

GRASSROOTS - THE COLCHESTER & TENDRING COMMUNITY TRUST

Charity registration number 803193

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**



**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
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FOR THE YEAR ENDED 31 MARCH 2022**

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GRASSROOTS

(THE COLCHESTER & TENDRING COMMUNITY TRUST)

LEGAL & ADMIN INFORMATION

FOR THE YEAR ENDED 31 MARCH 2022

Status

The trust was formed as an unincorporated charity on 29th November 1989. In April 2008 the working name of GRASSROOTS was adopted.

Trustees

D Harris (Chairman)
A Brett
B Ellis
C Bennett
D Knock
D Mcleod
E Bloomfield
J Challinor
R Needham

Charity number

803193

Independent Examiner

Community360
Winsley's House
High Street
Colchester
CO1 1UG

Business address

17 James Carter Road
Colchester
CO3 9XA

Bankers

Barclays Bank PLC
High Street
Colchester
Essex

Trustees Appointments

Trustees, upon appointment, may initially serve for a five-year term. Under the terms of the Trust Deed, a Trustee is eligible for re-appointment provided that no trustees shall be appointed for more than two consecutive terms.

GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) LEGAL & ADMIN INFORMATION FOR THE YEAR ENDED 31 MARCH 2022

Objects of the Charity

The objects of the charity as stated in the Trust Deed dated 29 November 1989 are as follows:

- (a) the promotion of any charitable purposes for the benefit of the community in the Area in particular (but without limitation) in the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness
- (b) other exclusively charitable purposes which are in the opinion of the trustees beneficial to the community in the Area

The trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake and have used their powers in particular to assist other charitable organisations both financially and in the provision of information and practical support.

Reserves Policy

The trustees of the charity believe that reserves are required to ensure the continued smooth running of the charity in the event that there is disruption to any income stream. The charity relies upon grants, bank interest, management fees, donations and sponsorship to contribute towards running costs, all of which are relatively insecure.

The trustees believe that the charity needs to hold in reserve funds as detailed below:

- An amount approximately equal to 12 months running costs. (£8,000).
- A contingency fund to support possible staff redundancy costs. (£3,230).

In addition, the trustees wish to build a long-term endowment fund to produce secure income, which can be used for the benefit of local groups for years to come. With donor's permission, funds not immediately required for grant making or operating costs, will be applied to the 'Endowment Fund'.
The Reserves Policy is reviewed annually in November.

GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

Financial and Director's Report

Income

Grassroots' total income for the year was £36,376. Without grant funding from local authorities, Grassroots is now dependent on donors and investment and contract income. Small charities continue to find themselves in challenging times and thanks to the generosity of donors, Grassroots has been exceptionally fortunate in being able to maintain grant giving throughout this difficult period.

The trustees thank all of our donors and supporters who so generously provide the funds to help local voluntary organisations.

The investment world had a satisfactory year to 31st March last. Stock market prices rose with FTSE All share index returning a positive 9%.

Our Schroder Multi Asset fund appreciated by 3.6% and gave an income return of 3.8%.

The M & G Fund with its greater exposure to equities rose by 7% and produced an income of 5.1%. We believe these well spread funds should continue to provide income well above returns available elsewhere, and also a long term hedge against inflation which threatens to debase the real worth of accumulated cash.

Activities and Fund Management Duties

I was delighted to have been able to work with Cllr Robert Davidson providing treasurer's services to The Colchester Mayor's Appeal Fund. The Mayor's Appeal Fund Committee were unable to hold their usual fund-raising events and did a superb job in very challenging circumstances. We have also assisted the Colchester Medical Charitable Trust with administrative and grant-making activities supporting medical research and education.

Grants

During the financial year 22 awards were made under the Grassroots Small Grant Programme and these are detailed later in this report. This number represents a slight increase over the number awarded last year and hopefully reflects the fact that small groups and organisations are beginning to resume their usual activities. Grassroots has continued to prioritise financial assistance towards the delivery of services which help to alleviate loneliness and isolation and to support causes which are important to local people. Our grant awards have provided isolated and vulnerable people with opportunities to keep in touch, to receive information and education and to enjoy sport and fitness and theatre performances. We thank our beneficiary organisations for all that they do. The care and social welfare provided by these organisations, which are often run on very limited budgets, by volunteer committees, ensure that local people can thrive.

GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

As always, my grateful thanks go to our volunteer Bonnie Hill for her invaluable help in assisting Grassroots and to all the trustees for their time and dedication to local causes.

Sue Hawes
Director



Creative Expression Community Group
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**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
TRUSTEE ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

Small Grant Awards 2021/22

Organisation Name/Location	Grant Purpose	Amount
Gt Bentley Parish News (St Mary's Church)	Towards replacement photocopier helping to keep villagers informed	£1,000
Walton Community Centre	A floor mounted notice board to advertise activities and bring people together	£567
Community Voluntary Services Tendring	Towards gardening equipment for the community allotment.	£600
The Salvation Army	Towards screen dividers for the café area.	£480
Harwich Shanty Festival	Towards publicity and insurance for the festival.	£500
Parkeston Welfare Park & Football Club	Towards a children's slide at the park	£1,000
Tendring Brass Band	Towards refurbishment of the band room	£985
Remap North Essex	Materials and travel expenses for volunteers making bespoke equipment for people with disabilities	£750
Creative Expression Community Group	Craft packs for use in lockdown.	£500
Tavern Football Club	Towards pitch hire	£960
Assisting Adult Recovery from Childhood Abuse	Insurance and venue hire for support groups	£400

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
TRUSTEE ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

Small Grant Awards 2021/22

Organisation Name/Location	Grant Purpose	Amount
Colchester Athletic Football Club (Youth)	Maintenance work and new equipment	£300
Lads Need Dads	Towards laptops and phones for volunteers supporting mothers and carers	£1,000
Brightlingsea Community Association	Gifts for children visiting the Christmas market	£500
Harwich Kindertransport Memorial and Learning Trust	Towards an audio bench recording the testimonies of the children of the kindertransport	£1,000
Circus Starr	Theatre performance for children with disabilities and their families	£672
Parkeston Welfare Park & Football Club	Towards equipment for mother and baby coffee mornings	£500
Gt Bentley Queen's Platinum Jubilee Committee	Towards insurance for village Jubilee celebration	£500
Thorpe Sports and Social Club	Towards Jubilee celebration	£500
Ramsey and Dovercourt Crusaders	Towards residential trip to Isle of Wight for young people	£1,000
Walton Community Centre	To replace and upgrade security alarm	£500
Walton Pre-school	A new laptop for remote meetings	£649

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
TRUSTEE ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022**



'This money has made a massive difference in the quality of match day and training we can provide, along with helping with day to day running costs.'
**Ashley Tappenden
Tavern FC**



'CVST Dovercourt Community Allotment has greatly benefitted from the Grassroots grant'

**Tracie Lawrie
Community Voluntary
Services Tendring**

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
TRUSTEE ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022**



Volunteers get busy at the Tendring Brass Band clubhouse with a major refurbishment project

GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

Chairman's Report

I have pleasure in presenting the Chairman's report for year-end 31st March 2022, which details a continuation of the many good works that Grassroots has been doing in both Colchester and Tendring since 1990.

It is my first report as your Chairman, and I wanted to emphasize the work that Sue Hawes carries out year in, year out, but especially the last two years as we come to terms with the COVID pandemic. I know that all of us, trustees, friends, supporters and beneficiaries will join me in expressing our gratitude to Sue, who continues to keep us all on track and to enable our wonderful achievements to help so many deserving causes.

Sue is once again handling the Colchester Mayor's Appeal finances (thank you Sue). That is on top of managing the grant funding applications of many small charities and organisations, using our simple process of engaging on a one to one basis and assisting them all to put together a request in a coherent way for our trustees to consider.

On that subject, the trustees are an inspiration to me personally. Finances, grant applications and our place in both Tendring and Colchester community life, are dealt with in a pragmatic and thoughtful way. Thank you to all for your commitment throughout the past year.

I wanted to especially single out Colin Bennett who preceded me as Chairperson for special thanks. His calm way and intelligent, thoughtful method of dealing with financial matters never fails to enthral me. Big thanks also to Bonnie Hill for her superb help with our social media platforms.

Organizations continue to approach us because we help out smaller charities, many of which may not qualify for traditional grant funding. It seems to me our grant application numbers are starting to increase as communities recover. As Colin said in the chairman's report last year "The needs are no less and in many cases are greater, as organisations try to gear up to a return to normality". It is just as true this year.

Incomings of £36k and outgoings of £22K is just the headline, the detail beneath that shows we helped 22 organisations geographically spread across Tendring and Colchester. The range of our beneficiaries can be seen within the pages of the Financial and Directors' report.

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

I finish with an appeal for more sponsors and supporters to assist the work of Grassroots, and I will be asking both Tendring District Council Chairman, and the Mayor of Colchester to assist in promoting our work within their sphere of influence.

**Dave Harris
Chairman**



Taking delivery of the new copier at Great Bently Parish News

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of Grassroots (Colchester & Tendring Community Trust) for the year ended 31 March 2022 which are set out on pages twelve to seventeen.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex

Date *26th June 2022*

GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
Receipts					
Donations, legacies and other similar receipts	2	22,560	8,013	30,573	15,149
Operating activities to further Charity's objects	3	1,000	-	1,000	1,000
Operating activities to generate funds	4	159	-	159	13
Investment income	5	3,076	1,568	4,644	4,386
Total receipts		26,795	9,581	36,376	20,548
Payments					
Payments for generating funds	6	22	-	22	-
Charitable payments					
Grants paid	7	13,652	-	13,652	26,415
Charitable activities	8	992	-	992	1,360
Support costs	9	7,629	-	7,629	6,758
Management & administration	10	96	-	96	351
Total payments		22,391	-	22,391	34,885
Net of receipts/(payments)		4,404	9,581	13,985	(14,337)
Cash funds as at 1 April 2021		10,227	3,189	13,416	27,752
Cash funds as at 31 March 2022		14,631	12,770	27,401	13,416

Notes on pages 14 to 17 form part of these accounts

GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
STATEMENT OF ASSET AND LIABILITIES
AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
<u>Monetary assets</u>			
Cash at bank and in hand:	11	27,401	13,415
Total monetary assets		27,401	13,415
Unrestricted		14,631	10,227
Restricted		12,770	3,189
Total Funds		27,401	13,415
<u>Other monetary assets</u>			
<u>Investment assets</u>			
CCLA Charities investment fund		5,501	5,062
Schroders Charity multi-asset fund		79,806	76,986
M&G Investments		32,273	30,117
Total investment assets		117,580	112,166
<u>Assets retained for the Charity's own use</u>			
Computer equipment		-	87
		-	87
<u>Liabilities</u>			
Independent examiner fee	12	564	282
		564	282

These accounts were approved by the Trustees and signed on their behalf by :

Signed: 

Alice Brett (Trustee)

Date: 21/5/22

GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

2. Donations, legacies and other similar receipts	Unrestricted Fund	Restricted Fund	2022 Total	2021 Total
	£	£	£	£
Individual donations	21,810	-	21,810	12,459
Colchester Mayor's Appeal fund 19/20	-	-	-	2,501
Colchester Mayor's Appeal fund 20/21	-	8,013	8,013	189
Returned grant	750	-	750	-
	22,560	8,013	30,573	15,149
3. Operating activities to further Charity's objects	Unrestricted Fund	Restricted Fund	2022 Total	2021 Total
	£	£	£	£
Contract income	1,000	-	1,000	1,000
	1,000	-	1,000	1,000
4. Operating activities to generate funds	Unrestricted Fund	Restricted Fund	2022 Total	2021 Total
	£	£	£	£
Fundraising	159	-	159	13
	159	-	159	13
5. Investment income	Unrestricted Fund	Restricted Fund	2022 Total	2021 Total
	£	£	£	£
Interest	3,076	1,568	4,644	4,386
	3,076	1,568	4,644	4,386
6. Payments for generating funds	Unrestricted Fund	Restricted Fund	2022 Total	2021 Total
	£	£	£	£
Other	22	-	22	-
	22	-	22	-

GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

7. Grants paid	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
Unrestricted				
AARCA	400	-	400	-
Age Concern	-	-	-	1,000
Brightlingsea Community Assn	500	-	500	
Colchester Athletic FC	300	-	300	
Colchester Gateway Clubs	-	-	-	775
Creative Expression Community Group	500	-	500	
Great Bentley Parochial Church	1,000	-	1,000	-
Great Bentley Village Queens Jubilee committee	500	-	500	
Favours For Neighbours	-	-	-	500
Harwich International Shanty Fes	500	-	500	-
Harwich Kinder Transport	1,000	-	1,000	
Home-Start Colchester	-	-	-	500
Lads Need Dads	1,000	-	1,000	
Little Clacton Carpet Bowls	-	-	-	794
Parkeston Welfare Park	1,500	-	1,500	
RCCE	-	-	-	500
Remap N Essex	750	-	750	
Re-Engage Ltd	-	-	-	1,000
Rowhedge Coastal Rowing Club	-	-	-	1,000
SATCO (Salvation Army)	480	-	480	-
Signpost Tendring	-	-	-	500
Starr in the Community	672	-	672	
Tavern FC	960	-	960	
TCVS	600	-	600	750
Tendring Brass Band	985	-	985	-
Tendring Model Railway Club	-	-	-	600
The Horse Rangers Assn Harwich Ltd	-	-	-	1,000
The Meadow Millennium Green Trust	-	-	-	450
Walton Community Centre	1,067	-	1,067	-
Walton Pre School	649	-	649	
Walton on the Naze Brownies	289	-	289	560
Restricted funds				
Age Concern	-	-	-	1,639
Army Benevolent Fund	-	-	-	1,639
Barnardos	-	-	-	600
Berechurch Youth Club	-	-	-	896
Camp Jojo	-	-	-	1,000
Colchester Citizen's Advice Bureau	-	-	-	1,639
Colchester Chinese Assn	-	-	-	1,639
Colchester Food Bank	-	-	-	1,639
Colchester YES	-	-	-	1,639
Mercury Theatre	-	-	-	1,639
MIND	-	-	-	1,639
Uturn	-	-	-	880
	13,652	-	13,652	26,415

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

7.1 General grant-making is made to a variety of local community and voluntary organisations.

8. Charitable activities	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
Insurance	184	-	184	184
PPS & telephone & web	522	-	522	778
Subscriptions	286	-	286	398
	992	-	992	1,360

9. Support costs	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
Staffing	7,298	-	7,298	6,600
Expenses	331	-	331	158
	7,629	-	7,629	6,758

10. Management and Administration	Unrestricted Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
Professional fees	-	-	-	282
Support costs	96	-	96	69
	96	-	96	351

10.1 Staff costs include consultancy work undertaken by the Director and the administration of the Mayor's Appeal Funds and Colchester Medical Charitable Trust.

11. Cash Funds	Balance at 01/04/21 £	Incoming £	Outgoing £	Transfers £	Balance at 31/03/22 £
Unrestricted					
General fund	10,227	26,795	(22,391)	-	14,631
	10,227	26,795	(22,391)	-	14,631
Restricted Funds					
Clacton Needs	-	151	-	-	151
Berechurch and Blackheath	2,850	1,417	-	-	4,267
Simon Jaggard Fund	150	-	-	-	150
Mayor's Appeal Fund 20/21	189	8,013	-	-	8,202
Totals	3,189	9,581	-	-	12,770

11.1 General fund

Consists of fund raising and income to enable grant making.

11.2 Restricted fund

Consists of managed fund balances, including funds managed on behalf of the Colchester Mayor's appeal, and restricted donations etc for restricted grant making.

12 The Independent Examiners Fee will be £282.00.

**GRASSROOTS
(THE COLCHESTER & TENDRING COMMUNITY TRUST)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

13 Staff

The Charity employs 1 permanent part-time staff member.

No member of staff earned over £60,000.

14 Trustee remunerations

No remuneration was paid to any Trustee or to any person(s) known to be connected with any of them.

15 Related party

During the year ended 31st March 2020 a donation totalling £20,000 was received from the Colin Bennett charitable trust.

16 Going concern

The charity is operating on a going concern basis.

