

HELE'S EDUCATIONAL TRUST
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Charity Number: 810254

HELE'S EDUCATIONAL TRUST

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

Reference and administrative details

Name:	Hele's Educational Trust
Registration Number:	810254
Principal/Registered Address:	Education and Learning Finance Room 180 Devon County Council Topsham Road County Hall Exeter EX2 4QD
Trustees:	Ackland – Hilary Ann Asvachin - Marina Atkinson - Yvonne Aves – Susanna Mary Frances Sheldon - Gregory Hannaford – Robert Mark (Chairperson) Leadbetter - Andrew Prowse - Percy Whitton – Marilyn Carol (Vice Chairperson)
Day to day administration Clerk to the Trustees:	J Hatton 123 Hamlin Lane Exeter
Finance	Education and Learning Finance Team Corporate Resources Directorate Room 180 Devon County Council County Hall Topsham Road Exeter EX2 4QD
Bankers:	Lloyds Bank plc 234 High Street Exeter EX4 3NE
Independent Examiner:	John Coombs MA (Cantab) FCA Simpkins Edwards LLP Chartered Accountants Michael House Castle Street Exeter EX4 3LQ
Investment Advisors	CCLA – Investment Managers Charles Stanley Investment Managers

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

About the Trust

The Hele's Educational Trust was created by a scheme of the Charity Commissioners for England and Wales dated 5 February 1987 out of 2 earlier charities, namely: Hele's School and The Bishop Blackall School for Girls.

The scheme provides that the Trust's income should be applied in providing such benefits of any kind not normally provided by the local education authority for Exeter College, the former Hele's School, or any other maintained schools in the city of Exeter, and otherwise promoting the education of persons under 25 who are attending or who have attended Exeter College, the former Hele's School, or any other maintained schools in the city of Exeter.

Public Benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission general guidance on public benefit when reviewing Hele's Educational Trusts aims and objectives and in planning future activities.

The Trustees

The corporate Trustee is Devon County Council which has devolved responsibility to the councillors representing each of the electoral divisions within the city of Exeter. There are normally nine trustees, from whom a chairperson is elected by the Trustees. As all trustees are councillors, recruitment is as a result of County Council elections which take place every four years, any new councillors being invited to become a Trustee.

The last elections for the County Council were held in May 2017.

The following were all Trustees at the balance sheet date:

H Ackland
M Asvachin
Y Atkinson
S Aves*
G Sheldon
R Hannaford (Chairperson)*
A Leadbetter*
P Prowse
C Whitton (Vice Chairperson)*

E Brennan resigned in October 2019 and was replaced by G Sheldon

* Member of the investment committee

Each new Trustee receives a letter of invitation from the Clerk to the Trustees outlining the duties of a Trustee, a copy of the Trust Deed and the latest accounts. All new County Councillors receive induction training to acquaint them with their role as Councillors including the financial and administrative aspects. The Trustees, by the very nature of the method of their appointment, are experienced in governance.

The chairperson as at the balance sheet date is a long-established member of the trustees.

Conduct of business

The trustees are obliged to meet at least twice annually, but usually meet 4 times a year to conduct business. They consider applications for grants from the Trust and receive reports when required on such matters as require their attention. This includes administrative matters such as financial reports and reports in relation the physical assets of the Trust.

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FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees also administer the Chappell Bequest (registered Charity No 306743) for which separate accounts are prepared.

Policies

The Trustees' policy is to make grants to

- o schools for specialised equipment and improvement of facilities,
- o individuals to assist towards the cost of further or specialist education and journeys for educational experiences in the UK and abroad.

Assistance has been confined to instances where either there is no scheme to give assistance from public funds, or there are special reasons why there is a need for financial assistance above the level provided by public funds.

Grants may be conditional upon criteria being met or awarded outright. In either case, once the Trustees are satisfied, there is a formal system by which the Clerk to the Trust requests the Treasurer to release the funds.

Financial Review

Summary of financial activity

	2021 £	2020 £
Income	68,057	78,158
Expenditure	34,877	112,977
Surplus/(Deficit)	33,180	(34,819)

During the year the Trustees paid grants totalling £20,904 (£97,126 in 2019/20).

In outline, the grants provided support to assist with costs of; residential visits, school trips, swimming lessons, music projects, outdoor projects, support summer youth activities, and promote social inclusion.

Principal Funding Sources

Until December 2009 the principal income of the charity arose from lease receipts of land and buildings at the former Bishop Blackall School Exeter. The Trustees concluded that they were unlikely to be able to replace the tenant and decided to sell the property. The proceeds of the sale generated £1,577,884 net and the trustees have appointed CCLA Investment Managers and Charles Stanley Investment Managers to manage the funds. Each fund manager is responsible for a portfolio.

The land at St Peter's school is required by the Trust deed to be used as a playing field by the school and generates no income.

The Trusts' permanent endowment also comprises an amount invested in COIF income shares which generates funds which are available to be applied as required.

Under the terms of the Trust deed The St John's Hospital Education Foundation pays £400 annually.

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Investment Policy

The Trustees formed a committee (4 trustees) to produce an investment strategy and to interview potential fund managers of the endowment on a Discretionary basis.

The committee's proposals for the investment strategy were approved by the full trustees. The committee also made recommendations to the full trustees using pre-determined criteria for selection of the fund managers. The main criteria against which prospective managers were assessed were proposals to:

- at least maintain the value of the Permanent Endowment in the longer term;
- produce a level of income for the Trust equivalent to at least previous rental income
- at least maintain this in real terms;
- minimize risk consistent with these objectives;
- previous experience of and their performance in managing Charitable assets; fee levels; and
- invest ethically wherever possible, avoiding in particular, tobacco stocks.

A detailed policy statement has been produced and agreed by all the trustees which expands on these principles. The Trustees will review the policy statement bi-annually.

The trustees place a high priority on maintaining the real value of the portfolio and of income returns over the longer term and accept that at times this will mean accepting short or medium term declines in capital values. For this purpose, trustees will measure performance against benchmark data and parameters.

The Trustees would not wish to invest in companies producing tobacco products. Otherwise, the Trustees aim to observe responsible investment principles. The fund managers are expected to take into consideration the environmental, social and governance characteristics of existing and prospective investments, where this is practical and proportionate in the context of the overall investment strategy. Where there is a choice between two companies, the Trustees would expect the Fund manager to choose the most ethically minded of the two.

Each portfolio manager is required to report regularly on performance and to achieve targets which include an annual rate of return. The Trustees have, in order to mitigate risk, set limits on the proportions of the fund which may from time to time be held in particular investments. Direct investment in derivative instruments is not permitted other than to hedge risk exposures arising from conventional investments made in the pursuit of the Trustees stated investment objectives.

Reserves Policy

It is the policy of the Trustees to maintain reserves at a level appropriate to the Trust's operations. Cash reserves are maintained at such a level as to be able to respond to requests for assistance. The major part of the Trust's assets is in the form of land and long term investments and as such are not readily realisable.

Taxation status

In the opinion of the Trustees the Trust is established for Charitable Purposes only within the meaning of the Income and Corporation Taxes Act 1988. They are also of the opinion that the activities of the Trust are exempt from tax by virtue of section 505 of that Act.

Major risks

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operation and finance of the Trust, and are satisfied systems are in place to mitigate exposure to any such risks.

Financial Statements recording the latest available financial position are made available to Trustees at each meeting.

Risk in respect of their premises is addressed through the terms of the lease.

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

Tangible Fixed Assets

Land and Buildings

St Peter's School, Exeter

The Trustees are constrained by the Trust deed as to the use the land can be put; namely as a school playing field. The Trustees are not able to charge a rent for its use. The land was passed to the Trust at no cost. Under the historical cost convention this is the carrying value. This is a divergence from FRS15, which creates the expectation of a revaluation, but the prospect of a disposal is extremely remote and the Trustees see no benefit in incurring the costs of a formal revaluation.

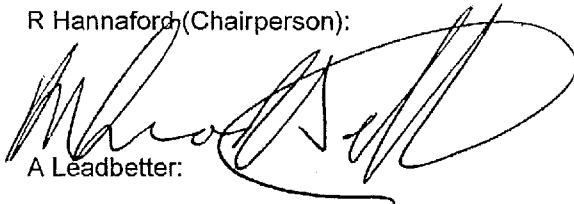
Investments are valued at the published market value set by the Charities Official Investment Fund on 31st March.

Administrative and technical support

Their Clerk, as disclosed in note 6, receives an honorarium and expenses for supporting the Trustees. The Trustees purchase specialist property and legal advice as required. A member of staff within the Finance Directorate of Devon County Council maintains the financial records. It was agreed in November 2011 that the support provided by the Devon County Council would be charged at an annual rate of £2,500 + VAT and this was implemented from 2012/13. The tasks to be undertaken by Devon County Council include:

- Maintenance of financial records within FINEST (Financial System).
- Track investments.
- Providing reports to the Clerk for dissemination to Trustees.
- Preparing the yearend financial statements for approval by the Trustees and present with supporting information to the independent examiners.
- Attendance at meetings of Trustees.

R Hannaford (Chairperson):



A Leadbetter:

23 March 2022

On behalf of the Trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

I report to the trustees on my examination of the financial statements of Hele's Educational Trust (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

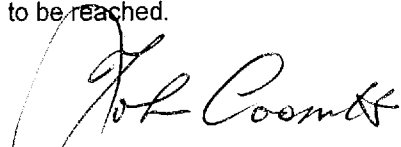
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. the accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



John Coombs MA (Cantab) FCA
for and on behalf of Simpkins Edwards LLP
Michael House
Castle Street
Exeter
EX4 3LQ

Date:

23 March 2022

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted Funds	Endowment Funds	2021 Total	2020 Total
		£	£	£	£
Income and endowments from:					
Investment income		67,650	-	67,650	77,348
Bank Interest		6	-	6	10
Grants received		400	-	400	800
Sundry Income		1	-	1	-
Total	1	68,057	-	68,057	78,158
Expenditure on:					
Grants	2	20,904	-	20,904	97,126
Clerks honorarium and expenses		1,500	-	1,500	3,274
Professional fees		4,920	-	4,920	4,920
Investment management charges		7,427	-	7,427	7,657
Accrued Interest		126	-	126	-
Total		34,877	-	34,877	112,977
Surplus/(Deficit) on fixed assets		33,180		33,180	(34,819)
Assets (realised)	3	-	3,806	-	-
Assets (unrealised)	3	-	356,282	360,088	(132,885)
Net income/(expenditure)		33,180	360,088	393,268	(167,704)
Transfers		8,280	(8,280)	-	-
Net movement in funds		41,460	351,808	393,268	(167,704)
Reconciliation of funds					
Total funds brought forward		72,760	2,147,255	2,220,015	2,387,719
Total funds carried forward		114,220	2,499,063	2,613,283	2,220,015

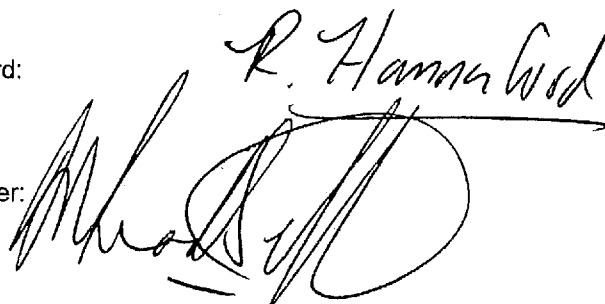
**BALANCE SHEET
AS AT 31 MARCH 2021**

	Notes	2021	2020
		£	£
Investments at market value	3	2,499,063	2,147,255
Current assets			
Cash at bank		118,719	91,769
		<u>118,719</u>	<u>91,769</u>
Current liabilities			
Creditors	7	4,499	19,009
		<u>4,499</u>	<u>19,009</u>
Net current assets		114,220	72,760
Net assets		2,613,283	2,220,015
Represented by:			
Endowment funds	5	2,499,063	2,147,255
Unrestricted funds	5	114,220	72,760
		<u>2,613,283</u>	<u>2,220,015</u>

Signed and approved on behalf of the Trustees *on 23 March 2022*

Trustee: R Hannaford:

A Leadbetter:



**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

(f) Assets and liabilities

These are included in the balance sheet at the following basis:-

- Investments - at market value
- Current assets at the lower of cost and net realisable value
- Liabilities at their settlement value.

(g) Realised and unrealised gains and losses on investment assets

A realised or unrealised gain or loss arising on an asset will form part of the fund in which the asset involved is (or in the case of an asset disposal, was) held.

Realised gains and losses on the disposal of investment assets are included in the statement of financial activities as a separate line within the 'gains and losses on revaluation and investment asset disposals' section. This is then split according to the fund concerned.

(h) VAT

The charity is not registered for Value Added Tax (VAT). In these financial statements, where applicable, expenditure is shown inclusive of VAT.

(i) Investments

Listed investments are stated at fair value based on a market value derived from a quoted stock market price at the balance sheet date. Realised and unrealised gains and losses are combined in the appropriate section in the SOFA.

(j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(l) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(m) Basic financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

(a) Basis of preparation

The financial statements have been prepared on the basis of the historic cost convention at cost or transaction value, except investments which are shown at fair value in accordance with:

- Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102); and Update Bulletin 1;
- And with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);
- And with the Charities Act 2011.
- And with Accounting Standards (UK Generally Accepted Practice) as applied from 1 January 2019.

The Trust has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest pound.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees are of the view that based on the level of its funds, that the Trust remains a going concern.

(b) Endowment fund

The endowment fund of the charity consists of the endowment funds of the charity, which are held on trust to be retained for the benefit of the charity. The capital funds are retained to provide income for the charity.

(c) Unrestricted fund

The charity's unrestricted fund consists of those funds that the charity may use for its purposes, at its discretion.

(d) Income

Income is accounted for in the period to which it relates.

(e) Expenditure

Expenditure is accounted for on an accruals basis. Grants are recognised when a payment is authorised.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

2. Grants

Grants made in the year are analysed as shown below:-

	2021 £	2020 £
To individuals		
Study and support	-	500
ICT Equipment	812	2,050
Activities Week	-	30
	<u>812</u>	<u>2,580</u>
To schools in the Exeter area		
Reading Support	6,900	-
Residential visits	-	9,330
Projects	-	4,106
Rural Skills/Building Projects	1,500	46,753
Library Bus	-	9,040
ICT Equipment	4000	957
Equipment Purchase	-	12,199
Library Stock	-	7,000
Guided Reading Online	499	-
Workshop	-	3,431
Phonics System	6,000	-
Outdoor Equipment	2,365	-
Musical Instruments	-	510
School Repairs	-	620
Cancelled Residential Visits Covid-19 (Cheques Issued 2019/20)	(1,365)	-
Cancelled Musical Instruments (Creditor cancelled from 2019/20)	(510)	-
	<u>19,389</u>	<u>93,946</u>
To other organisations		
Chappel Bequest	703	-
Sponsorship of Farm Wise Devon	-	600
	<u>703</u>	<u>600</u>
	<u>20,904</u>	<u>97,126</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

3. Investments

The trust holds an investment in shares in the Charities Official Investment Fund. The investment is valued on the published market price at 31 March in each year.

Details	Number	Initial Cost	Value March 2021	Value March 2020	Increase/(decrease) in annual value of investments
		£	£		
COIF Income Shares	7,238.56	27,273	129,761	107,539	22,222
COIF Charity Investment	56,309.06	555,088	1,009,419	836,550	172,869
COIF Global Equity	64,837.84	82,049	159,345	121,713	37,632
COIF Property	138,977.59	249,456	156,864	160,408	(3,544)
Total COIF	267,363.15	913,866	1,455,389	1,226,210	229,179
Charles Stanley Cash Balance			1328	2292	(964)
Total Charles Stanley Portfolio		866,208	1,042,346	918,753	123,593
Total Investments		1,780,074	2,499,063	2,147,255	351,808

Investment Notes

Investments b/f	£2,147,255
Additions	£153,977
Disposals	(£138,704)
Realised surplus on disposal of investments	£3,806
Unrealised deficit on revaluation of investments	£356,282
Notional Accrued Interest	£78
Capital and income movement	(£23,631)
Investments c/f	£2,499,063

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

4. Tangible fixed assets

Land and buildings

St Peter's School, Exeter

The Trustees are constrained by the Trust deed as to the use the land can be put; namely as a school playing field. The land was passed to the Trust at no cost. Under the historical cost convention this is the carrying value. The prospect of a disposal is extremely remote and the Trustees see no value in incurring the costs of a formal revaluation and the carrying value remains £NIL.

5. Analysis of net assets between funds

	Unrestricted Funds	Endowment Funds	Total 2021	Total 2020
	£	£	£	£
Investments	-	2,499,063	2,499,063	2,147,255
Current assets	118,719	-	118,719	91,769
Current liabilities	(4,499)	-	(4,499)	(19,009)
	<u>114,220</u>	<u>2,499,063</u>	<u>2,613,283</u>	<u>2,220,015</u>

6. Transactions with trustees and connected persons

There were no related party transactions that occurred during the year.

7. Creditors

Two cheques outstanding from 2020/2021 have been added to the creditor balance for the year

Chq. Ref.	School Detail	Grant Detail	Chq. Total
000522	Ted Wragg MAT	Laptop for RR & EW	£1,000
000520	Stoke Hill Infants	11 iPads + Guided Reading Books	£3,499