

REGISTERED COMPANY NUMBER: 02510482 (England and Wales)  
REGISTERED CHARITY NUMBER: 803638

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**  
**FOR**  
**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

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**for the Year Ended 31 March 2021**

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**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2021**

**Overview of key developments during the year**

It has been an incredible year for St Cuthbert's Centre and Refettorio Felix. We, along with everyone else, were challenged by Covid 19 and I am very pleased to report that the charity adapted to the circumstances it faced with resilience and dexterity. We learnt that we have a dedicated and flexible team of staff and volunteers, a supportive Board of Trustees, considerable goodwill both locally and beyond and an agile, robust operating structure. The Centre has become an important support hub for the local community.

We were, unlike unfortunately many other centres, able to stay open and continue our 3 course lunch offering. This was provided every weekday throughout the year and, in partnership with ReStart, increasing to 7 days a week during the first lockdown. We saw our pre-pandemic numbers of around 80 guests per day almost double to 150 that we regularly see today. With lockdown restrictions in place we moved the food service outside the Centre noting that, whilst many of London's rough sleepers had been accommodated in hotels, they were not necessarily provided with adequate food; we met that considerable need.

With many vulnerable groups finding themselves in difficult circumstances, we worked with other charities to help support them. We provided 100 meals a day for Age UK to deliver to older members of the community, 80 for SMART to deliver to those with mental health conditions, 100 for vulnerable children, 50 for Renaisi to deliver to refugees and 200 for Hospitality for Heroes to deliver to key workers. We also had our own small delivery route that served those that could not leave the house and had been unable to connect with other services. At the peak of the pandemic we were providing 800 meals a day.

Thus our longstanding partnership with The Felix Project continued to be extremely important as they were able to maintain a reliable and enhanced delivery of surplus food that would otherwise have gone to landfill. Given the significantly increased numbers we were serving we had to rely more on other friends in the corporate world to ensure that we had the food supply required. We received donations from Belazu, Odysea, Restaurant Associates, Pale Green Dot, Harrods, Harvey Nichols, Cater London and Lavazza. We also received incredible support from the local community and the Royal Borough of Kensington and Chelsea. Thank you to all for enabling us to offer so much to so many!

As previewed last year, we have expanded the Centre and now have developed a further suite of therapy rooms which will be launched in 2021. This will allow us to increase both the variety and quantity of our therapies including our own counselling sessions. Our Mental Health provision also continued throughout the pandemic, with support being offered remotely - our team were able to deliver both outgoing and receive incoming calls. The demand for this service showed a significant rise, and the team very successfully stepped up to this challenge and provided a vital lifeline for those who had nowhere else to turn. We also provided virtual group sessions for the socially isolated to interact.

Unfortunately some of our planned new programs had to be paused. The success that was our Complementary Therapies and Well-being program was not practical to continue after the first lockdown. The enhanced Culinary Skills program had to be postponed for the year, not only because of the obvious social distancing guidelines, but because there was no hospitality industry for them to work within. However, we expect to restart these programs as soon as Government guidelines permit.

We were unable to continue offering a regular weekly night shelter for 36 people because Government guidelines prevented the use of 'shared air' accommodation but we intend to offer the service again as soon as the regulations permit.

**Fundraising and income**

The charity continued to enjoy generous financial support including from many new donors. We received significant donations from the Julia & Hans Rausing Trust, Permira Foundation, Lloyds Bank Foundation, Schutz Engel, Harrods, Pret a Manger, RBKC, Kensington & Chelsea Foundation, The Armourers and Brasiers' Gauntlet Trust and Grundig. We also received many other smaller donations which combined to allow the charity to operate for another year.

This year we launched the "Friends of Refettorio Felix" club. Members donate a monthly amount from £10 upwards, for which they will be invited to exclusive events, given personalised updates and receive a limited-edition pin badge. The provision of a monthly amount, no matter how small, is very important as it allows us to plan with a better understanding of our future cash flow.

As with so many other things, all our Season's Surplus Suppers had to be cancelled. The 5 course meals using seasonal produce cooked by top chefs led by Brett Graham of the Ledbury were a fantastic opportunity to showcase overlooked ingredients, explain our work to a wider audience and bring important funds into the Centre. We hope to restart them later this year.

We had hoped to continue the development of the private venue hire element of our income. This will help the charity become more financially stable by deriving income from the hall when it is not being used for its charitable mission. In the face of Covid 19 this progress was paused. However, enquiries for when we are open for business again continue to come in and we will pick up where we left off as soon as we can.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2021**

**Key Statistics for the Year to 31 March 2021**

The Centre collects relevant operational information on a wide range of factors, enabling it to monitor the effectiveness of the Centre and its services. This helps to ensure that the facilities and services we offer are constantly reviewed and optimised.

**Summary**

We have welcomed over 4,594 individuals to the Centre over the past year and have provided invaluable primary support and services during their 54,750 guest visits.

- 77% of our guests were male and of these 17% were over 60.
- 23% of our guests were female and of these 32% were over 60.
- 62% of our guests presented as being rough sleepers or homeless
- 51% of our guests presented with some degree of mental health and/or substance misuse issues.
- 29% of our guests presented as seeking asylum in the UK from another country.

**Outcomes**

As a result of the Centre's interventions and support, 589 guests found temporary accommodation, e.g. hotels, night shelters, hostels and short-term contracts and 56 found permanent accommodation.

Staff carried out 4,523 informal one to one advice sessions with guests and 2,583 formal remote counselling sessions were carried out by our Mental Health Coordinator. In addition, a caseworker from Glass Door Homeless Charity who carries out onsite assessments has conducted 1,031 one to ones with our guests.

We have saved 25,360kg of surplus food from going to landfill in the last 12 months. We have also served approximately 164,259 courses to our guests and we have had 64 different guest chefs and their teams who have volunteered to cook across the whole year.

**A guest's story**

AJ is a 47-year-old man, originally from the Midlands, who has lived in RBKC for the last 20 years. Over the last 15, after suffering a mental health crisis and subsequent substance addictions, he has drifted around various modes of insecure housing, sofa surfed and slept rough.

3 years ago, with support from SCC, he was able to secure a housing association flat. Whilst the benefits of this were clear, it also came with challenges - it isolated him from his usual social group. He began to hoard at a very serious level leading him to be unwilling to invite people to his flat. His mental health conditions made it difficult for him to socialise outside and his deep suspicion of statutory services made it difficult for him to access the support that he needed. His chaotic lifestyle made financial management difficult, and he was cut off from his electricity supply.

Having re-engaged with SCC 2 years ago (initially to obtain food) he began to work with our mental health service. He was able to shower and wash his clothes at the Centre, dramatically improving his confidence. He joined the SCC art group and through eating lunch at the communal tables each day began to form a friendship group.

AJ's general mental health has dramatically improved, and substance use diminished. He has managed to engage in some paid work. He requires ongoing support which SCC can deliver.

During the pandemic AJ like many others felt hugely isolated but found the daily lunch collection and engagement with SCC workers a lifeline. He said recently, *"I literally would not be alive if it had not been for this place [SCC]"*.

**Staff and Volunteers**

The Centre currently has a full-time staff of seven and a part-time staff of five (including contractors). There is a Senior Management Team comprising a Chief Executive and a Head of Operations who together oversee staff comprising two Chefs, a Mental Health Coordinator, 2 Support Workers, an Administrator and the Event Support/Caretaking Team.

In 2020-21 the number of volunteers remained the same which we believe is a testament to the welcoming environment of our Centre. There were 1,700 volunteering slots which were filled by 300 different people from all walks of life, many of whom return on a weekly basis. Their skills, commitment and enthusiasm have helped us ensure that we are delivering the best services possible to our clients, especially during the pandemic. Feedback from our volunteers has been overwhelmingly positive. In a typical month, 98% of volunteers have said that they were either very satisfied or satisfied with the volunteer experience and 100% said they enjoyed interacting with our service users. Comments we have received included:

- "It was heartening to see how the guests' needs are cared for."*
- "I really enjoyed delivering services to the guests and feeling like I added some value."*
- "I loved engaging with the different characters and helping a guy with his artwork choices."*

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2021**

In addition to our two permanent chefs more than 50 different guest chefs from some of the top restaurants in London and beyond cooked at the Centre. Their participation in our lunch service has helped us raise awareness about prevalent issues such as homelessness, food waste and food poverty. Their culinary input has been much appreciated by our guests who have clearly felt an enhanced sense of self-worth and social inclusion by having many of the UK's most notable chefs coming to care and cook for them.

During the Covid 19 crisis the kitchen was entirely run by volunteer chefs. Iulia Nonu took leadership of all aspects of the running of the food service coordinating with other chefs such as Sally Abe, consultant chef at the Conrad St. James Hotel, and Matt Abe from Gordon Ramsey @ Royal Hospital Road for the first part of the year; with Flying Pig Catering and The Rabbit Restaurant picking up the reins in the latter part of the year along with many teams from Restaurant Associates - particularly from KKR, Lexington and Baxter Storey, who came in to lend their time and skills. They were also joined regularly by other guest chefs including chefs from Social Eating Club, Endo at the Rotunda and Pandemic Pizza.

**Plans and objectives**

We plan to continue offering remote mental health interventions, having successfully experimented already with these, in addition to our usual in-person service. We have employed a further Support Worker to achieve this with the aim to more than double our positive impact in the community.

We have also developed more space within the Centre to allow both increased therapeutic sessions with our own staff whilst offering space to other charities and external providers. We plan to expand both the number and the variety of services we offer.

We will continue to improve the data that we collect to understand more fully the circumstances of our guests. This will allow us to refine the services that we offer. A key aim is to increase our understanding of the outcomes for those guests who move on after support from the Centre. We will also be further developing the statistics in relation to the food we use and its health-enhancing and environmental impact. To this end we have acquired the Informs CRM and will use this to optimise our data collection.

We intend to employ a specialist Events Manager who will be tasked with increasing the revenue gained from our private hire business to further make the charity more self-sufficient.

I look forward to continuing to work with the staff, our volunteers and our Board of Trustees to build on the excellent progress that the charity has made over the last year.

Ali Kingsley

Chief Executive  
August 2021

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2021**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Background**

St Cuthbert's Centre ("the Centre") originated in 1987 as a three-year joint venture between St Cuthbert's Church PCC and The Rufford Foundation in response to Fr. Bill Kirkpatrick's visionary approach to tackling distress in the inner-city area of Earl's Court. The project opened in the church hall premises in January 1990 and later that year was incorporated as a separate entity, operating independently of the church as its tenant.

In 2017 SCC collaborated with Food for Soul, a charity founded by renowned chef Massimo Bottura and Lara Gilmore, to bring an enhanced offering to the Centre. Through joint fundraising the Centre was completely refurbished, and enhanced meal services exclusively utilising surplus food were provided. The branding of the charity changed to Refettorio Felix @ St Cuthbert's Centre to reflect both this and the ongoing partnership with the Felix Project who provide the surplus food.

**OBJECTIVES AND ACTIVITIES**

**Principal objective**

The principal objective of the company, as defined in its Memorandum of Association (incorporated into the Articles of Association), is the relief of poverty, hardship, sickness and distress amongst persons in Greater London. In practice, the charity concentrates on those requiring such relief who are situated in and around the Royal Borough of Kensington & Chelsea, where the charity's premises are located.

**Aims and activities**

The Centre aims to improve the health and wellbeing of its beneficiaries firstly by understanding and responding to their basic needs. Once these have been addressed it can begin to identify and attend to the more fundamental barriers which may prevent those who attend the Centre from approaching mainstream support services, maintaining a tenancy, integrating into the community or becoming financially independent. These are all essential to the prevention of homelessness, both short and long term.

In particular, the Centre aims to assess and support guests with mental health issues and, through early intervention, prevent further deterioration and the need for more intensive and expensive support. It also aims to achieve and maintain a high quality, flexible and adaptable service that evolves in response to the ever-changing needs of its guests, with the aim of rehabilitating each individual to their maximum potential.

Through the Centre's involvement and guidance, guests can build their independence, whilst better accessing both the statutory services and more specialist support. However, beyond immediate rescue and support, the Centre is focussed on assisting guests achieve greater self-respect and self-reliance, so that they can once again play as full a part as possible within the local community and society at large.

**Public Benefit and Help and Support offered at the Centre**

The Trustees have had regard to the Guidance of the Charity Commission on public benefit which it fulfils through its principal objective stated above and as further set out below.

The Centre provides a day centre that is a safe haven and early prevention "safety net" for the marginalised, alienated and dispossessed. Many of the Centre's beneficiaries are dealing with major challenges, including homelessness, physical and mental ailments including dementia, substance misuse and extreme poverty. Many live alone, attempting to cope with old age or ill health, social isolation and sometimes major psychiatric conditions. Due to their fragility and lack of self-confidence they are often unaware of, or hide away from, welfare professionals and in the absence of the Centre might slip off the community's radar altogether and deteriorate on their own.

The Centre now provides a 3 course meal free of charge to its guests. The meal is created by professional chefs from surplus food to a restaurant standard on good quality tableware via table service. The food is specifically designed to improve nutritional intake for our guests, the setting to enhance their self-esteem and the environment to provide a soothing respite to the difficulties faced in the rest of their lives.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Overview of 2020/21**

The year started 10 days into a national lockdown. The team at the Centre adapted very quickly and, within four days, had moved to outdoor provision of food through a take-away service which took into consideration the vulnerability of guests and the need to maintain social distancing requirements.

As the pandemic progressed, the Centre scaled up its operations further to meet the continuously evolving environment. This resulted in an increase in capacity from serving 80 meals a day to 800 at its peak in May; much of which was distributed through other charities supporting vulnerable groups who found themselves in a difficult position. After the initial wave subsided, we have found ourselves regularly catering for 150 guests, almost double the usual number pre-pandemic. We hope these numbers are sustained once we re-open our doors for normal service, whether at-table in the hall or by giving an option of a take-away service.

In addition to maintaining this more flexible food provision, we would like our mental health support team to continue to offer both in-person and remote sessions, maintaining the important, regular contact that is often at the heart of a rehabilitation program. From adversity comes opportunity and the Board of Trustees are determined to build on what has been learnt these past 12 months to make the charity more effective in the coming years.

In the background, the Centre continued to work in conjunction with Food for Soul as well as with the Felix Project, a food waste charity. Although adapted during the year, the concept of our kitchen and food service creating a welcoming and inclusive environment was maintained, with nutritious meals cooked with surplus ingredients. While these would be usually served at communal tables by volunteers, the move to outdoor serving still allowed continued engagement with guests, offering them the Centre's core therapeutic support and educational services.

The accounts demonstrate the charity's continued dependence during the year on generous financial support received from our donors. However, this year we saw an overwhelming response due to the pandemic, with over £150k and £169k being received unexpectedly from both existing and new trusts and corporates respectively. These amounts, coupled with the furlough scheme and generous individual donations, more than offset the loss of income due to the lack of events. Although our general reserves are 13% higher than our target as at the year-end, the uncertainty of our sources of funding are such that we cannot assume this position will be maintained in 12 months' time or beyond. We will continue to develop alternative sources of income to have a more balanced mix. The Trustees would like to thank the charitable foundations, trusts, corporates and other organisations as well as individuals who together make the work that we do possible.

Further details of our performance, outcomes and aims for the year, as well as how the Centre met the challenge of the pandemic, are set out in the Chief Executive's report above.

Finally, the Trustees would like to thank the Chief Executive and all members of staff, contractors and volunteers for the exceptional work they have done during the year and in swiftly adapting our operations to prevailing circumstances.

**FINANCIAL REVIEW**

**Financial results for the year ended 31 March 2021**

Income increased from £552,219 in the previous year to £609,506 for this financial period. This increase was principally due to unexpected income received from trusts and corporates mentioned above as well as from individuals and the furlough scheme. This was offset by no income being received from events. Costs increased to £424,021 from £383,550 for the prior year, representing an increase of 10.6%. This increase was mainly due to an increase in Covid-related expenditure on items such as gloves, masks and sanitiser as well as an increase in packaging purchases following a change in service delivery. There was also an increase in fundraising fees. Staff costs represent 64.0% of total costs (2019: 71.2%). A surplus was registered for the year of £185,485 (2019: £168,669) as reported in the Financial Statements.

**Reserves policy**

The Trustees have a reserves policy that aims to build up unrestricted funds over a period of time, financial results permitting, to a level that would help ensure the continuation of the Centre's operations for at least 9 months' budgeted expenditure during a period of unforeseen difficulty as well as for general maintenance and internal repairs to the building. Based on the 2021/22 budget, the target level of this General Fund would be £345,000. At the year-end General Funds stood at £382,377.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is constituted as a company, limited by guarantee, as defined by the Companies Act 2006 and governed by its Articles of Association. The Trustees (who are the Directors of the Company and form the Board of Directors) have full responsibility for the charity's values, mission, strategy and budget. The operational decisions are led by Ali Kingsley (Chief Executive) using his delegated authority from the Board of Directors and he is assisted in the day to day running of the charity by a team of staff and volunteers.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The lack of predictable and consistent funding remains a major risk for the ongoing operations of the charity. Actions that have been taken to mitigate this risk include investing in the hall to increase revenue from private hire, hiring an events manager when the situation allows, applying for multi-year grants and building up the general reserves. Operational and financial risks are monitored and managed through effective control policies which are reviewed periodically.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

02510482 (England and Wales)

**Registered Charity number**

803638

**Registered office**

51 Philbeach Gardens  
Earl's Court  
London  
SW5 9EB

**Trustees**

Michael A Anderson  
Julius M Bozzino (Treasurer)  
Alan J Brown  
Ann M Guindi (appointed 2.11.20)  
Sharyn L Jaques  
Richard J I Parker (Chairman)  
Charles C T Pender (resigned 13.5.20)  
Martin A F Shenfield  
Rebecca West  
David J Yianni (appointed 2.2.21)

**Company Secretary**

Emma C Price

**Independent Examiner**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**Bankers**

Barclays Bank Plc  
Earl's Court Branch  
191 Earl's Court Road  
London  
SW5 9AW

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on **Sep 15, 2021** ..... and signed on its behalf by:



.....  
Emma C Price - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**Independent examiner's report to the trustees of St. Cuthbert's Centre (a company limited by guarantee) ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*mwbrindley*

mwbrindley (Sep 15, 2021 14:55 GMT+1)

Maurice Brindley BSc FCA  
Institute of Chartered Accountants in England and Wales  
Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

Date: Sep 15, 2021  
Date: .....

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	477,089	66,162	543,251	493,052
<b>Charitable activities</b>	4				
Hall lettings and events		-	-	-	55,766
Social Work and Meal Provision		4,207	-	4,207	3,269
Investment income	3	493	-	493	132
Other income		<u>61,555</u>	<u>-</u>	<u>61,555</u>	<u>-</u>
<b>Total</b>		543,344	66,162	609,506	552,219
<b>EXPENDITURE ON</b>					
Raising funds	5	21,506	-	21,506	9,845
<b>Charitable activities</b>	6				
Social Work and Meal Provision		355,753	46,762	402,515	373,705
<b>Total</b>		<u>377,259</u>	<u>46,762</u>	<u>424,021</u>	<u>383,550</u>
<b>NET INCOME</b>		166,085	19,400	185,485	168,669
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		216,292	-	216,292	47,623
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>382,377</u></u>	<u><u>19,400</u></u>	<u><u>401,777</u></u>	<u><u>216,292</u></u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET**  
**31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	3,478	-	3,478	8,122
<b>CURRENT ASSETS</b>					
Debtors	14	950	-	950	6,155
Cash at bank and in hand		<u>393,784</u>	<u>19,400</u>	<u>413,184</u>	<u>221,523</u>
		394,734	19,400	414,134	227,678
<b>CREDITORS</b>					
Amounts falling due within one year	15	(15,835)	-	(15,835)	(19,508)
<b>NET CURRENT ASSETS</b>		<u>378,899</u>	<u>19,400</u>	<u>398,299</u>	<u>208,170</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>382,377</u>	<u>19,400</u>	<u>401,777</u>	<u>216,292</u>
<b>NET ASSETS</b>		<u>382,377</u>	<u>19,400</u>	<u>401,777</u>	<u>216,292</u>
<b>FUNDS</b>	16				
Unrestricted funds:					
General fund				382,377	216,292
Restricted funds				<u>19,400</u>	-
<b>TOTAL FUNDS</b>				<u>401,777</u>	<u>216,292</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET - continued**  
**31 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on Sep 15, 2021 and were signed on its behalf by:

*RJI Parker*

RJI Parker (Sep 14, 2021 22:48 GMT+1)

Richard J I Parker - Trustee

*J Bozzino*

J Bozzino (Sep 15, 2021 09:14 GMT+1)

Julius M Bozzino - Trustee

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2021**

	Notes	31.3.21 £	31.3.20 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>191,168</u>	<u>141,299</u>
Net cash provided by operating activities		<u>191,168</u>	<u>141,299</u>
<b>Cash flows from investing activities</b>			
Interest received		<u>493</u>	<u>132</u>
Net cash provided by investing activities		<u>493</u>	<u>132</u>
		<u>          </u>	<u>          </u>
<b>Change in cash and cash equivalents in the reporting period</b>		191,661	141,431
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>221,523</u>	<u>80,092</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>413,184</u></u>	<u><u>221,523</u></u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2021**

<b>1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>			
	31.3.21	31.3.20	
	£	£	
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	185,485	168,669	
<b>Adjustments for:</b>			
Depreciation charges	4,644	4,644	
Interest received	(493)	(132)	
Decrease in debtors	5,205	1,840	
Decrease in creditors	<u>(3,673)</u>	<u>(33,722)</u>	
<b>Net cash provided by operations</b>	<u>191,168</u>	<u>141,299</u>	
<b>2. ANALYSIS OF CHANGES IN NET FUNDS</b>			
	At 1.4.20	Cash flow	At 31.3.21
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>221,523</u>	<u>191,661</u>	<u>413,184</u>
	<u>221,523</u>	<u>191,661</u>	<u>413,184</u>
<b>Total</b>	<u>221,523</u>	<u>191,661</u>	<u>413,184</u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 March 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling (£).

**Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

**Grants and donations**

Income from grants and donations is brought into the accounts when received unless it relates to expenditure after the balance sheet date when it is carried forward as deferred income. Income from grants and donations is credited to the accumulated fund unless restricted by the donors to specific purposes. Surplus Net income may also be transferred to and from a General Reserve at the discretion of the Trustees.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Furniture and equipment is written off over a 10 year period on a straight line basis. On occasion, if the cost of fixed assets is covered by specific donations during the year, such fixed assets may be fully expensed during the relevant year.

**Value added tax**

Value added tax borne is included with the relative expense or asset and is not shown separately.

**Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

**Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**1. ACCOUNTING POLICIES - continued**

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. DONATIONS AND LEGACIES**

	31.3.21	31.3.20
	£	£
General donations	188,695	197,285
Legacies	-	74,196
Grants	345,646	220,211
Donated services and facilities	<u>8,910</u>	<u>1,360</u>
	<u>543,251</u>	<u>493,052</u>

Grants received, included in the above, are as follows:

	31.3.21	31.3.20
	£	£
The Armourers & Brasiers' Company	12,500	-
Capital & Counties Properties plc	-	10,000
Department of Digital, Cultural, Media and Sports	20,000	-
Harrods	10,000	-
Hollick Trust	-	10,000
Homeless Link	35,000	-
J Van Mars Foundation	-	10,000
Lloyds Bank	25,044	-
London Community Foundation	20,000	-
Pret Foundation	-	18,800
Schutz Engel	25,000	24,700
Social Business Trust	-	10,000
Streets of London	-	10,000
The Julia and Hans Rausing Trust	50,000	-
The Kensington and Chelsea Foundation	30,490	15,000
The Makin Family Trust	15,000	10,000
The Royal Borough of Kensington & Chelsea	52,512	62,111
Other grants <£10,000	<u>50,100</u>	<u>39,600</u>
	<u>345,646</u>	<u>220,211</u>

**3. INVESTMENT INCOME**

	31.3.21	31.3.20
	£	£
Deposit account interest	<u>493</u>	<u>132</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	31.3.21 £	31.3.20 £
Hall lettings	Hall lettings and events	-	55,766
Catering receipts	Social Work and Meal Provision	<u>4,207</u>	<u>3,269</u>
		<u>4,207</u>	<u>59,035</u>

**5. RAISING FUNDS**

**Raising donations and legacies**

	31.3.21 £	31.3.20 £
Fundraising costs	<u>21,506</u>	<u>9,845</u>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 7) £	Totals £
Social Work and Meal Provision	<u>388,860</u>	<u>13,655</u>	<u>402,515</u>

**7. SUPPORT COSTS**

	Governance costs £
Social Work and Meal Provision	<u>13,655</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21 £	31.3.20 £
Depreciation - owned assets	4,644	4,644
Independent examiners fee	<u>2,160</u>	<u>2,160</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Key management personnel**

The key management of personnel of the charity, comprise the trustees, CEO and Deputy Centre Manager. The total remuneration paid to members of the key management of the charity was £71,295 (2020 £71,137).

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**10. STAFF COSTS**

	31.3.21	31.3.20
	£	£
Wages and salaries	239,996	235,996
Social security costs	14,772	19,335
Other pension costs	16,516	15,236
	<u>271,284</u>	<u>270,567</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Administration, care and catering staff	<u>8</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

During the year one employee was made redundant and received redundancy of £2,111.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	404,141	88,911	493,052
<b>Charitable activities</b>			
Hall lettings and events	55,766	-	55,766
Social Work and Meal Provision	3,269	-	3,269
Investment income	<u>132</u>	<u>-</u>	<u>132</u>
<b>Total</b>	463,308	88,911	552,219
<b>EXPENDITURE ON</b>			
Raising funds	9,845	-	9,845
<b>Charitable activities</b>			
Social Work and Meal Provision	284,794	88,911	373,705
<b>Total</b>	<u>294,639</u>	<u>88,911</u>	<u>383,550</u>
<b>NET INCOME</b>	168,669	-	168,669
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>47,623</u>	<u>-</u>	<u>47,623</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>216,292</u>	<u>-</u>	<u>216,292</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**12. DONATED GOODS AND SERVICES**

During the year, Vistra UK provided bookkeeping services to the charity for nil cost. Should the charity have had to have paid for these costs it is estimated that the cost of the service would have been £910.

During the year, Charles Russell Speechlys provided legal advice to the charity for nil cost. Should the charity have had to have paid for these costs it is estimated that the cost of the service would have been around £8,000.

These amounts have been included in the statement of financial activities as both income and expenditure.

During the year the Felix Project donated significant amounts of food to the charity, making it possible for St Cuthbert's Centre to provide meals to its guests. It is not possible to put a monetary value on these items.

**13. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 April 2020 and 31 March 2021	<u>46,397</u>
<b>DEPRECIATION</b>	
At 1 April 2020	38,275
Charge for year	<u>4,644</u>
At 31 March 2021	<u>42,919</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>3,478</u>
At 31 March 2020	<u>8,122</u>

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21 £	31.3.20 £
Other debtors	950	-
Accrued income	<u>-</u>	<u>6,155</u>
	<u>950</u>	<u>6,155</u>

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21 £	31.3.20 £
Deferred income	930	6,155
Accrued expenses	<u>14,905</u>	<u>13,353</u>
	<u>15,835</u>	<u>19,508</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	216,292	166,085	382,377
<b>Restricted funds</b>			
Bathroom Upgrade	-	5,000	5,000
Flat Refurbishment	-	14,400	14,400
	-	19,400	19,400
<b>TOTAL FUNDS</b>	<u>216,292</u>	<u>185,485</u>	<u>401,777</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	543,344	(377,259)	166,085
<b>Restricted funds</b>			
Mental Health Work	46,762	(46,762)	-
Bathroom Upgrade	5,000	-	5,000
Flat Refurbishment	14,400	-	14,400
	66,162	(46,762)	19,400
<b>TOTAL FUNDS</b>	<u>609,506</u>	<u>(424,021)</u>	<u>185,485</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	6,989	168,669	40,634	216,292
General reserves	35,000	-	(35,000)	-
Redecoration, refurbishment and equipment reserve	5,634	-	(5,634)	-
	47,623	168,669	-	216,292
<b>TOTAL FUNDS</b>	<u>47,623</u>	<u>168,669</u>	<u>-</u>	<u>216,292</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	463,308	(294,639)	168,669
<b>Restricted funds</b>			
Mental Health Work	45,411	(45,411)	-
Deputy Manager's Salary	24,700	(24,700)	-
Chef's Salary	18,800	(18,800)	-
	<u>88,911</u>	<u>(88,911)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>552,219</u>	<u>(383,550)</u>	<u>168,669</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	6,989	334,754	40,634	382,377
General reserves	35,000	-	(35,000)	-
Redecoration, refurbishment and equipment reserve	<u>5,634</u>	<u>-</u>	<u>(5,634)</u>	<u>-</u>
	47,623	334,754	-	382,377
<b>Restricted funds</b>				
Bathroom Upgrade	-	5,000	-	5,000
Flat Refurbishment	<u>-</u>	<u>14,400</u>	<u>-</u>	<u>14,400</u>
	-	<u>19,400</u>	-	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>47,623</u>	<u>354,154</u>	<u>-</u>	<u>401,777</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,006,652	(671,898)	334,754
<b>Restricted funds</b>			
Mental Health Work	92,173	(92,173)	-
Deputy Manager's Salary	24,700	(24,700)	-
Chef's Salary	18,800	(18,800)	-
Bathroom Upgrade	5,000	-	5,000
Flat Refurbishment	<u>14,400</u>	<u>-</u>	<u>14,400</u>
	<u>155,073</u>	<u>(135,673)</u>	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>1,161,725</u>	<u>(807,571)</u>	<u>354,154</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS - continued**

**Fund Descriptions**

**Mental Health Work**

Funds were given by the Bi-Borough Integrated Commissioning (RBKC & Westminster) for Mental Health Work which paid for the salary of a dedicated, qualified specialist to assist our guests as part of the Bi-Borough's wider community mental health services delivery strategy. This also covers the cost of administering the role.

**Bathroom Upgrade**

Funds were received from Screwfix specifically to upgrade the bathroom and laundry facilities to give our guests a better experience and to be in line with prevailing best practice.

**Flat Refurbishment**

Funds were received from the K&C Foundation specifically to refurbish the property adjacent to the hall which will allow the Charity to expand the provision of its wellness and mental health services through dedicated and private rooms.

**17. CAPITAL COMMITMENTS**

At 31 March 2021, the company had the following commitments:

**Contracts for future capital expenditure not provided for in the financial statements - Property, Plant and Equipment**

The company entered into a lease for the hall that expires on 24 December 2024, subject to a tenant's break clause which can be exercised on or after 25 December 2021 on 6 months' notice. The company has the following future minimum rental payments for each of the following periods:

	2021	2020
	£	£
Not later than one year	40,000	40,000
Later than one year and not later than five years	109,233	149,233
	<u>149,233</u>	<u>189,233</u>

The company had no other off-balance sheet arrangements

**18. RELATED PARTY DISCLOSURES**

The company entered into an agreement with T.A.L.K Partnership Ltd ("TALK") to provide community engagement consultancy services and advice as part of the wider fundraising strategy to engage with local supporters. This was effective from 1 April 2020 and the fee payable was £500 per month. This amount was increased to £1,000 per month from 19 May 2020 when the services were expanded to include wider communications, marketing and public relations. Mr. Alistair Kingsley, CEO and member of key management personnel for the company, is a director and shareholder of TALK. The agreement can be terminated by either party with 1 months' notice.

**19. GUARANTEE STATUS**

The company is limited by guarantee and has no share capital. There were 8 members at 31 March 2021 (2020 9). Every member of the company undertakes to contribute an amount not exceeding £1 to the assets of the company in the event of it being wound up.