

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2020
for
Chudleigh Community Project

Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

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for the Year Ended 31 December 2020

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Chudleigh Community Project

Report of the Trustees for the Year Ended 31 December 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chudleigh Community Project (CCP) is a Registered Charity No 900204. The registered address of the charity is Coombe Moor, Rock Road Chudleigh, Devon TQ13 0JJ. It is run according to its constitution dated 29 April 2010.

CCP is administered by a general committee. Full committee members are also the Charity's Trustees.

At the start of the 2020 financial year the committee had been elected at the previous Annual General Meeting of 24th October 2019. At that meeting, Martyn Vosloo agreed to remain as Chair, Rick Ward as Treasurer and Alison Palmer as Secretary. All were re-elected. In addition, David Barnett (Head Teacher of Chudleigh Community Primary School) had retired and had been replaced by Emily England as a committee member (ex officio). Benny Woodlock also agreed to remain on the committee.

At the 2020 Annual General Meeting, held on 21st October 2020 over Zoom due to the pandemic, Martin Vosloo and Benny Woodlock retired from the committee. Rick Ward and Alison Palmer agreed to continue as Treasurer and Secretary respectively. Emily England remained as an ex-officio committee member. Sue Bolt was also elected as a general committee member.

During 2020 the CCP committee met on 11 occasions. The first 3 meetings in person, and the subsequent meetings by Zoom. Pool and hall sub-groups also met in-between some of the committee meetings.

CCP has continued with its objectives to provide community facilities within the parish of Chudleigh by managing the dual use school /community hall out of school hours and running the outdoor community swimming pool.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Chudleigh Community Project's objectives are to provide community facilities within the parish of Chudleigh through managing the dual use of the community/school hall out of school hours and managing the outdoor community swimming pool. The Chudleigh Community Project also promotes the Devon based 'Villages in Action' arts and drama events throughout the year.

Public benefit

The Trustees are mindful of the Charity Commission's guidance on Public Benefit which recommends that all the facilities provided by the CCP should be open to all in the community.

Volunteers

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid, involved in both the operation and fundraising aspects of the charity's work. The continued effective operation of CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Community Hall

Julie Tock continued in the voluntary role as Hall Co-Ordinator.

During early 2020 the hall was well used with regular weekly bookings including badminton (four sessions per week), short tennis and taekwondo-do (four sessions per week). Chudleigh Baptists also used the hall for weekly worship. FISH ran activities for children during the school holidays and continued 'wrap around' child care before school hours (after school was held elsewhere). There was also one blood donor session before lockdown.

Due to Covid lockdown, the committee agreed to suspend all hall bookings from 20 March. The first activity to resume was the FISH school holiday club over the summer, and they also came to the Community Hall for their after school club from September. Some other activities also resumed in September but were suspended again from 5 November to 2nd December due to the second lockdown. When open, Covid measures were in place, in accordance with government guidelines; with a Covid Risk Assessment including additional cleaning.

The Hall was also used for arts events early in the year. Angel Heart Puppet Theatre in January, Balagan Café Band performing in March.

CCP caretakers undertook security of the hall, when not furloughed.

Pool

The swimming pool opening was delayed until Saturday 24th July 2020. Covid guidance from Swim England and the government were followed, with an additional Covid Risk Assessment, policies and procedures. All public swimming was pre-booked on an online system (Guestlist). The changing rooms were closed. The kiosk also did not open, and therefore volunteers were not used to staff it. The public timetable consisted of lane swimming and zoned household bubble sessions with restricted numbers. Spectators were not permitted. A single toilet was available (disabled). A number of private hires took place with Covid restrictions in place, including Sammy Seals lessons and FISH holiday club.

The school did not use the pool.

No Senior Lifeguard was appointed. A group of trained employed lifeguards were overseen by Sue Bolt and Mady Willingham, who also provided a raft of Covid compliant policies, procedures and risk assessments.

Pool maintenance was managed by Chris Evans, a volunteer.

Alison Palmer managed the booking system.

The pool season was extended until Sunday 27th September 2020.

Fundraising activities

Chris and Lynn Evans continued to promote music and theatre events for CCP, promoting the Angel Heart Theatre show and Balagan Café Band.

FINANCIAL REVIEW

Financial position

The accounts for 2020 are appended to this report. The accounts comply with statutory requirements and with the recommendations of the statement of recommended practice (SORP). Pool income was £13,760, a decrease of £6,330 on last year. The pool's total costs were £22,783, made up of running costs of £9,204, wages £9,301, and insurance of £4,278.

Total income for the hall was £7,736 against costs of £3,884, thus showing a surplus.

The trustees continued to control expenditure through reducing energy and staffing costs (two of our major overheads) and enlisting more volunteer help. Excluding any pool refurbishment, the total cost of operating the pool was less than its income.

When payments and income due in previous and subsequent financial years is taken into account CCP increased its financial resources by £8,207 against £3,595 in 2019.

We are grateful that during the Covid-19 pandemic we received monies from Teignbridge District Council, £10,000, and Chudleigh Town Council, £1,500.

Reserves policy

Cash assets totalled £33,440 (£26,116 unrestricted, £7,324 restricted) at the year's end. This compares with £16,448 (£9,124 unrestricted, £7,324) in 2019. It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level sufficient to provide an adequate working capital facility for the pool and the hall for a period of three months. These funds are sufficient to cover the management, administration and support costs and to respond to minor emergency expenditure. Cash assets are reviewed regularly to forecast any shortfall and instigate any fundraising / grant requirements. Ring fenced funds: £3000 from the Bruce Wake Trust for the hoist, £3824 from the CO-OP for the hoist and £500 from Chudleigh TC for the defibrillator.

CONCLUSION

The facilities provided by Chudleigh Community Project are dependent on many people, paid and unpaid and involves both the operation and fundraising aspects of the Charity's work. The continued effective operation of the CCP's running of the Community Hall and swimming pool is dependent on a supply of these community minded people who are becoming increasingly difficult to find. The Trustees are mindful of the Charity Commission's guidance on Public benefit which recommends that all the facilities provided by the CCP should be open to all.

The trustees continue to actively raise awareness in the community regarding the work of CCP and research alternative funding resources and ways in which running costs can be effectively reduced.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

900204

Principal address

33 Lawn Drive
Chudleigh
Newton Abbot
Devon
TQ13 0LS

Chudleigh Community Project

Report of the Trustees
for the Year Ended 31 December 2020

Trustees

P Reynolds (appointed 12.5.21)
R Ward Treasurer
M Vosloo Chair (resigned 21.10.20)
Ms A Palmer Secretary
Mrs B Woodlock (resigned 21.10.20)
Mrs E England
Mrs S Bolt (appointed 1.5.21)

Independent Examiner

Clare Lillington
BSc (Hons) FMAAT
Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

Solicitors

Chris Over

Bankers

Lloyds Bank plc
41 Courtenay Street
Newton Abbot
Devon
TQ12 2QW

COIF Charities Deposit Fund
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Approved by order of the board of trustees on 10 October 2021 and signed on its behalf by:

P Reynolds - Trustee

Independent Examiner's Report to the Trustees of
Chudleigh Community Project

Independent examiner's report to the trustees of Chudleigh Community Project

I report to the charity trustees on my examination of the accounts of Chudleigh Community Project (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Clare Lillington
BSc (Hons) FMAAT
Accountancy Services
Raddon Station Hill
Chudleigh
Newton Abbot
Devon
TQ13 0EE

19 October 2021

Chudleigh Community Project

Statement of Financial Activities
for the Year Ended 31 December 2020

		Unrestricted fund £	Restricted fund £	31.12.20 Total funds £	31.12.19 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		13,972	-	13,972	6,149
Other trading activities	2	22,778	-	22,778	43,772
Investment income	3	5	-	5	5
Total		<u>36,755</u>	<u>-</u>	<u>36,755</u>	<u>49,926</u>
 EXPENDITURE ON					
Raising funds		847	-	847	1,940
Charitable activities					
General		27,701	-	27,701	44,391
Total		<u>28,548</u>	<u>-</u>	<u>28,548</u>	<u>46,331</u>
 NET INCOME		<u>8,207</u>	<u>-</u>	<u>8,207</u>	<u>3,595</u>
 RECONCILIATION OF FUNDS					
Total funds brought forward		262	7,324	7,586	3,991
 TOTAL FUNDS CARRIED FORWARD		<u><u>8,469</u></u>	<u><u>7,324</u></u>	<u><u>15,793</u></u>	<u><u>7,586</u></u>

The notes form part of these financial statements

Chudleigh Community Project

Balance Sheet

31 December 2020

	Notes	Unrestricted fund £	Restricted fund £	31.12.20 Total funds £	31.12.19 Total funds £
CURRENT ASSETS					
Debtors	7	1,229	-	1,229	2,153
Cash at bank		26,116	7,324	33,440	16,448
		<u>27,345</u>	<u>7,324</u>	<u>34,669</u>	<u>18,601</u>
CREDITORS					
Amounts falling due within one year	8	(18,876)	-	(18,876)	(11,015)
		<u>8,469</u>	<u>7,324</u>	<u>15,793</u>	<u>7,586</u>
NET CURRENT ASSETS					
		<u>8,469</u>	<u>7,324</u>	<u>15,793</u>	<u>7,586</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>8,469</u>	<u>7,324</u>	<u>15,793</u>	<u>7,586</u>
NET ASSETS		<u>8,469</u>	<u>7,324</u>	<u>15,793</u>	<u>7,586</u>
FUNDS	9				
Unrestricted funds				8,469	262
Restricted funds				<u>7,324</u>	<u>7,324</u>
TOTAL FUNDS				<u>15,793</u>	<u>7,586</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 10 October 2021 and were signed on its behalf by:

P Reynolds - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	31.12.20	31.12.19
	£	£
Fundraising events	1,282	6,540
Hall lettings	7,736	17,142
Pool receipts	13,760	20,090
	<u>22,778</u>	<u>43,772</u>

3. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	5	5
	<u>5</u>	<u>5</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
Part time staff	6	6

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,649	3,500	6,149
Other trading activities	39,948	3,824	43,772
Investment income	5	-	5
Total	42,602	7,324	49,926
EXPENDITURE ON			
Raising funds	1,940	-	1,940
Charitable activities			
General	44,391	-	44,391
Total	46,331	-	46,331
NET INCOME/(EXPENDITURE)	(3,729)	7,324	3,595
RECONCILIATION OF FUNDS			
Total funds brought forward	3,991	-	3,991
TOTAL FUNDS CARRIED FORWARD	262	7,324	7,586

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	31.12.19
	£	£
Debtors	1,229	2,153
	<u>1,229</u>	<u>2,153</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	31.12.19
	£	£
Trade creditors	18,876	11,015
	<u>18,876</u>	<u>11,015</u>

9. MOVEMENT IN FUNDS

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
Unrestricted funds			
General fund	262	8,207	8,469
Restricted funds			
Pool	7,324	-	7,324
	<u>7,586</u>	<u>8,207</u>	<u>15,793</u>
TOTAL FUNDS	<u>7,586</u>	<u>8,207</u>	<u>15,793</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	36,755	(28,548)	8,207
	<u>36,755</u>	<u>(28,548)</u>	<u>8,207</u>
TOTAL FUNDS	<u>36,755</u>	<u>(28,548)</u>	<u>8,207</u>

Comparatives for movement in funds

	At 1.1.19	Net movement in funds	At 31.12.19
	£	£	£
Unrestricted funds			
General fund	3,991	(3,729)	262
Restricted funds			
Pool	-	7,324	7,324
	<u>3,991</u>	<u>3,595</u>	<u>7,586</u>
TOTAL FUNDS	<u>3,991</u>	<u>3,595</u>	<u>7,586</u>

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	42,602	(46,331)	(3,729)
Restricted funds			
Pool	7,324	-	7,324
TOTAL FUNDS	<u>49,926</u>	<u>(46,331)</u>	<u>3,595</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	3,991	4,478	8,469
Restricted funds			
Pool	-	7,324	7,324
TOTAL FUNDS	<u>3,991</u>	<u>11,802</u>	<u>15,793</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	79,357	(74,879)	4,478
Restricted funds			
Pool	7,324	-	7,324
TOTAL FUNDS	<u>86,681</u>	<u>(74,879)</u>	<u>11,802</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

11. SWIMMING POOL & HALL

The original building cost of the Swimming Pool was £150,000, and per the lease the amount that would be repaid to the Project is reduced by 1/50th for each year of the term completed from February 2000. The cost is therefore being written down over 50 years.

There is dual use of the hall with the school.

Chudleigh Community Project

Detailed Statement of Financial Activities
for the Year Ended 31 December 2020

	31.12.20 £	31.12.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	851	149
Grants	11,500	6,000
Furlough income	1,621	-
	<hr/>	<hr/>
	13,972	6,149
Other trading activities		
Fundraising events	1,282	6,540
Hall lettings	7,736	17,142
Pool receipts	13,760	20,090
	<hr/>	<hr/>
	22,778	43,772
Investment income		
Deposit account interest	5	5
	<hr/>	<hr/>
Total incoming resources	36,755	49,926
EXPENDITURE		
Raising donations and legacies		
Fundraising expenses	847	1,940
Charitable activities		
Wages	9,301	15,743
Pool running expenses	9,204	12,244
Insurance	4,278	4,517
Hall expenses	3,884	11,298
	<hr/>	<hr/>
	26,667	43,802
Support costs		
Management		
Sundries	764	319
Governance costs		
Independent Examination	270	270
	<hr/>	<hr/>
Total resources expended	28,548	46,331
Net income	<hr/>	<hr/>
	8,207	3,595