

The MS Therapy Centre (Oxford) Limited

**Trustees' Annual Report and
Financial Statements**

Year ended 31 December 2023

Registered Charity no: 900278

Company no: 2318549

The MS Therapy Centre (Oxford) Limited
Report and Financial statements for the year ended 31 December 2023

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The MS Therapy Centre (Oxford) Limited

Company information

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Trustees

A Gower (Chairman)

D Webb (Treasurer)

M Hemingway (Secretary)

T Ball

A Davies

J Day

G Fewings

G McLaughlin Resigned 8th June 2023

M Walker

Sue Doran - Centre Manager

Company registration number: 2318549

Registered Office

37E Innovation Drive

Milton Park

Abingdon

Oxfordshire

OX14 4RT

Registered charity number: 900278

The MS Therapy Centre (Oxford) Limited
The report of the Trustees' for the year ended 31 December 2023

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The Trustees present their annual report and accounts for the year ended 31 December 2023.

The full name of the charity is The MS Therapy Centre (Oxford) Limited.

The legal registration details are:

Date of incorporation: 17 November 1988

Company Registration Number: 2318549

The Registered Office: 37E Innovation Drive, Milton Park, Abingdon, Oxfordshire, OX14 4RT

Structure, Governance and Management

Governing document

The Charity is controlled by its governing document, a Deed of Trust, and constitutes a Limited Company, Limited by Guarantee.

Recruitment and appointment of new Trustees

Trustees are appointed by the members at the Annual General Meeting.

The Centre Manager updates information with the Charity Commission.

Related Parties

The MS Therapy Centre (Oxford) Limited is a company and a registered charity on its own.

The Therapy Centre is affiliated to the Neuro Therapy Network.

Charity no: 1031690. There are more than 60 centres throughout the UK.

Risk Management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Risks are monitored continually and actions taken to mitigate them.

Public Benefit

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Objectives and aims

The objectives for which the Company is founded are to aid and improve the conditions of those suffering from Multiple Sclerosis in Oxfordshire and neighbouring counties.

Volunteers

The Charity has one part-time paid member of staff (Centre Manager). All other personnel including Trustees are volunteers.

Principal funding sources

The MS Therapy Centre (Oxford) Limited is funded solely by voluntary contributions, fundraising events and occasionally supplemented by grants.

The Centre is largely dependent on donations and fundraising and the Committee is continually reviewing ways and taking various steps to maintain this source of income. The Committee will continue to seek further growth in income to expand the Centre's activities.

Reserves policy

The policy of the Charity is to hold a minimum of £15,000 in a secure account and in accordance with the resolution of the Management Committee, to use such accumulated assets for the development and improvement of the Therapy Centre.

Statement of Directors' and Trustees' responsibilities

Charity Law and the Companies Acts require the Board of directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit for the year then ended. In preparing the financial statements, the Board of directors are required to:

1. select suitable accounting policies and apply them consistently;
2. make judgements and estimates that are reasonable and prudent;
3. follow applicable UK Accounting Standards, the statement of recommended practice for accounting and reporting issued by the Charity Commissioners of England and Wales;
4. prepare the financial statements on a going concern basis.

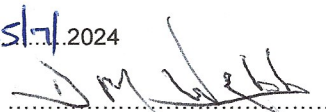
The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable it to ensure that the financial statements comply with the Companies Act 2006 and the accounting requirements under Charity legislation. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the Board of Directors and Trustees on 25/7/2024



Andrew Gower
Director and Trustee



Dave Webb
Director and Trustee

The MS Therapy Centre (Oxford) Limited
Independent examiner's report to the Trustees
Year ended 31 December 2023

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I report on the financial statements of the company which are set out on pages 6 to 11.

Respective responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented from those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which give me reasonable cause to believe that in any material respect the requirements:
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Bowman FCA
40 Hurdeswell
Long Hanborough
Witney OX29 8DH

Date: 29.05.24.

The MS Therapy Centre (Oxford) Limited
Statement of Financial Activities
Year ended 31 December 2023

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	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Income from				
Donations	6	56,395	0	56,395
Other trading activities		10,553	0	10,553
Investments	5	281	0	281
Total income		67,229	0	67,229
Expenditure on				
Raising funds		1,899	0	1,899
Charitable activities	7	61,387	0	61,387
Total expenditure		63,286	0	63,286
Net income		3,943	0	3,943
Transfers between funds		0	0	0
Net movement in funds		3,943	0	3,943
Reconciliation of funds				
Total funds brought forward		29,352	0	29,352
Total funds carried forward		33,295	0	33,295

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Income from				
Donations	6	52,204	0	52,204
Other trading activities		7,832	0	7,832
Investments	5	62	0	62
Total income		60,098	0	60,098
Expenditure on				
Raising funds		1,633	0	1,633
Charitable activities	7	58,586	0	58,586
Total expenditure		60,219	0	60,219
Net income		-121	0	-121
Transfers between funds				0
Net movement in funds		-121	0	-121
Reconciliation of funds				
Total funds brought forward		29,473	0	29,473
Total funds carried forward		29,352	0	29,352

The Statement of Financial Activities includes all gains and losses recognised during the year.

All activities are derived from continuing operations.

The MS Therapy Centre (Oxford) Limited
Balance sheet
As at 31 December 2023

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Company no: 2318549

The assets and liabilities of the charity:

	Note	£	2023 £	£	2022 £
Fixed assets					
Tangible fixed assets	9		0		0
Total fixed assets			0		0
Current assets					
Debtors	10	6,113		4,887	
Cash at bank and in hand		32,865		27,813	
		38,978		32,700	
Creditors: amounts falling due Within one year	11	-5,683		-3,348	
Net current assets			33,295		29,352
Total assets less current liabilities			33,295		29,352
The funds of the charity:					
Unrestricted funds	12		33,295		29,352
Restricted funds	12		0		0
Total charity funds			33,295		29,352

The members have not required the company to obtain an audit of its accounts for the year ended in question in accordance with section 476 of the Companies Act 2006.

The accounts have been prepared in accordance with the special provisions relating to small companies under s477 of Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard of Smaller Entities (2008).

The financial statements were approved by the Board on 25/7/2024 and are signed on its behalf by:


.....
Andrew Gower
Director and Trustee


.....
Dave Webb
Director and Trustee

1. Accounting policies

Basis of preparation of the accounts

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 as read with the Update Bulletin entitled 'Charities SORP FRS 102 Update Bulletin', published by the Chartered Institute of Public Finance and Accountancy, London, in 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2016.

The financial statements are prepared on a going concern basis under the historic cost convention modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of the financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Accounting convention

The financial statements have been prepared on a going concern basis, under the historical cost convention.

Income

Donations and similar income are included in the financial statements on a receivable basis.

Expenditure

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to do so.

Charitable activities

Charitable activities include expenditure associated with improving the conditions of those suffering Multiple Sclerosis and other conditions.

Governance costs

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Fixed assets and depreciation

All tangible fixed assets are stated at cost less depreciation.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Straight line

Portakabin & its fittings	over 8 years
Plant equipment	over 3 years
Computer equipment	over 2 years

Taxation

The charity is exempt from corporation tax on its charitable activities.

Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the Trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working and capital investment.

Restricted funds are funds that can only be used for particular restricted purposes. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

2. Surplus/(Deficit) of the year	2023	2022
This is arrived at after crediting:	£	£
Revenue turnover from ordinary activities	<u>56,395</u>	<u>52,204</u>
and after charging:		
Depreciation of fixed assets	<u>0</u>	<u>81</u>

3. Trustees' remuneration and benefits

The Trustees received no remuneration or other benefits for the year ended 31 December 2023(2022: nil). There were no Trustees' expenses paid for the year ended 31 December 2023(2022: nil).

The directors are defined as the Trustees.

4. Employee information

The charity has one paid employee, the Centre manager (2022: 1).

5. Investment income

	2023	2022
	£	£
Bank deposit interest	<u>281</u>	<u>62</u>

The MS Therapy Centre (Oxford) Limited
Notes to the financial statements (continued)
Year ended 31 December 2023

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6. Voluntary income	Unrestricted	Restricted	Total	
	2023	2023	2023	2022
	£	£	£	£
Centre donations	42,375	0	42,375	35,696
Donations	4,119	0	4,119	6,248
Gift Aid	8,063	0	8,063	7,290
Subscriptions	1,838	0	1,838	2,970
Miscellaneous income	0	0	0	0
Total income	56,395	0	56,395	52,204

7. Analysis of costs of charitable activities

	2023	2022
	£	£
Direct support costs		
Massage	16,705	14,559
Osteopathy	5,105	4,715
Physiotherapy	1,106	2,467
Chiropody	1,472	1,447
Acupuncture	1,040	727
	25,428	23,915
Other support costs		
Wages, social security and pension costs	18,820	19,120
Electricity and water	2,378	1,652
Running costs and equipment	768	502
Oxygen supplies	8,526	9,105
Cleaning	1,117	1,465
Depreciation	0	0
Insurance	1,135	890
Legal	500	0
Telephone and communications	1,752	1,410
Building & Equipment Maintenance	755	362
Sundries	95	52
	35,846	34,558
Governance costs		
Federation membership	100	100
Accountancy	13	13
	113	113
Total costs of charitable activities	61,387	58,586

8. Taxation

The MS Therapy Centre (Oxford) Limited is a registered charity, and is, therefore exempt from liability to taxation on its income and capital gains.

9. Tangible fixed assets

	Portakabins & fittings £	Plant & Computer equip't £	Total £
Cost			
At 1 January 2023	43,032	28,290	71,322
Additions	0	0	0
Disposals	0	2,520	2,520
At 31 December 2023	43,032	25,770	68,802
Accumulated depreciation			
At 1 January 2023	43,032	28,290	71,322
Charge for the year	0	0	0
Disposals	0	2,520	2,520
At 31 December 2023	43,032	25,770	68,802
Net book value			
At 31 December 2022	0	0	0
At 31 December 2023	0	0	0

10. Debtors: amounts falling due within one year

	2023 £	2022 £
Trade debtors	0	0
Other debtors	6,113	4,887
	6,113	4,887

11. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	0	0
Other creditors	990	637
Accrued expenses	4,693	2,711
	5,683	3,348

12. Analysis of net movements in funds

	Restricted £	Unrestricted £
Balance at 1 January 2023	0	29,352
Incoming resources	0	67,229
Outgoing resources	0	-63,286
Transfer to unrestricted funds	0	0
Transfer from restricted funds	0	0
Balance at 31 December 2023	0	33,295

13. Contingent liabilities

There are no contingent liabilities at the year ended 31 December 2023. (2022: nil).

14. Related party transactions

Donations from trustees were £5,633 . (2022: £5,043).