

AXMINSTER CARE SERVICE

England & Wales - Charity number 900144

Details

Status Registered

Legal form Other

Registered 1989-11-07

Register [View on the Charity Commission register](#)

Contact

Address Axminster Care Service
South Street
Axminster
Devon
EX13 5AD

Phone 0129735550

Email axminstercareservice@gmail.com

Website www.axminstercareservice.com

Activities

Objects: TO RELIEVE POVERTY AND SICKNESS AND DISTRESS AND DO ALL SUCH OTHER THINGS BENEFICIAL TO THE COMMUNITY BY SUCH LEGALLY CHARITABLE MEANS AS THE TRUSTEES SHALL THINK FIT IN THE TOWN OF AXMINSTER AND SURROUNDING PARISHES IN THE COUNTY OF DEVON.

Activities: Provision of Car Service to transport clients to hospital & doctor's appointments. Financial assistance to local churches, Job Centre, families in need, food banks, local schools & colleges, Centre for people with disabilities, Scouts, Heritage and Arts centres, local community projects. Community sports centre, bereavement counselling.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** TOWN OF AXMINSTER AND SURROUNDING PARISHES THE COUNTY OF DEV
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£122,894	£125,289	-	-
2024-03-31	£173,922	£117,104	-	-
2023-03-31	£752,700	£74,450	£861,008	2
2022-03-31	£72,769	£80,546	-	-
2021-03-31	£69,972	£26,404	-	-

Trustees

Name	Role	Appointed
Dr JAMES VANN	Chair	
ALISON HAYWARD		2017-07-21
Dianne Bruce		2025-01-31
Jacqueline Symes		2020-10-21
MERVYN SYMES		
Malcolm Laws		2022-04-01
Thelma Collier Mrs		2022-10-12

AXMINSTER CARE SERVICE

England & Wales - Charity number 900144

Accounts



Charity Number 900144

AXMINSTER CARE SERVICE

Trustees Annual Report

For the year ended 31st March 2025

Author: Mrs J Symes, Honorary Secretary

REFERENCE AND ADMINISTRATIVE INFORMATION

Registered Charity Number

900144

Principal Address

Axminster Care Service
South Street
Axminster
Devon
EX13 5AD

Trustees

Dr James Vann, Chairman
Mr Mervyn D Symes, Vice Chair
Mrs Jacqueline Symes, Secretary
Mrs Alison Hayward, Treasurer
Mr Malcolm Laws
Mrs Dianne Bruce
Mrs Thelma Collier

Banks

Lloyds Bank Plc, Axminster
Nat West Bank Plc, Axminster (now closed)

Solicitors

Scott Rowe Solicitors, Axminster

Independent Examiner

Four Ashes Accountants
Owl Cottage
Beaminster
Dorset
DT8 3JU

TRUSTEES' ANNUAL REPORT

The Trustees present their annual report with the financial statements of the charity for the year ended 31st March 2025.

Structure, Government and Management

The Axminster Care Service Constitution is documented by a Deed of Trust and is consistent by Trustees incorporated as a body, registered on 18th August 1989. It is governed by a board of Trustees, in accordance with its constitution, who regularly review the objectives and activities undertaken by the organisation. Trustees are appointed from time to time depending on availability of current post holders and will be nominated by a Trustee and elected with agreement of all existing Trustees.

The day-to-day management of the Charity is the responsibility of the Chairman, Dr James Vann, Mrs Jacqueline Symes Secretary, and Mrs Alison Hayward Treasurer. No remuneration was received in carrying out these roles during the financial period.

The day to day running of the Charity Shop is primarily the responsibility of the Shop Manager. Decisions relating to costs of maintenance and security of the Charity Shop will be discussed within Trustee meetings, or via email to all Trustees in the event of urgency.

Trustees are made aware of their responsibilities via information provided by the Government website. On election as Trustee, the appointee will have a settling in period where no defined responsibility will be placed upon them, and this will depend on the individual's character and business background. New Trustees will be provided with copies of policies held by the Charity as follows: Equality Policy, Safeguarding Policy, Social Media Policy, Financial Reserves Policy, Investing Charity Funds Policy & Procedures, Serious Incident Reporting, Privacy Notice for Employees and Volunteers incorporating GDPR, Conflict of Interest.

Trustees will agree in committee any salary or salary review for the Shop Manager and Assistant Shop Manager, and this will be done on an annual basis. Trustees will look at the current financial climate, and comparison salaries for those in similar positions within the county.

Objectives and Activities

The objects of the Charity are to relieve poverty and sickness and distress and to do all such other things beneficial to the Community by such legally charitable means as the Trustees shall think fit in the town of Axminster and in the surrounding Parishes.

The Activities of the Charity will include raising funds to support the Objectives of the Charity as stated above. This may include receiving donations and legacies, income received through the Charity Shop, Grants, Gift Aid, and Bank Interest Received. Other activities of the Charity will include the giving of Grants to individuals/families in need of financial or material support in times of crisis; the giving of Grants to local community groups, schools, churches, and other charities who are struggling to raise funds for projects that will be of benefit and have impact within our local community.

Requests for Grants for individuals are received by the Secretary via a third party such as a doctor, social worker, head of school, clergy etc. This is to ensure that the need is genuine and meets

AXMINSTER CARE SERVICE

criteria. Material goods are provided by the Charity on behalf of the Client to ensure that their needs are met and funds are not misused. The Grant is issued upon agreement of a majority of Trustees.

Requests for Grants received by groups, schools, churches, and other charities are received by the Secretary and are presented to all Trustees for consideration. The Trustees will consider how the Grant will enhance the community and people within, and whether this meets with the Charity's ethos.

Axminster Care Service has approximately 50 volunteers across different areas of the service and include Committee members, Volunteer Shop Assistants/sorters who each work a few hours each day to ensure that the Charity Shop maintains opening hours across six days per week. Volunteer Drivers who facilitate the transport service will work at least one day per fortnight, ensuring that we are able to cover the demand for medical transportation. Volunteer Telephonists operate the telephone system and coordinate client transport requests and drivers, with each working one morning per week for two hours.

Achievement and Performance

Grant Giving: Over the past year the charity has supported funding applications from community groups and individuals in the sum of £25,210; school applications from the General Fund including support for individuals in the sum of £8,345; school applications from the Dyslexia Fund in the sum of £20,537. Communications with local schools has improved over the period, with visits and discussions becoming more frequent.

ACS Charity Shop: Despite the cost-of-living crisis the charity shop has continued to maintain sales levels throughout the financial period. However, clothing donations inward were down during the last quarter of the period. The addition of an experienced jewellery sales volunteer has aided further increase in shop sales for the year. The supply of clothing for Axe Valley Prom Night has discontinued this period due to stock being held at the school from previous years. Themed window displays continue to attract customers. All electrical donations continue to be PAT tested by a competent volunteer. The number of Volunteer shop assistants toward the end of the period was 19, all working part 2-3 hour shifts over the course of the week. The Defibrillator has been accessed several times over the period but not used.

ACS Transport Service: The Volunteer Drivers have continued with transporting people to and from medical appointments. The number of Volunteer Drivers has increased to 18 over the period. Where there is a shortage of Drivers for transport requests priority will be given to those clients with hospital appointments over local journeys. New Drivers continue to be offered the opportunity to take part in a driving assessment to refresh their knowledge of the Highway Code and boost their confidence.

The volunteer Telephone Team have continued to support the Drivers in coordinating transport requests. The number of Volunteer Telephonists toward the end of the period was 5. The introduction of a Hospital Visit Day in 2023/24, with a Driver taking clients specifically to RD&E Hospital to visit family for a fee of £10 per passenger, continues to be offered. Difficulties in maintaining volunteer levels due to sickness has resulted in pressure on the service. This will be addressed moving forward by way of advertising locally for new volunteers.

Donations and Gift Aid received from transport clients have increased over the period, offsetting the Drivers mileage claims.

Financial Review

Increases have been achieved for the period with a slight increase in Charity Shop Sales due to the addition of an experienced jewellery sales volunteer, and Client Transport Donations and Gift Aid also increasing. Interest Received this year has seen a large increase due to the setup of the Flagstone investment platform, consolidating several bank accounts and maximising interest.

Expenditure has increased this year due to an increase in transport costs, shop supplies, and shop staff costs.

A summary of income and expenditure for the year to 31st March 2025 is as follows:

- Income - £122,894
- Expenditure - £125,289
- Deficit - £2,395

Full details of the financial activities are set out in a separate document, submitted with this report.

Reserves Policy

ACS will ensure that it maintains enough reserves to continue operating for a minimum of one year to ensure continuity of service provision. This has been achieved for the period despite a small deficit in the years' accounts.

Plans for Future Periods

ACS aim to continue its current services of grant giving and medical transport support to the community. The Charity will continue to look to increase awareness of its activities through further advertising and publication initiatives over the next financial year. The Trustees aim to increase the number of proactive committee members to support its activities.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing a Trustees' Annual Report and Financial Statements in accordance with government legislation. This report and the Financial Statement have been prepared to give a true and fair view of the charity, its resources and the application of those resources for the period. The financial statements have been prepared with due consideration in accordance with the requirements of the Charities Act 2011.

Axminster Care Service (Registered Charity No 900144)

Income and Expenditure Accounts for the year ended 31st March 2025

	<u>2025</u>	<u>2024</u>
<u>Income</u>	£	£
Shop Takings	76,570.38	75,438.02
Client Transport donations	19,042.85	16,149.60
Donations	455.71	66,265.93
Gift Aid	1,931.38	681.86
Interest received	24,893.77	15,386.25
	<u>122,894.09</u>	<u>173,921.66</u>
<u>Expenditure</u>		
Donations schools	54,093.40	56,152.89
Individual donations	3,158.91	
Transport costs	21,083.28	16,307.79
Advertising	181.92	485.50
Heat and light	2,392.62	2,372.49
Telephone	768.68	769.07
Water and rates	152.19	170.66
Insurance	1,717.66	1,775.11
Shop maintenance	1,268.76	3,289.36
Shop supplies	2,377.69	1,462.21
Shop cleaning and waste	1,554.00	1,584.00
Card charges	417.60	429.60
Staff costs	33,402.94	29,371.08
Administration	1,967.53	860.64
Defibrillator	-	1,211.00
Christmas Party	732.09	842.35
Rememberance wreath	20.00	20.00
	<u>125,289.27</u>	<u>117,103.75</u>
DEFICIT for the year	<u>- 2,395.18</u>	<u>56,817.91</u>
SURPLUS in previous year		

Axminster Care Service (Reg. charity no 900144)

Balance Sheet at 31st March 2025

	<u>2025</u>	<u>2024</u>
	£	£
<u>Buildings</u>		
Property at cost	65,000.00	65,000.00
<u>Cash at bank</u>		
COIF Charities Deposit Fund Account	-	98,534.07
COIF Charities Deposit Building Fund Account	-	80,201.67
Shop Bank account	-	197,946.27
Treasurers Account	2,345.22	4,834.71
Lloyds Deposit	45,438.73	218,652.72
Nat West account	34,766.65	49,988.00
Nat West Liquidity	-	122,618.46
Virgin account	50.00	80,050.00
Flagstone	767,830.12	
	<u>915,430.72</u>	<u>917,825.90</u>
<u>Funds</u>		
Unrestricted Funds brought forward	917,825.90	861,007.99
Surplus/Deficit for the year	- 2,395.18	56,817.91
	<u>915,430.72</u>	<u>917,825.90</u>

Signed

A Hayward FMAAT MICB
Treasurer

Four Ashes Accountants

Independent Examiner's Report

Report to the trustees of Axminster Care Service, charity no 900144

On accounts for the year ended 31 March 2025, as set out on pages 1 to 2

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Simon Hyett

Four Ashes Accountants

Owl Cottage, Stoke Abbott, Beaminster, Dorset, DT8 3JU

Association of Accounting Technicians Licenced Accountant

Four Ashes Accountants

Independent Examiner's Report

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Simon Hyett

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Association of Accounting Technicians Licenced Accountant

AXMINSTER CARE SERVICE

England & Wales - Charity number 900144

Accounts



AXMINSTER CARE SERVICE ANNUAL REPORT

31ST MARCH 2024

Objectives and Activities

The objects of the Charity are to relieve poverty and sickness and distress and to do all such other things beneficial to the Community by such legally charitable means as the Trustees shall think fit in the town of Axminster and in the surrounding Parishes.

The Activities of the Charity will include raising funds to support the Objectives of the Charity as stated above. This may include receiving donations and legacies, income received through the Charity Shop, Grants, Gift Aid, and Bank Interest Received. Other activities of the Charity will include the giving of Grants to individuals/families who are in need of financial or material support in times of crisis; the giving of Grants to local community groups, schools, churches, and other charities who are struggling to raise funds for projects that will be of benefit and have impact within our local community.

Requests for Grants for individuals are received by the Secretary via a third party such as a doctor, social worker, head of school, clergy etc. This is to ensure that the need is genuine. Material goods are provided by the Charity on behalf of the Client to ensure that their needs are met and funds are not misused. The Grant is issued upon agreement with all Trustees.

Requests for Grants received by groups, schools, churches, and other charities are received by the Secretary and are presented to all Trustees for consideration. The Trustees will consider how the Grant will enhance the community and people within, and whether this meets with the Charity's ethos.

Axminster Care Service has approximately forty-five volunteers across different areas of the service and include Volunteer Shop assistants/sorters who each work a few hours each day which helps to ensure that our Charity Shop is able to open six days per week. Volunteer Drivers who facilitate the transport service will work at least one day per week, ensuring that we are able to cover the demand for medical transportation. Volunteer Telephonists operate the telephone system and coordinate client transport requests and drivers, with each one working one morning per week for two hours.

Achievement and Performance

Despite the cost of living crisis the charity shop has continued to thrive, increasing its takings this year by over £14,000 compared to the previous year. This has partly been achieved by maximising the retail space within the shop premises. The shop continues to work with Axe Valley Community College in providing them with donated attire for their Prom Night, and this is working extremely well with over £1000 received last year for donated garments purchased. Themed window displays have also encouraged people through the door to have a look around, who wouldn't have otherwise done so.

The defibrillator, installed last year, has been actioned once but not used. This shows that there is a need for this type of facility in this part of the town.

Devon & Somerset Fire & Rescue Service paid an unannounced visit to the shop premises in March this year and carried out a fire safety check. They reported that the premises were of reasonable standard of fire safety.

The Volunteer Drivers Team have continued with transporting people to and from medical appointments. An advertising campaign held during the year resulted in the recruitment of an additional 5 Drivers, which has made a positive impact on the provision of this Service. Difficulties remain with Drivers often taking holidays at the same time, restricting Driver availability over busy periods. Drivers were encouraged to take part in a driving assessment and of which 11 Drivers have taken up the offer. The assessment is designed to refresh Driver's knowledge of the Highway Code and boost their confidence. There were no reports of any of the Drivers being unsafe in their driving following their assessments.

The Volunteer Telephonist Team have continued to support the Drivers in coordinating client transport requests. There are always challenges to be met when trying to accommodate short notice client requests, particularly when a number of Drivers are on holiday at the same time. The introduction of a Hospital Visit Day was introduced this year, with a Driver taking clients specifically to RD&E Hospital to visit family for a fee of £10 per passenger, but as yet has only generated a small amount of interest.

The Douglas Hull Dyslexia Fund, set up last year, has been extended to include 'educational' funding for those in need of a little extra support in the classroom. Although the schools within our catchment area have been encouraged to come forward with funding requests the response has been very slow. The total amount of donations from this fund to date is £14,170.83. The Trustees will investigate visiting each school to talk about their individual needs, and it is hoped that this will encourage funding requests for educational support etc.

A small-scale advertising campaign was initiated during the year, with adverts and small editorials placed in the local parish magazines and the local Midweek Herald. This has increased awareness of both our Transport Service and our Grant giving for families.

Financial Review

For the year to 31st March 2024, we saw a continued increase in Charity Shop Sales mainly due to the optimisation of retail space. Client Transport Donations and Gift Aid had also increased, and this is mainly due to our Volunteer Drivers communicating with clients and reminding them that we operate as a Charity and that their donation will aid continuation of the Transport Service. Interest Received this year has seen a large increase, mainly due to the large donation received in the prior year and the improvement in interest rates.

Expenditure for the Charity has increased compared to the previous year, with Donations/Grants made from the General Fund and Dyslexia Fund totalling £56,152.89. Of this total, £45,332.06 was from the General Fund, with community groups, schools, families, and other charities being supported. Staff costs have increased for this year but have been offset by the increase in sales.

A review was conducted of our bank and savings accounts following the receipt of a large donation in the previous year. Three new accounts were set up during the course of the year in order to reduce any risk in holding large sums of money. This was also an opportunity to search

for the best interest rates and maximise investment. Currently the Charity Shop has its own Lloyds bank account with £197,946.27 held at the year end, as does the Treasurers Lloyds Account with £4834.71 held at the year end. A Lloyds Deposit Account holds £218,652.72 at the year end which is made up of donations received. Two COIF Accounts hold funds of £98,534.07 and £80,201.67, providing the Charity with a good rate of interest on funds invested. Three new accounts have been opened and sums deposited as follows: Nat West Account £49,988.00; Nat West Liquidity Account £122,618.46; Virgin Account £80,050.00. The total sum of funds held at the end of the financial year was £852,852.90. The Trustees will continue to review how funds are managed and invested with a view to maximising interest rates and maintain security of investments made.

Plans for Future Periods

Axminster Care Service will continue its current services of Grant giving and medical transport support to the community. The Charity will continue to look to increase awareness of its activities through further advertising initiatives over the next financial year. The Trustees will look to better communicate with the local schools, making them aware of the Dyslexia/Educational Fund and encouraging them to put forward funding requests. The Trustees will look to investigate funding platforms to maximise interest rates and safeguard finances.

Structure, Governance and Management

The Axminster Care Service Constitution is documented by a Deed of Trust and is consistent by Trustees incorporated as a body. Trustees are appointed from time to time depending on availability of current post holders and will be nominated by a Trustee and elected with agreeance of all existing Trustees.

Petitions for funding are received by the Secretary and are either discussed at a meeting of Trustees, or if the request is of some urgency, it will be distributed by email to Trustees for consideration. The decision to progress with a funding application will only take place with a majority of Trustees in favour of supporting the request.

Decisions relating to the day to day running of the Charity Shop are primarily the responsibility of the Shop Manager. Decisions relating to costs of maintenance and security of the Charity Shop will be discussed within Trustee meetings, or via email to all Trustees in the event of urgency.

Trustees are made aware of their responsibilities via information provided by the Government website. On election as Trustee, the appointee will have a settling in period where no defined responsibility will be placed upon them, and this will depend on the individual's character and business background. New Trustees will be provided with copies of policies held by the Charity as follows: Equality Policy, Safeguarding Policy, Social Media Policy, Financial Reserves Policy, Investing Charity Funds Policy & Procedures, Serious Incident Reporting, Privacy Notice for Employees and Volunteers incorporating GDPR.

Trustees will agree in committee any salary or salary review for the Shop Manager and Assistant Shop Manager, and this will be done on an annual basis. Trustees will look at the current financial climate, and comparison salaries for those in similar positions within the county.

Reference and Administrative Details

The name of the Charity is Axminster Care Service and can sometimes be referred to as ACS. Axminster Care Service is a UK registered charity, Charity No. 900144. The Address of the principal office is Axminster Care Service, South Street, Axminster, Devon EX13 5AD.

The names of the Trustees for the accounting period are as follows:

Chairman, Dr James Vann

Vice Chairman, Mr Mervyn D Symes

Secretary, Mrs Jaqueline Symes

Treasurer, Mrs Alison Hayward

Driver Coordinator, Mr Malcolm Laws

Mrs Thelma Collier

The Secretary, Mrs Jacqueline Symes, will have communications with the charity's lawyer Scott Rowe Solicitors, Axminster, who hold the Title to the property at South Street, Axminster. The Secretary will also manage the day-to-day activities of the Charity as at the date of this Annual Report. The Treasurer will manage the day-to-day finances of the Charity as at the date of this Annual Report, in liaison with Lloyds Bank Plc.

Administer Care Service (Reg. charity no 900144)

Income and Expenditure Accounts for the year ended 31st March 2024

	<u>2024</u>	<u>2023</u>
<u>Income</u>	£	£
Shop Takings	75,438.02	61,076.22
Client Transport donations	16,149.60	13,039.10
Donations	66,265.93	675,572.19
Gift Aid	681.86	333.25
Interest received	15,386.25	2,679.17
	<u>173,921.66</u>	<u>752,699.93</u>
<u>Expenditure</u>		
Donations	56,152.89	16,165.00
Client Expenses	-	2,191.83
Transport costs	16,037.79	15,022.40
driving assessments	270.00	-
Advertising	485.50	109.99
Heat and light	2,372.49	2,532.90
Telephone	769.07	634.89
Water and rates	170.66	50.00
Insurance	1,775.11	1,466.01
Shop maintenance	3,289.36	7,824.84
Shop supplies	1,462.21	1,405.02
Shop cleaning and waste	1,584.00	1,878.00
Card charges	429.60	184.47
Staff costs	29,371.08	22,888.98
Administration	860.64	2,095.78
Defibrillator	1,211.00	-
Christmas Party	842.35	-
Remembrance wreath	20.00	-
	<u>117,103.75</u>	<u>74,450.11</u>
SURPLUS for the year	<u>56,817.91</u>	<u>678,249.82</u>
SURPLUS in previous year		

Axminster Care Service (Reg. charity no 900144)

Balance Sheet at 31st March 2024

	<u>2024</u>	<u>2023</u>
	£	£
<u>Buildings</u>		
Property at cost	<u>65,000.00</u>	<u>-</u>
<u>Cash at bank</u>		
COIF Charities Deposit Fund Account	98,534.07	93,965.94
COIF Charities Deposit Building Fund Account	80,201.67	2,000.06
Shop Bank account	197,946.27	121,103.19
Treasurers Account	4,834.71	13,045.62
Lloyds Deposit	218,652.72	630,893.18
Nat West account	49,988.00	-
Nat West Liquidity	122,618.46	-
Virgin account	80,050.00	-
	<u>917,825.90</u>	<u>861,007.99</u>
<u>Funds</u>		
Unrestricted Funds brought forward	861,007.99	182,758.17
Surplus/Deficit for the year	56,817.91	678,249.82
	<u>917,825.90</u>	<u>861,007.99</u>

Signed A Hayward

A Hayward FMAAT MICB
Treasurer

Four Ashes Accountants

Independent Examiner's Report

Report to the trustees of Axminster Care Service, charity no 900144

On accounts for the year ended 31 March 2024, as set out on pages 1 to 2

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

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Signed:



Simon Hyett

Four Ashes Accountants

Owl Cottage, Stoke Abbott, Beaminster, Dorset, DT8 3JU

Association of Accounting Technicians Licenced Accountant

AXMINSTER CARE SERVICE

England & Wales - Charity number 900144

Accounts



AXMINSTER CARE SERVICE ANNUAL REPORT

31st March 2023

Objectives and Activities

The Objects of the Charity are to relieve poverty and sickness and distress and to do all such other things beneficial to the Community by such legally charitable means as the Trustees shall think fit in the town of Axminster and in the surrounding Parishes.

The Activities of the Charity will include raising funds to support the Objects of the Charity as stated above. This may include receiving donations and legacies, income received through the Charity Shop, Grants, Gift Aid, and Bank Interest Received. Other activities of the Charity will include the giving of Grants to individuals/families who are in need of financial or material support in times of crisis; the giving of Grants to local community groups, schools, churches, and other charities who are struggling to raise funds for projects that will be of benefit and have impact within our local community.

Requests for Grants for individuals are received by the Secretary via a third party such as a doctor, social worker, head of school, clergy etc. This is to ensure that the need is genuine. Material goods are provided by the Charity on behalf of the client to ensure that their needs are met and funds are not misused. The Grant is issued upon agreeance with all Trustees.

Requests for Grants received by groups, schools, churches, and other charities are received by the Secretary and are presented to all Trustees for consideration. The Trustees will consider how the Grant will enhance the community and people within, and whether this meets with the Charity's ethos.

Axminster Care Service has approximately forty volunteers across different areas of the service and include volunteer shop assistants/sorters who each work a few hours each day which helps to ensure that our Charity Shop is able to open six days per week. Volunteer drivers who facilitate the transport service will work at least one day per week, ensuring that we are able to cover the demand for medial transportation. Volunteer telephonists operate the telephone system and coordinate client transport requests and drivers, with each one working one morning per week for two hours.

Achievement and Performance

Having recovered from the pandemic and upon the appointment of an experienced Shop Manager in 2022, the sales income for the Charity Shop has increased by £12,698 for the

financial year. We would hope to see a further increase in the next financial year, but this may be impacted by the current cost of living crisis and people not spending as they were. The Charity Shop Manager is now working with Axe Valley Academy in providing them with donated attire for their Annual Prom Night. This allows students an opportunity to purchase suitable outfits at a much lower cost, with the funds received going back to the Axminster Care Service.

The Shop Manager and Assistant Shop Manager took part in First Aid Training during the year, ensuring that Health and Safety measures are met. Following the training a Defibrillator was purchased and sited outside of the Charity Shop. This is the only defibrillator in the street and so a lifeline for anyone in heart distress, particularly as there is a nursing home directly opposite, and cafes, shops, car park etc. along the street.

The Volunteer Drivers Team have continued with transporting people to and from medical appointments but have struggled to add to their volunteer numbers. This is something that will be addressed by implementing a marketing campaign in the future. Free Parking Permits have been acquired for use at Dorchester Hospital, aiding both Drivers and their clients with unpredictable waiting times. It has been acknowledged that we are in need of further Volunteer Drivers in order to meet future demand, as there has been difficulty at certain times with a number of drivers taking holiday at the same time, reducing driver availability and therefore impacting on the service provided.

The Charity was in receipt of a £500,000 legacy during the year, of which £250,000 is to be utilised in setting up a Dyslexia Fund. The Fund will be introduced to our local schools, and it is expected that it will run for a period of ten years or so pending any further donations into the fund in the future. It is expected that the Fund will make a significant contribution to the education of our young people in the community over the next ten years.

The cost-of-living crisis has impacted on Shop sales this period and is expected to do so in the next financial period with people not spending as they were. However, surprisingly the number of individual grant requests have not increased for this year. This is something the Charity will need to look into to see if a marketing campaign may be required to create awareness of the support on offer.

Financial Review

For the year to March 2023, we saw an increase in Charity Shop Sales mainly due to the appointment of a new Shop Manager. No Council Grants were received during the financial year. Client Transport Donations had increased for this year, along with Bank Interest Received. Gift Aid claims received remain a similar level to that of last year. The main increase in income for this year was due to Donations received. A legacy donation of £500,00 had been received, of which £250,000 was used to set up the Douglas Hull Dyslexia Fund.

Expenditure for the Charity was down on the previous year, with the main differences being lower costs incurred in maintaining the fabric of the Shop, and higher Staff Costs due to the

appointment of the new Shop Manager and Assistant Shop Manager. Donations to community groups, schools, and other charities in need in the town increased during the year, although client donations had decreased.

Each of the Charity's bank and savings accounts with Lloyds Bank have increased during the year, with the addition of the legacy donation. The Charity aims to review its current bank and savings accounts to both safeguard finances and invest wisely for future growth. Currently the Charity Shop has its own bank account with £121,103.19 held at the year end, as does the Treasurers Account with £13,045.62 held at the year end. A Lloyds Deposit Account holds £630,893.18 at the year end which is made up of donations received and the legacy donation of £500,000.00. Two COIF Accounts hold the remaining funds, providing the Charity with a good rate of interest on funds invested. With the addition of the large legacy the Charity will now review all bank and savings accounts at the earliest opportunity to ensure security of funds and wise investments. The total sum of funds held at the end of the financial year was £861,007.99.

Plans for Future Periods

Axminster Care Service will continue its current services of Grant giving and medical transport support to the community. The Charity will look to increase awareness of its activities through marketing initiatives over the next financial year; will look to analyse where Grants have been given in the past and assess if this needs to be reviewed to ensure fairness in committee decision making. The new Douglas Hull Dyslexia Fund will be rolled out, with introductory payments being made to local schools to stimulate interest and forward planning on how schools may utilise the funding available to them.

Structure, Governance and Management

The Axminster Care Service Constitution is documented by a Deed of Trust and is constituted by Trustees incorporated as a body. Trustees are appointed from time to time depending on availability of current post holders and will be nominated by a Trustee and elected with agreement of all existing Trustees.

Petitions for funding are received by the Secretary and are either discussed at a meeting of Trustees, or if the request is of urgency, it will be distributed by email to Trustees for consideration. The decision to progress with a funding application will only take place with a majority of Trustees in favour of supporting the request.

Decisions relating to the day to day running of the Charity Shop are primarily the responsibility of the Shop Manager. Decisions relating to costs of maintenance and security of the Charity Shop will be discussed within Trustee meetings, or via email to all Trustees in the event of urgency.

Trustees are made aware of their responsibilities via information provided by the Government website. On election as Trustee, the appointee will have a settling in period where no defined responsibility will be placed upon them, and this will depend on the individual's character and

business background. New Trustees will be provided by copies of policies held by the Charity as follows: Equality Policy, Safeguarding Policy, Social Media Policy, Financial Controls Policy, Financial Reserves Policy, Investing Charity Funds Policy & Procedures, Serious Incident Reporting, Privacy Notice for Employees and Volunteers incorporating GDPR.

Trustees will agree in committee any salary or salary review for the Shop Manager and Assistant Shop Manager, and this will be done on an annual basis. Trustees will look at the current financial climate, and comparison salaries for those in similar positions within the county.

Reference and Administrative Details

The name of the Charity is Axminster Care Service and can sometimes be referred to as ACS. Axminster Care Service is a UK registered charity, Charity No. 900144. The address of the principal office is Axminster Care Service, South Street, Axminster Devon EX13 5AD.

The names of the Trustees for the accounting period are as follows:

Chairman, Dr James Vann

Vice Chairman, Mr Mervyn D Symes

Secretary, Mrs Jacqueline Symes

Treasurer, Mrs Alison Hayward

Mrs Thelma Collier

Driver Coordinator, Mr Malcolm Laws

The Secretary, Mrs Jacqueline Symes, will have communications with the charity's lawyer Scott Rowe Solicitors, Axminster, who hold the Title to the property at South Street, Axminster. The Secretary will also manage the day to day activities of the Charity as at the date of this Annual report. The Treasurer will manage the day to day finances of the Charity as at the date of this Annual report, in liaison with Lloyds Bank Plc. The Treasurer appointed Four Ashes Accountants as auditor of the Year End Accounts.

Axminster Care Service (Reg. charity no 900144)

Income and Expenditure Accounts for the year ended 31st March 2023

	<u>2023</u>	<u>2022</u>
<u>Income</u>	£	£
Shop Takings	61,076.22	48,378.20
Council grants	-	2,667.00
Client Transport donations	13,039.10	10,741.29
Senior Citizens Lunch Club	-	3,830.00
Donations	675,572.19	6,766.79
Gift Aid	333.25	333.50
Interest received	2,679.17	51.92
	<u>752,699.93</u>	<u>72,768.70</u>
<u>Expenditure</u>		
Donations	16,165.00	10,212.48
Client Expenses	2,191.83	3,019.50
Transport costs	15,022.40	15,478.08
Advertising	109.99	295.00
Heat and light	2,532.90	2,009.56
Telephone	634.89	380.22
Water and rates	50.00	575.33
Insurance	1,466.01	1,317.46
Roof repairs	-	10,648.80
Shop Refurb	-	16,810.48
Shop maintenance	7,824.84	2,631.91
Shop supplies	1,405.02	2,192.25
Shop cleaning and waste	1,878.00	2,474.00
Staff costs	22,888.98	1,909.00
Shop honararium	-	1,000.00
Administration	2,095.78	3,901.24
Senior citizens lunch club	-	5,691.00
Card charges	184.47	
	<u>74,450.11</u>	<u>80,546.31</u>
SURPLUS/DEFICIT FOR THE YEAR	<u>678,249.82</u>	<u>- 7,777.61</u>

Axminster Care Service (Reg. charity no 900144)

Balance Sheet at 31st March 2023

	<u>2023</u>	<u>2022</u>
	£	£
<u>Cash at bank</u>		
COIF Charities Deposit Fund Account	93,965.94	91,829.84
COIF Charities Deposit Building Fund Account	2,000.06	-
Shop Bank account	121,103.19	83,707.71
Treasurers Account	13,045.62	7,220.62
Lloyds Deposit	630,893.18	
	<u>861,007.99</u>	<u>182,758.17</u>
 <u>Funds</u>		
Unrestricted Funds brought forward	182,758.17	190,535.78
Surplus/Deficit for the year	678,249.82	- 7,777.61
	<u>861,007.99</u>	<u>182,758.17</u>

Signed 

A Hayward FMAAT MICB
Treasurer

Four Ashes Accountants

Independent Examiner's Report

Report to the trustees of Axminster Care Service, charity no 900144

On accounts for the year ended 31 March 2023, as set out on pages 1 to 2

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Accounting Technicians.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Simon Hyett

Four Ashes Accountants

Owl Cottage, Stoke Abbott, Beaminster, Dorset, DT8 3JU

Association of Accounting Technicians Licenced Accountant

Four Ashes Accountants

Independent Examiner's Report

Report to the trustees of Axminster Care Service, charity no 900144

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Responsibilities and basis of report

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- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Simon Hyett

Four Ashes Accountants

Owl Cottage, Stoke Abbott, Beaminster, Dorset, DT8 3JU

Association of Accounting Technicians Licenced Accountant

AXMINSTER CARE SERVICE

England & Wales - Charity number 900144

Accounts



**THE MINUTES OF THE AXMINSTER CARE SERVICE
ANNUAL GENERAL MEETING
HELD IN THE BRADSHAW ROOM, AXMINSTER HERITAGE CENTRE
THURSDAY 15TH SEPTEMBER 2022 AT 2.30PM**

1. Welcome and Opening Remarks

The Chairman welcomed everyone to the meeting, and our new venue, and declared the meeting open.

2. Apologies for Absence: Tina Hewitt, Graham Beer, Gary Hall, Keith Barnard, Gillian Hayhurst, Maurice Liddiard, Hilary Pike, Iris Mills, Luena Hayward, Linda Roberts.

Trustees Present: Chairman Dr James Vann, Vice Chair Mr Mervyn Symes, Secretary Mrs Jacqueline Symes, Treasurer Mrs Alison Hayward, Driver Coordinator Mr Malcolm Laws.

3. Approval of the Minutes of the AGM held on 29th September 2021

The Chairman asked if there were any questions regarding the previous Minutes which had been made available prior to the meeting. The Minutes were proposed by Rita Curryer and seconded by Malcolm Laws.

4. Shop Manger's Report: Due to the changes in Shop personnel during the past year, the Vice Chairman stood in and reported on progress.

With the Shop reopening in mid-April 2021 following the final Covid-19 'lockdown', the Shop continued to bring in a steady income. Following the break in during the summer, repairs were made to the skylight and flat roof in the autumn of 2021. Ann Kilford stood down as Volunteer Shop Manager following the Christmas break due to health reasons.

The Trustees agreed that due to changes in legislation over the years, the role of Shop Manager now needed to be a paid position. A Shop Assistant Manager would also be required to stand in for the Shop Manager for holidays etc.

Without a Shop Manager in position, The Secretary and Vice Chairman opened and closed the Shop throughout January to ensure continuity and not see the Shop closed for an indefinite period. The Vice Chairman thanked all the Shop Volunteers who continued on and helped to keep the Shop open throughout this time. The Shop closed for refurbishment in February.

During January the committee was joined by Paul Hayward, who took over from the Vice Chairman as Shop Maintenance Representative. Paul has overseen the refurbishment of the upper floor, new telephone/office area, and shop floor areas.

Following a recruitment drive, Alison Hayward came on board as a self-employed Shop Consultant in February. Alison oversaw the redesign of the shop sign; installation of the new

shop till, which facilitates card payments and the production of sales reports; reorganising of the Shop layout etc. The Shop remained closed whilst works continued until April 2022.

5. **Driver Coordinator's Report:**

Malcolm reported that during the first Covid-19 'Lockdown' we were reduced from twenty-one Drivers to seven Drivers in total. Our current total is now twelve Drivers, but more are required as we are unable to meet all the requests that come into the office.

Malcolm thanked the Volunteer Drivers for their contribution throughout the year. We were informed that we are associate members of the East Devon Car Forum, and that all the car services and charities involved with the Forum are experiencing the same volunteer recruitment problems. A study report has been received from the Forum, which confirms that Covid appears to have affected people's consideration to volunteer, and so fewer people are coming forward. Being part of the Forum is an asset, giving us information and support, and most importantly provides the parking permits that are required for free parking at RD&E Hospital.

Malcolm thanked the Telephonists for their support over the year. The addition of a second phone, a mobile, has proved to be a valuable asset, allowing Drivers to leave and receive messages at any time. This has been very useful for when taking a call is not possible.

Malcolm requested of our volunteer Drivers and Telephonists to please check when sending a text message before hitting the send button. The auto-spelling on mobile phones often changes words without you being aware, resulting in strange messages if not checked.

6. **Treasurer's Report:** Alison read through the report and commented as follows:

Income – Donations were down this year, but this can vary from year to year; Council grants are down this year. They were higher last year due to the Covid-19 grants that were issued; Client Donations were up due to the lifting of Covid-19 restrictions and things getting back to normal; Senior Citizens Lunch Club increased on prior year due to the lifting of Covid-19 restrictions. However, the club ceased by the end of the financial year due to the reduction in overall numbers, along with other charities in the town now doing similar things; The Shop was back on track following the lifting of Covid-19 restrictions and people starting to make good use of the Shop.

Expenditure – Donations and Client Expenses were up this year due to more support being requested from individuals and organisations alike; Transport Costs have increased due to the lifting of Covid-19 restrictions and more journeys now being taken; Roof Repairs are an addition this year and due to costs incurred to repairs following the Shop break in last summer; Shop Supplies include items such as Pat Tester, Hoover, etc.; A Shop Honorarium was given to Ann Kilford for her commitment as Shop Manager in 2021; Administration costs include the Volunteers Summer and Christmas Parties, room hire for meetings, printing and stationery etc.

7. **Closing remarks from the Chairman:**

Dr Vann recalled that we have all had a testing and very different three years since our last full AGM in the Guildhall in 2019, with Covid and all that it involved changing all our lives.

The Chairman reported that ACS played a major part in helping residents of Axminster get through the crisis. Although we closed the Shop during periods of 'lockdown', we were able to utilise our transport service to provide prescription deliveries and our telephone line became the 'go to' contact number for people in need of help. We are now back to a more normal mode providing transport to our hospitals and more general support.

There have been several changes in personnel making up the committee over the past year or so. Thank you to Normal Copland, Russell Pearce, Maureen Arnold, Rita Curryer, and

Christine Angus, who have all decided to retire from the committee, and for the effort they put into making the ACS work for the local population.

We welcome Malcolm Laws, Paul Hayward, Thelma Collier to the committee and we look forward to working with them.

Mervyn Symes has become Vice Chairman and will take the Chair when I am unavailable. Jacqui Symes continues as Secretary, and Alison Hayward continues as Treasurer after a brief spell running the Shop also. Thank you to Alison for stepping in when Ann Kilford retired.

We are very pleased to announce that we have a new Shop Manager, Amanda Walker, who comes to us with considerable experience having managed the Hospice Care shop for some years.

The Chairman recalled the Volunteer's Cream Tea, and Christmas Party in 2021, both of which were a great success. Thank you to all those involved in making these events happen. The Christmas Party is to be repeated this coming December, due to popular demand.

8. Q & A

- An enquiry was made from a Shop volunteer regarding the use of the ACS telephone. Amanda addressed the enquiring, reminding all that the downstairs phone does not have an outgoing line, and should any volunteer need to phone a taxi, or make an emergency call, to please let her know and she will assist in facilitating the call.
The phone upstairs is for office use only and should be kept free for incoming calls and receiving messages from the public and Volunteer Drivers.
- A request was made to reinstate the list of ACS donations made to organisations, previously displayed in the back room. Upon discussion, it was agreed that moving forward a list would be displayed.
- An enquiry was made regarding the possibility of ACS funding children's dental procedures. Upon discussion it was generally felt that children have treatment provided for free, unless something more unusual was required. The committee agreed to review any dental referrals as they arise.
- An enquiry was made regarding accepting transport requests for private treatments at private hospitals. Malcolm addressed the enquiry, stressing that we cannot expect our Telephonists to be pressurised to discriminate between transport requests, i.e. who is and who isn't entitled to transport support. It was agreed that transport requests are all treated the same.
- Mervyn invited the new Shop Manager, Amanda Walker, to speak from the floor. Amanda reported that all was going well at the Shop, with more Volunteers coming on board and sales increasing. Amanda asked permission to take down the Covid screen from the shop counter, and committee agreed. Sanitising gel will still be available for Volunteers and shoppers on the premises.
- Mervyn requested that all future enquiries for shop maintenance be directed to Paul Hayward in the first instance.
- It was confirmed that the Shop will be closed on Monday due to the extra Bank Holiday in place for the state funeral of Queen Elizabeth II on that day. It was also confirmed that there would not be a requirement for the Telephonists to work on the Monday also.
- An enquiry was made regarding the telephone answer machine, and if this could be updated to request that callers leave their name and telephone number to enable call backs. Louise Taylor, Telephonist, agreed to look into the matter on her next shift.
- Mervyn enquired if any of the Telephonists would consider becoming a Team Leader, and Diane Bruce offered to take on the role.
- Norman Copland thanked all the Trustees for their continued commitment to ACS.

Axminster Care Service (Reg. Charity No. 900144)

Income and Expenditure Account for the year ended 31st March 2022

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
<u>Income</u>		
Donations	6,766.79	10,493.79
Council grants	2,667.00	29,431.00
Client transport donations	10,741.29	5,626.83
Senior Citizens Lunch Club	3,830.00	2,781.11
Charity Togs	48,378.20	20,418.07
Gift Aid refund	333.50	1,097.66
Interest received	51.92	123.99
	<u>72,768.70</u>	<u>69,972.45</u>
<u>Expenditure</u>		
Donations	10,212.48	2,417.00
Client expenses	3,019.50	-
Transport costs	15,478.08	8,240.09
Advertising	295.00	-
Heat & light	2,009.56	(577.23)
Telephone	380.22	767.55
Water & rates	575.33	615.12
Insurance	1,317.46	994.49
Roof repairs	10,648.80	-
Shop refurb	16,810.48	-
Shop maintenance	2,631.91	4,775.01
Shop supplies	2,192.25	-
Shop cleaning & waste	2,474.00	-
Staff costs	1,909.00	-
Shop honararium	1,000.00	-
Administration	3,901.24	1,916.35
Senior Citizens Lunch Club	5,691.00	7,255.52
	<u>80,546.31</u>	<u>26,403.90</u>
Surplus (Deficit) for the year	<u>(7,777.61)</u>	<u>43,568.55</u>

Axminster Care Service (Reg. Charity No. 900144)

Balance sheet as at 31st March 2022

	<u>2022</u>	<u>2021</u>
	£	£
<u>Cash at bank</u>		
COIF Charities Deposit Fund Account	91,829.84	101,786.54
COIF Charities Deposit Building Fund Account	-	6,245.94
Charity Togs bank account	83,707.71	36,025.72
Number 1 bank account	7,220.62	41,372.65
Number 2 bank account	-	5,104.93
	<u>182,758.17</u>	<u>190,535.78</u>
<u>Funds</u>		
Unrestricted funds brought forward	190,535.78	146,967.23
Surplus (deficit) for the year	(7,777.61)	43,568.55
	<u>182,758.17</u>	<u>190,535.78</u>

Signed Alex Hayward

Date 26.8.22

A Hayward, Treasurer

AXMINSTER CARE SERVICE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

This report on the accounts of the Axminster Care Service for the year ended 31 March 2022 which are set out on pages 1 to 2, is in respect of an examination carried out under the Charities Act 2011.

Respective responsibilities of trustees and examiner

As the trustees of the Axminster Care Service you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement

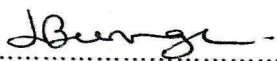
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed.....

Jacqueline Burrough

Date..... 26/08/2022

Curlew Farm
Trinity Hill Road
Axminster
EX13 8SZ

AXMINSTER CARE SERVICE

England & Wales - Charity number 900144

Accounts

Axminster Care Service (Reg. Charity No. 900144)

Income and Expenditure Account for the year ended 31st March 2021

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
<u>Income</u>		
Donations	10,493.79	57,047.66
Council grants	29,431.00	-
Client transport donations	5,626.83	16,257.00
Senior Citizens Centre	2,781.11	6,995.26
Charity Togs	20,418.07	49,273.11
Gift Aid refund	1,097.66	1,049.29
Interest received	123.99	373.92
	<u>69,972.45</u>	<u>130,996.24</u>
<u>Expenditure</u>		
Donations	2,417.00	35,468.19
Client expenses	-	1,207.14
Transport costs	8,240.09	25,087.19
Transport administration	-	868.20
DSB checks	-	14.00
Heat & light	(577.23)	2,275.89
Telephone	767.55	409.41
Water & rates	615.12	1,057.35
Insurance	994.49	941.59
Shop maintenance	4,775.01	3,655.09
CCTV	-	1,576.32
Administration	1,916.35	2,210.89
Senior Citizens Centre	7,255.52	10,924.40
	<u>26,403.90</u>	<u>85,695.66</u>
Surplus (Deficit) for the year	<u>43,568.55</u>	<u>45,300.58</u>

Axminster Care Service (Reg. Charity No. 900144)

Balance sheet as at 31st March 2021

	<u>2021</u>	<u>2020</u>
	£	£
<u>Cash at bank</u>		
COIF Charities Deposit Fund Account	101,786.54	101,675.52
COIF Charities Deposit Building Fund Account	6,245.94	6,238.52
Charity Togs bank account	36,025.72	17,734.80
Number 1 bank account	41,372.65	17,385.03
Number 2 bank account	5,104.93	3,933.36
	<u>190,535.78</u>	<u>146,967.23</u>
<u>Funds</u>		
Unrestricted funds brought forward	146,967.23	101,666.65
Surplus (deficit) for the year	43,568.55	45,300.58
	<u>190,535.78</u>	<u>146,967.23</u>

Signed

A Hayward

Date

16.9.21

A Hayward, Treasurer

AXMINSTER CARE SERVICE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

This report on the accounts of the Axminster Care Service for the year ended 31 March 2021 which are set out on pages 1 to 2, is in respect of an examination carried out under the Charities Act 2011.

Respective responsibilities of trustees and examiner

As the trustees of the Axminster Care Service you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission
- to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity

Independent examiner's statement


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed.....
Jacqueline Burrough

14/09/2021
Date.....

Curlew Farm
Trinity Hill Road
Axminster
EX13 8SZ