

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2024
for
Chudleigh Community Project

Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

Contents of the Financial Statements
for the Year Ended 31 December 2024

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 12
Detailed Statement of Financial Activities	13

Chudleigh Community Project

Report of the Trustees for the Year Ended 31 December 2024

Chudleigh Community Project (CCP) is a Registered Charity No 900204. The registered address of the charity is Coombe Moor, Rock Road Chudleigh, Devon TQ13 0JJ. It is run according to its constitution dated 29 April 2010.

CCP is administered by a general committee. Full committee members are also the Charity's Trustees.

At the start of the 2024 financial year the committee had been elected at the previous Annual General Meeting of 12th October 2023; Brendon Houghton as Chair, Rick Ward as Treasurer and Paul Reynolds and Mandy Griffiths as general members. Emily England, as Headteacher of the Primary School, remained as an ex-officio committee member.

At the AGM on 15 October 2024 Brendon Houghton resigned from the role of chairperson. Rick Ward was re-elected as Treasurer. Brendon Houghton, Paul Reynolds and Mandy Griffiths were elected as general members. Emily England remained an ex-officio committee member. There were no nominations for the roles of Chairperson or Secretary, and therefore the roles remain vacant.

During 2024 the CCP committee met on 10 occasions.

CCP has continued with its objectives to provide community facilities within the parish of Chudleigh by managing the dual use school /community hall out of school hours and running the outdoor community swimming pool.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Chudleigh Community Project's objectives are to provide community facilities within the parish of Chudleigh through managing the dual use of the community/school hall out of school hours and managing the outdoor community swimming pool. Previously CCP had also promoted the Devon based 'Villages in Action' arts and drama events throughout the year.

Public benefit

The Trustees are mindful of the Charity Commission's guidance on Public Benefit which recommends that all the facilities provided by the CCP should be open to all in the community.

Volunteers

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid, involved in both the operation and fundraising aspects of the charity's work. The continued effective operation of CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find.

In addition to the trustees, the committee is supported by Alison Palmer as Pool Co-Ordinator, Chris Evans as Pool Plant Manager, Emma Hares and Rick Webb as co-opted members on-behalf of Chudleigh Town Council, and Peter Jackson as Administrator.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Community Hall

Julie Tock retired from the voluntary role as Hall Co-Ordinator in September 2024, a role which is now fulfilled by Tracy Callow.

3 caretakers were employed to manage, open and lock-up the hall – Tracy Callow, Roger Rowe and Rebecca Meason.

The hall continued to be well used with regular weekly bookings including multiple badminton, short tennis and taekwondo sessions. Chudleigh Baptists also used the hall for weekly worship. FISH ran activities for children during the school holidays and continued 'wrap around' childcare before school hours (after school was held elsewhere).

Pool

The swimming pool opened for the 2024 season on Saturday 25th May and closed on Tuesday 2nd September.

Pool maintenance was managed by volunteer Chris Evans. The booking system, timetable and lifeguard shifts were managed by Alison Palmer.

Donna Cook (volunteer) managed the kiosk volunteer rota. Mandy Griffiths provided additional support to the Kiosk management team.

A variety of public sessions were available to book online.

The school used the pool during the second half of the summer term. FISH and Daisy Chain children's holiday clubs hired the pool during the summer holidays.

The number of private hires was very high with additional sessions made available due to the popularity.

Fundraising activities

Fundraising activity was minimal due to the limited volunteers and the need to focus on delivery of the charities key objectives in providing the community facilities. Fund raising included grant applications and engagement with other community organisations.

At the end of 2024 it was agreed that fundraising was key to the start of the following season. A fundraising sub-group was set up in December to focus on obtaining funding for a new Photometer, Pool cover and general running costs.

FINANCIAL REVIEW

Financial position

The accounts for 2024 are appended to this report. The accounts comply with statutory requirements and with the recommendations of the statement of recommended practice (SORP). Pool income was £26,581, an increase from £20,035 on last year. The pool's total costs were £13,417, broken down as follows:

- Gas £4,115
- Chemicals £1,421
- Maintenance £892
- Electricity & water £4,295
- Training £390
- Pool equipment £1,281
- Kiosk provisions £813
- Sundry expenses £210

Total income for the hall was £19,512 against costs of £14,992, thus showing a surplus. Costs are broken down as follows: Hall Expenses £10,734 and Hall Wages £4,258

When payments and income due in previous and subsequent financial years is taken into account CCP increased its financial resources by £13,322 against a decrease of £9,114 in 2023.

We are grateful for continued grants and donations totaling £4,700

Reserves policy

Cash assets totalled £53,468 (£47,237 unrestricted, £6,231 restricted) at the year's end. This compares with £40,146 (£13,531 unrestricted, £6,615) in 2023. It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level sufficient to provide an adequate working capital facility for the pool and the hall for a period of three months. These funds are sufficient to cover the management, administration and support costs and to respond to minor emergency expenditure. Cash assets are reviewed regularly to forecast any shortfall and instigate any fundraising / grant requirements.

CONCLUSION

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid and involves both the operation and fundraising aspects of the Charity's work. The continued effective operation of the CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find. The Trustees are mindful of the Charity Commission's guidance on Public benefit which recommends that all the facilities provided by the CCP should be open to all.

The trustees continue to actively raise awareness in the community regarding the work of CCP and research alternative funding resources and ways in which running costs can be effectively reduced.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 900204

Principal address

33 Lawn Drive
Chudleigh
Newton Abbot
Devon
TQ13 0LS

Trustees

Rick Ward as Treasurer
Mandy Griffiths
Paul Reynolds
Brendon Houghton
Emily England, as Headteacher of the Primary School, as an ex-officio committee member

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Clare Lillington
BSc (Hons) FMAAT
Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

Solicitors

Chris Over

Bankers

Lloyds Bank plc
41 Courtenay Street
Newton Abbot
Devon
TQ12 2QW

COIF Charities Deposit Fund
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Approved by order of the board of trustees on **26/03/2025** and signed on its behalf by:

B. Houghton
.....
B Houghton - Trustee

Independent examiner's report to the trustees of Chudleigh Community Project

I report to the charity trustees on my examination of the accounts of Chudleigh Community Project (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Clare Lillington
BSc (Hons) FMAAT
Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
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TQ13 0EE

Date: 25th March 2025

Chudleigh Community Project

Receipts and Payments Account

Year Ended 31st December 2024

	Unrestricted £	Restricted £	TOTAL £	2023 £
Income Receipts				
Fundraising Receipts	4 791	0	4 791	3 776
Grants	4 700	0	4 700	6 950
Donations and Legacies	123	0	123	1 050
Hall Lettings	19 512	0	19 512	19 129
Pool Receipts	26 581	0	26 581	20 035
Interest on cash deposits	831	0	38	38
	<u>56 538</u>	<u>0</u>	<u>56 538</u>	<u>50 978</u>
Other income				
Sundry income	0	-	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Receipts	<u>56 538</u>	<u>£0 00</u>	<u>56 538</u>	<u>50 978</u>
Direct Charitable Expenditure				
Swimming Pool Expenses - note 1	13 033	384	13 417	29 323
Swimming Pool wages	9 585		9 585	10 632
Equipment	0		0	0
Insurance	4 866		4 866	4 810
Fund Raising Expenses	0		0	2 236
Hall Expenses	10 734		10 734	7 764
Hall wages	4 258		4 258	3 873
Other	356		356	1 454
	<u>42 832</u>	<u>384</u>	<u>43 216</u>	<u>60 092</u>
Net (deficit)/surplus for the year	13 706	-384	13 322	-9 114
Transfers between funds				
Cash and bank balances at 01/01/2024	33 531	6 615	40 146	49 260
Cash and bank balances at 31/12/2024	<u>47 237</u>	<u>6 231</u>	<u>53 468</u>	<u>40 146</u>

Chudleigh Community Project

Statement of Assets and Liabilities

Year Ended 31st December 2024

	Unrestricted	Restricted	TOTAL	2023
Bank & cash balances				
Bank current account	20 152	6 231	26 383	38 892
COIF deposit account	27 085	-	27 085	1 254
	<u>47 237</u>	<u>6 231</u>	<u>53 468</u>	<u>40 146</u>
Other Assets				
Debtors				
Hall	1829	0	1829	1513
Pool	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>1829</u>	<u>0</u>	<u>1829</u>	<u>1513</u>
Creditors				
DCC				<u>10703</u>

The original building cost of the swimming pool was £150,000, per the lease the amount that would need to be repaid to the project is reduced by 1/50th for each year of the term completed from February 2000 and the cost is therefore being written down over 50 years.

There is dual use of the hall with the school.

Note

1. Pool expenses breakdown

Gas	4 115
Chemicals	1 421
Maintenance	892
Electricity & water	4 295
Splash	-
Training	390
Pool equipment	1 281
Kiosk provisions	813
Sundry expenses	<u>210</u>
	<u>13 417</u>

2 Funds

Restricted funds consist of:

Hoist	4599
ASHP	<u>1632</u>
	<u>6231</u>

Restricted fund monies above are for the fence and hoist and cannot be used for anything else.

Designated or ringfenced funds are monies set aside for projects out of general fund donations but can be used for general fund expenses if required.

The funds are:

Defib	500
Swimathon	1
Swim England	1940
Pool cover	2488
co-op groundworks	3303
Pool walls refurb	<u>659</u>
	<u>8891</u>