

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2021
for
Chudleigh Community Project

Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

Chudleigh Community Project

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for the Year Ended 31 December 2021

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Chudleigh Community Project

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chudleigh Community Project (CCP) is a Registered Charity No 900204. The registered address of the charity is Coombe Moor, Rock Road Chudleigh, Devon TQ13 0JJ. It is run according to its constitution dated 29 April 2010.

CCP is administered by a general committee. Full committee members are also the Charity's Trustees.

At the start of 2021 the committee was as had been elected at the 2020 Annual General Meeting. Rick Ward and Alison Palmer had agreed to continue as Treasurer and Secretary respectively. Emily England remained as an ex-officio committee member. Sue Bolt had been elected as a general committee member but stood down at the July 2021 committee meeting. The position of Chair was not filled at the 2020 Annual General Meeting but Paul Reynolds was co-opted onto the committee and agreed to take up the role of Chair at our May 2021 committee meeting.

At the 2021 Annual General Meeting, held on 20th October 2021, Paul Reynolds was elected as Chair, Rick Ward as Treasurer and Alison Palmer as Secretary. Rosalind McClure was elected as a general member (stepped down at the June 2022 meeting).

During 2021 the CCP committee met on 10 occasions (monthly except for August and December), mostly by Zoom due to Covid.

CCP has continued with its objectives to provide community facilities within the parish of Chudleigh by managing the dual use school/community hall out of school hours and running the outdoor community swimming pool.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Chudleigh Community Project's objectives are to provide community facilities within the parish of Chudleigh through managing the dual use of the community/school hall out of school hours and managing the outdoor community swimming pool. The Chudleigh Community Project also promotes the Devon based 'Villages in Action' arts and drama events throughout the year.

Public benefit

The Trustees are mindful of the Charity Commission's guidance on Public Benefit which recommends that all the facilities provided by the CCP should be open to all in the community.

Volunteers

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid, involved in both the operation and fundraising aspects of the charity's work. The continued effective operation of CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Community Hall

Julie Tock continued in the voluntary role as Hall Co-Ordinator.

CCP caretakers undertook security of the hall, when not furloughed.

Due to COVID Lockdown 3, in the early part of the year the hall was only used by FISH for children during the school holidays and 'wrap around' child care before school hours. Use by other groups re-started In April 2021. This included badminton, short tennis and taekwondo-do. Chudleigh Baptists also used the hall for weekly worship towards the end of the year (meeting outside due to Covid until then).

The hall is normally used for promoting arts activities, but due to COVID, no CCP events were held in 2021. Other groups, such as Chudfest and Chudfix did use the hall for their events.

Defibrillator

A defibrillator was purchased in July 2021 and installed adjacent to the school main doors in October 2021. Potential users include school staff and pupils, pool and hall users and local residents. It has been registered with the South Western Ambulance Service NHS Foundation Trust (SWASFT).

Pool

The swimming pool opened for the season on 1 May 2021. Covid guidance from Swim England and the government was followed, with an additional Covid Risk Assessment, policies and procedures. All public swimming was pre-booked using an online system (BookWhen). The changing rooms were closed. The kiosk also did not open, and therefore volunteers were not used to staff it. The public timetable consisted of lane swimming and zoned household bubble sessions with restricted numbers. Later in the season some general swimming sessions were re-introduced. A single toilet was available. A number of private hires took place with Covid restrictions in place, including Sammy Seals lessons, FISH holiday club and swimming clubs. It was well used.

The school used the pool for all but the youngest pupils.

No Senior Lifeguard was appointed. A group of trained employed lifeguards were overseen by Sue Bolt and Mady Willingham, who also provided a raft of Covid compliant policies, procedures and risk assessments.

Pool maintenance was managed by Chris Evans, a volunteer.

Alison Palmer managed the booking system.

The pool season ended on 6 September 2021.

Fundraising activities

No music or theatre events were held during the year due to COVID. A sponsored swim was held in the pool

FINANCIAL REVIEW

Financial position

The accounts for 2021 are appended to this report. The accounts comply with statutory requirements and with the recommendations of the statement of recommended practice (SORP). Pool income was £30,163 an increase of £16,403 on last year which was a COVID year. The pool's total costs were £29,817, made up of running costs of £11,404 wages £13,829, and insurance of £4,584.

Total income for the hall was £11,170 against costs of £12,272, thus showing a small deficit.

The trustees continued to control expenditure through reducing energy and staffing costs (two of our major overheads) and enlisting more volunteer help. Excluding any pool refurbishment, the total cost of operating the pool was less than its income.

When payments and income due in previous and subsequent financial years is taken into account CCP increased its financial resources by £11,922 against £8,207 in 2020.

We are grateful that we received monies amounting to £8,383 from Teignbridge District Council, being £2,500 a general grant and £5,883 as a COVID grant, and a grant from Chudleigh Town Council, of £1,500.

Reserves policy

Cash assets totalled £27,715 (£18,222 unrestricted, £9,493 restricted) at the year's end. This compares with £15,793 (£8,469 unrestricted, £7,324) in 2020. It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level sufficient to provide an adequate working capital facility for the pool and the hall for a period of three months. These funds are sufficient to cover the management, administration and support costs and to respond to minor emergency expenditure. Cash assets are reviewed regularly to forecast any shortfall and instigate any fundraising / grant requirements. Ring fenced funds: £3000 from the Bruce Wake Trust for the hoist, £3824 from the CO-OP for the hoist and £500 from Chudleigh TC for the defibrillator.

CONCLUSION

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid and involves both the operation and fundraising aspects of the Charity's work. The continued effective operation of the CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find. The Trustees are mindful of the Charity Commission's guidance on Public benefit which recommends that all the facilities provided by the CCP should be open to all.

The trustees continue to actively raise awareness in the community regarding the work of CCP and research alternative funding resources and ways in which running costs can be effectively reduced.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

900204

Principal address

33 Lawn Drive
Chudleigh
Newton Abbot
Devon
TQ13 0LS

Trustees

P Reynolds (appointed 12.5.21)
R Ward Treasurer
Ms A Palmer Secretary
Mrs E England
Mrs S Bolt (appointed 1.5.21) (resigned 14.7.21)

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Clare Lillington
BSc (Hons) FMAAT
Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

Solicitors

Chris Over

Bankers

Lloyds Bank plc
41 Courtenay Street
Newton Abbot
Devon
TQ12 2QW

COIF Charities Deposit Fund
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Approved by order of the board of trustees on 13 October 2022 and signed on its behalf by:

P Reynolds - Trustee

Independent examiner's report to the trustees of Chudleigh Community Project

I report to the charity trustees on my examination of the accounts of Chudleigh Community Project (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Clare Lillington
BSc (Hons) FMAAT
Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

14 October 2022

Chudleigh Community Project

Statement of Financial Activities
for the Year Ended 31 December 2021

	Notes	Unrestricted funds £	Restricted funds £	31.12.21 Total funds £	31.12.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		11,114	-	11,114	13,972
Other trading activities	2	42,870	2,669	45,539	22,778
Investment income	3	-	-	-	5
Total		<u>53,984</u>	<u>2,669</u>	<u>56,653</u>	<u>36,755</u>
EXPENDITURE ON					
Raising funds		-	-	-	847
Charitable activities					
General		<u>46,012</u>	<u>500</u>	<u>46,512</u>	<u>27,701</u>
Total		<u>46,012</u>	<u>500</u>	<u>46,512</u>	<u>28,548</u>
NET INCOME		7,972	2,169	10,141	8,207
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>8,469</u>	<u>7,324</u>	<u>15,793</u>	<u>7,586</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>16,441</u></u>	<u><u>9,493</u></u>	<u><u>25,934</u></u>	<u><u>15,793</u></u>

The notes form part of these financial statements

Chudleigh Community Project

Balance Sheet

31 December 2021

	Notes	Unrestricted funds £	Restricted funds £	31.12.21 Total funds £	31.12.20 Total funds £
CURRENT ASSETS					
Debtors	6	1,045	-	1,045	1,229
Cash at bank	7	32,584	9,493	42,077	33,440
		<u>33,629</u>	<u>9,493</u>	<u>43,122</u>	<u>34,669</u>
CREDITORS					
Amounts falling due within one year	8	(17,188)	-	(17,188)	(18,876)
		<u>16,441</u>	<u>9,493</u>	<u>25,934</u>	<u>15,793</u>
NET CURRENT ASSETS					
		<u>16,441</u>	<u>9,493</u>	<u>25,934</u>	<u>15,793</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>16,441</u>	<u>9,493</u>	<u>25,934</u>	<u>15,793</u>
NET ASSETS					
		<u>16,441</u>	<u>9,493</u>	<u>25,934</u>	<u>15,793</u>
FUNDS	9				
Unrestricted funds				16,441	8,469
Restricted funds				9,493	7,324
TOTAL FUNDS				<u>25,934</u>	<u>15,793</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 13 October 2022 and were signed on its behalf by:

P Reynolds - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. OTHER TRADING ACTIVITIES

	31.12.21	31.12.20
	£	£
Fundraising events	4,206	1,282
Hall lettings	11,170	7,736
Pool receipts	30,163	13,760
	<u>45,539</u>	<u>22,778</u>

3. INVESTMENT INCOME

	31.12.21	31.12.20
	£	£
Deposit account interest	-	5
	<u> </u>	<u> </u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.21	31.12.20
Part time staff	4	6
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Debtors	1,045	1,229
	<u> </u>	<u> </u>

7. CASH AT BANK

As 31/12/2021 the bank balances on each account were:

Bank current account - £40,872
COIF deposit account - £1,205
Total -----£42,077

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade creditors	<u>17,188</u>	<u>18,876</u>

9. MOVEMENT IN FUNDS

	At 01.01.21	money in	money out	At 31.12.21
General fund				
Unrestricted	7,449	52,947	(45,012)	15,384
Hoist				
Designated	38	519	0	557
Restricted	6,824	2,669	0	9,493
Defibrillator				
Designated	982	518	(1,000)	500
Restricted	500		(500)	0

Year end unrestricted fund is made up of:

General Fund	£15,384
Hoist	£557
Defibrillator	£500
Total	<u>£16,441</u>

Year end Restricted fund is made up of:

Hoist	£9,493
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10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

11. SWIMMING POOL & HALL

The original building cost of the Swimming Pool was £150,000, and per the lease the amount that would be repaid to the Project is reduced by 1/50th for each year of the term completed from February 2000. The cost is therefore being written down over 50 years.
There is dual use of the hall with the school.

Chudleigh Community Project

Detailed Statement of Financial Activities
for the Year Ended 31 December 2021

	31.12.21 £	31.12.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	300	851
Grants	9,967	11,500
Furlough income	847	1,621
	<hr/>	<hr/>
	11,114	13,972
Other trading activities		
Fundraising events	4,206	1,282
Hall lettings	11,170	7,736
Pool receipts	30,163	13,760
	<hr/>	<hr/>
	45,539	22,778
Investment income		
Deposit account interest	-	5
	<hr/>	<hr/>
Total incoming resources	56,653	36,755
EXPENDITURE		
Raising donations and legacies		
Fundraising expenses	-	847
Charitable activities		
Wages	13,829	9,301
Defibrillator purchase	1,500	-
Pool running expenses	13,185	9,204
Insurance	4,584	4,278
Hall expenses	12,272	3,884
	<hr/>	<hr/>
	45,370	26,667
Support costs		
Management		
Sundries	872	764
Governance costs		
Independent Examination	270	270
	<hr/>	<hr/>
Total resources expended	46,512	28,548
Net income	<hr/>	<hr/>
	10,141	8,207

This page does not form part of the statutory financial statements