

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2023
for
Chudleigh Community Project

Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

Contents of the Financial Statements
for the Year Ended 31 December 2023

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Receipts and Payments Account	6
Statement of Assets & Liabilities with notes	7

Chudleigh Community Project

Report of the Trustees for the Year Ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chudleigh Community Project (CCP) is a Registered Charity No 900204. The registered address of the charity is Coombe Moor, Rock Road Chudleigh, Devon TQ13 0JJ. It is run according to its constitution dated 29 April 2010.

CCP is administered by a general committee. Full committee members are also the Charity's Trustees.

At the start of the 2023 financial year the committee had been elected at the previous Annual General Meeting of 13th October 2022; Lydsey Rowe as Chair, Rick Ward as Treasurer, Caroline Lewis as Secretary, and Paul Reynolds, Mandy Griffiths, Brendon Houghton and Nick Hunt as general members. Emily England, as Headteacher of the Primary School, remained as an ex-officio committee member.

In March 2023 Lydsey Rowe requested to step down from the role of Chair, and Nick Hunt was elected to undertake the role.

At the AGM on 12 October 2023 Lynsey Rowe, Nick Hunt, Caroline Lewis and Alison palmer resigned from their roles on the committee. Brendon Houghton was elected Chair and Rick Ward as Treasurer. Paul Reynolds and Mandy Griffiths were elected as general members. Emily England, remained as an ex-officio committee member. There was no nomination for the role of secretary.

During 2023 the CCP committee met on 10 occasions.

CCP has continued with its objectives to provide community facilities within the parish of Chudleigh by managing the dual use school /community hall out of school hours and running the outdoor community swimming pool.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Chudleigh Community Project's objectives are to provide community facilities within the parish of Chudleigh through managing the dual use of the community/school hall out of school hours and managing the outdoor community swimming pool. The Chudleigh Community Project also promotes the Devon based 'Villages in Action' arts and drama events throughout the year.

Public benefit

The Trustees are mindful of the Charity Commission's guidance on Public Benefit which recommends that all the facilities provided by the CCP should be open to all in the community.

Volunteers

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid, involved in both the operation and fundraising aspects of the charity's work. The continued effective operation of CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Community Hall

Julie Tock continued in the voluntary role as Hall Co-Ordinator.

The hall was continued to be well used with regular weekly bookings including badminton (four sessions per week), short tennis and taekwondo-do (four sessions per week). Chudleigh Baptists also used the hall for weekly worship. FISH ran activities for children during the school holidays and continued 'wrap around' childcare before school hours (after school was held elsewhere).

Pool

The swimming pool opened for the 2023 season on Saturday 20th May and closed on Tuesday 5th September. The opening had to be delayed by 3 weeks due to a fault with the pool heating system.

Pool maintenance was managed by volunteer Chris Evans. The booking system, timetable and lifeguard shifts were managed by Alison Palmer.

Donna Cook (volunteer) managed the kiosk volunteer rota. Mandy Griffiths provided additional support to the Kiosk management team.

A variety of public sessions were available to book online.

Splash Swimming ran adult and children lessons, Rookie Lifeguards, and AquaFit on behalf of CCP.

The school used the pool during the second half of the summer term. FISH and Daisy Chain children's holiday clubs hired the pool during the summer holidays and there were a good number of private hires.

Following receipt of a grant in the previous year, new lighting was installed around the pool area to provide permanent external lighting of the pool and poolside. This provides opportunity for increased use of the pool moving forwards.

Fundraising activities

A music and theatre event by the Angel Heart Theatre that had been planned for Sunday 12th November had to be cancelled at the last minute. Unfortunately, the show was deemed to not be financially viable due to minimal ticket sales. The reason for low ticket sales was unknown, as previous events had received excellent support.

FINANCIAL REVIEW

Financial position

The accounts for 2023 are appended to this report. The accounts comply with statutory requirements and with the recommendations of the statement of recommended practice (SORP). Pool income was £20,035, an increase from £19,855 on last year. The pool's total costs were £29,323, broken down as follows:

- Gas £4,682
- Chemicals £2,364
- Maintenance £1,944
- Electricity & water £9,273
- Splash £945
- Training £575
- Major equipment repairs £8,280
- Kiosk provisions £908
- Sundry expenses £352

Total income for the hall was £19,129 against costs of £11,637, thus showing a surplus. Costs are broken down as follows:

Hall Expenses £7,764

Hall Wages £3,873

When payments and income due in previous and subsequent financial years is taken into account CCP decreased its financial resources by £9,114 against an increase of £7,183 in 2022.

We are grateful for continued grants and donations totaling £8,000

Reserves policy

Cash assets totalled £40,146 (£34,246 unrestricted, £5,900 restricted) at the year's end. This compares with £49,260 (£43,360 unrestricted, £5,900) in 2022. It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level sufficient to provide an adequate working capital facility for the pool and the hall for a period of three months. These funds are sufficient to cover the management, administration and support costs and to respond to minor emergency expenditure. Cash assets are reviewed regularly to forecast any shortfall and instigate any fundraising / grant requirements.

CONCLUSION

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid and involves both the operation and fundraising aspects of the Charity's work. The continued effective operation of the CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find. The Trustees are mindful of the Charity Commission's guidance on Public benefit which recommends that all the facilities provided by the CCP should be open to all.

The trustees continue to actively raise awareness in the community regarding the work of CCP and research alternative funding resources and ways in which running costs can be effectively reduced.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

900204

Principal address

33 Lawn Drive
Chudleigh
Newton Abbot
Devon
TQ13 0LS

Chudleigh Community Project

Trustees

Nick Hunt as Chair (resigned Oct 2023)

Rick Ward as Treasurer

Caroline Lewis as Secretary (resigned Oct 2023)

Brendon Houghton was elected Chair (Oct 2023)

Mandy Griffiths (appointed September 2023)

Paul Reynolds

Alison Palmer (resigned Oct 2023)

Lynsey Rowe (resigned Oct 2023)

Emily England, as Headteacher of the Primary School, remained as an ex-officio committee member

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Clare Lillington

BSc (Hons) FMAAT

Accountancy Services

Raddon Station Hill

Chudleigh

Newton Abbot

Devon

TQ13 0EE

Solicitors

Chris Over

Bankers

Lloyds Bank plc

41 Courtenay Street

Newton Abbot

Devon

TQ12 2QW

COIF Charities Deposit Fund

Senator House

85 Queen Victoria Street

London

EC4V 4ET

Approved by order of the board of trustees on 14th October 2024 and signed on its behalf by:

B Houghton - Trustee

Independent examiner's report to the trustees of Chudleigh Community Project

I report to the charity trustees on my examination of the accounts of Chudleigh Community Project (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Clare Lillington
BSc (Hons) FMAAT
Accountancy Services
Raddon Station Hill
Chudleigh
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Devon
TQ13 0EE

Date: 14 October 2024

Chudleigh Community Project

Receipts and Payments Account

Year Ended 31st December 2023

	Unrestricted £	Restricted £	TOTAL £	2022 £
Income Receipts				
Fundraising Receipts	3,776	0	3,776	3,841
Grants	6,950	0	6,950	6,632
Donations and Legacies	1,050	0	1,050	9,089
Hall Lettings	19,129	0	19,129	17,797
Pool Receipts	20,035	0	20,035	19,855
Interest on cash deposits	38	0	38	11
	<u>50,978</u>	<u>0</u>	<u>50,978</u>	<u>57,225</u>
Other income				
Sundry income	0	-	0	26
	<u>0</u>	<u>0</u>	<u>0</u>	<u>26</u>
Total Receipts	<u>50,978</u>	<u>£0.00</u>	<u>50,978</u>	<u>57,251</u>
Direct Charitable Expenditure				
Swimming Pool Expenses - note 1	29,323		29,323	19,217
Swimming Pool wages	10,632		10,632	9,212
Equipment	0		0	5,225
Insurance	4,810		4,810	4,679
Fund Raising Expenses	1,823	413	2,236	330
Hall Expenses	7,764		7,764	6,021
Hall wages	3,873		3,873	3,707
Other	1,454		1,454	1,677
	<u>59,679</u>	<u>413</u>	<u>60,092</u>	<u>50,068</u>
Net (deficit)/surplus for the year	-8,701	-413	-9,114	7,183
Transfers between funds	-1128	1128		
Cash and bank balances at 31/12/2022	43,360	5,900	49,260	42,077
Cash and bank balances at 31/12/2023	<u>33,531</u>	<u>6,615</u>	<u>40,146</u>	<u>49,260</u>

Chudleigh Community Project

Statement of Assets and Liabilities

Year Ended 31st December 2023

	Unrestricted	Restricted	TOTAL	2022
Bank & cash balances				
Bank current account	32,992	5,900	38,892	48,044
COIF deposit account	1,254	-	1,254	1,216
	<u>34,246</u>	<u>5,900</u>	<u>40,146</u>	<u>49,260</u>
Other Assets				
Debtors				
Hall	1513	0	1513	921
Pool	<u>0</u>	<u>0</u>	<u>0</u>	<u>4314</u>
	<u>1513</u>	<u>0</u>	<u>1513</u>	<u>5235</u>
Creditors				
DCC	10,703			<u>18,,100</u>

The original building cost of the swimming pool was £150,000, per the lease the amount that would need to be repaid to the project is reduced by 1/50th for each year of the term completed from February 2000 and the cost is therefore being written down over 50 years.

There is dual use of the hall with the school.

Note

1. Pool expenses breakdown

Gas	4,682
Chemicals	2,364
Maintenance	1,944
Electricity & water	9,273
Splash	945
Training	575
Major equipment repairs	8,280
Kiosk provisions	908
Sundry expenses	<u>352</u>
	<u>29,323</u>

2 Funds

Restricted funds consist of:

Hoist	4,983
ASHP	<u>1,632</u>
	<u>6,615</u>

Restricted fund monies above are for the fence and hoist and cannot be used for anything else.

Designated or ringfenced funds are monies set aside for projects out of general fund donations but can be used for general fund expenses if required.

The funds are:

Defib	500
Swimathon	1
Swim England	<u>1,940</u>
	<u>2,441</u>