

REGISTERED COMPANY NUMBER: 02510482 (England and Wales)
REGISTERED CHARITY NUMBER: 803638

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

Brindley Millen Ltd
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

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for the Year Ended 31 March 2022

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ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

CHIEF EXECUTIVE'S REPORT
for the Year Ended 31 March 2022

Overview of key developments during the year

It has once again been a hugely successful and impactful year for St Cuthbert's Centre and Refettorio Felix. We, along with everyone else, continued to be challenged by Covid 19 and the different obstacles that fully operating in a pandemic environment presented. Again I am delighted to report that the charity adapted to the circumstances it faced with resilience and dexterity. We learnt that we have a dedicated and flexible team of staff and volunteers, a supportive Board of Trustees, considerable goodwill both locally and beyond and an agile, robust operating structure. The Centre continues to be an increasingly important support hub for the local community.

In the early part of the year, in the face of the various lockdowns, we continued to offer the highly popular takeaway food service - consisting of a 3 course meal and a hot drink - to an average of 150 people a day together with a remote mental health counselling service. As lockdowns eased, we were delighted to be able to re-open our inside table service whilst continuing to offer the takeaway food service as well. We realised that it was important to continue with the takeaway service for two reasons. Firstly, as a great deal of our guests fitted into particularly vulnerable categories, there was a natural nervousness of mixing in an indoor setting. Secondly, the takeaway service has opened up the Centre to many others who have been unable to use the indoor service, such as families with young children, people who are housebound and those living with mental health issues to whom an indoor social setting is uncomfortable. We will continue to offer both services for as long as it is practical and financially possible.

Our longstanding and close relationship with The Felix Project continued to be extremely important as they were able to maintain a reliable and enhanced delivery of surplus food that would otherwise have gone to landfill.

We expanded the Centre by opening a further suite of therapy rooms which were launched in 2021. This has allowed us to increase both the variety and quantity of our therapies including our own counselling sessions. We offered homeopathy, Boulderstone Technique, Grief Therapy and, in partnership with RBKC, Age UK, Nucleus and (having seen a large increase in refugee guests) Migrants Organise specialist one to one advice sessions. Our mental health provision continued throughout the year with support being offered remotely - our team were able to both deliver outgoing and receive incoming calls, and from October 2021 face to face sessions. The demand for this service continued to be high, a challenge that our staff team managed superbly.

We were able, as the year progressed, to reintroduce other programmes and activities. For three months we hosted itinerant arts organisation Open Space and their Arts Council funded project 'I have Eaten It'. This included artists providing meals using ingredients that were particularly important to them and much guest participation, concluding with Chef Ramael Scully cooking an inspired vegetarian menu. The Italian Embassy took over the Centre for the day, with head Chef Danilo Cortellini and team cooking a fabulous spread and the Italian Ambassador helping with front of house. We also managed to host two Christmas parties and a Lunar New Year lunch for our guests.

We were again unable to continue offering a regular weekly winter night shelter for 36 people in partnership with Glass Door because Government guidelines continued to prevent the use of 'shared air' accommodation, but we intend to offer the service again in 2022.

Fundraising and income

The charity continued to enjoy generous financial support including from many new donors. We received significant donations from Garfield Weston Foundation, Julia & Hans Rausing Trust, Lloyds Bank Foundation, Harrods, Pret a Manger, RBKC, Kensington & Chelsea Foundation, Earl's Court Development Company, Forrester Family Trust and Drapers Charitable Fund. We also received many other smaller donations which combined to allow us to operate successfully for another year.

The growth of the "Friends of Refettorio Felix" club continued with donations almost doubling during the year. Members donate a monthly amount of £10 or more for which they will be invited to exclusive events, given personalised updates and receive a limited-edition pin badge. The donation of a monthly amount, no matter how small, is very important to us as it enables us to plan with a better understanding of our future cash flow.

As with so many other things, all our Season's Surplus Suppers had to be cancelled for the full year. The 5 course meals using seasonal produce cooked by top chefs led by Brett Graham of the Ledbury were a fantastic opportunity to showcase overlooked ingredients, explain our work to a wider audience and bring important funds into the Centre. We aim to restart them later in 2022.

The incredible Social Supper Club team managed to hold two of their popular vegetarian events with all proceeds going to the charity over the year, raising £4,000. They hope to hold four in the next financial year.

During the year, we re-started the development of the private venue hire element of our income that had been on hold for 18 months due to the pandemic. We have employed a dedicated events officer and re-opened in September with gusto. Bookings for corporate and private events were strong, particularly from the pent-up demand for long overdue weddings. By deriving event income from the Centre when it is not being used to provide services for our guests we aim to grow an important source of stable income.

ST. CUTHBERT'S CENTRE
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CHIEF EXECUTIVE'S REPORT
for the Year Ended 31 March 2022

Key Statistics for the Year to 31 March 2022

The Centre collects a great amount of operational information on a wide range of factors which enables us to monitor the effectiveness of the Centre and the services it provides. This also helps to ensure that the facilities and services we offer are constantly reviewed and optimised.

Summary

We have welcomed 3,064 individuals to the Centre over the past year and have provided invaluable primary support and services during their 31,260 guest visits.

- 64% of our guests were male and of these 17% were over 60.
- 36% of our guests were female and of these 32% were over 60.
- 66% of our guests presented as being rough sleepers or homeless.
- 62% of our guests presented with some degree of mental health and/or substance misuse issues.
- 31% of our guests presented as seeking asylum in the UK from another country.

Outcomes

As a result of the Centre's interventions and support, 424 guests found temporary accommodation, such as hotels, night shelters, hostels and short-term contracts and 32 found permanent accommodation.

Staff carried out 3,200 informal one to one advice sessions with guests and 2,035 formal remote counselling sessions were carried out by our Mental Health Coordinator. In addition, a caseworker from the Glass Door who carries out onsite assessments has conducted 932 one to ones with our guests.

We have saved 22,125kg of surplus food from going to landfill in the last 12 months. We have also served approximately 93,750 courses to our guests and we have had 56 different guest chefs and their teams who have volunteered to cook across the whole year.

A guest's story

RS is a 60-year-old male who first attended the Centre around 4 years ago. RS has quite severe learning difficulties, with a reading age of around 5 and his understanding of the world around him is that of a 10-year-old. He first arrived at the Centre having been made homeless following a marriage breakdown. He does receive some support from statutory services, but, unfortunately, it is not sufficient for the challenges he faces.

In the time that we have been supporting him he has accessed a range of services on offer, including the social activities and mental health support but most consistently he makes use of the support worker service. They will assist with issues as mundane as reading his bills, right through to dealing with the regular occurrences of him experiencing suicidal thoughts. At these times the workers will apply their training in the first instance and then refer through the charity's services and beyond should that become necessary.

RS struggles with engaging meaningful activity and this is something that our support workers do their best to address. In his time with the Centre, he has engaged with one-to-one reading classes, joined the art class, regularly joined outings and has begun to take part in walking football.

RS openly considers the support workers to be somewhere between friends and family in the absence of anyone else. His physical health has improved as has his mental health. The Centre will continue to support him throughout his life to enable him to experience the most positive lifestyle possible.

Staff and Volunteers

The Centre currently has a full-time staff of eight and a part-time staff of five (including contractors). There is a senior management team comprising a Chief Executive and a Head of Operations who together oversee staff comprising two chefs, a mental health coordinator, three support workers, an administrator, and the event support/caretaking team. As planned last year we have recruited an events officer to operate our private hire service and to provide support for our fundraising events. We also recruited a part time Trusts and Foundations Officer to help with our institutional fundraising and to gather the data we require to enable us more effectively to approach such institutions for much needed funding.

In 2021-22 the number of volunteers increased again which we believe is a testament to the welcoming environment of our Centre. There were 1,700 volunteering slots which were filled by 323 different people from all walks of life, many of whom return on a weekly basis. Their skills, commitment and enthusiasm have helped us to ensure that we are delivering the best services possible to our guests, especially during the pandemic. Feedback from our volunteers has been overwhelmingly positive. In a typical month, 99% of volunteers have said that they were either very satisfied or satisfied with the volunteer experience and 100% said they enjoyed interacting with our guests. Comments we have received included:

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CHIEF EXECUTIVE'S REPORT
for the Year Ended 31 March 2022

"It feels like a real community and I was proud to feel a part of it."

"It is amazing to mix with some amazing people and have the opportunity to make their day better."

"I loved being able to do something for people who aren't as lucky as me."

In addition to our two permanent chefs more than 50 different guest chefs from some of the top restaurants in London and beyond cooked at the Centre. Their participation in our lunch service has helped us to raise the awareness of prevalent issues such as homelessness, food waste and food poverty. Their culinary input has been much appreciated by our guests who have clearly felt an enhanced sense of self-worth and social inclusion by having many of the UK's most notable chefs coming to care and cook for them.

Last year we were lucky to have, among others, Rabbit Restaurant, Levan, Soho House, teams from Lexington, Restaurant Associates and Compass Group.

Plans and objectives

It is always the Centre's intention to establish a pathway for each of our guests, to ensure that the team is delivering the required support in the required order and intensity. Given the variety of circumstances with which our guests present themselves the pathways can be very different for each guest. We have many guests where we look to establish a route to security and independence as quickly as possible, but we also have many guests who will require support for life and there are many who fall somewhere in between.

We will continue to improve the data that we collect to understand more fully the circumstances of our guests. This will allow us to refine the services that we offer. A key aim is to increase our understanding of the outcomes for those guests who move on after support from the Centre. We will also be further developing the statistics in relation to the food we use and its health-enhancing and environmental impact. To this end we acquired the Informs CRM last year and have recruited a specialist researcher to optimise our data collection.

I look forward to continuing to work with the staff, our volunteers and our Board of Trustees to build on the excellent progress that the charity has made over the last year.

Ali Kingsley

Chief Executive
August 2022

ST. CUTHBERT'S CENTRE
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REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Background

St Cuthbert's Centre ("the Centre") originated in 1987 as a three-year joint venture between St Cuthbert's Church PCC and The Rufford Foundation in response to Fr. Bill Kirkpatrick's visionary approach to tackling distress in the inner-city area of Earl's Court. The project opened in the church hall premises in January 1990 and later that year was incorporated as a separate entity, operating independently of the church as its tenant.

In 2017 the Centre collaborated with Food for Soul, a charity founded by the renowned chef Massimo Bottura and Lara Gilmore, to bring an enhanced offering to the Centre. Through joint fundraising the Centre was completely refurbished and enhanced meal services exclusively utilising surplus food were provided. The branding of the charity changed to Refettorio Felix @ St Cuthbert's Centre to reflect both this and the ongoing relationship with the Felix Project who provide the surplus food.

OBJECTIVES AND ACTIVITIES

Principal objective

The principal objective of the charity, as defined in its Memorandum of Association (incorporated into the Articles of Association), is the relief of poverty, hardship, sickness and distress amongst persons in Greater London. In practice, the charity concentrates on those requiring such relief who are situated in and around the Royal Borough of Kensington & Chelsea, where the charity's premises are located.

Aims and activities

The Centre aims to improve the health and wellbeing of its beneficiaries firstly by understanding and responding to their basic needs. Once these have been addressed it can begin to identify and attend to the more fundamental barriers which may prevent those who attend the Centre from approaching mainstream support services, maintaining a tenancy, integrating into the community or becoming financially independent. These are all essential to the prevention of homelessness, both short and long term.

In particular, the Centre aims to assess and support guests with mental health issues and, through early intervention, prevent further deterioration and the need for more intensive and expensive support. It also aims to achieve and maintain a high quality, flexible and adaptable service that evolves in response to the ever-changing needs of its guests, with the aim of rehabilitating each individual to their maximum potential.

Through the Centre's involvement and guidance, guests can build their independence, whilst better accessing both the statutory services and more specialist support. However, beyond immediate rescue and support, the Centre is focussed on assisting guests achieve greater self-respect and self-reliance so that they can once again play as full a part as possible within the local community and society at large.

Public Benefit and Help and Support offered at the Centre

The Trustees have had regard to the Guidance of the Charity Commission on public benefit which it fulfils through its principal objective stated above and as further set out below.

The Centre provides a day centre that is a safe haven and early prevention "safety net" for the marginalised, alienated and dispossessed. Many of the Centre's guests are dealing with major challenges, including homelessness, physical and mental ailments including dementia, substance misuse and extreme poverty. Many live alone, attempting to cope with old age or ill health, social isolation and sometimes major psychiatric conditions. Due to their fragility and lack of self-confidence they are often unaware of, or hide away from, welfare professionals and in the absence of the Centre might slip off the community's radar altogether and deteriorate on their own.

The Centre provides a three-course meal free of charge to its guests. The meal is created by professional chefs from surplus food to a restaurant standard on good quality tableware. Our guests are served at the table by our volunteers. The food is specifically designed to improve the nutritional intake for our guests, the setting to enhance their self-esteem and the environment to provide a soothing respite to the difficulties faced in the rest of their lives. By providing good food in a comfortable environment, served by volunteers, we hope to encourage guests to seek out assistance from the various ancillary services provided at the Centre.

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REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

ACHIEVEMENT AND PERFORMANCE

Overview of 2021/22

The year has been one of transition back to near normality. By consistently delivering our services to guests within government guidelines, the team at the Centre adapted quickly to the prevailing conditions, whilst always mindful of the susceptibilities of our guests; given that many would be classified as vulnerable under NHS guidelines.

The key structural change since the pandemic is the continued provision of a take-away service. On the one-hand we would like to encourage all guests to sit down inside the hall and be served by our volunteers, in keeping with the philosophy of bringing dignity through food. However, our reach is greater with the take-away service. We still have support staff outside the Centre interacting with guests and ensuring they are aware of the other services that we provide directly or through partner organisations as a number of our guests are still cautious about mingling in an enclosed space.

Additionally, the mental health support team continue to offer both in-person and remote sessions, maintaining the important regular contact that is often at the heart of a rehabilitation program. The remote sessions are another structural change to the manner in which we deliver support that we are pleased to continue post-pandemic. We have also taken more space adjoining the hall in order to improve the facilities and the environment from which we deliver our ancillary services, as well as broaden what we offer.

The Centre continues to depend on generous financial support received from our donors. After the overwhelming response during the early stages of the pandemic in the previous financial year, we received less than expected from our corporate donors, reflecting changing economic circumstances. This was, however, offset by new sources of grants from trusts and foundations. The hall opened later than expected during the year and was further affected when the Omicron wave hit in December. However, the recruitment of a dedicated events officer has resulted in an accelerated bookings pipeline towards the end of the financial year and into 2022/23. We look forward to building this source of income as well as broadening the awareness of the work we do at the Centre through these events and increased engagement with the local community. The Trustees would like to thank the charitable foundations, trusts, corporates and other organisations as well as individuals who together make the work that we do possible.

Further details of our performance, outcomes and aims for the year, as well as how the Centre developed post- pandemic are set out in the Chief Executive's report above.

Finally, the Trustees would like to thank the Chief Executive and all members of staff, contractors and volunteers for the exceptional work they have done during the year and in particular swiftly adapting our operations to take account of the prevailing circumstances.

FINANCIAL REVIEW

Financial results for the year ended 31 March 2022

Income decreased from £609,506 in the previous year to £438,567 for this financial period. This decrease is due to the unexpected generosity of donors during the early stages of Covid in 2020/21 not being repeated. However, the actual revenue was only 2.2% below budget. Costs increased to £451,312 from £424,022 for the prior year, representing an increase of 6.2%, which was in line with the budget. Staff costs represent 68% of total costs (2021: 64%). This increase reflects the recruitment of a full-time events officer, a part-time trusts and foundations officer and a support worker during the financial year. A small deficit was registered for the year of £12,795 (2021: surplus of £185,485) as reported in the Financial Statements.

Reserves policy

The Trustees have a reserves policy that aims to build up unrestricted funds over a period of time, financial results permitting, to a level that would help to ensure the continuation of the Centre's operations for at least 9 months' during a period of unforeseen difficulty as well as for general maintenance and internal repairs to the building. Based on the 2022/23 budget, the target level of this General Fund would be £366,500. At the year-end General Funds stood at £382,629.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is constituted as a company, limited by guarantee, as defined by the Companies Act 2006 and governed by its Articles of Association. The Trustees (who are the Directors of the Company and form the Board of Directors) have full responsibility for the charity's values, mission, strategy and budget. The operational decisions are led by Alistair Kingsley (Chief Executive) using his delegated authority from the Board of Directors and he is assisted in the day to day running of the charity by a team of staff and volunteers.

Risk management

The lack of predictable and consistent funding remains a major risk for the ongoing operations of the charity. Actions that have been taken to mitigate this risk include investing in the hall to increase revenue from private hire such as employing an events manager during the period under review, applying for multi-year grants and building up the general reserves. Operational and financial risks are monitored and managed through effective control policies which are reviewed periodically.

ST. CUTHBERT'S CENTRE
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REPORT OF THE TRUSTEES
for the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02510482 (England and Wales)

Registered Charity number

803638

Registered office

51 Philbeach Gardens

Earl's Court

London

SW5 9EB

Trustees

Michael A Anderson

Julius M Bozzino (Treasurer)

Alan J Brown

Ann M Guindi

Sharyn L Jaques (resigned 16.5.22)

Richard J I Parker (Chairman)

Martin A F Shenfield

Rebecca West

David J Yianni

Miranda E Keast (appointed 8.2.22)

Company Secretary

Emma C Price

Independent Examiner

Brindley Millen Ltd

167 Turners Hill

Cheshunt

Hertfordshire

EN8 9BH

Bankers

Barclays Bank Plc

Earl's Court Branch

191 Earl's Court Road

London

SW5 9AW

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Aug 26, 2022

Approved by order of the board of trustees on and signed on its behalf by:



.....
Emma C Price - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

Independent examiner's report to the trustees of St. Cuthbert's Centre (a company limited by guarantee) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

mwbrindley
[mwbrindley \(Aug 30, 2022 11:16 GMT+1\)](#)

Maurice Brindley BSc FCA
Institute of Chartered Accountants in England and Wales
Brindley Millen Ltd
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

Date: **Aug 30, 2022**
Date:

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	314,136	52,612	366,748	543,252
Charitable activities	4				
Hall lettings and events		57,132	-	57,132	-
Social Work and Meal Provision		-	-	-	4,207
Investment income	3	1,956	-	1,956	493
Other income		<u>12,731</u>	<u>-</u>	<u>12,731</u>	<u>61,555</u>
Total		385,955	52,612	438,567	609,507
EXPENDITURE ON					
Raising funds	5	17,469	-	17,469	21,506
Charitable activities	6				
Social Work and Meal Provision		368,234	65,609	433,843	402,516
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total		385,703	65,609	451,312	424,022
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET INCOME/(EXPENDITURE)		252	(12,997)	(12,745)	185,485
RECONCILIATION OF FUNDS					
Total funds brought forward		382,377	19,400	401,777	216,292
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>401,777</u>

The notes form part of these financial statements

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)

BALANCE SHEET
31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	13	-	-	-	3,478
CURRENT ASSETS					
Debtors	14	91,784	-	91,784	950
Cash at bank and in hand		<u>417,091</u>	<u>38,778</u>	<u>455,869</u>	<u>413,184</u>
		508,875	38,778	547,653	414,134
CREDITORS					
Amounts falling due within one year	15	<u>(126,246)</u>	<u>(32,375)</u>	<u>(158,621)</u>	<u>(15,835)</u>
NET CURRENT ASSETS		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>398,299</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>401,777</u>
NET ASSETS		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>401,777</u>
FUNDS	16				
Unrestricted funds:					
General fund				382,629	382,377
Restricted funds				<u>6,403</u>	<u>19,400</u>
TOTAL FUNDS				<u>389,032</u>	<u>401,777</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)

BALANCE SHEET - continued
31 March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on Aug 26, 2022 and were signed on its behalf by:

RjiParker

RjiParker (Aug 26, 2022 11:52 GMT+1)

Richard J I Parker - Trustee

JMBozzino

JMBozzino (Aug 26, 2022 12:32 GMT+1)

Julius M Bozzino - Trustee

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

CASH FLOW STATEMENT
for the Year Ended 31 March 2022

	Notes	31.3.22 £	31.3.21 £
Cash flows from operating activities			
Cash generated from operations	1	<u>40,729</u>	<u>191,168</u>
Net cash provided by operating activities		<u>40,729</u>	<u>191,168</u>
Cash flows from investing activities			
Interest received		<u>1,956</u>	<u>493</u>
Net cash provided by investing activities		<u>1,956</u>	<u>493</u>
		<hr/>	<hr/>
Change in cash and cash equivalents in the reporting period		42,685	191,661
Cash and cash equivalents at the beginning of the reporting period		<u>413,184</u>	<u>221,523</u>
Cash and cash equivalents at the end of the reporting period		<u><u>455,869</u></u>	<u><u>413,184</u></u>

The notes form part of these financial statements

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE CASH FLOW STATEMENT
for the Year Ended 31 March 2022

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.22	31.3.21
	£	£
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(12,745)	185,485
Adjustments for:		
Depreciation charges	3,478	4,644
Interest received	(1,956)	(493)
(Increase)/decrease in debtors	(90,834)	5,205
Increase/(decrease) in creditors	<u>142,786</u>	<u>(3,673)</u>
Net cash provided by operations	<u><u>40,729</u></u>	<u><u>191,168</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21	Cash flow	At 31.3.22
	£	£	£
Net cash			
Cash at bank and in hand	<u>413,184</u>	<u>42,685</u>	<u>455,869</u>
	<u>413,184</u>	<u>42,685</u>	<u>455,869</u>
Total	<u><u>413,184</u></u>	<u><u>42,685</u></u>	<u><u>455,869</u></u>

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements and assessment of going concern

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling (£).

Critical accounting judgements and key sources of estimation uncertainty

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

Grants and donations

Income from grants and donations is brought into the accounts when received unless it relates to expenditure after the balance sheet date when it is carried forward as deferred income. Income from grants and donations is credited to the accumulated fund unless restricted by the donors to specific purposes. Surplus Net income may also be transferred to and from a General Reserve at the discretion of the Trustees.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Furniture and equipment is written off over a 10 year period on a straight line basis. On occasion, if the cost of fixed assets is covered by specific donations during the year, such fixed assets may be fully expensed during the relevant year.

Value added tax

Value added tax borne is included with the relative expense or asset and is not shown separately.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. DONATIONS AND LEGACIES

	31.3.22	31.3.21
	£	£
General donations	146,708	188,696
Grants	220,040	345,646
Donated services and facilities	-	8,910
	<u>366,748</u>	<u>543,252</u>

Grants received, included in the above, are as follows:

	31.3.22	31.3.21
	£	£
Department of Digital, Cultural, Media and Sports	-	20,000
Drapers Charitable Fund	15,000	-
February Foundation	5,000	-
Forrester Family Trust	4,625	-
French Huguenot Church	5,000	-
Garfield Weston	30,000	-
Harrods	-	10,000
Hollick Trust	10,000	-
Homeless Link	-	35,000
Lloyds Bank Foundation	30,000	25,044
London Community Foundation	-	20,000
Schutz Engel	-	25,000
Strand Parishes Trust	7,000	-
The Armourers & Brasiers' Company	-	12,500
The Julia and Hans Rausing Trust	20,000	50,000
The Kensington and Chelsea Foundation	17,500	30,490
The Makin Family Trust	-	15,000
The Royal Borough of Kensington & Chelsea	59,215	52,512
World Wide Wings	1,500	-
Other grants <£10,000	<u>15,200</u>	<u>50,100</u>
	<u>220,040</u>	<u>345,646</u>

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

3. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Deposit account interest	<u>1,956</u>	<u>493</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.3.22	31.3.21
		£	£
Hall lettings	Hall lettings and events	57,132	-
Catering receipts	Social Work and Meal Provision	<u>-</u>	<u>4,207</u>
		<u>57,132</u>	<u>4,207</u>

5. RAISING FUNDS

Raising donations and legacies

	31.3.22	31.3.21
	£	£
Fundraising costs	<u>9,361</u>	<u>21,506</u>

Cost of events

	31.3.22	31.3.21
	£	£
Staff costs	3,383	-
Event expenses	<u>4,725</u>	<u>-</u>
	<u>8,108</u>	<u>-</u>

Aggregate amounts

<u>17,469</u>	<u>21,506</u>
---------------	---------------

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
Social Work and Meal Provision	<u>418,291</u>	<u>15,552</u>	<u>433,843</u>

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

7. SUPPORT COSTS

		Governance costs
		£
Social Work and Meal Provision		<u>15,552</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	3,478	4,644
Independent examiners fee	<u>2,160</u>	<u>2,160</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Key management personnel

The key management of personnel of the charity, comprise the trustees, CEO and Deputy Centre Manager. The total remuneration paid to members of the key management of the charity was £78,615 (2021 £71,295).

10. STAFF COSTS

	31.3.22	31.3.21
	£	£
Wages and salaries	269,176	239,996
Social security costs	17,932	14,772
Other pension costs	<u>18,764</u>	<u>16,516</u>
	<u>305,872</u>	<u>271,284</u>

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Administration, care and catering staff	<u>10</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	477,090	66,162	543,252
Charitable activities			
Social Work and Meal Provision	4,207	-	4,207
Investment income	493	-	493
Other income	<u>61,555</u>	<u>-</u>	<u>61,555</u>
Total	543,345	66,162	609,507
 EXPENDITURE ON			
Raising funds	21,506	-	21,506
Charitable activities			
Social Work and Meal Provision	355,754	46,762	402,516
Total	<u>377,260</u>	<u>46,762</u>	<u>424,022</u>
 NET INCOME	166,085	19,400	185,485
 RECONCILIATION OF FUNDS			
Total funds brought forward	216,292	-	216,292
 TOTAL FUNDS CARRIED FORWARD	<u><u>382,377</u></u>	<u><u>19,400</u></u>	<u><u>401,777</u></u>

12. DONATED GOODS AND SERVICES

During the year the Felix Project donated significant amounts of food to the charity, making it possible for St Cuthbert's Centre to provide meals to its beneficiaries. It is not possible to put a monetary value on these items.

In previous years, Vistra UK have provided bookkeeping services to the charity for nil cost. Last year it was estimated that the cost of the service, had the charity had to pay for them, would have been £910. Bookkeeping has now been fully brought in house and this service is no longer donated.

In the previous year, Charles Russell Speechlys provided legal advice to the charity for nil cost. Should the charity have had to have paid for these costs it is estimated that the cost of the service would have been around £8,000. No such services were donated this financial year.

These amounts have been included in the statement of financial activities as both income and expenditure.

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

13. TANGIBLE FIXED ASSETS

Fixtures
and
fittings
£

COST

At 1 April 2021 and 31 March 2022

46,397

DEPRECIATION

At 1 April 2021

42,919

Charge for year

3,478

At 31 March 2022

46,397

NET BOOK VALUE

At 31 March 2022

-

At 31 March 2021

3,478

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

31.3.22

31.3.21

£

£

Other debtors

90,682

950

Accrued income

1,102

-

91,784

950

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

31.3.22

31.3.21

£

£

Other creditors

782

-

Deposits

7,750

-

Deferred income

126,368

930

Accrued expenses

23,721

14,905

158,621

15,835

16. MOVEMENT IN FUNDS

At 1.4.21
£

Net
movement
in funds
£

At
31.3.22
£

Unrestricted funds

General fund

382,377

252

382,629

Restricted funds

Bathroom Upgrade

5,000

(1,024)

3,976

Flat Refurbishment

14,400

(12,333)

2,067

Samaritans - Emergency Assistance

-

360

360

19,400

(12,997)

6,403

TOTAL FUNDS

401,777

(12,745)

389,032

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	385,955	(385,703)	252
Restricted funds			
Mental Health Work	46,787	(46,787)	-
Bathroom Upgrade	-	(1,024)	(1,024)
Flat Refurbishment	-	(12,333)	(12,333)
Operational Manager Salary	4,625	(4,625)	-
Samaritans - Emergency Assistance	1,200	(840)	360
	<u>52,612</u>	<u>(65,609)</u>	<u>(12,997)</u>
TOTAL FUNDS	<u>438,567</u>	<u>(451,312)</u>	<u>(12,745)</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	216,292	166,085	382,377
Restricted funds			
Bathroom Upgrade	-	5,000	5,000
Flat Refurbishment	-	14,400	14,400
	<u>-</u>	<u>19,400</u>	<u>19,400</u>
TOTAL FUNDS	<u>216,292</u>	<u>185,485</u>	<u>401,777</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	543,345	(377,260)	166,085
Restricted funds			
Mental Health Work	46,762	(46,762)	-
Bathroom Upgrade	5,000	-	5,000
Flat Refurbishment	14,400	-	14,400
	<u>66,162</u>	<u>(46,762)</u>	<u>19,400</u>
TOTAL FUNDS	<u>609,507</u>	<u>(424,022)</u>	<u>185,485</u>

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	216,292	166,337	382,629
Restricted funds			
Bathroom Upgrade	-	3,976	3,976
Flat Refurbishment	-	2,067	2,067
Samaritans - Emergency Assistance	-	360	360
	-	6,403	6,403
TOTAL FUNDS	<u>216,292</u>	<u>172,740</u>	<u>389,032</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	929,300	(762,963)	166,337
Restricted funds			
Mental Health Work	93,549	(93,549)	-
Bathroom Upgrade	5,000	(1,024)	3,976
Flat Refurbishment	14,400	(12,333)	2,067
Operational Manager Salary	4,625	(4,625)	-
Samaritans - Emergency Assistance	1,200	(840)	360
	118,774	(112,371)	6,403
TOTAL FUNDS	<u>1,048,074</u>	<u>(875,334)</u>	<u>172,740</u>

Fund Descriptions

Mental Health Work

Funds were given by the Bi-Borough Integrated Commissioning (RBKC & Westminster) for Mental Health Work which paid for the salary of a dedicated, qualified specialist to assist our guests as part of the Bi-Borough's wider community mental health services delivery strategy. This also covers the cost of administering the role.

Bathroom Upgrade

Funds were received from Screwfix specifically to upgrade the bathroom and laundry facilities to give our guests a better experience and to be in line with prevailing best practice.

Flat Refurbishment

Funds were received from the K&C Foundation specifically to refurbish the property adjacent to the hall which will allow the Charity to expand the provision of its wellness and mental health services through dedicated and private rooms.

Samaritans Emergency Assistance

Monies were received from the Samaritans for small ad hoc cash payments to guests for emergency situations.

ST. CUTHBERT'S CENTRE
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2022

17. CAPITAL COMMITMENTS

At 31 March 2022, the company had the following commitments:

Contracts for future capital expenditure not provided for in the financial statements - Property, Plant and Equipment

The company has the following future minimum rental payments for the hall under non cancellable leases, subject to break clauses, for each of the following periods:

	2022	2021
	£	£
Not later than one year	40,000	40,000
Later than one year and not later than five years	69,233	109,233
	<u>109,233</u>	<u>149,233</u>

The company had no other off-balance sheet arrangements

18. RELATED PARTY DISCLOSURES

SCC entered into an agreement with T.A.L.K Partnership Ltd ("TALK") to provide community engagement consultancy services and advice as part of the wider fundraising strategy to engage with local supporters. This was effective from 1 April 2020 and the fee payable was £500 per month. This amount was increased to £1,000 per month from 19 May 2020 when the services were expanded to include wider communications, marketing and public relations. Mr. Alistair Kingsley, CEO and member of key management personnel for SCC, is a director and shareholder of TALK. The agreement can be terminated by either party with 1 months' notice.

19. GUARANTEE STATUS

The company is limited by guarantee and has no share capital. There were 10 members at 31 March 2022 (2021 8). Every member of the company undertakes to contribute an amount not exceeding £1 to the assets of the company in the event of it being wound up.