

Minutes of AGM for the year ending 31st December 2024

Subject	Annual General Meeting	Minutes by	Rachel Murdock
Location	Cranbury Park	Date / Time of meeting	Wednesday 25th June 2025
Attendees	Neil Williams, Jo Smith, John Leeks, Rachel Murdock, Neil Clark, Sophia Netherton, Chris Benham, Delsa Llosa, Fran Brooks, Sabrina Gardner, Renal Ingen, Malcom Young (Arrow District), Chris Benham, Nanesden, Jo, Scarlett, Liping, Thaís, Jem Gilliam (part), Andy Pell (part)		

Agenda	Minutes and Actions
1. Introduction and welcome	John Leeks (Group Lead Volunteer) welcomed everyone to the AGM
2. Apologies for absence	Simon Milne, Mark Sopher, Sue Burnett, Peter Cogle, Hazel Fix
3. Minutes of last year's AGM	Confirmed as a true record. Proposed - John Leeks Seconded - Rachel Murdock
4. Governance	Confirm the Group's financial year runs 1st January to 31st December Proposed - John Leeks Seconded - William Lo
5. Numbers of Group Trustees	Agreed the maximum number of Trustees is 12, and that the quorum future Trustee Meetings is 5 people Proposed - John Leeks Seconded - Malcolm Young
6. Review of the previous year	John Leeks - Group Lead Volunteer (GLV) address
7. Annual Report of the Group Trustee Board	Receive and consider the Annual Report of the Group Trustee Board and Annual Accounts. No further comments received.
8. Annual Accounts	William Lo reported that the move to using Online Scout Manager to manage payments has gone well, meaning easier payments for volunteers and families, and also provides attendance records, event details and payments into one system. Challenges continue to be the drainage issues, and a solution is being investigated. Thank you to everyone for their ongoing support. A summary of the accounts is

	provided in the 2024 AGM booklet, detailing the financial year 1 st Jan 2024 to 31 st Dec 2024. John Leeks thanked William Lo for preparing the annual accounts.
9. Appointments a. Group Chair	No nominations were received for Group Chair. This role remains vacant.
b. Group Treasurer	William Lo to stand again. Proposed – John Leeks Seconded – Rachel Murdock
c. Election of Group Trustees	In addition to the GLV (John Leeks) and Treasurer (William Lo) those listed below were appointed as Trustees: <ol style="list-style-type: none"> 1. Rachel Murdock 2. Chris Benham 3. Georgina Brockhurst 4. Jo Smith 5. Neil Williams 6. Megan Bailey Total Trustees for 2024 is 8 of a possible 12. Note: 4 more parents came forward to be Trustees immediately following the meeting.
d. Appointment of the Auditor	Gary Lee to be appointed again Proposed – William Seconded – Rachel
10. Group Lead Volunteer Address	John thanked the Leaders and the Trustees. Leaders and Volunteers for their hard work. John highlighted some of the activities of the Group in 2023 (see booklet). Some more volunteers are needed particularly to help with fundraising and to fill the vacancy for Group Chair.
11. Volunteering Opportunities	Rachel Murdock outlined the different ways in which parents could get involved with volunteering with Scouts.
12. Presentations	Malcom Young thanked Ramalley Scouts for the invitation to attend the AGM. Great to see so many young people enjoying scouts. Malcome presented service awards to: Jem Gilliam and Andy Pell
13. Date of the next meeting	Next Trustee board – mid September 2024
14. AOB	none

15. Closing remarks	<p>Closing remarks from John Leeks included:</p> <ul style="list-style-type: none">• Thank you to everyone for coming to the meeting.• Thanking the leaders and volunteers for their commitment and enthusiasm.
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Summary

Account balance b/f

Total income

Total expenditure

Net income

Transfer fund from current account to expense card (shown as expense a/c
Rec as "TOP UP"

Account balance c/f (Account balance b/f+ Net income+ Transfer funds+ expense card e:
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Bank account balance

REC

19,380.81
28,223.12
24,940.52
3,282.60

2,315.00

24,978.41

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0.00

	2024		2023	
Income				
Bank Interest	0.00		3.93	
Donation	1,036.00		2,175.00	
Events	75.00		629.13	
Events - Beavers	592.00		390.00	
Events - Cubs	1,162.72		236.00	
Events - Scouts	378.93		1,499.62	
Events - Squirrels	350.00		235.00	
Fundraising	3,294.16		1,066.82	
Hall Hire	12,523.62		13,219.50	
Membership Fees	8,810.69	28,223.12	9,743.70	29,198.70
Expense				
Activity Equipment	62.38		69.61	
Admin	7,518.90		1,532.09	
Badges	577.54		985.92	
Bank Fees	50.00		65.00	
Broadband	472.84		307.96	
Camping Equipment	443.57		135.96	
Cleaning (inc Sanitary bins)	1,554.10		1,780.30	
Donations	0.00		125.00	
Events	1,487.50		1,431.11	
Events - Beavers	510.32		136.83	
Events - Cubs	98.14		0.00	
Events - Scouts	340.00		159.00	
Events - Squirrels	38.83		200.73	
Hall Hire	96.25		0.00	
Insurance	1,637.99		1,652.59	
Meetings - Beavers	520.01		387.88	
Meetings - Cubs	71.22		204.00	
Meetings - Scouts	0.00		379.43	
Meetings - Squirrels	394.69		314.02	
Membership Costs	398.43		5,358.74	
Online Scout Manager Subs	319.00		137.98	
Social and welfare	17.60		0.00	
Trade waste	1,057.20		785.61	
Uniforms	14.00		398.00	
Utilities	2,225.21		2,064.69	
Venue consumables	1,585.98		1,294.75	
Venue Maintenance	3,448.82	24,940.52	4,401.12	24,308.32
Net Surplus	3,282.60		4,890.38	

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Account balances	2024	2023
HSBC-Charity Current account	23,636.94	18,565.25
Expense Account	839.82	313.91
Beaver Section Accounts	70.49	70.49
Cub Bank account	498.60	498.60
Cub Petty Cash account	61.56	61.56
Scout Section accounts	-129.00	-129.00
	24,978.41	19,380.81



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

2nd Chandler's Ford Scout Group

31 December 2024

900212

On accounts for the year ended

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

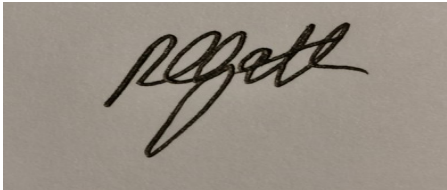
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:



Date:

25/10/2025

Name:

Robert Gath

Relevant professional qualification(s) or body (if any):

CIMA/CGMA

Address:

42 Avon Green

Chandlers Ford

Eastleigh, Hampshire. SO53 2NL

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.