THE CLOVER HILL COMMUNITY ASSOCIATION

England & Wales · Charity number 803185

Details

Status	Registered
Legal form	Other
Registered	1990-04-09
Register	View on the Charity Commission register

Contact

Address	Clover Hill Village Hall Humbleyard Norwich NR5 9BN
Phone	01603741818
Email	office@cloverhillvillagehall.com
Website	www.cloverhillvillagehall.com

Activities

Objects: (1) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE CLOVER HILL,CHAPEL BREAK AND THREE SCORE AREAS OF NORWICH WITHOUT DISTINCTION OF SEX OR OF ANY POLITICAL RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND THE INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. (2) TO DEVELOP A COMMUNITY CENTRE. (FOR FURTHER DETAILS SEE CLAUSE 2 OF CONSTITUTION.)

Activities: Managing Clover Hill Village Hall. Promoting social, educational and recreational pursuits of the community. Provide facilities for the whole community through training, encouraging and supporting amateur dramatics, fitness, dance, musical and religious groups.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** CLOVER HILL,CHAPEL BREAK AND THREE SCORE AREAS OF NORWICH
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£28,129	£39,048	-	-
2024-02-29	£28,984	£34,433	-	-
2023-02-28	£23,529	£22,780	-	-
2022-02-28	£30,800	£21,281	-	-
2021-02-28	£35,580	£27,470	-	-

Trustees

Name	Role	Appointed
ANDREA HELEN WRIGHT	Chair	
Keith Wright		2016-06-09
SARA PARFITT		2011-12-07

THE CLOVER HILL COMMUNITY ASSOCIATION

England & Wales - Charity number 803185

Accounts

Clover Hill Community Association End of Year Report

March 2025

Attendees and Apologies

The end of year meeting of the Clover Hill Community Association was held in March 2025. In attendance were Andrea Wright (Chair), Sara Parfitt, and Keith Wright. Apologies were received from members who were unable to attend.

General Use of the Building

The Clover Hill Community Centre continues to be a highly sought-after facility, with the main hall experiencing very limited availability for hire. The centre serves a broad and stable client base, made up of organisations that provide activities for all age groups. These activities cover a diverse range, including sports, educational programmes, health initiatives, and social interests.

A footfall survey conducted by Norwich City Council in June 2024 confirmed the centre's popularity, identifying Clover Hill as one of the most frequently used community facilities in Norwich.

The Association remains committed to supporting the local community by providing subsidised rental rates to community groups that deliver essential services and are run by volunteers. Notable examples include the Bowthorpe monthly newspaper, West Norwich Lions, and the Winter Warmer sessions, which are organised to help individuals experiencing fuel poverty.

Gas and Electricity: Meter Readings and Cost Increases

During the year, it was noted that our fuel supplier, Total Energies, had not taken an electricity meter reading for three years, although the gas meter had been read as required. This oversight resulted in the Association receiving a retrospective electricity bill amounting to £18,000. After negotiations with Total Energies, and in accordance with the Back-Billing agreement, two years' worth of outstanding charges were written off. However, the Association's ongoing monthly fuel costs have more than doubled, which has placed significant financial pressure on our resources.

Room Hire Increases

For over ten years, hire rates for rooms at the centre had remained unchanged, due to consistent annual profits and healthy reserves. However, the dramatic increase in fuel costs has altered the Association's financial position. In January of this year, room hire rates were increased. This change has resulted in some clients reducing the number of hours they hire the facilities. Going forward, room rental costs will be reviewed every January to ensure the continued sustainability of the centre.

Andrea Wright

Chair March 2025

Cloverhill Community Association			Charity No	803185	CC17a
Annual accounts for the period					
14 Period start	01-Mar-24	To	Period end	28-Feb-25	

Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Incoming resources	**Note 4**				
Fund raising income	Grants received	-	-	-	-
Lettings of community centre	Lettings to clubs	27,829	-	27,829	28,618
Lettings of community centre	Casual hire	300	-	300	300
Other fund raising	Social activity	-	-	-	-
Investment income	Interest	-	-	-	66
Other incoming resources	Other activities	-	-	-	-
Total incoming resources		28,129	-	28,129	28,984
Resources expended	**Notes 5 - 7**				
Costs of Generating Funds	Performed by volunteers (no cost)	-	-	-	-
Costs of generating voluntary income	Included within charitable activities (below)	-	-	-	-
Charitable activities	Building operating costs, and provision of services	37,059	-	37,059	32,041
Governance costs	Independent Inspection/Audit and Other Professional	1,989	-	1,989	2,392
Total resources expended		39,048	-	39,048	34,433
Net incoming/ - outgoing resources before transfers		- 10,919	-	- 10,919	- 5,449
Fund transfers		370	- 370	-	-
Total funds brought forward		57,397	2,468	59,865	65,314
Total funds carried forward		46,849	2,098	48,946	59,865

The net movement in funds referred to above is the net outgoing resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on Page 2 as required by the said statement.

All activities derive from continuing operations.

The notes on pages 3 to 7 form an integral part of these accounts.

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets					
Tangible assets	Note 8	21,150	2,098	23,248	24,933
Investments	Note 9	-	-	-	-
Total fixed assets		21,150	2,098	23,248	24,933
Current assets					
Stock and work in progress		-	-	-	-
Debtors	Note 10	6,218	-	6,218	6,311
(Short term) investments		-	-	-	-
Cash at bank and in hand		32,261	-	32,261	32,989
Total current assets		38,479	-	38,479	39,300
Creditors: amounts falling due within one year	Note 11	12,800	-	12,800	4,368
Net current assets/(liabilities)		25,679	-	25,679	34,932
Total assets less current liabilities		46,829	2,098	48,927	59,865
Creditors: amounts falling due after one year	Note 11	-	-	-	-
Provisions for liabilities and charges		-	-	-	-
Net assets		**46,829**	**2,098**	**48,927**	**59,865**
Funds of the Charity					
Unrestricted funds	Note 12	46,849		46,849	57,397
Restricted funds	Note 13		2,098	2,098	2,468
Total funds		**46,849**	**2,098**	**48,946**	**59,865**

The notes on pages 3 to 7 form an integral part of these accounts.

Signed by trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Andrea Wright	18/12/2025

Section C	Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost convention and in accordance with Financial Reporting Standards for Smaller Entities (FRSSE), effective January 2008. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2016) issued in February 2016, applicable UK Accounting Standards and the Charities Act 2011.

The particular accounting policies followed are set out below.

1.2 Change in basis of accounting

There have been no changes to the basis of accounting.

1.3 Changes to previous accounts

There are no adjustments to previous accounts.

Note 2 Accounting policies

ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or a reasonable value on receipt. They are used for charitable purposes.
Capital Grants	Gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity are credited to a relevant restricted fixed asset fund designated for this purpose. The related fixed asset is shown on the balance sheet at the full cost of acquisition and depreciated over the useful life in accordance with the depreciation policy (below). As these assets are depreciated then the related restricted fund is reduced to reflect the reduction in the value. The depreciation and related reductions in reserves are included in the income statement in the year that the depreciation is incurred. Any specific restrictions imposed by the grant making body, beyond use by the charity for the purposes of it's normal charitable activities, on use of the assets, is disclosed in the Fixed Assets notes.
Depreciation	Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a reducing balance method over their expected useful economic lives as follows:

Building refurbishment	15%
Plant and machinery	15%
Fixtures & Fittings	15%
Equipment	15%

INCOMING RESOURCES

Recognition of incoming resources	Income from grants, legacies, donations, appeals, fundraising and investments is recognised in the Statement of Financial Activities (SOFA) when they are receivable, except as follows: When donors specify that they must be used in future accounting periods the income is deferred until those periods. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met. When donors specify that grants, donations and legacies, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.
Incoming resources with related expenditure	Where incoming resources have significant related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA. Rental incoming is reported net of collection charges on a receivable basis.
Grants and donations	Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.
Tax reclaims on donations and gifts	Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.
Contractual income and performance related grants	This is only included in the SOFA once the related goods or services have been delivered.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.
Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts and is described in the Trustees Annual Report.

Note 2 Accounting policies (continued)

EXPENDITURE AND LIABILITIES

Liability recognition Liabilities are recognised in the SOFA on an accruals basis as soon as there is a legal or constructive obligation committing the charity to pay out resources.

VAT VAT which cannot be recovered is included with the expense to which it relates.

Taxation As a registered charity, the company is exempt from income and corporation tax to the extent that income and grants are applicable to charitable purposes only.

Governance costs Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Resource allocation Resources expended are allocated to particular activities where the cost relates directly to that activity.

Grants with performance conditions Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Funds held by the charity Funds held are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees

Designated/restricted funds – these are funds which can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by a donor or when funds are solicited on the explicit understanding that they will be applied to particular restricted purposes.

Note 3 Winding up or dissolution of the charity

In upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the remaining accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Note 4 Analysis of incoming resources

	Analysis	This year £	Last year £
Grants received	Restricted funds	-	-
	Total	-	-
Lettings of community centre	Lettings to clubs	27,829	28,618
	Casual hire	300	300
	Total	28,129	28,918
Other fund raising	Social activities	-	-
	Total	-	-
Investment income	Bank interest		66
	Total	-	66
Other incoming resources	Donations	-	-
	Fund raising	-	-
	Other	-	-
	Total	-	-
Total incoming resources (See SOFA)		28,129	28,984

Note 5 Analysis of resources expended

	Analysis	This year £	Last year £
Charitable activities	Payroll costs of staff	4,151	3,961
	Rates, water and service charges	1,116	912
	Utilities	19,250	12,467
	Insurance	939	856
	Cleaning	3,758	3,679
	Trade refuse	1,429	878
	Telephone and fax	188	160
	Internet	1,204	3,055
	Postage	-	-
	Stationery and printing	-	-
	Training	-	-
	Equipment repairs and renewals	495	1,489
	Software / IT support	-	-
	Advertising	-	-
	Trustee expenses	-	-
	Bad debt	-	-
	Licences	435	35
	Sundry outgoings	230	150
	Building and fixtures deprecation	3,493	3,964
	Restricted fund assets depreciation	370	436
	Total	**37,059**	**32,041**
Governance costs	Independent Accountant's inspection / Audit	1,134	1,060
	Accountancy and book keeping costs	855	1,332
	Professional fees	-	-
	Bank charges	-	-
	Total	**1,989**	**2,392**
Total resources expended (see SOFA)		**39,048**	**34,433**

Note 6 Staff costs (included in resources expended)

	Analysis	This year £	Last year £
Staff costs	Wages and salaries	4,151	3,961
	Pension contributions	-	-
	Social security costs	-	-
	Total	**4,151**	**3,961**

No employee earned over £60,000 per annum. The average number of employees during the current year was one (2024: one). There was one person included on the payroll.

Note 7 Details of certain items of expenditure (included in resources expended)

	Analysis	This year £	Last year £
Trustee expenses	Number of trustees who were paid expenses	-	-
	Nature of the expenses	N/a	N/a
	Total	**-**	**-**

The above expense were waived and gifted back to the Trust and treated as donations.

	Analysis	This year £	Last year £
Fees for examination or audit of the accounts	Independent examiner's or auditors' fees	1,134	1,060
	Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	855	1,332
	Total	**1,989**	**2,392**

Note 8 Tangible fixed assets

8.1 Cost or valuation

	General fund assets £	Restricted fund assets £	Total £
Balance brought forward	63,289	12,763	76,052
Transfers	-	-	-
Additions	2,178	-	2,178
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**65,467**	**12,763**	**78,230**

8.2 Accumulated depreciation and impairment provisions

Basis	Reducing balance	Reducing balance	Reducing balance
Rate	15%	15%	15%
Balance brought forward	40,824	10,295	51,119
Depreciation charge for year	3,493	370	3,863
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**44,317**	**10,665**	**54,982**

8.3 Net book value

Brought forward	**22,465**	**2,468**	**24,933**
Carried forward	**21,150**	**2,098**	**23,248**

Note 9 Investments

There are no investments.

Note 10 Debtors and prepayments

Analysis of debtors	**Amounts falling due within one year**		**Amounts falling due after more than one year**	
	This year £	**Last year £**	**This year £**	**Last year £**
Trade debtors	1,961	2,032	-	-
Other Debtors	2,804	2,429	-	-
Prepayments	1,452	1,850	-	-
Total	**6,218**	**6,311**	**-**	**-**

Note 11 Creditors and accruals

Analysis of creditors	**Amounts falling due within one year**		**Amounts falling due after more than one year**	
	This year £	**Last year £**	**This year £**	**Last year £**
Trade creditors	-	1,678	-	-
Other creditors	-	-	-	-
Taxes and Social Security Costs	150	139	-	-
Accrued expenses	12,649	2,552	-	-
Total	**12,800**	**4,368**	**-**	**-**

Note 12 Unrestricted Funds

	Analysis	This year £	Last year £
General funds	Balance brought forward	57,397	61,149
	Net Incoming resources	- 10,548	1,261
	Transfer to restricted funds	-	-
	Balance carried forward	**46,849**	**57,397**
Represented by :	Fixed assets	21,150	26,429
	Net current assets	25,679	35,981
	Balance carried forward	**46,849**	**57,397**
	Total Funds	**46,849**	**57,397**

Note 13 Restricted income funds

Movements of major funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Fund balances carried forward £
Revenue accumulated fund	-	-	-	-
Norfolk Community Foundation - Equipment	-	-	-	-
Total Restricted Funds	-	-	-	-
Restricted funds relating to depreciating assets				
Jeffery Watling Fund for Suspended Ceiling	454	-	68	386
Community Hub - Window Screens	140	-	21	119
Norfolk Community Foundation - Outside Area	1,433	-	215	1,218
Norfolk Community Foundation - Window Screens	105	-	16	90
Norfolk Community Foundation - Mirrors for hall	72	-	11	62
Norfolk Community Foundation - Sound System	70	-	11	60
Norfolk Community Foundation - Curtain and Window film	193	-	29	164
Total Restricted Funds	2,468	-	370	2,098
Designated funds				
Total Funds	**2,468**	**-**	**370**	**2,098**

Document Information

Document

Title	CloverHill Community Association 2025 Amended
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Status	Signed
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Dept/business ID	triple-bottom-line-accounting
PDF Certified	True

Recipients

Name	Role	Authentication	Sign time
Andrea Wright <andrea.h.wright@ntlworld.com>	Signer	Email	Thu, 18 Dec 2025 09:06:57 +0000

History

Event	Email	IP address	Date/Time
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andrea.h.wright@ntlworld.com opened email for document CloverHill Community Association 2025 Amended	andrea.h.wright@ntlworld.com		Wed, 17 Dec 2025 23:39:39 +0000
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CloverHill Community Association 2025 Amended completed by Andrea Wright <andrea.h.wright@ntlworld.com>	andrea.h.wright@ntlworld.com	82.20.22.2	Thu, 18 Dec 2025 09:06:57 +0000
'CloverHill Community Association 2025 Amended' completed.	claire@triplebottomlineaccounting.com		Thu, 18 Dec 2025 09:06:57 +0000

Independent examiner's report on the accounts

Section A **Independent Examiner's Report**

Report to the trustees/ members of	**Cloverhill Community Association**
On accounts for the year ended	28 February 2025 — **Charity no** 803185
Set out on pages	Pages 1 to 7 Headed: Section A Statement of financial activities, Section B Balance sheet and Section C Notes to the accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention

1. which gives us reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the 2011 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	C Atkinson — **Date:** 30/06/2025
Name:	Claire Atkinson ACMA CGMA
Relevant professional qualification(s) or body (if any):	Chartered Institute of Management Accountants
Address:	Triple Bottom Line Accounting, The Enterprise Centre, UEA, Norwich NR4 7TJ

Section B	Disclosure
	No significant disclosures are necessary.
Give here brief details of any items that the examiner wishes to comment upon.	The books and records for the Cloverhill Community Association are maintained to a high standard, and all supporting receipts and bank records were presented in an easily accessible and neat order. There are no significant matters to report.

Accounts

Clover Hill Community Association

Annual Summary

March 2023 to February 2024

It has been another busy successful year for Clover Hill Community Association (CHCA). The building is in constant use throughout the week. We continue to have a healthy number of requests for hall hires. The groups and organisations who use the building do so with respect to each other and the building. Our finances are stable. The hall is in good condition with no significant issues.

We have a variety of groups and organisations using the building. During the week and most of the weekend the building is used to its full capacity, and we have extremely limited empty slots to hire. The groups who use the building are as follows: - various religious groups, sewing group, Kung Fu, dance group for children and adults, dance Clubbercise, singing hands (groups for people with hearing issues) and Sign Wise an organisation that teaches sign language. In addition, NHS hires the building two days a week for rehabilitation of people following cardiac issues. We also have a community café twice a month, a parents/carers and toddlers' group and a winter warmer weekly session from September through to April. The upstairs room holds a model racetrack for a slot racing group which meets weekly. We have not been able to accept any one-off hires due to lack of volunteers to open and close the building evenings and weekends.

Our finances remain stable. We decided not to increase hall hire payments this year, despite the increase in our costs specifically utilities and other general costs. As a result, we have not made a profit this year, so unfortunately there is a small loss despite the number of hired slots increasing. Next year we will need to increase room hires for our hall users to rectify our deficit. It needs to be noted we have not increased hires for a number of years. We want to continue to provide a facility that user groups can afford.

We continue to employ one person as our regular cleaner. We also use a small local cleaning company once a week and they will cover when our regular cleaner is on holiday. We would like to thank Cathy for her work in the building.

Our building is only successful due to the work of the volunteers who run the hall. We now only have four volunteers, one cleans the outside of the building and keeps the patio area clean and tidy, this is a significant role during the autumn season when leaves fall from the surrounding trees. So, we thank Paul for his hard work this year. Keith and Sara undertake the day-to-day management of the hall, dealing with hirers, new customers, and the numerous contractors. Sara undertakes the weekly safety checks on the building. Keith does the invoicing and general administration. I would like to thank them both for their amazing work.

We look forward to a new year and we at CHCA will do your utmost to maintain a lovely building that people want to use and appreciate.

Andrea Wright

Chair.

Cloverhill Community Association		Charity No	803185	CC17a
Annual accounts for the period				
Period start	01-Mar-23	To	Period end	29-Feb-24

Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Incoming resources	**Note 4**				
Fund raising income	Grants received	-	-	-	-
Lettings of community centre	Lettings to clubs	28,618	-	28,618	23,123
Lettings of community centre	Casual hire	300	-	300	300
Other fund raising	Social activity	-	-	-	-
Investment income	Interest	66	-	66	106
Other incoming resources	Other activities	-	-	-	-
Total incoming resources		28,984	-	28,984	23,529
Resources expended	**Notes 5 - 7**				
Costs of Generating Funds	Performed by volunteers (no cost)	-	-	-	-
Costs of generating voluntary income	Included within charitable activities (below)	-	-	-	-
Charitable activities	Building operating costs, and provision of services	32,041	-	32,041	20,400
Governance costs	Independent Inspection/Audit and Other Professional	2,392	-	2,392	2,380
Total resources expended		34,433	-	34,433	22,780
Net incoming/ - outgoing resources before transfers		- 5,449	-	- 5,449	749
Fund transfers		436	- 436	-	-
Total funds brought forward		62,410	2,904	65,314	64,565
Total funds carried forward		57,397	2,468	59,865	65,314

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on Page 2 as required by the said statement.

All activities derive from continuing operations.

The notes on pages 3 to 7 form an integral part of these accounts.

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets					
Tangible assets	**Note 8**	22,465	2,468	24,933	29,333
Investments	**Note 9**	-	-	-	-
Total fixed assets		22,465	2,468	24,933	29,333
Current assets					
Stock and work in progress		-	-	-	-
Debtors	**Note 10**	6,311	-	6,311	5,988
(Short term) investments		-	-	-	-
Cash at bank and in hand		32,989	-	32,989	32,332
Total current assets		39,301	-	39,301	38,320
Creditors: amounts falling due within one year	**Note 11**	4,368	-	4,368	2,339
Net current assets/(liabilities)		34,932	-	34,932	35,981
Total assets less current liabilities		57,397	2,468	59,865	65,314
Creditors: amounts falling due after one year	**Note 11**	-	-	-	-
Provisions for liabilities and charges		-	-	-	-
Net assets		**57,397**	**2,468**	**59,865**	**65,314**
Funds of the Charity					
Unrestricted funds	**Note 12**	57,397		57,397	62,410
Restricted funds	**Note 13**		2,468	2,468	2,904
Total funds		**57,397**	**2,468**	**59,865**	**65,314**

The notes on pages 3 to 7 form an integral part of these accounts.

Signed by trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrea Wright	18/12/2024

Section C	Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost convention and in accordance with Financial Reporting Standards for Smaller Entities (FRSSE), effective January 2008. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2016) issued in February 2016, applicable UK Accounting Standards and the Charities Act 2011.

The particular accounting policies followed are set out below.

1.2 Change in basis of accounting

There have been no changes to the basis of accounting.

1.3 Changes to previous accounts

There are no adjustments to previous accounts.

Note 2 Accounting policies

ASSETS

Tangible fixed assets for use by charity
These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or a reasonable value on receipt. They are used for charitable purposes.

Capital Grants
Gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity are credited to a relevant restricted fixed asset fund designated for this purpose. The related fixed asset is shown on the balance sheet at the full cost of acquisition and depreciated over the useful life in accordance with the depreciation policy (below). As these assets are depreciated then the related restricted fund is reduced to reflect the reduction in the value. The depreciation and related reductions in reserves are included in the income statement in the year that the depreciation is incurred. Any specific restrictions imposed by the grant making body, beyond use by the charity for the purposes of it's normal charitable activities, on use of the assets, is disclosed in the Fixed Assets notes.

Depreciation
Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a reducing balance method over their expected useful economic lives as follows:

Building refurbishment	15%
Plant and machinery	15%
Fixtures & Fittings	15%
Equipment	15%

INCOMING RESOURCES

Recognition of incoming resources
Income from grants, legacies, donations, appeals, fundraising and investments is recognised in the Statement of Financial Activities (SOFA) when they are receivable, except as follows:

When donors specify that they must be used in future accounting periods the income is deferred until those periods.

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

When donors specify that grants, donations and legacies, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Incoming resources with related expenditure
Where incoming resources have significant related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA. Rental incoming is reported net of collection charges on a receivable basis.

Grants and donations
Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts
Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual income and performance related grants
This is only included in the SOFA once the related goods or services have been delivered.

Gifts in kind
Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated services and facilities
These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help
The value of any voluntary help received is not included in the accounts and is described in the Trustees Annual Report.

Note 2 Accounting policies (continued)

EXPENDITURE AND LIABILITIES

Liability recognition Liabilities are recognised in the SOFA on an accruals basis as soon as there is a legal or constructive obligation committing the charity to pay out resources.

VAT VAT which cannot be recovered is included with the expense to which it relates.

Taxation As a registered charity, the company is exempt from income and corporation tax to the extent that income and grants are applicable to charitable purposes only.

Governance costs Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Resource allocation Resources expended are allocated to particular activities where the cost relates directly to that activity.

Grants with performance conditions Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Funds held by the charity Funds held are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees

Designated/restricted funds – these are funds which can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by a donor or when funds are solicited on the explicit understanding that they will be applied to particular restricted purposes.

Note 3 Winding up or dissolution of the charity

In upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the remaining accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Note 4 Analysis of incoming resources

	Analysis	This year £	Last year £
Grants received	Restricted funds	-	-
	Total	-	-
Lettings of community centre	Lettings to clubs	28,618	23,123
	Casual hire	300	300
	Total	28,918	23,423
Other fund raising	Social activities	-	-
	Total	-	-
Investment income	Bank interest	66	106
	Total	66	106
Other incoming resources	Donations	-	-
	Fund raising	-	-
	Other	-	-
	Total	-	-
Total incoming resources (See SOFA)		28,984	23,529

Note 5 Analysis of resources expended

	Analysis	This year £	Last year £
Charitable activities	Payroll costs of staff	3,961	3,431
	Rates, water and service charges	912	609
	Utilities	12,467	4,071
	Insurance	856	829
	Cleaning	3,679	3,985
	Trade refuse	878	521
	Telephone and fax	160	152
	Internet	3,055	1,163
	Postage	-	-
	Stationery and printing	-	90
	Training	-	-
	Equipment repairs and renewals	1,489	158
	Software / IT support	-	-
	Advertising	-	-
	Trustee expenses	-	-
	Bad debt	-	-
	Licences	35	35
	Sundry outgoings	150	180
	Building and fixtures deprecation	3,964	4,664
	Restricted fund assets depreciation	436	512
	Total	**32,041**	**20,400**
Governance costs	Independent Accountant's inspection / Audit	1,060	1,020
	Accountancy and book keeping costs	1,332	1,360
	Professional fees	-	-
	Bank charges	-	-
	Total	**2,392**	**2,380**
Total resources expended (see SOFA)		**34,433**	**22,780**

Note 6 Staff costs (included in resources expended)

	Analysis	This year £	Last year £
Staff costs	Wages and salaries	3,961	3,431
	Pension contributions	-	-
	Social security costs	-	-
	Total	**3,961**	**3,431**

No employee earned over £60,000 per annum. The average number of employees during the current year was one (2022: one). There was one person included on the payroll.

Note 7 Details of certain items of expenditure (included in resources expended)

	Analysis	This year £	Last year £
Trustee expenses	Number of trustees who were paid expenses	-	-
	Nature of the expenses	N/a	N/a
	Total	**-**	**-**

The above expense were waived and gifted back to the Trust and treated as donations.

	Analysis	This year £	Last year £
Fees for examination or audit of the accounts	Independent examiner’s or auditors' fees	1,060	1,020
	Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	1,332	1,360
	Total	**2,392**	**2,380**

Note 8 Tangible fixed assets

8.1 Cost or valuation

	General fund assets £	Restricted fund assets £	Total £
Balance brought forward	63,289	12,763	76,052
Transfers	-	-	-
Additions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**63,289**	**12,763**	**76,052**

8.2 Accumulated depreciation and impairment provisions

Basis	Reducing balance	Reducing balance	Reducing balance
Rate	15%	15%	15%
Balance brought forward	36,860	9,859	46,719
Depreciation charge for year	3,964	436	4,400
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**40,824**	**10,295**	**51,119**

8.3 Net book value

Brought forward	**26,429**	**2,904**	**29,333**
Carried forward	**22,465**	**2,468**	**24,933**

Note 9 Investments

There are no investments.

Note 10 Debtors and prepayments

Analysis of debtors	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	2,032	4,279	-	-
Other Debtors	2,429	-	-	-
Prepayments	1,850	1,709	-	-
Total	**6,311**	**5,988**	-	-

Note 11 Creditors and accruals

Analysis of creditors	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade creditors	1,678	32	-	-
Other creditors	-	-	-	-
Taxes and Social Security Costs	139	84	-	-
Accrued expenses	2,552	2,223	-	-
Total	**4,368**	**2,339**	-	-

Note 12 Unrestricted Funds

	Analysis	This year £	Last year £
General funds	Balance brought forward	62,410	61,149
	Net Incoming resources	- 5,013	1,261
	Transfer to restricted funds	-	-
	Balance carried forward	**57,397**	**62,410**
Represented by :	Fixed assets	22,465	26,429
	Net current assets	34,932	35,981
	Balance carried forward	**57,397**	**62,410**
	Total Funds	**57,397**	**62,410**

Note 13 Restricted income funds

Movements of major funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Fund balances carried forward £
Revenue accumulated fund	-	-	-	-
Norfolk Community Foundation - Equipment	-	-	-	-
Total Restricted Funds	-	-	-	-
Restricted funds relating to depreciating assets				
Jeffery Watling Fund for Suspended Ceiling	534	-	80	454
Community Hub - Window Screens	164	-	25	140
Norfolk Community Foundation - Outside Area	1,686	-	253	1,433
Norfolk Community Foundation - Window Screens	124	-	19	105
Norfolk Community Foundation - Mirrors for hall	85	-	13	72
Norfolk Community Foundation - Sound System	83	-	12	70
Norfolk Community Foundation - Curtain and Window film	227	-	34	193
Total Restricted Funds	2,904	-	436	2,468
Designated funds				
Total Funds	**2,904**	**-**	**436**	**2,468**

Document Information

Document

Title	FINAL CloverHill Community Association 2024
ID	5dac06e6-c125-4f3b-ad63-4ba1ef658680
Status	Signed
Sender	Claire Atkinson (claire@triplebottomlineaccounting.com)
Dept/business	Triple Bottom Line Accounting
Dept/business ID	triple-bottom-line-accounting
PDF Certified	True

Signers

Name	Authentication
Andrea Wright <office@cloverhillvillagehall.com>	Email

History

Event	Email	IP address	Date/Time
FINAL CloverHill Community Association 2024 created by Claire Atkinson	claire@triplebottomlineaccounting.com	46.17.160.196	Wed, 18 Dec 2024 10:38:15 +0000
FINAL CloverHill Community Association 2024 emailed to Andrea Wright	claire@triplebottomlineaccounting.com		Wed, 18 Dec 2024 10:38:16 +0000
office@cloverhillvillagehall.com opened email for document FINAL CloverHill Community Association 2024	office@cloverhillvillagehall.com		Wed, 18 Dec 2024 12:30:34 +0000
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Browser geo-location provided: Lat 52.639573402489624, Long 1.2264287638502571	office@cloverhillvillagehall.com	77.44.28.75	Wed, 18 Dec 2024 12:32:50 +0000
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Signature applied (page 2)	office@cloverhillvillagehall.com	77.44.28.75	Wed, 18 Dec 2024 12:39:07 +0000
Ticked checkbox for statement: I confirm that I am authorised to accept the terms of this document.	office@cloverhillvillagehall.com	77.44.28.75	Wed, 18 Dec 2024 12:39:26 +0000
Ticked checkbox for statement: I understand that accepting the terms of this document creates a legally binding obligation.	office@cloverhillvillagehall.com	77.44.28.75	Wed, 18 Dec 2024 12:39:26 +0000
Signer offered option to accept or reject document	office@cloverhillvillagehall.com	77.44.28.75	Wed, 18 Dec 2024 12:39:26 +0000
Clicked button with text: By clicking this button I hereby ACCEPT the terms of this document	office@cloverhillvillagehall.com	77.44.28.75	Wed, 18 Dec 2024 12:39:26 +0000
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'FINAL CloverHill Community Association 2024' completed.	claire@triplebottomlineaccounting.com		Wed, 18 Dec 2024 12:39:27 +0000

Independent examiner's report on the accounts

Section A	**Independent Examiner's Report**
Report to the trustees/ members of	**Cloverhill Community Association**
On accounts for the year ended	28 February 2024 · **Charity no** 803185
Set out on pages	Pages 1 to 7 Headed: Section A Statement of financial activities, Section B Balance sheet and Section C Notes to the accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention

1. which gives us reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the 2011 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	Peter Ellington · **Date:** 09/12/2024
Name:	Peter Ellington FAIA
Relevant professional qualification(s) or body (if any):	Peter Ellington is practicing member of the Association of International Accountants.
Address:	Triple Bottom Line Accounting Limited, The Enterprise Centre, University of East

	Anglia, Norwich NR4 7TJ

Section B	**Disclosure**
	No significant disclosures are necessary.
Give here brief details of any items that the examiner wishes to comment upon.	The books and records for the Cloverhill Community Association are maintained to a high standard, and all supporting receipts and bank records were presented in an easily accessible and neat order. I would recommend tighter credit control to ensure that income is not lost through non-payment, and to review the significant increase of overhead costs as a priority. There are no other significant matters to report.

Accounts

Clover Hill Community Association (CHCA)

End of Year Meeting

October 2022

Agenda

1. **AGM**
2. **Finance**
3. **Hires**
4. **Staff**
5. **Building issues**
6. **AOB**

Present: - Andrea Wright Chair, Sara Parfit, Keith Wright

No apologies

1) Next Annual General Meeting will be scheduled for May 2023, after the local elections which are booked for Thursday 4th May. The proposed date for AGM is Thursday 18th May 2023.

2) Finances, The Association remains with a positive bank balance. We await the end of year summary to see the impact of the increase in heating and electricity to project the overall position. CHCA have invested in a new security system which is now working, this cost £15K and resulted in a decrease in our reserves.
We continue to contract with Triple Bottom Line to bookkeep and work out wages.

3) Hires, the building remains busy with a variety of hires. We are almost at full capacity. The number of enquiries has declined slightly in the last quarter, but we are in the position of declining most hires because of lack of capacity. Keith continues to administer the booking system. In our April 2023 meeting the committee will discuss an increase in hire charges.

4) Staff, we continue to employ one person. This employee is the hall cleaner. We also commission a local cleaning company to provide cover when our cleaner is on holiday or sick. The committee are managing to undertake the remaining duties themselves, thus it is not necessary currently to employ any further staff.

5) Building Issues, our lease with Norwich City Council expired this year, we have contacted them a number of times to renew our agreement. Norwich City Council has a backlog in work and will hopefully commence this work in the New Year. We continue to have contractors commissioned by Norwich City Council visit the building, Sara supervises contractors' visits to the building.

6) AOB: Nothing

Andrea Wright (Chair)

Cloverhill Community Association	Charity No	803185	CC17a
Annual accounts for the period			
Period start 01-Mar-21	To	Period end 28-Feb-22	

Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Incoming resources	**Note 4**				
Fund raising income	Grants received	10,897	-	10,897	-
Lettings of community centre	Lettings to clubs	16,231	-	16,231	6,301
Lettings of community centre	Casual hire	300	-	300	18
Other fund raising	Social activity	-	-	-	-
Investment income	Interest	2	-	2	4
Other incoming resources	Other activities	3,371	-	3,371	29,258
Total incoming resources		30,800	-	30,800	35,580
Resources expended	**Notes 5 - 7**				
Costs of Generating Funds	Performed by volunteers (no cost)	-	-	-	-
Costs of generating voluntary income	Included within charitable activities (below)	-	-	-	-
Charitable activities	Building operating costs, and provision of services	19,961	-	19,961	26,030
Governance costs	Independent Inspection/Audit and Other Professional	1,320	-	1,320	1,440
Total resources expended		21,281	-	21,281	27,470
Net incoming/ - outgoing resources before transfers		9,519	-	9,519	8,110
Fund transfers		603	- 603	-	-
Total funds brought forward		51,027	4,019	55,046	46,936
Total funds carried forward		61,149	3,416	64,565	55,046

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on Page 2 as required by the said statement.

All activities derive from continuing operations.

The notes on pages 3 to 7 form an integral part of these accounts.

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets					
Tangible assets	Note 8	14,121	3,416	17,537	20,633
Investments	Note 9	-	-	-	-
Total fixed assets		14,121	3,416	17,537	20,633
Current assets					
Stock and work in progress		-	-	-	-
Debtors	Note 10	3,638	-	3,638	3,064
(Short term) investments		-	-	-	-
Cash at bank and in hand		45,120	-	45,120	33,392
Total current assets		48,758	-	48,758	36,456
Creditors: amounts falling due within one year	Note 11	1,730	-	1,730	2,043
Net current assets/(liabilities)		47,028	-	47,028	34,413
Total assets less current liabilities		61,149	3,416	64,565	55,046
Creditors: amounts falling due after one year	Note 11	-	-	-	-
Provisions for liabilities and charges		-	-	-	-
Net assets		**61,149**	**3,416**	**64,565**	**55,046**
Funds of the Charity					
Unrestricted funds	Note 12	61,149		61,149	51,027
Restricted funds	Note 13		3,416	3,416	4,019
Total funds		**61,149**	**3,416**	**64,565**	**55,046**

The notes on pages 3 to 7 form an integral part of these accounts.

Signed by trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Section C Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

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Depreciation
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Tax reclaims on donations and gifts
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Gifts in kind
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Funds held by the charity Funds held are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees

Designated/restricted funds – these are funds which can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by a donor or when funds are solicited on the explicit understanding that they will be applied to particular restricted

Note 3 Winding up or dissolution of the charity

In upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the remaining accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Note 4 Analysis of incoming resources

	Analysis	This year £	Last year £
Grants received	Restricted funds	-	-
	Total	-	-
Lettings of community centre	Lettings to clubs	16,231	6,301
	Casual hire	300	18
	Total	16,531	6,318
Other fund raising	Social activities	-	-
	Total	-	-
Investment income	Bank interest	2	4
	Total	2	4
Other incoming resources	Donations	-	-
	Fund raising	-	-
	Other	3,371	29,258
	Total	3,371	29,258
Total incoming resources (See SOFA)		19,903	35,580

Note 5 Analysis of resources expended

	Analysis	This year £	Last year £
Charitable activities	Payroll costs of staff	7,981	14,952
	Rates, water and service charges	271	657
	Utilities	3,237	3,359
	Insurance	827	782
	Cleaning	2,688	890
	Trade refuse	256	295
	Telephone and fax	221	274
	Internet	632	624
	Postage	-	-
	Stationery and printing	4	219
	Training	-	-
	Equipment repairs and renewals	253	446
	Software / IT support	-	-
	Advertising	148	117
	Trustee expenses	-	-
	Bad debt	-	-
	Licences	153	- 310
	Sundry outgoings	195	86
	Building and fixtures deprecation	2,493	2,932
	Restricted fund assets depreciation	603	709
	Total	**19,961**	**26,030**
Governance costs	Independent Accountant's inspection / Audit	660	660
	Accountancy and book keeping costs	660	780
	Professional fees	-	-
	Bank charges	-	-
	Total	**1,320**	**1,440**
Total resources expended (see SOFA)		**21,281**	**27,470**

Note 6 Staff costs (included in resources expended)

	Analysis	This year £	Last year £
Staff costs	Wages and salaries	7,424	14,340
	Pension contributions	163	366
	Social security costs	394	246
	Total	**7,981**	**14,952**

No employee earned over £60,000 per annum. The average number of employees during the current year amounted to the equivalent of one full time person (Last year one). There were two people included on the payroll.

Note 7 Details of certain items of expenditure (included in resources expended)

	Analysis	This year £	Last year £
Trustee expenses	Number of trustees who were paid expenses	-	-
	Nature of the expenses	N/a	N/a
	Total	**-**	**-**

The above expense were waived and gifted back to the Trust and treated as donations.

	Analysis	This year £	Last year £
Fees for examination or audit of the accounts	Independent examiner’s or auditors' fees	660	660
	Other fees (for example: advice, consultancy, accountancy services) paid to the independent	660	780
	Total	**1,320**	**1,440**

Note 8 Tangible fixed assets

8.1 Cost or valuation

	General fund assets £	Restricted fund assets £	Total £
Balance brought forward	46,317	12,763	59,080
Transfers	-	-	-
Additions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**46,317**	**12,763**	**59,080**

8.2 Accumulated depreciation and impairment provisions

Basis	Reducing balance	Reducing balance	Reducing balance
Rate	15%	15%	15%
Balance brought forward	29,703	8,744	38,447
Depreciation charge for year	2,493	603	3,096
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**32,196**	**9,347**	**41,543**

8.3 Net book value

Brought forward	**16,614**	**4,019**	**20,633**
Carried forward	**14,121**	**3,416**	**17,537**

Note 9 Investments

There are no investments.

Note 10 Debtors and prepayments

Analysis of debtors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	1,784	2,354	-	-
Inland revenue	-	-	-	-
Prepayments	1,854	710	-	-
Total	**3,638**	**3,064**	-	-

Note 11 Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade creditors	32	32	-	-
Other creditors	-	465	-	-
Inland revenue	-	-	-	-
Accrued expenses	1,698	1,546	-	-
Total	**1,730**	**2,043**	-	-

Note 12 Unrestricted Funds

	Analysis	This year £	Last year £
General funds	Balance brought forward	51,027	42,208
	Net Incoming resources	10,122	8,819
	Transfer to restricted funds	-	-
	Balance carried forward	**61,149**	**51,027**
Represented by :	Fixed assets	14,121	16,614
	Net current assets	47,028	34,413
	Balance carried forward	**61,149**	**51,027**
	Total Funds	**61,149**	**51,027**

Note 13 Restricted income funds

Movements of major funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Fund balances carried forward £
Revenue accumulated fund	-	-	-	-
Norfolk Community Foundation - Equipment	-	-	-	-
Total Restricted Funds	-	-	-	-
Restricted funds relating to depreciating assets				
Jeffery Watling Fund for Suspended Ceiling	739	-	111	628
Community Hub - Window Screens	228	-	34	193
Norfolk Community Foundation - Outside Area	2,334	-	350	1,984
Norfolk Community Foundation - Window Screens	172	-	26	146
Norfolk Community Foundation - Mirrors for hall	118	-	18	100
Norfolk Community Foundation - Sound System	114	-	17	97
Norfolk Community Foundation - Curtain and Window film	315	-	47	267
Total Restricted Funds	4,019	-	603	3,416
Designated funds				
Total Funds	**4,019**	**-**	**603**	**3,416**

Independent examiner's report on the accounts

Section A	Independent Examiner's Report

Report to the trustees/ members of

Cloverhill Community Association

On accounts for the year ended	28 February 2022	**Charity no**	803185

Set out on pages

Pages 1 to 7 Headed: Section A Statement of financial activities, Section B Balance sheet and Section C Notes to the accounts.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention

1. which gives us reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the 2011 Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	Peter Ellington	**Date:**	24 August 2022
Name:	Peter Ellington FAIA		
Relevant professional qualification(s) or body (if any):	Peter Ellington is practicing member of the Association of International Accountants.		
Address:	Triple Bottom Line Accounting Limited, The Enterprise Centre, University of East Anglia, Norwich NR4 7TJ		

Section B	Disclosure
	No significant disclosures are necessary.
Give here brief details of any items that the examiner wishes to comment upon.	The books and records for the Cloverhill Community Association are maintained to a high standard. All supporting receipts and bank records were presented in an easily accessible and neat order. There are no other significant matters to report.

THE CLOVER HILL COMMUNITY ASSOCIATION

England & Wales - Charity number 803185

Accounts

Cloverhill Community Association		Charity No	803185	CC17a
Annual accounts for the period				
Period start	01-Mar-20	To	Period end	28-Feb-21

Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Incoming resources	**Note 4**				
Fund raising income	Grants received	-	-	-	-
Lettings of community centre	Lettings to clubs	6,301	-	6,301	31,948
Lettings of community centre	Casual hire	18	-	18	2,982
Other fund raising	Social activity	-	-	-	-
Investment income	Interest	4	-	4	7
Other incoming resources	Other activities	29,258	-	29,258	237
Total incoming resources		35,580	-	35,580	35,174
Resources expended	**Notes 5 - 7**				
Costs of Generating Funds	Performed by volunteers (no cost)	-	-	-	-
Costs of generating voluntary income	Included within charitable activities (below)	-	-	-	-
Charitable activities	Building operating costs, and provision of services	26,030	-	26,030	35,667
Governance costs	Independent Inspection/Audit and Other Professional	1,440	-	1,440	1,200
Total resources expended		27,470	-	27,470	36,867
Net incoming/ - outgoing resources before transfers		8,110	-	8,110	- 1,693
Fund transfers		709	- 709	-	-
Total funds brought forward		42,208	4,728	46,936	48,629
Total funds carried forward		51,027	4,019	55,046	46,936

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on Page 2 as required by the said statement.

All activities derive from continuing operations.

The notes on pages 3 to 7 form an integral part of these accounts.

Section B Balance sheet

		Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Fixed assets					
Tangible assets	**Note 8**	16,614	4,019	20,633	24,274
Investments	**Note 9**	-	-	-	-
Total fixed assets		16,614	4,019	20,633	24,274
Current assets					
Stock and work in progress		-	-	-	-
Debtors	**Note 10**	3,064	-	3,064	3,391
(Short term) investments		-	-	-	-
Cash at bank and in hand		33,392	-	33,392	22,417
Total current assets		36,456	-	36,456	25,808
Creditors: amounts falling due within one year	**Note 11**	2,043	-	2,043	3,147
Net current assets/(liabilities)		34,413	-	34,413	22,661
Total assets less current liabilities		51,027	4,019	55,046	46,936
Creditors: amounts falling due after one year	**Note 11**	-	-	-	-
Provisions for liabilities and charges		-	-	-	-
Net assets		**51,027**	**4,019**	**55,046**	**46,936**
Funds of the Charity					
Unrestricted funds	**Note 12**	51,027		51,027	42,208
Restricted funds	**Note 13**		4,019	4,019	4,728
Total funds		**51,027**	**4,019**	**55,046**	**46,936**

The notes on pages 3 to 7 form an integral part of these accounts.

Signed by trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Section C **Notes to the accounts**

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost convention and in accordance with Financial Reporting Standards for Smaller Entities (FRSSE), effective January 2008. In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2016) issued in February 2016, applicable UK Accounting Standards and the Charities Act 2011.

The particular accounting policies followed are set out below.

1.2 Change in basis of accounting

There have been no changes to the basis of accounting.

1.3 Changes to previous accounts

There are no adjustments to previous accounts.

Note 2 Accounting policies

ASSETS

Tangible fixed assets for use by charity
These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or a reasonable value on receipt. They are used for charitable purposes.

Capital Grants
Gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the charity are credited to a relevant restricted fixed asset fund designated for this purpose. The related fixed asset is shown on the balance sheet at the full cost of acquisition and depreciated over the useful life in accordance with the depreciation policy (below). As these assets are depreciated then the related restricted fund is reduced to reflect the reduction in the value. The depreciation and related reductions in reserves are included in the income statement in the year that the depreciation is incurred. Any specific restrictions imposed by the grant making body, beyond use by the charity for the purposes of it's normal charitable activities, on use of the assets, is disclosed in the Fixed Assets notes.

Depreciation
Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a reducing balance method over their expected useful economic lives as follows:

Building refurbishment	15%
Plant and machinery	15%
Fixtures & Fittings	15%
Equipment	15%

INCOMING RESOURCES

Recognition of incoming resources
Income from grants, legacies, donations, appeals, fundraising and investments is recognised in the Statement of Financial Activities (SOFA) when they are receivable, except as follows:

When donors specify that they must be used in future accounting periods the income is deferred until those periods.

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

When donors specify that grants, donations and legacies, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Incoming resources with related expenditure
Where incoming resources have significant related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA. Rental incoming is reported net of collection charges on a receivable basis.

Grants and donations
Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts
Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual income and performance related grants
This is only included in the SOFA once the related goods or services have been delivered.

Gifts in kind
Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated services and facilities
These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility

Volunteer help
The value of any voluntary help received is not included in the accounts and is described in the Trustees Annual Report.

Note 2 Accounting policies (continued)

EXPENDITURE AND LIABILITIES

Liability recognition Liabilities are recognised in the SOFA on an accruals basis as soon as there is a legal or constructive obligation committing the charity to pay out resources.

VAT VAT which cannot be recovered is included with the expense to which it relates.

Taxation As a registered charity, the company is exempt from income and corporation tax to the extent that income and grants are applicable to charitable purposes only.

Governance costs Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Resource allocation Resources expended are allocated to particular activities where the cost relates directly to that activity.

Grants with performance conditions Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Funds held by the charity Funds held are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees

Designated/restricted funds – these are funds which can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by a donor or when funds are solicited on the explicit understanding that they will be applied to particular restricted

Note 3 Winding up or dissolution of the charity

In upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the remaining accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the the charity.

Note 4 Analysis of incoming resources

	Analysis	This year £	Last year £
Grants received	Restricted funds	-	-
	Total	-	-
Lettings of community centre	Lettings to clubs	6,301	31,948
	Casual hire	18	2,982
	Total	6,318	34,930
Other fund raising	Social activities	-	-
	Total	-	-
Investment income	Bank interest	4	7
	Total	4	7
Other incoming resources	Donations	-	-
	Fund raising	-	-
	Other	29,258	237
	Total	29,258	237
Total incoming resources (See SOFA)		35,580	35,174

Note 5 Analysis of resources expended

	Analysis	This year £	Last year £
Charitable activities	Payroll costs of staff	14,952	16,186
	Rates, water and service charges	657	795
	Utilities	3,359	5,046
	Insurance	782	845
	Cleaning	890	2,633
	Trade refuse	295	1,738
	Telephone and fax	274	245
	Internet	624	615
	Postage	-	4
	Stationery and printing	219	282
	Training	-	-
	Equipment repairs and renewals	446	2,142
	Software / IT support	-	-
	Advertising	117	145
	Trustee expenses	-	126
	Bad debt	-	- 80
	Licences	- 310	907
	Sundry outgoings	86	35
	Building and fixtures deprecation	2,932	3,167
	Restricted fund assets depreciation	709	834
	Total	**26,030**	**35,667**
Governance costs	Independent Accountant's inspection / Audit	660	660
	Accountancy and book keeping costs	780	540
	Professional fees	-	-
	Bank charges	-	-
	Total	**1,440**	**1,200**
Total resources expended (see SOFA)		**27,470**	**36,867**

Note 6 Staff costs (included in resources expended)

	Analysis	This year £	Last year £
Staff costs	Wages and salaries	14,340	15,363
	Pension contributions	366	327
	Social security costs	246	496
	Total	**14,952**	**16,185**

No employee earned over £60,000 per annum. The average number of employees during the current year amounted to the equivalent of one full time person (Last year one). There were two people included on the payroll.

Note 7 Details of certain items of expenditure (included in resources expended)

	Analysis	This year £	Last year £
Trustee expenses	Number of trustees who were paid expenses	-	126
	Nature of the expenses	N/a	N/a
	Total	**-**	**126**

The above expense were waived and gifted back to the Trust and treated as donations.

	Analysis	This year £	Last year £
Fees for examination or audit of the accounts	Independent examiner's or auditors' fees	660	660
	Other fees (for example: advice, consultancy, accountancy services) paid to the independent	780	540
	Total	**1,440**	**1,200**

Note 8 Tangible fixed assets

8.1 Cost or valuation

	General fund assets £	Restricted fund assets £	Total £
Balance brought forward	46,317	12,763	59,080
Transfers	-	-	-
Additions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**46,317**	**12,763**	**59,080**

8.2 Accumulated depreciation and impairment provisions

Basis	Reducing balance	Reducing balance	Reducing balance
Rate	15%	15%	15%
Balance brought forward	26,771	8,035	34,806
Depreciation charge for year	2,932	709	3,641
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Balance carried forward	**29,703**	**8,744**	**38,447**

8.3 Net book value

Brought forward	**19,546**	**4,728**	**24,274**
Carried forward	**16,614**	**4,019**	**20,633**

Note 9 Investments

There are no investments.

Note 10 Debtors and prepayments

Analysis of debtors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	2,354	2,564	-	-
Inland revenue	-	-	-	-
Prepayments	710	827	-	-
Total	**3,064**	**3,391**	-	-

Note 11 Creditors and accruals

Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade creditors	32	883	-	-
Other creditors	465	276	-	-
Inland revenue	-	-	-	-
Accrued expenses	1,546	1,988	-	-
Total	**2,043**	**3,147**	-	-

Note 12 Unrestricted Funds

	Analysis	This year £	Last year £
General funds	Balance brought forward	42,208	43,067
	Net Incoming resources	8,819	- 859
	Transfer to restricted funds	-	-
	Balance carried forward	**51,027**	**42,208**
Represented by :	Fixed assets	16,614	19,546
	Net current assets	34,413	22,661
	Balance carried forward	**51,027**	**42,208**
	Total Funds	**51,027**	**42,208**

Note 13 Restricted income funds

Movements of major funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Fund balances carried forward £
Revenue accumulated fund	-	-	-	-
Norfolk Community Foundation - Equipment	-	-	-	-
Total Restricted Funds	-	-	-	-
Restricted funds relating to depreciating assets				
Jeffery Watling Fund for Suspended Ceiling	870	-	130	739
Community Hub - Window Screens	268	-	40	228
Norfolk Community Foundation - Outside Area	2,746	-	412	2,334
Norfolk Community Foundation - Window Screens	202	-	30	172
Norfolk Community Foundation - Mirrors for hall	138	-	21	118
Norfolk Community Foundation - Sound System	135	-	20	114
Norfolk Community Foundation - Curtain and Window film	370	-	56	315
Total Restricted Funds	4,728	-	709	4,019
Designated funds				
Total Funds	**4,728**	**-**	**709**	**4,019**