

ST ANDREWS PRESCHOOL CAVERSHAM

England & Wales · Charity number 900218

Details

Other names	ST ANDREWS PLAYGROUP, ST ANDREWS PRE-SCHOOL (CAVERSHAM)
Status	Registered
Legal form	Other
Registered	1989-11-21
Register	View on the Charity Commission register

Contact

Address	St. Andrews Church Hall Albert Road Caversham Reading RG4 7AW
Phone	07981195435
Email	enquiries@standrewspreschoolcaversham.onmicrosoft.com
Website	www.standrewspreschoolcaversham.org.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

Activities: 1. The provision of appropriate pre-school play activities. 2. Fundraising to support the objectives.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Reading

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£145,646	£128,859	-	-
2023-08-31	£114,821	£112,091	-	-
2022-09-03	£111,598	£104,457	-	-
2021-09-03	£104,522	£114,009	-	-
2020-09-03	£82,802	£94,763	-	-

Trustees

Name	Role	Appointed
Matthew Reynolds	Chair	2025-09-01
Byron Lawless		2025-09-01
Emily Hale		2025-09-01
Phoebe Barrett		2025-09-09
Roisin Raeburn-Ward		2026-04-13

ST ANDREWS PRESCHOOL CAVERSHAM

England & Wales - Charity number 900218

Accounts



Trustees' Annual Report for the period

From 1st September 2023 **Period start date**
To 31st August 2024 **Period end date**

Charity name: St Andrew's Preschool Caversham

Charity registration number: 900218

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Pre-School are to enhance the development and education of children under statutory school age. We support our parents and carers by: A) offering appropriate play, education and care facilities, family learning, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability: B) encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas: C) instigating, adhering to and furthering the aims and objectives of the Early Years Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	St Andrew's Pre-School main objective is to continue to provide a safe and stimulating environment and to produce happy and confident children as they move on to the Foundation stage at school. This is achieved by: <ol style="list-style-type: none">1. The provision of appropriate Preschool play and educational facilities2. Fundraising to support the objectives.3. Close liaison with the Early Years 1 Professionals and Providers.4. Support and guidance for families attending Pre-School.5. Maintaining detailed records and observations for each child to ensure that they achieve their full potential.6. Liaising with parents to discuss learning opportunities for their child and how to extend these at home.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The Committee consider the following when making decisions on matters such as financial reinvestment, admissions policies, and fee

Commission on public benefit		<p>reviews</p> <ul style="list-style-type: none"> • To ensure we offer an inclusive and affordable childcare setting to all, with no restrictions of catchment, faith or personal background. • All financial investment improves the level of childcare on offer, increases chance of retaining qualified early years practitioners, or supports the learning and development needs of all children. • Any decisions to increase fees are only done to ensure the continued financial viability of our setting. • Provide a consistent approach to all families on any questions or concerns by publishing and circulating our policies. <p>This is to ensure we can continue providing the public benefit of being an Early Years education setting.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to	Para 1.20	<p>In 2023/24 there were a total of 34 children at St Andrew's Pre-School. Throughout the year the Pre-School supported both the children and their families as they started in the education system and transitioned 18 of the children on to local primary schools. The transition process includes involvement from the local schools,</p>

the circumstances of its beneficiaries and any wider benefits to society as a whole.

with the feeder schools sending staff to Pre-School to meet the children, as well as discussing the development and progress of the children joining the school.

We still use multiple start dates for children throughout the academic year to ensure we are accessible to all families with children aged 2 years and 6 months. This also allows us to fill any available places as the year progresses. In 2024/25 we had new 28 starters in September, 5 in January and 1 in April.

The staff have worked closely with the Brighter Futures Early Years team to stay up to date with the local Childcare guidelines, including completing relevant training courses and attending conferences. Training undertaken this year includes Mental Health Aware, Trauma Informed Practice, Grow Your Own Stories, Children's Language and Communication Development Through Music, and the necessary Safeguarding and First Aid training.

Having recruited heavily in 2022/23, we onboarded a new Manager and qualified Early Years Practitioner in September. We promoted one of our existing team in October and recruited a further qualified EYP in January to backfill this promotion. Due to carrying this vacancy from September, we created a temporary Pre-school Assistant role to cover kitchen and food roles allowing our Key People to focus on childcare. This role was successful and due to our strong financial year, we were able to retain the role for the full academic year. This team structure under the new leadership team has been exceptionally successful.

We continue with successful practices implemented in previous years such as Home Visits, settling in sessions, the induction process and continue with the 'In The Moment' planning with a weekly theme. We have moved to a more 'free flow' beginning to the day and have re-introduced small group work sessions and shared snack prepared within Pre-school.

We continued to constantly review our practice, regularly updating our RA and ensuring that we support and protect both our Pre-school families and our staff. To ensure the best care is provided to the children with additional needs the Staff team liaise as appropriate with Reading SLT (Speech and Language Team), the Brighter Futures For Children advisory team and attend the SENCo Network sessions.

An ongoing effort is made each year to improve both the level of care provided to the children and the business practices employed by the Pre-School. To ensure that these changes are

		<p>relevant and support our community we invite regular and open feedback from staff, committee, families and any third parties with an interest in Pre-school. We use several methods of communication including email, Tapestry and a physical presence of staff and committee in the playground each day. In addition to this we have a formal parent survey which was issued at the end of the academic year. This year parents raised questions about our start and end timings as they no longer align with the longer primary school days. Committee took this action into the following academic year for review.</p> <p>During 2023/2025 we raised £2,096 from fundraising. Funds were raised through the Autumn Fair in conjunction with the church, a Christmas raffle drawn at the Nativity Play, Mother's and Father's Day creative pieces, Bingo Night and multiple cake sales. Funds from this were used to purchase new equipment for staff, carry out essential maintenance on our storage garage and offer enrichment activities for the children such as an onsite Farm visit.</p> <p>We continue to try and contribute back to the local community by partaking in research projects such as the 'See and Eat' study run by Reading University and Burford Research.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The total cash balance at the end of the financial year was £110,679.27. Total expenditure for the 2022/2023 financial year was £128,956 and income came to £145,646. Therefore, the surplus made by Pre-school amounted to £16,690. Full details in the treasurer report detailed at the end of this document.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserve funds for the case of an emergency closure. The amount held is calculated using redundancy payment owed to current staff members and one full term of forecasted expenditure to enable a controlled shutdown and provide all families with sufficient notice.
Amount of reserves held	Para 1.22	£71,577
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Constitution adopted 8th May 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Committee members are nominated and seconded prior to election by parents at the AGM and following the Constitution regulations. Each family has one vote. Nominee with most votes appointed to role. Each year a minimum of 5 must be appointed and the 3 officer roles filled. All committee members must become trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Andrew's Preschool Caversham
Other name the charity uses	
Registered charity number	900218
Charity's principal address	St Andrew's Church Hall, Albert Road, Caversham, Reading RG4 7AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Loar	Chair	Sept 23 – Aug 24	
2	Jack Casserley	Treasurer	Sept 23 – Aug 24	
3	Rose Beattie	Secretary	Sept 23 – Aug 24	
4	Laura Lawless	Fundraising	Sept 23 – Aug 24	
5	Sarah Magor	Committee Member	Sept 23 – Aug 24	
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Katherine Yarwood - Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Frances Loar	Lynne Whipps
Full name(s)	Frances Loar	Lynne Whipps
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	03/06/2025	



Treasurer's Report

Annual General Meeting, 20th May 2025

Financial Year 2023/2024 Accounts

Annual accounts for the financial year ended 31st August 2024 have been completed. They have been approved by the Pre-school Committee and signed-off by an independent assessor, as required by the Charities Commission.

The *total cash balance* at the end of the financial year was **£110,679.27**. Approximately 47% of this amount was being held in our current account with Santander so that we had sufficient cash on hand for day-to-day operations. The remaining 53% was held in a Nationwide savings account.

An amount of **£71,577** could not be touched as it is our *reserves fund* (essentially money to cover any predicted deficit and costs that would have to be paid in the event of an unforeseen closure – i.e. redundancy costs, rent, costs to remove equipment and other expenses). Hence a more accurate picture of our surplus is **£39,103** (on 31st August 2023).

Total expenditure for the 2023/2024 financial year was £128,956 and income came to £145,646. Therefore, the **surplus** made by Pre-school amounted to **£16,690**.

The budgeted spend was £128,618 in 2023/2024. Therefore, the Pre-school's actual expenditure of £128,860 equates to an overspend of less than 0.2% of the budget. Overtime and pensions were higher than budgeted. However, we received a significantly higher sum from Brighter Futures EY Entitlement. Brighter Futures EY Entitlement budgeted income was £59,688 and actual income was £95,364. Budgeted income for private fees was £61,208 and actual income was £39,832. When combined, total budgeted income for Brighter Futures EY Entitlement and Private Fees was £120,896 with actual income of £135,196, resulting in *unplanned extra income* of **£14,300**.

During 2023/2024, we raised **£1960** from *fundraising*. With a total income of £2096 and total expenditure of £136. The pre-school would like to thank everyone involved, especially Laura Lawless, the Fundraiser for that year.

In addition to the £39,832 received in private fees, we received **£2211** in *Voluntary Contributions* and **£527** from *HMRC Gift Aid*. We would like to thank the parents for their generous contributions.

Looking at the current financial year, due to the increase in National Minimum Wage, pension contributions and taking into account that several key staff members had not received a wage increase over the last few years. A significant portion of the existing surplus will be used to increase staff wages, bringing staff wages up in line with the National Minimum Wage.

Costs are expected to continue increasing, so the committee will be looking to make changes to fees in 2026.

If you would like to know any further details about the income and expenditure, or for further details of our budget, please feel free to get in touch.

Ting Rawcliffe Wong

Co-Treasurer

St Andrews Pre School Accounts
Income and Expenditure Account
For the period 1st September 2023 to 31st August 2024


Santander No.1 Current Account:	Income	Expenditure	Net Income (Expenditure)
	£	£	£
Rent		19,006.93	-19,006.93
Staff & Training (excluding pensions)		100,035.93	-100,035.93
Pensions		2,538.21	-2,538.21
Milk		34.04	-34.04
Consumables		1,603.02	-1,603.02
Deposit/Holding Fees		2,700.00	-2,700.00
Equipment		299.99	-299.99
Fundraising Expenses		136.44	-136.44
Grants		0.00	0.00
Miscellaneous Purchases		853.13	-853.13
Personnel Insurance/ Subscriptions/ Renewals		40.84	-40.84
EYP (Early Years Provision - RBC)	95,363.82	1,707.41	-1,707.41
HMRC Gift Aid	526.45		526.45
Fees	39,832.21		39,832.21
Voluntary Contributions	2,210.74		2,210.74
Holding/Deposit Fees	3,750.00		3,750.00
Registration Fees	740.00		740.00
Milk	24.10		24.10
Other	0.00		0.00
Fundraising	2,096.10		2,096.10
Interest	1,102.21		1,102.21
	145,645.63	128,955.94	16,689.69
	16,689.69		

Balance Sheet:

Santander No.1 current account no. 64575704		52,516.16
Nationwide business savers account no. 11358713		58,163.11
		<hr/>
		110,679.27
Accumulated Fund		
Balance 31st August 2023 of total Accumulated Fund		93,989.58
Plus:	Net Income for the year	16,689.69
		<hr/>
Accumulated Fund on 31st August 2024		110,679.27
Budgeted Spend 2021-2022		100,529.66
Reserve fund (redundancy costs, closure and cash flow)		71,576.60
Surplus		39,102.67

I certify that I have reviewed the above Income and Expenditure Account and Balance Sheet, it shows a true position of the school fund account for the year 4th September 2023 to 31st August 2024 and are in accordance with the books and records of the fund.

Signed:

 (BYRON LAWLESS ACCA)
19/05/25

Dated:

ST ANDREWS PRESCHOOL CAVERSHAM

England & Wales - Charity number 900218

Accounts



Trustees' Annual Report for the period

From 3rd September 2022 Period start date
To 31st August 2023 Period end date

Charity name: St Andrew's Preschool Caversham

Charity registration number: 900218

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Pre-School are to enhance the development and education of children under statutory school age. We support our parents and carers by: A) offering appropriate play, education and care facilities, family learning, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability: B) encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas: C) instigating, adhering to and furthering the aims and objectives of the Early Years Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	St Andrew's Pre-School main objective is to continue to provide a safe and stimulating environment and to produce happy and confident children as they move on to the Foundation stage at school. This is achieved by: 1. The provision of appropriate Preschool play and educational facilities 2. Fundraising to support the objectives. 3. Close liaison with the Early Years 1 Professionals and Providers. 4. Support and guidance for families attending Pre-School. 5. Maintaining detailed records and observations for each child to ensure that they achieve their full potential. 6. Liaising with parents to discuss learning opportunities for their child and how to extend these at home.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The Committee consider the following when making decisions on matters such as financial reinvestment, admissions policies, and fee

Commission on public benefit		<p>reviews</p> <ul style="list-style-type: none"> • To ensure we offer an inclusive and affordable childcare setting to all, with no restrictions of catchment, faith or personal background. • All financial investment improves the level of childcare on offer, increases chance of retaining qualified early years practitioners, or supports the learning and development needs of all children. • Any decisions to increase fees are only done to ensure the continued financial viability of our setting. • Provide a consistent approach to all families on any questions or concerns by publishing and circulating our policies. <p>This is to ensure we can continue providing the public benefit of being an early years education setting.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to	Para 1.20	<p>In 2022/23 there were a total of 33 children at St Andrew's Pre-School. Throughout the year the Pre-School supported both the children and their families as they started in the education system and transitioned 23 of the children on to local primary schools. The transition process includes involvement from the local schools,</p>

the circumstances of its beneficiaries and any wider benefits to society as a whole.

with the feeder schools sending staff to Pre-School to meet the children, as well as discussing the development and progress of the children joining the school. As we move toward a more flexible model of children joining at key points within the year, we had 26 new starts in September 4 in January and 3 in April. This is driven by a couple of factors, one is not having a full intake for September, but the other is to make us more accessible to families with younger children who may be eligible as the year progresses. One of the criteria is the age of the child which we dropped from 2 years and 9 months to 2 years and 6 months during this academic year. This was driven by the needs of local families and the recognition that the Pre-school must adapt where possible to increase our chance of a full intake.

The staff have worked closely with the Brighter Futures Early Years team to stay up to date with the local Childcare guidelines, including completing relevant training courses and attending conferences. In addition to staying up to date one of our new recruits this year completed her level 3 training with the support of management and the staff team.

There was a heavy focus on recruitment in 2022/23, this included 2 fully qualified Practitioners, one trainee and a new Manager, ready to start in the 23/24 academic year. The trainee practitioner also completed her level 3 qualification during this year with the support of the staff.

The addition of new staff allowed us to reopen our Thursday afternoon session as a full session after the February half term. We had previously suspended this session for a short time and run at reduced capacity due to staffing restrictions. We continue with successful practices implemented in previous years such as Home Visits, settling in sessions, the induction process and continue with the 'In The Moment' planning with a weekly theme. We continue to work with the Brighter Futures Early Years team to stay up to date with the local Childcare guidelines, including completing relevant training courses and attending conferences and offer staff ongoing training opportunities through the Early Years Alliance training website 'Educare'.

We continued to constantly review our practice, regularly updating our RA and ensuring that we support and protect both our Pre-school families and our staff. To ensure the best care is provided to the children with additional needs the Staff team liaise as appropriate with Reading SLT (Speech and Language Team), the Brighter

		<p>Futures For Children advisory team and attend the SENCo Network sessions. An ongoing effort is made each year to improve both the level of care provided to the children and the business practices employed by the Pre-School. In order to ensure that these changes are relevant and support our community we invite regular and open feedback from staff, committee, families and any third parties with an interest in Pre-school. We use a number of methods of communication including email, Tapestry and a physical presence of staff and committee in the playground each day. In addition to this we have a formal parent survey which was issued at the end of the academic year. There were no actional points raised from the feedback and we will refine in coming years to ensure that we are capturing the relevant information.</p> <p>During 2022/2023 we raised £1,360 from fundraising. Funds were raised through the Autumn Fair in conjunction with the church, a Christmas raffle drawn at the Nativity Play, Mother's and Father's Day creative pieces, and multiple cake sales. In addition to the fundraising activities, we were able to offer special activities for the children and families often incorporating current or seasonal aspects such as an Easter Bonnet Parade, and a Coronation Party for King Charles. We are also exceptionally proud to have been able to take part in community research projects both relating to eating habits and relationships with food in young children. The first was a pilot/launch day for Ella's Kitchen 'Eat, play, love' project designed to encourage curiosity and interaction in children to what they are eating, specifically around fruit and vegetables. The second project was part of Reading University 'See and Eat' study where our families signed up to take part. A follow up is expected. Our final involvement with research is an ongoing partnership with Burford Research. We have enjoyed being able to play a wider part in our local community and hope to continue with similar opportunities in the coming year.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising		

activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The total cash balance at the end of the financial year was £94,064. Total expenditure for the 2022/2023 financial year was £112,091 and income came to £114,821. Therefore, the surplus made by Pre-school amounted to £2,729. Full details in the treasurer report detailed at the end of this document.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserve funds for the case of an emergency closure. The amount held is calculated using redundancy payment owed to current staff members and one full term of forecasted expenditure to enable a controlled shutdown and provide all families with sufficient notice.
Amount of reserves held	Para 1.22	£71,577
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Constitution adopted 8th May 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Committee members are nominated and seconded prior to election by parents at the AGM and following the Constitution regulations. Each family has one vote. Nominee with most votes appointed to role. Each year a minimum of 5 must be appointed and the 3 officer roles filled. All committee members must become trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Andrew's Preschool Caversham
Other name the charity uses	
Registered charity number	900218
Charity's principal address	St Andrew's Church Hall, Albert Road, Caversham, Reading RG4 7AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Loar	Chair	Nov 22 – Aug 23	
2	Juliet Sleath	Chair	Sept 22- Nov 22	
3	Heather Griffin	Treasurer	Sept 22 – Nov 22	
4	Jack Casserley	Treasurer	Nov 22 – Aug 23	
5	Nick Cima	Co-treasurer		
6	Honesty Sumner	Secretary		
7	Rose Beattie	Personnel		
8	Lynn Whipps	Fundraising	Nov 22 – Aug 23	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Hilary Coome - Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Frances Loar	Jack Casserley
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Full name(s)	Frances Loar	Jack Casserley
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Position (eg Secretary, Chair, etc)	Chair	Treasurer
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Date	23/06/2024
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Treasurer's Report
Annual General Meeting, 15th May 2024
Financial Year 2022/2023 Accounts

Annual accounts for the financial year ended 31st August 2023 have been completed. They have been approved by the Pre-school Committee and signed-off by an independent assessor, as required by the Charities Commission.

The total cash balance at the end of the financial year was £94,064. Approximately 39% of this amount was being held in our current account with Santander so that we had sufficient cash on hand for day-to-day operations. The remaining amount was held in a Nationwide savings account. In addition, we owed creditors (one holding fee, staff uniform and staff expenses) of £597 whilst debtors owed us £523 (gift aid).

An amount of £71,577 could not be touched as it is our reserves fund (essentially money to cover any predicted deficit and costs that would have to be paid in the event of an unforeseen closure – i.e. redundancy costs, rent, costs to remove equipment and other expenses). **Hence a more accurate picture of our surplus is £22,413** (on 31st August 2023).

Total expenditure for the 2022/2023 financial year was £112,091 and income came to £114,821. Therefore, the **surplus** made by Pre-school amounted to **£2,729**.

When you take into account the Brighter Futures Early Years Entitlement funding advances for both Autumn 2022 and 2023, which were both paid early and in the previous financial year, the Pre-school made a surplus of **£3,809** during the financial year ended 31st August 2023 (see the table below).

Income 1 st September 2022 – 31 st August 2023	114,821
Autumn 2022 Brighter Futures payment (paid 2021/2022)	18,253
Autumn 2023 Brighter Futures payment (paid 2022/2023)	-17,902
Expenditure 1 st September 2022 – 31 st August 2023	-112,091
Surplus	3,081

We budgeted for spend of £97,736 in 2022/2023. Therefore, the Pre-school's expenditure of £112,091 equates to an overspend of 15% of the budget (see table on page 4). Salaries and overtime were higher than budgeted as the staff team worked hard to cover vacancies throughout the year.

During 2022/2023, we raised £1,360 from fundraising (£1,924 raised with a spend of £564). The pre-school would like to thank everyone involved, especially Lynne, the Fundraising Coordinator for that year.

On the income side, we collected £75,087 from Brighter Futures and £29,640 in private fees. In addition, we received £523 from HMRC Gift Aid and raised £2,290 in

Voluntary Contributions (VCs) and we would like to thank the parents for their generous contributions.

Looking at the current financial year, we are on track to finish the year with a surplus. The pre-school is currently in a strong position, having a healthy cash balance and a good intake already planned for 2024/2025. However, costs continue to increase so the committee will work hard to achieve this year's surplus and set the pre-school up for financial success in the coming years too.

If you would like to know any further details about the income and expenditure, or for further details of our budget, please feel free to get in touch.

Jack Casserley
Treasurer

St Andrews Pre School Accounts

Income and Expenditure Account

For the period 1st September 2022 to 31st August 2023

Santander No.1 Current Account:	Income	Expenditure	Net Income (Expenditure)
	£	£	£
Rent		17,214.81	-17,214.81
Staff & Training (excluding pensions)		83,010.00	-83,010.00
Pensions		2,026.07	-2,026.07
Milk		193.26	-193.26
Consumables		1,513.37	-1,513.37
Deposit/Holding Fees		3,000.00	-3,000.00
Equipment		154.70	-154.70
Fundraising Expenses		563.60	-563.60
Grants		0.00	0.00
Miscellaneous Purchases		1,356.67	-1,356.67
Personnel		1,291.00	-1,291.00
Insurance/Subscriptions/Renewals		1,768.01	-1,768.01
EYP (Early Years Provision - RBC)	75,086.52		75,086.52
HMRC Gift Aid	522.85		522.85
Fees	29,639.70		29,639.70
Voluntary Contributions	2,289.56		2,289.56
Holding/Deposit Fees	3,900.00		3,900.00
Registration Fees	560.00		560.00
Milk	174.69		174.69
Other	401.00		401.00
Fundraising	1,924.28		1,924.28
Interest	321.93		321.93
	<u>114,820.53</u>	<u>112,091.49</u>	<u>2,729.04</u>

Balance Sheet:

Santander No.1 current account no. 64575704	37,003.23
Nationwide business savers account no. 11358713	57,060.90
Creditors: Holding Fees to be repaid	300.00
Stuart Morris Textiles	199.20
Staff Expenses	597.40
Debtors: HMRC Gift Aid	522.85
	<u>93,989.58</u>

Accumulated Fund

Balance 31st August 2022 of total Accumulated Fund	91,260.54
Plus: Net Income for the year	2,729.04


Accumulated Fund on 31st August 2023 93,989.58

Reserve fund (redundancy costs, closure and cash flow)	71,576.60
Surplus	22,412.98

REPORT OF THE ASSESSOR:

I certify that I have reviewed the above Income & expenditure Account and the Balance Sheet shows a true position of the School Fund Account for the year 4th September 2021 to 31st August 2022 and are in accordance with the books and records of the fund.

Signed:


BRON LAWLEY

Date: 14th May 2024

St. Andrew's Pre-School BUDGET for 2022/2023

Aug-23	Budgeted Expenditure for 22/23	% change v LY Actual	%change v LY Budget	Actual Expenditure To Date for 22/23	% of budget spent	£ Remaining
Rent	£16,100	6.9%	9.3%	£17,215	106.9%	(£1,115)
Staff & Training	£67,019	-14.6%	-6.6%	£83,010	123.9%	(£15,991)
Salaries	£61,543	-12.8%	-10.2%	£68,369	111.1%	(£6,826)
Overtime & Training	£5,476	-17.5%	69.7%	£12,324	225.1%	(£6,848)
Bonus	£0			£1,550		(£1,550)
Other Charges (inc payroll)	£2,405	274.5%	185.0%	£767	31.9%	£1,638
Pensions	£1,260	-38.7%	0.0%	£2,026	160.8%	(£766)
Milk	£364	106.4%	-17.3%	£193	53.0%	£171
Consumables	£1,158	-6.4%	16.9%	£1,513	130.7%	(£356)
Holding Fees	£3,000	0.0%	0.0%	£3,000	0.0%	£0
Equipment	£1,210	72.2%	-37.0%	£155	12.8%	£1,055
Fundraising Expenses	£1,236	232.5%	-13.0%	£564	45.6%	£672
Miscellaneous Purchases	£689	317.2%	-30.4%	£1,357	196.9%	(£668)
Personnel	£1,566	24.3%	195.5%	£1,291	82.4%	£275
Insurance/Subscriptions/Renewals	£1,729	-10.8%	-3.4%	£1,768	102.3%	(£39)
TOTAL	£97,736	6.4%	-2.8%	£112,091	114.7%	(£14,355)

ST ANDREWS PRESCHOOL CAVERSHAM

England & Wales - Charity number 900218

Accounts



Trustees' Annual Report for the period

**From: 4th September 2021
To: 3rd September 2022**

Charity name: St Andrew's Pre-School Caversham

Charity registration number: 900218

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-School are to enhance the development and education of children under statutory school age. We support our parents and carers by:</p> <p>A) offering appropriate play, education and care facilities, family learning, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;</p> <p>B) encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas;</p> <p>C) instigating, adhering to and furthering the aims and objectives of the Early Years Alliance.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>St Andrew's Pre-School main objective is to continue to provide a safe and stimulating environment and to produce happy and confident children as they move on to the Foundation stage at school. This is achieved by:</p> <ol style="list-style-type: none">1. The provision of appropriate Pre-School play and educational facilities2. Fundraising to support the objectives.3. Close liaison with the Early Years

		<p>Professionals and Providers.</p> <p>4. Support and guidance for families attending Pre-School.</p> <p>5. Maintaining detailed records and observations for each child to ensure that they achieve their full potential.</p> <p>6. Liaising with parents to discuss learning opportunities for their child and how to extend these at home.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In 2021/22 there were a total of 31 children at St Andrew's Pre-School. Throughout the year the Pre-School supported both the children and their families as they started in the education system and transitioned 20 of the children on to local primary schools. The transition process includes involvement from the local schools, with the feeder schools sending staff to Pre-School to meet the children, as well as discussing the development and progress of the children joining the school. As we move toward a more flexible model of children joining at key points within the year, we had 15 new starts in September, 5 in January and 0 in April. This is driven by a couple of factors, one is not having a full intake for September, but the other is to make us more accessible to families with younger children who may turn 2 years and 9 months within the academic year.</p> <p>The staff have worked closely with the Brighter Futures Early Years team to stay up to date with the local Childcare guidelines, including completing relevant training courses and attending conferences, and the children enjoyed the continued adoption of 'In The Moment' planning. This captures the interest</p>

	<p>of a child or children in the present moment. Young children have a natural desire to learn, explore and question. Settings should offer an environment that enables child-initiated play to capture the moment of engagement. Careful observation by practitioners is key to utilising the approach. Opportunities to seize the moment when a child shows interest in an activity which can be built upon and needs to be recognised, these are normally called 'teachable moments'. Written 'planning' is then carried out in the form of observations, records of the interactions and notes on the outcomes. The Pre-School also continues to offer training to the staff team through the Early Years Alliance training website 'Educare'.</p> <p>Covid changes saw a different process for Induction, settling in visits and dropping off at the start of each session as the guidance did not allow visitors onsite. Although we were concerned that this approach would be difficult for the children, taking them longer to settle, this has not been the case! Our new format of settling in visits shortly before a start date, as well as ongoing encouragement and support for the children coming in without parents has been marvellous! They have been amazing and settling in each session has become so much easier! This is definitely something that will remain in place.</p> <p>We continued to constantly review our practice, regularly updating our RA and ensuring that we support and protect both our Pre-school families and those of staff.</p> <p>To ensure the best care is provided to the children with additional needs the Staff team liaise as appropriate with Reading SLT (Speech and Language Team), the Brighter Futures For Children advisory team and attend the SENCo Network sessions.</p> <p>An ongoing effort is made each year to improve both the level of care provided to the children and the business practices employed by the Pre-School. Whether this is through</p>
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		<p>recruiting competent staff members (adhering to safer recruitment practices) or listening to the staff and Committee members, we also have open communications with our families inviting them to give regular feedback through daily contact, comments on the Tapestry online Learning Journals, by email and through the weekly memo.</p> <p>Tapestry has continued to be an excellent way for us to share information and photos with our families, as well as offering ideas, stories and sharing onsite activities for the children to try while at home.</p> <p>During 2021/2022 we raised £3,554 from fundraising. Due to the restrictions in the earlier part of the academic year we have not been able to gather in groups as much as we have in the past. However, funds were raised through a quiz night, Mother’s Day creative pieces, a cake sale and joint efforts with the Church at the Harvest Eco Fest.</p> <p>In addition to the fundraising activities, we were able to offer special activities for the children and families. We invited our families to listen to some of our Christmas songs in our carpark, as well as presenting a video of our Nativity Play; we held a fun onsite Christmas party with the children: we organised an Easter bonnet parade and songs and held an amazing 25-year celebration for the Manager. We finished the academic year with our Leaver’s Party at the end of the term which is a special time for the children moving onto school.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The total cash balance at the end of the financial year was £91,386. Approximately 38% of this amount was being held in our current account with Santander so that we had sufficient cash on hand for day-to-day operations. The remaining amount was held in a Nationwide savings account. In addition, we owed creditors (staff expenses) of £126.
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		Total expenditure for the 2021/2022 financial year was £104,457 and income came to £111,598. Therefore, the surplus made by Pre-school amounted to £7,141 .
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Cash held within our Santander account is all unrestricted funds. These funds are held for ongoing operational expenditure. Our contingency fund is held with Nationwide for unforeseeable events.
Amount of reserves held	Para 1.22	£71,577
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Constitution adopted 8 th May 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Pre-School is a body in membership of the Early Years Alliance (trading name of the Pre-School Learning Alliance)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Committee members are elected by parents at the AGM and under the Constitution. All committee members must become trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

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Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Andrew's Pre-school
Other name the charity uses	
Registered charity number	900218

Charity's principal address	St Andrew's Church Hall, Albert Road, Caversham, Reading RG4 7AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Juliet Sleath	Chair		
2	Clare Waugh	Co-chair		
3	Heather Griffin	Treasurer		
4	Nick Cima	Co-treasurer		
5	Helen Curtis	Fundraising		
6	Honesty Sumner	Secretary		
7	Rose Beattie	Personnel		
8				
9				
10				
11				
12				
13				
14				

Corporate trustees - names of the directors at the date the report was approved

Director name		
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Hilary Coome - Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	Frances Loar	Jack Casserly
	Full name(s)	Frances Loar	Jack Casserly
Position (eg Secretary, Chair, etc)	Chair	Treasurer	
	Date	28/06/2023	



Treasurer's Report
Annual General Meeting, 23rd May 2023
Financial Year 2021/2022 Accounts

Annual accounts for the financial year ended 31st August 2022 have been completed. They have been approved by the Pre-school Committee and signed-off by an independent assessor, as required by the Charities Commission.

The total cash balance at the end of the financial year was £91,386. Approximately 38% of this amount was being held in our current account with Santander so that we had sufficient cash on hand for day-to-day operations. The remaining amount was held in a Nationwide savings account. In addition, we owed creditors (staff expenses) of £126.

An amount of £71,577 could not be touched as it is our reserves fund (essentially money to cover any predicted deficit and costs that would have to be paid in the event of an unforeseen closure – i.e. redundancy costs, rent, costs to remove equipment and other expenses). **Hence a more accurate picture of our surplus is £19,684** (on 31st August 2022).

Total expenditure for the 2021/2022 financial year was £104,457 and income came to £111,598. Therefore, the **surplus** made by Pre-school amounted to **£7,141**.

When you take into account the Brighter Futures Early Years Entitlement funding advances for both Autumn 2021 and 2022, which were both paid early and in the previous financial year, the Pre-school made a surplus of **£3,809** during the financial year ended 31st August 2022 (see the table below).

Income 4 th September 2021 – 31st August 2022	111,598
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Autumn 2021 2020/2021)	Brighter Futures	payment (paid	14,921
			-18,253
Autumn 2022 2021/2022)	Brighter Futures	payment (paid	
Expenditure 4 th 2022	September 2021 - 31 st	August	-104,457
		Surplus	3,809

We budgeted for a spend of £100,530 in 2021/2022. Therefore, the Pre-school's expenditure of £104,457 equates to an overspend of 4% of the budget (see table on page 4). Salaries and overtime were both higher than budgeted partially offset by careful management of equipment and fundraising costs by staff and committee.

During 2021/2022, we raised £3,554 from fundraising (£3,182 raised with a spend of £372). This compares favourably to the £2,055 raised in the previous financial year and the Pre-school would like to thank everyone involved, especially Helen, the Fundraising Coordinator for that year.

On the income side, we collected £71,151 from Brighter Futures and £30,314 in private fees. In addition, we received £609 from HMRC Gift Aid and raised £2,418 in Voluntary Contributions (VCs) and we would like to thank the parents for their generous contributions.

Looking at the current financial year, we are currently on track to finish the year with a surplus. However, with costs increasing across the board Pre-School is also impacted and the effect of this will be carefully watched. On a positive note, the Pre-school is currently in a strong position, having a healthy cash balance and a good intake already planned for 2023/2024. We will work hard to try to achieve that surplus and have already begun modelling the upcoming year's finances as we build the new intake.

If you would like to know any further details about the income and expenditure, or for further details of our budget, please feel free to get in touch.

Jack Casserley
Treasurer

St Andrews Pre School Accounts

Income and Expenditure Account

For the period 4th September 2021 to 31st August 2022

Santander No.1 Current Account:	Income	Expenditure	Net Income (Expenditure)
	£	£	£
Rent		15,054.20	-15,054.20
Staff & Training (excluding pensions)		78,496.07	-78,496.07
Pensions		2,054.51	-2,054.51
Milk		176.55	-176.55
Consumables		1,236.72	-1,236.72
Deposit/Holding Fees		3,000.00	-3,000.00
Equipment		702.63	-702.63
Fundraising Expenses		371.74	-371.74
Grants		0.00	0.00
Miscellaneous Purchases		165.13	-165.13
Personnel		1,260.29	-1,260.29
Insurance/Subscriptions/Renewals		1,939.16	-1,939.16
EYP (Early Years Provision - RBC)	71,151.17		71,151.17
HMRC Gift Aid	608.73		608.73
Fees	30,313.50		30,313.50
Voluntary Contributions	2,417.75		2,417.75
Holding/Deposit Fees	3,150.00		3,150.00
Registration Fees	480.00		480.00
Milk	166.48		166.48
Other	100.00		100.00
Fundraising	3,182.04		3,182.04
Interest	28.36		28.36
	<u>111,598.03</u>	<u>104,457.00</u>	<u>7,141.03</u>

Balance Sheet:

Santander No.1 current account no. 64575704	34,647.17
Nationwide business savers account no. 11358713	56,738.97
Creditors: Staff expenses	-125.60
	<u>91,260.54</u>

Accumulated Fund

St. Andrew's Pre-school BUDGET for 2021/2022

Aug-22	Budgeted Expenditure for 21/22	% change v LY Actual	%change v LY Budget	Actual Expenditure To Date for 21/22	% of budget spent	£ Remaining
Rent	£14,736.35	4.94%	-0.85%	£15,054.20	102.2%	(£317.85)
Staff & Training	£71,727.61	-3.24%	-10.26%	£78,496.07	109.4%	(£6,768.46)
Salaries	£68,501.18	-1.41%	-11.77%	£70,614.04	103.1%	(£2,112.86)
Overtime & Training	£3,226.43	-23.45%	41.19%	£6,639.71	205.8%	(£3,413.28)
R5 Friday - Add Sessions						
Bonus	£0.00			£600.00		(£600.00)
Other Charges (inc payroll)	£844.00	96.68%	-0.47%	£642.32	76.1%	£201.68
Pensions	£2,141.90	34.90%	0.00%	£2,054.51	95.9%	£87.39
Milk	£440.80	623.81%	0.00%	£176.55	40.1%	£264.25
Consumables	£990.00	7.45%	0.00%	£1,236.72	124.9%	(£246.72)
Holding Fees	£3,000.00	-1.32%	-4.76%	£3,000.00	0.0%	£0.00
Petty Cash	£0.00		0.00%			
Equipment	£1,920.00	-70.76%	-51.88%	£702.63	36.6%	£1,217.37
Fundraising Expenses	£1,420.00	206.70%	0.00%	£371.74	26.2%	£1,048.26
Grants	£0.00		0.00%	£0.00	0.0%	£0.00
Miscellaneous Purchases	£990.00	3861.58%	0.00%	£165.13	16.7%	£824.87
Office Expenses						
Personnel	£530.00	1862.96%	112.00%	£1,260.29	237.8%	(£730.29)
Insurance/Subscriptions/Renew	£1,789.00	7.29%	0.01%	£1,939.16	108.4%	(£150.16)
Miscellaneous Expense						
TOTAL	£100,529.66	-1.95%	-8.88%	£104,457.00	103.9%	-£3,927.34

ST ANDREWS PRESCHOOL CAVERSHAM

England & Wales - Charity number 900218

Accounts



Trustees' Annual Report for the period

From **4th September 2020** Period start date To
September 3rd 2021 Period end date

Charity name: St Andrew's Pre-School

Charity registration number: 900218

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-School are to enhance the development and education of children under statutory school age. We support our parents and carers by:</p> <p>A) offering appropriate play, education and care facilities, family learning, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability:</p> <p>B) encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas:</p> <p>C) instigating, adhering to and furthering the aims and objectives of the Early Years Alliance.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>St Andrew's Pre-School main objective is to continue to provide a safe and stimulating environment and to produce happy and confident children as they move on to the Foundation stage at school. This is achieved by:</p> <ol style="list-style-type: none">1. The provision of appropriate Pre-School play and educational facilities2. Fundraising to support the objectives.3. Close liaison with the Early Years Professionals and Providers.4. Support and guidance for families attending Pre-

		<p>School.</p> <p>5. Maintaining detailed records and observations for each child to ensure that they achieve their full potential.</p> <p>6. Liaising with parents to discuss learning opportunities for their child and how to extend these at home.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

In 2020/21 there was a total of 31 children at St Andrew's Pre-School. Throughout the year the Pre-School supported both the children and their families as they started in the education system and transitioned 19 of the children on to local primary school. The transition process includes involvement from the local schools, with the staff attending meetings with each setting and the feeder schools sending staff to Pre-School. This year was an unusual year as we had a January intake of 3 keyworker children and in March a further 8 joined after a staggered start due to Covid. These additions were due to not having a full intake in September.

The staff have worked closely with the Reading Borough Council Early Years team to stay up to date with the local Childcare guidelines, including completing relevant training courses and attending conferences, and the children enjoyed the full implementation of 'In The Moment'. This captures the interest of a child or children in the present moment. Young children have a natural desire to learn, explore and question. Settings should offer an environment that enables child-initiated play in order to capture the moment of engagement. Careful observation by practitioners is key to utilising the approach. Opportunities to seize the moment when a child shows interest in an activity which can be built upon and needs to be recognised, these are normally called 'teachable moments'. Written 'planning' is then carried out in the form of observations, records of the interactions and notes on the outcomes. The Pre-School also continues to offer training to the staff team through the Early Years Alliance training website 'Educare'.

This year continued to be an unusual year due to Covid-19. We are very proud that we remained open throughout (with exception of the enforced lockdown period), in January we were open with keyworker children and were forced to delay the majority of our January intake to March.

We continued to constantly review our practice, regularly updating our RA and ensuring that we support and protect both our Pre-school families and those of staff.

The impact of Covid led us to make some changes in the organisation of our days last year. Whilst we thought they would only be for the short term, they proved to

		<p>be very successful and have remained in place – settling in sessions happening shortly before start date, children coming into the setting without parents/carers, set snack times, lots and lots of outside play, and many other safety routines and enhanced cleaning and social distancing to ensure all remained safe.</p> <p>To ensure the best care is provided to the children with additional needs the Staff team liaise as appropriate with Reading SLT (Speech and Language Team), the Reading Borough Council Portage worked and attend the SENCo Network sessions.</p> <p>Despite quite difficult conditions our fundraising activities raised over £2,055 for the Pre-School. Our usual social events were unfortunately cancelled and we hope to be able to bring these back in the coming year. It was exciting for the children to be involved in more socially distanced events to raise money, including personal sponsorship event “£21 for 21” and an Easter Egg trail where children were invited to place art in their window for children to hunt down using a map.</p> <p>An ongoing effort is made each year to improve both the level of care provided to the children and the business practices employed by the Pre-School. In addition to listening to the staff and Committee members, the families are invited to give feedback using the annual questionnaire.</p> <p>Thankfully some of the special activities that the children usually take part in were able to go ahead as usual either virtually or in person, including a wonderful nativity play, sports day and the Leaver’s Party at the end of the term which is a special time for the children moving onto school.</p> <p>During lockdown we continued to use our Facebook group for parents to share the children’s activities and artwork from home and generally feel connected with their friends. Tapestry has also been an excellent way for us to share information and photos with our families, as well as offering ideas, stories and sharing onsite activities for the children to try while at home.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.41	
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Achievements against objectives set		
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The total cash balance at the end of the financial year was £84,119.51. Approximately 34% of this amount was being held in our current account with Santander so that we had sufficient cash on hand for day-to-day operations. The remaining amount was held in a Nationwide savings account. In addition, we owed creditors (HMRC and NEST Pensions) £937.33.</p> <p>Total expenditure for the 2020/2021 financial year was £114,010 and income came to £104,523. Therefore, the deficit made by Pre-school amounted to £9,487.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Cash held within our Santander account is all unrestricted funds. These funds are held for ongoing operational expenditure. Our contingency fund is held with Nationwide for unforeseeable events.
Amount of reserves held	Para 1.22	£71,576.60
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Constitution adopted 8 th May 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Pre-School is a body in membership of the Early Years Alliance (trading name of the Pre-School Learning Alliance)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Committee members are elected by parents at the AGM and under the Constitution. All committee members must become trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Andrew's Pre-school
Other name the charity uses	
Registered charity number	900218

Charity's principal address	St Andrew's Church Hall, Albert Road, Caversham, Reading RG4 7AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Challis	Chair		
2	Clare Waugh	Co-chair		
3	Fiona Williams	Treasurer		
4	Heather Marshall	Co-treasurer		
5	Sarah Magor	Fundraising		
6	Laura Fisher	Secretary		
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Hilary Coome - Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Juliet Sleath

Heather Griffin

Full name(s)

Juliet Sleath

Heather Griffin

**Position (eg
Secretary, Chair, etc)**

Chair

Treasurer

Date

30/06/2022



Treasurer's Report

Annual General Meeting, 23rd May 2022

Financial Year 2020/2021 Accounts

Annual accounts for the financial year ended 3rd September 2021 have been completed. They have been approved by the Pre-school Committee and signed-off by an independent auditor, as required by the Charities Commission.

The total cash balance at the end of the financial year was £84,119.51. Approximately 34% of this amount was being held in our current account with Santander so that we had sufficient cash on hand for day-to-day operations. The remaining amount was held in a Nationwide savings account. In addition, we owed creditors (HMRC and NEST Pensions) £937.33.

An amount of £71,576.60 could not be touched as it is our reserves fund (essentially money to cover any predicted deficit and costs that would have to be paid in the event of an unforeseen closure – i.e. redundancy costs, rent, costs to remove equipment and other expenses). **Hence a more accurate picture of our surplus is £12,542.91 (on September 3rd 2021).**

Total expenditure for the 2020/2021 financial year was £114,010 and income came to £104,523. Therefore, the **deficit** made by Pre-school amounted to **£9,487**.

When you take into account the Brighter Futures Early Years Entitlement funding advances for both Autumn 2020 and 2021, which were both paid early and in the incorrect financial year, the Pre-school made a deficit of **£9,730** during the financial year ended 3rd September 2021 (see the table below).

Income 4 th September 2020 – 3 rd September 2021	104,522.72
---	------------

Autumn 2020 2019/2020)	Brighter Futures	payment (paid	14,677.8 7
Autumn 2021 2020/2021)	Brighter Futures	payment (paid	- 14,921.2 7
Expenditure	4 th September 2020 – 3 rd September 2021		-114,009.78
		Deficit	-9,730.46

We budgeted for a spend of £110,322 in 2020/2021. Therefore, the Pre-school's expenditure of £114,010 equates to an overspend of 3.3% of the budget (see table on page 4). Many areas were lower due to the Covid-19 pandemic. However, staff overtime and training, as well as pensions were higher than predicted. There was also a 147% overspend on equipment due to the new play area being installed.

During 2020/2021, we raised £2,055 from fundraising (£2,878 raised with a spend of £822). Although lower than usual, it was a great achievement in a year with continuing challenges posed by the pandemic. The Pre-school would like to thank everyone involved, especially Sarah, the Fundraising Coordinator for that year.

On the income side, we collected £69,384 from Brighter Futures and £15,446 in private fees. In addition, we received £508 for HMRC Gift Aid and raised £2,190 in Voluntary Contributions (VCs) and we would like to thank the parents for their generous contributions.

Looking at the current financial year, we are currently on track to have a small surplus, however with the addition of several new staff members before the end of the year we may not achieve this. On a positive note, the Pre-school is currently in a strong position, having a healthy cash balance and a good intake for 2022/2023. We will work hard to try to achieve that surplus and have already begun modelling the upcoming year's finances as we build the new intake.

If you would like to know any further details about the income and expenditure, or for further details of our budget, please feel free to contact me afterwards.

Heather Griffin
Treasurer

St Andrews Pre School Accounts

Income and Expenditure Account

For the period 4th September 2020 to 3rd September 2021

Santander No. 1 Current Account:	Income	Expenditure	Net Income (Expenditure)
	£	£	£
Rent		14,042.03	-14,042.03
Staff & Training (excluding pensions)		81,503.67	-81,503.67
Pensions		1,989.85	-1,989.85
Milk		60.90	-60.90
Consumables		921.36	-921.36
Deposit/ Holding Fees		3,060.00	-3,060.00
Equipment		9,868.28	-9,868.28
Fundraising Expenses		822.37	-822.37
Grants		0.00	0.00
Miscellaneous Purchases		24.99	-24.99
Personnel		48.83	-48.83
Insurance/Subscriptions/Renewals		1,667.50	-1,667.50
EYP (Early Years Provision - RBC)	69,383.98		69,383.98
HMRC Gift Aid	508.23		508.23
Fees	15,445.75		15,445.75
Voluntary Contributions	2,190.40		2,190.40
Holding/ Deposit Fees	3,750.00		3,750.00
Registration Fees	640.00		640.00
Milk	93.26		93.26
Other	9,597.39		9,597.39
Fundraising	2,877.76		2,877.76
Interest	35.95		35.95
	<u>104,522.72</u>	<u>114,009.78</u>	<u>-9,487.06</u>

Balance Sheet:

Santander No. 1 current account no. 64575704	28,346.23
Nationwide business savers account no. 11358713	56,710.61
Creditors: HMRC	768.80
Nest Pensions	168.53
	<u>84,119.51</u>

Accumulated Fund

Balance 3rd September 2020 of total Accumulated Fund	93,606.57
Less: Net deficit for the year	-9,487.06
Accumulated Fund on 3rd September 2021	<u>84,119.51</u>

Reserve fund	71,576.60
Surplus	12,542.91

REPORT OF THE ASSESSOR:

I certify that I have reviewed the above Income & expenditure Account and the Balance Sheet shows a true position of the School Fund Account for the year 4th September 2020 to 3rd September 2021 and are in accordance with the books and records of the fund.

Signed:



Date: 4th May 2022

St. Andrew's Pre-school BUDGET for 2020/2021

Sep-21	Budgeted Expenditure for 20/ 21	%change v LY Actual	%change v LY Budget	Actual Expenditure To Date for 20/ 21	%of budget spent	£ Remaining
Rent	£14,863.03	44.10%	-0.34%	£14,042.03	94.5%	£821.00
Staff & Training	£79,923.96	6.59%	15.65%	£81,503.67	102.0%	(£1,579.71)
Salaries	£77,638.81	11.10%	19.31%	£76,723.59	98.8%	£915.22
Overtime & Training	£2,285.15	-49.20%	-43.39%	£4,214.88	184.4%	(£1,929.73)
R5 Friday - Add Sessions						
Bonus	£0.00					£0.00
Other Charges (inc payroll)	£848.00	41.61%	4.69%	£565.20	66.7%	£282.80
Pensions	£1,667.00	-3.66%	0.00%	£1,989.85	119.4%	(£322.85)
Milk	£440.80	207.07%	0.00%	£60.90	13.8%	£379.90
Consumables	£990.00	15.45%	0.00%	£921.36	93.1%	£68.64
Holding Fees	£3,150.00	16.67%	16.67%	£3,060.00	0.0%	£90.00
Petty Cash	£0.00		0.00%			
Equipment	£3,990.00	198.32%	107.81%	£9,868.28	247.3%	(£5,878.28)
Fundraising Expenses	£1,420.00	156.10%	0.00%	£822.37	57.9%	£597.63
Grants	£0.00		0.00%	£0.00	0.0%	£0.00
Miscellaneous Purchases	£990.00	149.92%	0.00%	£24.99	2.5%	£965.01
Office Expenses						
Personnel	£250.00	149.80%	0.00%	£48.83	19.5%	£201.17
Insurance/ Subscriptions/ Renewals	£1,788.86	0.00%	3.37%	£1,667.50	93.2%	£121.36
Miscellaneous Expense						
TOTAL	£110,321.65	16.24%	13.67%	£114,009.78	103.3%	-£3,688.13



Treasurer's Report

Annual General Meeting, 23rd May 2022

Financial Year 2020/2021 Accounts

Annual accounts for the financial year ended 3rd September 2021 have been completed. They have been approved by the Pre-school Committee and signed-off by an independent auditor, as required by the Charities Commission.

The total cash balance at the end of the financial year was £84,119.51. Approximately 34% of this amount was being held in our current account with Santander so that we had sufficient cash on hand for day-to-day operations. The remaining amount was held in a Nationwide savings account. In addition, we owed creditors (HMRC and NEST Pensions) £937.33.

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If you would like to know any further details about the income and expenditure, or for further details of our budget, please feel free to contact me afterwards.

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St Andrews Pre School Accounts

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Creditors: HMRC	768.80
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Balance 3rd September 2020 of total Accumulated Fund	93,606.57
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Accumulated Fund on 3rd September 2021	<u>84,119.51</u>

Reserve fund	71,576.60
Surplus	12,542.91

REPORT OF THE ASSESSOR:

I certify that I have reviewed the above Income & expenditure Account and the Balance Sheet shows a true position of the School Fund Account for the year 4th September 2020 to 3rd September 2021 and are in accordance with the books and records of the fund.

Signed:



Date: 4th May 2022

St. Andrew's Pre-school BUDGET for 2020/2021

Sep-21	Budgeted Expenditure for 20/ 21	%change v LY Actual	%change v LY Budget	Actual Expenditure To Date for 20/ 21	%of budget spent	£ Remaining
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Bonus	£0.00					£0.00
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Consumables	£990.00	15.45%	0.00%	£921.36	93.1%	£68.64
Holding Fees	£3,150.00	16.67%	16.67%	£3,060.00	0.0%	£90.00
Petty Cash	£0.00		0.00%			
Equipment	£3,990.00	198.32%	107.81%	£9,868.28	247.3%	(£5,878.28)
Fundraising Expenses	£1,420.00	156.10%	0.00%	£822.37	57.9%	£597.63
Grants	£0.00		0.00%	£0.00	0.0%	£0.00
Miscellaneous Purchases	£990.00	149.92%	0.00%	£24.99	2.5%	£965.01
Office Expenses						
Personnel	£250.00	149.80%	0.00%	£48.83	19.5%	£201.17
Insurance/ Subscriptions/ Renewals	£1,788.86	0.00%	3.37%	£1,667.50	93.2%	£121.36
Miscellaneous Expense						
TOTAL	£110,321.65	16.24%	13.67%	£114,009.78	103.3%	-£3,688.13

ST ANDREWS PRESCHOOL CAVERSHAM

England & Wales - Charity number 900218

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 4th	Month September	Year 2019		Day 3rd	Month September	Year 2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

St Andrew's Church Hall
Albert Road
Caverhsam
Postcode <input type="text" value="RG4 7AW"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Challis	Chair		
2	Kayleigh Gillkerson	Co-Chair		
3	Juliet Hasell	Secretary		
4	Amy Fletcher	Treasurer		
5	Heather Marshall	Co-Treasurer		
6	Sarah Magor	Fundraising		
7	Angela Szantai	Personnel		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	2011 Constitution adopted 8 th May 2015
How the charity is constituted <small>(eg. trust, association, company)</small>	The Pre-School is a body in membership of the Early Years Alliance (trading name of the Pre-School Learning Alliance)
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Committee members are elected by parents at the AGM and under the Constitution. All committee members must become trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>The aims of the Pre-School are to enhance the development and education of children under statutory school age. We support our parents and carers by:</p> <p>A) offering appropriate play, education and care facilities, family learning, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability:</p>

- B) encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas:
- C) instigating, adhering to and furthering the aims and objectives of the Early Years Alliance.

St Andrew's Pre-School main objective is to continue to provide a safe and stimulating environment and to produce happy and confident children as they move on to the Foundation stage at school. This is achieved by:

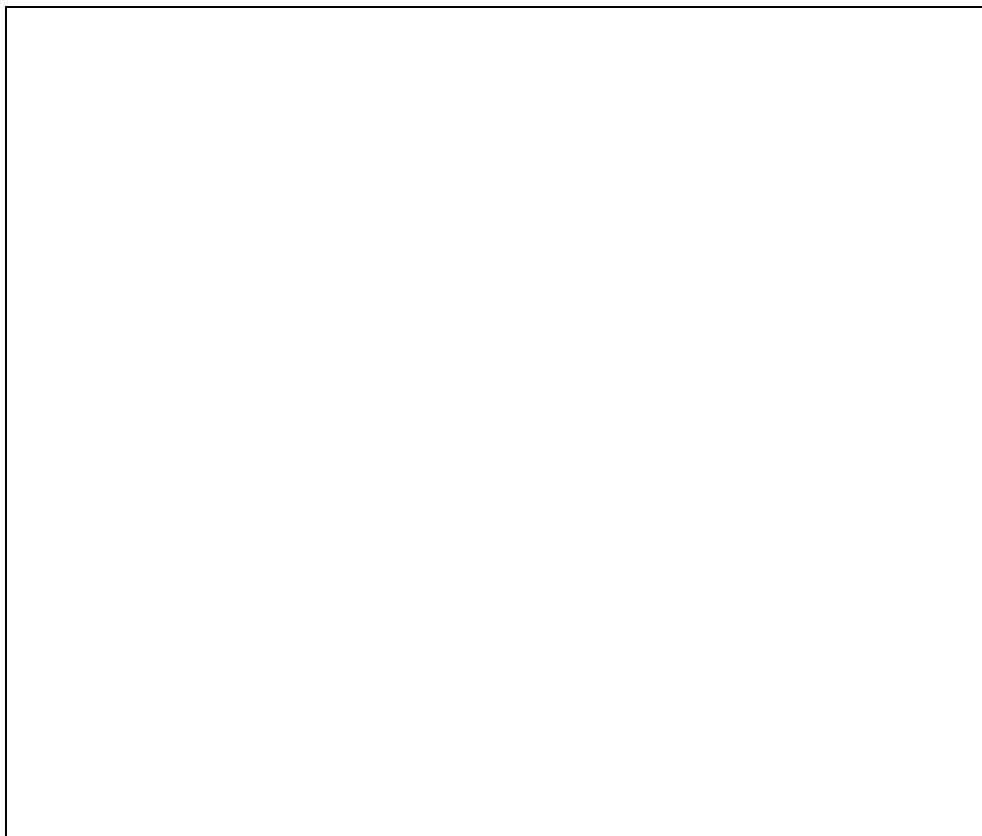
1. The provision of appropriate Pre-School play and educational facilities
2. Fundraising to support the objectives.
3. Close liaison with the Early Years Professionals and Providers.
4. Support and guidance for families attending Pre-School.
5. Maintaining detailed records and observations for each child to ensure that they achieve their full potential.
6. Liaising with parents to discuss learning opportunities for their child and how to extend these at home.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2019/20 there was a total of 34 children at St Andrew's Pre-School. Throughout the year the Pre-School supported both the children and their families as they started in the education system and transitioned 18 of the children on to local primary school. The transition process includes involvement from the local schools, with the staff attending meetings with each setting and the feeder schools sending staff to Pre-School. This year the Pre-School had a January intake of 10 children, due to not being full in the September intake.

The staff have worked closely with the Reading Borough Council Early Years team to stay up to date with the local Childcare guidelines, including completing relevant training courses and attending conferences, and the children enjoyed the full implementation of 'In The Moment'. This captures the interest of a child or children in the present moment. Young children have a natural desire to learn, explore and question. Settings should offer an environment that enables child-initiated play in order to capture the moment of engagement. Careful observation by practitioners is key to utilising the approach. Opportunities to seize the moment when a child shows interest in an activity which can be built upon and needs to be recognised, these are normally called 'teachable moments'. Written 'planning' is then carried out in the form of observations, records of the interactions and notes on the outcomes. The Pre-School also continues to offer training to the staff team through the Early Years Alliance training website 'Educare'.

This year was obviously a very unusual year due to Covid-19. We remained open throughout (with the exception of the enforced lockdown period), and welcomed back different bubbles of children after the lockdown was lifted. The impact of Covid also led us to make some changes in the organisation of our days. Set snack times replaced our usual rolling snacks, lots and lots of outside play (which the children love and gain a lot from anyway), and many other safety routines and enhanced cleaning and social distancing to ensure staff, children and families remain safe. i

To ensure the best care is provided to the children with additional needs the Staff team liaise as appropriate with Reading SLT (Speech and Language Team), the Reading Borough Council Portage worked and attend the SENCo Network sessions.

Despite the very difficult conditions our fundraising activities raised over £2,500 for the Pre-School. Our usual social events and Race Nights were unfortunately cancelled and we hope to be able to bring these back in the coming year.

An ongoing effort is made each year to improve both the level of care provided to the children and the business practices employed by the Pre-School. In addition to listening to the staff and Committee members, the families are invited to give feedback using the annual questionnaire.

Some of the special activities that the children have been involved in through the year are our Christmas celebrations included a wonderful nativity play. In the summer term the main events were sports day and the Leaver's Party at the end of the term which is a special time for the children moving onto school.

During lockdown to ensure all the children were still able to connect with their friends virtually and maintain the feeling of being part of Pre-School we established a facebook group where many children shared videos, pictures of their art work, their adventures and fun they had during home schooling. The staff also shared stories for the children to listen to and songs to sing along with. We are so pleased with how positive the response was from families that we have continued this group and the sharing and positivity!

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash held within our Santander account is all unrestricted funds. These funds are held for ongoing operational expenditure. Our contingency fund is held with Nationwide for unforeseeable events.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sarah Challis	Fiona Williams
	Full name(s) Sarah Challis	Fiona Williams
Position (eg Secretary, Chair, etc)	Chair	Treasurer
	Date 30 th June 2020	30 th June 2020

St Andrews Pre School Accounts

Income and Expenditure Account

For the period 4th September 2019 to 3rd Sept 2020

Santander No.1 Current Account:	Income	Expenditure	Net Income (Expenditure)
	£	£	£
Rent		10,314.63	-10,314.63
Staff & Training (excluding pensions)		74,955.07	-74,955.07
Pensions		1,730.37	-1,730.37
Milk		143.55	-143.55
Consumables		857.53	-857.53
Holding Fees		2,700.00	-2,700.00
Equipment		1,337.50	-1,337.50
Fundraising Expenses		554.48	-554.48
Grants		0.00	0.00
Miscellaneous Purchases		396.13	-396.13
Personnel		100.08	-100.08
Insurance/Subscriptions/Renewals		1,673.85	-1,673.85
EYP (Early Years Provision - RBC)	57,791.54		57,791.54
HMRC Gift Aid	465.79		465.79
Fees	14,860.75		14,860.75
Voluntary Contributions	2,493.15		2,493.15
Holding Fees	3,450.00		3,450.00
Registration Fees	540.00		540.00
Milk	143.55		143.55
Other	50.00		50.00
Fundraising	2,513.15		2,513.15
Interest	493.68		493.68
	<u>82,801.61</u>	<u>94,763.19</u>	<u>-11,961.58</u>

Balance Sheet:

Santander No.1 current account no. 64575704		37,861.23
Nationwide business savers account no. 90102070		56,674.66
Creditors:	HMRC	886.96
	NEST Pensions	183.75
Accruals	Devon payroll (Jul & Aug payslips)	57.60
Prepayments:	Mcafee subscription	114.99
	ABC medical invoice (Oct 20)	84.00

93,606.57

Accumulated Fund

Balance 3rd September 2019 of total Accumulated Fund	105,568.15
Less: Net deficit for the year	-11,961.58

Accumulated Fund on 3rd Sept 2020

93,606.57

Reserves Fund

63,117.91

Surplus

30,488.66

REPORT OF THE ASSESSOR:

I certify that I have reviewed the above Income & expenditure Account and the Balance Sheet shows a true position of the School Fund Account for the year 4th September 2019 to 3rd September 2020 and are in accordance with the books and records of the fund.

Signed: *Katie Coxon*

Date: 25-Apr-21

St Andrews Pre School Accounts

Income and Expenditure Account

For the period 4th September 2019 to 3rd Sept 2020

	Income	Expenditure	Net Income
	£	£	(Expenditure) £
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Date: 25-Apr-21