

# ST CUTHBERT'S CENTRE

England & Wales · Charity number 803638

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [02510482](#)

**Registered** 1990-07-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 51 Philbeach Gardens  
Earls Court  
London  
SW5 9EB

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**Website** [www.refettoriofelix.com](http://www.refettoriofelix.com)

## Activities

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**Objects:** THE RELIEF OF POVERTY HARDSHIP AND DISTRESS AMONGST PERSONS IN GREATER LONDON AREA.

**Activities:** St Cuthberts Centre was set up in 1990 to relieve poverty, support mental health and wellbeing, and to promote social inclusion in Greater London. During weekdays, our charity provides a multi-course lunch from surplus food, free of charge to 350 marginalised adults per week. In addition, we have a Mental Health Coordinator, a counselling service, a network of support services and activities.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** GREATER LONDON AREA
- Kensington And Chelsea

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£417,732	£599,628	-	-
2024-03-31	£498,500	£597,209	-	-
2023-03-31	£587,892	£532,784	£444,140	10
2022-03-31	£438,567	£451,312	-	-
2021-03-31	£609,506	£424,021	£401,777	8

## Trustees

Name	Role	Appointed
Alan Brown		2016-02-11
Amanda Louise Coldrick		2024-01-30
Dr Deborah Marie Ruddy		2022-11-14
Michael Sunley		2025-12-11

**ST CUTHBERT'S CENTRE**

England & Wales - Charity number 803638

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# Accounts

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REGISTERED COMPANY NUMBER: 02510482 (England and Wales)  
REGISTERED CHARITY NUMBER: 803638

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025  
FOR  
ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)

WEDNESDAY



A48 \*AEI21HPD\* #105  
24/12/2025  
COMPANIES HOUSE

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the Year Ended 31 MARCH 2025**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 9
<b>Independent Examiner's Report</b>	10
<b>Statement of Financial Activities</b>	11
<b>Balance Sheet</b>	12 to 13
<b>Notes to the Financial Statements</b>	14 to 24
<b>Detailed Statement of Financial Activities</b>	25 to 26

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Background**

St Cuthbert's Centre ("the Centre") originated in 1987 as a three-year joint venture between St Cuthbert's Church PCC and The Rufford Foundation in response to Fr. Bill Kirkpatrick's visionary approach to tackling distress in the inner-city area of Earl's Court. The project opened in the church hall premises in January 1990 and later that year was incorporated as a separate entity, operating independently of the church as its tenant.

In 2017 the Centre collaborated with Food for Soul, a charity founded by the renowned chef Massimo Bottura: Chef Patron Francescana Family, Founder of Food for Soul, UNEP Goodwill Ambassador and SDG Advocate, and Lara Gilmore: Co-founder, President Food for Soul, Restaurateur Patron of Francescana Family. Food for Soul has brought an enhanced offering to the Centre. Through joint fundraising the Centre was completely refurbished, and enhanced meal services utilising surplus food were provided.

The branding of the Charity changed to Refettorio Felix at St Cuthbert's Centre to reflect both this and the ongoing relationship with the Felix Project who provide almost all the surplus food.

**OBJECTIVES AND ACTIVITIES**

**Principal objective**

The principal objective of the charity, as defined in its Memorandum of Association (incorporated into the Articles of Association), is the relief of poverty, hardship, sickness and distress amongst persons in Greater London. In practice, the charity concentrates on those requiring such relief who are situated in and around the Royal Borough of Kensington & Chelsea, where the charity's premises are located.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

**OBJECTIVES AND ACTIVITIES**

**Aims and activities**

The Centre's mission is to improve the health and wellbeing and relief of poverty of its guests by first addressing their most immediate and basic needs. Once these are met, the Centre can begin tackling the deeper, systemic barriers that often prevent individuals from accessing mainstream support services - maintaining stable housing, integrating into the community, and achieving financial independence - all of which are essential to preventing both short- and long-term homelessness.

A core focus is early intervention, particularly in mental health. The Centre assesses and supports guests experiencing mental health issues, aiming to prevent deterioration and to reduce the need for more costly treatment. Its service model is structured to maximise flexibility and responsiveness, in order to meet the changing needs of its guests and to support each individual's rehabilitation.

At the heart of the Centre is a day facility - a safe haven and early intervention 'safety net' for people who are marginalised, isolated, or in severe hardship. Many guests face significant challenges such as homelessness, physical issues, older age and mental illness (including dementia), substance misuse, extreme poverty, and social isolation. Often living alone and lacking self-confidence, they may avoid or be unaware of state support available to them. Without the Centre, many risk falling through the cracks of the system entirely.

Through consistent support and guidance, the Centre helps guests build independence and confidence, enabling better access to both statutory and specialist services. Beyond immediate relief, the Centre focuses on empowering individuals to regain self-respect and self-reliance, with the goal being their reintegration into the local community and broader society.

The Centre's core daily service is a free, 3-course restaurant-quality lunch, served Mondays to Fridays accompanied by free wraparound support. Prepared to restaurant standards by professional chefs using surplus food donations, the meal is served by volunteers to guests seated at large refectory-style tables, chosen to encourage sociability. Menus are tailored to improve guests' nutritional intake; the environment is designed to uplift self-esteem and to offer a peaceful refuge from daily hardships. By creating a welcoming, dignified space, the Centre encourages guests to engage with the wider support services available on-site.

**Public Benefit and Help and Support offered at the Centre**

The Trustees have had regard to the Guidance of the Charity Commission on public benefit which it fulfils through its principal objective which is stated above and as further set out below.

The Centre provides a day centre that is a safe haven and early prevention "safety net" for the marginalised, alienated and dispossessed. Many of the Centre's guests are dealing with major challenges, including homelessness, physical and mental ailments including dementia, substance misuse and extreme poverty. Many live alone, attempting to cope with old age or ill health, social isolation and sometimes major psychiatric conditions. Due to their fragility and lack of self-confidence they are often unaware of, or hide away from, welfare professionals and in the absence of the Centre might slip off the community's radar altogether and deteriorate on their own.

By providing good food in a comfortable environment, served by volunteers, we hope to encourage guests to seek out assistance from the various ancillary services provided at the Centre.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

**ACHIEVEMENT AND PERFORMANCE**

**Overview of 2024/25**

Despite meeting - and often exceeding - our core objectives, this has been a challenging year financially. The tougher fundraising climate in the country, combined with our change of senior leadership, meant we had to draw on our reserves to cover core costs.

Nevertheless, thanks to the dedication of our staff, volunteers, and contractors, the quality and consistency of our lunch service and broader support programmes has remained high. This is reflected in the continued engagement of our guests, volunteers, partner organisations, and staff.

**Operations**

Lunch Services

Our free indoor lunch service remains central to what we do, offering a 3-course meal to 60 - 80 guests daily. Meals are prepared using surplus food that would otherwise go to waste, with a focus on nutrition and flavour, served restaurant-style by our committed Chefs and volunteers. Our longstanding partnership with The Felix Project continues to play a vital role in sustaining this service. Our takeaway lunch service, introduced during the pandemic, ran at capacity throughout the year, extending our reach to those unable to attend our indoor service, including those who weren't able for multiple reasons to eat inside. For example, families with young children and others experiencing hardship.

Mental Health Support

Since launching in November 2023, our Community Counselling and Psychotherapy Service CCPS, - led by the Mental Health Coordinator Tina Hilaris, - has grown steadily. We now host 3 trainee therapists and have become a sought-after placement site. Our Mental Health Coordinator has now completed her training and has become a qualified BACP Clinical Supervisor.

In early 2024, we introduced Pathway to Therapy, a pre-therapy service led by a Clinical Psychologist. This offered clients a space to explore emotional issues and consider longer-term therapy. We also continued our collaboration with LCAT (Art Psychotherapy), welcoming student placements each year from November to May.

Seasonal & Shelter Services

Christmas 2024 was a great success, with three festive events for different guest groups (over-60s, homeless guests, and regulars), feeding over 140 Christmas meals and an additional 80 supported with a Christmas lunch takeover. We also provided 150 takeaway festive meals and distributed gifts and hampers, generously donated by Harrods, Fidelity and KKR as well as receiving additional funding from Octopus Group internal fundraisers

In November 2024 BNP Paribas raised over £5,000 for us with a charity relay bike campaign day at their office site, which we attended. BNP Paribas also match funded this fundraiser which we are so grateful for. It was an amazing atmosphere and very encouraging to be the recipient of such encouragement and generosity from their team in person.

Support services

Support Workers play a vital role in assisting vulnerable adults experiencing hardship and complex needs. Through practical support and personalised planning, they promote independence, stability, and well-being, while also addressing safeguarding concerns and mental health challenges.

Our dedicated Support Workers, at the heart of our service, are often the first point of contact for clients. They provide compassionate, hands-on support, assess individual needs, and ensure accurate record-keeping. Their work includes offering immediate practical help and safeguarding interventions, as well as triaging clients to appropriate next steps, such as key workers for housing issues or referrals to our mental health services.

Our lunch service continues to serve as an essential gateway to a broad range of emotional and practical support. These include counselling, referrals, and complementary therapies. Since the introduction of the Green Rooms, our purpose-built therapy space next has significantly expanded our capacity to deliver these services and support holistic well-being.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

We are now able to offer free counselling and art psychotherapy to our guests, eliminating the waiting times they would experience on the NHS or the need to pay. In addition to the counselling sessions, we also offered, Craniosacral therapy treatments. Furthermore, in partnership with Glass Door, RBKC, Age UK, and the NHS community nurse and dental nurse, multiple specialist 1-to-1 advice sessions were provided.

This year our regular weekly winter Night Shelter in partnership with Glass Door was offered to women only again. Over the 22 weeks of operation, 158 different women stayed at least 1 night, with an average of 31 guests each night. This was with our head chefs providing a 3-course evening meal for all attendees, staff and volunteers. The Centre also acts as a day shelter for the Night Shelter guests giving them additional advice, support, food and a place to keep warm.

**Staffing and Governance**

The FY2024/2025 period has ushered in a time of significant change, both for our staff team and our Board of Trustees. While this has brought its challenges, it has also marked a period of renewal.

After the departure of the Chief Executive Officer on 8 November 2024, the Charity appointed Roger Clark to the position of Interim CEO on a part-time basis. His extensive experience was invaluable in steering the Charity's transition to a new management structure.

In April 2025, a Director of the Centre replaced the previous CEO. Nicholas Haines is to be appointed to the newly created role, having worked at the Charity for the previous 20 years, first as Deputy Manager, then as Head of Operations.

Subsequently Roger Clark is to join the Board of Trustees to support the ongoing sustainability of the Charity. It was agreed that the Board would also restructure.

Effective from 1st April 2025, 5 long standing Trustees stepped down, including the Chair, Richard Parker. The four other departed Board members are Julius Bozzino, Martin Shenfield, David Yianni and Miranda Keast.

A new Chair, Amanda Coldrick and a new Treasurer, Alan Brown, were appointed from the Trustees.

We take this opportunity to thank all the retiring Board Members for their support of and dedication to the Centre over multiple years of service. We would also like to express an extra heartfelt thanks to Richard Parker, our long-standing Chair, for all his kind guidance and care.

**Volunteers**

In FY2024/2025, we had 82 independent volunteers and 58 corporate and community groups who generously donated 10,131 hours of support directly to our lunch service. In addition to this, we also had a dedicated volunteer art teacher running our popular weekly art group.

The volunteers who support us are local individuals, community groups and corporate volunteers, with a wide range of skills and knowledge. They have done exceptional work during the year by committing to the continued positive evolution of our core objectives and aims. Our wonderful kitchen volunteers enable us to offer different cuisines from various cultures, keeping our lunches varied and maximising their appeal led by our wonderful co-head chefs.

**Food for Soul Partnership**

As part of the Refettorio network, we are proud to continue our partnership with Food for Soul as they expand their mission across the globe. Together, we are united by a shared commitment to food sustainability an issue that demands urgent attention as environmental challenges escalate at an alarming rate. We are honoured to be part of this long-term partnership and part of the global movement, amplifying the call for more sustainable and equitable food systems.

Our heartfelt thanks go to Food for Soul for their ongoing, incredible support and unwavering dedication.

**New partnerships**

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

We are thrilled to be welcomed to the Octopus Group Family, alongside Fields in Trust, as their new charity partners. Over the next three years, we will be collaborating to drive meaningful change and make a lasting impact in our communities together.

As part of this partnership, we are grateful to be offered an unrestricted grant of £45,000 each year along with wrap-around support, leveraging Octopus Group's resources, time, and skills to enable us to grow and achieve our missions.

Together, we look forward to creating a brighter future and making a real difference.

Octopus Group are dedicated to building authentic partnerships with their charity partners. Their aim is to foster collaborations that act as a catalyst for positive change, combining their resources to create meaningful impact within our local community. They want to use their funding, skills and time to enhance Refettorio Felix's support and influence within the communities we serve.

With food insecurity rising to astonishing rates across the UK and with the cost-of-living crisis driving more people to need the support of foodbanks, we have seen a correlating exponential increase in the need for our services. We are rising to the current challenge, and we are delivering programmes that are designed to provide both essential and unique services to ensure that all our guests can feel physically, emotionally and practically supported.

We are so delighted to harness the enthusiasm of Octopus Group. We know that this 3-year partnership will help us realise some of our ambitions for the future, enabling us to better serve our community in times of great need. There are no words to say how grateful we are to have Octopus' support on this journey with us.

**Key Statistics**

For the 12 months period ending 31 March 2025, we saved 25,075kg of surplus food from going to waste compared to 19,189kg last year, which was used to create our delicious restaurant-quality lunch service:

Month	Number of Lunches Served		New Guests	
	2024/25	2023/24	2024/25	2023/24
April	1,242	783	68	38
May	1,170	888	72	46
June	1,186	989	59	61
July	1,350	1,069	61	44
August	1,414	1,238	70	52
September	1,158	1,059	76	62
October	1,414	1,146	82	83
November	1,225	1,123	102	113
December	888	684	59	63
January	1,241	982	79	59
February	1,148	1,129	74	69
March	1,318	1,161	87	72
<b>Total</b>	<b>14,774</b>	<b>12,251</b>	<b>889</b>	<b>762</b>

In tandem with our indoor service, we also provided 18,095 takeaways within the same period to an estimated 300 guests.

**Guest survey 2024**

In our Autumn 2024 Survey, since attending Refettorio Felix:

- 88% of guests surveyed reported their diet had improved or greatly improved.
- 73% of guests surveyed reported that their wellbeing had improved or greatly improved.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

- 61% of guests surveyed feel their mental health has improved or greatly improved
- 77% of guests surveyed feel their connection with others has improved greatly
- 59% of guests surveyed feel that their circumstances have improved or greatly improved

These statistics are stated as a percentage of those surveyed.

**Fundraising and income**

We received significant donations from the B&Q Foundation, BNP Paribas, City Bridge Foundation, Drapers Company, ECDC, Harrods, The Hollick Family Foundation, KKR, The K&C Foundation, The Julia Rausing Trust, Octopus Group, Schutz Engel, and Veronica & Lars Bane Foundation. We also received significant in-kind donations from The Felix Project and Wild Farmed. In addition to this, we also received many other smaller donations, all of which are essential in funding our service.

We continued the promotion of the private venue hire element of our income. This helps the charity become more financially stable by deriving income from the hall when it is not being used for its charitable mission.

In addition the Charity hosted a number of fundraisers. This year, the Earl's Courtiers returned with their production of Cabaret, presented in company with our fine food. The event was well attended and proved to be a successful fundraiser.

We also hosted three fundraising evenings: collaborated on a community Open Mic night, held a lively Quiz Night, and celebrated with our annual singalong at the King William IV in Hampstead Heath.

**Additional support**

We are so grateful for additional support that we have received via charity collaborations that have allowed us to support our guests further, including Beauty Banks and their toiletry donations working to end hygiene poverty; The Good Things Foundations and the free data we can distribute via National Databank; and KindWinter for sleeping bags we have been able to give to guests who are rough sleeping.

**Update on tenure**

The previous leases of the main hall and the adjoining offices (Green Rooms) in Philbeach Gardens expired on 23 December 2024. The Trustees signed a new lease for 12 months at the end of 2024, and we are now on course to sign a licence enabling the Centre to continue at St Cuthbert's site for a further 7 years.

**FINANCIAL REVIEW**

**Financial results for the year ended 31 March 2025**

The results include those of Refettorio Felix Ltd, the Charity's wholly owned trading subsidiary.

Our reserves have decreased from £352,800 on 31st March 2024 to £167,620 on 31st March 2025 in contrast with our budget which had projected remaining flat year on year. There are several factors which contributed to the resulting deficit. We could not meet our grant fundraising, corporate and event income goals due to a changing and more challenging funding environment and an overly ambitious target related to our events income. In order to stabilise finances, we have had a complete change of leadership structure across our board of trustees and senior management team.

In addition to this, we incurred a number of unforeseen exceptional costs related to human resources, building and unforeseen staff and interim contracted staffing.

We have since implemented changes to our fundraising strategy and long-term planning as well as exploring additional fundraising avenues. We have significantly reduced our expenses by streamlining our staff team and closing our takeaway service. These changes have resulted in a saving of just over £10,000 per month.

With these changes that have taken place and with our more structured and long-term focus, we have seen a stabilising effect on our finances in 2025. Should we achieve our ambitions for FY2025-26, we hope to be in a position to grow our reserves.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is constituted as a company, limited by guarantee, as defined by the Companies Act 2006 and governed by its Articles of Association. The Trustees (who are the Directors of the Company and form the Board of Directors) have full responsibility for the charity's values, mission, strategy and budget. The operational decisions are led by the Chief Executive using his delegated authority from the Board of Directors, assisted in the day to day running of the charity by a team of staff and volunteers.

**Risk management**

Staff reduction and restructure, spending cut plan in place.

The following statistics demonstrate the reach the Centre has as a direct result of attracting guests to our lunch service:

**Stats summery**

- We served 32,869 total meals, of which 18,095 were takeaway and 14,774 were indoor.
- This includes 140 Christmas meals indoors.
- We supported 1,416 unique guests indoors, and an estimated 300 unique takeaway guests.
- We saved 25,074kg surplus food.
- We completed 3,644 items of casework.
- We had 304 CCPS (Community Counselling & Psychotherapy Services) appointments
- Our clothing resource was accessed 228 times by 134 individual guests.
- There were 147 appointments with NHS nurse and dental nurse.
- Age UK caseworker had 114 appointments with 66 guests.
- We had 127 Art Group attendances.
- The Glass Door Caseworkers undertook 839 1-1 advice and counselling sessions across 453 individual clients.
- 82 individual regular volunteers and 58 corporate and community groups supported us with front of house and kitchen volunteering contributing to 10,131 volunteer hours.
- Mental Health support has involved 599 items of casework with 157 guests.

Presenting issues for mental health support include anxiety, depression, trauma, acute MH, mental health issues connected to circumstances (e.g. housing issues, financial issues (including NRPF) and crises.

Specifically with RF Community Counselling and Psychotherapy Support (CCPS) there have been 304 appointments with 30 unique guests. (These numbers are in addition to the mental health support detailed above).

This has involved one to one counselling psychotherapy, art psychotherapy and additionally a short-term health & wellbeing drop in with counselling CBT.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

This year marks our 35th anniversary; a moment of reflection, renewal, and celebration. As we honour our journey and achievements, we're embracing this milestone as an opportunity to refresh our identity and step into a new chapter with renewed energy and purpose.

Our dedicated team, which included two chefs, two full-time and two part-time support workers, working closely alongside our Administrator, Mental Health Coordinator, Trusts and Foundations Manager, Events and Marketing Officer, Head of Operations, and Interim CEO. Together, we began a process to reduce risk by carefully lowering our spending and reviewing our fundraising.

By the end of the year, we had streamlined our operations, moving to one chef. Our Interim CEO started transitioning towards a board member role, while our Head of Operations will step into the position of Director.

These changes mark the beginning of a new phase focused on financial sustainability. We are excited to move forward into a new era of collective collaboration, with a united team ready to embrace the future together.

Refettorio Felix at St Cuthbert's Centre is embarking on a transformative journey to deepen its impact, improve financial sustainability, and broaden its reach within the community. By focusing on quality over quantity, diversifying service offerings, and forging new partnerships, the charity aims to create a robust, inclusive, and innovative platform for education, support, and community engagement.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
02510482 (England and Wales)

**Registered Charity number**  
803638

**Registered office**  
51 Philbeach Gardens  
Earl's Court  
London  
SW5 9EB

**Trustees**

Michael A Anderson  
Julius M Bozzino (resigned 20.3.25)  
Alan J Brown (Treasurer)  
Richard J I Parker (resigned 20.3.25)  
Martin A F Shenfield (resigned 20.6.25)  
David J Yianni (resigned 20.3.25)  
Miranda E Keast (resigned 7.2.25)  
Deborah Marie Ruddy  
Amanda Louise Coldrick (Chair)

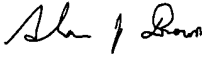
**Company Secretary**

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2025**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 12/18/2025 and signed on its behalf by:



.....  
Alan J Brown - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

Independent examiner's report to the trustees of St. Cuthbert's Centre (a company limited by guarantee) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Maurice Brindley BSc FCA

Date: 12/19/2025 .....

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
for the Year Ended 31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	363,371	40,000	403,371	392,960
<b>Charitable activities</b>					
Hall lettings and events		5,579	-	5,579	9,342
Investment income	3	8,782	-	8,782	12,070
<b>Total</b>		<u>377,732</u>	<u>40,000</u>	<u>417,732</u>	<u>414,372</u>
<b>EXPENDITURE ON</b>					
Raising funds		8,030	-	8,030	8,690
<b>Charitable activities</b>					
Hall lettings and events		-	-	-	-
Social Work and Meal Provision		584,098	7,500	591,598	565,126
<b>Total</b>		<u>592,128</u>	<u>7,500</u>	<u>599,628</u>	<u>573,816</u>
<b>NET INCOME/(EXPENDITURE)</b>		(214,396)	32,500	(181,896)	(159,444)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		278,653	6,043	284,696	444,140
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>64,257</u></u>	<u><u>38,543</u></u>	<u><u>102,800</u></u>	<u><u>284,696</u></u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET**  
**31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	18,298	-	18,298	17,658
Investments	10	1	-	1	1
		<u>18,299</u>	<u>-</u>	<u>18,299</u>	<u>17,659</u>
<b>CURRENT ASSETS</b>					
Debtors	11	6,271	-	6,271	9,527
Cash at bank		98,368	38,543	136,911	371,350
		<u>104,639</u>	<u>38,543</u>	<u>143,182</u>	<u>380,877</u>
<b>CREDITORS</b>					
Amounts falling due within one year	12	(58,681)	-	(58,681)	(113,840)
		<u>45,958</u>	<u>38,543</u>	<u>84,501</u>	<u>267,037</u>
<b>NET CURRENT ASSETS</b>					
		<u>64,257</u>	<u>38,543</u>	<u>102,800</u>	<u>284,696</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>64,257</u>	<u>38,543</u>	<u>102,800</u>	<u>284,696</u>
<b>NET ASSETS</b>					
		<u>64,257</u>	<u>38,543</u>	<u>102,800</u>	<u>284,696</u>
<b>FUNDS</b>					
Unrestricted funds:	13				
General fund				64,257	278,653
Restricted funds				38,543	6,043
				<u>102,800</u>	<u>284,696</u>
<b>TOTAL FUNDS</b>					
				<u>102,800</u>	<u>284,696</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET - continued  
31 MARCH 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12/18/2025.....  
and were signed on its behalf by:

*Amanda Coldrick*

Amanda Coldrick (Dec. 18, 2025, 16:18:20 GMT)

Amanda Louise Coldrick - Trustee

*Alan J Brown*

.....  
Alan J Brown - Trustee

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the Year Ended 31 MARCH 2025**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling (£).

**Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

**Useful economic life of tangible fixed assets:**

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

**Grants and donations**

Income from grants and donations is brought into the accounts when received unless it relates to expenditure after the balance sheet date when it is carried forward as deferred income. Income from grants and donations is credited to the accumulated fund unless restricted by the donors to specific purposes. Surplus Net income may also be transferred to and from a General Reserve at the discretion of the Trustees.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Furniture and equipment is written off over a 10 year period on a straight line basis. On occasion, if the cost of fixed assets is covered by specific donations during the year, such fixed assets may be fully expensed during the relevant year.

**Value added tax**

Value added tax borne is included with the relative expense or asset and is not shown separately.

**Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand**

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**1. ACCOUNTING POLICIES - continued**

**Value added tax**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

**Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Consolidation**

The financial statements have been prepared by consolidating the figures for the parent company, St Cuthbert's Centre, together with the figures for its wholly owned subsidiary, Refettorio Felix Limited.

**2. DONATIONS AND LEGACIES**

	31.3.25	31.3.24
	£	£
General donations	126,995	82,670
Grants	276,376	310,290
	<u>403,371</u>	<u>392,960</u>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**2. DONATIONS AND LEGACIES - continued**

Grants received, included in the above, are as follows:

	31.3.25	31.3.24
	£	£
The Veronica and Lars Bane Foundation	9,999	10,000
B and Q Foundation	10,000	5,013
BNP Paribas	11,616	-
Circle Investments	-	40,000
City Bridge Foundation	33,030	36,030
C Talisman	40,000	40,000
Drapers' Charitable Fund	-	15,000
Earl's Court Development Company	12,000	9,000
Food for Soul	-	7,447
French Huguenot Church of London Charitable Trust	5,000	-
Garfield Weston Foundation	-	30,000
Harrods	-	20,000
Hollick Family Foundation	10,000	10,000
London Community Foundation	-	10,000
Peter Stebbings Memorial Charity	-	9,900
Schutz Engel	30,000	-
Suez Recycling	-	10,000
Strand Parishes Trust	-	6,000
The Albert Hunt Trust	-	15,000
The Armourers & Brasiers' Company	-	2,500
The Goldsmiths Company	-	2,400
The Julia and Hans Rausing Trust	33,000	-
The Kensington and Chelsea Foundation	25,000	30,000
The Octopus Foundation	45,000	-
The Royal Borough of Kensington & Chelsea	-	2,000
Octopus Giving	9,795	-
Neighbourly	500	-
The Elliot Foundation	251	-
Uni Credit	1,185	-
	<u>276,376</u>	<u>310,290</u>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**3. INVESTMENT INCOME**

	31.3.25	31.3.24
	£	£
Deposit account interest	<u>8,782</u>	<u>12,070</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.25	31.3.24
	£	£
Depreciation - owned assets	3,704	3,210
Independent examiners fee	<u>2,340</u>	<u>2,160</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Key management personnel**

The key management of personnel of the charity, comprise the trustees, CEO and Head of Operations. The total remuneration paid to members of the key management of the charity was £74,683 (2024 £89,449).

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.25	31.3.24
Administration, care and catering staff	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	392,960	-	392,960
<b>Charitable activities</b>			
Hall lettings and events	9,342	-	9,342
Investment income	12,070	-	12,070
<b>Total</b>	<u>414,372</u>	<u>-</u>	<u>414,372</u>
<b>EXPENDITURE ON</b>			
Raising funds	8,690	-	8,690
<b>Charitable activities</b>			
Hall lettings and events	-	-	-
Social Work and Meal Provision	565,126	-	565,126
<b>Total</b>	<u>573,816</u>	<u>-</u>	<u>573,816</u>
<b>NET INCOME/(EXPENDITURE)</b>	(159,444)	-	(159,444)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	438,097	6,043	444,140
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>278,653</u></u>	<u><u>6,043</u></u>	<u><u>284,696</u></u>

**8. DONATED GOODS AND SERVICES**

During the year the Felix Project donated significant amounts of food to the charity, making it possible for St Cuthbert's Centre to provide meals to its beneficiaries. It is not possible to put a monetary value on these items.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**9. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 April 2024	68,843
Additions	4,344
At 31 March 2025	<u>73,187</u>
<b>DEPRECIATION</b>	
At 1 April 2024	51,185
Charge for year	3,704
At 31 March 2025	<u>54,889</u>
<b>NET BOOK VALUE</b>	
At 31 March 2025	<u>18,298</u>
At 31 March 2024	<u>17,658</u>

**10. FIXED ASSET INVESTMENTS**

	Shares in group undertakings £
<b>MARKET VALUE</b>	
At 1 April 2024 and 31 March 2025	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 March 2025	<u>1</u>
At 31 March 2024	<u>1</u>

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

**Refettorio Felix Limited**

Registered office: 51 Philbeach Gardens, London SW5 9EB

Class of share:	%	holding
Ordinary	100	

	31.3.25	31.3.24
	£	£
Aggregate capital and reserves	64,821	75,473
Profit for the year	<u>64,821</u>	<u>68,104</u>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25	31.3.24
	£	£
Other debtors	-	5,820
Prepayments and accrued income	5,886	3,333
Accrued income	385	374
	<u>6,271</u>	<u>9,527</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25	31.3.24
	£	£
VAT	7,235	9,956
Other creditors	3,371	4,414
Deposits	(250)	-
Due to Subsidiary	30,935	52,991
Deferred income	827	2,830
Accrued expenses	16,563	43,649
	<u>58,681</u>	<u>113,840</u>

**13. MOVEMENT IN FUNDS**

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
<b>Unrestricted funds</b>			
General fund	278,653	(214,396)	64,257
<b>Restricted funds</b>			
Mental Health Work	-	22,500	22,500
Bathroom Upgrade	3,976	-	3,976
Flat Refurbishment	2,067	-	2,067
Stair Lift Fund	-	10,000	10,000
	<u>6,043</u>	<u>32,500</u>	<u>38,543</u>
<b>TOTAL FUNDS</b>	<u>284,696</u>	<u>(181,896)</u>	<u>102,800</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 MARCH 2025**

**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	377,732	(592,128)	(214,396)
<b>Restricted funds</b>			
Mental Health Work	30,000	(7,500)	22,500
Stair Lift Fund	10,000	-	10,000
	<u>40,000</u>	<u>(7,500)</u>	<u>32,500</u>
<b>TOTAL FUNDS</b>	<u>417,732</u>	<u>(599,628)</u>	<u>(181,896)</u>

**Comparatives for movement in funds**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	438,097	(159,444)	278,653
<b>Restricted funds</b>			
Bathroom Upgrade	3,976	-	3,976
Flat Refurbishment	2,067	-	2,067
	<u>6,043</u>	<u>-</u>	<u>6,043</u>
<b>TOTAL FUNDS</b>	<u>444,140</u>	<u>(159,444)</u>	<u>284,696</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	414,372	(573,816)	(159,444)
<b>TOTAL FUNDS</b>	<u>414,372</u>	<u>(573,816)</u>	<u>(159,444)</u>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
<b>Unrestricted funds</b>			
General fund	438,097	(373,840)	64,257
<b>Restricted funds</b>			
Mental Health Work	-	22,500	22,500
Bathroom Upgrade	3,976	-	3,976
Flat Refurbishment	2,067	-	2,067
Stair Lift Fund	-	10,000	10,000
	<u>6,043</u>	<u>32,500</u>	<u>38,543</u>
<b>TOTAL FUNDS</b>	<u>444,140</u>	<u>(341,340)</u>	<u>102,800</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	792,104	(1,165,944)	(373,840)
<b>Restricted funds</b>			
Mental Health Work	30,000	(7,500)	22,500
Stair Lift Fund	10,000	-	10,000
	<u>40,000</u>	<u>(7,500)</u>	<u>32,500</u>
<b>TOTAL FUNDS</b>	<u>832,104</u>	<u>(1,173,444)</u>	<u>(341,340)</u>

**Fund Descriptions**

**Mental Health Work**

Funds were given by the Bi-Borough Integrated Commissioning (RBKC & Westminster) for Mental Health Work which paid for the salary of a dedicated, qualified specialist to assist our guests as part of the Bi-Borough's wider community mental health services delivery strategy. This also covers the cost of administrating the role.

**Bathroom Upgrade**

Funds were received from Screwfix specifically to upgrade the bathroom and laundry facilities to give our guests a better experience and to be in line with prevailing best practice.

**Flat Refurbishment**

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**13. MOVEMENT IN FUNDS - continued**

Funds were received from the K&C Foundation specifically to refurbish the property adjacent to the hall which will allow the Charity to expand the provision of its wellness and mental health services through dedicated and private rooms.

**Samaritans Emergency Assistance**

Monies were received from the Samaritans for small ad hoc cash payments to guests for emergency situations.

**14. CAPITAL COMMITMENTS**

At 31 March 2025, the company had the following commitments:

**Contracts for future capital expenditure not provided for in the financial statements - Property, Plant and Equipment**

The company has the following future minimum rental payments for the hall under non cancellable leases, subject to break clauses, for each of the following periods:

	2025	2024
	£	£
Not later than one year	0	29,233
Later than one year and not later than five years	0	0
	<hr/>	<hr/>
	0	29,233
	<hr/> <hr/>	<hr/> <hr/>

**Purchase of dishwasher**

£4,494.00 including VAT at sale on 16th July 2024, depreciation set over 7 years. Paying monthly instalments over a 2 year period. At 31st March 2025 we have a total of £3,370.50 left to pay off.

The company had no other off-balance sheet arrangements

**15. RELATED PARTY DISCLOSURES**

SCC entered into an agreement with T.A.L.K Partnership Ltd ("TALK") to provide community engagement consultancy services and advice as part of the wider fundraising strategy to engage with local supporters. This was effective from 1 April 2020 and the fee payable was £500 per month. This amount was increased to £1,000 per month from 19 May 2020 when the services were expanded to include wider communications, marketing and public relations. Mr. Alistair Kingsley, CEO and member of key management personnel for SCC, is a director and shareholder of TALK. The agreement can be terminated by either party with 1 months' notice.

Ali Kingsley officially left the organisation 8th November 2024 and we ceased contracting T.A.L.K. Partnership Ltd as of 30th November 2024. From December 2024, this no longer applies.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2025**

**16. GUARANTEE STATUS**

The company is limited by guarantee and has no share capital. There were 10 members at 31 March 2024 (2023 10). Every member of the company undertakes to contribute an amount not exceeding £1 to the assets of the company in the event of it being wound up.

**ST CUTHBERT'S CENTRE**

England & Wales - Charity number 803638

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# Accounts

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**REGISTERED COMPANY NUMBER: 02510482 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 803638**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024  
FOR  
ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

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COMPANIES HOUSE

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the Year Ended 31 MARCH 2024**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 6
<b>Independent Examiner's Report</b>	7
<b>Consolidated Statement of Financial Activities</b>	8
<b>Consolidated Balance Sheet</b>	9 to 10
<b>Notes to the Financial Statements</b>	11 to 19
<b>Detailed Statement of Financial Activities</b>	20 to 21

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Background**

St Cuthbert's Centre ("the Centre") originated in 1987 as a three-year joint venture between St Cuthbert's Church PCC and The Rufford Foundation in response to Fr. Bill Kirkpatrick's visionary approach to tackling distress in the inner-city area of Earl's Court. The project opened in the church hall premises in January 1990 and later that year was incorporated as a separate entity, operating independently of the church as its tenant.

In 2017 the Centre collaborated with Food for Soul, a charity founded by the renowned chef Massimo Bottura and Lara Gilmore, to bring an enhanced offering to the Centre. Through joint fundraising the Centre was completely refurbished, and enhanced meal services exclusively utilising surplus food were provided. The branding of the charity changed to Refettorio Felix @ St Cuthbert's Centre to reflect both this and the ongoing relationship with the Felix Project who provide almost all of the surplus food.

**OBJECTIVES AND ACTIVITIES**

**Principal objective**

The principal objective of the charity, as defined in its Memorandum of Association (incorporated into the Articles of Association), is the relief of poverty, hardship, sickness and distress amongst persons in Greater London. In practice, the charity concentrates on those requiring such relief who are situated in and around the Royal Borough of Kensington & Chelsea, where the charity's premises are located.

**Aims and activities**

The Centre aims to improve the health and wellbeing of its beneficiaries firstly by understanding and responding to their basic needs. Once these have been addressed it can begin to identify and attend to the more fundamental barriers which may prevent those who attend the Centre from approaching mainstream support services, maintaining a tenancy, integrating into the community or becoming financially independent. These are all essential to the prevention of homelessness, both short and long term.

In particular, the Centre aims to assess and support guests with mental health issues and, through early intervention, prevent further deterioration and the need for more intensive and expensive support. It also aims to achieve and maintain a high quality, flexible and adaptable service that evolves in response to the ever-changing needs of its guests, with the aim of rehabilitating every individual to their maximum potential.

Through the Centre's involvement and guidance, guests can build their independence, whilst better accessing both the statutory services and more specialist support. However, beyond immediate rescue and support, the Centre is focussed on assisting guests achieve greater self-respect and self-reliance so that they can once again play as full a part as possible within the local community and society at large.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2024**

**OBJECTIVES AND ACTIVITIES**

**Public Benefit and Help and Support offered at the Centre**

The Trustees have had regard to the Guidance of the Charity Commission on public benefit which it fulfils through its principal objective which is stated above and as further set out below.

The Centre provides a day centre that is a safe haven and early prevention "safety net" for the marginalised, alienated and dispossessed. Many of the Centre's guests are dealing with major challenges, including homelessness, physical and mental ailments including dementia, substance misuse and extreme poverty. Many live alone, attempting to cope with old age or ill health, social isolation and sometimes major psychiatric conditions. Due to their fragility and lack of self-confidence they are often unaware of, or hide away from, welfare professionals and in the absence of the Centre might slip off the community's radar altogether and deteriorate on their own.

The Centre provides a three-course meal free of charge to its guests. The meal is created by professional chefs from surplus food to a restaurant standard on good quality tableware. Our guests are served at the table by our volunteers. The food is specifically designed to improve the nutritional intake of our guests, the setting to enhance their self-esteem and the environment to provide a soothing respite to the difficulties faced in the rest of their lives. By providing good food in a comfortable environment, served by volunteers, we hope to encourage guests to seek out assistance from the various ancillary services provided at the Centre.

**ACHIEVEMENT AND PERFORMANCE**

**Overview of 2023/24**

Although all aspects of our core objectives and aims have been met and continue, at times, to be exceeded, it has been a challenging year for the Centre. Our income from fundraising has not been as expected, resulting in the use of our reserves to cover core costs. We had been planning to use these reserves as a base to improve the use of our building and to give us the confidence to expand our services but we have had no choice but to apply them in delivering our objectives and aims.

It is a testament to the dedication of our staff, contractors and volunteers that our guests would not have noticed any changes in the quality of our lunch service, both inside and in our takeaway service, as well as in the quality and breadth of services we deliver. This is reflected in the continued engagement by our guests, partner organisations, volunteers and staff.

**Operations**

Lunch Services

Our indoor lunch service has continued to be a vibrant experience with a three course meal provided for free to anyone who drops in. The average daily attendance is between 60 and 80 guests. Made with the majority of ingredients that would otherwise go to landfill, our menus are designed for the nutritious value as well as for the taste and they are served at table in the same way as a restaurant by our dedicated team of volunteers. Our longstanding relationship with The Felix Project continued to be extremely important as they were generally able to maintain the reliable delivery of surplus food we require.

We also hosted two Christmas parties welcoming 175 guests along with a Valentine's Day lunch and a Lunar New Year lunch.

Our takeaway service continued to run at capacity, and we offer the same 3 course meal packaged to be taken away with 2 support workers on hand to advise on the problems our guests face on a day to day basis. Having started the takeaway service in 2020 out of necessity we realised it has opened the Centre to many others who have been unable to use the indoor service - such as families with young children, people who are housebound and those living with mental health issues that make indoor life uncomfortable. We will continue to offer both services for as long as it is practical and financially possible.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2024**

Support services

Our popular lunch service has allowed us to offer a greater variety of practical and psychological emotional support through counselling, referrals, art and complementary therapies. The use of the space that adjoins the Centre as a suite of therapy rooms, the Green Rooms, has been essential in giving us this increased capacity.

During the period under review, we were delighted to launch our new community counselling service. We are now able to offer free counselling and art psychotherapy to our guests, eliminating the waiting times they would experience on the NHS or the need to pay. In addition to these counselling sessions, we offered Homeopathy, Cranio Skeletal Massage and Boulderstone Technique. Furthermore, in partnership with RBKC, Age UK, Turning Point and the NHS community nurse specialist multiple one to one advice sessions were provided.

Our Mental Health provision also continued throughout the year, with support now predominantly face-to-face but continuing the remote offering started in 2020. The demand for these services continued to be high, a challenge that our staff team have managed superbly.

We again offered a regular weekly winter night shelter over a 22 week period in partnership with Glassdoor. However, this year we offered it just to women and during that time, 158 different women stayed at least one night, with an average of 31 guests each night.

**Staff and Volunteers**

During the year, the Centre had a full-time staff of eight and a part-time staff of eight (including contractors). There is a Senior Management Team comprising a Chief Executive and a Head of Operations who together oversee staff comprising two Chefs, a Mental Health Coordinator, three Support Workers, an Administrator, an Events & Marketing Officer, Event Support/Caretaking Team and a Trusts and Foundations Manager.

In 2023-24 there were 8,055 hours of volunteer support fulfilled by 640 people. These hours are volunteered by individuals from all walks of life, many of whom return on a weekly basis, as well as community and corporate groups. Their skills, commitment and enthusiasm have helped us ensure that we are delivering the best services possible to our guests.

The Trustees would like to thank all members of staff, contractors and volunteers for the exceptional work they have done during the year and the continued positive evolution in the our core objectives and aims.

**Key Statistics**

For the 12 months period ending 31 March 2024, we saved 19,189kg of surplus food from going to landfill which was used to provide the following lunches at our inside table service:

	<b>Total attendance for lunch</b>	<b>New Clients</b>
April	783	38
May	888	46
June	989	61
July	1,069	44
August	1,238	52
September	1,059	62
October	1,146	83
November	1,123	113
December	824	63
January	982	59
February	1,129	69
March	1,161	72
<b>Total</b>	<b>12,391</b>	<b>762</b>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2024**

In addition, we provided 16,334 three-course takeaway lunches.

The following statistics demonstrate the reach the Centre has as a direct result of attracting guests to our lunch service:

- The resident Glassdoor Caseworker undertook 1,030 advice and counselling sessions across 469 individual clients;
- Our Mental Health Coordinator carried out 591 sessions across 162 unique clients; and
- Our caseworker carried out 3,630 sessions across 768 unique clients.

**Guest survey 2023**

We carried out a survey of our guests in the summer of 2023. Since attending the Centre:

- 83% have felt that their diet had improved or greatly improved.
- 55% have felt that their mental health had improved or greatly improved.
- 62% have felt their wellbeing had improved or greatly improved.
- 74% have felt that their connection with others had improved or greatly improved.
- 62% have felt their circumstances had improved or greatly improved.

These statistics are stated as a percentage of those surveyed.

**Fundraising and income**

We received significant donations from Harrods, the Garfield Weston Foundation, Kensington & Chelsea Foundation, Drapers Charitable Fund, the Hollick Family Foundation, the Veronica and Lars Bane Foundation, London Community Foundation, Suez Recycling, Food for Soul, the Albert Hunt Trust and City Bridge Trust. We also received many other smaller donations all of which are essential in funding our core activities.

However, as the financial results show, this generosity was not sufficient to cover the core costs of the Centre. As we develop the essential support services that our guests require we need to seek more secure sources of regular, multi-year funding. Staff from over 50 corporates volunteer to help during our lunch service throughout the year and we are considering ways in which to partner with their respective companies to create longer term sources of funding.

We continued the promotion of the private venue hire element of our income. This helps the charity become more financially stable by deriving income from the hall when it is not being used for its charitable mission. However, this year income was less than anticipated as there were major development works being carried out very close to the Centre for much of the key summer months which deterred potential hirers. Frustratingly, this event income has taken longer than expected to return to the originally expected levels.

The Earl's Court Theatre Group returned again this year to present their production of Sweeney Todd in partnership with us and held a dinner show experience over 4 nights, which was well attended and was a successful fund raiser.

We continue to grow our engagement with the local community and individuals through events hosted at the Centre, social media content as well as the "Friends of Refettorio Felix" club. We will continue to develop these initiatives and seek new ways to connect with the local community.

**Subsequent events**

The Chief Executive Officer, Ali Kingsley left the charity on 8 November 2024. The Trustees will appoint an interim CEO on a part-time basis on 9 December 2024 until a candidate for a permanent role can be selected. The delivery of our core objectives and aims will continue without disruption.

The current leases of the main hall and the adjoining offices (Green Rooms) in Philbeach Gardens expires on 23 December 2024. The Trustees are engaging with the Landlord and expect to sign a new lease for 12 months by the end of this calendar year.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2024**

**FINANCIAL REVIEW**

**Financial results for the year ended 31 March 2024**

The results include those of Refettorio Felix Ltd, the Charity's wholly owned trading subsidiary. Income decreased from £604,780 in the previous year to £498,500 for this financial period. This decrease was also less than the budget and is principally due to less than expected grants and donations from trusts & foundations, corporates as well as less than budgeted proceeds from inhouse events. Costs increased to £597,209 from £542,303 for the prior year, representing an increase of 10.1%. This was 6.0% over budget and was principally due to an unanticipated requirement for contract cleaners, an increase in the takeaway packaging due to an increase in the number of guests served and an unanticipated contribution to roof repairs. Staff costs as a percentage of total costs decreased marginally from 69% in 2022/23 to 67% in the period under review. A deficit was registered for the year of £98,709 (2023: surplus of £62,477) as reported in the consolidated statement of financial activities on page 6.

**Reserves policy**

The Trustees have a reserves policy that aims to build up unrestricted funds over a period, financial results permitting, to a level that would help to ensure the continuation of the Centre's operations for at least 9 months' during a period of unforeseen difficulty as well as for general maintenance and internal repairs to the building. Based on the 2024/25 budget, the target level of this General Fund would be £427,729. At the year-end General Funds stood at £352,800.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is constituted as a company, limited by guarantee, as defined by the Companies Act 2006 and governed by its Articles of Association. The Trustees (who are the Directors of the Company and form the Board of Directors) have full responsibility for the charity's values, mission, strategy and budget. The operational decisions are led by the Chief Executive using his delegated authority from the Board of Directors, assisted in the day to day running of the charity by a team of staff and volunteers.

**Risk management**

The lack of predictable and consistent funding remains a major risk for the ongoing operations of the charity. Actions that have been taken to mitigate this risk include investing in the hall to increase revenue from private hire in conjunction with the employment of a dedicated events manager. Additionally, making the trust and foundations officer a full time role has enabled a wider source of donors to be approached whilst the maintenance of sufficient general reserves underpins the ability for the charity to deliver its objectives. Operational and financial risks are monitored and managed through effective control policies which are reviewed periodically.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2024**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
02510482 (England and Wales)

**Registered Charity number**  
803638

**Registered office**  
51 Philbeach Gardens  
Earl's Court  
London  
SW5 9EB

**Trustees**

Michael A Anderson  
Julius M Bozzino (Treasurer)  
Alan J Brown  
Ann M Guindi (resigned 30.10.23)  
Richard J I Parker (Chairman)  
Martin A F Shenfield  
David J Yianni  
Miranda E Keast  
Deborah Marie Ruddy  
Amanda Louise Coldrick (appointed 30.1.24)


**Company Secretary**

Emma C Price (resigned 31.12.23)  
Tina A. Arnold (appointed 01.01.24)

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

12/19/2024

Approved by order of the board of trustees on ..... and signed on its behalf by:

  
Tina Arnold (Dec 19, 2024 11:29 GMT)

.....  
Tina Arnold - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**Independent examiner's report to the trustees of St. Cuthbert's Centre (a company limited by guarantee) ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Maurice Brindley (Dec 20, 2024 11:13 GMT)

Maurice Brindley BSc FCA

12/20/2024

Date: .....

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
for the Year Ended 31 MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	385,592	-	385,592	485,602
<b>Charitable activities</b>					
Hall lettings and events	4	100,738	-	100,738	111,269
Investment income	3	<u>12,170</u>	<u>-</u>	<u>12,170</u>	<u>7,909</u>
<b>Total</b>		<u>498,500</u>	<u>-</u>	<u>498,500</u>	<u>604,780</u>
<b>EXPENDITURE ON</b>					
Raising funds	5	8,690	-	8,690	25,608
<b>Charitable activities</b>					
Hall lettings and events	6	23,392	-	23,392	9,519
Social Work and Meal Provision		<u>565,127</u>	<u>-</u>	<u>565,127</u>	<u>507,176</u>
<b>Total</b>		<u>597,209</u>	<u>-</u>	<u>597,209</u>	<u>542,303</u>
<b>NET INCOME/(EXPENDITURE)</b>		(98,709)	-	(98,709)	62,477
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>445,466</u>	<u>6,043</u>	<u>451,509</u>	<u>389,032</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>346,757</u>	<u>6,043</u>	<u>352,800</u>	<u>451,509</u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**CONSOLIDATED BALANCE SHEET**  
**31 MARCH 2024**

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	17,658	-	17,658	20,868
Investments	14	-	-	-	-
		<u>17,658</u>	<u>-</u>	<u>17,658</u>	<u>20,868</u>
<b>CURRENT ASSETS</b>					
Debtors	15	26,797	-	26,797	42,049
Cash at bank		<u>398,537</u>	<u>6,043</u>	<u>404,580</u>	<u>495,152</u>
		425,334	6,043	431,377	537,201
<b>CREDITORS</b>					
Amounts falling due within one year	16	(96,234)	-	(96,234)	(106,560)
		<u>329,098</u>	<u>6,043</u>	<u>335,142</u>	<u>430,641</u>
<b>NET CURRENT ASSETS</b>					
		<u>329,098</u>	<u>6,043</u>	<u>335,142</u>	<u>430,641</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>346,757</u>	<u>6,043</u>	<u>352,800</u>	<u>451,509</u>
<b>NET ASSETS</b>		<u>346,757</u>	<u>6,043</u>	<u>352,800</u>	<u>451,509</u>
<b>FUNDS</b>	17				
Unrestricted funds:					
General fund				346,757	445,466
Restricted funds				<u>6,043</u>	<u>6,043</u>
<b>TOTAL FUNDS</b>				<u>352,800</u>	<u>451,509</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

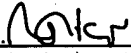
**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**CONSOLIDATED BALANCE SHEET - continued  
31 MARCH 2024**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

**12/19/2024**

The financial statements were approved by the Board of Trustees and authorised for issue on .....  
and were signed on its behalf by:



Richard Parker (Dec 19, 2024 14:11 GMT)

Richard J I Parker - Trustee



Julius M Bozzino - Trustee

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
for the Year Ended 31 MARCH 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling (£).

**Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

**Useful economic life of tangible fixed assets:**

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

**Grants and donations**

Income from grants and donations is brought into the accounts when received unless it relates to expenditure after the balance sheet date when it is carried forward as deferred income. Income from grants and donations is credited to the accumulated fund unless restricted by the donors to specific purposes. Surplus Net income may also be transferred to and from a General Reserve at the discretion of the Trustees.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Furniture and equipment is written off over a 10 year period on a straight line basis. On occasion, if the cost of fixed assets is covered by specific donations during the year, such fixed assets may be fully expensed during the relevant year.

**Value added tax**

Value added tax borne is included with the relative expense or asset and is not shown separately.

**Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

**1. ACCOUNTING POLICIES - continued**

**Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Value added tax**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. DONATIONS AND LEGACIES**

	31.3.24	31.3.23
	£	£
General donations	75,302	233,180
Grants	<u>310,290</u>	<u>252,422</u>
	<u>385,592</u>	<u>485,602</u>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

**2. DONATIONS AND LEGACIES - continued**

Grants received, included in the above, are as follows:

	31.3.24	31.3.23
	£	£
The Veronica and Lars Bane Foundation	10,000	10,000
Circle Investments	40,000	-
City Bridge Foundation	36,030	28,710
C Talisman	40,000	-
Drapers' Charitable Fund	15,000	15,000
Earl's Court Development Company	9,000	-
The February Foundation	-	5,000
Forrester Family Trust	-	32,375
Food for Soul	7,447	-
French Huguenot Church of London Charitable Trust	-	5,000
Garfield Weston Foundation	30,000	30,000
Harrods	20,000	-
Hollick Family Foundation	10,000	10,000
Lloyds Bank Foundation	-	2,250
London Community Foundation	10,000	-
Peter Stebbings Memorial Charity	9,900	-
Suez Recycling	10,000	-
Strand Parishes Trust	6,000	6,000
The Albert Hunt Trust	15,000	7,000
The Armourers & Brasiers' Company	2,500	2,500
The Goldsmiths Company	2,400	-
The Julia and Hans Rausing Trust	-	14,300
The Kensington and Chelsea Foundation	30,000	26,500
The Royal Borough of Kensington & Chelsea	2,000	46,787
The Worshipful Company of Insurers	-	7,000
World Wings International	-	1,000
Other grants <£10,000	<u>5,013</u>	<u>3,000</u>
	<u>310,290</u>	<u>252,422</u>

**3. INVESTMENT INCOME**

	31.3.24	31.3.23
	£	£
Deposit account interest	12,170	7,909

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>		31.3.24	31.3.23
		£	£
Hall lettings	Activity Hall lettings and events	<u>100,378</u>	<u>111,269</u>
<b>5. RAISING FUNDS</b>			
<b>Raising donations and legacies</b>		31.3.24	31.3.23
		£	£
Fundraising costs		<u>8,690</u>	<u>15,502</u>
<b>Cost of events</b>		31.3.24	31.3.23
		£	£
Staff costs		-	9,730
Event expenses		-	<u>376</u>
		-	<u>10,106</u>
Aggregate amounts		<u>8,690</u>	<u>25,608</u>
<b>6. CHARITABLE ACTIVITIES COSTS</b>			
		Direct	Support
		Costs	costs (see
		£	note 7)
Social Work and Meal Provision		531,890	33,237
Hall lettings and events		<u>23,392</u>	
			Totals
			£
			<u>565,127</u>
			<u>23,392</u>
<b>7. SUPPORT COSTS</b>			
		Finance	Governance
		£	costs
Social Work and Meal Provision		<u>845</u>	<u>32,392</u>
			Totals
			£
			<u>33,237</u>
<b>8. NET INCOME/(EXPENDITURE)</b>			
Net income/(expenditure) is stated after charging/(crediting):			
		31.3.24	31.3.23
		£	£
Depreciation - owned assets		3,210	1,578
Independent examiners fee		2,160	2,160

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Key management personnel**

The key management of personnel of the charity, comprise the trustees, CEO and Head of Operations. The total remuneration paid to members of the key management of the charity was £89,449 (2023 £84,803).

**10. STAFF COSTS**

	31.3.24	31.3.23
	£	£
Wages and salaries	337,713	324,365
Social security costs	25,824	24,127
Other pension costs	<u>20,152</u>	<u>19,955</u>
	<u>383,689</u>	<u>368,447</u>

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
Administration, care and catering staff	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	406,440	79,162	485,602
<b>Charitable activities</b>			
Hall lettings and events	94,431	-	94,431
Investment income	<u>7,859</u>	<u>-</u>	<u>7,859</u>
<b>Total</b>	<u>508,730</u>	<u>79,162</u>	<u>587,892</u>
<b>EXPENDITURE ON</b>			
Raising funds	25,608	-	25,608
<b>Charitable activities</b>			
Social Work and Meal Provision	<u>427,654</u>	<u>79,522</u>	<u>507,176</u>
<b>Total</b>	<u>453,262</u>	<u>79,522</u>	<u>532,784</u>
<b>NET INCOME/(EXPENDITURE)</b>	55,468	(360)	55,108

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	382,629	6,403	389,032
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>438,097</u>	<u>6,043</u>	<u>444,140</u>

**12. DONATED GOODS AND SERVICES**

During the year the Felix Project donated significant amounts of food to the charity, making it possible for St Cuthbert's Centre to provide meals to its beneficiaries. It is not possible to put a monetary value on these items.

**13. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 April 2023 and 31 March 2024	<u>68,843</u>
<b>DEPRECIATION</b>	
At 1 April 2023	47,975
Charge for year	<u>3,210</u>
At 31 March 2024	<u>51,185</u>
<b>NET BOOK VALUE</b>	
At 31 March 2024	<u>17,658</u>
At 31 March 2023	<u>20,868</u>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

<b>14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
		31.3.24	31.3.23
		£	£
Other debtors		23,090	33,725
Refettorio Felix Ltd		-	-
Prepayments and accrued income		3,333	3,333
Accrued income		<u>374</u>	<u>4,991</u>
		<u>26,797</u>	<u>42,049</u>
<b>15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
		31.3.24	31.3.23
		£	£
VAT		9,956	3,053
Other creditors		4,414	4,640
Deposits		-	4,500
Due to Subsidiary		-	-
Deferred income		38,215	43,369
Accrued expenses		<u>43,649</u>	<u>49,998</u>
		<u>96,234</u>	<u>105,560</u>
<b>16. MOVEMENT IN FUNDS</b>			
		Net	At
	At 1.4.23	movement	31.3.24
	£	in funds	£
		£	
<b>Unrestricted funds</b>			
General fund	445,446	(98,709)	346,757
<b>Restricted funds</b>			
Bathroom Upgrade	3,976	-	3,976
Flat Refurbishment	<u>2,067</u>	<u>-</u>	<u>2,067</u>
	<u>6,043</u>	<u>-</u>	<u>6,043</u>
<b>TOTAL FUNDS</b>	451,509	(98,709)	352,800

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

**16. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	414,373	(573,817)	(159,444)
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>414,373</u>	<u>(573,817)</u>	<u>(159,444)</u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	382,629	55,468	438,097
<b>Restricted funds</b>			
Bathroom Upgrade	3,976	-	3,976
Flat Refurbishment	2,067	-	2,067
Samaritans - Emergency Assistance	<u>360</u>	<u>(360)</u>	<u>-</u>
	<u>6,403</u>	<u>(360)</u>	<u>6,043</u>
<b>TOTAL FUNDS</b>	<u>389,032</u>	<u>55,108</u>	<u>444,140</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	508,730	(453,262)	55,468
<b>Restricted funds</b>			
Mental Health Work	46,787	(46,787)	-
Operational Manager Salary	32,375	(32,375)	-
Samaritans - Emergency Assistance	<u>-</u>	<u>(360)</u>	<u>(360)</u>
	<u>79,162</u>	<u>(79,522)</u>	<u>(360)</u>
<b>TOTAL FUNDS</b>	587,892	(532,784)	55,108

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

**16. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	382,629	(103,976)	278,653
<b>Restricted funds</b>			
Bathroom Upgrade	3,976	-	3,976
Flat Refurbishment	2,067	-	2,067
Samaritans - Emergency Assistance	<u>360</u>	<u>(360)</u>	<u>-</u>
	<u>6,403</u>	<u>(360)</u>	<u>6,043</u>
<b>TOTAL FUNDS</b>	<u>389,032</u>	<u>(104,336)</u>	<u>284,696</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	923,102	(1,027,078)	(103,976)
<b>Restricted funds</b>			
Mental Health Work	46,787	(46,787)	-
Operational Manager Salary	32,375	(32,375)	-
Samaritans - Emergency Assistance	<u>-</u>	<u>(360)</u>	<u>(360)</u>
	<u>79,162</u>	<u>(79,522)</u>	<u>(360)</u>
<b>TOTAL FUNDS</b>	<u>1,002,264</u>	<u>(1,106,600)</u>	<u>(104,336)</u>

**Fund Descriptions**

**Mental Health Work**

Funds were given by the Bi-Borough Integrated Commissioning (RBKC & Westminster) for Mental Health Work which paid for the salary of a dedicated, qualified specialist to assist our guests as part of the Bi-Borough's wider community mental health services delivery strategy. This also covers the cost of administrating the role.

**Bathroom Upgrade**

Funds were received from Screwfix specifically to upgrade the bathroom and laundry facilities to give our guests a better experience and to be in line with prevailing best practice.

**Green Rooms Refurbishment**

Funds were received from the K&C Foundation specifically to refurbish the property adjacent to the hall which will allow the Charity to expand the provision of its wellness and mental health services through dedicated and private rooms.

**Samaritans Emergency Assistance**

Monies were received from the Samaritans for small ad hoc cash payments to guests for emergency situations.

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2024**

**17. CAPITAL COMMITMENTS**

At 31 March 2024, the company had the following commitments:

**Contracts for future capital expenditure not provided for in the financial statements - Property, Plant and Equipment**

The company has the following future minimum rental payments for the hall under non cancellable leases, subject to break clauses, for each of the following periods:

	2024	2023
	£	£
Not later than one year	29,233	40,000
Later than one year and not later than five years	<u>0</u>	<u>29,233</u>
	<u>29,233</u>	<u>69,233</u>

The company had no other off-balance sheet arrangements

**18. RELATED PARTY DISCLOSURES**

SCC entered into an agreement with T.A.L.K Partnership Ltd ("TALK") to provide community engagement consultancy services and advice as part of the wider fundraising strategy to engage with local supporters. This was effective from 1 April 2020 and the fee payable was £500 per month. This amount was increased to £1,000 per month from 19 May 2020 when the services were expanded to include wider communications, marketing and public relations. Mr. Alistair Kingsley, CEO and member of key management personnel for SCC, is a director and shareholder of TALK. The agreement can be terminated by either party with 1 months' notice.

**19. GUARANTEE STATUS**

The company is limited by guarantee and has no share capital. There were 10 members at 31 March 2024 (2023 10). Every member of the company undertakes to contribute an amount not exceeding £1 to the assets of the company in the event of it being wound up.

**ST CUTHBERT'S CENTRE**

England & Wales - Charity number 803638

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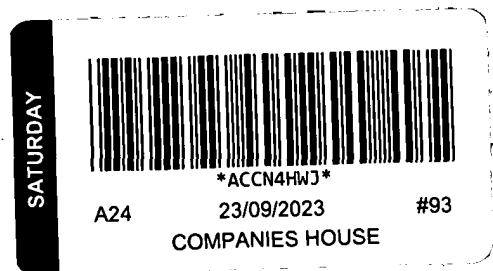
# Accounts

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REGISTERED COMPANY NUMBER: 02510482 (England and Wales)  
REGISTERED CHARITY NUMBER: 803638

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**  
**FOR**  
**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH



**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 March 2023**

	<b>Page</b>
<b>Chief Executive's Report</b>	1 to 3
<b>Report of the Trustees</b>	4 to 6
<b>Independent Examiner's Report</b>	7
<b>Statement of Financial Activities</b>	8
<b>Balance Sheet</b>	9 to 10
<b>Cash Flow Statement</b>	11
<b>Notes to the Cash Flow Statement</b>	12
<b>Notes to the Financial Statements</b>	13 to 21
<b>Detailed Statement of Financial Activities</b>	22 to 23

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2023**

**Overview of key developments during the year**

We began the year much as we left the last and, with Covid restrictions having been lifted in February 2022, we were free to begin to maximise the potential of the charity whilst still dealing with managing a staff and volunteer team that were still prone to becoming infected and the challenges that came with that. As these challenges receded throughout the year, the Centre became fully operational.

Our indoor lunch service returned to the vibrant experience it was before the pandemic with a three-course meal provided for free to anyone who arrives at the Centre. We now operate at, or close to, capacity most days. Made entirely from food that would otherwise go to landfill, our menus are designed as much for their nutritional value as their taste and are served at the table as in a restaurant by our dedicated team of volunteers, enhancing our guest's self-respect and dignity.

Our takeaway service continues to run at capacity, offering the same three-course meal packaged to be taken away with two care support workers on hand to advise on the problems our guests face on a day to day basis. Having started the takeaway service in 2020 out of necessity, we realised it has opened up the Centre to many others who have previously been unable to use the indoor service - such as families with young children, people who are housebound and those living with mental health issues that make indoor life uncomfortable. We will continue to offer both services for as long as it is practical and financially possible.

Our longstanding connection with The Felix Project continued to be extremely important as they were able to maintain a reliable delivery of surplus food that would otherwise have gone to landfill.

We continued to develop further the therapeutic services we offer within a suite of therapy rooms which were launched in 2021. This has allowed us to increase both the variety and breadth of our therapies. Including our own counselling and advice sessions, we offered homeopathy, Cranio-Sacral Therapy, Boulderstone Technique and grief therapy. Additionally, there was an NHS community nurse specialist providing one to one advice sessions in partnership with RBKC, Age UK and Turning Point. Our Mental Health provision also continued throughout the year, with support now predominantly face-to-face but continuing the remote offering which started in 2020. The demand for these services continued to be high, a challenge met ably by our dedicated staff.

We were able to offer a regular weekly winter night shelter for 24 people in partnership with Glassdoor from November to February.

We have been pleased to reintroduce our highly successful Art Club and will be launching an online gallery of work soon, followed by a live exhibition at the end of 2023. This will complement the introduction of Art Therapy to the suite of services on offer which will go live in September 2023.

A large part of our mission is to provide a dignified space for our guests which requires constant upkeep of the Centre's facilities. In line with this, we had the floor of the hall sanded, improving the aesthetics of the room, both for the guests and to maintain its attractiveness for those looking to host an event. We also invested in a new oven which gave us the ability to easily double our cooked food output.

Other ad hoc events we hosted included two Christmas parties welcoming 160 guests as well as a Valentine's lunch, a Coronation special event and a Lunar New Year lunch.

**Fundraising and income**

The charity continued to enjoy generous financial support including from many new donors. We received significant donations from Harrods, Garfield Weston Foundation, Julia & Hans Rausing Trust, Kensington & Chelsea Foundation, Earl's Court Development Company, Drapers Charitable Fund, Vistra, Permira, The Hollick Family Foundation, Strand Parishes Trust, The Albert Hunt Trust and City Bridge Trust. We also received many other smaller donations which combined to allow the charity to operate for another year.

The growth of the "Friends of Refettorio Felix" club continued, with donations doubling from the beginning to the end of the year. Members donate a monthly amount from £10 upwards, for which they will be invited to exclusive events, given personalised updates and receive a limited-edition pin badge. The provision of a monthly amount, no matter how small, is very important as it allows us to plan with a better understanding of our future cash flow.

This year we partnered with the superb Earl's Courtiers Theatre Group holding a Thanksgiving themed dinner experience at the end of November featuring a series of American-authored comedy sketches and a three course feast. The event raised nearly £10,000 and they will be returning in 2023 with their production of Sweeney Todd.

With star chefs hit by the hospitality recruitment crisis, our Season's Surplus dinner series remains on hold. However, we did manage to stage a Summer Supper Club cooked by our own Head Chef Iulia Nonu. It was a fantastic evening and raised in excess of £20,000. The dedicated Social Supper Club team succeeded in holding two of their popular vegetarian events, the proceeds of which entirely went in support of the charity, raising £4,000. They hope to hold four in 2023/24.

From September 2021 we resumed the development of the private venue hire element of our income, which aims to help the charity become more financially stable by deriving income from the hall when it is not being used for its prime charitable mission. Bookings for all types of events have been buoyant, including corporate and private hire and, in particular weddings.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2023**

**Staff and Volunteers**

The Centre currently has a full-time staff of eight and a part-time staff of eight (including contractors). There is a Senior Management Team comprising a Chief Executive and a Head of Operations who together oversee staff comprising two Chefs, a Mental Health Coordinator, three Care Support Workers, an Administrator, an Events & Marketing Officer, an Event Support/Caretaking Team and a Trusts and Foundations Manager.

In 2022-3 the number of volunteers increased again, which we believe is a testament to the welcoming environment of the Centre. There were 6,168 hours of volunteer support fulfilled by 651 different people from all walks of life, many of whom return on a weekly basis. Their skills, commitment and enthusiasm have helped us ensure that we are delivering the best services possible to our guests. Feedback from our volunteers has been overwhelmingly positive. In a typical month, 99% of volunteers have said that they were either very satisfied or satisfied with the volunteer experience and 100% said they enjoyed interacting with our service users.

Comments we have received included:

"It is a pleasure and a privilege to work alongside the team and see the visible difference they can make in the lives of people who are struggling to survive in a society where the distribution of wealth is increasingly inequitable."

"I find myself surrounded by acts of kindness, both from staff and guests, and even though I am always thanked profusely for my time, I feel that I should be the thankful one."

"The core staff are committed individuals, skilled at handling a diverse mix of clients, many of whom have complex mental health issues in addition to physical problems."

"As a long term volunteer it is heartwarming to see the progress that the regular guests make in their journey through the Centre."

In addition to our two permanent chefs, more than 50 different guest chefs from some of the top restaurants in London and beyond cooked at the Centre. Their participation in our lunch service has helped us raise awareness of the key issues which the Centre addresses such as homelessness, mental health, food waste and food poverty. Their culinary input has been much appreciated by our guests who have clearly felt an enhanced sense of self-worth and social inclusion by having many of the UK's most notable chefs coming to care and cook for them.

Last year we were lucky to have, among others, chefs from the Mandarin Oriental, Levan, Soho House and teams from Lexington, Restaurant Associates and Compass Group.

**Key Statistics**

In the 12 months from April 2022, we have saved **25,360kg** of surplus food from going to landfill. We used that to provide the following lunches at our inside table service:

	<b>Total attendance for lunch</b>	<b>Guests</b>
April	653	81
May	786	74
June	777	65
July	899	53
August	1,084	61
September	748	65
October	783	73
November	904	52
December	577	44
January	776	75
February	946	45
March	884	47
<b>Total</b>	<b>9,817</b>	<b>734</b>

In addition, we provided **18,200** three-course takeaway lunches.

- **589** guests found **temporary** accommodation, e.g. hotels, night shelters, hostels and short-term contracts.
- **56** guests found **permanent** accommodation.
- Our resident Glasdoor Caseworker achieved **345** positive accommodation outcomes for our guests, included in the above figures.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2023**

- Staff carried out **4,200 informal** one to one advice sessions with guests.
- Our Mental Health Coordinator carried out **1,815 formal** counselling sessions with guests.
- **615** individuals have participated in our activities.

**Plans and objectives**

The charity continues to develop and grow in response to our guest's challenging needs. In particular, we are looking to extend the pathways we can offer our guests and, with that in mind, are assessing the possibility of a Refettorio Residence option soon, bringing the philosophy of Refettorio Felix to the provision of accommodation. We have just received funding from Homeless Link to analyse the feasibility of this project and hope to drive this forward during the year.

Our main aim is always to offer more support for our guests. Something that continues to stretch our capacity is the need for expanded counselling services. To that end we have applied for and received funding to accredit our own Mental Health Co-ordinator as a Counselling Supervisor, enabling us to utilise the skills of nearly qualified counsellors within our service. This will extend the capacity available to assist our guests as well as bring through new mental health professionals to alleviate the long-term problem with the lack of these services.

I look forward to continuing to work with the staff, our volunteers and our Board of Trustees to build on the excellent progress that the charity has made over the last year.

Ali Kingsley

Chief Executive  
September 2023

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Background**

St Cuthbert's Centre ("the Centre") originated in 1987 as a three-year joint venture between St Cuthbert's Church PCC and The Rufford Foundation in response to Fr. Bill Kirkpatrick's visionary approach to tackling distress in the inner-city area of Earl's Court. The project opened in the church hall premises in January 1990 and later that year was incorporated as a separate entity, operating independently of the church as its tenant.

In 2017 the Centre collaborated with Food for Soul, a charity founded by the renowned chef Massimo Bottura and Lara Gilmore, to bring an enhanced offering to the Centre. Through joint fundraising the Centre was completely refurbished, and enhanced meal services exclusively utilising surplus food were provided. The branding of the charity changed to Refettorio Felix @ St Cuthbert's Centre to reflect both this and the ongoing relationship with the Felix Project who provide the surplus food.

**OBJECTIVES AND ACTIVITIES**

**Principal objective**

The principal objective of the charity, as defined in its Memorandum of Association (incorporated into the Articles of Association), is the relief of poverty, hardship, sickness and distress amongst persons in Greater London. In practice, the charity concentrates on those requiring such relief who are situated in and around the Royal Borough of Kensington & Chelsea, where the charity's premises are located.

**Aims and activities**

The Centre aims to improve the health and wellbeing of its beneficiaries firstly by understanding and responding to their basic needs. Once these have been addressed it can begin to identify and attend to the more fundamental barriers which may prevent those who attend the Centre from approaching mainstream support services, maintaining a tenancy, integrating into the community or becoming financially independent. These are all essential to the prevention of homelessness, both short and long term.

In particular, the Centre aims to assess and support guests with mental health issues and, through early intervention, prevent further deterioration and the need for more intensive and expensive support. It also aims to achieve and maintain a high quality, flexible and adaptable service that evolves in response to the ever-changing needs of its guests, with the aim of rehabilitating each individual to their maximum potential.

Through the Centre's involvement and guidance, guests can build their independence, whilst better accessing both the statutory services and more specialist support. However, beyond immediate rescue and support, the Centre is focussed on assisting guests achieve greater self-respect and self-reliance so that they can once again play as full a part as possible within the local community and society at large.

**Public Benefit and Help and Support offered at the Centre**

The Trustees have had regard to the Guidance of the charity Commission on public benefit which it fulfils through its principal objective stated above and as further set out below.

The Centre provides a day centre that is a safe haven and early prevention "safety net" for the marginalised, alienated and dispossessed. Many of the Centre's guests are dealing with major challenges, including homelessness, physical and mental ailments including dementia, substance misuse and extreme poverty. Many live alone, attempting to cope with old age or ill health, social isolation and sometimes major psychiatric conditions. Due to their fragility and lack of self-confidence they are often unaware of, or hide away from, welfare professionals and in the absence of the Centre might slip off the community's radar altogether and deteriorate on their own.

The Centre provides a three-course meal free of charge to its guests. The meal is created by professional chefs from surplus food to a restaurant standard on good quality tableware. Our guests are served at the table by our volunteers. The food is specifically designed to improve the nutritional intake for our guests, the setting to enhance their self-esteem and the environment to provide a soothing respite to the difficulties faced in the rest of their lives. By providing good food in a comfortable environment, served by volunteers, we hope to encourage guests to seek out assistance from the various ancillary services provided at the Centre.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2023**

**ACHIEVEMENT AND PERFORMANCE**

**Overview of 2022/23**

The Board is pleased to report a successful year for the Centre, with all aspects of our core objectives and aims being met and, at times, exceeded. This is reflected in the continued engagement by our guests, partner organisations, volunteers and our dedicated staff.

The lifting of all Covid restrictions in February 2022 allowed us to start the year with a sense of return to normality. We were pleased to see the team continue to offer the takeaway service as well as remote counselling; two positive, operational legacies of the pandemic. As a result of this, the increase in numbers coming to the hall for our lunch service has allowed us to offer more practical and psychological emotional support through counselling, referrals, art and complementary therapies. The use of the former flats that adjoin the Centre, the Green Rooms, have been essential in giving us this increased capacity.

The Centre continues to depend on the ongoing generous financial support received from our donors. The part-time trust and foundation officer became full time during the period which has allowed us to apply to a wider spectrum of potential grant-makers and improved our processes for making funding applications. The increase in income from events held at the hall was welcome and, again, mainly due to having a dedicated member of staff to focus on this source. The Trustees would like to thank all the charitable foundations, trusts, corporates and other organisations as well as individuals who together make the work that we do possible.

The experience our team has built in the last five years of delivering front-line assistance, coupled with the current financial stability of the charity, obligates us to consider the development of the Centre for next five years, and beyond. To this end, we are actively assessing the provision of accommodation and have approved a feasibility study to be delivered by Homeless Link.

Further details of our performance and outcomes for the year, as well as how the Centre developed are set out in the Chief Executive's report above.

Finally, the Trustees would like to thank the Chief Executive and all members of staff, contractors and volunteers for the exceptional work they have done during the year and the innovation they have introduced in the delivery of our core objectives and aims.

**FINANCIAL REVIEW**

**Financial results for the year ended 31 March 2023**

Income increased from £438,567 in the previous year to £587,892 for this financial period. This increase is principally due to the improvement in hall lettings and events following the pandemic, the broader source of grants that have been applied for since the move to full time for our trust and foundation officer and some unexpected donations. Costs increased to £532,784 from £451,312 for the prior year, representing an increase of 18.1%. This was 9.1% over budget and was principally due to higher energy costs, a cost-of-living payment to staff, higher than anticipated event-related costs and the repair of the stairlift. Staff costs as a percentage of total costs have remained constant at 69% (2022: 68%). A surplus was registered for the year of £55,108 (2022: deficit of £12,745) as reported in the Financial Statements.

**Reserves policy**

The Trustees have a reserves policy that aims to build up unrestricted funds over a period of time, financial results permitting, to a level that would help to ensure the continuation of the Centre's operations for at least 9 months' during a period of unforeseen difficulty as well as for general maintenance and internal repairs to the building. Based on the 2023/24 budget, the target level of this General Fund would be £422,566. At the year-end General Funds stood at £444,140.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is constituted as a company, limited by guarantee, as defined by the Companies Act 2006 and governed by its Articles of Association. The Trustees (who are the Directors of the Company and form the Board of Directors) have full responsibility for the charity's values, mission, strategy and budget. The operational decisions are led by Ali Kingsley (Chief Executive) using his delegated authority from the Board of Directors and he is assisted in the day to day running of the charity by a team of staff and volunteers.

**Risk management**

The lack of predictable and consistent funding remains a major risk for the ongoing operations of the charity. Actions that have been taken to mitigate this risk include investing in the hall to increase revenue from private hire in conjunction with the employment of a dedicated events manager. Additionally, making the trust and foundations officer a full time role has enabled a wider source of donors to be approached and the maintenance of general reserves underpins the ability for the charity to deliver its objectives. Operational and financial risks are monitored and managed through effective control policies which are reviewed periodically.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
02510482 (England and Wales)

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2023**

**Registered Charity number**  
803638

**Registered office**  
51 Philbeach Gardens  
Earl's Court  
London  
SW5 9EB

**Trustees**  
Michael A Anderson  
Julius M Bozzino (Treasurer)  
Alan J Brown  
Ann M Guindi  
Sharyn L Jaques (resigned 16.5.22)  
Richard J I Parker (Chairman)  
Martin A F Shenfield  
Rebecca West (resigned 17.11.22)  
David J Yianni  
Miranda E Keast  
Deborah Marie Ruddy (appointed 14.11.22)

**Company Secretary**  
Emma C Price

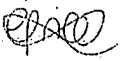
**Independent Examiner**  
Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**Bankers**  
Barclays Bank Plc  
Earl's Court Branch  
191 Earl's Court Road  
London  
SW5 9AW

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Sep 15, 2023

Approved by order of the board of trustees on ..... and signed on its behalf by:



.....  
Emma C Price - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**Independent examiner's report to the trustees of St. Cuthbert's Centre (a company limited by guarantee) ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Maurice Brindley

Maurice Brindley (Sep 18, 2023 13:48 GMT+1)

Maurice Brindley BSc FCA

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

Sep 18, 2023

Date: .....

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	406,440	79,162	485,602	366,748
<b>Charitable activities</b>					
Hall lettings and events	4	94,431	-	94,431	57,132
Investment income	3	7,859	-	7,859	1,956
Other income		-	-	-	12,731
<b>Total</b>		<u>508,730</u>	<u>79,162</u>	<u>587,892</u>	<u>438,567</u>
<b>EXPENDITURE ON</b>					
Raising funds	5	25,608	-	25,608	17,469
<b>Charitable activities</b>					
Social Work and Meal Provision	6	<u>427,654</u>	<u>79,522</u>	<u>507,176</u>	<u>433,843</u>
<b>Total</b>		<u>453,262</u>	<u>79,522</u>	<u>532,784</u>	<u>451,312</u>
<b>NET INCOME/(EXPENDITURE)</b>		55,468	(360)	55,108	(12,745)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>401,777</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>438,097</u>	<u>6,043</u>	<u>444,140</u>	<u>389,032</u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET**  
**31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	20,868	-	20,868	-
Investments	14	<u>1</u>	<u>-</u>	<u>1</u>	<u>-</u>
		20,869	-	20,869	-
<b>CURRENT ASSETS</b>					
Debtors	15	30,607	-	30,607	91,784
Cash at bank and in hand		<u>462,223</u>	<u>6,043</u>	<u>468,266</u>	<u>455,869</u>
		492,830	6,043	498,873	547,653
<b>CREDITORS</b>					
Amounts falling due within one year	16	(75,602)	-	(75,602)	(158,621)
		<u>417,228</u>	<u>6,043</u>	<u>423,271</u>	<u>389,032</u>
<b>NET CURRENT ASSETS</b>					
		<u>438,097</u>	<u>6,043</u>	<u>444,140</u>	<u>389,032</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>438,097</u>	<u>6,043</u>	<u>444,140</u>	<u>389,032</u>
<b>NET ASSETS</b>					
		<u>438,097</u>	<u>6,043</u>	<u>444,140</u>	<u>389,032</u>
<b>FUNDS</b>					
Unrestricted funds:	17				
General fund				438,097	382,629
Restricted funds				<u>6,043</u>	<u>6,403</u>
<b>TOTAL FUNDS</b>					
				<u>444,140</u>	<u>389,032</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET - continued**  
**31 March 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

Sep 15, 2023

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

Richard Parker

Richard Parker (Sep 15, 2023 16:10 GMT+1)

Richard J I Parker - Trustee



Julius M Bozzino - Trustee

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2023**

	Notes	31.3.23 £	31.3.22 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>26,985</u>	<u>40,729</u>
Net cash provided by operating activities		<u>26,985</u>	<u>40,729</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(22,446)	-
Purchase of fixed asset investments		(1)	-
Interest received		<u>7,859</u>	<u>1,956</u>
Net cash (used in)/provided by investing activities		<u>(14,588)</u>	<u>1,956</u>
		<hr/>	<hr/>
<b>Change in cash and cash equivalents in the reporting period</b>		12,397	42,685
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>455,869</u>	<u>413,184</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u>468,266</u>	<u>455,869</u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2023**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	31.3.23	31.3.22
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	55,108	(12,745)
Adjustments for:		
Depreciation charges	1,578	3,478
Interest received	(7,859)	(1,956)
Decrease/(increase) in debtors	61,177	(90,834)
(Decrease)/increase in creditors	<u>(83,019)</u>	<u>142,786</u>
Net cash provided by operations	<u>26,985</u>	<u>40,729</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.22	Cash flow	At 31.3.23
	£	£	£
Net cash			
Cash at bank and in hand	<u>455,869</u>	<u>12,397</u>	<u>468,266</u>
	<u>455,869</u>	<u>12,397</u>	<u>468,266</u>
Total	<u>455,869</u>	<u>12,397</u>	<u>468,266</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 March 2023**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling (£).

**Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

**Grants and donations**

Income from grants and donations is brought into the accounts when received unless it relates to expenditure after the balance sheet date when it is carried forward as deferred income. Income from grants and donations is credited to the accumulated fund unless restricted by the donors to specific purposes. Surplus Net income may also be transferred to and from a General Reserve at the discretion of the Trustees.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Furniture and equipment is written off over a 10 year period on a straight line basis. On occasion, if the cost of fixed assets is covered by specific donations during the year, such fixed assets may be fully expensed during the relevant year.

**Value added tax**

Value added tax borne is included with the relative expense or asset and is not shown separately.

**Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

**Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

**1. ACCOUNTING POLICIES - continued**

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. DONATIONS AND LEGACIES**

	31.3.23	31.3.22
	£	£
General donations	233,180	146,708
Grants	<u>252,422</u>	<u>220,040</u>
	<u>485,602</u>	<u>366,748</u>

Grants received, included in the above, are as follows:

	31.3.23	31.3.22
	£	£
Bane Foundation	10,000	-
City Bridge ( City of London)	28,710	-
Drapers Charitable Fund	15,000	15,000
February Foundation	5,000	5,000
Forrester Family Trust	32,375	4,625
French Huguenot Church	5,000	5,000
Garfield Weston Foundation	30,000	30,000
Hollick Family Trust	10,000	10,000
Lloyds Bank Foundation	2,250	30,000
Strand Parishes Trust	6,000	7,000
The Albert Hunt Trust	7,000	-
The Armourers & Brasiers' Company	2,500	-
The Julia and Hans Rausing Trust	14,300	20,000
The Kensington and Chelsea Foundation	26,500	17,500
The Royal Borough of Kensington & Chelsea	46,787	59,215
The Worshipful Company of Insurers	7,000	-
World Wide Wings	1,000	1,500
Other grants <£10,000	<u>3,000</u>	<u>15,200</u>
	<u>252,422</u>	<u>220,040</u>

**3. INVESTMENT INCOME**

	31.3.23	31.3.22
	£	£
Deposit account interest	<u>7,859</u>	<u>1,956</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

**4. INCOME FROM CHARITABLE ACTIVITIES**

		31.3.23	31.3.22
	Activity	£	£
Hall lettings	Hall lettings and events	<u>94,431</u>	<u>57,132</u>

**5. RAISING FUNDS**

**Raising donations and legacies**

		31.3.23	31.3.22
		£	£
Fundraising costs		<u>15,502</u>	<u>9,361</u>

**Cost of events**

		31.3.23	31.3.22
		£	£
Staff costs		9,730	3,383
Event expenses		<u>376</u>	<u>4,725</u>
		<u>10,106</u>	<u>8,108</u>

**Aggregate amounts**

<u>25,608</u>	<u>17,469</u>
---------------	---------------

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
Social Work and Meal Provision	<u>490,530</u>	<u>16,646</u>	<u>507,176</u>

**7. SUPPORT COSTS**

	Finance	Governance costs	Totals
	£	£	£
Social Work and Meal Provision	<u>500</u>	<u>16,146</u>	<u>16,646</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	1,578	3,478
Independent examiners fee	<u>2,160</u>	<u>2,160</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Key management personnel**

The key management of personnel of the charity, comprise the trustees, CEO and Head of Operations. The total remuneration paid to members of the key management of the charity was £84,803 (2022 £78,615).

**10. STAFF COSTS**

	31.3.23	31.3.22
	£	£
Wages and salaries	324,365	269,176
Social security costs	24,127	17,932
Other pension costs	<u>19,955</u>	<u>18,764</u>
	<u>368,447</u>	<u>305,872</u>

The average monthly number of employees during the year was as follows:

	31.3.23	31.3.22
Administration, care and catering staff	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	314,136	52,612	366,748
<b>Charitable activities</b>			
Hall lettings and events	57,132	-	57,132
Investment income	1,956	-	1,956
Other income	<u>12,731</u>	<u>-</u>	<u>12,731</u>
<b>Total</b>	<u>385,955</u>	<u>52,612</u>	<u>438,567</u>
<b>EXPENDITURE ON</b>			
Raising funds	17,469	-	17,469
<b>Charitable activities</b>			
Social Work and Meal Provision	<u>368,234</u>	<u>65,609</u>	<u>433,843</u>
<b>Total</b>	<u>385,703</u>	<u>65,609</u>	<u>451,312</u>
<b>NET INCOME/(EXPENDITURE)</b>	252	(12,997)	(12,745)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	382,377	19,400	401,777

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

Unrestricted funds £	Restricted funds £	Total funds £
<u>382,629</u>	<u>6,403</u>	<u>389,032</u>

**TOTAL FUNDS CARRIED FORWARD**

**12. DONATED GOODS AND SERVICES**

During the year the Felix Project donated significant amounts of food to the charity, making it possible for St Cuthbert's Centre to provide meals to its beneficiaries. It is not possible to put a monetary value on these items.

**13. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 April 2022	46,397
Additions	<u>22,446</u>
At 31 March 2023	<u>68,843</u>
<b>DEPRECIATION</b>	
At 1 April 2022	46,397
Charge for year	<u>1,578</u>
At 31 March 2023	<u>47,975</u>
<b>NET BOOK VALUE</b>	
At 31 March 2023	<u>20,868</u>
At 31 March 2022	<u>-</u>

**14. FIXED ASSET INVESTMENTS**

	Shares in group undertakings £
<b>MARKET VALUE</b>	
Additions	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 March 2023	<u>1</u>
At 31 March 2022	<u>-</u>

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

**Refettorio Felix Limited**

Registered office: 51 Philbeach Gardens, London SW5 9EB

Class of share:	%
Ordinary	100

	31.3.23	31.3.22
	£	£
Aggregate capital and reserves	7,320	-
Profit for the year	<u>9,023</u>	<u>-</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

<b>15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
	31.3.23	31.3.22
	£	£
Other debtors	10,429	90,682
Refettorio Felix Ltd	11,854	-
Prepayments and accrued income	3,333	-
Accrued income	<u>4,991</u>	<u>1,102</u>
	<u>30,607</u>	<u>91,784</u>

<b>16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
	31.3.23	31.3.22
	£	£
VAT	3,053	-
Other creditors	4,640	782
Deposits	4,500	7,750
Deferred income	13,411	126,368
Accrued expenses	<u>49,998</u>	<u>23,721</u>
	<u>75,602</u>	<u>158,621</u>

<b>17. MOVEMENT IN FUNDS</b>			
	At	Net	At
	1.4.22	movement	31.3.23
	£	in funds	£
		£	
<b>Unrestricted funds</b>			
General fund	382,629	55,468	438,097
<b>Restricted funds</b>			
Bathroom Upgrade	3,976	-	3,976
Flat Refurbishment	2,067	-	2,067
Samaritans - Emergency Assistance	<u>360</u>	<u>(360)</u>	<u>-</u>
	<u>6,403</u>	<u>(360)</u>	<u>6,043</u>
<b>TOTAL FUNDS</b>	<u>389,032</u>	<u>55,108</u>	<u>444,140</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	508,730	(453,262)	55,468
<b>Restricted funds</b>			
Mental Health Work	46,787	(46,787)	-
Operational Manager Salary	32,375	(32,375)	-
Samaritans - Emergency Assistance	<u>-</u>	<u>(360)</u>	<u>(360)</u>
	<u>79,162</u>	<u>(79,522)</u>	<u>(360)</u>
<b>TOTAL FUNDS</b>	<u>587,892</u>	<u>(532,784)</u>	<u>55,108</u>

**ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2023**

**17. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	382,377	252	382,629
<b>Restricted funds</b>			
Bathroom Upgrade	5,000	(1,024)	3,976
Flat Refurbishment	14,400	(12,333)	2,067
Samaritans - Emergency Assistance	-	360	360
	<u>19,400</u>	<u>(12,997)</u>	<u>6,403</u>
<b>TOTAL FUNDS</b>	<u>401,777</u>	<u>(12,745)</u>	<u>389,032</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	385,955	(385,703)	252
<b>Restricted funds</b>			
Mental Health Work	46,787	(46,787)	-
Bathroom Upgrade	-	(1,024)	(1,024)
Flat Refurbishment	-	(12,333)	(12,333)
Operational Manager Salary	4,625	(4,625)	-
Samaritans - Emergency Assistance	1,200	(840)	360
	<u>52,612</u>	<u>(65,609)</u>	<u>(12,997)</u>
<b>TOTAL FUNDS</b>	<u>438,567</u>	<u>(451,312)</u>	<u>(12,745)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	382,377	55,720	438,097
<b>Restricted funds</b>			
Bathroom Upgrade	5,000	(1,024)	3,976
Flat Refurbishment	14,400	(12,333)	2,067
	<u>19,400</u>	<u>(13,357)</u>	<u>6,043</u>
<b>TOTAL FUNDS</b>	<u>401,777</u>	<u>42,363</u>	<u>444,140</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

**17. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	894,685	(838,965)	55,720
<b>Restricted funds</b>			
Mental Health Work	93,574	(93,574)	-
Bathroom Upgrade	-	(1,024)	(1,024)
Flat Refurbishment	-	(12,333)	(12,333)
Operational Manager Salary	37,000	(37,000)	-
Samaritans - Emergency Assistance	<u>1,200</u>	<u>(1,200)</u>	<u>-</u>
	<u>131,774</u>	<u>(145,131)</u>	<u>(13,357)</u>
<b>TOTAL FUNDS</b>	<u>1,026,459</u>	<u>(984,096)</u>	<u>42,363</u>

**Fund Descriptions**

**Mental Health Work**

Funds were given by the Bi-Borough Integrated Commissioning (RBKC & Westminster) for Mental Health Work which paid for the salary of a dedicated, qualified specialist to assist our guests as part of the Bi-Borough's wider community mental health services delivery strategy. This also covers the cost of administrating the role.

**Bathroom Upgrade**

Funds were received from Screwfix specifically to upgrade the bathroom and laundry facilities to give our guests a better experience and to be in line with prevailing best practice.

**Flat Refurbishment**

Funds were received from the K&C Foundation specifically to refurbish the property adjacent to the hall which will allow the Charity to expand the provision of its wellness and mental health services through dedicated and private rooms.

**Samaritans Emergency Assistance**

Monies were received from the Samaritans for small ad hoc cash payments to guests for emergency situations.

**18. CAPITAL COMMITMENTS**

At 31 March 2023, the company had the following commitments:

**Contracts for future capital expenditure not provided for in the financial statements - Property, Plant and Equipment**

The company has the following future minimum rental payments for the hall under non cancellable leases, subject to break clauses, for each of the following periods:

	2023 £	2022 £
Not later than one year	40,000	40,000
Later than one year and not later than five years	<u>29,233</u>	<u>69,233</u>
	<u>69,233</u>	<u>109,233</u>

The company had no other off-balance sheet arrangements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

**19. RELATED PARTY DISCLOSURES**

SCC entered into an agreement with T.A.L.K Partnership Ltd ("TALK") to provide community engagement consultancy services and advice as part of the wider fundraising strategy to engage with local supporters. This was effective from 1 April 2020 and the fee payable was £500 per month. This amount was increased to £1,000 per month from 19 May 2020 when the services were expanded to include wider communications, marketing and public relations. Mr. Alistair Kingsley, CEO and member of key management personnel for SCC, is a director and shareholder of TALK. The agreement can be terminated by either party with 1 months' notice.

**20. GUARANTEE STATUS**

The company is limited by guarantee and has no share capital. There were 9 members at 31 March 2023 (2022 10). Every member of the company undertakes to contribute an amount not exceeding £1 to the assets of the company in the event of it being wound up.

**ST CUTHBERT'S CENTRE**

England & Wales - Charity number 803638

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# Accounts

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REGISTERED COMPANY NUMBER: 02510482 (England and Wales)  
REGISTERED CHARITY NUMBER: 803638

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022**  
**FOR**  
**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 March 2022**

	<b>Page</b>
<b>Chief Executive's Report</b>	1 to 3
<b>Report of the Trustees</b>	4 to 6
<b>Independent Examiner's Report</b>	7
<b>Statement of Financial Activities</b>	8
<b>Balance Sheet</b>	9 to 10
<b>Cash Flow Statement</b>	11
<b>Notes to the Cash Flow Statement</b>	12
<b>Notes to the Financial Statements</b>	13 to 21
<b>Detailed Statement of Financial Activities</b>	22 to 23

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2022**

**Overview of key developments during the year**

It has once again been a hugely successful and impactful year for St Cuthbert's Centre and Refettorio Felix. We, along with everyone else, continued to be challenged by Covid 19 and the different obstacles that fully operating in a pandemic environment presented. Again I am delighted to report that the charity adapted to the circumstances it faced with resilience and dexterity. We learnt that we have a dedicated and flexible team of staff and volunteers, a supportive Board of Trustees, considerable goodwill both locally and beyond and an agile, robust operating structure. The Centre continues to be an increasingly important support hub for the local community.

In the early part of the year, in the face of the various lockdowns, we continued to offer the highly popular takeaway food service - consisting of a 3 course meal and a hot drink - to an average of 150 people a day together with a remote mental health counselling service. As lockdowns eased, we were delighted to be able to re-open our inside table service whilst continuing to offer the takeaway food service as well. We realised that it was important to continue with the takeaway service for two reasons. Firstly, as a great deal of our guests fitted into particularly vulnerable categories, there was a natural nervousness of mixing in an indoor setting. Secondly, the takeaway service has opened up the Centre to many others who have been unable to use the indoor service, such as families with young children, people who are housebound and those living with mental health issues to whom an indoor social setting is uncomfortable. We will continue to offer both services for as long as it is practical and financially possible.

Our longstanding and close relationship with The Felix Project continued to be extremely important as they were able to maintain a reliable and enhanced delivery of surplus food that would otherwise have gone to landfill.

We expanded the Centre by opening a further suite of therapy rooms which were launched in 2021. This has allowed us to increase both the variety and quantity of our therapies including our own counselling sessions. We offered homeopathy, Boulderstone Technique, Grief Therapy and, in partnership with RBKC, Age UK, Nucleus and (having seen a large increase in refugee guests) Migrants Organise specialist one to one advice sessions. Our mental health provision continued throughout the year with support being offered remotely - our team were able to both deliver outgoing and receive incoming calls, and from October 2021 face to face sessions. The demand for this service continued to be high, a challenge that our staff team managed superbly.

We were able, as the year progressed, to reintroduce other programmes and activities. For three months we hosted itinerant arts organisation Open Space and their Arts Council funded project 'I have Eaten It'. This included artists providing meals using ingredients that were particularly important to them and much guest participation, concluding with Chef Ramael Scully cooking an inspired vegetarian menu. The Italian Embassy took over the Centre for the day, with head Chef Danilo Cortellini and team cooking a fabulous spread and the Italian Ambassador helping with front of house. We also managed to host two Christmas parties and a Lunar New Year lunch for our guests.

We were again unable to continue offering a regular weekly winter night shelter for 36 people in partnership with Glass Door because Government guidelines continued to prevent the use of 'shared air' accommodation, but we intend to offer the service again in 2022.

**Fundraising and income**

The charity continued to enjoy generous financial support including from many new donors. We received significant donations from Garfield Weston Foundation, Julia & Hans Rausing Trust, Lloyds Bank Foundation, Harrods, Pret a Manger, RBKC, Kensington & Chelsea Foundation, Earl's Court Development Company, Forrester Family Trust and Drapers Charitable Fund. We also received many other smaller donations which combined to allow us to operate successfully for another year.

The growth of the "Friends of Refettorio Felix" club continued with donations almost doubling during the year. Members donate a monthly amount of £10 or more for which they will be invited to exclusive events, given personalised updates and receive a limited-edition pin badge. The donation of a monthly amount, no matter how small, is very important to us as it enables us to plan with a better understanding of our future cash flow.

As with so many other things, all our Season's Surplus Suppers had to be cancelled for the full year. The 5 course meals using seasonal produce cooked by top chefs led by Brett Graham of the Ledbury were a fantastic opportunity to showcase overlooked ingredients, explain our work to a wider audience and bring important funds into the Centre. We aim to restart them later in 2022.

The incredible Social Supper Club team managed to hold two of their popular vegetarian events with all proceeds going to the charity over the year, raising £4,000. They hope to hold four in the next financial year.

During the year, we re-started the development of the private venue hire element of our income that had been on hold for 18 months due to the pandemic. We have employed a dedicated events officer and re-opened in September with gusto. Bookings for corporate and private events were strong, particularly from the pent-up demand for long overdue weddings. By deriving event income from the Centre when it is not being used to provide services for our guests we aim to grow an important source of stable income.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2022**

**Key Statistics for the Year to 31 March 2022**

The Centre collects a great amount of operational information on a wide range of factors which enables us to monitor the effectiveness of the Centre and the services it provides. This also helps to ensure that the facilities and services we offer are constantly reviewed and optimised.

**Summary**

We have welcomed 3,064 individuals to the Centre over the past year and have provided invaluable primary support and services during their 31,260 guest visits.

- 64% of our guests were male and of these 17% were over 60.
- 36% of our guests were female and of these 32% were over 60.
- 66% of our guests presented as being rough sleepers or homeless.
- 62% of our guests presented with some degree of mental health and/or substance misuse issues.
- 31% of our guests presented as seeking asylum in the UK from another country.

**Outcomes**

As a result of the Centre's interventions and support, 424 guests found temporary accommodation, such as hotels, night shelters, hostels and short-term contracts and 32 found permanent accommodation.

Staff carried out 3,200 informal one to one advice sessions with guests and 2,035 formal remote counselling sessions were carried out by our Mental Health Coordinator. In addition, a caseworker from the Glass Door who carries out onsite assessments has conducted 932 one to ones with our guests.

We have saved 22,125kg of surplus food from going to landfill in the last 12 months. We have also served approximately 93,750 courses to our guests and we have had 56 different guest chefs and their teams who have volunteered to cook across the whole year.

**A guest's story**

RS is a 60-year-old male who first attended the Centre around 4 years ago. RS has quite severe learning difficulties, with a reading age of around 5 and his understanding of the world around him is that of a 10-year-old. He first arrived at the Centre having been made homeless following a marriage breakdown. He does receive some support from statutory services, but, unfortunately, it is not sufficient for the challenges he faces.

In the time that we have been supporting him he has accessed a range of services on offer, including the social activities and mental health support but most consistently he makes use of the support worker service. They will assist with issues as mundane as reading his bills, right through to dealing with the regular occurrences of him experiencing suicidal thoughts. At these times the workers will apply their training in the first instance and then refer through the charity's services and beyond should that become necessary.

RS struggles with engaging meaningful activity and this is something that our support workers do their best to address. In his time with the Centre, he has engaged with one-to-one reading classes, joined the art class, regularly joined outings and has begun to take part in walking football.

RS openly considers the support workers to be somewhere between friends and family in the absence of anyone else. His physical health has improved as has his mental health. The Centre will continue to support him throughout his life to enable him to experience the most positive lifestyle possible.

**Staff and Volunteers**

The Centre currently has a full-time staff of eight and a part-time staff of five (including contractors). There is a senior management team comprising a Chief Executive and a Head of Operations who together oversee staff comprising two chefs, a mental health coordinator, three support workers, an administrator, and the event support/caretaking team. As planned last year we have recruited an events officer to operate our private hire service and to provide support for our fundraising events. We also recruited a part time Trusts and Foundations Officer to help with our institutional fundraising and to gather the data we require to enable us more effectively to approach such institutions for much needed funding.

In 2021-22 the number of volunteers increased again which we believe is a testament to the welcoming environment of our Centre. There were 1,700 volunteering slots which were filled by 323 different people from all walks of life, many of whom return on a weekly basis. Their skills, commitment and enthusiasm have helped us to ensure that we are delivering the best services possible to our guests, especially during the pandemic. Feedback from our volunteers has been overwhelmingly positive. In a typical month, 99% of volunteers have said that they were either very satisfied or satisfied with the volunteer experience and 100% said they enjoyed interacting with our guests. Comments we have received included:

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2022**

*"It feels like a real community and I was proud to feel a part of it."*

*"It is amazing to mix with some amazing people and have the opportunity to make their day better."*

*"I loved being able to do something for people who aren't as lucky as me."*

In addition to our two permanent chefs more than 50 different guest chefs from some of the top restaurants in London and beyond cooked at the Centre. Their participation in our lunch service has helped us to raise the awareness of prevalent issues such as homelessness, food waste and food poverty. Their culinary input has been much appreciated by our guests who have clearly felt an enhanced sense of self-worth and social inclusion by having many of the UK's most notable chefs coming to care and cook for them.

Last year we were lucky to have, among others, Rabbit Restaurant, Levan, Soho House, teams from Lexington, Restaurant Associates and Compass Group.

**Plans and objectives**

It is always the Centre's intention to establish a pathway for each of our guests, to ensure that the team is delivering the required support in the required order and intensity. Given the variety of circumstances with which our guests present themselves the pathways can be very different for each guest. We have many guests where we look to establish a route to security and independence as quickly as possible, but we also have many guests who will require support for life and there are many who fall somewhere in between.

We will continue to improve the data that we collect to understand more fully the circumstances of our guests. This will allow us to refine the services that we offer. A key aim is to increase our understanding of the outcomes for those guests who move on after support from the Centre. We will also be further developing the statistics in relation to the food we use and its health-enhancing and environmental impact. To this end we acquired the Informs CRM last year and have recruited a specialist researcher to optimise our data collection.

I look forward to continuing to work with the staff, our volunteers and our Board of Trustees to build on the excellent progress that the charity has made over the last year.

Ali Kingsley

Chief Executive  
August 2022

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2022**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Background**

St Cuthbert's Centre ("the Centre") originated in 1987 as a three-year joint venture between St Cuthbert's Church PCC and The Rufford Foundation in response to Fr. Bill Kirkpatrick's visionary approach to tackling distress in the inner-city area of Earl's Court. The project opened in the church hall premises in January 1990 and later that year was incorporated as a separate entity, operating independently of the church as its tenant.

In 2017 the Centre collaborated with Food for Soul, a charity founded by the renowned chef Massimo Bottura and Lara Gilmore, to bring an enhanced offering to the Centre. Through joint fundraising the Centre was completely refurbished and enhanced meal services exclusively utilising surplus food were provided. The branding of the charity changed to Refettorio Felix @ St Cuthbert's Centre to reflect both this and the ongoing relationship with the Felix Project who provide the surplus food.

**OBJECTIVES AND ACTIVITIES**

**Principal objective**

The principal objective of the charity, as defined in its Memorandum of Association (incorporated into the Articles of Association), is the relief of poverty, hardship, sickness and distress amongst persons in Greater London. In practice, the charity concentrates on those requiring such relief who are situated in and around the Royal Borough of Kensington & Chelsea, where the charity's premises are located.

**Aims and activities**

The Centre aims to improve the health and wellbeing of its beneficiaries firstly by understanding and responding to their basic needs. Once these have been addressed it can begin to identify and attend to the more fundamental barriers which may prevent those who attend the Centre from approaching mainstream support services, maintaining a tenancy, integrating into the community or becoming financially independent. These are all essential to the prevention of homelessness, both short and long term.

In particular, the Centre aims to assess and support guests with mental health issues and, through early intervention, prevent further deterioration and the need for more intensive and expensive support. It also aims to achieve and maintain a high quality, flexible and adaptable service that evolves in response to the ever-changing needs of its guests, with the aim of rehabilitating each individual to their maximum potential.

Through the Centre's involvement and guidance, guests can build their independence, whilst better accessing both the statutory services and more specialist support. However, beyond immediate rescue and support, the Centre is focussed on assisting guests achieve greater self-respect and self-reliance so that they can once again play as full a part as possible within the local community and society at large.

**Public Benefit and Help and Support offered at the Centre**

The Trustees have had regard to the Guidance of the Charity Commission on public benefit which it fulfils through its principal objective stated above and as further set out below.

The Centre provides a day centre that is a safe haven and early prevention "safety net" for the marginalised, alienated and dispossessed. Many of the Centre's guests are dealing with major challenges, including homelessness, physical and mental ailments including dementia, substance misuse and extreme poverty. Many live alone, attempting to cope with old age or ill health, social isolation and sometimes major psychiatric conditions. Due to their fragility and lack of self-confidence they are often unaware of, or hide away from, welfare professionals and in the absence of the Centre might slip off the community's radar altogether and deteriorate on their own.

The Centre provides a three-course meal free of charge to its guests. The meal is created by professional chefs from surplus food to a restaurant standard on good quality tableware. Our guests are served at the table by our volunteers. The food is specifically designed to improve the nutritional intake for our guests, the setting to enhance their self-esteem and the environment to provide a soothing respite to the difficulties faced in the rest of their lives. By providing good food in a comfortable environment, served by volunteers, we hope to encourage guests to seek out assistance from the various ancillary services provided at the Centre.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2022**

**ACHIEVEMENT AND PERFORMANCE**

**Overview of 2021/22**

The year has been one of transition back to near normality. By consistently delivering our services to guests within government guidelines, the team at the Centre adapted quickly to the prevailing conditions, whilst always mindful of the susceptibilities of our guests; given that many would be classified as vulnerable under NHS guidelines.

The key structural change since the pandemic is the continued provision of a take-away service. On the one-hand we would like to encourage all guests to sit down inside the hall and be served by our volunteers, in keeping with the philosophy of bringing dignity through food. However, our reach is greater with the take-away service. We still have support staff outside the Centre interacting with guests and ensuring they are aware of the other services that we provide directly or through partner organisations as a number of our guests are still cautious about mingling in an enclosed space.

Additionally, the mental health support team continue to offer both in-person and remote sessions, maintaining the important regular contact that is often at the heart of a rehabilitation program. The remote sessions are another structural change to the manner in which we deliver support that we are pleased to continue post-pandemic. We have also taken more space adjoining the hall in order to improve the facilities and the environment from which we deliver our ancillary services, as well as broaden what we offer.

The Centre continues to depend on generous financial support received from our donors. After the overwhelming response during the early stages of the pandemic in the previous financial year, we received less than expected from our corporate donors, reflecting changing economic circumstances. This was, however, offset by new sources of grants from trusts and foundations. The hall opened later than expected during the year and was further affected when the Omicron wave hit in December. However, the recruitment of a dedicated events officer has resulted in an accelerated bookings pipeline towards the end of the financial year and into 2022/23. We look forward to building this source of income as well as broadening the awareness of the work we do at the Centre through these events and increased engagement with the local community. The Trustees would like to thank the charitable foundations, trusts, corporates and other organisations as well as individuals who together make the work that we do possible.

Further details of our performance, outcomes and aims for the year, as well as how the Centre developed post- pandemic are set out in the Chief Executive's report above.

Finally, the Trustees would like to thank the Chief Executive and all members of staff, contractors and volunteers for the exceptional work they have done during the year and in particular swiftly adapting our operations to take account of the prevailing circumstances.

**FINANCIAL REVIEW**

**Financial results for the year ended 31 March 2022**

Income decreased from £609,506 in the previous year to £438,567 for this financial period. This decrease is due to the unexpected generosity of donors during the early stages of Covid in 2020/21 not being repeated. However, the actual revenue was only 2.2% below budget. Costs increased to £451,312 from £424,022 for the prior year, representing an increase of 6.2%, which was in line with the budget. Staff costs represent 68% of total costs (2021: 64%). This increase reflects the recruitment of a full-time events officer, a part-time trusts and foundations officer and a support worker during the financial year. A small deficit was registered for the year of £12,795 (2021: surplus of £185,485) as reported in the Financial Statements.

**Reserves policy**

The Trustees have a reserves policy that aims to build up unrestricted funds over a period of time, financial results permitting, to a level that would help to ensure the continuation of the Centre's operations for at least 9 months' during a period of unforeseen difficulty as well as for general maintenance and internal repairs to the building. Based on the 2022/23 budget, the target level of this General Fund would be £366,500. At the year-end General Funds stood at £382,629.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is constituted as a company, limited by guarantee, as defined by the Companies Act 2006 and governed by its Articles of Association. The Trustees (who are the Directors of the Company and form the Board of Directors) have full responsibility for the charity's values, mission, strategy and budget. The operational decisions are led by Alistair Kingsley (Chief Executive) using his delegated authority from the Board of Directors and he is assisted in the day to day running of the charity by a team of staff and volunteers.

**Risk management**

The lack of predictable and consistent funding remains a major risk for the ongoing operations of the charity. Actions that have been taken to mitigate this risk include investing in the hall to increase revenue from private hire such as employing an events manager during the period under review, applying for multi-year grants and building up the general reserves. Operational and financial risks are monitored and managed through effective control policies which are reviewed periodically.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

02510482 (England and Wales)

**Registered Charity number**

803638

**Registered office**

51 Philbeach Gardens  
Earl's Court  
London  
SW5 9EB

**Trustees**

Michael A Anderson  
Julius M Bozzino (Treasurer)  
Alan J Brown  
Ann M Guindi  
Sharyn L Jaques (resigned 16.5.22)  
Richard J I Parker (Chairman)  
Martin A F Shenfield  
Rebecca West  
David J Yianni  
Miranda E Keast (appointed 8.2.22)

**Company Secretary**

Emma C Price

**Independent Examiner**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**Bankers**

Barclays Bank Plc  
Earl's Court Branch  
191 Earl's Court Road  
London  
SW5 9AW

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Aug 26, 2022

Approved by order of the board of trustees on ..... and signed on its behalf by:



.....  
Emma C Price - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**Independent examiner's report to the trustees of St. Cuthbert's Centre (a company limited by guarantee) ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*mwbrindley*  
[mwbrindley \(Aug 30, 2022 11:16 GMT+1\)](#)

Maurice Brindley BSc FCA  
Institute of Chartered Accountants in England and Wales  
Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

Date: **Aug 30, 2022**  
Date: .....

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	314,136	52,612	366,748	543,252
<b>Charitable activities</b>					
Hall lettings and events	4	57,132	-	57,132	-
Social Work and Meal Provision		-	-	-	4,207
Investment income	3	1,956	-	1,956	493
Other income		<u>12,731</u>	<u>-</u>	<u>12,731</u>	<u>61,555</u>
<b>Total</b>		385,955	52,612	438,567	609,507
<b>EXPENDITURE ON</b>					
Raising funds	5	17,469	-	17,469	21,506
<b>Charitable activities</b>					
Social Work and Meal Provision	6	368,234	65,609	433,843	402,516
<b>Total</b>		<u>385,703</u>	<u>65,609</u>	<u>451,312</u>	<u>424,022</u>
<b>NET INCOME/(EXPENDITURE)</b>		252	(12,997)	(12,745)	185,485
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>382,377</u>	<u>19,400</u>	<u>401,777</u>	<u>216,292</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>382,629</u></u>	<u><u>6,403</u></u>	<u><u>389,032</u></u>	<u><u>401,777</u></u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET**  
**31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	-	-	-	3,478
<b>CURRENT ASSETS</b>					
Debtors	14	91,784	-	91,784	950
Cash at bank and in hand		<u>417,091</u>	<u>38,778</u>	<u>455,869</u>	<u>413,184</u>
		508,875	38,778	547,653	414,134
<b>CREDITORS</b>					
Amounts falling due within one year	15	(126,246)	(32,375)	(158,621)	(15,835)
		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>398,299</u>
<b>NET CURRENT ASSETS</b>					
		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>401,777</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>401,777</u>
<b>NET ASSETS</b>					
		<u>382,629</u>	<u>6,403</u>	<u>389,032</u>	<u>401,777</u>
<b>FUNDS</b>	16				
Unrestricted funds:					
General fund				382,629	382,377
Restricted funds				<u>6,403</u>	<u>19,400</u>
<b>TOTAL FUNDS</b>				<u>389,032</u>	<u>401,777</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET - continued**  
**31 March 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on Aug 26, 2022 and were signed on its behalf by:

*RjiParker*

[RjiParker \(Aug 26, 2022 11:52 GMT+1\)](#)

Richard J I Parker - Trustee

*JMBozzino*

[JMBozzino \(Aug 26, 2022 12:32 GMT+1\)](#)

Julius M Bozzino - Trustee

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2022**

	Notes	31.3.22 £	31.3.21 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>40,729</u>	<u>191,168</u>
Net cash provided by operating activities		<u>40,729</u>	<u>191,168</u>
<b>Cash flows from investing activities</b>			
Interest received		<u>1,956</u>	<u>493</u>
Net cash provided by investing activities		<u>1,956</u>	<u>493</u>
		<u>          </u>	<u>          </u>
<b>Change in cash and cash equivalents in the reporting period</b>		42,685	191,661
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>413,184</u>	<u>221,523</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>455,869</u></u>	<u><u>413,184</u></u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2022**

**1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	31.3.22	31.3.21
	£	£
<b>Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)</b>	(12,745)	185,485
<b>Adjustments for:</b>		
Depreciation charges	3,478	4,644
Interest received	(1,956)	(493)
(Increase)/decrease in debtors	(90,834)	5,205
Increase/(decrease) in creditors	<u>142,786</u>	<u>(3,673)</u>
<b>Net cash provided by operations</b>	<u>40,729</u>	<u>191,168</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.21	Cash flow	At 31.3.22
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>413,184</u>	<u>42,685</u>	<u>455,869</u>
	<u>413,184</u>	<u>42,685</u>	<u>455,869</u>
<b>Total</b>	<u>413,184</u>	<u>42,685</u>	<u>455,869</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 March 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling (£).

**Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimated and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

**Grants and donations**

Income from grants and donations is brought into the accounts when received unless it relates to expenditure after the balance sheet date when it is carried forward as deferred income. Income from grants and donations is credited to the accumulated fund unless restricted by the donors to specific purposes. Surplus Net income may also be transferred to and from a General Reserve at the discretion of the Trustees.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Furniture and equipment is written off over a 10 year period on a straight line basis. On occasion, if the cost of fixed assets is covered by specific donations during the year, such fixed assets may be fully expensed during the relevant year.

**Value added tax**

Value added tax borne is included with the relative expense or asset and is not shown separately.

**Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

**Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

**1. ACCOUNTING POLICIES - continued**

**Fund accounting**

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. DONATIONS AND LEGACIES**

	31.3.22	31.3.21
	£	£
General donations	146,708	188,696
Grants	220,040	345,646
Donated services and facilities	-	8,910
	<u>366,748</u>	<u>543,252</u>

Grants received, included in the above, are as follows:

	31.3.22	31.3.21
	£	£
Department of Digital, Cultural, Media and Sports	-	20,000
Drapers Charitable Fund	15,000	-
February Foundation	5,000	-
Forrester Family Trust	4,625	-
French Huguenot Church	5,000	-
Garfield Weston	30,000	-
Harrods	-	10,000
Hollick Trust	10,000	-
Homeless Link	-	35,000
Lloyds Bank Foundation	30,000	25,044
London Community Foundation	-	20,000
Schutz Engel	-	25,000
Strand Parishes Trust	7,000	-
The Armourers & Brasiers' Company	-	12,500
The Julia and Hans Rausing Trust	20,000	50,000
The Kensington and Chelsea Foundation	17,500	30,490
The Makin Family Trust	-	15,000
The Royal Borough of Kensington & Chealsea	59,215	52,512
World Wide Wings	1,500	-
Other grants <£10,000	<u>15,200</u>	<u>50,100</u>
	<u>220,040</u>	<u>345,646</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

<b>3. INVESTMENT INCOME</b>		31.3.22	31.3.21
		£	£
Deposit account interest		<u>1,956</u>	<u>493</u>
<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>		31.3.22	31.3.21
	Activity	£	£
Hall lettings	Hall lettings and events	57,132	-
Catering receipts	Social Work and Meal Provision	<u>-</u>	<u>4,207</u>
		<u>57,132</u>	<u>4,207</u>
<b>5. RAISING FUNDS</b>			
<b>Raising donations and legacies</b>		31.3.22	31.3.21
		£	£
Fundraising costs		<u>9,361</u>	<u>21,506</u>
<b>Cost of events</b>		31.3.22	31.3.21
		£	£
Staff costs		3,383	-
Event expenses		<u>4,725</u>	<u>-</u>
		<u>8,108</u>	<u>-</u>
Aggregate amounts		<u>17,469</u>	<u>21,506</u>
<b>6. CHARITABLE ACTIVITIES COSTS</b>			
	Direct	Support	Totals
	Costs	costs (see	
	£	note 7)	£
Social Work and Meal Provision	<u>418,291</u>	<u>15,552</u>	<u>433,843</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

**7. SUPPORT COSTS**

		Governance costs
		£
Social Work and Meal Provision		<u>15,552</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	3,478	4,644
Independent examiners fee	<u>2,160</u>	<u>2,160</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Key management personnel**

The key management of personnel of the charity, comprise the trustees, CEO and Deputy Centre Manager. The total remuneration paid to members of the key management of the charity was £78,615 (2021 £71,295).

**10. STAFF COSTS**

	31.3.22	31.3.21
	£	£
Wages and salaries	269,176	239,996
Social security costs	17,932	14,772
Other pension costs	<u>18,764</u>	<u>16,516</u>
	<u>305,872</u>	<u>271,284</u>

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Administration, care and catering staff	<u>10</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	477,090	66,162	543,252
<b>Charitable activities</b>			
Social Work and Meal Provision	4,207	-	4,207
Investment income	493	-	493
Other income	<u>61,555</u>	<u>-</u>	<u>61,555</u>
<b>Total</b>	543,345	66,162	609,507
<b>EXPENDITURE ON</b>			
Raising funds	21,506	-	21,506
<b>Charitable activities</b>			
Social Work and Meal Provision	355,754	46,762	402,516
<b>Total</b>	<u>377,260</u>	<u>46,762</u>	<u>424,022</u>
<b>NET INCOME</b>	166,085	19,400	185,485
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	216,292	-	216,292
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>382,377</u></u>	<u><u>19,400</u></u>	<u><u>401,777</u></u>

**12. DONATED GOODS AND SERVICES**

During the year the Felix Project donated significant amounts of food to the charity, making it possible for St Cuthbert's Centre to provide meals to its beneficiaries. It is not possible to put a monetary value on these items.

In previous years, Vistra UK have provided bookkeeping services to the charity for nil cost. Last year it was estimated that the cost of the service, had the charity had to pay for them, would have been £910. Bookkeeping has now been fully brought in house and this service is no longer donated.

In the previous year, Charles Russell Speechlys provided legal advice to the charity for nil cost. Should the charity have had to have paid for these costs it is estimated that the cost of the service would have been around £8,000. No such services were donated this financial year.

These amounts have been included in the statement of financial activities as both income and expenditure.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

**13. TANGIBLE FIXED ASSETS**

Fixtures  
and  
fittings  
£

**COST**

At 1 April 2021 and 31 March 2022

46,397

**DEPRECIATION**

At 1 April 2021

42,919

Charge for year

3,478

At 31 March 2022

46,397

**NET BOOK VALUE**

At 31 March 2022

-

At 31 March 2021

3,478

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

31.3.22

31.3.21

£

£

Other debtors

90,682

950

Accrued income

1,102

-

91,784

950

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

31.3.22

31.3.21

£

£

Other creditors

782

-

Deposits

7,750

-

Deferred income

126,368

930

Accrued expenses

23,721

14,905

158,621

15,835

**16. MOVEMENT IN FUNDS**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	382,377	252	382,629
<b>Restricted funds</b>			
Bathroom Upgrade	5,000	(1,024)	3,976
Flat Refurbishment	14,400	(12,333)	2,067
Samaritans - Emergency Assistance	-	360	360
	<u>19,400</u>	<u>(12,997)</u>	<u>6,403</u>
<b>TOTAL FUNDS</b>	<u>401,777</u>	<u>(12,745)</u>	<u>389,032</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

**16. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	385,955	(385,703)	252
<b>Restricted funds</b>			
Mental Health Work	46,787	(46,787)	-
Bathroom Upgrade	-	(1,024)	(1,024)
Flat Refurbishment	-	(12,333)	(12,333)
Operational Manager Salary	4,625	(4,625)	-
Samaritans - Emergency Assistance	<u>1,200</u>	<u>(840)</u>	<u>360</u>
	<u>52,612</u>	<u>(65,609)</u>	<u>(12,997)</u>
<b>TOTAL FUNDS</b>	<u>438,567</u>	<u>(451,312)</u>	<u>(12,745)</u>

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	216,292	166,085	382,377
<b>Restricted funds</b>			
Bathroom Upgrade	-	5,000	5,000
Flat Refurbishment	<u>-</u>	<u>14,400</u>	<u>14,400</u>
	<u>-</u>	<u>19,400</u>	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>216,292</u>	<u>185,485</u>	<u>401,777</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	543,345	(377,260)	166,085
<b>Restricted funds</b>			
Mental Health Work	46,762	(46,762)	-
Bathroom Upgrade	5,000	-	5,000
Flat Refurbishment	<u>14,400</u>	<u>-</u>	<u>14,400</u>
	<u>66,162</u>	<u>(46,762)</u>	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>609,507</u>	<u>(424,022)</u>	<u>185,485</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

**16. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	216,292	166,337	382,629
<b>Restricted funds</b>			
Bathroom Upgrade	-	3,976	3,976
Flat Refurbishment	-	2,067	2,067
Samaritans - Emergency Assistance	-	360	360
	<u>-</u>	<u>6,403</u>	<u>6,403</u>
<b>TOTAL FUNDS</b>	<u>216,292</u>	<u>172,740</u>	<u>389,032</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	929,300	(762,963)	166,337
<b>Restricted funds</b>			
Mental Health Work	93,549	(93,549)	-
Bathroom Upgrade	5,000	(1,024)	3,976
Flat Refurbishment	14,400	(12,333)	2,067
Operational Manager Salary	4,625	(4,625)	-
Samaritans - Emergency Assistance	1,200	(840)	360
	<u>118,774</u>	<u>(112,371)</u>	<u>6,403</u>
<b>TOTAL FUNDS</b>	<u>1,048,074</u>	<u>(875,334)</u>	<u>172,740</u>

**Fund Descriptions**

**Mental Health Work**

Funds were given by the Bi-Borough Integrated Commissioning (RBKC & Westminster) for Mental Health Work which paid for the salary of a dedicated, qualified specialist to assist our guests as part of the Bi-Borough's wider community mental health services delivery strategy. This also covers the cost of administrating the role.

**Bathroom Upgrade**

Funds were received from Screwfix specifically to upgrade the bathroom and laundry facilities to give our guests a better experience and to be in line with prevailing best practice.

**Flat Refurbishment**

Funds were received from the K&C Foundation specifically to refurbish the property adjacent to the hall which will allow the Charity to expand the provision of its wellness and mental health services through dedicated and private rooms.

**Samaritans Emergency Assistance**

Monies were received from the Samaritans for small ad hoc cash payments to guests for emergency situations.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2022**

**17. CAPITAL COMMITMENTS**

At 31 March 2022, the company had the following commitments:

**Contracts for future capital expenditure not provided for in the financial statements - Property, Plant and Equipment**

The company has the following future minimum rental payments for the hall under non cancellable leases, subject to break clauses, for each of the following periods:

	2022	2021
	£	£
Not later than one year	40,000	40,000
Later than one year and not later than five years	<u>69,233</u>	<u>109,233</u>
	<u><u>109,233</u></u>	<u><u>149,233</u></u>

The company had no other off-balance sheet arrangements

**18. RELATED PARTY DISCLOSURES**

SCC entered into an agreement with T.A.L.K Partnership Ltd ("TALK") to provide community engagement consultancy services and advice as part of the wider fundraising strategy to engage with local supporters. This was effective from 1 April 2020 and the fee payable was £500 per month. This amount was increased to £1,000 per month from 19 May 2020 when the services were expanded to include wider communications, marketing and public relations. Mr. Alistair Kingsley, CEO and member of key management personnel for SCC, is a director and shareholder of TALK. The agreement can be terminated by either party with 1 months' notice.

**19. GUARANTEE STATUS**

The company is limited by guarantee and has no share capital. There were 10 members at 31 March 2022 (2021 8). Every member of the company undertakes to contribute an amount not exceeding £1 to the assets of the company in the event of it being wound up.

**ST CUTHBERT'S CENTRE**

England & Wales - Charity number 803638

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# Accounts

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REGISTERED COMPANY NUMBER: 02510482 (England and Wales)  
REGISTERED CHARITY NUMBER: 803638

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**  
**FOR**  
**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 March 2021**

	<b>Page</b>
<b>Chief Executive's Report</b>	1 to 3
<b>Report of the Trustees</b>	4 to 6
<b>Independent Examiner's Report</b>	7
<b>Statement of Financial Activities</b>	8
<b>Balance Sheet</b>	9 to 10
<b>Cash Flow Statement</b>	11
<b>Notes to the Cash Flow Statement</b>	12
<b>Notes to the Financial Statements</b>	13 to 20
<b>Detailed Statement of Financial Activities</b>	21 to 22

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2021**

**Overview of key developments during the year**

It has been an incredible year for St Cuthbert's Centre and Refettorio Felix. We, along with everyone else, were challenged by Covid 19 and I am very pleased to report that the charity adapted to the circumstances it faced with resilience and dexterity. We learnt that we have a dedicated and flexible team of staff and volunteers, a supportive Board of Trustees, considerable goodwill both locally and beyond and an agile, robust operating structure. The Centre has become an important support hub for the local community.

We were, unlike unfortunately many other centres, able to stay open and continue our 3 course lunch offering. This was provided every weekday throughout the year and, in partnership with ReStart, increasing to 7 days a week during the first lockdown. We saw our pre-pandemic numbers of around 80 guests per day almost double to 150 that we regularly see today. With lockdown restrictions in place we moved the food service outside the Centre noting that, whilst many of London's rough sleepers had been accommodated in hotels, they were not necessarily provided with adequate food; we met that considerable need.

With many vulnerable groups finding themselves in difficult circumstances, we worked with other charities to help support them. We provided 100 meals a day for Age UK to deliver to older members of the community, 80 for SMART to deliver to those with mental health conditions, 100 for vulnerable children, 50 for Renaisi to deliver to refugees and 200 for Hospitality for Heroes to deliver to key workers. We also had our own small delivery route that served those that could not leave the house and had been unable to connect with other services. At the peak of the pandemic we were providing 800 meals a day.

Thus our longstanding partnership with The Felix Project continued to be extremely important as they were able to maintain a reliable and enhanced delivery of surplus food that would otherwise have gone to landfill. Given the significantly increased numbers we were serving we had to rely more on other friends in the corporate world to ensure that we had the food supply required. We received donations from Belazu, Odysea, Restaurant Associates, Pale Green Dot, Harrods, Harvey Nichols, Cater London and Lavazza. We also received incredible support from the local community and the Royal Borough of Kensington and Chelsea. Thank you to all for enabling us to offer so much to so many!

As previewed last year, we have expanded the Centre and now have developed a further suite of therapy rooms which will be launched in 2021. This will allow us to increase both the variety and quantity of our therapies including our own counselling sessions. Our Mental Health provision also continued throughout the pandemic, with support being offered remotely - our team were able to deliver both outgoing and receive incoming calls. The demand for this service showed a significant rise, and the team very successfully stepped up to this challenge and provided a vital lifeline for those who had nowhere else to turn. We also provided virtual group sessions for the socially isolated to interact.

Unfortunately some of our planned new programs had to be paused. The success that was our Complementary Therapies and Well-being program was not practical to continue after the first lockdown. The enhanced Culinary Skills program had to be postponed for the year, not only because of the obvious social distancing guidelines, but because there was no hospitality industry for them to work within. However, we expect to restart these programs as soon as Government guidelines permit.

We were unable to continue offering a regular weekly night shelter for 36 people because Government guidelines prevented the use of 'shared air' accommodation' but we intend to offer the service again as soon as the regulations permit.

**Fundraising and income**

The charity continued to enjoy generous financial support including from many new donors. We received significant donations from the Julia & Hans Rausing Trust, Permira Foundation, Lloyds Bank Foundation, Schutz Engel, Harrods, Pret a Manger, RBKC, Kensington & Chelsea Foundation, The Armourers and Brasiers' Gauntlet Trust and Grundig. We also received many other smaller donations which combined to allow the charity to operate for another year.

This year we launched the "Friends of Refettorio Felix" club. Members donate a monthly amount from £10 upwards, for which they will be invited to exclusive events, given personalised updates and receive a limited-edition pin badge. The provision of a monthly amount, no matter how small, is very important as it allows us to plan with a better understanding of our future cash flow.

As with so many other things, all our Season's Surplus Suppers had to be cancelled. The 5 course meals using seasonal produce cooked by top chefs led by Brett Graham of the Ledbury were a fantastic opportunity to showcase overlooked ingredients, explain our work to a wider audience and bring important funds into the Centre. We hope to restart them later this year.

We had hoped to continue the development of the private venue hire element of our income. This will help the charity become more financially stable by deriving income from the hall when it is not being used for its charitable mission. In the face of Covid 19 this progress was paused. However, enquiries for when we are open for business again continue to come in and we will pick up where we left off as soon as we can.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2021**

**Key Statistics for the Year to 31 March 2021**

The Centre collects relevant operational information on a wide range of factors, enabling it to monitor the effectiveness of the Centre and its services. This helps to ensure that the facilities and services we offer are constantly reviewed and optimised.

**Summary**

We have welcomed over 4,594 individuals to the Centre over the past year and have provided invaluable primary support and services during their 54,750 guest visits.

- 77% of our guests were male and of these 17% were over 60.
- 23% of our guests were female and of these 32% were over 60.
- 62% of our guests presented as being rough sleepers or homeless
- 51% of our guests presented with some degree of mental health and/or substance misuse issues.
- 29% of our guests presented as seeking asylum in the UK from another country.

**Outcomes**

As a result of the Centre's interventions and support, 589 guests found temporary accommodation, e.g. hotels, night shelters, hostels and short-term contracts and 56 found permanent accommodation.

Staff carried out 4,523 informal one to one advice sessions with guests and 2,583 formal remote counselling sessions were carried out by our Mental Health Coordinator. In addition, a caseworker from Glass Door Homeless Charity who carries out onsite assessments has conducted 1,031 one to ones with our guests.

We have saved 25,360kg of surplus food from going to landfill in the last 12 months. We have also served approximately 164,259 courses to our guests and we have had 64 different guest chefs and their teams who have volunteered to cook across the whole year.

**A guest's story**

AJ is a 47-year-old man, originally from the Midlands, who has lived in RBKC for the last 20 years. Over the last 15, after suffering a mental health crisis and subsequent substance addictions, he has drifted around various modes of insecure housing, sofa surfed and slept rough.

3 years ago, with support from SCC, he was able to secure a housing association flat. Whilst the benefits of this were clear, it also came with challenges - it isolated him from his usual social group. He began to hoard at a very serious level leading him to be unwilling to invite people to his flat. His mental health conditions made it difficult for him to socialise outside and his deep suspicion of statutory services made it difficult for him to access the support that he needed. His chaotic lifestyle made financial management difficult, and he was cut off from his electricity supply.

Having re-engaged with SCC 2 years ago (initially to obtain food) he began to work with our mental health service. He was able to shower and wash his clothes at the Centre, dramatically improving his confidence. He joined the SCC art group and through eating lunch at the communal tables each day began to form a friendship group.

AJ's general mental health has dramatically improved, and substance use diminished. He has managed to engage in some paid work. He requires ongoing support which SCC can deliver.

During the pandemic AJ like many others felt hugely isolated but found the daily lunch collection and engagement with SCC workers a lifeline. He said recently, *"I literally would not be alive if it had not been for this place [SCC]"*.

**Staff and Volunteers**

The Centre currently has a full-time staff of seven and a part-time staff of five (including contractors). There is a Senior Management Team comprising a Chief Executive and a Head of Operations who together oversee staff comprising two Chefs, a Mental Health Coordinator, 2 Support Workers, an Administrator and the Event Support/Caretaking Team.

In 2020-21 the number of volunteers remained the same which we believe is a testament to the welcoming environment of our Centre. There were 1,700 volunteering slots which were filled by 300 different people from all walks of life, many of whom return on a weekly basis. Their skills, commitment and enthusiasm have helped us ensure that we are delivering the best services possible to our clients, especially during the pandemic. Feedback from our volunteers has been overwhelmingly positive. In a typical month, 98% of volunteers have said that they were either very satisfied or satisfied with the volunteer experience and 100% said they enjoyed interacting with our service users. Comments we have received included:

- "It was heartening to see how the guests' needs are cared for."*
- "I really enjoyed delivering services to the guests and feeling like I added some value."*
- "I loved engaging with the different characters and helping a guy with his artwork choices."*

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CHIEF EXECUTIVE'S REPORT**  
**for the Year Ended 31 March 2021**

In addition to our two permanent chefs more than 50 different guest chefs from some of the top restaurants in London and beyond cooked at the Centre. Their participation in our lunch service has helped us raise awareness about prevalent issues such as homelessness, food waste and food poverty. Their culinary input has been much appreciated by our guests who have clearly felt an enhanced sense of self-worth and social inclusion by having many of the UK's most notable chefs coming to care and cook for them.

During the Covid 19 crisis the kitchen was entirely run by volunteer chefs. Iulia Nonu took leadership of all aspects of the running of the food service coordinating with other chefs such as Sally Abe, consultant chef at the Conrad St. James Hotel, and Matt Abe from Gordon Ramsey @ Royal Hospital Road for the first part of the year; with Flying Pig Catering and The Rabbit Restaurant picking up the reins in the latter part of the year along with many teams from Restaurant Associates - particularly from KKR, Lexington and Baxter Storey, who came in to lend their time and skills. They were also joined regularly by other guest chefs including chefs from Social Eating Club, Endo at the Rotunda and Pandemic Pizza.

**Plans and objectives**

We plan to continue offering remote mental health interventions, having successfully experimented already with these, in addition to our usual in-person service. We have employed a further Support Worker to achieve this with the aim to more than double our positive impact in the community.

We have also developed more space within the Centre to allow both increased therapeutic sessions with our own staff whilst offering space to other charities and external providers. We plan to expand both the number and the variety of services we offer.

We will continue to improve the data that we collect to understand more fully the circumstances of our guests. This will allow us to refine the services that we offer. A key aim is to increase our understanding of the outcomes for those guests who move on after support from the Centre. We will also be further developing the statistics in relation to the food we use and its health-enhancing and environmental impact. To this end we have acquired the Informs CRM and will use this to optimise our data collection.

We intend to employ a specialist Events Manager who will be tasked with increasing the revenue gained from our private hire business to further make the charity more self-sufficient.

I look forward to continuing to work with the staff, our volunteers and our Board of Trustees to build on the excellent progress that the charity has made over the last year.

Ali Kingsley

Chief Executive  
August 2021

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2021**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Background**

St Cuthbert's Centre ("the Centre") originated in 1987 as a three-year joint venture between St Cuthbert's Church PCC and The Rufford Foundation in response to Fr. Bill Kirkpatrick's visionary approach to tackling distress in the inner-city area of Earl's Court. The project opened in the church hall premises in January 1990 and later that year was incorporated as a separate entity, operating independently of the church as its tenant.

In 2017 SCC collaborated with Food for Soul, a charity founded by renowned chef Massimo Bottura and Lara Gilmore, to bring an enhanced offering to the Centre. Through joint fundraising the Centre was completely refurbished, and enhanced meal services exclusively utilising surplus food were provided. The branding of the charity changed to Refettorio Felix @ St Cuthbert's Centre to reflect both this and the ongoing partnership with the Felix Project who provide the surplus food.

**OBJECTIVES AND ACTIVITIES**

**Principal objective**

The principal objective of the company, as defined in its Memorandum of Association (incorporated into the Articles of Association), is the relief of poverty, hardship, sickness and distress amongst persons in Greater London. In practice, the charity concentrates on those requiring such relief who are situated in and around the Royal Borough of Kensington & Chelsea, where the charity's premises are located.

**Aims and activities**

The Centre aims to improve the health and wellbeing of its beneficiaries firstly by understanding and responding to their basic needs. Once these have been addressed it can begin to identify and attend to the more fundamental barriers which may prevent those who attend the Centre from approaching mainstream support services, maintaining a tenancy, integrating into the community or becoming financially independent. These are all essential to the prevention of homelessness, both short and long term.

In particular, the Centre aims to assess and support guests with mental health issues and, through early intervention, prevent further deterioration and the need for more intensive and expensive support. It also aims to achieve and maintain a high quality, flexible and adaptable service that evolves in response to the ever-changing needs of its guests, with the aim of rehabilitating each individual to their maximum potential.

Through the Centre's involvement and guidance, guests can build their independence, whilst better accessing both the statutory services and more specialist support. However, beyond immediate rescue and support, the Centre is focussed on assisting guests achieve greater self-respect and self-reliance, so that they can once again play as full a part as possible within the local community and society at large.

**Public Benefit and Help and Support offered at the Centre**

The Trustees have had regard to the Guidance of the Charity Commission on public benefit which it fulfils through its principal objective stated above and as further set out below.

The Centre provides a day centre that is a safe haven and early prevention "safety net" for the marginalised, alienated and dispossessed. Many of the Centre's beneficiaries are dealing with major challenges, including homelessness, physical and mental ailments including dementia, substance misuse and extreme poverty. Many live alone, attempting to cope with old age or ill health, social isolation and sometimes major psychiatric conditions. Due to their fragility and lack of self-confidence they are often unaware of, or hide away from, welfare professionals and in the absence of the Centre might slip off the community's radar altogether and deteriorate on their own.

The Centre now provides a 3 course meal free of charge to its guests. The meal is created by professional chefs from surplus food to a restaurant standard on good quality tableware via table service. The food is specifically designed to improve nutritional intake for our guests, the setting to enhance their self-esteem and the environment to provide a soothing respite to the difficulties faced in the rest of their lives.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Overview of 2020/21**

The year started 10 days into a national lockdown. The team at the Centre adapted very quickly and, within four days, had moved to outdoor provision of food through a take-away service which took into consideration the vulnerability of guests and the need to maintain social distancing requirements.

As the pandemic progressed, the Centre scaled up its operations further to meet the continuously evolving environment. This resulted in an increase in capacity from serving 80 meals a day to 800 at its peak in May; much of which was distributed through other charities supporting vulnerable groups who found themselves in a difficult position. After the initial wave subsided, we have found ourselves regularly catering for 150 guests, almost double the usual number pre-pandemic. We hope these numbers are sustained once we re-open our doors for normal service, whether at-table in the hall or by giving an option of a take-away service.

In addition to maintaining this more flexible food provision, we would like our mental health support team to continue to offer both in-person and remote sessions, maintaining the important, regular contact that is often at the heart of a rehabilitation program. From adversity comes opportunity and the Board of Trustees are determined to build on what has been learnt these past 12 months to make the charity more effective in the coming years.

In the background, the Centre continued to work in conjunction with Food for Soul as well as with the Felix Project, a food waste charity. Although adapted during the year, the concept of our kitchen and food service creating a welcoming and inclusive environment was maintained, with nutritious meals cooked with surplus ingredients. While these would be usually served at communal tables by volunteers, the move to outdoor serving still allowed continued engagement with guests, offering them the Centre's core therapeutic support and educational services.

The accounts demonstrate the charity's continued dependence during the year on generous financial support received from our donors. However, this year we saw an overwhelming response due to the pandemic, with over £150k and £169k being received unexpectedly from both existing and new trusts and corporates respectively. These amounts, coupled with the furlough scheme and generous individual donations, more than offset the loss of income due to the lack of events. Although our general reserves are 13% higher than our target as at the year-end, the uncertainty of our sources of funding are such that we cannot assume this position will be maintained in 12 months' time or beyond. We will continue to develop alternative sources of income to have a more balanced mix. The Trustees would like to thank the charitable foundations, trusts, corporates and other organisations as well as individuals who together make the work that we do possible.

Further details of our performance, outcomes and aims for the year, as well as how the Centre met the challenge of the pandemic, are set out in the Chief Executive's report above.

Finally, the Trustees would like to thank the Chief Executive and all members of staff, contractors and volunteers for the exceptional work they have done during the year and in swiftly adapting our operations to prevailing circumstances.

**FINANCIAL REVIEW**

**Financial results for the year ended 31 March 2021**

Income increased from £552,219 in the previous year to £609,506 for this financial period. This increase was principally due to unexpected income received from trusts and corporates mentioned above as well as from individuals and the furlough scheme. This was offset by no income being received from events. Costs increased to £424,021 from £383,550 for the prior year, representing an increase of 10.6%. This increase was mainly due to an increase in Covid-related expenditure on items such as gloves, masks and sanitiser as well as an increase in packaging purchases following a change in service delivery. There was also an increase in fundraising fees. Staff costs represent 64.0% of total costs (2019: 71.2%). A surplus was registered for the year of £185,485 (2019: £168,669) as reported in the Financial Statements.

**Reserves policy**

The Trustees have a reserves policy that aims to build up unrestricted funds over a period of time, financial results permitting, to a level that would help ensure the continuation of the Centre's operations for at least 9 months' budgeted expenditure during a period of unforeseen difficulty as well as for general maintenance and internal repairs to the building. Based on the 2021/22 budget, the target level of this General Fund would be £345,000. At the year-end General Funds stood at £382,377.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is constituted as a company, limited by guarantee, as defined by the Companies Act 2006 and governed by its Articles of Association. The Trustees (who are the Directors of the Company and form the Board of Directors) have full responsibility for the charity's values, mission, strategy and budget. The operational decisions are led by Ali Kingsley (Chief Executive) using his delegated authority from the Board of Directors and he is assisted in the day to day running of the charity by a team of staff and volunteers.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 March 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The lack of predictable and consistent funding remains a major risk for the ongoing operations of the charity. Actions that have been taken to mitigate this risk include investing in the hall to increase revenue from private hire, hiring an events manager when the situation allows, applying for multi-year grants and building up the general reserves. Operational and financial risks are monitored and managed through effective control policies which are reviewed periodically.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

02510482 (England and Wales)

**Registered Charity number**

803638

**Registered office**

51 Philbeach Gardens  
Earl's Court  
London  
SW5 9EB

**Trustees**

Michael A Anderson  
Julius M Bozzino (Treasurer)  
Alan J Brown  
Ann M Guindi (appointed 2.11.20)  
Sharyn L Jaques  
Richard J I Parker (Chairman)  
Charles C T Pender (resigned 13.5.20)  
Martin A F Shenfield  
Rebecca West  
David J Yianni (appointed 2.2.21)

**Company Secretary**

Emma C Price

**Independent Examiner**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**Bankers**

Barclays Bank Plc  
Earl's Court Branch  
191 Earl's Court Road  
London  
SW5 9AW

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on Sep 15, 2021 and signed on its behalf by:



.....  
Emma C Price - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST. CUTHBERT'S CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**Independent examiner's report to the trustees of St. Cuthbert's Centre (a company limited by guarantee) ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*mwbrindley*

[mwbrindley \(Sep 15, 2021 14:55 GMT+1\)](#)

Maurice Brindley BSc FCA  
Institute of Chartered Accountants in England and Wales  
Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

Date: Sep 15, 2021  
Date: .....

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	477,089	66,162	543,251	493,052
<b>Charitable activities</b>					
Hall lettings and events	4	-	-	-	55,766
Social Work and Meal Provision		4,207	-	4,207	3,269
Investment income	3	493	-	493	132
Other income		<u>61,555</u>	<u>-</u>	<u>61,555</u>	<u>-</u>
<b>Total</b>		543,344	66,162	609,506	552,219
<b>EXPENDITURE ON</b>					
Raising funds	5	21,506	-	21,506	9,845
<b>Charitable activities</b>					
Social Work and Meal Provision	6	355,753	46,762	402,515	373,705
<b>Total</b>		<u>377,259</u>	<u>46,762</u>	<u>424,021</u>	<u>383,550</u>
<b>NET INCOME</b>		166,085	19,400	185,485	168,669
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		216,292	-	216,292	47,623
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>382,377</u>	<u>19,400</u>	<u>401,777</u>	<u>216,292</u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET**  
**31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	3,478	-	3,478	8,122
<b>CURRENT ASSETS</b>					
Debtors	14	950	-	950	6,155
Cash at bank and in hand		<u>393,784</u>	<u>19,400</u>	<u>413,184</u>	<u>221,523</u>
		394,734	19,400	414,134	227,678
<b>CREDITORS</b>					
Amounts falling due within one year	15	<u>(15,835)</u>	-	<u>(15,835)</u>	<u>(19,508)</u>
<b>NET CURRENT ASSETS</b>		<u>378,899</u>	<u>19,400</u>	<u>398,299</u>	<u>208,170</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>382,377</u>	<u>19,400</u>	<u>401,777</u>	<u>216,292</u>
<b>NET ASSETS</b>		<u>382,377</u>	<u>19,400</u>	<u>401,777</u>	<u>216,292</u>
<b>FUNDS</b>	16				
Unrestricted funds:					
General fund				382,377	216,292
Restricted funds				<u>19,400</u>	<u>-</u>
<b>TOTAL FUNDS</b>				<u>401,777</u>	<u>216,292</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE) (REGISTERED NUMBER: 02510482)**

**BALANCE SHEET - continued**  
**31 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on Sep 15, 2021 and were signed on its behalf by:

*RJI Parker*

RJI Parker (Sep 14, 2021 22:48 GMT+1)

Richard J I Parker - Trustee

*J Bozzino*

J Bozzino (Sep 15, 2021 09:14 GMT+1)

Julius M Bozzino - Trustee

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2021**

	Notes	31.3.21 £	31.3.20 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>191,168</u>	<u>141,299</u>
Net cash provided by operating activities		<u>191,168</u>	<u>141,299</u>
<b>Cash flows from investing activities</b>			
Interest received		<u>493</u>	<u>132</u>
Net cash provided by investing activities		<u>493</u>	<u>132</u>
		<u>          </u>	<u>          </u>
<b>Change in cash and cash equivalents in the reporting period</b>		191,661	141,431
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>221,523</u>	<u>80,092</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u>413,184</u>	<u>221,523</u>

The notes form part of these financial statements

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE CASH FLOW STATEMENT**  
**for the Year Ended 31 March 2021**

<b>1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>		
	31.3.21	31.3.20
	£	£
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	185,485	168,669
<b>Adjustments for:</b>		
Depreciation charges	4,644	4,644
Interest received	(493)	(132)
Decrease in debtors	5,205	1,840
Decrease in creditors	<u>(3,673)</u>	<u>(33,722)</u>
<b>Net cash provided by operations</b>	<u>191,168</u>	<u>141,299</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.20	Cash flow	At 31.3.21
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>221,523</u>	<u>191,661</u>	<u>413,184</u>
	<u>221,523</u>	<u>191,661</u>	<u>413,184</u>
<b>Total</b>	<u>221,523</u>	<u>191,661</u>	<u>413,184</u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 March 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling (£).

**Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

**Grants and donations**

Income from grants and donations is brought into the accounts when received unless it relates to expenditure after the balance sheet date when it is carried forward as deferred income. Income from grants and donations is credited to the accumulated fund unless restricted by the donors to specific purposes. Surplus Net income may also be transferred to and from a General Reserve at the discretion of the Trustees.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Furniture and equipment is written off over a 10 year period on a straight line basis. On occasion, if the cost of fixed assets is covered by specific donations during the year, such fixed assets may be fully expensed during the relevant year.

**Value added tax**

Value added tax borne is included with the relative expense or asset and is not shown separately.

**Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

**Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**1. ACCOUNTING POLICIES - continued**

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. DONATIONS AND LEGACIES**

	31.3.21	31.3.20
	£	£
General donations	188,695	197,285
Legacies	-	74,196
Grants	345,646	220,211
Donated services and facilities	<u>8,910</u>	<u>1,360</u>
	<u>543,251</u>	<u>493,052</u>

Grants received, included in the above, are as follows:

	31.3.21	31.3.20
	£	£
The Armourers & Brasiers' Company	12,500	-
Capital & Counties Properties plc	-	10,000
Department of Digital, Cultural, Media and Sports	20,000	-
Harrods	10,000	-
Hollick Trust	-	10,000
Homeless Link	35,000	-
J Van Mars Foundation	-	10,000
Lloyds Bank	25,044	-
London Community Foundation	20,000	-
Pret Foundation	-	18,800
Schutz Engel	25,000	24,700
Social Business Trust	-	10,000
Streets of London	-	10,000
The Julia and Hans Rausing Trust	50,000	-
The Kensington and Chelsea Foundation	30,490	15,000
The Makin Family Trust	15,000	10,000
The Royal Borough of Kensington & Chelsea	52,512	62,111
Other grants <£10,000	<u>50,100</u>	<u>39,600</u>
	<u>345,646</u>	<u>220,211</u>

**3. INVESTMENT INCOME**

	31.3.21	31.3.20
	£	£
Deposit account interest	<u>493</u>	<u>132</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	31.3.21	31.3.20
Hall lettings	Hall lettings and events	£ -	£ 55,766
Catering receipts	Social Work and Meal Provision	<u>4,207</u>	<u>3,269</u>
		<u>4,207</u>	<u>59,035</u>

**5. RAISING FUNDS**

**Raising donations and legacies**

	31.3.21	31.3.20
Fundraising costs	<u>£ 21,506</u>	<u>£ 9,845</u>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs	Support costs (see note 7)	Totals
Social Work and Meal Provision	<u>£ 388,860</u>	<u>£ 13,655</u>	<u>£ 402,515</u>

**7. SUPPORT COSTS**

	Governance costs
Social Work and Meal Provision	<u>£ 13,655</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
Depreciation - owned assets	£ 4,644	£ 4,644
Independent examiners fee	<u>2,160</u>	<u>2,160</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Key management personnel**

The key management of personnel of the charity, comprise the trustees, CEO and Deputy Centre Manager. The total remuneration paid to members of the key management of the charity was £71,295 (2020 £71,137).

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**10. STAFF COSTS**

	31.3.21	31.3.20
	£	£
Wages and salaries	239,996	235,996
Social security costs	14,772	19,335
Other pension costs	<u>16,516</u>	<u>15,236</u>
	<u>271,284</u>	<u>270,567</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Administration, care and catering staff	<u>8</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

During the year one employee was made redundant and received redundancy of £2,111.

**11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	404,141	88,911	493,052
<b>Charitable activities</b>			
Hall lettings and events	55,766	-	55,766
Social Work and Meal Provision	3,269	-	3,269
Investment income	<u>132</u>	<u>-</u>	<u>132</u>
<b>Total</b>	463,308	88,911	552,219
<b>EXPENDITURE ON</b>			
Raising funds	9,845	-	9,845
<b>Charitable activities</b>			
Social Work and Meal Provision	284,794	88,911	373,705
<b>Total</b>	<u>294,639</u>	<u>88,911</u>	<u>383,550</u>
<b>NET INCOME</b>	168,669	-	168,669
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	47,623	-	47,623
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>216,292</u>	<u>-</u>	<u>216,292</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**12. DONATED GOODS AND SERVICES**

During the year, Vistra UK provided bookkeeping services to the charity for nil cost. Should the charity have had to have paid for these costs it is estimated that the cost of the service would have been £910.

During the year, Charles Russell Speechlys provided legal advice to the charity for nil cost. Should the charity have had to have paid for these costs it is estimated that the cost of the service would have been around £8,000.

These amounts have been included in the statement of financial activities as both income and expenditure.

During the year the Felix Project donated significant amounts of food to the charity, making it possible for St Cuthbert's Centre to provide meals to its guests. It is not possible to put a monetary value on these items.

**13. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 April 2020 and 31 March 2021	<u>46,397</u>
<b>DEPRECIATION</b>	
At 1 April 2020	38,275
Charge for year	<u>4,644</u>
At 31 March 2021	<u>42,919</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>3,478</u>
At 31 March 2020	<u>8,122</u>

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21 £	31.3.20 £
Other debtors	950	-
Accrued income	<u>-</u>	<u>6,155</u>
	<u>950</u>	<u>6,155</u>

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21 £	31.3.20 £
Deferred income	930	6,155
Accrued expenses	<u>14,905</u>	<u>13,353</u>
	<u>15,835</u>	<u>19,508</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	216,292	166,085	382,377
<b>Restricted funds</b>			
Bathroom Upgrade	-	5,000	5,000
Flat Refurbishment	-	<u>14,400</u>	<u>14,400</u>
	-	<u>19,400</u>	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>216,292</u>	<u>185,485</u>	<u>401,777</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	543,344	(377,259)	166,085
<b>Restricted funds</b>			
Mental Health Work	46,762	(46,762)	-
Bathroom Upgrade	5,000	-	5,000
Flat Refurbishment	<u>14,400</u>	<u>-</u>	<u>14,400</u>
	<u>66,162</u>	<u>(46,762)</u>	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>609,506</u>	<u>(424,021)</u>	<u>185,485</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	6,989	168,669	40,634	216,292
General reserves	35,000	-	(35,000)	-
Redecoration, refurbishment and equipment reserve	<u>5,634</u>	<u>-</u>	<u>(5,634)</u>	<u>-</u>
	<u>47,623</u>	<u>168,669</u>	<u>-</u>	<u>216,292</u>
<b>TOTAL FUNDS</b>	<u>47,623</u>	<u>168,669</u>	<u>-</u>	<u>216,292</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	463,308	(294,639)	168,669
<b>Restricted funds</b>			
Mental Health Work	45,411	(45,411)	-
Deputy Manager's Salary	24,700	(24,700)	-
Chef's Salary	<u>18,800</u>	<u>(18,800)</u>	<u>-</u>
	<u>88,911</u>	<u>(88,911)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>552,219</u>	<u>(383,550)</u>	<u>168,669</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	6,989	334,754	40,634	382,377
General reserves	35,000	-	(35,000)	-
Redecoration, refurbishment and equipment reserve	<u>5,634</u>	<u>-</u>	<u>(5,634)</u>	<u>-</u>
	47,623	334,754	-	382,377
<b>Restricted funds</b>				
Bathroom Upgrade	-	5,000	-	5,000
Flat Refurbishment	<u>-</u>	<u>14,400</u>	<u>-</u>	<u>14,400</u>
	-	<u>19,400</u>	-	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>47,623</u>	<u>354,154</u>	<u>-</u>	<u>401,777</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,006,652	(671,898)	334,754
<b>Restricted funds</b>			
Mental Health Work	92,173	(92,173)	-
Deputy Manager's Salary	24,700	(24,700)	-
Chef's Salary	18,800	(18,800)	-
Bathroom Upgrade	5,000	-	5,000
Flat Refurbishment	<u>14,400</u>	<u>-</u>	<u>14,400</u>
	<u>155,073</u>	<u>(135,673)</u>	<u>19,400</u>
<b>TOTAL FUNDS</b>	<u>1,161,725</u>	<u>(807,571)</u>	<u>354,154</u>

**ST. CUTHBERT'S CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2021**

**16. MOVEMENT IN FUNDS - continued**

**Fund Descriptions**

**Mental Health Work**

Funds were given by the Bi-Borough Integrated Commissioning (RBKC & Westminster) for Mental Health Work which paid for the salary of a dedicated, qualified specialist to assist our guests as part of the Bi-Borough's wider community mental health services delivery strategy. This also covers the cost of administering the role.

**Bathroom Upgrade**

Funds were received from Screwfix specifically to upgrade the bathroom and laundry facilities to give our guests a better experience and to be in line with prevailing best practice.

**Flat Refurbishment**

Funds were received from the K&C Foundation specifically to refurbish the property adjacent to the hall which will allow the Charity to expand the provision of its wellness and mental health services through dedicated and private rooms.

**17. CAPITAL COMMITMENTS**

At 31 March 2021, the company had the following commitments:

**Contracts for future capital expenditure not provided for in the financial statements - Property, Plant and Equipment**

The company entered into a lease for the hall that expires on 24 December 2024, subject to a tenant's break clause which can be exercised on or after 25 December 2021 on 6 months' notice. The company has the following future minimum rental payments for each of the following periods:

	2021	2020
	£	£
Not later than one year	40,000	40,000
Later than one year and not later than five years	<u>109,233</u>	<u>149,233</u>
	<u><u>149,233</u></u>	<u><u>189,233</u></u>

The company had no other off-balance sheet arrangements

**18. RELATED PARTY DISCLOSURES**

The company entered into an agreement with T.A.L.K Partnership Ltd ("TALK") to provide community engagement consultancy services and advice as part of the wider fundraising strategy to engage with local supporters. This was effective from 1 April 2020 and the fee payable was £500 per month. This amount was increased to £1,000 per month from 19 May 2020 when the services were expanded to include wider communications, marketing and public relations. Mr. Alistair Kingsley, CEO and member of key management personnel for the company, is a director and shareholder of TALK. The agreement can be terminated by either party with 1 months' notice.

**19. GUARANTEE STATUS**

The company is limited by guarantee and has no share capital. There were 8 members at 31 March 2021 (2020 9). Every member of the company undertakes to contribute an amount not exceeding £1 to the assets of the company in the event of it being wound up.