

PETTS WOOD PLAYGROUP (FOR CHILDREN WITH SPECIAL NEEDS)

England & Wales · Charity number 803792

Details

Other names	PETTS WOOD PLAYGROUP
Status	Registered
Legal form	Other
Registered	1990-07-26
Register	View on the Charity Commission register

Contact

Address	11 Haywood Road Bromley BR2 9RG
Phone	02083131666
Email	pwpgtreasurer@gmail.com
Website	http://www.pwpg.org.uk/

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE BY: A. PROVIDING SAFE AND SATISFYING GROUP PLAY FOR CHILDREN WITH SPECIAL NEEDS B. ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN C. FURTHERING THE AIM OF THE PRE-SCHOOL PLAYGROUPS ASSOCIATION.

Activities: Playgroup for children with special needs

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Disability
- **Who:** Children/young People, People With Disabilities

Geography

- Bromley
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£73,696	£94,271	-	-
2023-08-31	£78,452	£103,417	-	-
2022-08-31	£89,932	£79,395	-	-
2021-08-31	£58,348	£70,935	-	-
2020-08-31	£53,592	£120,175	-	-

Trustees

Name	Role	Appointed
Ann Lockwood		2018-11-07
DOCTOR MENAKA DE SILVA		
Richard Clarke		2016-02-01

PETTS WOOD PLAYGROUP (FOR CHILDREN WITH SPECIAL NEEDS)

England & Wales - Charity number 803792

Accounts



Chair's Report

Petts Wood Playgroup for Children with Special Needs AGM 25 September 2024

This past year has gone smoothly with little or no disruption to service provision especially during the time of renovations to the halls on the Church premises which were completed in the summer. I like to take this opportunity to thank all involved, in particular, Kate Copley and Nadene Snyman for their efforts in ensuring that our children, their families and our staff were not inconvenienced during this time.

Mrs. Ann Lockwood, our Vice Chair, has stepped down from her position as of today and is replaced by Graham Foster. The committee and I would like to thank Ann for her dedication and support to the committee over many years and her advice in matters relating to its work. Ann will continue as a regular committee member where her experience and expertise will be invaluable to us all. Thank you once again Ann, the entire committee and in particular I will continue to draw on your wisdom.

I am very pleased to announce that Holly Norris joined the committee in February 2024 as the Fund Raising Co-ordinator and will be working with Graham Foster to raise much needed funds for our charity. Holly, thank you for giving us your precious time.

Our grateful thanks to the Manager, Larry Simpson, the deputies, Janet Gloin and Carmela Girolamo for their hard work and giving up their valuable time to keep PWPG running smoothly over the past year. Also Kirsty Edwardes, the Funding Officer, who deals admirably well with matters relating to funding and its unique challenges, thank you Kirsty. The time devoted to getting this work done is much appreciated. Thank you to the mini bus drivers Diane, Mike and Keith, for their hard work and ensuring children are safely transported. Also it is with heartfelt gratitude that I wish to thank our volunteers who work with such devotion, giving their precious time helping to deliver an excellent service. The Leader's report details the activities over the year. Because of the shortage of placements for our children on reaching school going age, moving them over is proving to be a challenge; this appears to be a problem nationally.

Once again our donors, fund raisers, sponsors and Friends of PWPG have come to our aid, especially during these economically challenging times. It is their generosity that is helping to keep funding going for our service. Thank you very much for all your help. At present, we are financially stable, as shown in the Treasurer's report.

It's time to say thank you again to the Churches and their representatives for their support and providing us with space to run our service.



Thank you to the Treasurer, Richard Clarke for his hard work and for keeping a firm grip on the finances, to Graham Foster, who has been our secretary over many years and has moved on to position of Vice Chair and to Sue Leonard, the Minutes' Secretary who works tirelessly behind the scenes. Thank you to all our committee members for their support and time.

Last but not least, to all the parents and families of children attending PWPG for their continuing trust in our service.

**Dr. Menaka de Silva, Chair, PWPG for Children with Special Needs
25 September 2024**

**Treasurer's Report
AGM 25 September 2024
Petts Wood Playgroup for Children with Special Needs**

The Playgroup retains sufficient balances to support its operation through 2024/25. Our funding from Bromley has shown an upturn, but the general economic outlook continues to limit the ability of others to provide the voluntary income on which the Charity depends to keep its services accessible to all.

Hopefully the addition of a fundraiser to our team of volunteers can help drive income growth. The Playgroup's costs have continued to rise through inflation, albeit without any need for significant new projects. However, these increases continue to press on our financial situation, and we remain grateful for the Church for hosting us and all those who make space in their finances to support our work through donation.

Rich Clarke CMIIA CPFA ACFS

***Treasurer Petts Wood Playgroup for Children with Special Needs
25 September 2024***



Petts Wood Playgroup For Children With Special Needs

Income and Expenditure Account
Year ended 31 August 2024

2022/23		2023/24
	Income	
£10,639	Donations (Individual)	£4,004
£13,614	Donations (Group/Corporate)	£7,382
£4,912	Legacies	-
£48,511	Grants	£56,081
£766	Fund Raising	£6,152
£9	Miscellaneous Income	£77
£78,452	Total Income	£73,696
	Expenditure	
(£14,915)	Equipment (Playgroup)	(£4,508)
(£1,829)	Equipment (Office)	(£228)
(£149)	Subscriptions	(£221)
(£1,500)	Donations To Other Bodies	(£1,500)
(£1,703)	Minibus (Fuel)	(£1,337)
(£555)	Minibus (Maintenance & Repair)	(£1,968)
(£73,931)	Employee & Minibus Staff Costs	(£76,831)
(£1,459)	Insurance	(£1,502)
(£702)	Telephone & Internet	(£769)
(£4,508)	General Expenses	(£3,547)
-	Bank Charges	(£78)
(£2,089)	Depreciation	(£1,872)
£103,417	Total Expenditure	£94,271
(£24,966)	Excess of Income over Expenditure	(£20,575)



Petts Wood Playgroup For Children With Special Needs

Balance Sheet
As At 31 August 2024

31/8/23		31/8/24
	ASSETS	
£8,358	Motor Vehicle (DRC)	£6,686
£3,529	Debtors	£0
£37,374	Bank Account	£21,139
£49,262	Total Assets	£27,826
	LIABILITIES	
(£120)	Creditors	(£1,239)
(£120)	Total Liabilities	(£1,239)
£47,099	Net Assets	£26,587

I have examined the Income and Expenditure Account and Balance Sheet of the Petts Wood Playgroup, which are in agreement with the books and vouchers of the Playgroup. In my opinion the Financial Statements give a true and fair view of the Playgroup's affairs as at 31 August 2023, and of its income and Expenditure for the year ended.

P M Johnstone
Accountant

October 2024

PETTS WOOD PLAYGROUP (FOR CHILDREN WITH SPECIAL NEEDS)

England & Wales - Charity number 803792

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Leader's Report AGM September 2023 Petts Wood Playgroup for Children with Special Needs

Children

We are at capacity each session with the 33 children on our register 3 of whom were eligible for school in September 2023 but the local authority have failed to place them. For those children EHCPs have been completed so further funding threads are being explored. We have 7 children on our confirmed waiting list who we hoped to start and will do so as soon as a place becomes available. A one sheet newsletter was shared at the start of term to provide term dates and contact details. A further and fuller edition will be shared before the end of the term. During the next half term EHCP applications will start for the children due to start school September 2024.

Helpers

We are very fortunate to have a strong team of volunteers and have been fortunate to recruit some new members to our team but would continue to welcome offers of support. Carmela has been employed for a year now and confidence in that role has grown. Her training to achieve a relevant qualification has started. Janet has similarly gained confidence and additional responsibilities. The support from them is invaluable enabling the team to function well and ensuring all is safe and thus, with our amazing volunteers, we can provide the best service to our children and families. Kirsty has managed to keep on top of the funding which is challenging at it's best. Yet again, Bromley changed the contract. With that and the claims being required monthly, the funding claim now encroaches far more than in the past.

General

Sensory toys and equipment need replacement and this is underway. The garden needs extensive clearance and the church has been approached to clarify if they would like PWPG to do the work as the prime users but respecting the property belongs to the church. Mandatory first aid training update and safeguarding training update will need to be arranged plus annual dysphagia training during his academic year. The first two will incur a cost.

Minibus

There are no problems with the minibus reported by the bus staff who are working and liaising very well, providing a clean and safe journey to and from home each session. The bus crew currently do not need to attend on a Tuesday as the registered children do not need transport, but this may change as other children start, Diane has queried how that will impact on her wages. There will be occasions she will use that morning to clean the bus.

Larry Simpson



*Leader Petts Wood Playgroup for Children with Special Needs
September 2023*



Treasurer's Report
AGM 26 September 2023
Petts Wood Playgroup for Children with Special Needs

The Playgroup remains in sound financial health as we look ahead to 2023/24. Our balances ended the year returning to the levels we've seen typically across the Charity's history as we saw possibly the last of the major capital projects and improvements funded by the balances remaining of a series of large legacies we were grateful to receive at the end of the last decade.

Given our funding from Bromley remains level, this means we are more grateful than ever for our Friends, and the Church for hosting us, in ensuring the playgroup can continue successful operation.

During 2022/23 we also reviewed our staff structure, aiming to create clear and resilient roles that will leave us able to face any changes coming in the years ahead.

We have also not been immune from the more general inflationary pressures that have affected organisations and individuals across the country. Our own costs have been rising both on everyday expenses like fuel and equipment, plus the capital works we've commissioned in the year. In that environment we once again thank those who continue to make space in their finances to support our work through donation.

Rich Clarke CMIA CPFA ACFS

*Treasurer Petts Wood Playgroup for Children with Special Needs
26 September 2023*



Petts Wood Playgroup For Children With Special Needs

Income and Expenditure Account
Year ended 31 August 2023

2021/22		2022/23
	Income	
£5,525	Donations (Individual)	£10,639
£14,954	Donations (Group/Corporate)	£13,614
£17,975	Legacies	£4,912
£50,996	Grants	£48,511
£482	Fund Raising	£766
£0	Miscellaneous Income	£9
£89,932	Total Income	£78,452
	Expenditure	
(£2,988)	Equipment (Playgroup)	(£14,915)
(£1,886)	Equipment (Office)	(£1,829)
(£50)	Subscriptions	(£149)
(£1,500)	Donations To Other Bodies	(£1,500)
(£1,195)	Minibus (Fuel)	(£1,703)
(£350)	Minibus (Maintenance & Repair)	(£555)
(£63,543)	Employee & Minibus Staff Costs	(£73,931)
(£1,383)	Insurance	(£1,459)
(£667)	Telephone & Internet	(£702)
(£2,773)	General Expenses	(£4,508)
(£2,612)	Depreciation	(£2,089)
£79,395	Total Expenditure	£103,417
£10,986	Excess of Income over Expenditure	(£24,966)



Petts Wood Playgroup For Children With Special Needs

Balance Sheet
As At 31 August 2023

31/8/22		31/8/23
	ASSETS	
£10,447	Motor Vehicle (DRC)	£8,358
£12,192	Debtors	£3,529
£39,540	Current Account	£27,422
£9,942	National Savings Account	£9,952
£72,121	Total Assets	£49,262
	LIABILITIES	
(£58)	Creditors	(£120)
(£58)	Total Liabilities	(£120)
£72,064	Net Assets	£47,099

I have examined the Income and Expenditure Account and Balance Sheet of the Petts Wood Playgroup, which are in agreement with the books and vouchers of the Playgroup. In my opinion the Financial Statements give a true and fair view of the Playgroup's affairs as at 31 August 2023, and of its income and Expenditure for the year ended.

P M Johnstone
Accountant

October 2023

Year	Surplus/ Deficit (£)	Net Assets (£)
2010/11	22,622	49,661
2011/12	1,310	50,971
2012/13	1,110	52,081
2013/14	7,657	59,738
2014/15	(19,974)	39,764
2015/16	(2,250)	37,514
2016/17	22,965	60,511
2017/18	92,549	153,060
2018/19	(13,349)	139,912
2019/20	(66,583)	73,475
2020/21	(12,586)	61,169
2021/22	10,986	72,064
2022/23	(24,966)	47,099

PETTS WOOD PLAYGROUP (FOR CHILDREN WITH SPECIAL NEEDS)

England & Wales - Charity number 803792

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Leader's Report
AGM 29 September 2021
Petts Wood Playgroup for Children with Special Needs

An incredibly challenging yet exciting year has flown by since the last AGM. The impact of covid-19 made playgroup life difficult and so very hard for our families.

Our planned return to playgroup in January for the spring term got off to a dreadful start and further closure. Throughout the closure staff and families were regularly contacted using social media, newsletters and 'phone to ensure they were not in need and to offer support,

Fortunately, staff training was current but acceptable ways of maintaining that standard are being looked at with reference to the resurgence of Covid-19. We managed to gain training to update 31 staff in First Aid and 23 in Paediatric First Aid in April the week before PWPG was able to open its doors again.

All the children had their developmental records updated and programmes of learning were shared. Playgroup continued as usual throughout these processes and multi-agency meetings for some children were held many via Zoom, Teams, Cisco or similar. We had sixteen children due to start school in September 2021 all of whom needed completed Education, Health and Care Plans (EHCP) to ensure their individual needs would be met in appropriate educational settings. Apart from intensive assessments and reports, individual meetings to discuss the process were held. These would normally be followed by multi-agency transition meetings with the future school teacher to update any information and attempt to resolve any concerns. The meetings were held but consisted of the family, myself and the teacher for distancing purposes.

Playgroup extended the term by two weeks to endeavour to compensate for the forced closure in the spring. No safe summer scheme could be held because of the necessary inclusion of new staff and new children to the group. However, trips were completed for which I thank the staff, the Methodist Scouts for the loan of their minibus and our drivers which made it possible.

A new term and 18 new children, mostly with complex and severe clinical conditions, to join the 6 summer starters and the existing 4 children ensuring busy and fun times ahead.

Thank you to all the families for trusting us with their precious children, to all the staff and Committee for their unwavering support, to the Church for enabling us to provide this service on their premises and to those professionals who provide input and guidance regularly for our staff. The biggest thank you goes to all the children who make each morning so special.

Larry Simpson

Leader Petts Wood Playgroup for Children with Special Needs
29 September 2021



Treasurer's Report
AGM 29 September 2021
Petts Wood Playgroup for Children with Special Needs

The year 2020/21 represented, if not normal, then at least something approaching routine for the Playgroup's finances. We are once again thankful for the continuing support of our staff, volunteers, drivers, escorts, donors, friends and Bromley Council in supporting the Playgroup's work through the year. Once again we were able to continue paying staff, drivers and escorts to support our children and remain in a sound place financially to achieve our charitable aims.

Like in 2019/20 we had no significant donations or legacies to bolster the coffers but did have the continued support of our friends and, increasingly, an ability to gain income from events that were suspended through the pandemic to help keep the charity running.

However, those larger donations in 2018/19 did enable us to undertake significant refurbishment and extension of the playgroup area, Some of that work continued inbetween lockdowns to enhance the area we provide for our children, and we continue to thank the Church for hosting us.

Looking ahead to 2021/22 we hope to see the return of many more supporters' events to help support the charity and enable us to continue building on the sound financial footing established over many years.

Rich Clarke CMIA CPFA ACFS

Treasurer Petts Wood Playgroup for Children with Special Needs
29 September 2021



Petts Wood Playgroup For Children With Special Needs

Income and Expenditure Account
Year ended 31 August 2022

2020/21		2021/22
	Income	
£2,790	Donations (Individual)	£5,525
£2,550	Donations (Group/Corporate)	£14,954
-	Legacies	£17,975
£50,645	Grants	£50,996
£2,293	Fund Raising	£482
£72	Miscellaneous Income	£0
£58,348	Total Income	£89,932
	Expenditure	
(£1,448)	Equipment (Playgroup)	(£2,988)
(£1,328)	Equipment (Office)	(£1,886)
(£149)	Subscriptions	(£50)
(£1,500)	Donations To Other Bodies	(£1,500)
(£717)	Minibus (Fuel)	(£1,195)
(£310)	Minibus (Maintenance & Repair)	(£350)
(£57,308)	Employee & Minibus Staff Costs	(£63,543)
(£1,318)	Insurance	(£1,383)
(£622)	Telephone & Internet	(£667)
(£2,970)	General Expenses	(£2,773)
(£3,265)	Depreciation	(£2,612)
(£70,935)	Total Expenditure	£79,395
(£12,586)	Excess of Income over Expenditure	£10,986



Petts Wood Playgroup For Children With Special Needs

Balance Sheet
As At 31 August 2022

31/8/21		31/8/22
	ASSETS	
£13,059	Motor Vehicle (DRC)	£10,447
	Debtors	£12,192
£38,708	Current Account	£39,540
£9,942	National Savings Account	£9,942
£61,709	Total Assets	£72,121
	LIABILITIES	
(£540)	Creditors	(£58)
(£540)	Total Liabilities	(£58)
£61,169	Net Assets	£72,064

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P M Johnstone
Accountant

November 2022

PETTS WOOD PLAYGROUP (FOR CHILDREN WITH SPECIAL NEEDS)

England & Wales - Charity number 803792

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Leader's Report
AGM 29 September 2021
Petts Wood Playgroup for Children with Special Needs

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Fortunately, staff training was current but acceptable ways of maintaining that standard are being looked at with reference to the resurgence of Covid-19. We managed to gain training to update 31 staff in First Aid and 23 in Paediatric First Aid in April the week before PWPG was able to open its doors again.

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Larry Simpson

Leader Petts Wood Playgroup for Children with Special Needs
29 September 2021



Treasurer's Report
AGM 29 September 2021
Petts Wood Playgroup for Children with Special Needs

The year 2020/21 represented, if not normal, then at least something approaching routine for the Playgroup's finances. We are once again thankful for the continuing support of our staff, volunteers, drivers, escorts, donors, friends and Bromley Council in supporting the Playgroup's work through the year. Once again we were able to continue paying staff, drivers and escorts to support our children and remain in a sound place financially to achieve our charitable aims.

Like in 2019/20 we had no significant donations or legacies to bolster the coffers but did have the continued support of our friends and, increasingly, an ability to gain income from events that were suspended through the pandemic to help keep the charity running.

However, those larger donations in 2018/19 did enable us to undertake significant refurbishment and extension of the playgroup area, Some of that work continued inbetween lockdowns to enhance the area we provide for our children, and we continue to thank the Church for hosting us.

Looking ahead to 2021/22 we hope to see the return of many more supporters' events to help support the charity and enable us to continue building on the sound financial footing established over many years.

Rich Clarke CMIA CPFA ACFS

Treasurer Petts Wood Playgroup for Children with Special Needs
29 September 2021



Petts Wood Playgroup For Children With Special Needs

Income and Expenditure Account
Year ended 31 August 2021

2019/20		2020/21
	Income	
£3,525	Donations (Individual)	£2,790
£7,670	Donations (Group/Corporate)	£2,550
-	Legacies	-
£40,748	Grants	£50,645
£1,570	Fund Raising	£2,293
£78	Miscellaneous Income	£72
£53,592	Total Income	£58,348
	Expenditure	
(£7,716)	Equipment (Playgroup)	(£1,448)
(£1,766)	Equipment (Office)	(£1,328)
(£347)	Subscriptions	(£149)
(£1,500)	Donations To Other Bodies	(£1,500)
(£710)	Minibus (Fuel)	(£717)
(£383)	Minibus (Maintenance & Repair)	(£310)
(£55,089)	Employee & Minibus Staff Costs	(£57,308)
(£1,357)	Insurance	(£1,318)
(£530)	Telephone & Internet	(£622)
(£46,694)	General Expenses	(£2,970)
(£4,082)	Depreciation	(£3,265)
(£120,185)	Total Expenditure	(£70,935)
(£66,583)	Excess of Income over Expenditure	(£12,586)



Petts Wood Playgroup For Children With Special Needs

Balance Sheet
As At 31 August 2021

31/8/20		31/8/21
	ASSETS	
£16,324	Motor Vehicle (DRC)	£13,059
	Debtors	
£49,881	Current Account	£38,708
£9,871	National Savings Account	£9,942
£76,076	Total Assets	£61,709
	LIABILITIES	
(£2,600)	Creditors	(£540)
(£2,600)	Total Liabilities	(£540)
£73,475	Net Assets	£61,169

I have examined the Income and Expenditure Account and Balance Sheet of the Petts Wood Playgroup, which are in agreement with the books and vouchers of the Playgroup. In my opinion the Financial Statements give a true and fair view of the Playgroup's affairs as at 31 August 2021, and of its income and Expenditure for the year ended.

P M Johnstone
Accountant

November 2021

PETTS WOOD PLAYGROUP (FOR CHILDREN WITH SPECIAL NEEDS)

England & Wales - Charity number 803792

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Chair's Report
AGM 18th November 2020
Petts Wood Playgroup for Children with Special Needs

The year 2019/2020 began as normal with a quiet calmness and business as usual. This was blown off course with the unexpected arrival of Covid-19 bringing with it a deadly pandemic in the spring of 2020 with much disruption to normal life as we once knew. For the first time in our 52 year history the playgroup had to close its doors in March, to our vulnerable children, for almost six months, resulting in considerable hardship to them and their families. This problem was compounded by the interruption of normal community services for children with special needs. The impact on these vulnerable families is immeasurable. At the time the playgroup reopened its doors in September to a restricted number of children, the leader, Larry Simpson and her team had worked extremely hard to ensure the children returned to a Covid secure environment, minimizing the risk to children and staff.

During the lockdown, whilst the playgroup was closed, Larry and her team continued to support our children and their families by being in regular telephone contact and by means of social media and website thus minimizing any feelings of isolation. The team was on standby to guide and support them through some very difficult times. I have no doubt the families truly appreciated the team's selflessness and their hard work in ensuring families were kept buoyant. I, together with members of the committee would like to express our sincere thanks and heartfelt gratitude to our playgroup leader and her team and in particular to Larry for all the dedication and kindness extended to our vulnerable families during a really challenging time and additionally for ensuring the re-opening of the playgroup in a timely way.

The Leader's Report covers all aspects of work done within the playgroup and their activities through the year albeit curtailed for obvious reasons. We, the committee would also like to extend our thanks to the two deputy leaders, Janet Gloin and Sam Marshall, to all volunteers/helpers and the two minibus drivers, Diane and Mike for their support in keeping the playgroup up and running.

On a more cheerful note, I am pleased to announce the building work has been completed to a high standard. This room provides sufficient storage space for large pieces of equipment which no longer need to be carried from place to place. Aesthetically the outcome is pleasing from both outside and inside. Again, a special thanks to Larry for coordinating the work during the lockdown and ensuring work was completed as scheduled before the autumn term. I would like to extend my thanks to Hilary Miles, Nadene Snyman, Church Minister, Church Representatives and other members of the Church for supporting the playgroup with this extension. All relevant documents have been signed and paperwork is up to date. This extension was possible because of the generosity of our donors. We would like to thank all our donors who helped us to make this happen.



The playgroup committee has run into difficulties with holding our regular meetings this year, the last “normal” committee meeting having been held in February 2020. The one scheduled for June was modified and communication was done electronically (e-mail), though not ideal, helped to keep members updated with the financial position and the current situation relating to the playgroup (Leader’s Report). As there were no urgent issues or decisions to be made, the format worked. A zoom meeting was considered but felt not appropriate and we may not have had full participation. The decision to defer the next committee meeting and AGM scheduled for 18th November 2020 was a decision made with the committee. It was agreed that the minutes of the 2019 AGM, Leader’s Report, Treasurer’s Report and Chair’s Report be circulated to all committee members and be made available to families and supporters/friends of the playgroup. The committee has agreed to remain in post until elections can be held, which we anticipate would be later in 2021. The committee will continue to be in touch electronically.

Our financial position is stable as shown in the Treasurer’s Report. Our thanks go out to all our generous donors, sponsors and Friends of PWPG for their continuing support.

The committee would like to thank the Churches and their representatives for supporting our charitable organisation.

A very big thank you to Richard Clarke, the treasurer, for all the hard work behind the scenes in keeping the accounts up to date and ensuring the finances are managed properly. Thank you to Sue Leonard, the minutes’ secretary whose support has been invaluable and also to Graham Foster, the secretary.

Thank you to all our committee members for giving their precious time and for their understanding during these unprecedented times. Nothing seems normal at present but we will together get through these difficult times and emerge stronger and better.

Last but not least, a word of thanks, go out to all our children and their families. Though the past nine months have not been easy for them, they have remained patient and understanding of our difficulties. They remain the focus of our most amazing team and all the hard work put in by them is for the benefit of our vulnerable children and families.

Dr. Menaka de Silva

***Chair Petts Wood Playgroup for Children with Special Needs
18th November 2020***



Treasurer's Report
AGM 18th November 2020
Petts Wood Playgroup for Children with Special Needs

2019/20 was a remarkable year for everyone, including the Playgroup. Thanks to the continuing support of our staff, volunteers, drivers, escorts, donors and Bromley Council of course, we have been able to weather the effects of the pandemic on our finances. Although the playgroup closed in March, alongside all other settings, the Council continued (largely) to pay committed grants which enabled us in turn to continue paying our staff 100% of their expected wages. We were also able to maintain our contributions to volunteers in lieu of direct recompense, as a way to say thanks for their continued support. Although the pandemic has had some financial impact, we remain in a sound place financially to achieve our charitable aims.

In previous years we had been fortunate in receiving each year one or more very significant and generous five-figure donations and legacies from individuals. During 2019/20 our income generation returned more to “normal”, although I’m pleased to say we retain and value our range of regular donors who help keep our Charity running.

However, these previous large donations enabled us during 2019/20 to complete a long-held intended project to expand the space available to the playgroup to better support the children who attend. This work was completed in late summer 2020 and will be an asset for the playgroup for many years to come. Financially, this building had the effect of largely returning our balances to the ‘normal’ level familiar for most of the past decade or more. Setting about this work also gave us the chance to formalise the relationship with the Church who continue to graciously host the playgroup.

Looking ahead to 2020/21, at the moment it’s hard to be certain of anything. However, the early months of the year – if only financially – have been more ‘normal’ and find us keeping up a small surplus. This fundamentally sound financial operation, plus retaining significant accumulated balances, leaves the Charity well set to continue supporting local children with special needs for years to come.

Rich Clarke CMIA CPFA ACFS

Treasurer Petts Wood Playgroup for Children with Special Needs
18th November 2020



Petts Wood Playgroup For Children With Special Needs

Income and Expenditure Account
Year ended 31 August 2020

2018/19		2019/20
	Income	
£18,855	Donations (Individual)	£3,525
£7,521	Donations (Group/Corporate)	£7,670
-	Legacies	-
£37,967	Grants	£40,748
£2,184	Fund Raising	£1,570
£71	Miscellaneous Income	£78
£66,598	Total Income	£53,592
	Expenditure	
(£11,956)	Equipment (Playgroup)	(£7,716)
(£1,685)	Equipment (Office)	(£1,766)
(£149)	Subscriptions	(£347)
(£2,000)	Donations To Other Bodies	(£1,500)
(£1,135)	Minibus (Fuel)	(£710)
(£485)	Minibus (Maintenance & Repair)	(£383)
(£51,667)	Employee & Minibus Staff Costs	(£55,089)
(£1,363)	Insurance	(£1,357)
(£352)	Telephone & Internet	(£530)
(£4,053)	General Expenses	(£46,694)
(£5,102)	Depreciation	(£4,082)
(£79,946)	Total Expenditure	(£120,175)
(£13,349)	Excess of Income over Expenditure	(£66,583)



Petts Wood Playgroup For Children With Special Needs

Balance Sheet
As At 31 August 2020

31/8/19		31/8/20
	ASSETS	
£20,406	Motor Vehicle (DRC)	£16,324
£125	Debtors	
£110,025	Current Account	£49,881
£9,792	National Savings Account	£9,871
£140,348	Total Assets	£76,076
	LIABILITIES	
(£290)	Creditors	(£2,600)
(£290)	Total Liabilities	(£2,600)
£140,058	Net Assets	£73,475

I have examined the Income and Expenditure Account and Balance Sheet of the Petts Wood Playgroup, which are in agreement with the books and vouchers of the Playgroup. In my opinion the Financial Statements give a true and fair view of the Playgroup's affairs as at 31 August 2020, and of its income and Expenditure for the year ended.

P M Johnstone
Accountant

November 2020