administration:	715.86	1,046.51	204.22	380.53	920.08	1,427.04
Total Payments:	14,233.75	19,197.20	10,074.87	10,844.73	24,308.62	30,041.93
	2,176.24	4,473.32	2,851.90	3,669.78	675.16	688.99

Summary	<u>2021-22</u>	<u>2022-23</u>
Cash Funds brought forward	16,050.48	17,258.72
Add Gift Aid from 2020	899.10	
Less o/s invoices 2020	366.02	
Surplus/loss	675.16	688.99
Cash funds brought forward	17,258.72	16,569.73
Statement of Assets and Liabilities:	July 31st 2022	July 31st 2023
Cash funds		
CCLA Account	8,215	11,081.26
NatWest Account	9,042.78	5,488.47
Cash	0.94	
Total Assets	17,258.72	16,569.73
Available Assets	17,258.72	16,569.73

Independent Examiner's Report to the Trustees

Independent Examiner's Report to the Trustees of the **Summertown Choral Society**

I report on the accounts of the Summertown Choral Society for the year ended 31 July 2023

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (The 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- a) examine the accounts under section 43 of the 1993 Act;
- b) to follow the procedures laid down in the general directions given by the Charity;
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

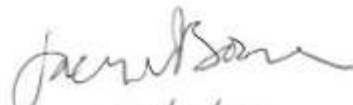
1. which gives me reasonable cause to believe that in any material respect the requirements:

- a) to keep accounting records in accordance with section 41 of the 1993 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed and dated:

Jackie Bowman, 2b Sandfield Road, Oxford, OX3 7RG



sc/8/23

3. Report from the Chair

This is my last report as Chair, after four years in the role. It is also Ki Smith's last report as Treasurer, after five very efficient and reliable years, and this deserves particular mention. Also standing down at this AGM are Catrin Roberts, as Concert Manager – adding that to her roles over the years as Secretary, Membership Secretary and Chair – Sue Palmer, who has been our Social Secretary, and finally Bran Ebsworth, our Librarian. They all deserve our thanks, as does Jean-Louis Metzger, who stood down earlier in the year as Webmaster.

I hope that by the time of this year's AGM we will have volunteers to replace all these in their roles. I mention this at the start of my report, because the choir could not function without a committee. This is an obvious fact, but an important one for all to consider. Please keep volunteering. We decided some years ago to set a limit of five years for membership of the committee, so that the committee did not become sclerotic. But it does mean that new blood is required on a regular basis.

Meanwhile thanks are due to the committee members who are remaining on the Committee. They all, as it happens, came fresh to the Committee last year: Keith Young (Secretary), Maria Scott (Membership Secretary) and Julia Wigg (Publicity Coordinator). It has been a pleasure working with them this last year.

Looking back over the year, there are musical and non-musical matters to record.

An important event was the celebration of Julian's 25 years as our accompanist. We asked him to 'play for his supper' at our last rehearsal in St Michael's when, in exchange for the gift we gave him, he delighted – and, I would say, stunned – us with his rendition of Liszt's Transcendental Etude no.10, which he went on, two weeks later, to play to great acclaim, along with a Liszt organ piece, at our May concert. He has been a loyal, reliable and expert presence over the years and we are very lucky to have him.

Another notable event was the 'Invite a Friend' evening we held at the last rehearsal before Christmas. 20-25 members brought along a friend to rehearse and sing with us Handel's *Zadok the Priest* and several Christmas Carols. This was followed by drinks. It was a very enjoyable evening and one we are likely to repeat as an annual event, partly in the hope of recruiting some new members.

The January concert – of Haydn's *Nelson Mass* and Handel's *Coronation Anthems* – was well attended and well received. It was a pleasure as ever to be accompanied by the Instruments of Time and Truth and our excellent young soloists. The May concert – of Liszt and others – was with a reduced choir but a typically-sized audience for a summer concert. In spite of some misgivings among choir members about some of the music, the final performance was enjoyed by all as the music came alive with the addition of the soloists, both in their own right and when they sang among the choir for the Liszt Mass. As mentioned earlier, Julian's performances were also memorable.

That our finances have remained strong means that we can afford an expanded Instruments of Time and Truth for the winter concert of Mozart and Purcell, as well as an outstanding soloist in Gareth Brynmor John for the summer concert of Brahms and Vaughan Williams. A year of some very fine music lies ahead.

On the practical front, this year has seen a much appreciated solution to the question of the cold at St Michael's. The church agreed to our using two mounted and portable radiant heaters. These we were able to acquire free of charge from a church in Paddington that was upgrading its heating. We have subsequently gifted them to the church.

The other important practical change was the acquisition of an extra tier of staging. The firm that made the original staging, which we bought some years ago, went out of business. But we were fortunate in being able to have the new tier produced locally at a good price.

Another important change was also, Emma Britton's, volunteering to act as Web Support. This has made a great difference to the Chair's role in particular and we are very grateful to her. At the same time I would like to thank all the choir members who helped over the year, with drinks at social events and concerts, and with the organisation of the concerts: as front of house (in some cases involving family members), the erection and dismantling of the staging, and other practical tasks. And then there are our proficient and talented programme-note writers, Valerie Worth (soprano) and Julia Wigg (soprano), our Publicity Coordinator. We are grateful to the ever-reliable Tom Kempton (bass) for all his help at St Andrew's, as well as to Martin Berry (bass), who manages all things staging.

And finally thanks are due to Simon Wratten (bass) and his wife, Carol, for the use of their lovely house and garden for the summer party a week after the May concert. About 50 members and partners attended, it was a warm evening, the food was glorious and the singing very passable, including the usual *The long day closes* and *Torrents in summer*.

In concluding, I would like to thank Duncan on behalf of the whole choir for communicating his musicality so effectively to us again this year – I am struck by members' pleasure and surprise, which I share, about how well we end up performing on concert day. But I would also like to thank him personally for his great support to me in my position as Chair these last years. His open-mindedness and enthusiasm and his commitment to the choir have made working with him very enjoyable.

Philip Booth
Chair