

# THE COLCHESTER AND TENDRING COMMUNITY TRUST

England & Wales · Charity number 803193

## Details

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Other names	GRASSROOTS
Status	Registered
Legal form	Trust
Registered	1990-04-23
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	17 James Carter Road Colchester CO3 9XA
Phone	07572760849
Email	<a href="mailto:grassrootscharity@outlook.com">grassrootscharity@outlook.com</a>
Website	<a href="http://www.grassrootscharity.org">www.grassrootscharity.org</a>

## Activities

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**Objects:** A. THE PROMOTION OF ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE AREA IN PARTICULAR (BUT WITHOUT LIMITATION) IN THE ADVANCEMENT OF EDUCATION THE PROTECTION OF GOOD HEALTH BOTH MENTAL AND PHYSICAL AND THE RELIEF OF POVERTY AND SICKNESS. B. OTHER EXCLUSIVELY CHARITABLE PURPOSES WHICH ARE IN THE OPINION OF THE TRUSTEES BENEFICIAL TO THE COMMUNITY IN THE COMBINED AREA OF THE COLCHESTER BOROUGH COUNCIL AND AREAS ADJACENT.

**Activities:** Charity making small grants and providing other assistance to voluntary and community organisations operating in Colchester and Tendring.

## Classification

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- **How:** Makes Grants To Organisations, Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** SEE OBJECTS
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£18,841	£47,410	-	-
2024-03-31	£59,719	£88,930	-	-
2023-03-31	£64,060	£37,881	-	-
2022-03-31	£36,376	£22,391	-	-
2021-03-31	£20,548	£34,885	-	-

## Trustees

Name	Role	Appointed
Alice Charlotte Brothie		2025-07-08
Brenda Ellis		2020-11-17
COLIN NELSON BENNETT		2025-07-08
David Harris		2016-05-17
David Paul McLeod		2025-07-08
Edward Anthony Bloomfield		2016-11-22
Indira Allen		2025-07-08
James Highton Challinor		2019-09-24
Robert Arthur Needham		2018-11-22

**THE COLCHESTER AND TENDRING COMMUNITY TRUST**

England & Wales - Charity number 803193

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# Accounts

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**GRASSROOTS - THE COLCHESTER &  
TENDRING COMMUNITY TRUST**

**Charity number 803193**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**



***Community  
Accounts Service***

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
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FOR THE YEAR ENDED 31 MARCH 2024**

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# GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) LEGAL & ADMIN INFORMATION FOR THE YEAR ENDED 31 MARCH 2024

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## **Status**

The trust was formed as an unincorporated charity on 29th November 1989. In April 2008 the working name of GRASSROOTS was adopted.

**Trustees**

- D Harris (Chairman)
- A Brotchie
- B Ellis
- C Bennett (Vice Chairman)
- D Mcleod
- E Bloomfield
- J Challinor
- R Needham
- I Allen (Resigned)
- C Liddy

**Charity number** 803193

**Independent Examiner**

- Community360
- Winsley's House
- High Street
- Colchester
- CO1 1UG

**Business address**

- 17 James Carter Road
- Colchester
- CO3 9XA

**Bankers**

- Barclays Bank PLC
- High Street
- Colchester
- Essex

## **Trustees Appointments**

Trustees, upon appointment, may initially serve for a five-year term. Under the terms of the Trust Deed, a Trustee is eligible for re-appointment provided that no trustees shall be appointed for more than two consecutive terms.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Objects of the Charity**

The objects of the charity as stated in the Trust Deed dated 29 November 1989 are as follows:

- (a) the promotion of any charitable purposes for the benefit of the community in the Area in particular (but without limitation) in the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness
- (b) other exclusively charitable purposes which are in the opinion of the trustees beneficial to the community in the Area

The trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake and have used their powers in particular to assist other charitable organisations both financially and in the provision of information and practical support.

**Reserves Policy**

The trustees of the charity believe that reserves are required to ensure the continued smooth running of the charity in the event that there is disruption to any income stream. The charity relies upon grants, bank interest, management fees, donations and sponsorship to contribute towards running costs, all of which are relatively insecure.

The trustees believe that the charity needs to hold in reserve funds as detailed below:

- An amount approximately equal to 12 months running costs. (£9,353).
- A contingency fund to support possible staff redundancy costs. (£4,208).

In addition, the trustees wish to build a long-term endowment fund to produce secure income, which can be used for the benefit of local groups for years to come. With donor's permission, funds not immediately required for grant making or operating costs, will be applied to the 'Endowment Fund'.

The Reserves Policy is reviewed annually in November.

# **GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024**

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## **Financial and Director's Report**

### **Income**

The Charity's total income for the year was £59,719 which includes monies raised by The Colchester Mayor's Appeal Fund Committee. The income is primarily comprised of donations from individuals and businesses. Grassroots is dependent on the generosity of donors plus small amounts of investment and contract income to cover expenses and to support the Charity's grant making activities. According to data provided by Charities Aid Foundation in 2023, 81% of charities say that demand for their services has increased compared to the the previous year whilst only 38 % felt that they could afford to meet the demand. As ever we are extremely proud and thankful to have been able to support our local sector through these difficult times and we thank all of our donors and supporters who so generously provide the funds to help local people.

Our operational expenses are kept to a minimum reflecting the Charity's commitment to prudent financial management and desire to maximise resources for community impact via the grants programme.

### **Investments**

The charity invests funds which are not needed for immediate grant making in professionally managed portfolios designed for the charity sector. Our multi asset fund is designed to spread risk amongst different categories of investment in order to provide a return in the good times and limit damage in the bad times. Our Equities fund is designed to provide a good dividend return. In the last financial period both funds have performed adequately providing a quarterly income to supplement grant making and both will be kept under review.

### **Activities and Fund Management Duties**

Grassroots once again provided treasurer's services to The Colchester Mayor's Appeal Fund and distributed funds to beneficiary organisations. We also assisted the Colchester Medical Charitable Trust with administrative support for their AGM and charitable activities.

### **Small Grants Programme**

During the financial year 25 deserving organisations were selected for financial awards under the Grassroots Small Grant Programme. These are detailed later in this report. Grassroots has continued to prioritise financial assistance towards the delivery of services which help to alleviate loneliness and isolation and to support causes which are important to local people. In the hands of committed volunteers and community organisations each award delivers more than simple financial assistance: It represents a community effort to address pressing social needs. Our awards have once again provided a huge range of opportunity for young and old alike. The awards covered a diverse range of needs, from supporting operational expenses like

# GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) LEGAL & ADMIN INFORMATION FOR THE YEAR ENDED 31 MARCH 2024

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running costs and core activities to funding specific projects such as cladding for a meeting hall HQ and production costs for a village magazine. The awards also facilitated community initiatives such as cancer education programs, respite clubs, and emotional wellbeing workshops. Additionally, grants aided in acquiring essentials like sturdy shelving, tools for woodworking, and kitchen equipment, enhancing organisational capabilities. Our beneficiary organisations continue to deliver steadfast care and social welfare services, often operating with minimal resources through volunteer committees. Their dedication ensures that local communities flourish and we extend our gratitude to all involved for their tireless efforts and unwavering commitment.

As always, my personal thanks go to our volunteer, Bonnie Hill, and to all the trustees who so generously give their time and expertise to helping local good causes.

**Sue Hawes**  
Director



**Clacton Mental  
Wellbeing Choir**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

**Small Grant Awards 2023/24**

<b>Organisation Name/Location</b>	<b>Grant Purpose</b>	<b>Amount</b>
<b>2nd Walton on the Naze Brownies</b>	Running Costs and camp	£961
<b>Great Bentley Scout &amp; Guide Group</b>	Cladding for meeting hall H Q	£1,000
<b>1st Holland on Sea Brownies &amp; Guides</b>	Pack holiday 2023	£1,000
<b>Upmarket Magazine</b>	Production Costs of village magazine	£588
<b>Harwich Hive</b>	Sturdy shelving and storage boxes	£899
<b>Bridgeway Mission CIC</b>	Tools for woodworking skills	£1,000
<b>The Robin Cancer Trust</b>	Cancer education programme in North East Essex	£1,000
<b>Stepping Stones Play &amp; Learn Group</b>	Towards running costs	£1,000
<b>Mistley Kids Club</b>	Activities at Saturday respite club	£1,000
<b>TCVS</b>	Towards costs of Windrush event	£1,000
<b>Berechurch Ladies Fellowship</b>	Hall hire	£880

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

**Small Grant Awards 2023/24**

<b>Organisation Name/Location</b>	<b>Grant Purpose</b>	<b>Amount</b>
Jaywick Revival CIC	Foodbank Parcels	£500
Colchester Retired Rail Association	Fish & Chip meal for retired members	£350
Arlesford PTA	Swimming pool refurbishments	£1,000
Jaywick Community Resource Centre	Childrens' Christmas pantomime	£500
Heads2Minds	Emotional wellbeing programme	£1,000
Birch Hall Adventures	Climbing harnesses and ropes	£1,000
Acorn Villages Ltd	Christmas tree and lights	£500
The Ark Family Resource Centre	Stay & play group running costs and uniforms	£1,000
Starr in the Community	Winter performance for children	£500
Clacton Coast Mental Wellbeing	Community Choir costs	£1,000
Disability Advice and Wellbeing Network (DAWN)	Benefits workshops	£870

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Small Grant Awards 2023/24**

<b>Organisation Name/Location</b>	<b>Grant Purpose</b>	<b>Amount</b>
<b>Dumont Luncheon Club</b>	Kitchen equipment	<b>£1,000</b>
<b>St Osyth Historical Society</b>	Display stands and data logger	<b>£780</b>
<b>Colchester Chinese Culture Society CIC</b>	20th anniversary variety show	<b>£1,000</b>

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**



**'The fund was used to create a workshop for the refugees and asylum seekers. This workshop benefited the community, as they learned skills about how to create shelves, how to fix wooden items, create friendships, meet each other, improve mental health and build confidence.**

**I want to thank you again to let this dream happen for the community.'**

**Souzan Yousif**

**Bridgeway Mission**



**'The grant has enabled the Luncheon Club to purchase a commercial grade meat slicer that they desperately needed, and a new microwave. They have also bought new knives and scissors for the kitchen. All of this was needed to replace worn out equipment. The ladies serve up 90 dinners to elderly local residents, each week on a Thursday lunchtime.**

**Ken Belcher  
Dumont Lunch Club**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

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**'Thank you again for your support for The Ark Centre, it means so much to us. The money you kindly gave us supplied staff with uniform which is paramount for us especially for our SEN groups as it makes staff easily identifiable for children. We also used some of the money to provide resources for our Baby Beyond Group which support families with children under 2 for a stay & play.'**

**Claire Bridges  
The Ark Centre, Harwich**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

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**In amongst new shelving provided to Harwich Hive Baby Bank.**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Bringing Christmas cheer for the residents and visitors at Acorn Village, Mistley.**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Chairman's Report**

It is with pleasure I write the Chairperson's report for this year's annual general meeting.

Grassroots charity is a well-established organisation that has the same ethos today as when it was first set up by the pioneers all those years ago. Using sound financial management over the years, the idea of using investments to pump prime local community groups with small grants to empower well-being, inclusion, combating loneliness and encouraging healthy living, both mental health and physical health, is as much needed today as it was on the inaugural meeting of Grassroots.

I have personally always been impressed with the simple application process on a single page, coupled with fact finding and advice by our Director, and then the deliberations by Grassroots' trustees, using past history, local knowledge and pragmatic debate on every application.

Thank you sincerely to Sue for always going the extra mile in managing Grassroots, and to all trustees both past and present and especially to Alice Brotchie, who has served for the past 10 years and will now be taking a well-earned break.

Our communities in Tendring and Colchester are the better for this work and I want to extend my heartfelt thanks to everyone who has contributed to our success this year – your hard work and support make all the difference. Together, we are building a stronger, healthier, and more inclusive community.

**Dave Harris  
Chairman**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2024**

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I report on the accounts of Grassroots (Colchester & Tendring Community Trust) for the year ended 31st March 2024 which are set out on pages 14 to 19.

**Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:

Community360, Winsley's House  
High Street, Colchester, Essex



Date 17/06/2024

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
<b>Receipts</b>					
Donations, legacies and other similar receipts	2	26,401	24,655	51,056	59,023
Operating activities to further Charity's objects	3	3,512	-	3,512	-
Operating activities to generate funds	4	130	-	130	124
Investment income	5	3,390	1,631	5,021	4,913
<b>Total receipts</b>		<b>33,433</b>	<b>26,286</b>	<b>59,719</b>	<b>64,060</b>
<b>Payments</b>					
Payments for generating funds	6	22	-	22	-
<b>Charitable payments</b>					
Grants paid	7	16,566	58,097	74,663	17,198
Charitable activities	8	1,252	3,736	4,988	12,431
Support costs	9	7,996	-	7,996	7,444
Management & administration	10	1,260	-	1,260	808
<b>Total payments</b>		<b>27,096</b>	<b>61,833</b>	<b>88,930</b>	<b>37,881</b>
<b>Net of receipts/(payments)</b>		<b>6,337</b>	<b>(35,547)</b>	<b>(29,211)</b>	<b>26,179</b>
<b>Transfer between funds</b>		<b>(1,500)</b>	<b>1,500</b>	<b>-</b>	<b>-</b>
<b>Cash funds as at 1 April 2023</b>		<b>4,916</b>	<b>48,664</b>	<b>53,580</b>	<b>27,401</b>
<b>Cash funds as at 31 March 2024</b>		<b>9,753</b>	<b>14,617</b>	<b>24,369</b>	<b>53,580</b>

Notes on pages 16 to 19 form part of these accounts

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
STATEMENT OF ASSET AND LIABILITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	2023 £
<b><u>Monetary assets</u></b>			
Cash at bank and in hand:	11	24,369	53,580
<b>Total monetary assets</b>		<b>24,369</b>	<b>53,580</b>
Unrestricted		9,753	4,916
Restricted		14,616	48,664
<b>Total Funds</b>		<b>24,369</b>	<b>53,580</b>
<b><u>Other monetary assets</u></b>			
<b><u>Investment assets</u></b>			
CCLA Charities investment fund		5,781	5,295
Schroders Charity multi-asset fund		78,031	73,438
M&G Investments		29,782	30,337
<b>Total investment assets</b>		<b>113,594</b>	<b>109,070</b>
<b><u>Liabilities</u></b>			
Independent examiner fee	12	340	310
		<b>340</b>	<b>310</b>

These accounts were approved by the Trustees and signed on their behalf by :

Signed: 

Date: 17 June 2024

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. Basis of the preparation of the accounts**

These financial statements have been prepared under the historical cost convention and applicable accounting standards. The accounts are prepared on a cash basis.

**Incoming resources**

All material incoming resources have been included on a receivable basis i.e. they are included if the date receivable falls within the period covered by these accounts.

**Resources expended**

These have been analysed using a natural classification.

**Going Concern**

The charity is operating on a going concern basis.

**2. Donations, legacies and other similar receipts**

	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Individual donations	26,401	3,772	30,173	13,318
Colchester Mayor's Appeal fund 23/24	-	4,441	4,441	-
Colchester Mayor's Appeal fund 22/23	-	13,980	13,980	41,869
Colchester Mayor's Appeal fund 20/21	-	2,462	2,462	3,336
Returned grant	-	-	-	500
	<u>26,401</u>	<u>24,655</u>	<u>51,056</u>	<u>59,023</u>
<b>Total 2023</b>	<u>11,913</u>	<u>47,110</u>	<u>59,023</u>	

**3. Operating activities to further Charity's objects**

	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Contract income	3,512	-	3,512	-
	<u>3,512</u>	<u>-</u>	<u>3,512</u>	<u>-</u>
<b>Total 2023</b>	<u>-</u>	<u>-</u>	<u>-</u>	

**4. Operating activities to generate funds**

	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Fundraising	130	-	130	124
	<u>130</u>	<u>-</u>	<u>130</u>	<u>124</u>
<b>Total 2023</b>	<u>124</u>	<u>-</u>	<u>124</u>	

**5. Investment income**

	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Interest	3,390	1,631	5,021	4,913
	<u>3,390</u>	<u>1,631</u>	<u>5,021</u>	<u>4,913</u>
<b>Total 2023</b>	<u>3,299</u>	<u>1,614</u>	<u>4,913</u>	

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

6. Payments for generating funds	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Other	22	-	22	-
	<u>22</u>	<u>-</u>	<u>22</u>	<u>-</u>
<b>Total 2023</b>	<u>-</u>	<u>-</u>	<u>-</u>	
7. Grants paid	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
<b>Unrestricted</b>				
1st Ardleigh Scouts	-	-	-	750
1st Class Brass	-	-	-	466
1st Holland on Sea Brownies & Guides	1,000	-	1,000	-
2nd Walton on the Naze Brownies	961	-	961	-
Basics	-	-	-	1,000
Birch Hall Adventures	1,000	-	1,000	-
Blossome CIC	-	-	-	423
Bridgeway Mission	1,000	-	1,000	-
Challenging MND	-	-	-	1,000
Coffin Club	-	-	-	500
Colchester Chinese Culture	1,000	-	1,000	-
Colchester Retired Rail assoc	350	-	350	-
Disability Advice Welfare Network	870	-	870	-
Dumont Luncheon Club	1,000	-	1,000	-
Frinton WI	-	-	-	500
Great Bentley Scout & guide Group	1,000	-	1,000	-
Harwich Hive	899	-	899	-
Harwich International Shanty Festival	-	-	-	980
Heads2Minds	1,000	-	1,000	-
Horserangers Association Harwich	-	-	-	1,000
Jaywick Community Resource Centre	618	-	618	706
Jaywick Revival	500	-	500	-
Mistley Kids Club	1,000	-	1,000	500
Parish of Newtown & Hythe (St Stephen's)	-	-	-	1,000
Point Clear Community Association	-	-	-	1,000
Ramsey Crusaders	-	-	-	1,000
St Osyth Historical Soc	780	-	780	-
Starr in the Community	-	-	-	500
Stepping Stones	-	-	-	500
TCVS	1,000	-	1,000	-
The Ark Family Resource Centre	1,000	-	1,000	500
The Harwich Festival	-	-	-	500
The Reanella Trust	-	-	-	500
The Robin Cancer Trust	1,000	-	1,000	-
Thorpe Le Soken Sports Club	-	-	-	500
Trinity Methodist Church	-	-	-	1,000
Upmarket Magazine	588	-	588	-
Walton on the Naze Cadets	-	-	-	623
West Bergholt PCC	-	-	-	250

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

7. Grants paid (continued)	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
<b>Restricted funds</b>				
Acorn Villages Ltd	-	500	500	-
African Families in the UK	-	8,167	8,167	-
Berechurch Ladies Fellowship	-	880	880	-
Berechurch Youth Club	-	-	-	1,000
Colchester Arts Centre	-	8,167	8,167	-
Colchester Gateway Clubs	-	-	-	500
Colchester Korban Project	-	8,167	8,167	-
Jaywick Community Resource Centre	-	382	382	-
Outhouse East	-	8,167	8,167	-
Starr in the Community	-	500	500	-
Stepping Stones Play & Learn Group	-	1,000	1,000	-
The Next Chapter East Appeal	-	8,167	8,167	-
Other	-	14,000	14,000	-
	<b>16,566</b>	<b>58,097</b>	<b>74,663</b>	<b>17,198</b>

7.1 General grant-making is made to a variety of local community and voluntary organisations.

8. Charitable activities	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Mayor's Appeal Fund	-	3,736	3,736	11,330
Insurance	234	-	234	214
PPS & telephone & web	568	-	568	426
Subscriptions	450	-	450	461
	<b>1,252</b>	<b>3,736</b>	<b>4,988</b>	<b>12,431</b>

9. Support costs	Unrestricted Fund £	Restricted Fund £	2024 Total £	2023 Total £
Staffing	7,732	-	7,732	7,218
Expenses	264	-	264	226
	<b>7,996</b>	<b>-</b>	<b>7,996</b>	<b>7,444</b>

10. Management and Administration	Unrestricted Fund £	Restricted Fund £	Total 2024 £	Total 2023 £
Professional fees	310	-	310	564
Equipment	780	-	780	-
Support costs	170	-	170	244
	<b>1,260</b>	<b>-</b>	<b>1,260</b>	<b>808</b>

10.1 Staff costs include consultancy work undertaken by the Director and the administration of the Mayor's Appeal Funds and Colchester Medical Charitable Trust.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

<b>11. Cash Funds</b>	<b>Balance at 01/04/23</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Transfers</b>	<b>Balance at 31/03/24</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted</b>					
General fund	4,916	33,433	(27,096)	(1,500)	9,753
	<u>4,916</u>	<u>33,433</u>	<u>(27,096)</u>	<u>(1,500)</u>	<u>9,753</u>
<b>Restricted Funds</b>					
Clacton Needs	305	154	(382)	-	77
Berechurch and Blackheath	4,727	1,477	(880)	-	5,324
Simon Jaggard Fund	1,555	1,704	(2,000)	-	1,259
AIPS	-	-	-	1,500	1,500
Joe Sly Fund	-	2,068	-	-	2,068
Mayor's Appeal Fund 23/24	-	4,441	(53)	-	4,388
Mayor's Appeal Fund 22/23	30,539	13,980	(44,519)	-	-
Mayor's Appeal Fund 20/21	11,538	2,462	(14,000)	-	-
<b>Totals</b>	<u>48,664</u>	<u>26,286</u>	<u>(61,834)</u>	<u>1,500</u>	<u>14,616</u>

**11.1 General fund**

Consists of fund raising and income to enable grant making.

**11.2 Restricted fund**

Consists of managed fund balances, including funds managed on behalf of the Colchester Mayor's appeal, and restricted donations etc for restricted grant making.

12 The Independent Examiners Fee will be £340.00.

**13 Staff**

The Charity employs 1 permanent part-time staff member.

No member of staff earned over £60,000.

**14 Trustee remunerations**

No remuneration was paid to any Trustee or to any person(s) known to be connected with any of them.

**15 Related party**

During the year ended 31st March 2024 donations totalling £25,000 (2023:£10,000) were received from the Colin Bennett charitable trust.

**THE COLCHESTER AND TENDRING COMMUNITY TRUST**

England & Wales - Charity number 803193

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# Accounts

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# **GRASSROOTS - THE COLCHESTER & TENDRING COMMUNITY TRUST**

Charity registration number 803193

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**



**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
CONTENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

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**Status**

The trust was formed as an unincorporated charity on 29th November 1989. In April 2008 the working name of GRASSROOTS was adopted.

**Trustees**

D Harris (Chairman)  
A Brotchie  
B Ellis  
C Bennett (Vice Chairman)  
D Knock (resigned Apr 2022)  
D Mcleod  
E Bloomfield  
J Challinor  
R Needham  
I Allen  
C Liddy

**Charity number**

803193

**Independent Examiner**

Community360  
Winsley's House  
High Street  
Colchester  
CO1 1UG

**Business address**

17 James Carter Road  
Colchester  
CO3 9XA

**Bankers**

Barclays Bank PLC  
High Street  
Colchester  
Essex

**Trustees Appointments**

Trustees, upon appointment, may initially serve for a five-year term. Under the terms of the Trust Deed, a Trustee is eligible for re-appointment provided that no trustees shall be appointed for more than two consecutive terms.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

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**Objects of the Charity**

The objects of the charity as stated in the Trust Deed dated 29 November 1989 are as follows:

- (a) the promotion of any charitable purposes for the benefit of the community in the Area in particular (but without limitation) in the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness
- (b) other exclusively charitable purposes which are in the opinion of the trustees beneficial to the community in the Area

The trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake and have used their powers in particular to assist other charitable organisations both financially and in the provision of information and practical support.

**Reserves Policy**

The trustees of the charity believe that reserves are required to ensure the continued smooth running of the charity in the event that there is disruption to any income stream. The charity relies upon grants, bank interest, management fees, donations and sponsorship to contribute towards running costs, all of which are relatively insecure.

The trustees believe that the charity needs to hold in reserve funds as detailed below:

- An amount approximately equal to 12 months running costs. (£8,000).
- A contingency fund to support possible staff redundancy costs. (£3,686).

In addition, the trustees wish to build a long-term endowment fund to produce secure income, which can be used for the benefit of local groups for years to come. With donor's permission, funds not immediately required for grant making or operating costs, will be applied to the 'Endowment Fund'.  
The Reserves Policy is reviewed annually in November.

# **GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023**

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## [Financial and Director's Report](#)

### **Income**

Grassroots' total income for the year was £64,061. In common with the many small charities that operate in North East Essex, Grassroots is dependant on the generosity of donors plus small amounts of investment and contract income. Data provided to the charity commission showed that 60% of UK charities experienced a loss of income during the pandemic and 90% reported negative effects including staff morale, service delivery difficulties and a reduction in volunteers. Recently, rising prices have affected donor and voluntary organisation budgets. We are extremely proud at Grassroots to have been able to support our local sector through such challenging times and we thank all of our donors and supporters who so generously provide the funds to help local people.

### **Investments**

Our investment funds moved very little during the year reflecting markets which have had to contend with inflationary pressures resulting from higher energy prices. Our M&G holding provides a good dividend return whilst the Schroder fund is designed for risk limitation through its widespread diversification. Both investments will be kept under review.

### **Activities and Fund Management Duties**

Grassroots once again provided treasurer's services to The Colchester Mayor's Appeal Fund. It was very pleasing to note that The Mayor's Appeal Fund Committee were able to hold many more fund-raising events than in the previous 2 years. We have also assisted the Colchester Medical Charitable Trust with administrative and grant-making activities supporting medical research and education.

### **Grants**

During the financial year 23 awards were made under the Grassroots Small Grant Programme and these are detailed later in this report. This number is broadly similar to the previous year but not yet recovered to pre-pandemic levels. Grassroots has continued to prioritise financial assistance towards the delivery of services which help to alleviate loneliness and isolation and to support causes which are important to local people. Our grant awards have provided a huge range of opportunity for young and old alike. Vulnerable adults have been helped to harness their creative skills, children have enjoyed camping equipment, craft materials and horseriding opportunities and communities in Colchester, Jaywick and Harwich enjoyed festivals, pantomimes and theatre performances. 2 grant recipients needed food for beneficiaries and a number of others provided for basic needs such as clothing and washing facilities. The care and social welfare provided by these organisations is unwavering and often delivered with limited resources by volunteer committees, to ensure that local people can thrive in our communities. We thank you all for your hard work and commitment.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

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As always, my personal thanks go to our volunteer, Bonnie Hill, and to all the trustees who so generously give their time and expertise to help local good causes.

**Sue Hawes**

**Director**



**Walton Junior Sea Cadets wearing new sweatshirts courtesy of Grassroots**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

**Small Grant Awards 2022/23**

Organisation Name/Location	Grant Purpose	Amount
<b>1st Ardleigh Scouts</b>	Tents & other camping equipment	£750
<b>Harwich International Shanty Festival</b>	Various festival expenditure including projector & bespoke props	£980
<b>Horserangers Assn (Harwich) Ltd</b>	New riding hats for disadvantaged children	£1,000
<b>Coffin Club Colchester</b>	Educational courses including venue hire & insurance	£500
<b>Mistley Kids Club</b>	Art and craft materials and sensory toys for children with additional needs	£500
<b>St Stephen's Church Colchester</b>	2 YMCA youth workers	£1,000
<b>Stepping Stones Play &amp; Learn</b>	A new fridge & washing machine	£500
<b>BASICS</b>	A SimMan Manikin for training in advanced medical procedures	£1,000
<b>Reanella Trust</b>	On-line programme to improve mental health in young people from Greenstead	£500
<b>St Mary the Virgin Church West Bergholt</b>	Food in School Holidays Project	£250
<b>Point Clear Community Association</b>	Replacement of main hall lights with LEDs	£1,000

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

**Small Grant Awards 2022/23**

<b>Organisation Name/Location</b>	<b>Grant Purpose</b>	<b>Amount</b>
<b>Berechurch Youth Club</b>	Annual hall hire for weekly youth club for 125 members	<b>£1,000</b>
<b>1st Class Brass</b>	Internet, band fees, PRS & insurance	<b>£466</b>
<b>Walton on the Naze Sea Cadets</b>	Uniform and team clothing	<b>£623</b>
<b>Hope @ Trinity Day Centre</b>	Food for the day centre support service for homeless and vulnerable people	<b>£1,000</b>
<b>Jaywick Community Resource Centre</b>	Annual pantomime for local children	<b>£706</b>
<b>The Ark Family Centre</b>	Staff uniforms	<b>£500</b>
<b>Starr in the Community</b>	To fund 60 children to see the Winter Show at Charter Hall	<b>£500</b>
<b>Blossome CIC</b>	Insurance & DBS Checks	<b>£423</b>
<b>Frinton WI</b>	Small folding tables for community use	<b>£500</b>
<b>Colchester Gateway Clubs</b>	A creative writing course for club members	<b>£500</b>
<b>The Harwich Festival</b>	Sing-along sessions for vulnerable adults	<b>£500</b>

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

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"With the rising cost of living many of our families can only afford to put their washing on once a week and by us helping with their children's clothes worn at nursery this has helped reduced stress and anxiety for parents who have little spare cash to buy lots of clothes for their child."

Liz Taverner

Stepping Stones Play &



'Both the children and adults really enjoyed the afternoon, for some it was a first time pantomime.

Memories were made, and it took a couple of hours out from the harsh reality of the world as it is at the moment.'

Jacky

Jaywick Resource Centre

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
LEGAL & ADMIN INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

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Everyone gets busy at the Harwich International Shanty Festival

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2023**

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**Volunteer medic practice life-saving skills for road-side critical care in Essex**

## **GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2023**

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### Chairman's Report

I have pleasure in presenting the Chairman's report for year-end 31<sup>st</sup> March 2023, which details a continuation of the many good works that Grassroots has been doing in both Colchester and Tendring since 1990.

As the Chairman, I wanted to salute the sterling work that Sue Hawes carries out year in, year out, but especially the last few years as we come to terms with the COVID pandemic and adjust ways of working back to some sort of normality. Therefore I ask all trustees, friends, supporters and beneficiaries to join me in expressing our gratitude to Sue, who continues to keep us all on track and to enable our wonderful achievements to help so many deserving causes.

As has become the norm in recent years, Sue handles the Colchester Mayor's Appeal finances (thank you Sue). That is on top of managing the grant funding applications of many small charities and organisations. As in previous reports we need to recognise in a positive way that using our simple process of a one sheet form is a great way of engaging on a one to one basis with grant applicants. The applications can then be presented in a coherent way for trustees to consider.

For us, as trustees, it is incredibly pleasing to see the difference that Grassroots brings to small groups who do such inspirational projects and who would not be able to get tasks off the ground without our vital pump priming.

As I spelt out in the report for 2022, the trustees are an inspiration to me personally. We have had new trustees join us since last year (thank you Cyril Liddy and Indi for joining the charity) you have already greatly assisted our deliberations in the past 12 months.

Finances, grant applications and our place in both Tendring and Colchester community life, are dealt with in a pragmatic and thoughtful way. **Dear trustees, thank you to all for your commitment throughout the past year!**

With the height of the COVID period behind us now, we look forward to assisting communities in reducing isolation, improving healthy interaction, and providing so many Tendring and Colchester groups with better engagement right where it's needed.

Incomings of £64,061 and outgoings of £37,881 are just the headlines, the detail beneath that shows we helped 23 organisations geographically spread across Tendring and Colchester. The range of our beneficiaries can be seen within the pages of the Financial and Directors' report.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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On a final note, could I appeal for more sponsors and supporters to assist the work of Grassroots, and I will be asking both Tendring and Colchester District Council Chairman, and the Mayor of Colchester to assist in promoting our work within their sphere of influence.

**Dave Harris  
Chairman**



**December 2022 - Grassroots is presented with the Kate Guilfoyle Memorial Shield by Nigel Spencer of Ramsay and Dovercourt Crusaders in recognition of practical and financial support to the community**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
<b>Receipts</b>					
Donations, legacies and other similar receipts	2	11,913	47,110	59,023	30,573
Operating activities to further Charity's objects	3	-	-	-	1,000
Operating activities to generate funds	4	124	-	124	159
Investment income	5	3,299	1,614	4,913	4,644
<b>Total receipts</b>		<b>15,336</b>	<b>48,724</b>	<b>64,060</b>	<b>36,376</b>
<b>Payments</b>					
Payments for generating funds	6	-	-	-	22
<b>Charitable payments</b>					
Grants paid	7	15,698	1,500	17,198	13,652
Charitable activities	8	1,101	11,330	12,431	992
Support costs	9	7,444	-	7,444	7,629
Management & administration	10	808	-	808	96
<b>Total payments</b>		<b>25,051</b>	<b>12,830</b>	<b>37,881</b>	<b>22,391</b>
<b>Net of receipts/(payments)</b>		<b>(9,715)</b>	<b>35,894</b>	<b>26,179</b>	<b>13,985</b>
<b>Cash funds as at 1 April 2022</b>		<b>14,631</b>	<b>12,770</b>	<b>27,401</b>	<b>13,416</b>
<b>Cash funds as at 31 March 2023</b>		<b>4,916</b>	<b>48,664</b>	<b>53,580</b>	<b>27,401</b>

Notes on pages 15 to 18 form part of these accounts

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
STATEMENT OF ASSET AND LIABILITIES  
AS AT 31 MARCH 2023**

	Notes	2023 £	2022 £
<b><u>Monetary assets</u></b>			
Cash at bank and in hand:	11	53,580	27,401
<b>Total monetary assets</b>		<b>53,580</b>	<b>27,401</b>
Unrestricted		4,916	14,631
Restricted		48,664	12,770
Total Funds		<b>53,580</b>	<b>27,401</b>
<b><u>Other monetary assets</u></b>			
<b><u>Investment assets</u></b>			
CCLA Charities investment fund		5,295	5,501
Schroders Charity multi-asset fund		73,438	79,806
M&G Investments		30,337	32,311
<b>Total investment assets</b>		<b>109,070</b>	<b>117,618</b>
<b><u>Assets retained for the Charity's own use</u></b>			
Computer equipment		-	-
		-	-
<b><u>Liabilities</u></b>			
Independent examiner fee	12	310	564
		<b>310</b>	<b>564</b>

These accounts were approved by the Trustees and signed on their behalf by :

Signed:  Date: 22nd June 2023

Alice Brotchie (Trustee)

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**1. Basis of the preparation of the accounts**

These financial statements have been prepared under the historical cost convention and applicable accounting standards. The accounts are prepared on a cash basis.

**Incoming resources**

All material incoming resources have been included on a receivable basis i.e. they are included if the date receivable falls within the period covered by these accounts.

**Resources expended**

These have been analysed using a natural classification.

**Going Concern**

The charity is operating on a going concern basis.

<b>2. Donations, legacies and other similar receipts</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Individual donations	11,413	1,905	13,318	21,810
Colchester Mayor's Appeal fund 22/23	-	41,869	41,869	8,013
Colchester Mayor's Appeal fund 20/21	-	3,336	3,336	-
Returned grant	500	-	500	750
	<b>11,913</b>	<b>47,110</b>	<b>59,023</b>	<b>30,573</b>
<b>3. Operating activities to further Charity's objects</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Contract income	-	-	-	1,000
	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
<b>4. Operating activities to generate funds</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Fundraising	124	-	124	159
	<b>124</b>	<b>-</b>	<b>124</b>	<b>159</b>
<b>5. Investment income</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Interest	3,299	1,614	4,913	4,644
	<b>3,299</b>	<b>1,614</b>	<b>4,913</b>	<b>4,644</b>
<b>6. Payments for generating funds</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Other	-	-	-	22
	<b>-</b>	<b>-</b>	<b>-</b>	<b>22</b>

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

7. Grants paid	Unrestricted Fund £	Restricted Fund £	2023 Total £	2022 Total £
<b>Unrestricted</b>				
1st Ardleigh Scouts	750	-	750	-
1st Class Brass	466	-	466	-
AARCA	-	-	-	400
Basics	1,000	-	1,000	-
Blossome CIC	423	-	423	-
Brightlingsea Community Assn	-	-	-	500
Challenging MND	1,000	-	1,000	-
Coffin Club	500	-	500	-
Colchester Athletic FC	-	-	-	300
Creative Expression Community Group	-	-	-	500
Great Bentley Parochial Church	-	-	-	1,000
Great Bentley Village Queens Jubilee committee	-	-	-	500
Frinton WI	500	-	500	-
Harwich International Shanty Festival	980	-	980	500
Harwich Kinder Transport	-	-	-	1,000
Horserangers Association Harwich	1,000	-	1,000	-
Jaywick Community Resource Centre	706	-	706	-
Lads Need Dads	-	-	-	1,000
Mistley Kids Club	500	-	500	-
Parish of Newtown & Hythe (St Stephen's)	1,000	-	1,000	-
Parkeston Welfare Park	-	-	-	1,500
Point Clear Community Association	1,000	-	1,000	-
Ramsey Crusaders	1,000	-	1,000	-
Remap N Essex	-	-	-	750
SATCO (Salvation Army)	-	-	-	480
Starr in the Community	500	-	500	672
Stepping Stones	500	-	500	-
Tavern FC	-	-	-	960
TCVS	-	-	-	600
Tendring Brass Band	-	-	-	985
The Ark Family Centre	500	-	500	-
The Harwich Festival	500	-	500	-
The Reanella Trust	500	-	500	-
Thorpe Le Soken Sports Club	500	-	500	-
Trinity Methodist Church	1,000	-	1,000	-
Walton Community Centre	-	-	-	1,067
Walton Pre School	-	-	-	649
Walton on the Naze Brownies	-	-	-	289
Walton on the Naze Cadets	623	-	623	-
West Bergholt PCC	250	-	250	-
<b>Restricted funds</b>				
Berechurch Youth Club	-	1,000	1,000	-
Colchester Gateway Clubs	-	500	500	-
	<b>15,698</b>	<b>1,500</b>	<b>17,198</b>	<b>13,652</b>

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

7.1 General grant-making is made to a variety of local community and voluntary organisations.

<b>8. Charitable activities</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Mayor's Appeal Fund	-	11,330	11,330	-
Insurance	214	-	214	184
PPS & telephone & web	426	-	426	522
Subscriptions	461	-	461	286
	<u>1,101</u>	<u>11,330</u>	<u>12,431</u>	<u>992</u>

<b>9. Support costs</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Staffing	7,218	-	7,218	7,298
Expenses	226	-	226	331
	<u>7,444</u>	<u>-</u>	<u>7,444</u>	<u>7,629</u>

<b>10. Management and Administration</b>	<b>Unrestricted Fund £</b>	<b>Restricted Fund £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Professional fees	564	-	564	-
Support costs	244	-	244	96
	<u>808</u>	<u>-</u>	<u>808</u>	<u>96</u>

10.1 Staff costs include consultancy work undertaken by the Director and the administration of the Mayor's Appeal Funds and Colchester Medical Charitable Trust.

<b>11. Cash Funds</b>	<b>Balance at 01/04/22 £</b>	<b>Incoming £</b>	<b>Outgoing £</b>	<b>Transfers £</b>	<b>Balance at 31/03/23 £</b>
<b>Unrestricted</b>					
General fund	14,631	15,336	(25,051)	-	4,916
	<u>14,631</u>	<u>15,336</u>	<u>(25,051)</u>	<u>-</u>	<u>4,916</u>
<b>Restricted Funds</b>					
Clacton Needs	151	154	-	-	305
Berechurch and Blackheath	4,267	1,460	(1,000)	-	4,727
Simon Jaggard Fund	150	1,905	(500)	-	1,555
Mayor's Appeal Fund 22/23	-	41,869	(11,330)	-	30,539
Mayor's Appeal Fund 20/21	8,202	3,336	-	-	11,538
<b>Totals</b>	<u>12,770</u>	<u>48,724</u>	<u>(12,830)</u>	<u>-</u>	<u>48,664</u>

**11.1 General fund**

Consists of fund raising and income to enable grant making.

**11.2 Restricted fund**

Consists of managed fund balances, including funds managed on behalf of the Colchester Mayor's appeal, and restricted donations etc for restricted grant making.

12 The Independent Examiners Fee will be £310.00.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**13 Staff**

The Charity employs 1 permanent part-time staff member.

No member of staff earned over £60,000.

**14 Trustee remunerations**

No remuneration was paid to any Trustee or to any person(s) known to be connected with any of them.

**15 Related party**

During the year ended 31st March 2023 a donation totalling £10,000 was received from the Colin Bennett charitable trust.

**THE COLCHESTER AND TENDRING COMMUNITY TRUST**

England & Wales - Charity number 803193

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# Accounts

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# **GRASSROOTS - THE COLCHESTER & TENDRING COMMUNITY TRUST**

Charity registration number 803193

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**



**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
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FOR THE YEAR ENDED 31 MARCH 2022**

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# **GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) LEGAL & ADMIN INFORMATION FOR THE YEAR ENDED 31 MARCH 2022**

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## **Status**

The trust was formed as an unincorporated charity on 29th November 1989. In April 2008 the working name of GRASSROOTS was adopted.

**Trustees** D Harris (Chairman)  
A Brett  
B Ellis  
C Bennett  
D Knock  
D Mcleod  
E Bloomfield  
J Challinor  
R Needham

**Charity number** 803193

**Independent Examiner** Community360  
Winsley's House  
High Street  
Colchester  
CO1 1UG

**Business address** 17 James Carter Road  
Colchester  
CO3 9XA

**Bankers** Barclays Bank PLC  
High Street  
Colchester  
Essex

## **Trustees Appointments**

Trustees, upon appointment, may initially serve for a five-year term. Under the terms of the Trust Deed, a Trustee is eligible for re-appointment provided that no trustees shall be appointed for more than two consecutive terms.

# **GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) LEGAL & ADMIN INFORMATION FOR THE YEAR ENDED 31 MARCH 2022**

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## **Objects of the Charity**

The objects of the charity as stated in the Trust Deed dated 29 November 1989 are as follows:

- (a) the promotion of any charitable purposes for the benefit of the community in the Area in particular (but without limitation) in the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness
- (b) other exclusively charitable purposes which are in the opinion of the trustees beneficial to the community in the Area

The trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake and have used their powers in particular to assist other charitable organisations both financially and in the provision of information and practical support.

## **Reserves Policy**

The trustees of the charity believe that reserves are required to ensure the continued smooth running of the charity in the event that there is disruption to any income stream. The charity relies upon grants, bank interest, management fees, donations and sponsorship to contribute towards running costs, all of which are relatively insecure.

The trustees believe that the charity needs to hold in reserve funds as detailed below:

- An amount approximately equal to 12 months running costs. (£8,000).
- A contingency fund to support possible staff redundancy costs. (£3,230).

In addition, the trustees wish to build a long-term endowment fund to produce secure income, which can be used for the benefit of local groups for years to come. With donor's permission, funds not immediately required for grant making or operating costs, will be applied to the 'Endowment Fund'.  
The Reserves Policy is reviewed annually in November.

# **GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022**

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## **Financial and Director's Report**

### **Income**

Grassroots' total income for the year was £36,376. Without grant funding from local authorities, Grassroots is now dependent on donors and investment and contract income. Small charities continue to find themselves in challenging times and thanks to the generosity of donors, Grassroots has been exceptionally fortunate in being able to maintain grant giving throughout this difficult period.

The trustees thank all of our donors and supporters who so generously provide the funds to help local voluntary organisations.

The investment world had a satisfactory year to 31<sup>st</sup> March last. Stock market prices rose with FTSE All share index returning a positive 9%.

Our Schroder Multi Asset fund appreciated by 3.6% and gave an income return of 3.8%.

The M & G Fund with its greater exposure to equities rose by 7% and produced an income of 5.1%. We believe these well spread funds should continue to provide income well above returns available elsewhere, and also a long term hedge against inflation which threatens to debase the real worth of accumulated cash.

### **Activities and Fund Management Duties**

I was delighted to have been able to work with Cllr Robert Davidson providing treasurer's services to The Colchester Mayor's Appeal Fund. The Mayor's Appeal Fund Committee were unable to hold their usual fund-raising events and did a superb job in very challenging circumstances. We have also assisted the Colchester Medical Charitable Trust with administrative and grant-making activities supporting medical research and education.

### **Grants**

During the financial year 22 awards were made under the Grassroots Small Grant Programme and these are detailed later in this report. This number represents a slight increase over the number awarded last year and hopefully reflects the fact that small groups and organisations are beginning to resume their usual activities. Grassroots has continued to prioritise financial assistance towards the delivery of services which help to alleviate loneliness and isolation and to support causes which are important to local people. Our grant awards have provided isolated and vulnerable people with opportunities to keep in touch, to receive information and education and to enjoy sport and fitness and theatre performances. We thank our beneficiary organisations for all that they do. The care and social welfare provided by these organisations, which are often run on very limited budgets, by volunteer committees, ensure that local people can thrive.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
TRUSTEE ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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As always, my grateful thanks go to our volunteer Bonnie Hill for her invaluable help in assisting Grassroots and to all the trustees for their time and dedication to local causes.

**Sue Hawes  
Director**



**Creative Expression Community Group**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
TRUSTEE ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

**Small Grant Awards 2021/22**

<b>Organisation Name/Location</b>	<b>Grant Purpose</b>	<b>Amount</b>
<b>Gt Bentley Parish News (St Mary's Church)</b>	Towards replacement photocopier helping to keep villagers informed	£1,000
<b>Walton Community Centre</b>	A floor mounted notice board to advertise activities and bring people together	£567
<b>Community Voluntary Services Tendring</b>	Towards gardening equipment for the community allotment.	£600
<b>The Salvation Army</b>	Towards screen dividers for the café area.	£480
<b>Harwich Shanty Festival</b>	Towards publicity and insurance for the festival.	£500
<b>Parkeston Welfare Park &amp; Football Club</b>	Towards a children's slide at the park	£1,000
<b>Tendring Brass Band</b>	Towards refurbishment of the band room	£985
<b>Remap North Essex</b>	Materials and travel expenses for volunteers making bespoke equipment for people with disabilities	£750
<b>Creative Expression Community Group</b>	Craft packs for use in lockdown.	£500
<b>Tavern Football Club</b>	Towards pitch hire	£960
<b>Assisting Adult Recovery from Childhood Abuse</b>	Insurance and venue hire for support groups	£400

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
TRUSTEE ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

**Small Grant Awards 2021/22**

<b>Organisation Name/Location</b>	<b>Grant Purpose</b>	<b>Amount</b>
<b>Colchester Athletic Football Club (Youth)</b>	Maintenance work and new equipment	<b>£300</b>
<b>Lads Need Dads</b>	Towards laptops and phones for volunteers supporting mothers and carers	<b>£1,000</b>
<b>Brightlingsea Community Association</b>	Gifts for children visiting the Christmas market	<b>£500</b>
<b>Harwich Kindertransport Memorial and Learning Trust</b>	Towards an audio bench recording the testimonies of the children of the kindertransport	<b>£1,000</b>
<b>Circus Starr</b>	Theatre performance for children with disabilities and their families	<b>£672</b>
<b>Parkeston Welfare Park &amp; Football Club</b>	Towards equipment for mother and baby coffee mornings	<b>£500</b>
<b>Gt Bentley Queen's Platinum Jubilee Committee</b>	Towards insurance for village Jubilee celebration	<b>£500</b>
<b>Thorpe Sports and Social Club</b>	Towards Jubilee celebration	<b>£500</b>
<b>Ramsey and Dovercourt Crusaders</b>	Towards residential trip to Isle of Wight for young people	<b>£1,000</b>
<b>Walton Community Centre</b>	To replace and upgrade security alarm	<b>£500</b>
<b>Walton Pre-school</b>	A new laptop for remote meetings	<b>£649</b>

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
TRUSTEE ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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*'This money has made a massive difference in the quality of match day and training we can provide, along with helping with day to day running costs.'*  
**Ashley Tappenden  
Tavern FC**

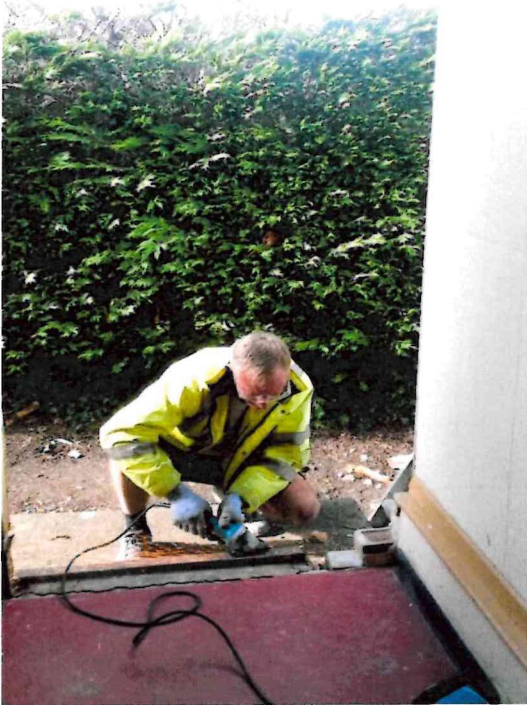


*'CVST Dovercourt Community Allotment has greatly benefitted from the Grassroots grant'*

**Tracie Lawrie  
Community Voluntary Services Tendring**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
TRUSTEE ANNUAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Volunteers get busy at the Tendring Brass Band clubhouse with a major refurbishment project**

# **GRASSROOTS (THE COLCHESTER & TENDRING COMMUNITY TRUST) CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2022**

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## **Chairman's Report**

I have pleasure in presenting the Chairman's report for year-end 31<sup>st</sup> March 2022, which details a continuation of the many good works that Grassroots has been doing in both Colchester and Tendring since 1990.

It is my first report as your Chairman, and I wanted to emphasize the work that Sue Hawes carries out year in, year out, but especially the last two years as we come to terms with the COVID pandemic. I know that all of us, trustees, friends, supporters and beneficiaries will join me in expressing our gratitude to Sue, who continues to keep us all on track and to enable our wonderful achievements to help so many deserving causes.

Sue is once again handling the Colchester Mayor's Appeal finances (thank you Sue). That is on top of managing the grant funding applications of many small charities and organisations, using our simple process of engaging on a one to one basis and assisting them all to put together a request in a coherent way for our trustees to consider.

On that subject, the trustees are an inspiration to me personally. Finances, grant applications and our place in both Tendring and Colchester community life, are dealt with in a pragmatic and thoughtful way. Thank you to all for your commitment throughout the past year.

I wanted to especially single out Colin Bennett who preceded me as Chairperson for special thanks. His calm way and intelligent, thoughtful method of dealing with financial matters never fails to enthrall me. Big thanks also to Bonnie Hill for her superb help with our social media platforms.

Organizations continue to approach us because we help out smaller charities, many of which may not qualify for traditional grant funding. It seems to me our grant application numbers are starting to increase as communities recover. As Colin said in the chairman's report last year "The needs are no less and in many cases are greater, as organisations try to gear up to a return to normality". It is just as true this year.

Incomings of £36k and outgoings of £22K is just the headline, the detail beneath that shows we helped 22 organisations geographically spread across Tendring and Colchester. The range of our beneficiaries can be seen within the pages of the Financial and Directors' report.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
CHAIRMAN'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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I finish with an appeal for more sponsors and supporters to assist the work of Grassroots, and I will be asking both Tendring District Council Chairman, and the Mayor of Colchester to assist in promoting our work within their sphere of influence.

**Dave Harris  
Chairman**



**Taking delivery of the new copier at Great Bently Parish News**

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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I report on the accounts of Grassroots (Colchester & Tendring Community Trust) for the year ended 31 March 2022 which are set out on pages twelve to seventeen.

**Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex

Date 26<sup>th</sup> June 2022

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
<b>Receipts</b>					
Donations, legacies and other similar receipts	2	22,560	8,013	30,573	15,149
Operating activities to further Charity's objects	3	1,000	-	1,000	1,000
Operating activities to generate funds	4	159	-	159	13
Investment income	5	3,076	1,568	4,644	4,386
<b>Total receipts</b>		<b>26,795</b>	<b>9,581</b>	<b>36,376</b>	<b>20,548</b>
<b>Payments</b>					
Payments for generating funds	6	22	-	22	-
<b>Charitable payments</b>					
Grants paid	7	13,652	-	13,652	26,415
Charitable activities	8	992	-	992	1,360
Support costs	9	7,629	-	7,629	6,758
Management & administration	10	96	-	96	351
<b>Total payments</b>		<b>22,391</b>	<b>-</b>	<b>22,391</b>	<b>34,885</b>
<b>Net of receipts/(payments)</b>		<b>4,404</b>	<b>9,581</b>	<b>13,985</b>	<b>(14,337)</b>
<b>Cash funds as at 1 April 2021</b>		<b>10,227</b>	<b>3,189</b>	<b>13,416</b>	<b>27,752</b>
<b>Cash funds as at 31 March 2022</b>		<b>14,631</b>	<b>12,770</b>	<b>27,401</b>	<b>13,416</b>

Notes on pages 14 to 17 form part of these accounts

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
STATEMENT OF ASSET AND LIABILITIES  
AS AT 31 MARCH 2022**

	Notes	2022 £	2021 £
<b><u>Monetary assets</u></b>			
Cash at bank and in hand:	11	27,401	13,415
<b>Total monetary assets</b>		<b>27,401</b>	<b>13,415</b>
Unrestricted		14,631	10,227
Restricted		12,770	3,189
<b>Total Funds</b>		<b>27,401</b>	<b>13,415</b>
<b><u>Other monetary assets</u></b>			
<b><u>Investment assets</u></b>			
CCLA Charities investment fund		5,501	5,062
Schroders Charity multi-asset fund		79,806	76,986
M&G Investments		32,273	30,117
<b>Total investment assets</b>		<b>117,580</b>	<b>112,166</b>
<b><u>Assets retained for the Charity's own use</u></b>			
Computer equipment		-	87
		-	87
<b><u>Liabilities</u></b>			
Independent examiner fee	12	564	282
		<b>564</b>	<b>282</b>

These accounts were approved by the Trustees and signed on their behalf by :

Signed: 

Date: 21/5/22

Alice Brett (Trustee)

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

1. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

<b>2. Donations, legacies and other similar receipts</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Individual donations	21,810	-	21,810	12,459
Colchester Mayor's Appeal fund 19/20	-	-	-	2,501
Colchester Mayor's Appeal fund 20/21	-	8,013	8,013	189
Returned grant	750	-	750	-
	<b>22,560</b>	<b>8,013</b>	<b>30,573</b>	<b>15,149</b>

<b>3. Operating activities to further Charity's objects</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Contract income	1,000	-	1,000	1,000
	<b>1,000</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>

<b>4. Operating activities to generate funds</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fundraising	159	-	159	13
	<b>159</b>	<b>-</b>	<b>159</b>	<b>13</b>

<b>5. Investment income</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Interest	3,076	1,568	4,644	4,386
	<b>3,076</b>	<b>1,568</b>	<b>4,644</b>	<b>4,386</b>

<b>6. Payments for generating funds</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Other	22	-	22	-
	<b>22</b>	<b>-</b>	<b>22</b>	<b>-</b>

**GRASSROOTS**  
**(THE COLCHESTER & TENDRING COMMUNITY TRUST)**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

7. Grants paid	Unrestricted Fund £	Restricted Fund £	2022 Total £	2021 Total £
<b>Unrestricted</b>				
AARCA	400	-	400	-
Age Concern	-	-	-	1,000
Brightlingsea Community Assn	500	-	500	
Colchester Athletic FC	300	-	300	
Colchester Gateway Clubs	-	-	-	775
Creative Expression Community Group	500	-	500	
Great Bentley Parochial Church	1,000	-	1,000	-
Great Bentley Village Queens Jubilee committee	500	-	500	
Favours For Neighbours	-	-	-	500
Harwich International Shanty Fes	500	-	500	-
Harwich Kinder Transport	1,000	-	1,000	
Home-Start Colchester	-	-	-	500
Lads Need Dads	1,000	-	1,000	
Little Clacton Carpet Bowls	-	-	-	794
Parkeston Welfare Park	1,500	-	1,500	
RCCE	-	-	-	500
Remap N Essex	750	-	750	
Re-Engage Ltd	-	-	-	1,000
Rowhedge Coastal Rowing Club	-	-	-	1,000
SATCO (Salvation Army)	480	-	480	-
Signpost Tendring	-	-	-	500
Starr in the Community	672	-	672	
Tavern FC	960	-	960	
TCVS	600	-	600	750
Tendring Brass Band	985	-	985	-
Tendring Model Railway Club	-	-	-	600
The Horse Rangers Assn Harwich Ltd	-	-	-	1,000
The Meadow Millennium Green Trust	-	-	-	450
Walton Community Centre	1,067	-	1,067	-
Walton Pre School	649	-	649	
Walton on the Naze Brownies	289	-	289	560
<b>Restricted funds</b>				
Age Concern	-	-	-	1,639
Army Benevolent Fund	-	-	-	1,639
Barnardos	-	-	-	600
Berechurch Youth Club	-	-	-	896
Camp Jojo	-	-	-	1,000
Colchester Citizen's Advice Bureau	-	-	-	1,639
Colchester Chinese Assn	-	-	-	1,639
Colchester Food Bank	-	-	-	1,639
Colchester YES	-	-	-	1,639
Mercury Theatre	-	-	-	1,639
MIND	-	-	-	1,639
Uturn	-	-	-	880
	<b>13,652</b>	<b>-</b>	<b>13,652</b>	<b>26,415</b>

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

7.1 General grant-making is made to a variety of local community and voluntary organisations.

<b>8. Charitable activities</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Insurance	184	-	184	184
PPS & telephone & web	522	-	522	778
Subscriptions	286	-	286	398
	<b>992</b>	<b>-</b>	<b>992</b>	<b>1,360</b>

<b>9. Support costs</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staffing	7,298	-	7,298	6,600
Expenses	331	-	331	158
	<b>7,629</b>	<b>-</b>	<b>7,629</b>	<b>6,758</b>

<b>10. Management and Administration</b>	<b>Unrestricted Fund</b>	<b>Restricted Fund</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Professional fees	-	-	-	282
Support costs	96	-	96	69
	<b>96</b>	<b>-</b>	<b>96</b>	<b>351</b>

10.1 Staff costs include consultancy work undertaken by the Director and the administration of the Mayor's Appeal Funds and Colchester Medical Charitable Trust.

<b>11. Cash Funds</b>	<b>Balance at 01/04/21</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Transfers</b>	<b>Balance at 31/03/22</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted</b>					
General fund	10,227	26,795	(22,391)	-	14,631
	<b>10,227</b>	<b>26,795</b>	<b>(22,391)</b>	<b>-</b>	<b>14,631</b>
<b>Restricted Funds</b>					
Clacton Needs	-	151	-	-	151
Berechurch and Blackheath	2,850	1,417	-	-	4,267
Simon Jaggard Fund	150	-	-	-	150
Mayor's Appeal Fund 20/21	189	8,013	-	-	8,202
<b>Totals</b>	<b>3,189</b>	<b>9,581</b>	<b>-</b>	<b>-</b>	<b>12,770</b>

**11.1 General fund**

Consists of fund raising and income to enable grant making.

**11.2 Restricted fund**

Consists of managed fund balances, including funds managed on behalf of the Colchester Mayor's appeal, and restricted donations etc for restricted grant making.

12 The Independent Examiners Fee will be £282.00.

**GRASSROOTS  
(THE COLCHESTER & TENDRING COMMUNITY TRUST)  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**13 Staff**

The Charity employs 1 permanent part-time staff member.

No member of staff earned over £60,000.

**14 Trustee remunerations**

No remuneration was paid to any Trustee or to any person(s) known to be connected with any of them.

**15 Related party**

During the year ended 31st March 2020 a donation totalling £20,000 was received from the Colin Bennett charitable trust.

**16 Going concern**

The charity is operating on a going concern basis.

