

GRASSROOTS - THE COLCHESTER & TENDRING COMMUNITY TRUST

Charity registration number 803193

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
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FOR THE YEAR ENDED 31 MARCH 2023**

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**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
LEGAL & ADMIN INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**

Status

The trust was formed as an unincorporated charity on 29th November 1989. In April 2008 the working name of GRASSROOTS was adopted.

Trustees

D Harris (Chairman)
A Brotchie
B Ellis
C Bennett (Vice Chairman)
D Knock (resigned Apr 2022)
D Mcleod
E Bloomfield
J Challinor
R Needham
I Allen
C Liddy

Charity number

803193

Independent Examiner

Community360
Winsley's House
High Street
Colchester
CO1 1UG

Business address

17 James Carter Road
Colchester
CO3 9XA

Bankers

Barclays Bank PLC
High Street
Colchester
Essex

Trustees Appointments

Trustees, upon appointment, may initially serve for a five-year term. Under the terms of the Trust Deed, a Trustee is eligible for re-appointment provided that no trustees shall be appointed for more than two consecutive terms.

**GRASSROOTS
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LEGAL & ADMIN INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**

Objects of the Charity

The objects of the charity as stated in the Trust Deed dated 29 November 1989 are as follows:

- (a) the promotion of any charitable purposes for the benefit of the community in the Area in particular (but without limitation) in the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness
- (b) other exclusively charitable purposes which are in the opinion of the trustees beneficial to the community in the Area

The trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake and have used their powers in particular to assist other charitable organisations both financially and in the provision of information and practical support.

Reserves Policy

The trustees of the charity believe that reserves are required to ensure the continued smooth running of the charity in the event that there is disruption to any income stream. The charity relies upon grants, bank interest, management fees, donations and sponsorship to contribute towards running costs, all of which are relatively insecure.

The trustees believe that the charity needs to hold in reserve funds as detailed below:

- An amount approximately equal to 12 months running costs. (£8,000).
- A contingency fund to support possible staff redundancy costs. (£3,686).

In addition, the trustees wish to build a long-term endowment fund to produce secure income, which can be used for the benefit of local groups for years to come. With donor's permission, funds not immediately required for grant making or operating costs, will be applied to the 'Endowment Fund'.
The Reserves Policy is reviewed annually in November.

GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

Financial and Director's Report

Income

Grassroots' total income for the year was £64,061. In common with the many small charities that operate in North East Essex, Grassroots is dependant on the generosity of donors plus small amounts of investment and contract income. Data provided to the charity commission showed that 60% of UK charities experienced a loss of income during the pandemic and 90% reported negative effects including staff morale, service delivery difficulties and a reduction in volunteers. Recently, rising prices have affected donor and voluntary organisation budgets. We are extremely proud at Grassroots to have been able to support our local sector through such challenging times and we thank all of our donors and supporters who so generously provide the funds to help local people.

Investments

Our investment funds moved very little during the year reflecting markets which have had to contend with inflationary pressures resulting from higher energy prices. Our M&G holding provides a good dividend return whilst the Schroder fund is designed for risk limitation through its widespread diversification. Both investments will be kept under review.

Activities and Fund Management Duties

Grassroots once again provided treasurer's services to The Colchester Mayor's Appeal Fund. It was very pleasing to note that The Mayor's Appeal Fund Committee were able to hold many more fund-raising events than in the previous 2 years. We have also assisted the Colchester Medical Charitable Trust with administrative and grant-making activities supporting medical research and education.

Grants

During the financial year 23 awards were made under the Grassroots Small Grant Programme and these are detailed later in this report. This number is broadly similar to the previous year but not yet recovered to pre-pandemic levels. Grassroots has continued to prioritise financial assistance towards the delivery of services which help to alleviate loneliness and isolation and to support causes which are important to local people. Our grant awards have provided a huge range of opportunity for young and old alike. Vulnerable adults have been helped to harness their creative skills, children have enjoyed camping equipment, craft materials and horseriding opportunities and communities in Colchester, Jaywick and Harwich enjoyed festivals, pantomimes and theatre performances. 2 grant recipients needed food for beneficiaries and a number of others provided for basic needs such as clothing and washing facilities. The care and social welfare provided by these organisations is unwavering and often delivered with limited resources by volunteer committees, to ensure that local people can thrive in our communities. We thank you all for your hard work and commitment.

**GRASSROOTS
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LEGAL & ADMIN INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**

As always, my personal thanks go to our volunteer, Bonnie Hill, and to all the trustees who so generously give their time and expertise to help local good causes.

Sue Hawes
Director



Walton Junior Sea Cadets wearing new sweatshirts courtesy of Grassroots

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
LEGAL & ADMIN INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**

Small Grant Awards 2022/23

Organisation Name/Location	Grant Purpose	Amount
1st Ardleigh Scouts	Tents & other camping equipment	£750
Harwich International Shanty Festival	Various festival expenditure including projector & bespoke props	£980
Horserangers Assn (Harwich) Ltd	New riding hats for disadvantaged children	£1,000
Coffin Club Colchester	Educational courses including venue hire & insurance	£500
Mistley Kids Club	Art and craft materials and sensory toys for children with additional needs	£500
St Stephen's Church Colchester	2 YMCA youth workers	£1,000
Stepping Stones Play & Learn	A new fridge & washing machine	£500
BASICS	A SimMan Manikin for training in advanced medical procedures	£1,000
Reanella Trust	On-line programme to improve mental health in young people from Greenstead	£500
St Mary the Virgin Church West Bergholt	Food in School Holidays Project	£250
Point Clear Community Association	Replacement of main hall lights with LEDs	£1,000

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
LEGAL & ADMIN INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**

Small Grant Awards 2022/23

Organisation Name/Location	Grant Purpose	Amount
Berechurch Youth Club	Annual hall hire for weekly youth club for 125 members	£1,000
1st Class Brass	Internet, band fees, PRS & insurance	£466
Walton on the Naze Sea Cadets	Uniform and team clothing	£623
Hope @ Trininty Day Centre	Food for the day centre support service for homeless and vulnerable people	£1,000
Jaywick Community Resource Centre	Annual pantomime for local children	£706
The Ark Family Centre	Staff uniforms	£500
Starr in the Community	To fund 60 children to see the Winter Show at Charter Hall	£500
Blossome CIC	Insurance & DBS Checks	£423
Frinton WI	Small folding tables for community use	£500
Colchester Gateway Clubs	A creative writing course for club members	£500
The Harwich Festival	Sing-along sessions for vulnerable adults	£500

**GRASSROOTS
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LEGAL & ADMIN INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**



"With the rising cost of living many of our families can only afford to put their washing on once a week and by us helping with their children's clothes worn at nursery this has helped reduced stress and anxiety for parents who have little spare cash to buy lots of clothes for their child."

Liz Taverner

Stepping Stones Play &



'Both the children and adults really enjoyed the afternoon, for some it was a first time pantomime.

Memories were made, and it took a couple of hours out from the harsh reality of the world as it is at the moment.'

Jacky

Jaywick Resource Centre

**GRASSROOTS
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LEGAL & ADMIN INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**



Everyone gets busy at the Harwich International Shanty Festival

**GRASSROOTS
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CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023**



Volunteer medic practice life-saving skills for road-side critical care in Essex

GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

Chairman's Report

I have pleasure in presenting the Chairman's report for year-end 31st March 2023, which details a continuation of the many good works that Grassroots has been doing in both Colchester and Tendring since 1990.

As the Chairman, I wanted to salute the sterling work that Sue Hawes carries out year in, year out, but especially the last few years as we come to terms with the COVID pandemic and adjust ways of working back to some sort of normality. Therefore I ask all trustees, friends, supporters and beneficiaries to join me in expressing our gratitude to Sue, who continues to keep us all on track and to enable our wonderful achievements to help so many deserving causes.

As has become the norm in recent years, Sue handles the Colchester Mayor's Appeal finances (thank you Sue). That is on top of managing the grant funding applications of many small charities and organisations. As in previous reports we need to recognise in a positive way that using our simple process of a one sheet form is a great way of engaging on a one to one basis with grant applicants. The applications can then be presented in a coherent way for trustees to consider.

For us, as trustees, it is incredibly pleasing to see the difference that Grassroots brings to small groups who do such inspirational projects and who would not be able to get tasks off the ground without our vital pump priming.

As I spelt out in the report for 2022, the trustees are an inspiration to me personally. We have had new trustees join us since last year (thank you Cyril Liddy and Indi for joining the charity) you have already greatly assisted our deliberations in the past 12 months.

Finances, grant applications and our place in both Tendring and Colchester community life, are dealt with in a pragmatic and thoughtful way. **Dear trustees, thank you to all for your commitment throughout the past year!**

With the height of the COVID period behind us now, we look forward to assisting communities in reducing isolation, improving healthy interaction, and providing so many Tendring and Colchester groups with better engagement right where it's needed.

Incomings of £64,061 and outgoings of £37,881 are just the headlines, the detail beneath that shows we helped 23 organisations geographically spread across Tendring and Colchester. The range of our beneficiaries can be seen within the pages of the Financial and Directors' report.

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

On a final note, could I appeal for more sponsors and supporters to assist the work of Grassroots, and I will asking both Tendring and Colchester District Council Chairman, and the Mayor of Colchester to assist in promoting out work within their sphere of influence.

**Dave Harris
Chairman**



December 2022 - Grassroots is presented with the Kate Guilfoyle Memorial Shield by Nigel Spencer of Ramsay and Dovercourt Crusaders in recognition of practical and financial support to the community

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Receipts					
Donations, legacies and other similar receipts	2	11,913	47,110	59,023	30,573
Operating activities to further Charity's objects	3	-	-	-	1,000
Operating activities to generate funds	4	124	-	124	159
Investment income	5	3,299	1,614	4,913	4,644
Total receipts		15,336	48,724	64,060	36,376
Payments					
Payments for generating funds	6	-	-	-	22
Charitable payments					
Grants paid	7	15,698	1,500	17,198	13,652
Charitable activities	8	1,101	11,330	12,431	992
Support costs	9	7,444	-	7,444	7,629
Management & administration	10	808	-	808	96
Total payments		25,051	12,830	37,881	22,391
Net of receipts/(payments)		(9,715)	35,894	26,179	13,985
Cash funds as at 1 April 2022		14,631	12,770	27,401	13,416
Cash funds as at 31 March 2023		4,916	48,664	53,580	27,401

Notes on pages 15 to 18 form part of these accounts

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
STATEMENT OF ASSET AND LIABILITIES
AS AT 31 MARCH 2023**

	Notes	2023 £	2022 £
<u>Monetary assets</u>			
Cash at bank and in hand:	11	53,580	27,401
Total monetary assets		53,580	27,401
Unrestricted		4,916	14,631
Restricted		48,664	12,770
Total Funds		53,580	27,401
<u>Other monetary assets</u>			
<u>Investment assets</u>			
CCLA Charities investment fund		5,295	5,501
Schroders Charity multi-asset fund		73,438	79,806
M&G Investments		30,337	32,311
Total investment assets		109,070	117,618
<u>Assets retained for the Charity's own use</u>			
Computer equipment		-	-
		-	-
<u>Liabilities</u>			
Independent examiner fee	12	310	564
		310	564

These accounts were approved by the Trustees and signed on their behalf by :

Signed:  Date: 22nd June 2023

Alice Brothie (Trustee)

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and applicable accounting standards. The accounts are prepared on a cash basis.

Incoming resources

All material incoming resources have been included on a receivable basis i.e. they are included if the date receivable falls within the period covered by these accounts.

Resources expended

These have been analysed using a natural classification.

Going Concern

The charity is operating on a going concern basis.

2. Donations, legacies and other similar receipts

	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Individual donations	11,413	1,905	13,318	21,810
Colchester Mayor's Appeal fund 22/23	-	41,869	41,869	8,013
Colchester Mayor's Appeal fund 20/21	-	3,336	3,336	-
Returned grant	500	-	500	750
	11,913	47,110	59,023	30,573

3. Operating activities to further Charity's objects

	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Contract income	-	-	-	1,000
	-	-	-	1,000

4. Operating activities to generate funds

	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Fundraising	124	-	124	159
	124	-	124	159

5. Investment income

	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Interest	3,299	1,614	4,913	4,644
	3,299	1,614	4,913	4,644

6. Payments for generating funds

	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Other	-	-	-	22
	-	-	-	22

GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

7. Grants paid	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Unrestricted				
1st Ardleigh Scouts	750	-	750	-
1st Class Brass	466	-	466	-
AARCA	-	-	-	400
Basics	1,000	-	1,000	-
Blossome CIC	423	-	423	-
Brightlingsea Community Assn	-	-	-	500
Challenging MND	1,000	-	1,000	-
Coffin Club	500	-	500	-
Colchester Athletic FC	-	-	-	300
Creative Expression Community Group	-	-	-	500
Great Bentley Parochial Church	-	-	-	1,000
Great Bentley Village Queens Jubilee committee	-	-	-	500
Frinton WI	500	-	500	-
Harwich International Shanty Festival	980	-	980	500
Harwich Kinder Transport	-	-	-	1,000
Horserangers Association Harwich	1,000	-	1,000	-
Jaywick Community Resource Centre	706	-	706	-
Lads Need Dads	-	-	-	1,000
Mistley Kids Club	500	-	500	-
Parish of Newtown & Hythe (St Stephen's)	1,000	-	1,000	-
Parkeston Welfare Park	-	-	-	1,500
Point Clear Community Association	1,000	-	1,000	-
Ramsey Crusaders	1,000	-	1,000	-
Remap N Essex	-	-	-	750
SATCO (Salvation Army)	-	-	-	480
Starr in the Community	500	-	500	672
Stepping Stones	500	-	500	-
Tavern FC	-	-	-	960
TCVS	-	-	-	600
Tendring Brass Band	-	-	-	985
The Ark Family Centre	500	-	500	-
The Harwich Festival	500	-	500	-
The Reanella Trust	500	-	500	-
Thorpe Le Soken Sports Club	500	-	500	-
Trinity Methodist Church	1,000	-	1,000	-
Walton Community Centre	-	-	-	1,067
Walton Pre School	-	-	-	649
Walton on the Naze Brownies	-	-	-	289
Walton on the Naze Cadets	623	-	623	-
West Bergholt PCC	250	-	250	-
Restricted funds				
Berechurch Youth Club	-	1,000	1,000	-
Colchester Gateway Clubs	-	500	500	-
	15,698	1,500	17,198	13,652

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

7.1 General grant-making is made to a variety of local community and voluntary organisations.

8. Charitable activities	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Mayor's Appeal Fund	-	11,330	11,330	-
Insurance	214	-	214	184
PPS & telephone & web	426	-	426	522
Subscriptions	461	-	461	286
	1,101	11,330	12,431	992

9. Support costs	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
Staffing	7,218	-	7,218	7,298
Expenses	226	-	226	331
	7,444	-	7,444	7,629

10. Management and Administration	Unrestricted Fund £	Restricted Fund £	Total 2023 £	Total 2022 £
Professional fees	564	-	564	-
Support costs	244	-	244	96
	808	-	808	96

10.1 Staff costs include consultancy work undertaken by the Director and the administration of the Mayor's Appeal Funds and Colchester Medical Charitable Trust.

11. Cash Funds	Balance at 01/04/22 £	Incoming £	Outgoing £	Transfers £	Balance at 31/03/23 £
Unrestricted					
General fund	14,631	15,336	(25,051)	-	4,916
	14,631	15,336	(25,051)	-	4,916
Restricted Funds					
Clacton Needs	151	154	-	-	305
Berechurch and Blackheath	4,267	1,460	(1,000)	-	4,727
Simon Jaggard Fund	150	1,905	(500)	-	1,555
Mayor's Appeal Fund 22/23	-	41,869	(11,330)	-	30,539
Mayor's Appeal Fund 20/21	8,202	3,336	-	-	11,538
Totals	12,770	48,724	(12,830)	-	48,664

11.1 General fund

Consists of fund raising and income to enable grant making.

11.2 Restricted fund

Consists of managed fund balances, including funds managed on behalf of the Colchester Mayor's appeal, and restricted donations etc for restricted grant making.

12 The Independent Examiners Fee will be £310.00.

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

13 Staff

The Charity employs 1 permanent part-time staff member.

No member of staff earned over £60,000.

14 Trustee remunerations

No remuneration was paid to any Trustee or to any person(s) known to be connected with any of them.

15 Related party

During the year ended 31st March 2023 a donation totalling £10,000 was received from the Colin Bennett charitable trust.